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Our Founder

Padmabhushan
(Late) Pujya Shri Karamshibhai J. Somaiya
(May 16, 1902-May 9, 1999)

A Message From The Founder

My dear young students!

Welcome to you to the Institutions of Vidjvihar!

Your finest hour is here. The future Belongs to you.

Let us all zealously work together and
Dedicate ourselves to build India of our Derams.

Remember, nothing was ever achieved
Without hard work. Be bold but not Bowled over.

Let Truth and Duty be your watchwords.
Never despair in the face of setbacks.

Keep courage and continue to work with Fortitude
Have faith in yourselves and in the Almighty.

Strive for your Goals and the future in yours!
Our Mentor

Pujya (Late) Dr. Shantilal K. Somaiya
29.12.1927 - 01.01.2010
At the Helm of Vidyavihar

Shri Sameer S. Somaiya
President
Somiaya Vidyavihar

Smt. Leelaben Kotak
Trustee

Shri. V. Ranganathan
Honorary Secretary-Somaiya trust
From the Principal’s Desk

First of all, let me extend my greetings and a warm welcome to all the young students who have joined our institution.

Our founder—Padmabhushan Shri K. J. Somaiyaji never intended to start an institute for mass-production of standardized students. In keeping with his vision, we wish to impart education to our students who would never forget the traditions and values of the past and yet have the knowledge and skills to cope with the changes of this century.

Way back in the 1960s, our founder spoke about the modern concept of “Social Responsibility”. He stressed on giving back to the society manifold what one received from it. This was his method of thanksgiving to the society that catapulted him from a small-time businessman to one of the doyens of the Sugar Industry. Following his footsteps, if our students embraced the eternal qualities of truth, hard work, and unlimited optimism, success would lessen the burden on their shoulders.

We are living in a Technology-driven age. Existing Knowledge becomes redundant very fast. Students need to constantly update, change and restructure existing information. Only then can we cope with the flux brought by an ever-changing world. Every new dawn will throw up new challenges during this our golden jubilee year. Armed with courage, determination and self-confidence, I’m sure, my young students will be able to turn even the darkest situation into a victorious and memorable one.

Like a blooming flower radiates beauty, fragrance and joy around, I am sure that all my young students, under the able guidance of our staff, will flourish and spread much cheer around them.

– Dr. (Smt.) Sudha Vyas

Our Vision:

The vision of Somaiya Vidyavihar is to contribute to the society through the pursuit of education and research at the highest international level of excellence while simultaneously encouraging freedom of thought and expression, respect for diversity and inculcating values of courage and compassion.

Our Mission:

- to impart qualitative and valuable services in the field of Education to all those who need it most.
- to attain Community and Social development through Education
- to aim at overall personality development of the students through Curricular, Co-curricular, and Extra-curricular activities.
Introduction to our College

Somaiya Vidyavihar is an Educational Hub in Ghatkopar (East) comprising of 34 institutes, catering to different levels and educational needs of the student community. The institutes in the campus range from University of Mumbai affiliated ones to autonomous and to-be-autonomous institutes.

Somaiya Vidyavihar, founded in the year of 1959 by Padmabhushan (Late) Shri Pujya Karamshibhai Jethabhai Somaiya, is sprawled across 60 acres with lush greenery at Vidyavihar and in about 30 acres at Sion. The campus houses 34 educational institutions, 1700 teaching staff and about 29,000 students. The institutions on the campus offer courses from K.G. to P.G. including programmes leading to conferment of Doctoral degree in select disciplines. Students can opt for subjects of their choice from diverse streams—Humanities, Social Sciences, Commerce, Science, Engineering, Medicine, Management, Ancient Indian Culture, Buddhism, Jainism, Foreign Languages etc. Established in 1960.

Amidst this variety, KJSCAC (K J Somaiya College of Arts & Commerce) enjoys a place of pride as the pioneering institute on the campus with an illustrious history to its credit, from the time of its inception in 1959. The college has traversed the annals of excellence and has emerged as an institute with its own established standards.

The college offers courses for UG, PG and Ph. D. in Arts, Commerce and Management streams. According to June 2013 survey, Our College is ranked 3rd in the stream of Commerce in Mumbai & 14th in All India Level & 2nd in the stream of Arts in Mumbai & 16th in All India Level (Special Issue India Today, 24th June, 2013).

The College enjoys the minority status and is permanently affiliated to the University of Mumbai and the U. G. C. Delhi.

The college caters to students from diverse backgrounds from Class XI onwards. It aims at preparing and training competent graduates, capable of shouldering professional responsibilities as also groomed for meaningful contribution to the society. The college provides a strong foundation of knowledge and skills to the students, imparted through means of excellent teaching-learning process, discipline and exposure to updates and trends, conveyed by eminent and distinguished persons in various fields. Regular workshops, seminars and conferences provide platforms for teachers and students to explore and update knowledge. The college has always stressed the due importance of Value Education and it is being imparted on the campus.
through specially designed lectures on ‘Geeta’ and ethics. The extra-curricular and co-curricular activities of the college attract students from all over the city.

On the basis of impressive credentials as stated above, our college (K. J. Somaiya Arts and Commerce) has been granted **autonomous status with effect from June 2013**. As such, admissions to the First year and second year courses will be having a touch of Somaiya academic prowess and finesse gone into shaping the First and Second year syllabi of different subjects/departments carefully crafted to fine tune excellence in our academic endeavours by our esteemed faculties and invitee experts from the industry. With effect from June 2014, the Second Year Arts and Commerce faculties will be implemented with new syllabi shaped and finetuned by our institutional Subject and Academic boards.

**Our ‘Quality Policy’:**

We, at Somaiya group, promise to deliver to the parents, students and the community at large, an educational environment that is constantly monitored, tailored and adapted to the needs through our great dedication for continuous improvement.

**Objectives of our College**

- To provide a strong basis for learning.
- To train and guide young students to excel and develop a spirit of competition.
- To provide opportunities for the development of skills, capabilities and talents.
- To promote excellence in the students through:
  - participation in inter-disciplinary activities
  - participation in extra-curricular and co-curricular activities.
  - participation in Seminars, Workshops, Debates, Group Discussions etc. at the intra-college and inter-collegiate level.
  - exposure to eminent and distinguished persons in different fields through talks and programmes.
  - financial and other assistance to deserving students.
- To promote - Regularity, Punctuality and Discipline among students.

**Our Teaching Staff**

The College has 53 faculty at the Senior College level. We have 01 D. Litt., 15 Ph. D. holders and 11 M. Phil. qualified teachers. The teachers are well experienced, committed, knowledgeable, research and result oriented in their approach. Through continuous participation in pro-active conferences, seminars, workshops, refresher courses, orientation programs and research activities, teachers have kept themselves updated in their knowledge and skills and are fully prepared to face the challenges of teaching in a fast changing global environment.
Our College Office
- is fully computerised, wide and spacious.
- has 14 qualified, trained and experienced staff and 19 helping hands.
- is backbone of the college.
- renders service with human-touch.

About Our College

Student Support Facilities

I. Library: An ‘Open Door to the Bank of Knowledge’ [http://education.vsnl.com/ksjac/library]

1) Established in 1960, spacious and airy, it is the oldest and biggest on the Vidyavihar Campus.
2) It covers a total area of 10732 Sq. ft. with 76267 total number of books, including 120 Periodicals and E. Journals, 19 Maps, 82 (14) Computers (Internet), 1164 CDs, 59 VCDs, 18 Audio Cassette, 14 Newspapers and 602 encyclopaedias.
3) Student-friendly staff provides various facilities and conducts numerous programmes for the students such as orientation to newly admitted students, book exhibitions, scholar card, and inter-library loan facility to all the colleges in campus, Book Review competition, special Reference Section for Career Guidance and question papers of previous years and syllabi are also available.
4) Internet access to the students is provided free of cost.
5) Separate seating arrangement is made for girl and boy students.

II. Gymkhana: ‘Develop a Champion in You’.

1) Gymkhana with indoor games facilities.
2) Two large playgrounds for outdoor games such as Cricket, Football, Basket Ball Court, Squash, Lawn Tennis and Volleyball court. International Athletics Track with all the modern facilities.
3) Till date, students have won various tournaments and brought name and fame to the college.
Students’ Support-Activities:

Extra-curricular Activities

- **Association for Environmental Awareness**
  It makes students aware about initiatives to be taken as a solution for Environmental problems. Programs like rain water harvesting demonstration, tree plantation & guest lecturers related to environmental issues were organized.

- **Association of Political Science**
  Association aims to enrich students by supporting their academic merit via innovative activities related to Political Science.

- **Commerce Association**
  This association aims to enhance students’ potentials and personality suitable to career avenues in Commerce.

- **Economics Club**
  aims at developing insight involving the complex nature of problems in the discipline of Economics and makes students aware of current problems of domestic and international economy.

- **English Athenaeum**
  helps in exploring and enhancing creative writing in English language.

- **Gujarati Sahitya Mandal**
  gives students an opportunity to bring-out their hidden potentials, talents and creativity and attempts to make them understand the importance of Gujarati, their mother-tongue.

- **HEART-History Association**
  motivates students to develop love for the heritage, tradition and Archeology, which are core to the subject of History.

- **Hindi Parisabha**
  aims to create interest in Hindi Literature and strives to sensitise students to the rich legacy of our traditional values and ethos manifested in literature vis-a-vis the present trend of extreme professionalism.

The aim of these activities is to enable students keeping abreast of current affairs and to help them to develop critical thinking on all contemporary issues whether—economic, social, psychological, moral or political. We have **Thirteen** Associations for this purpose. Through participation in the activities of these associations students discover avenues for learning and building self-confidence.
- **Marathi Prabodhan** gives scope to artist in you to flourish by developing various Marathi language related skills of you.

- **Psy-Phil Association** enhances Self-exploration, Self-strengthening and Self-development by updating you with advances in the subject of psychology and philosophy and finding its relevance for the meaningful and satisfying life. It ultimately aims to strengthen you in facing challenges of modern world in most efficient way.(to be confirmed)

- **Sanskrit Sabha** attempts to simplify study of Sanskrit to students through various activities and promotes inculcation of values and knowledge, abundantly available in the Sanskrit language.

- **Sociology Association** through its Social Health Education Committee exposes you to various social and health issues through guest lectures and various competitions. The department also provides experiential learning through social surveys, workshops and various other activities.

- **Drushti Film Forum** provides a platform to watch keenly, discuss and appreciate the films across the globe.

Every student must necessarily enroll and participate in at least 3 of the associations mentioned above.

**Co-Curricular Activities:**

**National Service Scheme (N. S. S.)**

"Not me but you" is the motto of N.S.S. The Unit of our college attempts to ingrain this noble value among student-volunteers. Projects on Literacy, Cleanliness, Health Awareness, AIDS awareness, Career Options, Problems of the Girl Child & Women Security, Save Energy, Note Book making, Tree Plantation, Disaster Management etc. have enabled our students to experience the problems our country. Volunteers are awarded 10 additional marks on project completion as per University norms. Our N.S.S. Unit has been consecutively awarded as the “Best Unit” by the University of Mumbai.

**B) National Cadet Corps. (N. C. C.)**

A healthy patriotic fervor fueled by unquestioned discipline and stamina, is what this institution strives to inculcate in its N. C. C. cadets. Most of our cadets have stood up to the motto and their excellent performance has resulted in their inclusion in many
student-oriented programmes conducted by the Army, the Police, and the security services. Some of our students have participated in the Republic Day Parade held in New Delhi as also in Mountaineering and rock climbing activities. Our Unit has carved a niche in the University of Mumbai by achieving the Vice-Chancellor’s Banner–2004-05 & 2006-07 & 2007-08.

C) Cultural Forum

The Cultural Forum provides a platform to the students to develop organisational abilities and leadership qualities through different cultural programmes and competitions under the guidance of the faculty. “HOONER”, the intra-college and inter-collegiate Annual Festival is organised, planned and executed by the Cultural Forum.

D) Students’ Support Programmes:

- Computer Laboratory
- Students’ Council
- Gold and Silver medals for Best Boy and Best Girl students at Jr. and Sr. College levels
- Book Bank scheme/Book Loan scheme
- Group Insurance for students
- Special Remedial Coaching for Underprivileged Classes Society Students
- Special Guidance Lectures by Eminent Subject Experts or Guests

E) Welfare Measures

- Counselling Cell
- Women’s Development Cell
- Placement Cell
- Career Counseling Cell
- Grievances Cell
- Social Health Cell
- First Aid and Medical Assistance
- Advisory Cell for Reserve Category
- Tuition Waiver for Students Opting for 6 Papers at TYBA in Gujarati Language
- Scholarship for Students Opting for 6 Papers at TYBA in subject Sanskrit Language
- Special Student Scholarship for Economically Backward/Needy Students
- Staff Scholarship
Unique Features

- Our College is the Parent institution of Somaiya Vidyavihar.
- Well-equipped Library with Computer and Internet facilities.
- Parents’ Meeting arranged in the month of December every year.
- Emphasis on Value Education through teaching of Gita / Ethics.
- Remedial classes for SC and other weaker students.

CENTRE FOR GANDHIAN STUDIES

Centre for Gandhian Studies was established in 2006 under the scheme of epoch-making social thinkers. It was inaugurated at the hands of the noted historian—Shri Y. D. Phadke. The centre organises Gandhi Pariksha, seminars, field visits, inter-collegiate competitions and has a well-equipped library.
ELIGIBILITY FOR ADMISSION TO THE THREE-YEAR DEGREE COURSE
Three Year Bachelor of Arts (B. A.) / Bachelor of Commerce (B. COM.) Degree Course

Admission to F. Y. B. A. /B. Com:
- A candidate to be eligible for admission to the three-year integrated course leading to the Degree of Bachelor of Arts / Commerce, must have passed the Higher Secondary School Certificate (S.Y.J.C.) Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai, or an examination recognised as equivalent with subjects, as may be specified by the university in Arts, Science or Commerce streams.
- Students passing examination equivalent to S.Y.J.C. of the Higher Secondary Board, Mumbai, Intermediate (Arts / Science / Commerce) from other states and immigrating from other universities / boards seeking admission to the F.Y. of the Three-year integrated degree course will be admitted only on production of a “Provisional Eligibility Certificate” issued by the University of Mumbai. Such students shall also submit a Migration Certificate, Statement of Marks and Passing Certificate in original along with true copies within two months from the date of admission, failing which their admission is liable to be cancelled.

Admission to S. Y. B. A. /B. Com:
A candidate, to be eligible for admission to the above course commencing from June 2002 and thereafter must have either:
- passed the F.Y.B.A./B.COM., or
- failed in not more than two heads of passing at the F.Y. level.

Admission to T. Y. B. A. /B. Com.
To be eligible for admission to the T.Y.B.A./B.Com. Course commencing from June 2002 and thereafter a candidate must have either:
- Passed the F.Y.B.A./B.Com.
- Passed the F.Y. & S.Y. B.A./B.Com. but failed in S.Y.B.A/B.Com. in not more than TWO subjects OR
- Passed the S.Y.B.A./B.Com. but failed in F.Y.B.A./B.Com. in not more than TWO subjects.

Where the student has not cleared either F.Y.B.A./B.Com. or, S.Y.B.A./B.Com. class but taken admission in T.Y.B.A./B.Com. class and appeared for T.Y.B.A./B.Com. examination held by the university, the results will not be declared unless he/she passes in the subject failed in F.Y. or S.Y.B.A./B.Com. examination.

Students coming from other colleges affiliated to the University of Mumbai will be admitted only provisionally on production of a No Objection Certificate from the principal of the college last attended and that admission will be confirmed only on receipt of the Transference Certificate (T.C.) from their previous college.

The distribution of papers during the three-year period of the degree course will be as follows:
THREE-YEAR B. A. DEGREE COURSE

First Year B.A. (Six papers)

Note:

1. Students offering Economics should have preferably obtained at least 40% marks in Economics at the H.S.C. Examination (in Arts).
2. Once selected, change of subjects will not be allowed.
3. Students are required to study six subjects in all, three compulsory subjects and three optional subjects.

Compulsory Subjects:

i) Communication Skills
ii) Any one of the following languages:
   (1) Sanskrit, (2) Marathi
iii) Foundation Course Paper - I

Optional Subjects:

Languages: English, Hindi, Marathi, Sanskrit, Gujarati
Social Sciences: Commerce, Economics, History, Political Science, Philosophy, Psychology, Sociology

SUBJECT COMBINATIONS

<table>
<thead>
<tr>
<th>Groups</th>
<th>Name of the Subject</th>
<th>With</th>
<th>And any one from</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group I</td>
<td>Economics</td>
<td>Sociology</td>
<td>Political Science</td>
</tr>
<tr>
<td>Group II</td>
<td>History</td>
<td>Psychology/Economics</td>
<td>Hindi/Sanskrit/Marathi/Gujarati/English</td>
</tr>
<tr>
<td>Group III</td>
<td>Sociology</td>
<td>Philosophy/Psychology</td>
<td>Hindi/Sanskrit/Marathi/Gujarati/English</td>
</tr>
<tr>
<td>Group IV</td>
<td>Any Two Languages from Hindi, Sanskrit, Marathi, Gujarati and English</td>
<td>Any one of Social Sciences from History, Philosophy and Political Science</td>
<td></td>
</tr>
</tbody>
</table>
SECOND YEAR B. A. (EIGHT PAPERS):

<table>
<thead>
<tr>
<th>Compulsory Paper</th>
<th>Compulsory Paper</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundation Course Paper III</td>
<td>Foundation Course Paper IV</td>
</tr>
</tbody>
</table>

Any one of the following Applied Component Papers:

<table>
<thead>
<tr>
<th>Applied Components</th>
<th>Applied Components</th>
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<tbody>
<tr>
<td>Mass Communication</td>
<td>Mass Communication</td>
</tr>
<tr>
<td>Book Keeping</td>
<td>Book Keeping</td>
</tr>
<tr>
<td>Journalism</td>
<td>Journalism</td>
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</table>

Six papers of major / Optional subjects. (Two papers in each of the three Optional / Major subjects studied at the First Year B.A.)

<table>
<thead>
<tr>
<th>Optional Papers (Two paper Languages)</th>
<th>Optional Papers (Two paper Languages)</th>
</tr>
</thead>
<tbody>
<tr>
<td>English III, V</td>
<td>English IV, VI</td>
</tr>
<tr>
<td>Hindi II, III</td>
<td>Hindi II, III</td>
</tr>
<tr>
<td>Marathi II, III</td>
<td>Marathi II, III</td>
</tr>
<tr>
<td>Gujarati II, III</td>
<td>Gujarati II, III</td>
</tr>
<tr>
<td>Sanskrit II, III</td>
<td>Sanskrit II, III</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Optional Papers (Social Sciences)</th>
<th>Optional Papers (Social Sciences)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics II, III</td>
<td>Economics II, III</td>
</tr>
<tr>
<td>Political Science II, III</td>
<td>Political Science II, III</td>
</tr>
<tr>
<td>Sociology II, III</td>
<td>Sociology II, III</td>
</tr>
<tr>
<td>Philosophy II, III</td>
<td>Philosophy II, III</td>
</tr>
<tr>
<td>Psychology II, III</td>
<td>Psychology II, III</td>
</tr>
<tr>
<td>History II, III</td>
<td>History II, III</td>
</tr>
</tbody>
</table>

THIRD YEAR B. A. (SIX PAPERS)

Six Papers in any one of the following subjects offered at the first and second year:
Sanskrit, English, Marathi, Gujarati, Hindi, Economics, History, Sociology, Political Science, and Psychology) OR Three papers each in any two of the Optional/Major subjects offered at the First Year and the Second Year provided the choice does not clash with the time-table.

The syllabus of the above papers is available in the Library for reference. Students are requested to go through the syllabi before selecting their subjects.

N. B. : No language/subject will be permitted if the number of students who have enrolled for a particular language/subject is less than 15/24 at the entry point. In the event of such
THREE-YEAR INTEGRATED B. COM. DEGREE COURSE
First Year B. Com: (Seven Papers): Compulsory Course:

A) Semester One:
1. Business Communication I
2. Business Economics; Paper I
3. Environmental Studies I
4. Mathematical and Statistical Techniques I (Lower Level)
5. Accounting and Financial Management I
6. Foundation Course; Paper I
7. Commerce; Paper I (Business System and the Society)

B) Semester Two:
1. Business Communication II
2. Business Economics; Paper II
3. Environmental Studies II
4. Mathematical and Statistical Techniques II (Lower Level)
5. Accounting and Financial Management II
6. Foundation Course; Paper II
7. Commerce; Paper II (Business System and the Society)

Second Year B. Com: (Six Papers): Compulsory Course:

A) Semester Three:
1. Commerce Paper III
2. Business Economics Paper III
3. Accounting and Financial Management Paper III
4. Foundation Course Paper III
5. Business Law Paper I
6. Advertising

B) Semester Four:
1. Commerce Paper IV
2. Business Economics Paper IV
3. Accounting and Financial Management Paper IV
4. Foundation Course Paper IV
5. Business Law Paper II
6. Advertising
Third Year B. Com: (Seven Papers)

Under the revised pattern brought into force by the Mumbai University with effect from the academic year 1994-95, a student has to take a total of seven papers at T.Y.B.Com.

1. Commerce; Paper III: Management and Production Planning
   *(Compulsory)*

2. Business Economics; Paper III: Indian Economics
   *(Compulsory)*

3. & 4. Special Group; Two papers:
   A. Financial Accounting and Auditing
      i) Financial Accounting; Paper I
      ii) Auditing and Cost Accounting; Paper II

5. Related Applied Component to the special Group:
   For Accounts: Introduction to Management Accounting

6. & 7. Any one of the following applied component papers:
   1. Computer System / Direct & Indirect Taxation
   2. Direct & Indirect Taxation/ Export Marketing
   3. Direct & Indirect Taxation/ Psychology of Human Behaviour at Work
   4. Computer System / Psychology of Human Behaviour at Work

**POST GRADUATE and DOCTORAL STUDIES**

- The College is the centre for registration and instruction for the M.Com Course.
- Students are registered for Ph.D. in Commerce, Hindi, and Gujarati.
## STANDARD OF PASSING

### DECISION REGARDING CREDIT, GRADING & SEMESTER SYSTEM

Decision of University Grants Commission (UGC) for introducing the semester and choice based credit system in all the central, state and deemed universities and institutions of higher learning in the country under the Eleventh Five-Year Plan. (D.O. No. F.1-2/2008-XI Plan dated January 31, 2008 from the Chairman, UGC) The decision of implementation of Credit & Grade point system has been passed by the Academic Council at its meeting held on 10th June, 2010 & subsequently the Management Council gave the concurrence at its meeting held on 18th July, 2010 after suggesting minor changes with the help of Deans of the concerned faculties and resolved to implement it from the Academic Year 2011-12.

### CONCEPT OF CREDIT SYSTEM

Involves breaking down the curriculum into measurable units that can be combined to get a degree / diploma.

A 'credit' is generally a 'value' used to measure a students work load in terms of learning time required to complete course units, resulting in learning outcomes.

Credit is used in higher education to summarized and describe an amount of learning.
The number of credits awarded to a learner is determined by Credit Value or Credit Points assigned to a particular course.

It is a way of expressing the ‘learner’s workload’. (Student’s)

It affords more flexibility to the learners allowing them to choose inter-disciplinary courses. One (01) Credit is thirty (30) learning hours. Credits once gained cannot be lost.

**TERMINOLOGY USED IN CREDIT SYSTEM**

**Programme**: A programme is a set of courses that are linked together in an academically meaningful way and generally ends with the award of a Certificate or Diploma or Degree depending on the level of knowledge attained and the total duration of study. E.g. Certificate in Office Computing, Diploma in Journalism, B. Com, M. Sc. M. S.W. etc. are the ‘Programmes’.

**Course**: A course is essentially a constituent of a ‘programme’ and may be conceived of as a composite of several learning topics taken from a certain knowledge domain, at a certain level. A ‘course’ in simple terms corresponds to the word ‘subject’ used in many Universities.

**Module or Unit**: A module or Unit is an part of the course which may be studied in conjunction with other learning modules or studied independently.
Credit Points:- This has reference to the ‘Workload’ of a learner and is an index of the number of learning hours deemed for a certain segment of learning. The course may be assigned anywhere between 4 to 8 credit points wherein 1 credit is equal to 30 learning hours.

Credit completion or Credit acquisition :- It may be considered to take place after the learner has successfully cleared all the evaluation criteria with respect to a single course.

Credit Bank:- The process of accumulating Credits over a period of time, leads to the idea of a ‘Credit Bank’. Conceptually, a Credit Bank in simple terms refers to stored and dynamically updated information regarding the number of Credits obtained by any given student along with the details regarding the course/s for which Credit has been given, the course-level, nature, etc.

Credit Transfer:- Credit Transfer means that credits earned at one institution for one or more courses under a given programme are accepted under another programme either by the same institution or another institution.

Performance transfer:- When a student who has successfully completed a certain academic programme, is allowed to transfer his past performance to another academic programme having some common courses, performance transfer is said to have taken place.

Course Exemption:- The student who has already completed one of these academic programmes is then allowed to skip these ‘equivalent’ courses when registering for the new programme. He is then ‘exempted’ from ‘re-learning’ the common or equivalent content area and from re-appearing for the concerned examinations.
**Block Transfer**: This refers to a group of courses, such as a completed certificate or diploma programme that are accepted for transfer of credit into a degree programme.

**Shelf Life**: This has a reference to the time duration for which the content of a given course is relevant and is directly linked with the obsolescence of knowledge in a certain field. Some institutions have time limits for granting credit transfer.

**Transfer Agreement**: This is an agreement that must be made between two institutions (a sender and a receiver) that specifies how the sending institution's course or programme will be accepted (for transfer of credits) at the receiving institution.

* These terminologies will be incorporated in the existing ordinances in due course by placing it before the appropriate authority.

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**TYPES OF CREDIT TRANSFER**

**Lateral or Horizontal**: Credit transfer from one programme to another programme of same-level, e.g. B. A. (Mass Media) from one University to B.M.M. of Mumbai University.

**Vertical**: It is also referred as ‘Career Laddering’. Credit Transfer from one programme to another programme of higher level. It provides a upward mobility to the learner, e.g. Diploma in Engineering gets direct admission to the Second Year Engineering of UG programme.

**Intra-Institutional Credit Transfer**: When the process of Credit Transfer takes place within a University or Institution called as Intra-Institutional Credit Transfer.

**Inter-Institutional Credit Transfer**: When the process of Credit Transfer takes place across two or more University or Institution called as Inter-Institutional Credit Transfer.

Both type of Credit Transfer may operate across the levels i.e. Lateral & Vertical
PHILOSOPHY OF CREDIT ASSIGNMENT

Generally there are four different types of courses in all the programmes conducted at University of Mumbai.

- Compulsory Courses = 4 credits per course
- Core / Special Courses = 3 credits per course
- Applied Components = 3 credits per course
- Foundation Courses = 2 credits per course
- Skill Courses = 2 credits per course

The total credit value shall be 120 credits for all UG programmes across the faculties.

The total credit value shall be 80 credits for PG programmes under the faculty of Arts & Commerce and 96 credits in case of faculty of Science.

ALLOCATION OF TIME PER CREDIT

The time duration per credit is divided into two parts,

I) Approximately fifty percent of the time will be spent on class room instructions including practical as prescribed by the University.

II) Rest of the time spent for assignments, Projects, journal writing, case studies, library work, industrial visits, attending seminars / workshops, preparations for examinations etc. will be considered as notional hours.
### COURSE WISE CREDIT ASSIGNMENTS UNDER THE FACULTY OF ARTS

<table>
<thead>
<tr>
<th>Type of Courses / Credits Assigned</th>
<th>First Year (Credit x No. of Courses)</th>
<th>Second Year (Credit x No. of Courses)</th>
<th>Third Year (Credit x No. of Courses)</th>
<th>Total Credit Value</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>First Semester</td>
<td>Second Semester</td>
<td>Third Semester</td>
<td>Fourth Semester</td>
</tr>
<tr>
<td>Core courses (Major Elective)</td>
<td>03 x 03</td>
<td>03 x 03</td>
<td>03 x 06</td>
<td>03 x 06</td>
</tr>
<tr>
<td>Language courses (Non-Major Elective)</td>
<td>02 x 01</td>
<td>02 x 01</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>Skill-based courses</td>
<td>02 x 01</td>
<td>02 x 01</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>Special courses</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>Foundation course</td>
<td>02 x 01</td>
<td>02 x 01</td>
<td>02 x 01</td>
<td>02x 01</td>
</tr>
<tr>
<td>Inter-disciplinary applied component courses</td>
<td>----</td>
<td>----</td>
<td>02 x 01</td>
<td>02 x 01</td>
</tr>
<tr>
<td>Projects</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>Total</td>
<td>15</td>
<td>15</td>
<td>22</td>
<td>22</td>
</tr>
</tbody>
</table>

### COURSE WISE CREDIT ASSIGNMENTS UNDER THE FACULTY OF COMMERCE

<table>
<thead>
<tr>
<th>Type of Courses / Credits Assigned</th>
<th>First Year (Credit x No. of Courses)</th>
<th>Second Year (Credit x No. of Courses)</th>
<th>Third Year (Credit x No. of Courses)</th>
<th>Total Credit Value</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>First Semester</td>
<td>Second Semester</td>
<td>Third Semester</td>
<td>Fourth Semester</td>
</tr>
<tr>
<td>Core courses</td>
<td>03 x 03</td>
<td>03 x 03</td>
<td>03 x 03</td>
<td>03 x 03</td>
</tr>
<tr>
<td>Allied courses</td>
<td>03 x 03</td>
<td>03 x 03</td>
<td>03 x 01</td>
<td>03 x 01</td>
</tr>
<tr>
<td>Foundation course</td>
<td>02 x 01</td>
<td>02 x 01</td>
<td>02 x 01</td>
<td>02x 01</td>
</tr>
<tr>
<td>Core / Special courses</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>Applied component courses</td>
<td>----</td>
<td>----</td>
<td>03 x 01</td>
<td>03 x 01</td>
</tr>
<tr>
<td>Total</td>
<td>20</td>
<td>20</td>
<td>17</td>
<td>17</td>
</tr>
</tbody>
</table>
SCHEME OF EVALUATIONS

The performance of the learners shall be evaluated in two parts internal assessment with 40% marks by way of continuous evaluation and by semester end assessment with 60% marks by conducting the theory examination.

I. Internal Assessment:- It is defined as the assessment of the learners on the basis of continuous evaluation as envisaged in the credit based system by way of participation of learners in various academic and correlated activities in the given semester of the programme.

II. Semester End Assessment:- It is defined as the assessment of the learners on the basis of performance in the semester end theory / written examinations.

MODALITY OF ASSESSMENT

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Weightage</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal Assessment</td>
<td>40%</td>
<td>40</td>
</tr>
<tr>
<td>Two periodical class test / Case stud(ies) / on-line or a combination of these</td>
<td></td>
<td>20</td>
</tr>
<tr>
<td>One assignment</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>Active participation in class instructional deliveries</td>
<td></td>
<td>05</td>
</tr>
<tr>
<td>Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities</td>
<td></td>
<td>05</td>
</tr>
<tr>
<td>Semester End Assessment</td>
<td>60%</td>
<td>60</td>
</tr>
<tr>
<td>Duration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Question Paper Pattern:-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) There shall be four questions each of 15 marks.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2) All questions shall be compulsory with internal choice within the questions.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3) Question may be sub-divided into sub-questions a, b, c, d &amp; e only and the allocation of marks depends on the weightage of the topic.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
STANDARD OF PASSING

The learners shall have to obtain a minimum of 40% marks in aggregate to qualify each course where the course consists of Internal Assessment & Semester End Examination. However, the learners shall obtain minimum of 40% marks i.e. 16 out of 40 in the Internal Assessment and i.e. 24 out of 60 in Semester End Examination separately.

To qualify each course minimum grade E shall be obtained by the learners in each course and project wherever applicable in a particular semester.

METHOD TO CARRY FORWARD THE MARKS

A learners who PASSES in the Internal Assessment but FAILS in the Semester End Examination of the Course shall reappear for the Semester End Examination of that Course. However, his/her marks of the Internal assessment shall be carried over and he/she shall be entitled for grade obtained by him/her on passing of the complete course.

A learners who FAILS in the Internal Assessment but PASSES in the Semester End Examination of the course shall submit and reappear for the Internal assessment in the form of projects for that course. However, his/her marks of the Semester End Examination shall be carried over and he/she shall be entitled for grade obtained by him/her on qualifying the course.
The Evaluation for students who fails in Internal Assessment will consist of one project of 40 marks which will be divided into 20 marks for the documentation of the project given by the concerned teachers on the curriculum, 10 marks each for the presentation and for the viva.

UNIVERSITY OF MUMBAI
No.U.G./ 02 of 2012-2013

CIRCULAR:

A reference is invited to the Ordinances, Regulations and Syllabi relating to the B.A./B.Sc./B.Com Three Years degree courses vide this office Circular No.UG/267 of 2011, dated 30th August, 2011 and the Directors/Head of the University Departments, the Principals of the affiliated colleges in Arts, Science & Commerce, the Heads of the recognized institutions concerned and the Captain Superintendent, Training Ship “Chanakya”, Government of India, Ministry of Surface Transport, Mumbai-400 001, are hereby informed that the recommendation made by the Faculty of Commerce at its meeting held on 3rd February, 2012 and by the Faculty of Science at its meeting held on 1st March, 2012 has been accepted by the Academic Council at its meeting held on 19th March, 2012 vide item No.4.74 and subsequently approved on behalf of the Management Council by the Hon’ble Vice-Chancellor by powers vested upon him under Section 14(7) of the Maharashtra Universities Act, 1994 and in accordance therewith, the Regulation 8438 relating to ATKT for Credit Based Semester and Grading System for U.G. courses are amended and that the same has been brought into force with effect from 2011-2012, which is read as under :-
**ATKT for Faculties of Arts & Commerce is read as under :-**

a. A learner shall be allowed to keep term for Semester II irrespective of number of heads of failure in the Semester I.

b. A learner shall be allowed to keep term for Semester III-
   if he/she passes each of Semester I & Semester II

   **OR**

   A learner who fails in not more than four courses of Semester I and Semester II taken together with not more than two courses each in semester I & II.

c. A learner shall be allowed to keep term for Semester IV irrespective of number of heads of failure in Semester III. However, the learner shall pass each course of Semester I and Semester II in order to appear for Semester IV.

d. A learner shall be allowed to keep term for Semester V-
   if he/she passes Semester I, Semester II, Semester III and Semester IV

   **OR**

   A learner shall pass Semester I and Semester II and fails in not more than four courses of Semester III and Semester IV taken together with not more than two courses each in sem. III & Sem. IV

e. A learner shall be allowed to keep term for Semester VI irrespective of number of heads of failure in the Semester V. However, the learner shall pass each course of Semester III and Semester IV in order to appear for Semester VI.

f. The result of Semester VI shall be kept in abeyance until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.
**ADDITIONAL EXAMINATIONS**

**Class test or assignment for Internal Assessment**

a) A learner who is absent for the two class tests and the assignment will be declared fail in the Internal Assessment Scheme. b) A learner who is absent for the two class tests and has appeared for the assignment will be allowed to appear for the additional class test of 10 marks. However, his marks for the class test will be taken as out of 20 and internal assessment will be calculated as out of 40 marks and not 30 marks.

c) A learner who has appeared for both the class test but remains absent for the assignment will be allowed to appear for the additional assignment and the internal assessment will be calculated as out of 40 marks.

d) A learner who is absent for one of the two class tests or assignment as the case may be, and the internal assessment will be calculated as out of 40 marks.

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**Semester End Examinations**

a. There will be one additional examination for semester I, II, III and IV for those who have failed or remained absent.

b. The absent student will be allowed to appear for the examination by the head of the institution after following the necessary formalities. c. This examination will be held 20 days after the declaration of results but not later than 40 days.
PROJECT EVALUATION (IF APPLICABLE)

A student who PASSES IN ALL THE COURSES BUT DOES NOT secures minimum grade of E in project as applicable has to resubmit a fresh project till he/she secures a minimum of grade E. The credits and grade points secured by him/her in the other courses will be carried forward and he/she shall be entitled for grade obtained by them on passing of all the courses. The evaluation of project and viva/voce examination shall be done by marks only and then it will be converted into grade in the seven point scale and award the same to the learner.

A learners shall have to obtain minimum of grade E(or its equivalent marks) in project evaluation and viva/voce taken together to obtain 40% marks in project work.

WHAT IS GRADING?

The word Grade is derived from the Latin word ‘grad us’ ‘Grad us’ means ‘Step’

It is an method of declaring the result of the learner’s performance by means of evaluation.

It involves the set of alphabets which clearly define, designated and understood by all the stakeholders. Properly introduce grading system is not only provide for the “comparison” of the learners but it assessed the “quality” of the learner’s performance.
CONVERSION OF MARKS TO GRADES AND CALCULATIONS OF GPA

Abbreviations and Formulas Used

G: Grade
GP: Grade Points
C: Credits
CP: Credit Points
CG: Credits X Grades (Product of Credits & Grades)
\[ \sum CG: \text{Sum of Product of Credits \& Grades points} \]
\[ \sum C: \text{Sum of Credits points} \]
\[ \frac{\sum CG}{\sum C} \]

SGPA: Semester Grade Point Average shall be calculated for individual semesters. (It is also designated as GPA)

CGPA: Cumulative Grade Point Average shall be calculated for the entire course by taking all semesters taken together.
GRADE CARDS

The result gazette and the format of the Grade Cards for the semesters conducted by colleges on behalf of the University will be uniform for all the Colleges / Institutions.

The Grade Cards will be printed along with the marks shown for all the concerned courses in the programme.

The Grade Cards will be issued to the learners who will qualify all the courses with Credit Earned and the remark as ‘PASSES’. The SGPA will be calculated only for the learners who will qualify in all the courses and accordingly the Grade will be awarded to them.

In case a learner/s is not qualified in a particular course/s of a programme, he/she shall be allowed to accumulate the credits of qualified courses only of the said programme and the Grade Card will be issued with ‘Credit Accumulate’and the remark as ‘FAIL’.

ILLUSTRATIONS

LEARNER PASSES IN ALL THE COURSES WITH MORE THAN 40 MARKS

<table>
<thead>
<tr>
<th>Courses in the semesters</th>
<th>Total Marks Obtained</th>
<th>Grade Points (G)</th>
<th>Credits Points (C)</th>
<th>CG = (C x G)</th>
<th>GPA = ΣCG/ ΣC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courses - I</td>
<td>55</td>
<td>B</td>
<td>5</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>Courses - II</td>
<td>60</td>
<td>A</td>
<td>6</td>
<td>4</td>
<td>24</td>
</tr>
<tr>
<td>Courses - III</td>
<td>70</td>
<td>O</td>
<td>7</td>
<td>3</td>
<td>21</td>
</tr>
<tr>
<td>Courses - IV</td>
<td>80</td>
<td>O</td>
<td>7</td>
<td>3</td>
<td>21</td>
</tr>
<tr>
<td>Courses - V</td>
<td>40</td>
<td>E</td>
<td>2</td>
<td>3</td>
<td>06</td>
</tr>
<tr>
<td>Courses - VI</td>
<td>48</td>
<td>D</td>
<td>3</td>
<td>3</td>
<td>09</td>
</tr>
<tr>
<td><strong>PASS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Credits Earned = 20

ΣC = 20

ΣCG = 101

Grade = C
### Illustrations

**LEARNER PASSES IN THREE COURSES & FAILED IN TWO COURSES**

<table>
<thead>
<tr>
<th>Courses in the semesters</th>
<th>Total Marks Obtained</th>
<th>Grade</th>
<th>Grade Points (G)</th>
<th>Credits Points(C)</th>
<th>CG = (C x G)</th>
<th>GPA = ΣCG/ ΣC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courses - I</td>
<td>42</td>
<td>E</td>
<td>2</td>
<td>4</td>
<td>08</td>
<td></td>
</tr>
<tr>
<td>Courses - II</td>
<td>28</td>
<td>F</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Courses - III</td>
<td>40</td>
<td>E</td>
<td>2</td>
<td>3</td>
<td>06</td>
<td>55/13 = 2.69</td>
</tr>
<tr>
<td>Courses - IV</td>
<td>52</td>
<td>E</td>
<td>1</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Courses - V</td>
<td>52</td>
<td>C</td>
<td>4</td>
<td>3</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Courses - VI</td>
<td>48</td>
<td>D</td>
<td>3</td>
<td>3</td>
<td>09</td>
<td></td>
</tr>
</tbody>
</table>

**FAIL**

Credits Accumulate = 13

<table>
<thead>
<tr>
<th>ΣC =20</th>
<th>ΣCG =35</th>
</tr>
</thead>
</table>

**Grade = F**

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### IMPLEMENTATION

The Semester, Credit and Grading System will be implemented for all the Under Graduate (UG) programmes under the faculty of Arts, Commerce and Science from the academic year 2011-12.

The system will be implemented for semester-I for the newly admitted learners (students) and it will be subsequently implemented.

The Semester, Credit and Grading System will be implemented for the Post Graduate (PG) programmes under the faculty of Arts, Commerce and Science after the decision of the Academic Council.

The format of Grade Card will be circulated to all the colleges after the approval from BOE.
**Group Insurance Scheme for Students:**

A student taking admission in a college is insured under the Group Insurance Scheme for Students. A student in Aided course has sum insured amount of Rs. Fifty thousand (scheme A) and in Unaided course the amount is Rs. One lakh (scheme B).

**Anti-Ragging Act:**

As per the circular from Joint Director, Higher Education, Maharashtra Government *(Ref. 2005/ 238/05), vishi-1*, dated 28th July, 2007 directions, the student found guilty of Ragging already, will not be given admission in college or if found guilty of Ragging even after admission in college will be removed/debarred from the college.

**Eligibility Certificate Ordinance:**

O.111:- A student from another university or board of Secondary or Intermediate education or any other Statutory examining body seeking admission to the university shall apply to the Registrar for a Statement of Eligibility and, except in the case of students from the universities in the State of Maharashtra, shall be required to pay fee of Rs. 200/- only and for out of Maharashtra State pay a fee of Rs. 300/- (Fee for foreign Nationals is Rs.730/-). The Registrar may issue a Provisional Statement of Eligibility if he is satisfied that the applicant is *prima facie* eligible for admission to this university. On production of such a provisional statement of eligibility, a student may seek provisional admission to this university at his own risk and on condition that he submits to the Registrar’s office through the Head/Principal of his institution/ college, the necessary certificates in original together with a typed copy of each for confirmation of his eligibility before the close of the academic term in which the student is provisionally admitted to the university.

No student from another university shall be admitted to any institute maintained by or affiliated to the university except on production of a Provisional Statement of Eligibility issued by the registrar.
<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>FYBA Open</th>
<th>FYBA Res.</th>
<th>SYBA Open</th>
<th>SYBA Res.</th>
<th>TYBA Open</th>
<th>TYBA Res.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fees</td>
<td>800</td>
<td>0</td>
<td>800</td>
<td>0</td>
<td>800</td>
<td>0</td>
</tr>
<tr>
<td>Library Fee</td>
<td>200</td>
<td>0</td>
<td>200</td>
<td>0</td>
<td>200</td>
<td>0</td>
</tr>
<tr>
<td>Gymkhana Fee</td>
<td>200</td>
<td>0</td>
<td>200</td>
<td>0</td>
<td>200</td>
<td>0</td>
</tr>
<tr>
<td>Other Fee / Extra curricular act</td>
<td>250</td>
<td>0</td>
<td>250</td>
<td>0</td>
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<td>College Exam Fees</td>
<td>1300</td>
<td>0</td>
<td>600</td>
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<td>0</td>
</tr>
<tr>
<td>Enrolment Fees</td>
<td>220</td>
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<td>600</td>
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<tr>
<td>Univ. of Mumbai- (Disaster Rel. Fund)</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
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</tr>
<tr>
<td>Admission Processing Fee</td>
<td>200</td>
<td>200</td>
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</tr>
<tr>
<td>Utility Fees</td>
<td>250</td>
<td>0</td>
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<td>0</td>
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<td>Magazine</td>
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<td>100</td>
<td>0</td>
<td>100</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>I-Card / &amp; Lib. Card</td>
<td>50</td>
<td>50</td>
<td>50</td>
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<td>50</td>
<td>50</td>
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<tr>
<td>Group Insurance</td>
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<td>Students Welfare Fund</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
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</tr>
<tr>
<td>Development Fund</td>
<td>500</td>
<td>0</td>
<td>500</td>
<td>0</td>
<td>500</td>
<td>0</td>
</tr>
<tr>
<td>Vice Chancellor's Fund</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Cultural Activities</td>
<td>30</td>
<td>0</td>
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<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>E-Suvidha</td>
<td>50</td>
<td>0</td>
<td>50</td>
<td>0</td>
<td>50</td>
<td>0</td>
</tr>
<tr>
<td>E-charges</td>
<td>20</td>
<td>0</td>
<td>20</td>
<td>0</td>
<td>20</td>
<td>0</td>
</tr>
<tr>
<td>Alumini Association Fund</td>
<td>25</td>
<td>25</td>
<td>25</td>
<td>25</td>
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<td>25</td>
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### REFUND OF FEES: (UG/412 of 2008)

O.2859: Refund of Tuition, Development and all other fees after cancellation of admissions:

The candidates who have taken admission in under graduate courses in Govt. colleges, in Govt. **aided** and **unaided courses** conducted by affiliated colleges, and recognized institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter. The percentage of fees for the course shall be refunded to the candidate after deducting charges as follows:

---

**Subject to change as per new university circular/s**
**Table-1 [Fee Deduction on cancellation of admission]**

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<th>Period and Percentage of Deduction Charges</th>
<th>(i)</th>
<th>(ii)</th>
<th>(iii)</th>
<th>(iv)</th>
<th>(v)</th>
<th>(vi)</th>
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<tr>
<td>Prior to commencement of academic term and instruction of the course</td>
<td>Up to 20 days after the commencement of academic term of the course</td>
<td>From 21st day up to 50 days after commencement of academic term of the course</td>
<td>From 51st day up to 50 days after commencement of academic term of the course or August 31st whichever is earlier.</td>
<td>From September 1st to September 30th.</td>
<td>After September 30th.</td>
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<td>Deduction Charges</td>
<td>Rs. 500/- Lump sum</td>
<td>20 % of the total amount of fees.</td>
<td>30 % of the total amount of fees.</td>
<td>50 % of the total amount of fees.</td>
<td>60 % of the total amount of fees</td>
<td>100 % of the total amount of fees.</td>
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**NOTE:** The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following:

i) All the fee items chargeable for one year are as per relevant university circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities).

ii) The Fee charged towards group insurance and all fee components be paid as University share (including Vice-chancellor fund, University fee for sports and cultural activities, E-charge, disaster management fund, exam fee and Enrollment fee) are non-refundable if payment is made by the college prior to the date of cancellation.

iii) Fee collected for Identity card and Library card, admission form and prospectus, enrollment and any other course specific fee [are not refunded](#) after the commencement of the academic term.

iv) All refundable deposits (Laboratory, Caution Money and Library etc.) [shall be fully returned](#) at the time of cancellation.

Provided that wherever admissions are made through centralized admission process for professional and/ or for any other courses by other competent Authorities, the Refund Rules are applicable if specified by such authorities (as per the rules of relevant agencies) for the 1st year admission. In case of admission to subsequent years of the course, O. 2859 is applicable for cancellation of admission. Provided further that this refund rule is concurrent with the rules and guidelines of other professional statutory bodies for admission for relevant courses.

Further that O.2859-A & O.2859-B have been repealed and the amended O.2859 relating to the refund of Tuition Fees, Development and
all other fees after cancellation of admission for the Under Graduate Courses has been brought into force with effect from the academic year 2008-2009

Our Student Achievers for the Academic year 2012-13.

SUBJECT-WISE TOPPERS IN T.Y.B. A. MARCH/APRIL 2012-13

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<tr>
<td>Sociology</td>
<td>Shitole Prasanna Bhimrao</td>
<td>346</td>
</tr>
<tr>
<td>History</td>
<td>Pandey Ashwini R.</td>
<td>390</td>
</tr>
<tr>
<td>Psychology</td>
<td>Sakorkar Ankita C.</td>
<td>352</td>
</tr>
</tbody>
</table>

SUBJECT-WISE TOPPERS IN T.Y.B.COM MARCH/APRIL 2012-13

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>NAME OF THE STUDENTS</th>
<th>MARKS(out of 100)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Economics</td>
<td>Bhagat Jinal Kirtikumar</td>
<td>85</td>
</tr>
<tr>
<td>MHRM</td>
<td>Vora Riddhi Chunnilal</td>
<td>91</td>
</tr>
<tr>
<td>Export Marketing</td>
<td>Gor Poonam Haresh</td>
<td>92</td>
</tr>
<tr>
<td>Financial Accounting and Auditing - I</td>
<td>Kariya Nagesh</td>
<td>92</td>
</tr>
<tr>
<td>Financial Accounting and Auditing -II</td>
<td>Joshi Tanvi</td>
<td>96</td>
</tr>
<tr>
<td>Financial Accounting and Auditing -III</td>
<td>Sanghavi Jenish</td>
<td>95</td>
</tr>
<tr>
<td>Direct and Indirect Tax</td>
<td>Ganatra Maharshi</td>
<td>96</td>
</tr>
<tr>
<td>Computer Systems and Applications</td>
<td>Dani Hardik R.</td>
<td>100</td>
</tr>
<tr>
<td>Industrial Psychology</td>
<td>Mutha Vidhi Santosh</td>
<td>93</td>
</tr>
<tr>
<td></td>
<td>Sisodiya Pankit Anil</td>
<td>93</td>
</tr>
</tbody>
</table>
TYBA - FIVE TOPPERS

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Name of the Student</th>
<th>Seat No.</th>
<th>Subject</th>
<th>Marks</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Jangid Neeta Moolchand</td>
<td>3856</td>
<td>Gujarati</td>
<td>459</td>
<td>76.5</td>
</tr>
<tr>
<td>2</td>
<td>Verma Sarita Ramsajeevan</td>
<td>3851</td>
<td>Hindi</td>
<td>445</td>
<td>74.1</td>
</tr>
<tr>
<td>3</td>
<td>Singh Asmita Vinay</td>
<td>3847</td>
<td>Hindi</td>
<td>428</td>
<td>71.3</td>
</tr>
<tr>
<td>4</td>
<td>Singh Ankita Hidaynarayan</td>
<td>3846</td>
<td>Hindi</td>
<td>423</td>
<td>70.5</td>
</tr>
<tr>
<td>5</td>
<td>Singh Gayatri Tribhuvan</td>
<td>3848</td>
<td>Hindi</td>
<td>411</td>
<td>68.5</td>
</tr>
</tbody>
</table>

Result Analysis of T.Y.B.A. Examinations held in March/ April 2013

<table>
<thead>
<tr>
<th>Year</th>
<th>Appeared</th>
<th>I</th>
<th>II</th>
<th>Pass</th>
<th>Total Pass</th>
<th>College Pass %</th>
<th>University %</th>
</tr>
</thead>
<tbody>
<tr>
<td>April/May 2013</td>
<td>218</td>
<td>27</td>
<td>92</td>
<td>54</td>
<td>173</td>
<td>79.36%</td>
<td>76.05%</td>
</tr>
<tr>
<td>April/May 2012</td>
<td>251</td>
<td>21</td>
<td>128</td>
<td>51</td>
<td>200</td>
<td>86.64%</td>
<td>74.09%</td>
</tr>
</tbody>
</table>

T.Y.B.COM, FIVE TOPPERS

<table>
<thead>
<tr>
<th>Seat No.</th>
<th>Name of the Student</th>
<th>Marks obtained / Out of</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dani Hardik Rasesh I.</td>
<td>608</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Vaviya Varshaben Lalji D.</td>
<td>606</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Jain Ashwin Dilipkumar N.</td>
<td>606</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Ganatra Maharshi Rajesh C.</td>
<td>605</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Bagadia Jinali Paresh M.</td>
<td>603</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Bhagat Jinal Kirtikumar L.</td>
<td>601</td>
<td></td>
</tr>
</tbody>
</table>

Result Analysis of T.Y.B.Com. Examinations held in March / April 2013

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Year</th>
<th>Appeared</th>
<th>I</th>
<th>II</th>
<th>Pass</th>
<th>Total Pass</th>
<th>College %</th>
<th>University %</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>April 2013</td>
<td>978</td>
<td>865</td>
<td>59</td>
<td>2</td>
<td>926</td>
<td>95.29%</td>
<td>81.13%</td>
</tr>
<tr>
<td>2</td>
<td>April 2012</td>
<td>899</td>
<td>800</td>
<td>34</td>
<td>-</td>
<td>834</td>
<td>92.76%</td>
<td>81.53%</td>
</tr>
</tbody>
</table>
## T.Y. BMS FIVE TOPPERS

<table>
<thead>
<tr>
<th>Seat No.</th>
<th>Name of the Student</th>
<th>Marks obtained / Out off</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>5608</td>
<td>Kothari Vikas Ratanlal</td>
<td>967/1200</td>
<td>80.58%</td>
</tr>
<tr>
<td>6726</td>
<td>Thakkar Leenita Ranjit</td>
<td>964/1200</td>
<td>80.33%</td>
</tr>
<tr>
<td>6587</td>
<td>Sanghavi Vaibhav Suresh</td>
<td>921/1200</td>
<td>76.75%</td>
</tr>
<tr>
<td>6230</td>
<td>Choudhary Shraddha Shamsher</td>
<td>919/1200</td>
<td>76.58%</td>
</tr>
<tr>
<td>6429</td>
<td>Kubadia Krunal Rajesh</td>
<td>918/1200</td>
<td>76.50%</td>
</tr>
</tbody>
</table>

## Result Analysis of T.Y.B.M.S. (Sem – VI) Examinations held in April / May 2013

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Year Appeared</th>
<th>Appeared</th>
<th>I</th>
<th>II</th>
<th>Pass</th>
<th>Total Pass</th>
<th>College %</th>
<th>University %</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>April 2013</td>
<td>121</td>
<td>94</td>
<td>19</td>
<td>113</td>
<td>93.39%</td>
<td>66.14%</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>April 2012</td>
<td>115</td>
<td>72</td>
<td>3</td>
<td>21</td>
<td>96</td>
<td>83.47%</td>
<td>68.46%</td>
</tr>
</tbody>
</table>

## T.Y.BBI. FIVE TOPPERS

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Student</th>
<th>Marks obtained / Out off</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1718</td>
<td>D’souza Stephanie</td>
<td>951/1200</td>
<td>79.25%</td>
</tr>
<tr>
<td>1649</td>
<td>Bhanushali Riddhi</td>
<td>942/1200</td>
<td>78.50%</td>
</tr>
<tr>
<td>1734</td>
<td>Gala Riddhi Jayesh</td>
<td>935/1200</td>
<td>77.91%</td>
</tr>
<tr>
<td>1751</td>
<td>Gori Neha Bharat</td>
<td>926/1200</td>
<td>77.16%</td>
</tr>
<tr>
<td>2088</td>
<td>Shah Kinjal Nilesh</td>
<td>914/1200</td>
<td>76.16%</td>
</tr>
</tbody>
</table>

## Result Analysis of T.Y.B.B.I. (Sem – VI) Examinations held in April / May 2013

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Year Appeared</th>
<th>Appeared</th>
<th>I</th>
<th>II</th>
<th>Pass</th>
<th>Total Pass</th>
<th>College %</th>
<th>University %</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>April 2013</td>
<td>117</td>
<td>103</td>
<td>06</td>
<td>06</td>
<td>109</td>
<td>93.16%</td>
<td>84.40%</td>
</tr>
<tr>
<td>2</td>
<td>April 2012</td>
<td>81</td>
<td>69</td>
<td>02</td>
<td>07</td>
<td>78</td>
<td>96.29%</td>
<td>94.40%</td>
</tr>
</tbody>
</table>
**T.Y.BFM FIVE TOPPERS**

<table>
<thead>
<tr>
<th>Seat No.</th>
<th>Name of the Student</th>
<th>Marks obtained / Out off</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1106</td>
<td>Rangaraj Bhanupriya Shekar</td>
<td>942/1200</td>
<td>78.50%</td>
</tr>
<tr>
<td>1060</td>
<td>Masrani Nirali Vimal</td>
<td>913/1200</td>
<td>76.08%</td>
</tr>
<tr>
<td>1066</td>
<td>Mhadeshwar Reena Ramesh</td>
<td>905/1200</td>
<td>75.42%</td>
</tr>
<tr>
<td>929</td>
<td>Agarwal Praful Pradeep</td>
<td>902/1200</td>
<td>75.16%</td>
</tr>
<tr>
<td>1067</td>
<td>Mhamunkar Siddhi Vasant</td>
<td>891/1200</td>
<td>74.25%</td>
</tr>
</tbody>
</table>

**Result Analysis of T.Y.B.F.M. (Sem – VI) Examinations held in April / May 2013**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Year</th>
<th>Appeared</th>
<th>I</th>
<th>II</th>
<th>Pass</th>
<th>Total Pass</th>
<th>College %</th>
<th>University %</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>April 2013</td>
<td>58</td>
<td>49</td>
<td>5</td>
<td>2</td>
<td>56</td>
<td>96.55 %</td>
<td>96.71 %</td>
</tr>
<tr>
<td>2</td>
<td>April 2012</td>
<td>17</td>
<td>15</td>
<td>1</td>
<td>-</td>
<td>16</td>
<td>94.11 %</td>
<td>97.63 %</td>
</tr>
</tbody>
</table>

**T.Y.BMM FIVE TOPPERS**

<table>
<thead>
<tr>
<th>Seat No.</th>
<th>Name of the Student</th>
<th>Marks obtained / Out off</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2392</td>
<td>Uppal Prarthana Dinesh</td>
<td>976/1200</td>
<td>81.33%</td>
</tr>
<tr>
<td>2328</td>
<td>Kshirsagar Pooja Satish</td>
<td>931/1200</td>
<td>77.58%</td>
</tr>
<tr>
<td>2349</td>
<td>Natu Mrimayi Bharat</td>
<td>922/1200</td>
<td>76.83%</td>
</tr>
<tr>
<td>2090</td>
<td>Mendonca Hansel Valerian</td>
<td>893/1200</td>
<td>74.41%</td>
</tr>
<tr>
<td>2072</td>
<td>Malhotra Shachi Vipen</td>
<td>892/1200</td>
<td>74.33%</td>
</tr>
</tbody>
</table>

**Result Analysis of T.Y. B.M.M (Sem – VI) Examinations held in April / May 2013**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Year</th>
<th>Appeared</th>
<th>Distinction</th>
<th>I</th>
<th>II</th>
<th>Pass</th>
<th>Total Pass</th>
<th>College %</th>
<th>University %</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>April 2013</td>
<td>57</td>
<td>24</td>
<td>21</td>
<td>-</td>
<td>10</td>
<td>55</td>
<td>96.49%</td>
<td>92.34%</td>
</tr>
<tr>
<td>2</td>
<td>April 2012</td>
<td>59</td>
<td>07</td>
<td>41</td>
<td>2</td>
<td>-</td>
<td>50</td>
<td>84.74%</td>
<td>91.32%</td>
</tr>
</tbody>
</table>
AWARDS FOR STUDENTS

1) Smt. Padamaben Ganjanan Thaker Endowment Prize for toppers in Gujarati subject at FYBA/SYBA and TYBA class.

2) Shri Madhukar R. Khandpekar Endowment Prize for toppers in History subject at FYBA/SYBA and TYBA class.

3) Two endowment prizes at T.Y. level in the subject of Sanskrit and Accounts.

Three-Year Integrated Course Affiliated to Mumbai University

BACHELOR OF MANAGEMENT STUDIES DEGREE (BMS)

A business management degree is one of the most coveted degrees today. In the highly competitive world that we are living in, a management degree provides a secure and rewarding career. Way back, a business management degree was a sought-after post-graduate programme after the student had completed a three-year bachelor’s programme. However, the lack of employment opportunities and the need for more practical job oriented bachelor’s program has led to the introduction of business management programmes at the undergraduate level.

Objectives of the Degree

⇒ To create for the students of University of Mumbai an additional avenue of self-employment and also to benefit the industry by providing it with suitably trained manpower.
⇒ To prepare students to exploit opportunities being newly created in the Management profession.
⇒ To provide adequate basic understanding of Management skill and practices among the students.
⇒ To give an adequate exposure to operational environment in the field of Management.
⇒ To impart training for the use of modern technology for the benefit of all parties concerned.

Eligibility

First Year:
The Student shall have passed XIIth Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination at one sitting or Diploma in any Engineering branches with two years or three years
or four years duration after the S.S.C conducted by the Board of Technical Education, Maharashtra State or its equivalent examination and should have secured not less than 50% marks and 45% marks in the case of Backward Class Candidates.

Second Year
The candidate, to be eligible for admission to S.Y.B.M.S. should have passed all theory papers in all the previous semesters OR failed in not more than 2 theory papers, in I & II Semester End Examinations taken together.

Third Year
A candidate shall be allowed to keep terms for Semester V if he/she passes in each of Semester I, II, III and IV or if he/she passes Semester I and Semester II and fails in not more than two theory papers of Semester III and Semester IV taken together.

A candidate shall be allowed to keep terms for Semester VI if he/she passes in each of Semester I, II, III, IV and V or if he/she passes Semester I, Semester II and Semester III and fails in not more than two theory papers of Semester IV and Semester V taken together irrespective of his/her grade in project I of Semester V.

A candidate who does not secure a minimum grade of “C” in Project I and or Project II has to submit a fresh project till he/she secures a minimum grade of “C”.

Scheme of Examination
1. The examinations shall be conducted at the end of each semester.
2. A theory paper will carry 100 marks. The evaluation of the performance of the students in the theory papers shall be on the basis of both internal assessment (40%) and semester end examination (60%). Internal evaluation should be on the basis of class assignments, group discussion, seminars, attendance, etc. The semester end exam shall be held at the end of each semester and shall be of two hrs duration.

Passing Standard and Performance Grading

Passing Standard: A student shall have to obtain a minimum of 40% marks in aggregate for each theory paper (where the theory paper consists of Internal Assessment and Semester (End Examination) with a minimum of 40% marks (i.e. 16 out of 40) in the internal assessment and 40% marks in semester end examination(i.e. 24 out of 60) separately to pass the subject and minimum of grade C in each project wherever applicable to pass a particular semester.

(a) The Performance Grading of the student shall be of the SEVEN point ranking system as under:

<table>
<thead>
<tr>
<th>Class</th>
<th>Division</th>
<th>Marks</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>I class</td>
<td>I-I</td>
<td></td>
<td>O</td>
</tr>
<tr>
<td>Class</td>
<td>Grade</td>
<td>Percentage Range</td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>-------------------</td>
<td>------------------</td>
<td></td>
</tr>
<tr>
<td>I-II</td>
<td>65 and above</td>
<td>A</td>
<td></td>
</tr>
<tr>
<td>II class</td>
<td>II-I</td>
<td>55 - 59.99</td>
<td>B</td>
</tr>
<tr>
<td>II-II</td>
<td>50 – 54.99</td>
<td>C</td>
<td></td>
</tr>
<tr>
<td>II-III</td>
<td>45-49.99</td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Pass</td>
<td>Class III</td>
<td>40-Less than 44.99</td>
<td>E</td>
</tr>
<tr>
<td>Fail</td>
<td>Less than 40</td>
<td>F</td>
<td></td>
</tr>
</tbody>
</table>

The performance grading class shall be based on the aggregate performance of Internal Assessment and Semester End Examination.

II. Carry forward of the marks in case if the student fails in one or more subjects:
   a) A student who PASSES in Internal Examination but FAILS in the Semester End Examination of the theory paper shall reappear for the Semester End Examination of that theory paper. However his/her marks of the Internal Examination shall be carried over but he/she shall be entitled for grade “E” on passing.
   b) A student who PASSES in the Semester End Examination but FAILS in the Internal Examination of the theory paper shall reappear for the Internal Examination of that theory paper. However his/her marks of the Semester End Examination shall be carried over but he/she shall be entitled for grade “E” on passing.
   c) The Internal Examination for reappearing students will consist of one project of 40 marks which will be divided into 20 marks for the hard copy of the project, 10 marks for the presentation and 10 marks for the viva.

III. ALLOWED TO KEEP TERMS (ATKT):
   a) A student shall be allowed to keep term for Semester II irrespective of number of heads of failure in the Semester I.
   b) A student shall be allowed to keep term for Semester III if he/she passes each Semester I and Semester II.
      OR
      A student fails in not more than two papers of Semester I and Semester II taken together where the total marks does not exceed 200.
   c) A student shall be allowed to keep term for semester IV irrespective of number of heads of failure in the semester III. However the student has to pass each of Semester I and Semester II in order to appear for Semester IV.
d) A student shall be allowed to keep term for Semester III if he/she passes each Semester I, Semester II, Semester III and Semester IV.

OR

A student shall pass Semester I and Semester II and fails in not more then two papers of Semester I and Semester III and Semester IV taken together where the total marks does not exceed 200.

e) A student shall be allowed to keep term for Semester VI irrespective of number of heads of failure in the Semester V.

f) The result of Semester VI shall be kept in abeyance until the student passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

**ADDITIONAL EXAMINATION:** There will be one additional examination for Semester I, II, III, and IV for those who have failed or remained absent. The absent student will be allowed to appear for the examination by the head of the institution/after following the necessary formalities of medical/special ground. This examination will be held 30 days the declaration of results but not later then 60 days.

**EVALUATION OF PROJECT:**

a) A student who PASSES IN ALL THEORY PAPERS BUT DOES NOT secure minimum grade C in project as applicable has to resubmit a fresh project till he/she secures a minimum of grade C. His/her marks in the theory papers that the student has passed will be carried forward but he/she shall be entitled for grade “E” on passing.

b) The evaluation of project and viva examination shall be by awarding grade in the seven point scale as given in (I) above.

c) A student shall have to obtain minimum of grade C (or its equivalent marks) in project evaluation and viva/voce taken together.

*Industrial visits are not compulsory and the colleges should not charge fees prescribed for industrial visits if the industrial visits are not organised.*

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**COURSE CONTENT: BMS**

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEMESTER I</strong></td>
</tr>
<tr>
<td>1.1. Foundations of Human Skills</td>
</tr>
<tr>
<td>1.2 Introduction to Financial Accounts</td>
</tr>
<tr>
<td>1.3 Business Statistics</td>
</tr>
<tr>
<td>1.4 Business Communication</td>
</tr>
<tr>
<td>1.5 Principles of Management</td>
</tr>
<tr>
<td>1.6 Business Law</td>
</tr>
<tr>
<td>1.7 Introduction to Computers</td>
</tr>
</tbody>
</table>

46
### SECOND YEAR

<table>
<thead>
<tr>
<th>SEMESTER III</th>
<th>SEMESTER IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1: Management Accounting</td>
<td>4.1 Productivity and Quality Management</td>
</tr>
<tr>
<td>3.2 Managerial Economics</td>
<td>4.2 Direct and Indirect Taxes</td>
</tr>
<tr>
<td>3.3 Marketing Management</td>
<td>4.3 Export Import Procedures &amp; Documentation</td>
</tr>
<tr>
<td>3.4 Business Aspect in Banking and Insurance</td>
<td>4.4 Research Methods in Business</td>
</tr>
<tr>
<td>3.5 Production Management and materials management</td>
<td>4.5 Cooperative and rupak markets</td>
</tr>
<tr>
<td>3.6 Strategic Management</td>
<td></td>
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</table>

### THIRD YEAR

<table>
<thead>
<tr>
<th>SEMESTER V</th>
<th>SEMESTER VI</th>
</tr>
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<tbody>
<tr>
<td>5.1 Human Resource Management</td>
<td>6.1 Entrepreneurship and Management of small and medium enterprise</td>
</tr>
<tr>
<td>5.2 Service Sector Management</td>
<td>6.2 Operations Research</td>
</tr>
<tr>
<td>5.3 Financial Management</td>
<td>6.3 International Finance</td>
</tr>
<tr>
<td>5.4 Elements of Logistic and supply chain Management</td>
<td>6.4 Indian Management - Thoughts and Practices</td>
</tr>
<tr>
<td>5.5 Business Ethics and corporate social responsibility</td>
<td>6.5 International Marketing</td>
</tr>
<tr>
<td>5.6 Special Studies in Marketing / Finance</td>
<td>6.6 Retail Management / Investment analysis and portfolio Management.</td>
</tr>
</tbody>
</table>

### FEE STRUCTURE OF BACHELOR OF MANAGEMENT STUDIES DEGREE (BMS) 2014-2015

<table>
<thead>
<tr>
<th>PARTICULARS</th>
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<tbody>
<tr>
<td>PARTICULARS</td>
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<td>MAGAZINE FEE</td>
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<td>I CARD FEE</td>
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<td>1st year</td>
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<tr>
<td>------------------------------</td>
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<td>Transcript 5 copies</td>
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<td>+ Inform. Brochure</td>
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<td>No Objection Certificate</td>
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</table>

**Subject to change as per new university circular/s**

Three Year Integrated Course Affiliated to Mumbai University

B. COM IN BANKING AND INSURANCE (B. B. I)

A B. B. I. degree is one of the most coveted degrees today. In the highly competitive world that we are living in, this provides a secure and rewarding career. However, the back of employment opportunities and the need for more practical job oriented bachelor’s program has lead to introduction of business
management programs at the undergraduate level. There are increasing career opportunities in multi-national and indigenous corporate sector.

Objectives

- To create for the students of University of Mumbai an additional avenue of self-employment and also to benefit Banks, Insurance companies & Industries to providing them with suitably trained manpower in the field of Banking and Insurance.
- To prepare students to explore opportunities, being newly created in the field of Banking & Insurance due to Globalization, Privatization & Liberalization.
- To provide adequate basic understanding about Banking, Insurance & other financial services, among the students.
- To give an adequate exposure to operational environment in the field of Banking Insurance & other related financial services.
- To inculcate training & practical approach among the students by using modern technologies in the field of Banking, Insurance etc.

Course Objective:

- To provide a basic foundation of the fundamental principles and practices of banking and insurance and other financial services and application in practice.
- To enable the students gain a fair idea as to how these principles are applied in practice through live cases or examples published in papers and cited by lectures.
- To equip the job seeker to get into positions of responsibility in the area of financial services (as this would prove definite advantage into the recruiters in terms of time, cost and skill requirement).

ELIGIBILITY

F.Y.B.B.I.: A candidate to be eligible for admission to the Bachelor of Commerce (Banking & Insurance) Degree Course shall have passed XII Std. Examination of the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent and secured not less than 50% marks in aggregate at (45% in case of reserved category) one & the same sitting. Every Candidate admitted to the Degree Course in the Constituent/affiliated College recognized institution, conducting the course, should have to register himself/herself with the University.

S. Y. B. B. I.: The candidate, to be eligible for admission to S.Y.B.M.S. should have passed all theory papers in all the previous semesters OR failed in not more than two theory papers, in I & II Semester End Examinations taken together.

T. Y. B. B. I.: A candidate shall be allowed to keep terms for Semester V if he/she passes in each of Semester I, II, III and IV or if he/she passes
Semester I and Semester II and fails in not more than two theory papers of Semester III and Semester IV taken together. A candidate shall be allowed to keep terms for Semester VI if he/she passes in each of Semester I, II, III, IV and V or if he/she passes Semester I, Semester II and Semester III and fails in not more than two theory papers of Semester IV and Semester V taken together irrespective of his/her grade in project I of Semester V. A candidate who does not secure a minimum grade of “C” in Project I and or Project II has to submit a fresh project till he/she secures a minimum grade of “C”.

R. 4298: Scheme of Examination

The Performance grading shall be based on the aggregate performance of internal assessment and semester end examination:

A) Internal Assessment: 40% i.e. 40 marks.
B) Semester End Examination: 60% i.e. 60 marks.

Student must get 40% marks in aggregate i.e. 40% marks in Internal Assessment (i.e. 40% of 40 = 16) as well as 40% marks in semester End Examination (i.e. 40% of 60 = 24) separately, in order to pass the examination.

A) Internal Assessment: 40 marks.
The allocation of 40 marks shall be as follows
a) Two best of three periodical class tests held in the given semester: 20 Marks.
b) A better of the two assignments based class presentation to be selflessly assessed by the teacher concerned: 10 Marks.
c) Group discussion or active participation in routine class instructional deliveries: 05 Marks
d) Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities: 05 Marks

B) Semester End Examination: 60 marks.
a) Duration - This examination shall be of 2 Hrs. duration.
b) Question paper pattern
i.) There shall be four questions each of 15 marks.
ii) All questions shall be compulsory with internal choice within the question.
iii) Questions may be subdivided into a) and b) if necessary, for 8 & 7 mark respectively.

The responsibilities of Examination evaluation during the first four semesters shall rest with the college/institution where in the students are admitted for the course. The college/institution shall carry out the internal assessment for the papers for semesters while the University shall conduct the semester end examination for these two semesters. The internal assessment marks of students appearing for Semester V & VI shall be sent to the University by the respective college / institution before the commencement of the respective semester end examination.
Passing Standard and Performance Grading

Passing Standard: A student shall have to obtain a minimum of 40% marks in aggregate for each theory paper (where the theory paper consists of Internal Assessment and Semester (End Examination) with a minimum of 40% marks (i.e. 16 out of 40) in the internal assessment and 40% marks in semester end examination (i.e. 24 out of 60) separately to pass the subject and minimum of grade C in each project wherever applicable to pass a particular semester.

(a) The Performance Grading of the student shall be of the SEVEN point ranking system as under:

<table>
<thead>
<tr>
<th>Class</th>
<th>Division</th>
<th>Marks</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>I class</td>
<td>I-I</td>
<td>65 and above</td>
<td>O</td>
</tr>
<tr>
<td></td>
<td>I-II</td>
<td></td>
<td>A</td>
</tr>
<tr>
<td>II class</td>
<td>II-I</td>
<td>55 -59.99</td>
<td>B</td>
</tr>
<tr>
<td></td>
<td>II-II</td>
<td>50 – 54.99</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>II-III</td>
<td>45-49.99</td>
<td>D</td>
</tr>
<tr>
<td>Pass Class</td>
<td>III</td>
<td>40-Less than 44.99</td>
<td>E</td>
</tr>
<tr>
<td></td>
<td>Fail</td>
<td>Less than 40</td>
<td>F</td>
</tr>
</tbody>
</table>

The performance grading class shall be based on the aggregate performance of Internal Assessment and Semester-end Examination.

II. Carry forward of the marks in case if the student fails in one or more subjects:

a) A student who PASSES in Internal Examination but FAILS in the Semester End Examination of the theory paper shall reappear for the Semester End Examination of that theory paper. However his/her marks of the Internal Examination shall be carried over but he/she shall be entitled for grade “E” on passing.

b) A student who PASSES in the Semester End Examination but FAILS in the Internal Examination of the theory paper shall reappear for the Internal Examination of that theory paper. However his/her marks of the Semester End Examination shall be carried over but he/she shall be entitled for grade “E” on passing.
The Internal Examination for reappearing students will consist of one project of 40 marks, which will be divided into 20 marks for the hard copy of the project, 10 marks for the presentation and 10 marks for the viva.

III. ALLOWED TO KEEP TERMS (ATKT):
   a) A student shall be allowed to keep term for Semester II irrespective of number of heads of failure in the Semester I.

   b) A student shall be allowed to keep term for Semester III if he/she passes each Semester I and Semester II.
      OR
      A student fails in not more than two papers of Semester I and Semester II taken together where the total marks do not exceed 200.

   c) A student shall be allowed to keep term for Semester IV irrespective of number of heads of failure in the Semester III. However the student has to pass each of Semester I and Semester II in order to appear for Semester IV.

   d) A student shall be allowed to keep term for Semester III if he/she passes each Semester I, Semester II, Semester III and Semester IV.
      OR
      A student shall pass Semester I and Semester II and fails in not more than two papers of Semester I and Semester III and Semester IV taken together where the total marks do not exceed 200.

   e) A student shall be allowed to keep term for Semester VI irrespective of number of heads of failure in the Semester V.

   f) The result of Semester VI shall be kept in abeyance until the student passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

ADDITIONAL EXAMINATION: There will be one additional examination for Semester I, II, III, and IV for those who have failed or remained absent. The absent student will be allowed to appear for the examination by the head of the institution/after following the necessary formalities of medical/special ground. This examination will be held 30 days the declaration of results but not later than 60 days.

EVALUATION OF PROJECT:
   a) A student who PASSES IN ALL THEORY PAPERS BUT DOES NOT secure minimum grade C in project as applicable has to resubmit a fresh project till he/she secures a minimum of grade C. His/her marks in the theory papers that the student has passed will be carried forward but he/she shall be entitled for grade “E” on passing.
b) The evaluation of project and viva examination shall be by awarding grade in the seven point scale as given in (I) above.
c) A student shall have to obtain minimum of grade C (or its equivalent marks) in project evaluation and viva/voce taken together.

**Industrial visits are not compulsory and the colleges should not charge fees prescribed for industrial visits if the industrial visits are not organised.**

**COURSE CONTENT B. COM (BBI)**

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
<th>Semester I</th>
<th>Semester II</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1: Environment &amp; Management of Financial Services</td>
<td>2.1: Principles &amp; Practices of banking and insurance</td>
<td></td>
</tr>
<tr>
<td>1.2: Principles of Management</td>
<td>2.2. Financial Accounting I</td>
<td></td>
</tr>
<tr>
<td>1.3: Effective Communication I</td>
<td>2.3 Effective Communication II</td>
<td></td>
</tr>
<tr>
<td>1.4: Economics I</td>
<td>2.4: Economics II</td>
<td></td>
</tr>
<tr>
<td>1.5: Quantitative Methods I</td>
<td>2.5: Quantitative Methods II</td>
<td></td>
</tr>
<tr>
<td>1.6: Introduction to Computer</td>
<td>2.6 Business Law</td>
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<table>
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<tr>
<th>SECOND YEAR</th>
<th>Semester III</th>
<th>Semester IV</th>
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<tbody>
<tr>
<td>3.1 Laws relating to Banking &amp; Insurance</td>
<td>4.1. Universal Banking</td>
<td></td>
</tr>
<tr>
<td>3.2 Financial Management I</td>
<td>4.2 Financial Management (II)</td>
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</tr>
<tr>
<td>3.3 Management Accounting</td>
<td>4.3 Innovations in B&amp;I</td>
<td></td>
</tr>
<tr>
<td>3.4 Customer Relationship Management</td>
<td>4.4 Corporate Laws &amp; Laws Governing Capital Markets</td>
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</tr>
<tr>
<td>3.5 Information Technology</td>
<td>4.5 Entrepreneurship Management</td>
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<tr>
<td>3.6 Organizational Behavior</td>
<td>4.6 Equity, Debt, Forex &amp; Derivatives</td>
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<tr>
<td>3.7 Taxation of Financial Services</td>
<td>4.7 Cost Accounting of B&amp;I</td>
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<table>
<thead>
<tr>
<th>THIRD YEAR</th>
<th>Semester V</th>
<th>Semester VI</th>
</tr>
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<tbody>
<tr>
<td>5.1. Marketing in B&amp;I</td>
<td>6.1 Strategic Management</td>
<td></td>
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<tr>
<td>5.2. Financial Services Management</td>
<td>6.2 Central Banking</td>
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<tr>
<td>5.3. International Banking and Finance</td>
<td>6.3 International Business</td>
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</tr>
<tr>
<td>5.4 Financial Reporting &amp; Analysis</td>
<td>6.4 Human resource management</td>
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<tr>
<td>5.5 Security Analysis &amp; Portfolio Mgmt.</td>
<td>6.5 Business Ethics &amp; Corporate Governance</td>
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<tr>
<td>5.6 Auditing</td>
<td>6.6 Turnaround Management</td>
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## FEE STRUCTURE OF B.COM.(BANKING AND INSURANCE)
### 2014-2015

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<td><strong>LIBRARY FEE</strong></td>
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<td><strong>GYMKHANA FEE</strong></td>
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<td>200</td>
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<td><strong>ADMISSION PROCESSING FEE</strong></td>
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<td>200</td>
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<td><strong>UTILITY FEE</strong></td>
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<td><strong>MAGAZINE FEE</strong></td>
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<td><strong>STUDENTS WELFARE FUND</strong></td>
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<td>70</td>
<td>70</td>
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<td><strong>NSS</strong></td>
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</tr>
<tr>
<td><strong>(A) TOTAL</strong></td>
<td>15745</td>
<td>15725</td>
<td>15105</td>
<td>395</td>
</tr>
</tbody>
</table>

**COMPUTER / LABORATORY FEES**

| **COMPUTER PRACTICALS**                         | 2000 | 1000 | 1000 | 0        |
| **LABORATORY FEES**                            | 1000 | 1000 | 1000 | 0        |
| **(B) TOTAL**                                   | 3000 | 2000 | 2000 | 0        |

**REFUNDABLE**

| **CAUTION MONEY**                               | 150 | 0 | 0 | 0        |
| **LIBRARY DEPOSIT**                             | 250 | 0 | 0 | 0        |
| **LIBORATORY DEPOSIT**                          | 400 | 0 | 0 | 0        |
| **(C) TOTAL**                                   | 800 | 0 | 0 | 0        |

**FEES (A+B+C) TOTAL**                           | 19,545 | 17,725 | 17,105 | 395   |

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<table>
<thead>
<tr>
<th>transcript 5 copies</th>
<th>1st year</th>
<th>2nd year</th>
<th>3rd year</th>
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<tbody>
<tr>
<td>1000</td>
<td>1000</td>
<td>1000</td>
<td></td>
</tr>
</tbody>
</table>

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54
Three Year Integrated Course Affiliated to Mumbai University

**BACHELOR OF FINANCIAL MARKETS DEGREE (BFM)**
A new practical oriented degree aims to provide the product (graduates) to the financial services sector as per their requirements. This degree will definitely provide the functional expertise, diversified skills, professional training with the latest knowledge in the areas covered by the course to these graduates.

**Objectives of the Degree**

- To create additional avenues of Self Employment to the students & to provide suitable & trained Persons for Financial Services Sector.
- To prepare graduates to compete with the degree holders of private and foreign universities.
- To make aware about the practical aspect of the theoretical concepts.
- To establish strong co-ordination between the Service Sector and the Institutions of Higher Education.

**Eligibility**
The candidate for being eligible for admission to the Bachelor of Commerce (Financial Markets) Degree course shall have passed XIIth Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate (40% in case of reserved category) at one and the same sitting. Every Candidate admitted to the Degree Course in the Constituent/ affiliated college/ recognized institution, conducting the course, shall have to register himself/ herself with the University.

**Scheme of examination**
The Scheme of Examination shall be divided in two parts.

(A) *Internal Assessment*: 40% i.e. 40 marks.
The allocation of 40 marks shall be as follows:

a) For non-practical subjects- **Two** best of **three** periodical class tests held in given Semester-20 Marks.

b) A better of the **two** assignments, with presentation in seminar etc.-10 Marks.

c) Group Discussion on current issues relating to the subject etc.-10 Marks.

For practical subjects viz.1.3, 1.4, 2.3, 3.5 & 6.3 Semester End Practical Examination-20 Marks, out of which 5 Marks are for Journal.
(B) **Semester End Examination: 60% i.e. 60 marks.**

a) **Duration**-This examination shall be of 2 Hrs. duration.

b) **Question paper pattern**-

   (i) There shall be **04** questions of **15** Marks each.

   (ii) All questions shall be compulsory with internal choice within question.

   (iii) Questions may subdivided in to a) and b) if necessary, for 8 and 7 marks respectively.

The responsibilities of Examination evaluation during the first four semesters shall rest with the college/institution where in the students are admitted for the course. The college/Institution shall carry out the internal assessment for the papers in semesters V & VI, while the University shall conduct Semester End Examination for these two semesters. The internal assessment marks of students appearing for semester V & VI shall be sent to the University by the respective College/Institution before the commencement of the respective semester end examination.

There shall be 2 experts for Project evaluation at Semester V (i.e.5.7 Project-I) & Semester-VI (i.e.6.7, Project-II). One expert to be appointed by the College/Institution as an Internal Expert & one expert to be appointed by the University as a External Expert for every 30 students or part thereof.

**Passing Standard and Performance Grading**

**Passing Standard:** A student shall have to obtain a minimum of 40% marks in aggregate for each theory paper (where the theory paper consists of Internal Assessment and Semester (End Examination) with a minimum of 40% marks (i.e. 16 out of 40) in the internal assessment and 40% marks in semester end examination( i.e. 24 out of 60) separately to pass the subject and minimum of grade C in each project wherever applicable to pass a particular semester.

(a) The Performance Grading of the student shall be of the SEVEN point ranking system as under:

<table>
<thead>
<tr>
<th>Class</th>
<th>Division</th>
<th>Marks</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>I class</td>
<td>I-I</td>
<td>65 and above</td>
<td>O</td>
</tr>
<tr>
<td></td>
<td>I-II</td>
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<td>A</td>
</tr>
<tr>
<td>II class</td>
<td>II-I</td>
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<td>50–54.99</td>
<td>C</td>
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<td>40-Less than 44.99</td>
<td>E</td>
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</tr>
<tr>
<td>Fail</td>
<td>Less than 40</td>
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<td>F</td>
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</tbody>
</table>

The performance grading class shall be based on the aggregate performance of Internal Assessment and Semester End Examination.

II. Carry forward of the marks in case if the student fails in one or more subjects:
   a) A student who PASSES in Internal Examination but FAILS in the Semester End Examination of the theory paper shall reappear for the Semester End Examination of that theory paper. However his/her marks of the Internal Examination shall be carried over but he/she shall be entitled for grade “E” on passing.

   b) A student who PASSES in the Semester End Examination but FAILS in the Internal Examination of the theory paper shall reappear for the Internal Examination of that theory paper. However his/her marks of the Semester End Examination shall be carried over but he/she shall be entitled for grade “E” on passing.

   The Internal Examination for reappearing students will consists of one project of 40 marks which will be divided into 20 marks for the hard copy of the project, 10 marks for the presentation and 10 marks for the viva.

III. ALLOWED TO KEEP TERMS (ATKT):
   a) A student shall be allowed to keep term for Semester II irrespective of number of heads of failure in the Semester I.

   b) A student shall be allowed to keep term for Semester III if he/she passes each Semester I and Semester II.

   OR

   A student fails in not more then two papers of Semester I and Semester II taken together where the total marks does not exceed 200.

   c) A student shall be allowed to keep term for semester IV irrespective of number of heads of failure in the semester III. However the student has to pass each of Semester I and Semester II in order to appear for Semester IV.

   d) A student shall be allowed to keep term for Semester III if he/she passes each Semester I, Semester II, Semester III and Semester IV.
OR

A student passes Semester I and Semester II and fails in not more than two papers of Semester I and Semester III and Semester IV taken together where the total marks does not exceed 200.

e) A student shall be allowed to keep term for Semester VI irrespective of number of heads of failure in the Semester V.

f) The result of Semester VI shall be kept in abeyance until the student passes each of Semester I, Semester II, Semester III, Semester IV and Semester V.

ADDITIONAL EXAMINATION: There will be one additional examination for Semester I, II, III, and IV for those who have failed or remained absent. The absent student will be allowed to appear for the examination by the head of the institution/after following the necessary formalities of medical/special ground. This examination will be held 30 days the declaration of results but not later then 60 days.

EVALUATION OF PROJECT:

a) A student who passes in all theory papers but does not secure minimum grade C in project as applicable has to resubmit a fresh project till he/she secures a minimum of grade C. His/her marks in the theory papers that the student has passed will be carried forward but he/she shall be entitled for grade “E” on passing.

b) The evaluation of project and viva examination shall be by awarding grade in the seven point scale as given in (I) above.

c) A student shall have to obtain minimum of grade C (or its equivalent marks) in project evaluation and viva/voce taken together.

Industrial visits are not compulsory and the colleges should not charge fees prescribed for industrial visits if the industrial visits are not organised.
### Scheme of Modules

#### FIRST YEAR

<table>
<thead>
<tr>
<th>SEMESTER I</th>
<th>SEMESTER II</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Principles of Investment</td>
<td>2.1 Environment of Financial System</td>
</tr>
<tr>
<td>1.2 Micro-Economics</td>
<td>2.2 Macro-Economics</td>
</tr>
<tr>
<td>1.3 Basic Statistics</td>
<td>2.3 Statistical Applications</td>
</tr>
<tr>
<td>1.4 Basic Computer Skills</td>
<td>2.4 Communication Skills</td>
</tr>
<tr>
<td>1.5 Financial Accounting</td>
<td>2.5 Management Accounting</td>
</tr>
<tr>
<td>1.6 Business Environment</td>
<td>2.6 Principles of Business Management</td>
</tr>
</tbody>
</table>

#### SECOND YEAR

<table>
<thead>
<tr>
<th>SEMESTER III</th>
<th>SEMESTER IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Debt Markets</td>
<td>4.1 Commodities Markets</td>
</tr>
<tr>
<td>3.2 Corporate Finance</td>
<td>4.2 Corporate Finance-II</td>
</tr>
<tr>
<td>3.3 Equity Markets-I</td>
<td>4.3 Equity Markets-II</td>
</tr>
<tr>
<td>3.4 Banking in Financial System</td>
<td>4.4 Financial Services</td>
</tr>
<tr>
<td>3.5 Computer Applications in Investments</td>
<td>4.5 Taxation for Investments</td>
</tr>
<tr>
<td>3.6 Business Ethics</td>
<td>4.6 Security Analysis</td>
</tr>
<tr>
<td>3.7 Organizational Behavior</td>
<td>4.7 Business Law</td>
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#### THIRD YEAR

<table>
<thead>
<tr>
<th>SEMESTER V</th>
<th>SEMESTER VI</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1 Global Capital Markets</td>
<td>6.1 Risk Management</td>
</tr>
<tr>
<td>5.2 Regulation of Securities Markets</td>
<td>6.2 Corporate Governance</td>
</tr>
<tr>
<td>5.3 Insurance- (Fund) Management</td>
<td>6.3 Computer Applications in Financial Services.</td>
</tr>
<tr>
<td>5.4 Derivative Markets</td>
<td>6.4 Marketing of Financial Services</td>
</tr>
<tr>
<td>5.5 Foreign Exchange Markets</td>
<td>6.5 Mutual Fund Management</td>
</tr>
<tr>
<td>5.6 Portfolio Management</td>
<td>6.6 Customer Relationship Management in FinancialServices</td>
</tr>
<tr>
<td>5.7 Project-I</td>
<td>6.7 Project-II</td>
</tr>
</tbody>
</table>

Note on Projects: 5.7 i.e. Project I will be a basic in nature like collection and Presentation of Data on the topic allotted, while 6.7 i.e. Project II will be a analytical in nature based on the Project I.

#### FEE STRUCTURE OF BACHELOR OF FINANCIAL MARKETS DEGREE (BFM) 2014-2015

<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>BFM</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Open</td>
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<td></td>
<td>FY</td>
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<tr>
<td>FEES</td>
<td>AMT</td>
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<td>TUITION FEES</td>
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<td>600</td>
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<td><strong>GYMKHANA FEE</strong></td>
<td>200</td>
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<tr>
<td><strong>OTHER FEE/ EXTRA CURRICULAR ACTIVITY</strong></td>
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<td><strong>ADMISSION PROCESSING FEE</strong></td>
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<td><strong>UTILITY FEE</strong></td>
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<td><strong>I CARD FEE</strong></td>
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<td><strong>GROUP INSURANCE</strong></td>
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<td><strong>VICE CHANCELLOR'S FUND</strong></td>
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<tr>
<td><strong>DISASTER RELIEF FUND</strong></td>
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<tr>
<td><strong>ALUMINI ASSOCIATION FUND</strong></td>
<td>25</td>
</tr>
<tr>
<td><strong>UNI SPORTS &amp; CULTURAL ACTIVITY</strong></td>
<td>30</td>
</tr>
<tr>
<td><strong>E- CHARGES + E- SUVIDHA</strong></td>
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<td><strong>NSS</strong></td>
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<td><strong>LIBRARY DEPOSITORY DEPOSIT</strong></td>
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<td><strong>(C) TOTAL</strong></td>
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</tr>
<tr>
<td><strong>FEES (A+B+C) TOTAL</strong></td>
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</table>

**BACHELORS OF MASS MEDIA (B. M. M.)**

Bachelor of Mass Media (BMM) is a three-year integrated Degree course comprises six semesters where students are introduced to various aspects of study within the field of mass media. It offers specialization in Advertising or Journalism in the third and final year of the course.

It is a highly intensive course with guest lectures, workshops, seminars and field-trips woven into the curriculum. The course aims at training the students to a high level of competence to enable them to have an added advantage when they graduate. To this end, an internship after completion of second year is suggested.
OBJECTIVES

1) To provide students with a firm grounding in communication studies through understanding society’s diverse cultural foundations and to stimulate social responsibility.
2) To develop critical thinking, creativity and personal integrity.
3) To give the students an opportunity of combining theoretical curriculum with practical applications through detailed research, lucid writing skills, oral presentation skills and mastery of various mass communication media in a global information age.
4) To offer the students additional avenues in the job market, by giving them an opportunity to specialize in a variety of analytical and practical options in the communication industry.

ELIGIBILITY

1) 0. 3941(dated 27th April, 2010): A candidate for being eligible for admission to the B.M.S. Degree shall have passed H.S.C. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C., conducted by the Board of Technical education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt).

The Stream-wise weightage to be given is, as following:
Commerce: 45%, Arts: 25%, Science: 25%, Diploma in Engineering & Other: 5%.

Every candidate admitted to the degree course in the constituent /affiliated college/recognized institution conducting the course shall have to register himself/herself with the university.

DURATION

1) 0. 4002 The course shall be a full-time course. The duration of the course shall be six semesters spread over three years.
2) R. 4248 Number of Students: A batch shall consist of not more than 60 students, unless otherwise sanctioned by the university.

SCHEME OF EXAMINATION: R.4290

1) The Examination shall be conducted at the end of each Semester.
2) A paper shall carry 100 marks. The evaluation of the performance of the students in the papers shall be on the basis of both Internal Assessment (50%) and Semester End Examination (50%). Internal Assessment shall be on the basis of class assignment, projects, presentations, group discussions, seminar attendance, field visits, etc. The internal assessment...
The assignments will be evaluated on the basis of three criteria—Language, Content and Presentation.

3) The Semester End Examination shall be a written theory paper held at the end of each Semester and shall be of 2 hours duration.

4) The responsibility of evaluation during the first four Semesters shall rest with the college/institution on behalf of the university, where in the students are admitted for the course. The college/institution shall carry out the Internal Assessment for the papers in Semester V and VI, while the University shall conduct the Semester End Examinations for these two Semesters. The Internal Assessment marks of students appearing for Semester V and VI shall be sent to the University by the respective College/Institution at least ten days before the commencement of the respective Semester End Examination.

STANDARD OF PASSING: R. 4292

1) A candidate shall have to obtain a minimum 40% of marks aggregate in each head of passing (i.e. Internal assessment & semester end examination taken together) to pass a semester and must have obtained a minimum 35% of marks for theory paper of every semester-end-examination and a minimum of 35% marks in each internal assessment. If the candidate does not score 40% in the aggregate, he/she shall have to reappear for semester-end examination.

However if he/she has already passed the internal assessment by securing minimum 35% marks therein, the internal assessment marks shall be carried over.

If the candidate has not scored a minimum of 35% marks in internal assessment, he/she has to resubmit internal assessment and has to re-appear for the relevant written theory paper in the same semester-end examination. Internal assessment is to be submitted before his/her reappearance at the semester-end examination in that subject(s).

2) A candidate shall be placed in First Class with Distinction if he/she secures a minimum of 40% marks in each theory paper (i.e. total of internal assessment and semester end examination taken together) of Semester V and VI and at least 70% marks in aggregate of Semester V & VI taken together.

3) A candidate shall be placed in First Class if he/she secures a minimum of 40% marks in each paper (i.e. total of internal assessment and semester end examination taken together) of Semester V and VI and at least 60% marks in aggregate of Semester V & VI taken together.
4) A candidate shall be placed in Second Class if he/she secures a minimum of 40% marks in each theory paper (i.e. total of internal assessment and semester end examination taken together) in Semester V and VI and less than 60% but 45% and above marks in aggregate of semester-end examination of Semester V & VI taken together.

5) A candidate shall be placed in Pass Class if he/she secures minimum of 40% marks in each paper (i.e. total of internal assessment and semester end examination taken together) of Semester V and VI and less than 45% marks in aggregate of semester–end examination of semesters V & VI taken together.

6) (a) A candidate for being eligible to appear for Semester II examination shall have passed the Semester I examination OR if he/she fails in not more than two papers of Semester I.

(b) A candidate shall be eligible for admission to Semester III if he/she passes Semester I and Semester II OR if he/she fails in not more than two papers of Semester I and Semester II taken together.

(c) A candidate for being eligible to appear for semester IV examination shall have passed in each Semester I, II, III examination OR if he/she passes Semester I and fails in not more than two theory papers of Semester II and Semester III taken together.

(d) A candidate shall be eligible for admission to Semester V if he/she passes in each Semester I, II, III and IV OR if he/she passes Semester I and Semester II and fails in not more than two papers of Semester III and Semester IV taken together.

(e) A candidate for being eligible to appear for Semester VI examination shall have passes each of Semester I, II, III, IV and V OR if he/she passes Semester I and Semester II and Semester III and fails in not more than two papers of Semester IV and Semester V taken together.

**COURSE CONTENT:**

<table>
<thead>
<tr>
<th>FIRST YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEMESTER I</strong></td>
</tr>
<tr>
<td>1.1 Effective communication skills-I</td>
</tr>
<tr>
<td>1.2 Fundamentals of Mass communication</td>
</tr>
<tr>
<td>1.3 Introduction to computers</td>
</tr>
<tr>
<td>1.4 Landmark events in 20th Century</td>
</tr>
<tr>
<td>1.5 Introduction to Sociology</td>
</tr>
<tr>
<td>1.6 Introduction to Economics</td>
</tr>
</tbody>
</table>
SECOND YEAR

<table>
<thead>
<tr>
<th>SEMESTER III</th>
<th>SEMESTER IV</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Introduction to creative writing</td>
<td>4.1 Introduction to Advertising</td>
</tr>
<tr>
<td>3.2 Introduction to culture studies</td>
<td>4.2 Introduction to Journalism</td>
</tr>
<tr>
<td>3.3 Introduction to Public relations</td>
<td>4.3 Print Production &amp; Photography</td>
</tr>
<tr>
<td>3.4 Introduction to media studies</td>
<td>4.4 Radio &amp; Television</td>
</tr>
<tr>
<td>3.5 Understanding Cinema</td>
<td>4.5 Mass Media Research</td>
</tr>
<tr>
<td>3.6 Advanced computers</td>
<td>4.6 Organizational Behavior</td>
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THIRD YEAR

<table>
<thead>
<tr>
<th>SEMESTER V (ADVERTISING)</th>
<th>SEMESTER V (JOURNALISM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1 Advertising</td>
<td>5.1 Reporting</td>
</tr>
<tr>
<td>5.2 Advertising in Contemporary Society</td>
<td>5.2 Editing</td>
</tr>
<tr>
<td>5.3 Brand Building</td>
<td>5.3 Feature and Opinion</td>
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<tr>
<td>5.4 Copywriting</td>
<td>5.4 Indian Regional Journalism</td>
</tr>
<tr>
<td>5.5 Consumer Behavior</td>
<td>5.5 Journalism and Public Opinion</td>
</tr>
<tr>
<td>5.6 Media Planning and Buying</td>
<td>5.6 Newspaper and Magazine making (No written paper)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SEMESTER VI (ADVERTISING)</th>
<th>SEMESTER VI (JOURNALISM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.1 Broadcast Journalism</td>
<td>6.1 Advertising and Marketing Research</td>
</tr>
<tr>
<td>6.2 News Media Management</td>
<td>6.2 Agency Management</td>
</tr>
<tr>
<td>6.3 Internet and Issues in Global Media</td>
<td>6.3 Principal and Practices of Direct Marketing</td>
</tr>
<tr>
<td>6.4 Press Law and Ethics</td>
<td>6.4 Financial Management for Marketing and Advertising</td>
</tr>
<tr>
<td>6.5 Contemporary Issues</td>
<td>6.5 Legal Environment and Advertising Ethics</td>
</tr>
<tr>
<td>6.6 Business and Magazine Journalism</td>
<td>6.6 Contemporary Issues</td>
</tr>
<tr>
<td>(Combination of Niche I AND II)</td>
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FEE STRUCTURE OF BACHELOR OF MANAGEMENT STUDIES (B.M.M.) 2014-2015

<table>
<thead>
<tr>
<th>PARTICULARS</th>
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<tr>
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<td>FEES</td>
<td>AMT</td>
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<tr>
<td>LIBRARY FEE</td>
<td>300</td>
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<td>GYMKHANA FEE</td>
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<td>ENROLLMENT FEE</td>
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<tr>
<td>Fee Type</td>
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<td>----------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>INDUSTRIAL VISIT FEE</td>
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<td>UTILITY FEE</td>
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<td>MAGAZINE FEE</td>
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<td>GROUP INSURANCE</td>
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<td>DEVELOPMENT FUND</td>
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<td>VICE CHANCELLAR'S FUND</td>
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<tr>
<td>DISASTER RELIEF FUND</td>
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<td>UNI SPORTS &amp; CULTURAL ACTIVITY</td>
<td>30</td>
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<td>E- CHARGES + E- SUVIDHA</td>
<td>70</td>
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<tr>
<td>FEES (A+B+C) TOTAL</td>
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**Special Features**

**Learning is Limitless! Industrial Visits:**
All Self-financing courses-enrolled students are required to go for industrial visit as a part of their curriculum. So far students have visited Formila Ltd., Suraksha Packers Ltd., CPRM, IIM, Tea factory, etc. at various places like Hyderabad, various studios, press, and news channels, Pune, Bangalore, Mysore, Ooty and Kerala. These visits help students to acquaint with the actual functioning of Industries, Corporations, etc. and relate it to their academic knowledge.
**ATTENDANCE & OTHER RULES**

The following shall be the rules pertaining to minimum attendance necessary for keeping terms for B.A./B.Com./BBI/BMS/BFM/BMM students:

First Term: Minimum 75% attendance per term.

Second Term: Minimum 75% attendance per term.

0.125: To keep a term at a college or recognized institution, an undergraduate must complete to the satisfaction of the Principal or Head of the Institution the course of study at the college or institution prescribed for such terms for the class to which such undergraduate then belongs.

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**Code of Conduct for Students**

1. All the students who have taken admission in the College must possess valid Identity Card. (Identity cards are issued by the College in the beginning of the first term). Students must carry with them their identity cards and should produce when demanded by the Teaching and Non-Teaching staff.

2. Identity Card should be carefully preserved and the holder of the Identity Card will be held responsible for its misuse. In case of loss of Identity Card a duplicate must be obtained by paying the prescribed charges with due procedure.

3. Students should read the notices on the Notice Boards daily.

4. Students should submit applications for scholarships / free-ships etc. as also the Enrolment Form (for first year degree students) on time as per the notices put up on the Notice Board.

5. Students must maintain silence in the classes, Library, Reading Room, Office, laboratories and the corridors. When they are free, they should make use of the College Library, of the Students Common Room, and must not loiter on the college premises or assemble in the corridor, or the Prayer Hall. Loud conversation and shouting should be avoided.

6. Dress and Hair Style should be in conformity with the standards accepted by the institution.

7. Absence in any one lecture on a day will lead to losing the attendance for the whole day. Minimum 75% attendance and satisfactory progress in studies are the essential requirements for students to become eligible for being sent up for board/ university/ college examinations.
8. Admission to a particular class does not automatically guarantee admission to higher classes in future. Admission to all classes will be on the basis of performance and availability of seats.

9. Smoking is strictly prohibited in the building and on the campus.

10. Use of mobile phones is strictly prohibited in the class rooms. Use of mobile phones with Camera and Tape recorder are strictly prohibited in the campus. Individual tapes and cameras are also not allowed.

11. The Candidate should remain personally present at the time of Admission.
HIGHLIGHTS
2013-14

On the occasion of centenary year of eminent poet Shri Munshi, UGC sponsored one day National Seminar on Life and work of Shri K Munshi was organized by Gujarati and all the language department 07th December, 2013.


Mumbai Marathi Sahitya Sangh and Marathi Department of our college jointly organized Vidyarthi Sahitya Sammelan in which Sheri Mangesh Padgavkar, eminent Poet was chief guest.

A competition based on Marathi Vishwakosh (vol 19) in the prence of Dr.Vijaya Wad, our Alumni and chairperson of Marathi Vishwakosh Mandal was organized by Marathi department. First prize winner sis Priyanka More was selected for state level competition.

On 11th May, 2013 Hindi Dept organized “Lekhak se Miliye” programme in which U Shri based Novelist and story writer Dr.Sushma Bedi interacted with the students. In this programme two Research students presented their research paper in the writing of Dr. Sushma Bedi.

Alumini Association organized a workshop based on “How to face the Interview “ in which Mr.Amit Rane our ex student made a presentation and interacted with students. Nearly 150 students participated in this programme.
Faculty of Arts

SYLLABUS AND SCHEME
OF EXAMINATION
IN
THE COURSE (SUBJECT) OF
ENGLISH (ANCILLARY)
at
FIRST YEAR BACHELOR OF ARTS (FYBA)
as per
CREDIT BASED SYSTEM
(To be implemented with effect from the Academic Year: 2013–14)

COURSE (SUBJECT) ATTRIBUTES
[Syllabus as per Credit Based Semester and Grading System]

1) Name of the Programme : Bachelor of Arts (B.A)
2) Course Title : English (Ancillary) Elective; Introduction to English Literature; Paper–I (Sem. I) & Paper–II (Sem. II)
3) Semester-wise Course Contents : As continued in the following pages

References and additional references : Provided as second last item in the syllabus.

69
Credit Structure:
No. of Credits awarded : 03
After successful completion of course (per semester)

No. of lectures per unit : 15
No. of lectures per week : 04 (03 lectures, 01 Tutorial)

Scheme of Examinations : 04 Questions of 15 marks each

Special notes, if any : No

Eligibility, if any : As laid down in the College Admission Brochure/ Website.

Fee Structure : As per college fee–structure specifications.

OBJECTIVES OF THE COURSE
1) To introduce English Literature and various corresponding genres to young learners.

2) To sensitise young learners to the nature and character of literature.

3) To initiate learners into the fundamentals of English Literature.

4) To inculcate effective reading skills and reading habits in respect to literary works.

5) To aid vocabulary–building and supplement language skills towards better understanding of literature.

6) To develop sensitivity towards fellow human–beings by understanding the expressions in literature.
To acquaint and prepare young learners to face their future life by drawing upon implied wisdom through effective correlation with literary entity.

SYLLABUS
FYBA: SEMESTER–I
ENGLISH (ANCILLARY), PAPER–I (ELECTIVE)
INTRODUCTION TO LITERATURE
(SHORT STORIES AND NOVEL)

The syllabus consists of THREE UNITS. Each unit will be taught by engaging 15 lectures, and entire semester syllabus will be taught by engaging 45 lectures in all.

The following units will be taught in Semester–I:

Unit–I
Characteristics of Language, uses of Language; nature and character of Literature (what is Literature?), difference between Communicative English and Literature, the need for the study of (English) Literature and its usefulness to humans and society.

Unit–II
The concept of ‘Short Story’ and literary terms related to them. Also, any FOUR of the following short stories to be studied for critical appraisal:

1) ‘Kabulliwallah’ by Rabindranath Tagore
2) ‘Rip Van Winkle’ by Washington Irving
3) ‘Happy Prince’ by Oscar Wilde
4) ‘The Gift of the Magi’ by O’ Henry
5) ‘Three Questions’ by Leo Tolstoy
6) ‘Fall of the House of Usher’ by Edgar Allan Poe.

Unit III
The ‘Novel’ and Literary Terms related to it. Also, ANY ONE of the following novels to be studied for critical consideration:

‘Train to Pakistan’ by Khushwant Singh
OR

‘Dr. Jekyll and Mr. Hyde’ by R. L. Stevenson

Evaluation

(i) Internal Assessment (40%) (40 Marks)
(a) Two periodical class tests to be conducted 20 marks in the given semester.
(b) One assignment based on curriculum to be 10 marks assessed by the teacher.
(c) Overall participation in classroom situations and 05 marks in the academic environment.
(d) Conduct of student, articulation, exhibition of 05 marks distinct qualities like leadership, teamwork etc.

The tests and assignments may be based on the following exercises (indicative):
1) Writing short stories.
2) Reviewing Books and presenting it to the fellow-students.
3) Oral or Written Quiz.
5) Reading relevant parts of the book to express modulation.
6) Author study. (a handwritten exercise)

(ii) Semester–End Examination
Written Examination (60 marks), Duration of examination: 2 hours.

Question Paper Pattern
Semester (I)–End/ATKT (60 Marks)
[60 Marks, 2 Hours]

Question I : Based on Unit I 15 marks
Question II : A) Explaining any two of the prescribed terms 10 marks
B) Question based on short story 05 marks
Question III : A) Explaining any two of the prescribed 10 marks
SYLLABUS
FYBA: SEMESTER–II
INTRODUCTION TO LITERATURE
(POETRY AND DRAMA)
PAPER–II
The syllabus consists of THREE UNITS. Each unit will be taught by engaging 15 lectures, and entire semester syllabus will be taught by engaging 45 lectures in all.

The following units will be taught in semester–II:

Unit–I
The concepts and literary terms related to the Genres of English Literature—Prose, Poetry/Verse, Drama/Play, Short Story, Novel, Non–fictional Prose, Essay etc.; Time Chart of English literature, a brief discussion of contemporary historical, economic, social and literary trends.

Unit II
Literary terms related to poetry, also the following poems to be studied for critical consideration:
   (i) ‘A Red, Red Rose’ (Lyric) by Robert Burns
   (ii) ‘Porphyria’s Lover’ (Dramatic Monologue) by Robert Browning
   (iii) ‘True Love’ (Sonnet) by Shakespeare
   (iv) ‘Ode on Solitude’ (Ode) by Alexander Pope
   (v) ‘Lenore’ (Ballad) by G A Burger
   (vi) ‘In a Station of the Metro’ (Haiku) by Ezra Pound.

Unit III
Drama and Literary Terms related to Drama:
   1) Literary terms: Tragedy, Comedy, Farce, Melodrama, Hamartia
   2) Any one of the following drama to be taught:
Girish Karnad’s ‘Yayati’
Or
George Bernard Shaw’s ‘Man and Superman’

Evaluation:

(i) Internal Assessment: 40% (40 Marks)

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Marks</th>
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<tbody>
<tr>
<td>1. Two periodical class tests to be conducted in the given semester</td>
<td>20 marks</td>
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<tr>
<td>2. One assignment based on curriculum to be assessed by the teacher.</td>
<td>10 marks</td>
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<tr>
<td>3. Overall participation in classroom situations and in the academic</td>
<td>05 marks</td>
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<tr>
<td>environment.</td>
<td></td>
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<tr>
<td>4. Conduct of student, articulation, exhibition of distinct qualities like</td>
<td>05 marks</td>
</tr>
<tr>
<td>leadership, teamwork etc.</td>
<td></td>
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</tbody>
</table>

The tests and assignments can be based on the following exercises:
1. Writing / Composing songs or poems
2. Reviewing Books and presenting it to the fellow–students.
3. Oral or Written Quiz.
4. Reviewing a film based on the prescribed play.
5. Reading relevant parts of the play to express dramatics.
6. Author study. (a handwritten exercise)

(ii) Semester–End examination (Written Examination, 60 marks)

**Question Paper Pattern**

**Semester (II)–End/ATKT (60 Marks)**

<table>
<thead>
<tr>
<th>Question I</th>
<th>Based on Unit I</th>
<th>15 marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Question II: (A) Explaining any two literary terms related to poetry</td>
<td>10 marks</td>
<td></td>
</tr>
<tr>
<td>(B) Question based on poem</td>
<td>05 marks</td>
<td></td>
</tr>
<tr>
<td>Question III: (A) Explaining any two literary terms related to plays</td>
<td>10 marks</td>
<td></td>
</tr>
<tr>
<td>(B) Question based on the play</td>
<td>05 marks</td>
<td></td>
</tr>
</tbody>
</table>
Question IV: Two short notes, one from poem and one from the play out of four options.

References:

Anchor, 1957.
Mahood, M. M. *The Colonial Encounter: A Reading of Six Novels.* London:

SYLLABUS PREPARED BY:
1) Mr. Satyendra Gaur, Head, Dept. of English, KJSCAC
2) Mrs. Meera Venkatesh, Asst. Professor, Dept. of English, KJSCAC
3) Mrs. Amruta Gangan, Asst. Professor, Dept. of English, KJSCAC
4) Mr. Sachin Narwade, Asst. Professor, Dept. of English, KJSCAC
5) Mr. Sanjay Kalekar

SYLLABUS AND SCHEME
OF EXAMINATION
IN
THE COURSE (SUBJECT) OF
COMMUNICATION SKILLS IN ENGLISH (C.S.)
at
FIRST YEAR BACHELOR OF ARTS (FYBA)
as per
 SEMESTER & CREDIT BASED SYSTEM
(To be implemented with effect from the Academic Year: 2013–14)

COURSE (SUBJECT) ATTRIBUTES
[Syllabus as per Credit Based Semester and Grading System]

4) Name of the Programme : Bachelor of Arts (B.A)
5) Course Title : Communication Skills in English; Paper–I (Sem. I) & Paper–II (Sem. II)

6) Semester–wise Course Contents : As continued in the following pages

7) References and additional in the references : Provided as second last item syllabus.

Credit Structure:
No. of Credits awarded after successful completion of course (per semester) : 02
No. of lectures per unit : 15
No. of lectures per week : 04 (03 lectures, & 01 Tutorial)
Scheme of Examinations : 04 Questions of 15 marks each
Special notes, if any : No
Eligibility, if any : As laid down in the College Admission Brochure/ Website.
Fee Structure : As per college fee–structure
Special Ordinances / Resolutions, : No. if any.

OBJECTIVES OF THE COURSE
8) To empower learners for effective use of English language with a good command over English Grammar.

9) To equip learners with effective communication skills in English.

10) To provide adequate exposure in reading, writing, listening and speaking and the related sub-skills.

11) To equip the learners with abilities to recognise and express using various styles and registers used in English language.

12) To help the learners in gaining confidence through effective Oral and Inter-personal Communication.

13) To sensitise young learners towards emerging world-wide challenges in the use of English as a widely accepted language of expression for various purposes.

********

Semester –I; Paper–I
FYBA
Communication Skills in English

Teaching Workload: 45 lectures + 15 Tutorials per Semester (3 lectures +01 Tutorial per week)

Marks: 60 (External) + 40 (Internal) = 100 Marks per semester

Tutorial sessions may be used for Internal Assessment (of 40 marks) per semester. The syllabus for each semester has 4 units. All the four units are to be completed in each semester.

Unit–I
Basic Language Skills: Grammar and Usage (15 lectures)

A) Parts of Speech, Tense, Subject– verb concord, Punctuation (10 lectures)
Concept and definition of word classes, Tense chart (48 structures), Subject–Verb agreement, Punctuation marks and their usage.

Students may be tested for the ability to correct the errors, choose correct forms out of the alternatives given, rewrite sentence as directed with reference to the tenses, choose a correct verb for respective subject in the sentence, punctuate the sentences etc.

B) Phonology and Stress Marking (5 lectures)
Fundamentals of sounds; place of articulation in the vocal tract; syllabification; primary and secondary stress marking; Intonation patterns etc.

Unit–II
Comprehension of Written Composition (10 lectures)
Nature and character of ‘informative’ and ‘narrative’ writing. Tenor and Domain of informative and narrative writing.

Students to be taught skills to read, analyse, and comprehend informative and narrative written composition.

Passages selected should provide insights into various cultures of the world so as to develop sensitivity towards multicultural human societies.

The scope of the passage should be 250 to 300 words. Questions framed should include those which require recognition as well as analysis, interpretation etc.

To be assessed by both objective type questions, short –answer type questions, multiple –choice questions etc. The exercise is intended to provide students a grasp of general language skills, sentence structures, usages of tenses in the passage, agreement between subject and verb, strength of short independent composition based on some information, aspects of narration etc.

Unit–III
Social and Official Correspondence (10 lectures)
Essentials of letter writing, Content and lay out of social and official letters; following letters to be taught;
   a) Enquiries, complaints and replies ; representations
   b) Job application with bio-data

Students should be acquainted with different parts of official correspondence and Seven Cs of communication.

**Unit IV**

**Persuasive Writing and Analytical Writing (10 lectures)**

1. **Persuasive writing (5 lectures)**
   Persuasion—concept and definition, fundamentals of persuasion, stages of persuasion, method of persuasion, exercises. Passages selected should have obvious persuasive writing and students may be tested for identifying strategy, features of language marked by persuasive overtones, organizational structure chosen to emphasise the impact of persuasion. Alternatively a student may be asked to compose a para with persuasive writing and a topic may be given with a thematic sentence.

2. **Analytical Writing (5 lectures)**
   Analysis—concept and definition, Elements of Analysis, Methods of Analysis, exercises. Passages selected should have an implied analytical expression and domain. Students may be asked to identify elements under discussion, or alternatively a topical proposition/case study/ bar-chart/ a composition with various factual details relating to one issue/topic may be given and students be asked to analyse the same.

**Tutorial Activities (15 tutorial sessions)**

**Topics for tutorial activity**
   1. Reading Comprehension
   2. Listening Comprehension
   3. Remedial Teaching
   4. Speaking Skills
   5. Paragraph Writing

**Evaluation**

(i) Internal Assessment (40%) (40 Marks)
(e) Two periodical class tests to be conducted in the given semester.  
20 marks

(f) One assignment based on curriculum to be assessed by the teacher. 
10 marks

(g) Overall participation in classroom situations and in the academic environment. 
05 marks

(h) Conduct of student, articulation, exhibition of distinct qualities like leadership, teamwork etc. 
05 marks

The tests and assignments may be based on the following exercises (indicative):

(ii) Semester–End Examination
Written Examination (60 marks), Duration of examination: 2 hours.

Question Paper Pattern
(Semester–I)
F Y B A: Communication Skills in English
(Semester–End Examination; Marks 60)

Q1. a) Basic Language Skills: Grammar and usage 10 marks
    b) Phonology and Stress marking 05 marks

Q2. Comprehension of an unseen passage 15 marks

Q3. Social and Official Correspondence 15 marks

Q4. a) Persuasive Writing 08 marks
    b) Analytical Writing 07 marks

Semester II; Paper II
FYBA: Communication Skills in English

Unit–I
Content Organisation & Editing (12 lectures)

A) Content organization by using Logical Structures based on Analysis, Argumentation and Classification (6 lectures):
Comparison and Contrast, Cause and Effect relationship, Exemplification, Definition, Statement and Elaboration: Expanding points into paragraphs. Listing and Chronological Patterning, Process, Repetition; General-to-Specific and Specific-to-General approaches.

B) Principles of Editing (6 lectures)
Punctuation, substitution of words, Restructuring of sentences, Reorganizing sentence sequence in a paragraph, Use of link words, and Principles of Coherence and Cohesion.

Unit-II
Summary Writing & Interpretation (10 lectures)

(i) Summarisation (5 lectures)
This is to create awareness in students regarding the organization of material – the points and sub-points, the logical connection between these points. This will include making students aware of the notions of the main idea, thesis statement and the supporting ideas, with a view to training them to shorten the material, to capture the essence and present it in a precise manner.

(ii) Interpretation of Technical Data (5 lectures)
It comprises of teaching students to read maps, charts, graphs. They should be trained to analyse and interpret the data given and write a cohesive and coherent paragraph on the same.

Unit-III
Paraphrasing & Report Writing (12 lectures)

(i) Paraphrasing (6 lectures)
Paraphrasing—concept and purpose, characteristic features of paraphrasing, difference between summarization and paraphrasing, methods and ways of paraphrasing, exercises.

(ii) Report Writing (6 lectures)
Report—concept and its characteristic features, types—Eye–witness account reports, Association reports, Official reports (Investigative, Feasibility, individual and committee reports). It includes teaching students to write a report based on the information provided.

Unit–IV

Interpretation of Short Unseen Poems (11 lectures)
It focuses on training students to appreciate poems. They should be trained to analyse the themes, central concern of the poem, Technical aspects such as tone of the poem, rhyme scheme, figurative device used in poem etc. A series of questions should be set to elicit the critical appreciation from the students.

Tutorial Activities (15 tutorial sessions)

Topics for tutorial activity
1. Paraphrasing a poem
2. Reviews of Books or Movies
3. Vocabulary and language Games
4. Note-Making
5. Writing a Research Paper (Basics of research writing including bibliography, end Notes and foot notes to be taught in tutorials)

Evaluation

(i) Internal Assessment (40%) (40 Marks)
(i) Two periodical class tests to be conducted 20 marks in the given semester.
(j) One assignment based on curriculum to be 10 marks assessed by the teacher.
(k) Overall participation in classroom situations and 05 marks in the academic environment.
(l) Conduct of student, articulation, exhibition of 05 marks distinct qualities like leadership, teamwork etc.

(ii) Semester–End Examination
Written Examination (60 marks), Duration of examination: 2 hours.

Question Paper Pattern
FYBA: Communication Skills in English (C S)
Semester–II; Paper II
Semester-End Examination (Regular/ATKT)

Duration: 2 Hrs.  
Marks: 60

Q1 a) Principles of Editing (A paragraph to be given)  
08 marks
Q1 b) Summary Writing  
07 marks
Q2 a) Technical Data Analysis  
08 marks  
(Pie chart, Bar graph etc.)
Q2 b) Paragraph writing to test cohesion and 
Organisation of ideas (on one out of two topics)  
07 marks
Q 3 a) Report writing (on one out of 2 topics)  
08 marks  
b) Paraphrasing a passage or a poem  
07 marks
Q 4) Interpretation of unseen poem  
15 marks

Recommended Reading:
29. Saraswati V. *Organised Writing Book 1*. Orient Longman.


**Websites:**

1) [http://www.onestopenglish.com](http://www.onestopenglish.com)
2) [www.britishcouncil.org/learning-learn-english.htm](http://www.britishcouncil.org/learning-learn-english.htm)
3) [http://www.teachingenglish.org.uk](http://www.teachingenglish.org.uk)
4) [http://www.usingenglish.com?](http://www.usingenglish.com)
5) Technical writing, online textbook (David McMurrey):
6) [http://www.iocmi—hcexres/textbook/](http://www.iocmi—hcexres/textbook/)
7) [http://www.pearsoned.co.uk/AboutUs/ELT/](http://www.pearsoned.co.uk/AboutUs/ELT/)
8) [http://www.howisay.coml](http://www.howisay.coml)

Some other useful websites for informative text and audio resources:

1) [www.nationalgeographic.com](http://www.nationalgeographic.com)
2) [http://nobelprize.org/](http://nobelprize.org/)
3) [http://www.bbc.co.uk](http://www.bbc.co.uk)

**Syllabus composed by:**

6) Mr. Satyendra Gaur, Head, Dept. of English, KJSCAC
7) Mrs. Meera Venkatesh, Asst.Professor, Dept. of English, KJSCAC
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****
Syllabus for the F.Y.B.A

Program: B.A

Course: ECONOMICS

Paper–I at the F.Y.B.A Examination

(Credit Based Semester and Grading System with effect from the academic year 2013–2014)

Economics Syllabus
Restructured For Credit Based and Grading System to Be Implemented From the Academic Year 2013–2014

The subject board in economics has revised the syllabus of F.Y.B.A. Paper 1 which will be made effective from the academic year 2013–2014. The objective of course is to familiarize the students about the basic concepts of microeconomics and the primary skills required to explain simple economic phenomena. Each chapter consists of key economic terms and concepts which is compatible with the syllabus given by the University of Mumbai.

F.Y.B.A Paper –1 (SEMESTER –1)

Economic Theory (Micro Economics)

Module I:- Introduction to Economics:

Lectures


Module II: – Consumer Behavior and Demand Analysis: (15 Lectures)


Module III: – Cost and Revenue Analysis: (15 Lectures)

Concept of Costs: Money and real cost, Opportunity cost, social cost, private cost. Derivation of short and long curve– Learning curve, case studies.
Concept of Revenue: Total revenue, Average revenue and Marginal revenue– Relationship between TR, AR and MR under perfect and imperfect competition– AR, MR and elasticity. Concept of Supply.

F.Y.B.A Paper –1 (SEMESTER –II)

Economic Theory (Micro Economics– I)

Module IV: – Production and Theory of Firm: (15 Lectures)

Concept of Production function: short and long run production function. Law of variable proportion and Law of returns to scale – Economies of scope
Module V: Market Structure: (15 Lectures)


Module VI: Pricing Practices and Market Failure: (15 Lectures)

Pricing Methods: Marginal cost Pricing, Full–Cost Pricing, and Multi Product Pricing. Market Failure: Allocative and productive efficiency with the help of PPF, Causes of market failures, market failures and state intervention,

Reference Resources:


Scheme of Examination:

The performance of the learners shall be evaluated into two parts. The learner’s performance shall be assessed by Internal Assessment with 40% marks in the first part by conducting the Semester End Examinations with 60% marks in the second part. The allocation of
marks for the Internal Assessment and Semester End Examinations are as shown below:–

(A) Internal Assessment: 40 Marks (40%)

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Evaluation type</th>
<th>Marks</th>
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<tbody>
<tr>
<td>1</td>
<td>Two Assignments/Case study/Project/Pilot Study</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>One Periodical class Test</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>Active participation in routine class instructional deliveries (case studies/seminars//presentation).</td>
<td>05</td>
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<tr>
<td>4</td>
<td>Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic actives.</td>
<td>05</td>
</tr>
</tbody>
</table>

(B) External Theory examination: 60 Marks (60%)

Question Paper Pattern Semester End Examination

Max. Marks: 60

Time: 2 hours

Note: 1. All questions are COMPULSORY
2. Each question carries 15 marks.
3. Draw neat diagrams wherever necessary

Q.1. Answer the following:

A OR B (From Unit–I) (5)
C OR D (From Unit–II) (5)
E OR F (From Unit–III) (5)

Q.2. Answer the following: (From Unit–I)

A
(8)

B
(7)
Q.3. Answer the following: (From Unit-II)

A (8)
B (7)
OR
C (8)
D (7)

Q.4. Answer the following: (From Unit-III)

A (8)
B (7)
OR
C (8)
D (7)

Proposed Syllabus in the Subject of
HINDI (COMPULSORY AND ANCILLIARY)

And

SCHEME OF EXAMINATION

AT

F. Y. B. A.
As per
CREDIT BASED SYSTEM

(Introduced with effect from the academic year 2012 – 2013)

F. y. b. a. hindi ancilloary

List of text books

* कालजयी हिंदी कहानियाँ - डॉ. रेखा उपरे, डॉ. रेखा उपरे ती
  प्रकाशक - अरुणोदय प्रकाशन
  २१ – ए, अंसारी रोड, दिल्ली
  गंज,
  नई दिल्ली. (संस्करण – २००४)

* पाठ्यक्रम हेतु निर्धारित कहानियाँ –

  १ – कफ़न - प्रेमचंद
  २ – अपना – अपना भाग - जैनेन्द्र
  ३ – गमियों के दिन - कमलेखन
  ४ – वापसी - उषा

प्रियंबदा

  ५ – दोपहर का समय - अमरकांत
  ६ – उमस - ममता

कालिया

  ७ – अपराध - उदयप्रकाश

* गद्यपति

संपादक : डॉ. रामकिशोर शर्मा (संकलित सभी रचनाओं)
  प्रकाशक – व्योम प्रकाशन
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<td>01</td>
<td>01</td>
<td>कफ़न, अपना – अपना भाग्य, गिमयきっかけ</td>
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<td>2.</td>
<td>05</td>
<td>09</td>
<td>मौ भारती, धरती और भान, राजजी का जीवन – दर्शन</td>
</tr>
<tr>
<td>3.</td>
<td>06</td>
<td>15</td>
<td>प्रस्तुतिकरण, प्रकल्प, चर्चा, वाचन, लेखन तथा अन्य रचनात्मक कार्य तथा संगणक पर हिंदी में कार्य</td>
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F. y. b. a. hindi compulsory

List of text books

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* आधुनिक हार्स्य व्यंग्य संग्रह – संपादक
    शंकर पुणजाबंकर
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    जयपुर – ३०२००२.

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* पत्र – लेखन :- निमंत्रण, बधाई, रित पद हेतु आवेदन, संपादक के नाम पत्र

(शिकायत एवं सुझाव)

* निबंध – लेखन :- सामाजिक, शैक्षिक, आत्मकथात्मक, वैचारिक, समसामयिक

* व्याकरण :- १. बाक्य परिवर्तन – क (सिद्धि, नियेच्छात्म, प्रशासन, विचारविच्छेदक)

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**व्याख्यान:**

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Compulsory या विषयासाठी
शैक्षणिक वर्ष २०१३ -२०१४ पासूनचा संमत अभ्यासक्रम

कीजे, सोमेया कला आणि वाणिज्य महाविद्यालयाच्या स्वायत्त धोरणांतर्गत प्रथम वर्ष कला मराठी या अनिवार्य विषयासाठी शैक्षणिक वर्ष २०१३ -२०१४ पासून पूर्ण अभ्यासक्रम संमत करण्यात आला आहे. युवजनसेवी केंद्रांकन पद्धतीतील सुसंगत आणि सुविधानुसारी विषयांच्या प्रथम वर्ष कला मराठी या अनिवार्य विषयासाठी संविधान अथवा अभ्यासक्रमाच्या सूचनेत समानान्तर कायम ठेवून त्यात काही पर्यायात्मकता आणि केन्द्रांकन पद्धतीनुसार करण्यात आली आहे.
वरील अभ्यासक्रम दोन सतर्क विभागला अनुसार, नेमलेल्या विषिध तासिकांमध्ये ती शिकतला जाणे व त्याचे अंतर्गत मूलमापन च्या आवश्यक आहे.

या अभ्यासक्रमाची उद्देश्ये-
या अभ्यासपद्धतीच्या अंतर्गत विद्यार्थ्यांना पुढील कौशल्ये विकसित करण्यासाठी ही आवश्यक आहे.

1. व्यवहारशास्त्र विषिध क्षेत्राच्या परामर्शांच्या बालाच्या वापरासाठी आवश्यक भाषिक कौशल्ये
2. समकाळीन कथा, कवितांचा आस्त्र वेष्यासाठी भाषिक अंतर्गत कायम होणे आवश्यक

पहिले सत्र - एकूण व्याख्याने ४५, शेपाणने ०२

षटक १ - निवडक मराठी कथा या संपादित पुस्तकातील कथांचा अभ्यास
(४८मिनिटांच्या २५ तासिका, शेपाणन-१)

निवडक मराठी कथा - संपादक:

1. डॉ. वसंत शेकडे,
2. डॉ. सरोज पाटणकर,
3. डॉ. बालाजी वाघमारे,
4. डॉ. गीता मांजरेकर,
5. डॉ. लेहा देऊस्कर.

षटक २ - व्यवहारिक मराठी - ४ षटकविषय (४८ मिनिटांच्या २० तासिका, शेपाणन-२)

1. निर्णय आणि मुख्यमंत्री.
2. वर्तमानपत्रातील विषय संपादन.
3. अध्ययन.
4. भाषावर्त (इंग्रजीतून/हिंदीतून मराठीत, मराठीतून हिंदी/इंग्रजीत)

अंतर्गत परीक्षा - (४० गुण)
शेपाणन व्यवस्थेतील एक आवश्यक भाग मराठी विद्यार्थ्यांनी अंतर्गत मूलमापनासाठी दोन प्रककल्प करणे अपेक्षित आहे. त्यानंतर पुढीलप्रमाणे -

1. प्रककल्प कृमकृमक २ - दिलेल्या परिच्छेदांमध्ये ३ परिच्छेदांचे भाषपारत (इंग्रजीतून/हिंदीतून मराठीत, मराठीतून हिंदी/इंग्रजीत)

2. प्रककल्प कृमकृमक २ - समकाळीन विषयासाठी महाविद्याधारातील शिक्षक अथवा शिक्षकांनी अथवा वरील वर्गांत विद्यार्थ्यांची प्रत्येक माहिती संकार्य आणि माहितीच्या प्रभावाने त्याचे श्लोकांकन करणे (उदाहरणार्थ विषय- लेखन/वाचन/छंद/
शिक्षणस्वरूप/सामाजिक प्रश्न/अपलेच महाविद्यालय व महाविद्यालयातीलउपक्रम 250शब्द)

किवा सूत्रसंचालनाची लिखित संहिता वर्गांत सादर करणे (सूचरे 250शब्द)

15 गुण.
2. वर्गातील उपस्थिती, मराठी भाषा व वाङ्मय मंडळ व तलमा कार्यक्रमांतून प्रत्यक्ष


10 गुण.

एकूण गुण .....................40 गुण

प्रथम सतर्क परीक्षा - (६० गुण)
प्रथम वर्ष कला तथा अनिवार्य विषयांचा प्रश्न सतर्क परीक्षा प्रश्नप्रकारके स्वरूप
पुढीलप्रमाणे असेल.

प्रश्न क्रमांक १- ‘निबंधक मराठी कथा’ या संग्रहातील कथांवर आधारित प्रश्न (२ पैकी १)

15 गुण.

प्रश्न क्रमांक २- ‘निबंधक मराठी कथा’ या संग्रहातील म्यवश्चित कथांतून परीक्षण

15 गुण.

प्रश्न क्रमांक ३- व्यावहारिक मराठी

15 गुण.

अ. मुलाखतीची प्रक्रिया/सूत्रसंचालनाची लिखित संहिता (२ पैकी)...............8 गुण.
आ. वर्तमानपत्राची वृत्त आणि वृत्तांतलेखन (२ पैकी)...............7 गुण.

प्रश्न क्रमांक ४- व्यावहारिक मराठी

15 गुण.

अ. भाषांतर (२ पैकी)

8 गुण.
आ. अर्थलेखन (२ पैकी)

7 गुण.

एकूण गुण .....................60 गुण.

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दुसरे सत्र - एकूण व्याख्याने ४५, शेषांकने ०२

चर्चक १ - कविता शतकाची या संपादित पुस्तकाचा अभ्यास (४८ मिनिटांच्या २५ तासिका, शेषांकन-१)
कविता शतकाची संपादकी - संपादक
1) डॉ. वसंत शेकडे.
2) डॉ. सरोज पाटणकर.
3) डॉ. बालाजी बाघमारे.
4) डॉ. गोविंद काजरेकर.
5) डॉ. किरण कुमार कवठेकर.

चर्चक २ - भाषातील मराठी – ४ चर्चकिविषय (४८ मिनिटांच्या २० तासिका, शेषांकन – १)
1. इतिवृळेलेखन.
2. जाहिरातलेखन -
   वर्तमानपत्राचे संकलन व त्यावषयीची नंद अथवा समाजीक विषयांवरील ५ घोषवाचकांचे संकलन (उदा. साक्षरता/राष्ट्रीय एकत्रता/खीरूचकाह्या/पर्यावरण) आणि अपेक्षित परिणामबिमाची नंद (सुमारे २०० शब्द) नंद....................................१५ गुण.
3. वर्गीकृत उपिस्थती, मराठी भाषा व वाङ्मय मंडळ व तत्सम कार्यक्रमांतून प्रत्यक्ष सहभाग

अंतगत परीक्षा – (४० गुण)
शेषांकन अभ्यास व तासिकीय एक आवश्यक भाग म्हणून विचारधारा अंतर्गत मूलभूतासाठी दोन प्रकल्प करण्यास अपेक्षित आहे. व्याख्या तपशील पुढीलप्रमाणे –
1. प्रकल्प क्रमांक १ - क्षेत्रेचे आणि त्याविषयीचा वृळांत..................................................१५ गुण.
2. प्रकल्प क्रमांक २ - विविध ५ जाहिरातीचे संकलन व त्याविषयीची नंद अथवा विविध सामाजिक विषयांवरील ५ घोषवाचकांचे संकलन (उदा. साक्षरता/राष्ट्रीय एकत्रता/खीरूचकाह्या/पर्यावरण) आणि अपेक्षित परिणामविषयीची नंद (सुमारे २०० शब्द) नंद..............................................१५ गुण.
3. वर्गीकृत उपिस्थती, मराठी भाषा व वाङ्मय मंडळ व तत्सम कार्यक्रमांतून प्रत्यक्ष सहभाग

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एकूण गुण .................................४० गुण
प्रथम वर्ष कला - मराठी या अभिव्यक्ति विषयाच्या द्वितीय सतर्क परीक्षेच्या प्रश्नपत्रांकनाने स्वरूप पुढीलप्रमाणे असेल.

प्रश्न क्रमांक १- कविता शतकाची या संग्रहातील कविता तंत्र आधारित प्रश्न (२ पैकी १) ............... १५ गुण.
प्रश्न क्रमांक २- कविता शतकाची संग्रहातील स्वअध्ययन के लिए कविताचे रसगर्हण (२ पैकी १) ........... १५ गुण.
प्रश्न क्रमांक ३- मराठी विद्वेशन (२ पैकी १) ......................................................... १५ गुण.
प्रश्न क्रमांक ४- मराठी विद्वेशन (४ पैकी २) ............................................................ ८ गुण.
प्रश्न क्रमांक ५- सारांशलेखन (२ पैकी १) ............................................................. ७ गुण.
एकूण गुण ......................................................... ६० गुण.

संदभार्साठी पुस्तकांची यादी
१. कथा संकल्पना आणि समीक्षा - डॉ. सुधा जोशी, मुंबई विद्यापीठ आणि मौज प्रकाशन,२००७.
२. मराठी कथा उगम आणि विकास - डॉ. इंदुमती शेवडे, सोम वार्ता प्रकाशन, मुंबई, १९७३.
३. मराठी कथा रुप आणि परिसर – म. द. हातकळंगलेकर, सूपण प्रकाशन, पुणे, १९८६.
४. आधुनिक मराठी काव्य उद्दम विकास आणि भविष्य विद्यापीठ, नागपूर, १९६९.
५. मराठी कविता नवी वल्ले – प्रकाश देशापांडे राजकर, सांकेतिक प्रकाशन, औरंगाबाद, १९९४.
६. मराठी कविता : आकलन आणि आस्वाद – डॉ. नागनाथ कोंडापल्ले, स्वरूप प्रकाशन, औरंगाबाद, २००५.
७. साठोᱫरी मराठी कविता आणि कवी – ग. ग. जाधव, साकेत प्रकाशन, औरंगाबाद, १९९७.
८. कविता अलीकडे, पतीकडे – आनंद जोवᱷकर, फुलराणी प्रकाशन, ठाणे, १९९९
९. कवितेचा रपशोध – म. स. पाठीज, शवदात्य प्रकाशन, शीरामपूर.

क.जे. सोमैया कला आणि वाणिज्य महाविद्यालयाच्या शैक्षणिक स्वायत्ततेच्या
धोरणांतर्गत प्रथम वर्ष कला – मराठी ऐलिक्स – F.Y.B.A. Marathi

Ancillary या विषयासाठी
शैक्षणिक वर्ष २०१३ -२०१४ पासूनचा संमत अभ्यासक्रम

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क.जे. सोमैया कला आणि वाणिज्य महाविद्यालयाच्या स्वायत्त धोरणांतर्गत प्रथम वर्ष कला – मराठी ऐलिक्स या विषयासाठी शैक्षणिक वर्ष २०१३ -२०१४ पासून पुढील अभ्यासक्रम संमत झाला आहे. प्रथम शताब्दी शेयांकन पदवीबद्ध सुसंगत आणि संबंधित विषयाच्या प्रथम वर्ष कला – मराठी ऐलिक्स या विषयाच्या सत्ताच्या अभ्यासक्रमाचा मूल्यमापन सादृश्य अनुसार निर्देशित झाला आहे. या अभ्यासक्रमाची रचना शेयांकन पदवीनुसार करण्यात आली आहे. वरील अभ्यासक्रम दोन सतर्णांत विभागाने असून, तसेच त्याला जाणे व त्याचे अंतगत मूल्यमापन चेषे आवश्यक आहे.

या अभ्यासक्रमाची उद्देश्ये –
या अभ्यासपितर्के अंतगत विधायीयाच्या स्वायत्त शैक्षणिक सत्ता आणि त्याचे अंतगत निर्णय करण्यासाठी अपेक्षा आहे.

३. नाटक व ललितनिर्वंदं या दोन साहित्यप्रकरणांचा परिचय.

४. उपरोक्त दोनदेखील साहित्यप्रकरणांची प्रत्येकी दोन साहित्यकृतींचा अभ्यास.

प्रश्न सत्र –एकूण व्याख्याने ४५, शेयांकने ०३

चर्च १ - नाटक साहित्यप्रकरणाचा सैद्धांतिक परिचय

(४८ मिनिटांच्या १५ तासिका) - शेयांकन - १
नाटकसंदर्भाचे व नाटकप्रमाणे योगदान विविध पटकांचा परिचय.
नाटकांची विविधता.
समकालीन मराठी नाटकांचा परिचय.

चर्च २ - अभ्यास (लेखक – जयंत पवार)

(४८ मिनिटांच्या १५ तासिका) - शेयांकन - १
प्रथम सतर्क परीक्षा - (६० गुण)
प्रथम वर्ष कला - मराठी ऐच्छिक या विपयाच्या प्रथम सतर्क परीक्षेच्या प्रश्नपत्रातील स्वरूप पुढीलप्रमाणे असेल.

प्रश्न क्रमक १ - नाटक साहित्यप्रकाराच्या सैद्धांतिक भागाच्या प्रश्न (२ पैकी १)
........................................... १५ गुण.

प्रश्न क्रमक २ - अध्यात्म या नाटकात आधारित प्रश्न (२ पैकी १)
........................................... १५ गुण.

प्रश्न क्रमक ३ - शोभायात्रा या नाटकात आधारित प्रश्न (२ पैकी १)
........................................... १५ गुण.

प्रश्न क्रमक ४ - प्रत्येक गटातील एकेक टीप
........................................... १५ गुण.

उ. नाटक साहित्यप्रकाराचा सैद्धांतिक परिचय (२ पैकी १)
........................................... ५ गुण.
पृ. अधांतर (२पृ.की१) ..........................................................

..............................५ गुण.

पृ. शोभायात्रा (२पृ.की१)

...........................................................................५ गुण.

एकूण गुण ......................६० गुण

दुसऱे सत्र - एकूण व्याख्याने ४५, बेयांकने ०३

पाठ १ - ललितगंध या साहित्यप्रकाराचा सैद्धांतिक परिचय (४८ मिनिटांचा १५ तास, बेयांकन-१)

ललितगंधाचे स्वरूप.
मराठीतील ललितगंधशेखराचा धावता आडावा

पाठ २ - छंदाध्विषयी. (लेखक – अनिल अब्बट) (४८ मिनिटांचा १५ तास, बेयांकन-१)

पाठ ३ - मृद्गंध (लेखक – इंदरा संत) (४८ मिनिटांचा १५ तास, बेयांकन-१)

मृद्गंध–इंदरा संत, मेहता पवित्रशिंग हाउस, पुणे, १९८६ (नेमलेले लेख)

१) हरा आठवणीचा
२)ओवी मी गंगाते
३) घर कौलारू
४) बरा संसार संसार
५)जोगवा आणि चांदीचे ताट
६)तिन्ही सांजा बांधण्या
७)एक न दिलेली मुलाखत
८)धरत्रीच्या कविता
९)आनंद अमृतचा
१०)विंहंगमालोकनाची किमया
११)समुद्र
१२)मिठवली होताना
१३)अघ्रीचे चांदणे.

अंतर्गत परीक्षा – (४० गुण)
शर्यांकन व्यवस्थेतील एक आवश्यक भाग म्हणून विद्याध्यायी एक अंतर्गत नावणी परीक्षा देणे व एक प्रकल्प करणे अपेक्षित आहे. त्याचा तपशील पुढीलप्रमाणे –

१. प्रकल्प क्रमांक? – एखाद्या विषयावर लिहिलेला निबंध अथवा माध्यमिक आवडता चंद्र या

<table>
<thead>
<tr>
<th>विषयावर</th>
<th>निबंध</th>
<th>लिहिले</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>१५ गुण</td>
</tr>
</tbody>
</table>

२. प्रकल्प क्रमांक २- नेमलेल्या लेखकाच्या लेखनावरील परीक्षा (५ गुण) व त्या लेखाची निबंधाचे परीक्षण (१० गुण.) अथवा

अभ्यासक्रमातील लेखाचा लेखनावरील परीक्षणांची सूची............................... १५ गुण.

३. वागांतून उपस्थित, मराठी भाषा व वाङ्मय मंडळातील प्रत्येक सहभाग
..................................................................................................

<table>
<thead>
<tr>
<th>परख क्रमांक १-</th>
<th>लिहिलेल्या साहित्यप्रकाराच्या सांस्कृतिक भागावरील परख (२ पैकी १)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>१५ गुण.</td>
</tr>
</tbody>
</table>

परख क्रमांक २- छंदाविषयी या संग्रहावर आधारित प्रश्न (२ पैकी १)
........................................................................................................ १५ गुण.

परख क्रमांक ३- मृदुगंध या संग्रहावर आधारित प्रश्न (२ पैकी १)
........................................................................................................ १५ गुण.

परख क्रमांक ४- प्रत्येक गटातील एकक टीप
........................................................................................................ १५ गुण.

अ. लिहिलेल्या साहित्यप्रकाराचा सांस्कृतिक परीक्षा (२ पैकी १)
........................................................................................................ ५ गुण.

आ. छंदविषयी
............................................. ५ गुण.

इ. मृदुगंध
............................................. ५ गुण.

एकूण गुण .........................४० गुण.

द्वितीय सत्तान्त परीक्षा - (६० गुण)
प्रथम वर्ष कला - मराठी ऐच्छिक या विषयाच्या द्वितीय सत्तान्त परीक्षेच्या प्रश्नपत्रिकेचे स्वरूप पुढीलप्रमाणे असेल.

प्रश न क्रमांक १- लिहिलेल्या साहित्यप्रकाराचा सांस्कृतिक भागावरील प्रश्न (२ पैकी १) 
........................................................................................................ १५ गुण.

प्रश न क्रमांक २- छंदाविषयी या संग्रहावर आधारित प्रश्न (२ पैकी १) 
........................................................................................................ १५ गुण.

प्रश न क्रमांक ३- मृदुगंध या संग्रहावर आधारित प्रश्न (२ पैकी १) 
........................................................................................................ १५ गुण.

प्रश न क्रमांक ४- प्रत्येक गटातील एकक टीप
........................................................................................................ १५ गुण.

अ. लिहिलेल्या साहित्यप्रकाराचा सांस्कृतिक परीक्षा (२ पैकी १)
........................................................................................................ ५ गुण.

आ. छंदविषयी
............................................. ५ गुण.

इ. मृदुगंध
............................................. ५ गुण.
एकू ण गुण ............................. ६० गुण

संदर्भांती पुस्तकांची यादी

१. ललितग्रामाचे तत्त्विक स्वरूप आणि नतूनिवंतंत्र इतिहास – आनंद यादव.
२. ललितग्राम ते मुक्तग्राम – विष्णु. चौपुले.
३. भारतीय प्रयोगकलांचा परिचय व इतिहास: नाट्य – राजीव नाईक व रवीण भोळे, लोकवाचक कृतमय गृह, २०१०.
४. खंड नाटकाचा – राजीव नाईक, अक्षर प्रकाशन २००३.
५. रंगाविष्कार आणि रंगास्वाद (नाटक) – डॉ. व. दि. कुलकर्णी, पद्मगंधा प्रकाशन, पुणे, २००१.
६. रंगयात्रा १९५० ते १९८४ मधील नाट्यरंगभूमी आलेख – डॉ. विष्णु भागवत, देशपांडे, नाट्यंपैक्य प्रकाशन १९८८.
७. रंगयात्रा-अरविंद देशपांडे गौरवगंध.
८. खानोलकरांची नाट्यमृती- डॉ. पुष्पलता राजापुरे-तापस.
९. मराठी रंगभूमी मराठी नाटक – घटना आणि परंपरा. (डॉ. अ. नामाने भाळेराव स्मृतगंध) – संपादक – के. नारायण काळे, वा. ल. कुलकर्णी, वा. रा.ढवळे, मुंबई मराठी साहित्यंचं, मुंबई, १९७१.
१०. साहित्य अध्यापन आणि प्रकाश – (वा. ल. कुलकर्णी गौरव गंध) – संपादक – श्री. पु. भागवत, सुधीर रसाठी, मोहन वार्तालाचर, शिल्पा तेंडुलकर, अंजली करूण, -पॉप्युलर प्रकाशन आणि मोज प्रकाशन, मुंबई, २००६.
११. साहित्य-समीक्षा – (वि. वा. शिरवाडकर गौरव गंध) – संपादक – सार्वजनिक बांधनाविद्या, नाशिक, १९७६.
१२. मराठी बालसंस्था इतिहास, खंड २,भाग २,संपादक- मो.म.कुलकर्णी व वा.ल.कुलकर्णी, साहित्य परिषद, पुणे.
१३. मराठी बालसंस्थाळक-खंड ४, (समीक्षा-संज्ञा), समन्वय संपादक- डॉ. विजया राजाथ्याव, महाराष्ट्र राज्य साहित्य संस्थेती मंडळ, मुंबई, २००२.
१४. बालसंस्था नाट्य-संकल्पना कोष- संपादक, प्रभा गणोरकर, वसंत आचार्य डहाके व ह्यर, पॉप्युलर प्रकाशन, मुंबई, २००३.

Revised Syllabus for F.Y.B.A. (Sanskrit) Compulsory Second Language (Epics and Story Literature)
[To be brought into force from the Academic Year 2013 -2014]

**Semester I**

**Total number of lectures – 60**  **Total number of credits - 02**

Theory Paper – 60 marks
Internal Assignments – 40 Marks (As per the guide lines given by University Ref. Modality of Assessment, University of Mumbai, 07-02-2011)


Unit I - General Information about सुभाषित-Literature (15 marks) (No. of lectures – 15)
Unit II – Verses from the Second Bunch (द्वितीयस्तवब्रम्ह) of सूक्ति-कुसुमांब्रलि: (45 marks) (No. of lectures – 45)

**Paper – pattern**

Q.1 Translate and annotate any two (out of four) (15 marks)
Q.2 Explain with reference to the context any two (out of four) (15 marks)
Q.3 Write paragraphs on any two (out of four) (15 marks)
Q.4 General question (Essay with internal option). (15 marks)

**Internal Assignments – 40 Marks**
Recitation of various सुभाषितs in orals/ project work/ class test.

**Books for Reference –**

1. नीतिशतकम् – Tr. by Dr. Shri Krishnamani Tripathi, Chaukhamba Surabharati Prakashan, Varanasi, 1982.
Semester II

Total number of lectures – 60  Total number of credits - 02

Theory Paper – 60 marks
Internal Assignments – 40 Marks (As per the guide lines given by University Ref.
Modality of Assessment, University of Mumbai, 07-02-2011)

Text - Selected stories from अपरीक्षतकारकम्.

Unit I - General Information about Story Literature in Sanskrit (15 marks). (No. of lectures – 15)
Unit II - Selected stories from पञ्चतन्त्रम् (अपरीक्षतकारकम्) of Vishnu Sharma (45 marks). (No. of lectures – 45)

Paper – pattern

Q.1 Translate any two (out of four). (15 marks)
Q.2 Write notes on any three (out of four). (15 marks)
Q.3 Summarize the contents of any one story (out of three). (15 marks)
Q.4 General question (Essay with internal option). (15 marks)

Internal Assignments – 40 Marks

Reading various moral stories in Sankrit orally/ class test/ assignment

Books Recommended for study –

2. चमत्त्र संस्कृतिकारकम् – Ranade-Govande, Anmol Prakashan, Pune, 1988
(Classical Sanskrit Literature – Drama and Epics)

[To be brought into force from the Academic Year 2012 -2013]

Semester I

Total number of lectures – 60  Total number of credits - 03

Theory Paper – 60 marks
Internal Assignments – 40 Marks (As per the guide lines given by University
Ref.
Modality of Assessment, University of Mumbai, 07-02-2011)

Text - मध्यवायोगः of Bhasa

Unit I - General Information about history of drama with special reference to
Bhasa (30 marks) (No. of lectures – 30)
Unit II – मध्यवायोगः (30 marks) (No. of lectures – 30)

Paper – pattern
Q.1 Translate any two (out of four). (10 marks)
Q. 2. a. Write notes on any two (out of four). (10 marks)
Q. 2. b. Explain with reference to the context any two (out of four) (10 marks)
Q.3 Write a paragraph on of any two of the following (out of three). (15 marks)
Q.4 General question (paragraph with internal option). (15 marks)

Internal Assignments – 40 Marks
Application of grammatical structures in Sanskrit conversation/ class test/
assignment

Books for reference –

1. अभिज्ञात संस्कृत साहित्याचा इतिहास – Dr. Uma Vaidya, Dr. Gauri Mahulikar,
Dr. Manjusha Gokahale, Rtayan, Mumbai, 2004
2. Bhasa : A study, Pusalkar A.D., Illnd edition, Munshiram Manoharlal,
Delhi, 1968.
3. भासनाटकचकर् – Gangasagar Ray, Chaukhamba Sanskrit Sansthan,
Varanasi, 1998
Semester II

Total number of lectures – 60  Total number of credits - 03

Theory Paper – 60 marks
Internal Assignments – 40 Marks (As per the guidelines given by University Ref.
Modality of Assessment, University of Mumbai, 07-02-2011)

Texts - 1. Selected verses from रामायणम् of Valmiki.
       2. Selected verses from महाभारतम् of Vyasa.

Unit I - General Information about epic poetry in Sanskrit (15 marks) (No. of lectures – 15)
Unit II – a) Selected verses from रामायणम् and महाभारतम् (45 marks) (No. of lectures – 45)

Paper-pattern

Q.1. Translate and annotate any one each (out of two each) from group A and group B – (15 marks).
Q.2. Explain with reference to the context any one each (out of two each) from group A and group B – (15 marks).
Q.3. Write paragraphs on any one each (out of two each) from group A and group B – (15 marks).
Q.4. General questions/ Paragraph/ Objective questions (with internal option) (15 marks).

Internal Assignments – 40 Marks

Application of grammar units in Sanskrit/ class test/ project work

Books Recommended for study –
2. Mahabharata – Bhandarkar Oriental Research Institute, Pune, 1940.
GUJARATI

ફ.બી.એ ક્લાસ અને વિષયજ્ઞ મહાવિદ્યાલય

નવાશિંદા પૂર્વ

ભુવને ખૂબ વધુ.

ફ.બી.એ ક્લાસ અને વિષયજ્ઞ મહાવિદ્યાલયના શૈક્ષિક સમાધાનના બદલો પ્રથમ વર્ષ

ક્લાસ - ગુજરાતી અંગીકાર (F.Y.B.A. Gujarati Ancillary) વિષયને શૈક્ષિક વર્ષ 2012–13 માટે પ્રશાસનિક અમલી કરવામાં આવી શરૂ કરવામાં આવ્યું. રીઝિવેદ સ્ક્રય્યેટ અને સિલ્બસ અને ક્રમતંત્ર ગુજરાતી વિષયના સ્ક્રય્યેટ અને સિલ્બસને સર્વસમર્થતાથી અંગીકાર દીધે છે.

Revised Scheme and Syllabi for the subject of Gujarati at the F.Y.B.A. Gujarati Paper I (Revised Syllabus) Examination to bring into force with effect from the Academic year 2012-13 and the list of books prescribed as text book/books of Gujarati at Examination to be held in the year 2012-13.

Gujarati(Optional Language) total 100 Marks.

પ્રથમ સત્ત ૫૦ ગુજરાતી (Total 60 marks as per credit system exam pattern)

વિદીલી સત્ત ૫૦ ગુજરાતી

Paper I - Optional Paper

Paper I - Optional: 2 Units. Total 40 Lectures

Unit I: 20 Lecture for Poetry(3 - CREDIT)

Unit I: 20 Lectures for Short Stories(3 CREDIT)

અમલીકર પત્રિક - ૧: કૃતિઓ (ગુજરાતી વાતી)

જનરલ પદ્ધતિ શ્રેષ્ઠ વાતાવ્રણો, પ્રશાસન નવાસંહત સાહિત્ય મંદિર, ભુબને.

પ્રથમ સત્તની નિયાત વાતાવ્રણો: ક્રમાંક ૯ વિ. ૧

વિદીલી સત્તની નિયાત વાતાવ્રણો: ક્રમાંક ૮ વિ. ૧૫
प्रथम स्त्रोती नियंत्रण वार्तालाभ : १. पाणकाशो शेडी
 २. रंग वाणी
 ३. सुपुष्पक पाणी हाथी
 ४. बीतर वर्गीयां
 ५. केक्कू
 ६. दाळीण घसपात
 ७. वात वानां
 ८. व्यातीमी वाणी

द्वितीय स्त्रोती नियंत्रण वार्तालाभ : १. पीकीपुरे पर्वत
 १०. अंगरेज
 ११. रोशनमाला बेसिंग
 १२. भेंडो निश्चिन्तो भेणे
 १३. फाइन्ज व्होरिंग
 १४. मंगलर
 १५. मां

अव्यवस्त पत्रिका – २ : कृतियो (काव्य)

उपन्यासकङ्गनात, भेंड काव्य : संपादक : निरंजन बनगत, विधधुवाल विमंडली भोजनार्थी घेखु, गुर्जर प्रेम प्रायवळ, भवाळपाड़.
प्रथम संत्रांच्या लिपत्त क्रमे:  
1. छत्रांचे  
2. विश्वासान्वित  
3. समर्पणाचे  
4. पोपिंचे  
5. अंतः पणाचे  
6. अंद्र वानराचे  
7. सर्वावधी  
8. दिव्यांचे  
9. शुद्धी निर्देश  
10. नाम परवर उपर अर्धभूमिका  

द्वितीय संत्रांच्या लिपत्त क्रमे:  
11. वोल्यांचा ब्रम्ह मार्गापर प्रज्ञा रत्नी  
12. कुंवरांचे  
13. नाशांत  
14. गोरी भोरी हागड भावांचे  
15. छ जनात  
16. हिरोहिमाचे  
17. गुर्जरांचे  
18. चारबांचे  
19. शुश्रुषा साखे  
20. सुविचार कविता
Total 40 Marks as per credit system exam pattern.

अंतर्गत परीक्षा : २० गुण:
1. अंतर्गत पहला परीक्षा (पन्नानाबार पेळेकरी वातां पर प्रभाव) 10 गुण
2. प्रक्रिया (पन्नानाबार पेळेकरी साहित्य सह २)
   (पन्नानाबार पेळेकरी साहित्य सह २)
3. कल्पिता नियमतीती तेम्य गृहरासी साहित्य मंदिरांना कामदेयरींची प्रतिस्वीकरण 10 गुण

कुल गुण ४० गुण

प्रथम सत्र परीक्षा : २० गुण:
प्रश्न क्रमांक 1: पन्नानाबार पेळेकरी वातांती साहित्यांती प्रभाव 15 गुण
प्रश्न क्रमांक 2: इमामकर चोनेता क्रमो साहित्यांती प्रभाव 15 गुण
प्रश्न क्रमांक 3: बंगाली वृत्तिकृत्तीची पुर्वपुर वांचण 20 गुण
प्रश्न क्रमांक 4: पुलवडवेलंकारी प्रभाव 10 गुण

कुल गुण ५० गुण

द्वितीय सत्र: अंतर्गत परीक्षा : २० गुण:
1. अंतर्गत पहला परीक्षा (इमामकर चोनेता श्रीम्स्र अश्वो पर प्रभाव) 10 गुण
2. प्रक्रिया (इमामकर चोनेता – वाक्य कितेप) 20 गुण
3. कल्पिता नियमतीती तेम्य गृहरासी साहित्य मंदिरांना कामदेयरींची प्रतिस्वीकरण 10 गुण

कुल गुण ४० गुण
દીઠ સાંભાષ્યપત્ર

પ્રશ્ન ક્રમક્ષ 1: ગણના પ્રશ્નને માહિતી આપીને પ્રશ્ન

15 ગુણ

પ્રશ્ન ક્રમક્ષ 2: ગણના પ્રશ્નને માહિતી આપીને પ્રશ્ન

15 ગુણ

પ્રશ્ન ક્રમક્ષ 3: અનેક વૈભાવિક ક્ષેત્ર પ્રશ્ન

20 ગુણ

પ્રશ્ન ક્રમક્ષ 4: નિદાન પ્રશ્ન

10 ગુણ

The List of books prescribed as reference for the Paper I in the subject of Gujarati.

સંદર્ભ સૂચિ: અભ્યાસ પાઠકૃત: 1

1. ગાંધી જયંતી ગુજરાતના રાજાઓ પર - કૃ. પ્રસંગ અને માહિતી

2. ગુજરાતની રાજયો અને અનેક પહેલાં પ્રશ્ન, સંપાડક: પ્રસંગકારી પ્રશ્ન

3. સૌથી - રાઘવીર ગોપાલી

અભ્યાસ પાઠકૃત: 2

1. ગુજરાતની રાજયો અને અનેક પહેલાં પ્રશ્ન, સંપાડક: પ્રસંગકારી પ્રશ્ન

2. સૌથી પ્રશ્ન, સંપાડક: પ્રસંગકારી પ્રશ્ન
HISTORY

FYBA  Paper I- History of Modern Maharashtra (1818-1960)

Objectives of the Syllabus

1. To give the student an introduction to the study of Maharashtra.
2. To acquaint the student with the basic understanding of how Maharashtra has grown to the present position and how the state has reached to the present day statehood.

I- Semester  (2 Credits)

Lectures

Module I… Maharashtra on the eve of the British Conquest
a. Socio-economic conditions in Maharashtra
b. Mountstuart Elphinstone

Module II… Responses to the British policies
a. Prathana Samaj and Satyashodhak Samaj
b. Efforts towards Emancipation of Women

Module III…Role of Maharashtra in the National Freedom
a. Political Associations
b. Moderates and Extremists
c. Revolutionary Movement in Maharashtra

Module IV…Landmark Developments
a. Education
b. Press and Literature

II- Semester (2 Credits)

Module V… Industrialisation in Maharashtra
a. Development of Industries, Prominent Industrialists of Maharashtra
b. Labour Movement

Module VI… Depressed Class Movement
a. Historical background of the Depressed Class
b. Prominent leaders and their work

Module VII…Integration and Reorganization
a. Hyderabad Mukti Sangram
b. Sanyukta Maharashtra Movement

Module VIII… Culture and Entertainment
a. Historical Monuments and places in Mumbai.

NOTE: FOR SOME TOPICS FIELD VISITS WILL BE CONDUCTED.
PSYCHOLOGY

F.Y.B.A – SYLLABI

[Credit based Semester and Grading System with effect from the academic year 2013-14]

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Title</th>
<th>No. of lectures per week</th>
<th>No. of lectures per term</th>
<th>No. of Credits</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Fundamentals of Psychology: Part 1</td>
<td>4</td>
<td>15 lectures x 4 units =60</td>
<td>3</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>[60 marks semester end assessment, 40 marks internal assessment]</td>
</tr>
<tr>
<td>II</td>
<td>Fundamentals of Psychology: Part 2</td>
<td>4</td>
<td>15 lectures x 4 units =60</td>
<td>3</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>[60 marks semester end assessment, 40 marks internal assessment]</td>
</tr>
</tbody>
</table>

Syllabi for Psychology Core courses [Major Elective] at F.Y.B.A.

Objectives:
1. to impart knowledge of the basic concepts and modern trends in psychology
2. to foster interest in the subject of Psychology and to create a foundation for further studies in Psychology
3. to make the students aware of the applications of Psychological concepts in various fields so that they understand the relevance of psychology in different areas of life.

**Semester I. fundamentals of Psychology: Part I [credits = 3]**

4 lectures per week; 60 lectures per term 15 lectures per unit
Unit 1. The science of Psychology
- What is Psychology?
- Psychology then: History of Psychology
- Psychology now: modern perspectives
- Types of psychological professionals
- Psychology; the science
- Ethics of psychological research
- Critical thinking
- Applying psychology to everyday life – using critical thinking

Unit 2. The biological perspective
- Neurons and nerves: building the network
- The central nervous system
- The peripheral nervous system
- Inside the brain and the structures of the brain
- The chemical connection: the endocrine glands
- Applying psychology – differences between male and female brains

Unit 3. Learning
- Definition of learning
- Classical conditioning
- Operant conditioning
- Cognitive learning theory
- Observational learning
- Applying psychology – behaviour modification of a developmentally challenged child

Unit 4. Memory
- Memory: encoding, storage, retrieval
- Models of memory- LOP and PDP
- The information processing model- sensory, short term and long term memory
- Retrieval of long term memories
- The reconstructive nature of long term memory retrieval
- forgetting
- Memory and the brain- the physical aspects of memory
- Applying psychology – current research in Alzheimer’s disease

Unit 5. Consciousness: Sleep, Dreams, Hypnosis, and Drugs
-What is Consciousness?
-Altered states- Sleep
-Dreams
-Altered states- Hypnosis
-Altered states- Psychoactive Drugs
-Applying Psychology- Sleep Deprivation

Semester II. Fundamentals of Psychology: part II [credits = 3]
4 lectures per week; 60 lectures per term, 15 lectures per unit

Unit 6. Cognition: thinking, intelligence and language
- How people think
- Intelligence
- Language
- Applying psychology – mental exercises for better cognitive health

Unit 7. Motivation and emotion
- Approaches to understanding motivation
- Hunger
- Emotion
- Applying psychology – the how-to of happiness

Unit 8. An overview of theories of personality
- Sigmund Freud and psychoanalysis
- The behaviourist view of personality
- Humanism and personality
- Trait theories
- The biology of personality: behavioural genetics
- Applying psychology – personality on the internet

Unit 9. Statistics in psychology
- Why do psychologists use statistics?
- Descriptive statistics – frequency distribution, the normal curve, other distribution types, skewed distributions
- Measures of central tendency – mean, median, mode
- Measures of variability – range and SD; z scores
- The correlation coefficient

Unit 10. Stress and Health
- Stress
- Factors in the Stress Reaction
- Coping with Stress
- Applying Psychology - Focus on Wellness

Book for study

Books for reference

Pattern of Question Paper for Semester End Assessment

Duration of examination = 2 hours Marks = 60 [per semester]
All questions carry 15 marks and are compulsory.
Q. No. 1, 2, 3 and 4 will be on the 4 units taught in the semester.
There will be internal choice in each Question. Students can either answer part A or part B of each question. The A part in each Question will have an essay type question of 15 marks and the B part will be short answer type, of any of the following nature according to suitability to the particular unit and the need to vary the combination of unit and question each year.

1. Explain the terms in brief. [Any 5 terms out of 6, each having 3 marks].
2. Give reasons for the following with the help of the relevant psychological principle or theoretical or research basis. [Any 3 out of 4, each having 5 marks].
3. State whether the following statements are true or false and give reasons for the same. [any 3 out of 4, each having 5 marks].
4. Explain the contributions made by or the theory given by the following. [Any 3 out of 4, each having 5 marks].
5. Write any 3 short notes out of 4, each having 5 marks.
6. Differentiate between.....and..... [Any 3 out of 4, each having 5 marks].
7. Explain the following with the help of a diagram/graph/flowchart. [ any 3 out of 4, each having 5 marks. 2 marks for diagram/graph/flowchart and 3 marks for the explanation]
8. Describe any one research study that investigated the following principle/concept/phenomenon [any 3 out of 4, each having 5 marks]
9. Identify the psychological principle or theoretical or empirical basis for the following. [any 3 out of 4, each having 5 marks].

Note – In 1 or 2 questions out of the 4 questions, both part A and B can have essay-type questions of 15 marks.

For the Question on Unit 4: Statistics in Psychology in Semester II –
Part A will be Write any 3 short notes out of 4, each having 5 marks.
Part B will be Calculation of Mean, Median, Mode, Range and SD of given raw scores. The number of scores will be between 9 and 12. Scores can be 2-digit or 3-digit. Use of simple calculators is allowed. The marks for each are as follows – Mean- 5 marks; Median – 3; Mode- 1; Range -1 and SD 6 marks.
Each step in the calculations should be written, as marks will be assigned for each step, and not just for the final answer.
Class tests in each semester [20 marks per test]
There will be 1 class tests per semester. The pattern can be any one of the following types, according to suitability to the particular unit and the need to vary the combination of unit and question each year.

1. Write short notes. [any 4 out of 6, each having 5 marks]
2. Explain the terms in brief. [any 10 out of 14, each having 2 marks]
3. Fill in the blanks [any 20 out of 24, each having 1 mark]
4. Multiple choice question with 4 options [any 20 out of 24, each having 1 mark]
5. There are two parts-part A and part B. This can be a combination of short notes and explain the terms or short notes and fill in the blanks or one essay type of 10 marks in part A and part B can be multiple choice question with 4 options [any 10 out of 14, each having 1 mark]

The pattern of question paper for the class test on unit 4. Statistics in Psychology will be-
Part A 10 marks – write short notes [any 2 out of 4, each having 5 marks] or Fill in the blanks or multiple choice question with 4 options [any 10 out of 14 each having 1 mark, or Explain the terms briefly [any 5 out of 7, each having 2 marks]
Part B 10 marks – calculate Mean, Median, Mode and Range of given raw scores. The number of scores can be between 9 and 12, 2-digit or 3-digit. Use of calculators is allowed. Mean 5 marks; Median 3; Mode 1; Range 1. Each step in the calculations should be written, as marks will be assigned for each step, and not just the final answer.

One assignment of 10 marks in each semester. The assignment in semester 1 can be from unit 5 and in semester 2 from unit 10. If required, topic from other units can also be considered. Assignments can be any of the following types:
1 small survey using a questionnaire
2 field visit/s to an Institute/NGO and report of the visit/s
3 review of literature
4 book review
5 case study
6 preparation of charts/posters [educational aids], and class presentation/exhibition
7 Interview an expert/professional in the field
8 conduct a workshop for a small group
9 conduct any 2 experiments using the CD’Live! Psych’ that accompanies the book for the study and write a report.
10 participation in the experiment as a participant conducted by the T.Y.B.A students and write a report
11 attending a guest lecture and writing a report.
It is necessary to write the reports for 3 activities mentioned above and should be submitted in a file.

5 marks -for Active participation in class instructional deliveries and 5 marks for Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities.
SOCIOLOGY

Syllabus for First Year BA Sociology for the year 2013-14
Paper 1
Introductory Sociology
Total Credits: 3

Objectives: 1) To introduce the students to the subject/field of sociology
2) To familiarize students to the basic concepts of sociology
3) To expose students to the nature of sociological investigation

SEMESTER I

Unit 1: Introduction to Sociology (15 lectures)

Sociology as a discipline

Founding Fathers of Sociology
Auguste Comte
Karl Marx
Emile Durkheim
Max Weber
Significance of Sociology

Unit 2: Sociological Investigation (15 lectures)

Sociological Imagination: C. Wright Mills
Sociology as a Science: Common sense versus Scientific Knowledge

Sociological Research: Primary Method, Survey Research
Observation: Participant, non-participant observation
Secondary Method
Historical Method

Unit 3: Society and Culture (15 lectures)

Definition of Society: Ferdinand Tonnies on types of society
Evolution of Society: hunting, food gathering to post industrial society
Definition and Characteristics of Culture
Culture and Identity
Ethnocentrism, cultural relativism, dominant culture, popular culture
Multiculturalism and Global Culture

SEMESTER II

Unit 4: Socialization (15 lectures)

Socialization as a process
Agencies of Socialization: Family, school, peer group, mass media
Social Construction of Identity
Development of Self: C.H. Cooley, G.H. Mead
Gender Socialization

**Unit 5 Social Stratification**
(15 lectures)
Definition and meaning of Stratification
Types of Stratification: Caste, Class, Gender
Significance of Stratification in a Global context

**Unit 6 Social Change**
(15 lectures)
Definition and meaning of Social Change
Factors of Social Change
Acceptance and Resistance to Social Change
Social Movements – Emphasis on Women’s movement

**Note:** Units I to III to be covered in the first semester and Unit 4 to 6 in the second semester.

**Books for reference:**
Browne Ken (2008), Sociology, Polity Press, USA.
Haralambos M and Heald (2009), Sociology Themes and Perspectives, New Delhi: Oxford University Press.

**Method of Evaluation:**

40 marks Internal Assessment
60 marks Theory

**Theory Exam (60 Marks)**
1. The Question paper will have a total of four questions
2. All Questions are compulsory and each question carries 15 marks
3. Question No.1 will be based on concepts (5 out of 7)
4. Other questions will have internal choice

**Internal Assessment (40 Marks)**
1. 20 marks: Project/assignment
2. 10 marks: Class test
3. 10 marks: Attendance and Overall Participation

**Question Paper Pattern**
The question paper will have a total of 4 questions.
All questions would be compulsory and there would be an internal choice in the first 3 questions.
The last question would be on concepts. Students will have a choice of attempting any 7 out of 10.
The first 3 questions would carry 12 marks and the last question will carry 14 marks.
PHILOSOPHY
F.Y.B.A. PAPER I: MORAL PHILOSOPHY
TOTAL CREDITS 03 PER SEMESTER

The following syllabus for FYBA Paper I titled Moral Philosophy (I & II) to be brought into effect from the academic year June 2013-2014 (Credit based Semester system)

Objectives: The course aims at providing students with glimpses of theories in Indian as well as Western Ethics; enabling students to think critically, analytically and rationally about ethical issues; making them aware of heritage; having strong foothold in the past, helping them to decipher the present and to empower them to face the challenges posed by future by taking recourse to values embedded in Indian Culture.

FIRST SEMESTER

Total Number of lectures: 45

Unit I

1: Theories of Punishment [09 lectures]
   (a) Deterrent theory of punishment
   (b) Retributive theory of punishment
   (c) Reformatory theory of punishment

2: Introduction [10 lectures]
   (a) Definition, nature and branches of philosophy
   (b) Nature of moral philosophy
   (c) Meta-ethics and applied ethics

Unit II

3: Virtues [10 lectures]
   (a) Virtue as Knowledge and Virtue as Habit
   (b) Cardinal Virtues
   (c) Virtue-Ethics

4: Indian Ethics- I [08 lectures]
   (a) Rta, Rna and Panchamahayajna
(b) Purusharthas with special emphasis on the concept of Dharma
(c) Yamas and Niyamas in Patanjala-Yoga

5: Values [08 lectures]
(a) Definition, nature and need of values
(b) Values as Subjective and Objective
(c) Intrinsic and Extrinsic Values

Evaluation
Internal: 40 marks   External: 60 marks

Topic for Assignment  Need of Values in the present society (10 marks)

Class Test:  Meaning, Nature and Classification of Values (20 marks)

Attendance and Overall conduct (10 marks)

Semester-end test: 60 marks four questions will be asked each carrying 15 marks.

SECOND SEMESTER

Total Number of lectures: 45

1: Hedonism: [09 lectures]
(a) Charvaka way of life
(b) Bentham’s Qualitative Hedonism
(c) Mill’s Utilitarianism

2: Kantian Ethics [09 lectures]
(a) Hypothetical Imperative and Categorical Imperative
(b) Kantian Maxims
(c) Critique

**Unit II**

3: Contemporary Ethical Theories [10 lectures]
(a) Feminist Ethics: Ethics of Care: Carol Gilligan
(b) Existential Ethics: Jean Paul Sartre

4: Sramana Ethics [08 lectures]
   (a) Jaina Ethics
   (b) Buddhistic Ethics

5: Ethics for today [09 lectures]
(a) Ethics of “Nishkama Karma-Yoga”
(b) Gandhian Ethics for Peace and Sustainable Development.

**Evaluation**

*Internal: 40 marks  External: 60 marks*

**Topic for Assignment**
Ethics of Nishkama Karmayoga (10 marks)

**Topic for Class Test**
Gandhian Ethics for Peace and Sustainable Development (20 marks)

Attendance and Overall conduct (10 marks)

Semester-end test: 60 marks four questions will be asked each carrying 15 marks.

**Books for Reference**

2. (ed.) Peter Singer -Ethics:OUP,1994
3. (eds) S.E. Bhelke, P.P. Gokhale-Studies in Indian Moral Philosophy-Problems,
5. B.G. Tilak - Gita-Rahasya – Tilak Brothers, Pune.
10. Shrinivas Dixit – Bharatiya Tattvajnana- Continental, Pune.
12. (ed.) Dr. Kala Acharya- Indian Philosophical Terms: Glossary and Sources- Somaiya Publication Pvt. Ltd.

**POLITICAL SCIENCE**

FYBA (Paper I)  Introduction to Politics

Semester I

Module I : The Study of Politics [ 11 lectures ]
1.1 Definition, Nature and Scope

1.2 Normative and Empirical Approaches

1.3 Feminist Approach

Module II : Society, State and Nation State [ 12 lectures ]
2.1 State and Society
2.2 Nationalism and Nation- state
2.3 Civil Society

Module III : Meaning and Types of [ 12 lectures ]
3.1 Power and Authority
3.2 Legitimacy
3.3 Sovereignty

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Module IV: Select Concepts [10 lectures]

4.1 Law: Nature, Scope and Types
4.2 Political Obligation
4.3 Types of Resistance

Semester II

Module V: Basic Political Values [9 lectures]

5.1 Liberty
5.2 Equality
5.3 Justice

Module VI: Rights [9 lectures]

6.1 Meaning and Nature
6.2 Types of Rights
6.3 Contemporary Issues and Debates

Module VII: Forms of Government [11 lectures]

7.1 Democratic and Non-democratic forms of Government
7.2 Pre-requisites of Democracy
7.3 Democracy in India

Module VIII: Ideologies [11 lectures]

8.1 Significance and Classification
8.2 Communism
8.3 Gandhism

[w.e.f. academic year 2011-12]

Guidelines for Internal Assignments

For Internal Assignments of 10 marks, the following areas can be selected.

1. Field visit   
   a. to any Government Department, Local Self Governing Institutions, Police Station, Ward/ Vidhan Bhavan/ Mantralaya
   b. to any NGO, working for Education, Health, Environment, Human Rights, Women’s Organisations, Children’s organisations, Organisations for physically and mentally challenged.

2. Desk work   
   a. Analysis of News/Events, (comparison or coverage)

   b. Book reviews
c. library references related to new laws/ constitutional amendments, Parliamentary proceedings.

Credit System for the Under Graduate Course is as under:

I. Internal – ( 40%)—( 40 Marks )
   
   a. Two periodical test/class test/case studies/ combination of these ( 20 marks )
   
   b. One assignment ( 10 marks )
   
   c. Active Participation in class instructional deliveries ( 5 marks )
   
   d. Overall conduct as a responsible student, Mannerism and articulation of leadership qualities in organizing academic activities ( 5 marks )

II. Question Paper pattern.

Semester End Assessment ( 60% ) Marks 60
Time : 2 HOURS

(a) All questions are compulsory.

(b) Figures to the right indicate full marks.

Q.1 A------------------------------- 8
    B------------------------------- 7

OR

Q.1 A------------------------------- 8
    B------------------------------- 7

Q.2 A------------------------------- 8
Q.2 A--------------------------------- 8

B--------------------------------- 7

Q.3 A--------------------------------- 8

B--------------------------------- 7

OR

Q.3 A--------------------------------- 8

B--------------------------------- 7

Q.4 Write explanatory notes on Any Three of the following   (15 Marks)

(a)
(b)
(c)
(d)
(e)
Faculty of Commerce

Syllabus and Scheme of Examination
in the Course (Subject) of

BUSINESS COMMUNICATION

at

FIRST YEAR BACHELOR OF COMMERCE (FYBCOM)

as per
CREDIT BASED SYSTEM

(To be implemented with effect from
the Academic Year: 2013-14)

SUBJECT ATTRIBUTES

[Syllabus as per Credit Based Semester and Grading System]

8) Name of the Programme : Bachelor of Commerce (B. Com)
9) Course Title : Business Communication (Compulsory); Paper-I (Sem. I) & Paper-II (Sem. II)
10) Semester-wise Course Contents : As continued in the following pages
11) References and additional References : Provided as second last item in the syllabus.

Credit Structure:

No. of Credits awarded after successful completion of course : 02 (per semester)
No. of lectures per unit : 15 or variable
Teaching Work load : 04 (03 lectures, 01 tutorial)
Scheme of Examinations : 04 Questions of 15 marks each
Special notes, if any : Not applicable
Eligibility, if any : As laid down in the College Admission Brochure / Website.

Fee Structure : As per college fee-structure specifications.

OBJECTIVES OF THE COURSE

1. To develop an awareness among young Commerce Stream learners about the complexity of the communication process.

2. To develop effective listening skills in students so as to enable them to comprehend instructions and become a critical listener.

3. To develop effective oral skills so as to enable students to speak confidently in inter-personal communication as well as in large groups.

4. To develop effective writing skills so as to enable students to write in a clear, concise, persuasive and audience centered manner.

5. To develop an ability to communicate effectively with the help of electronic media.

SYLLABUS
F Y B Com: SEMESTER-I
BUSINESS COMMUNICATION, PAPER-I
(Compulsory Course)

The Course syllabus in ‘Business Communication’ consists of FOUR UNITS in addition to Tutorial Activities. Each unit is specified with number of lectures to be engaged for teaching work. In Tutorial activities, a total number of 15 tutorial sessions will be conducted during the semester.

The following units will be taught in Semester-I:

Unit-I

Theory of Communication (10 lectures)

1. Concept of Communication (5 lectures)
   Meaning, Definition, Process, Need, Feedback, Language as a Tool of Communication, Emergence of Communication as a key concept in the Corporate and Global world, How to achieve Effective Communication?

2. Channels of Communication (2 lectures)
   Formal and Informal; Vertical, Horizontal, Diagonal, Grapevine

3. Objectives of Communication (3 lectures)
Information, Advice, Order and Instruction, Persuasion, Motivation and Raising Morale; Education, and Warning or Reprimand, (only brief introduction to these objectives to be given)

Unit-II
Communication: Modes & Barriers (8 lectures)
1. Methods and Modes of Communication (4 lectures)
   Verbal and Nonverbal; Characteristics of Verbal Communication; Characteristics of Non-verbal Communication; Cellular Phones; Facsimile Communication (Fax); Computers and E-communication; Video and Satellite Conferencing.
2. Barriers to Communication (4 lectures)
   Physical/ Semantic/ Psychological/ Socio-Cultural/ Barriers to Listening, Ways to overcome these Barriers.

Unit-III
Business Correspondence (12 lectures)
1. Theory of Business Letter Writing (4 lectures)
   Principles of Effective Letter Writing; Parts, Structure and Forms of Layout (Block forms) of letter writing.
2. Personnel Correspondence (8 lectures)
   Job Application Letter and Resume; Statement of Purpose; Letter of Acceptance of Job Offer, Letter of Resignation, Letter of Recommendation (Letter of Appointment, Promotion, and Termination to be taught but not to be tested in the examination)

Unit-IV
Language Skills: Spoken and Writing Skills (15 lectures)
1. Phonology (4 lectures)
   Fundamentals of Spoken English—place of articulation in the vocal tract, syllabification, stress—primary and secondary, rules of stress-marking, intonation,
2. Paragraph Writing (6 lectures)
   Developing an idea, using appropriate linking devices; Cohesion and Coherence, self-editing, etc (Interpretation of technical data, Composition on a given situation, a short informal report.)
3. Analytical and Persuasive Writing (5 lectures)
   Analysis—concept and definition, Elements of Analysis, Methods of Analysis, exercises.
   Persuasion—concept and definition, fundamentals of persuasion, stages of persuasion, method of persuasion, exercises.
**Tutorial Activities (15 Tutorial sessions)**

**Topics for tutorial activity**
6. Channels and Barriers of Communication – Case Studies
7. Listening Comprehension
8. Remedial Teaching - Grammar
9. Speaking Skills – Debates
10. Paragraph Writing

**Evaluation**

(i) **Internal Assessment (40%)**

<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>(m) Two periodical class tests to be conducted in the given semester.</td>
<td>20 marks</td>
</tr>
<tr>
<td>(n) One assignment based on curriculum to be assessed by the teacher.</td>
<td>10 marks</td>
</tr>
<tr>
<td>(o) Overall participation in classroom situations and in the academic environment.</td>
<td>05 marks</td>
</tr>
<tr>
<td>(p) Conduct of student, articulation, exhibition of distinct qualities like leadership, teamwork etc.</td>
<td>05 marks</td>
</tr>
</tbody>
</table>

(ii) **Semester-End Examination**

Written Examination (60 marks), Duration of examination: 2 hours.

**Question Paper Pattern**

(Semester-I)

F Y B Com: Business Communication (Semester-end Examination; Marks 60)

Ques. 1 Short Notes (based on Chapters. 1, 2 and 3 from Unit 1) 15 Marks

Ques. 2 Essay Type / Detailed Answer (based on Chapters. 1 and 2 from Unit-II) 15 Marks

Ques. 3 A) Job Application Letter and Resume 08 Marks

B) Personnel Letters (2 out of 3) 07 Marks

(Statement of Purpose, Letter of Acceptance of Job Offer Letter of Resignation)

Ques. 4 A) Phonology 05 Marks

B) Editing a given paragraph (for better organization) 05 Marks

C) Persuasive or analytical Writing 05 Marks

**Semester-II**

Business Communication; Paper-II

The Course syllabus in ‘Business Communication’ in Semester-II consists of **FOUR UNITS** in addition to **Tutorial Activities**. Each unit is specified with
number of lectures to be engaged for teaching work. In Tutorial activities, a total number of 15 tutorial sessions will be conducted during the semester.

Unit-I
Presentations & Interviews (10 lectures)
1. Presentations (Theory) 4 lectures
   Principles of Effective Presentation
   Effective use of OHP
   Effective use of Transparencies
   How to make a Power-Point Presentation?
   (Practice to be done during tutorial sessions)
2. Interviews (6 lectures)
   Interview—concept and definitions, Stages of Interview Process, Preparing for an Interview; Types of interviews: Selection, Appraisal, Grievance, Exit Interviews.

Unit-II
Group Communication (13 lectures)
1. Group communication (3 lectures)
   Group—concept and definition, characteristics and types of groups,
   Group communication, Means of achieving effective group Communication.
2. Meetings (4 lectures)
   Need and Importance of meetings; Conduct of Meeting, Role of the Chairperson, Role of the Participants, Drafting of Notice, Agenda and Resolutions.
3. Conference (3 lectures)
   Meaning and Importance of Conference, Organizing a Conference, Modern Methods: Video and Tele-Conferencing.
4. Public Relations (3 lectures)
   Meaning, Functions of PR Department, External and Internal measures of PR.

Unit-III
Business Correspondence (10 lectures)
1. Trade Letters (10 lectures)
   Inquiry, Order, Credit and Status Enquiry, Complaints, Claims, Adjustments, Collection (just a brief introduction to be given)
   Only following to be taught in detail: Letters of Complaints, Claims, Adjustments, Sales Letters, Promotional Leaflets and Fliers, Consumer Grievance Letters, Letters under Right to Information (RTI) Act (Teachers must provide the students with theoretical constructs wherever necessary in order to create awareness. However students should not be tested on the theory.)
Unit-IV
Writing Skills (12 lectures)

1. Reports (4 lectures)
   Parts, Types, Feasibility Reports, Investigative Reports.
2. Summarization (4 lectures)
   Identification of main and supporting/sub points, Presenting these in a cohesive Manner.
3. Paraphrasing (4 lectures)
   Concept; aims and objectives of paraphrasing, methods of paraphrasing,
   application areas in business communication, exercises.

Tutorial Activities (15 tutorial sessions)

Topics for tutorial activity
1. Presentations
2. Group Discussion
3. Mock Interviews
4. Mock Meetings/ Conferences

Evaluation

(i) Internal Assessment (40%)
(40 Marks)
(q) Two periodical class tests to be conducted in the given semester. 20 marks
(r) One assignment based on curriculum to be assessed by the teacher. 10 marks
(s) Overall participation in classroom situations and in the academic environment. 05 marks
(t) Conduct of student, articulation, exhibition of distinct qualities like leadership, teamwork etc. 05 marks

(ii) Semester-End Examination

Semester-II; Paper-II
F Y B Com: Business Communication
Written Examination (60 marks), Duration of examination: 2 hours.

Ques. 1 Short Notes (based on Chapters 2 , from Unit I Chapter 2, and 3 from Unit II ) [3 out of 5] 15 Marks
Ques. 2 Essay Type (based on Chapters. 1 &4 from Unit 2) [2 out of 3] 15 Marks
Ques. 3 Letters [3 out of 5]
   (i) Letter of Inquiry 15 Marks
   (ii) Complaint/Claims/Adjustment Letter
   (iii) Sales Letter
   (iv) Consumer Grievance Letter
   (v) RTI Letter
Suggested Reading:

10. Businessworld Special Collector’s Issue: Ethics and the Manager
Syllabus prepared by:
11) Mr. Satyendra Gaur, Head, Dept. of English, KJSCAC
12) Mrs. Meera Venkatesh, Asst. Professor, Dept. of English, KJSCAC
13) Mrs. Amruta Gangan, Asst. Professor, Dept. of English, KJSCAC
14) Mr. Sachin Narwade, Asst. Professor, Dept. of English, KJSCAC
15) Mr. Sanjay Kalekar, Asst. Professor, Dept. of English, KJSCAC

Syllabus for the F.Y.B.Com.
Program: B.Com

Course: Business Economics-I

(Credit Based Semester and Grading System with effect from the academic year 2013-2014)

Business Economics

a. Section I of the syllabus for semester 1 and section II for semester 2
b. 40 marks may be split into –
   1. 2 tests of 10 Marks each. In this 6 marks will be of objective type questions and 4 marks for case studies.
   2. 10 marks for project or assignment and
   3. 10 marks for attendance and class participation
c. End of the Semester Test for 60 marks will cover 3 Modules each in both the Semesters.

The Pattern of Question Paper
(End of the Semester Test for 60 marks)

Four questions in all
All the questions are COMPULSORY.
There will internal choice.
Each question will for 15 marks.
Q1. Any Two (From Module I)
   A
   B
   C
Objectives- The objective of the course is to familiarize the students with the basic concepts of microeconomics and its application to business situations. The syllabus is meant to guide the students in understanding the basic economic terms and concepts and to develop the skill to understand real economic phenomena.

Module I - Demand Analysis (15 Lectures)
Utility: Cardinal approaches, Consumer’s Surplus: Elasticity of demand; Methods of measuring elasticity of demand, Income, Cross and Promotional-application of these to business firms, (Field work). Demand Forecasting: meaning, significance and methods- case studies.

Module II Cost Analysis (15 Lectures)

Module III Revenue Analysis (15 Lectures)
Concept of revenue: Total Revenue, Average revenue and Marginal Revenue under Perfect Competition and Monopoly. Relationship between Average Revenue, Marginal Revenue and Elasticity of Demand. Objectives of a Firm: Profit, Sales and Growth Maximization - Break-Even Analysis- Project Work.

**SEMESTER- II**

**Module IV- Theory of Production** (15 Lectures)

**Module V Markets** (15 Lectures)

**Module VI Decision making and Investment criteria** (15 Lectures)
Pricing Method: Marginal Cost, Full Cost, Discriminatory, Dumping and Multi product Pricing.

**REFERENCE RESOURCES:**

1. Ahuja H.L, “Principles of Microeconomics” S. Chand Company Ltd.

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**Proposed Revised Syllabus**
**F Y B.Com Accountancy & Financial Management- Sem-I**
1. Accounting Standards issued by ICAI  
   (Lectures-12)  
   Accounting Standards: Concepts, Benefits and Procedures for issue of  
   Accounting Standards  
   Various Accounting Standards—  
   AS 1 :- Disclosure of Accounting Policies – Purpose, areas of policies,  
   disclosure of policies, disclosure of change in policies  
   AS 2 :- Valuation of Inventories – Meaning, definition, applicability,  
   measurement of inventory, disclosure in Final account.  
   AS 6 :- Depreciation Accounting – Meaning, Definitions, Importance,  
   Factors, Useful life of Depreciable Asset, Estimating Useful Life,  
   Additions, Residual Value, Methods, Disclosure of Surplus, Change in  
   Method Simple Illustrations  
   AS 9 :- Revenue Recognition – Meaning and scope, transactions excluded,  
   sale of goods, rendering of services, effects of uncertainties, disclosure  
   AS 10 :- Accounting for Fixed Asset - Meaning, Definitions, Importance,  
   Cost of Fixed Assets, Non-monetary Consideration, Improvements,  
   Repairs, Additions & Extensions, Revaluation or Sale, Valuation of Fixed  
   Assets in Special Cases, Special Types of Fixed Assets, Disclosure.  

2. Inventory Valuation  
   (Lectures-12)  
   Meaning of Inventories  
   Inventory systems – Periodic and Perpetual Inventory system.  
   Method of Stock Valuation as per AS-2.  
   Problems on Stock Valuation on FIFO and Weighted Average Method  
   Stores Reconciliation Statement  

3. Reading of Ledger  
   (Lectures-12)  
   Preparation and Reading of Subsidiary Books, Journal Books and Ledger  
   from the given transactions  
   Drawing a Trial Balance from the Ledger  
   Redrafting the Trial Balance after Rectification of Errors.  

4. Final Accounts of Sole Proprietor  
   (Lectures-12)  
   Capital & Revenue Expenditure/Receipts  
   Adjusting & Closing Entries.  
   (a) Outstanding/Prepaid Expenses and Incomes (b) Depreciation (c)Goods  
   sent on Sales or Return basis (d) Bad Debts, Provision for Bad and  
   Doubtful Debt, Reserve for Discount on Debtors / Creditors (e) Goods or  
   Material or Cash withdrawn by Proprietor (f) Sales or Purchase includes  
   Fixed Assets and Investments (g) Goods or Materials lost by fire, theft, etc.  
   (h) Rectification of Errors.  
   Preparation of Final Accounts in Horizontal Format.  
   (a) Manufacturing Account (b) Trading Account (c) Profit and Loss  
   Account (d) Balance Sheet.  

5. Accounting for Hire Purchase  
   (Lectures-12)  
   Meaning  
   Calculation of Interest
Accounting for Hire Purchase Transactions by Asset Purchase Method based on Full Cash Price
Journal entries, Ledger accounts and Disclosure in balance sheet for hirer and vendor (excluding default, repossession and calculation of cash price)

**Proposed Revised Syllabus**

**F Y B.Com Accountancy & Financial Management- Sem-II**

1. **Accounting from Incomplete Records** (Lectures-12)
   Introduction
   Problems on preparation of final accounts of Proprietary concern based on conversion method.

2. **Consignment Accounts** (Lectures-12)
   Introduction.
   Accounting for consignment transactions
   Including – Valuation of Stock, Invoicing goods at higher price
   Excluding _ Overriding commission, normal/abnormal losses

3. **Branch Accounts** (Lectures-12)
   Introduction
   Meaning/Classification of Branch
   Accounting for Dependent Branch not maintaining full books of accounts under Debtors method and Stock & Debtors method

4. **Final Accounts of Charitable Trusts/Societies** (Lectures-12)
   Meaning
   Accounts of Charitable Trusts
   **Preparation of Final Accounts**
   a) Income & Expenditure Account
   b) Balance Sheet
   (as per the format prescribed under Public Trust Act, 1950)

5. **Accounting with the use of Accounting Software** (Lectures-12)
   Introduction
   Preparation of books and trial balance with the use of accounting software

**References :-**
1. Accountancy (For CA PE I) by P.C. Tulsian – Tata Mcgraw Hill Publication
3. Accountancy & Financial Management (For F.Y.B.Com.) by Ainapure – Manan Publication
4. Accountancy & Financial Management (For F.Y.B.Com.) by Chopde – Chaudhari – Seth Publication
SYLLABUS OF ENVIRONMENTAL STUDIES FOR F. Y. B. COM

SEMESTER - I
UNIT 1: ENVIRONMENT & ECOSYSTEM (12 LECTURES)
Ecology: Definition & Types; Importance of Environmental Studies & Emerging Issues of Development with Special Reference to India.

UNIT 2: RENEWABLE & NON-RENEWABLE RESOURCES (12 LECTURES)
Natural Resources, Definition, Importance, Classification, Distribution Patterns, Conservation of Water, Forest, Energy Resources; Energy Crisis & its Impact: management & Mitigation. (Case Study of Energy Crisis)

UNIT 3: POPULATION & THE ENVIRONMENT (14 LECTURES)
Population, Distribution Pattern; Environment & Human Health Population Growth in India: Measures taken to control Population Growth: Carrying Capacity & its Relevance: Human Development Index – Patterns of HDI in India. (Case Studies of HDI in various states in India)

UNIT 4: FOOD RESOURCES & ENVIRONMENT (14 LECTURES)
Food & Environment; Sources, Areas of production of food in the world (Cereal, Livestock, Fish) & Pattern of Food Trade; world Food Problem; Changes in Productivity due to overgrazing & use of Chemical Fertilisers – Pesticides & Food Security & Hunger. (Case study on Malnutrition in Maharashtra)

1. Map Reading: (4 LECTURES)
   Located bars, circles, pie-charts, isopleths, choropleth & flow map, pictograms – only reading & interpretation.

2. Map Filling: (4 LECTURES)

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**Question Paper Pattern**

- There will be a semester end examination (sem I & II) for 60 marks of 2 hours duration.
- Questions in the semester end examination will be based on Module I to IV (sem I & II) examination.
- In each semester end examination there will be four compulsory question covering Module I to IV (sem I & II)
- Question No. 1 will be compulsory question of Map reading of 10 marks (a) Thematic map (b) World map in the first semester examination & world map reading. In the II semester map filling of (a) Mumbai (b) Konkan of 10 marks each (a – 5 marks, b – 5 marks)
Question No. 2 will be of short notes. Students will be required to answer 4 out of 6. Each note will be of 5 marks in each semester.

Question No. 3 to 6 will be full length questions of 10 marks each.

**Question Paper Pattern with unit wise allotment of marks is as follows:**

**External Assessment: (60 marks)**

- Q. 1 Map pointing & reading ** (I & II sem) (World, Mumbai & Konkan as per syllabus) 10 marks
- Q. 2 Short Notes (4 out of 6) (Module I to IV) 20 marks
- Q. 3 to Q. 6 (3/4) (One question from each module) (3 X 10) 30 marks

**Internal Assessment: (40 marks)**

1. Test paper 20 marks
2. One assignment 10 marks
3. Active class participation 05 marks
4. Responsible behavior 05 marks

**SEMESTER - II**

**UNIT 1: ENVIRONMENT & MAN’S ACTIVITIES** (14 LECTURES)

**UNIT 2: ENVIRONMENT & TOURISM** (12 LECTURES)
Tourism as an emerging service – Factors of location, Factors of Development, Typology, Challenges before India, New Tourism Policy – Accessible Tourism, Consequences of tourism. Case Study

**UNIT 3: ENVIRONMENTAL MOVEMENTS & MANAGEMENT** (14 LECTURES)

**Career Prospectus in Environment Studies – Environment Consultant**

**UNIT 4: WASTE MANAGEMENT** (12 LECTURES)
UNIVERSITY OF MUMBAI
SYLLABUS OF ENVIRONMENTAL STUDIES FOR F. Y. B. COM
(2012 – 2013)
SEMESTER - I
UNIT 1: ENVIRONMENT & ECOSYSTEM (12 LECTURES)
Ecology: Definition & Types; Importance of Environmental Studies &
Emerging Issues of Development with Special Reference to India.
UNIT 2: RENEWABLE & NON-RENEWABLE RESOURCES (12 LECTURES)
Natural Resources, Definition, Importance, Classification, Distribution
Patterns, Conservation of Water, Forest, Energy Resources; Energy Crisis & its
Impact: management & Mitigation. (Case Study of Energy Crisis)
UNIT 3: POPULATION & THE ENVIRONMENT (14 LECTURES)
Population, Distribution Pattern; Environment & Human Health Population
Growth in India: Measures taken to control Population Growth: Carrying
Capacity & its Relevance: Human Development Index – Patterns of HDI in
India. (Case Studies of HDI in various states in India)
UNIT 4: FOOD RESOURCES & ENVIRONMENT (14 LECTURES)
Food & Environment; Sources, Areas of production of food in the world
(Cereal, Livestock, Fish) & Pattern of Food Trade; world Food Problem;
Changes in Productivity due to overgrazing & use of Chemical Fertilisers –
Pesticides & Food Security & Hunger. (Case study on Malnutrition in
Maharashtra)
1. Map Reading: (4 LECTURES)
   Located bars, circles, pie-charts, isopleths, choropleth & flow map,
pictograms – only reading & interpretation.
2. Map Filling: (4 LECTURES)

Question Paper Pattern
• There will be a semester end examination (sem I & II) for 60 marks of
  2 hours duration.
• Questions in the semester end examination will be based on Module I
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• In each semester end examination there will be four compulsory
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• Question No. 2 will be of short notes. Students will be required to answer 4 out of 6. Each note will be of 5 marks in each semester.
• Question No. 3 to 6 will be full length questions of 10 marks each.

*Question Paper Pattern with unit wise allotment of marks is as follows:*  

**External Assessment: (60 marks)**  
All questions are compulsory  
(60 marks)  
Q. 1 Map pointing & reading **(I & II sem)**  
(World, Mumbai & Konkan as per syllabus)  
10 marks  
Q. 2 Short Notes (4 out of 6) (Module I to IV)  
20 marks  
Q. 3 to Q. 6 (3/4) (One question from each module) (3 X 10)  
30 marks  

**Internal Assessment: (40 marks)**  
3. Test paper  
20 marks  
4. One assignment  
10 marks  
5. Active class participation  
05 marks  
6. Responsible behavior  
05 marks

** I SEMESTER – WORLD MAP INTERPRETATION (5 MARKS) & POINTING (5 MARKS)  
II SEMESTER – MAP POINTING – MUMBAI (5 MARKS) & KONKAN (5 MARKS)

**SEMESTER - II**  
UNIT 1: ENVIRONMENT & MAN’S ACTIVITIES (14 LECTURES)  
UNIT 2: ENVIRONMENT & TOURISM (12 LECTURES)  
Tourism as an emerging service – Factors of location, Factors of Development, Typology, Challenges before India, New Tourism Policy – Accessible Tourism, Consequences of tourism. Case Study  
UNIT 3: ENVIRONMENTAL MOVEMENTS & MANAGEMENT(14 LECTURES)

UNIT 4: WASTE MANAGEMENT (12 LECTURES)

MAP FILLING (8 LECTURES)

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Revised Syllabus for Foundation Course for F.Y.B.A./B. Com
(3 hours per week for 15 weeks)
Semester I (2 Credits) Hours 60
Marks 100

Unit 1
Overview of Indian Society:
Understand the multicultural diversity of Indian society through its demographic composition: population distribution according to religion, caste, and gender;
The concept of linguistic diversity in relation to the Indian situation;
Understand regional variations according to rural, urban and tribal characteristics;
Understanding the concept of diversity as difference. (5 hours)

Unit 2
Concept of Disparity 1:
Explore the disparities arising out of gender with special reference to violence against women, female foeticide (declining sex ratio), and portrayal of women in media;
Appreciate the inequalities faced by people with disabilities and understand the issues of people with physical and mental disabilities. (10 hours)

Unit 3
Concept of Disparity 2:
Examine inequalities manifested due to the caste system and intergroup conflicts arising thereof;
Understand intergroup conflicts arising out of communalism;
Examine the causes and effects of conflicts arising out of regionalism and linguistic differences. (10 hours)

Unit 4
The Indian Constitution:
Basic features of the Constitution.
Fundamental Duties of the Indian Citizen; tolerance, peace and communal harmony as crucial values in strengthening the social fabric of Indian society; (10 hours)

Unit 5
Significant Aspects of Political Processes:
The parliamentary processes and party system in India;
Local self government in urban and rural areas; the 73rd and 74th Amendments and their implications for inclusive politics;
Role and significance of women in politics. (10 hours)

Unit 6
Social Issues in India:
a) Substance abuse impact on youth & challenges for the future
b) HIV/AIDS awareness, prevention, treatment and services
c) Problems of the elderly causes, implications and response
d) Issue of child labour magnitude, causes, effects and response
e) Responsibility of media
(15 hours)

Standard of Passing for FC Semester Course
At the F.Y.B.A/B.Com. Examinations
The student will be assessed on the basis of Internal Assessment of 40 marks and a Semester End Exam of 60 marks. The student will have to secure a minimum of 40% marks in aggregate and a minimum of 40% in each component of assessment i.e. 16 out of 40 in Internal Assessment and 24 out of 60 in Semester End Exam.

Internal Assessment:
- There will be one midsemester test of 20 marks
- The test will, as far as possible, comprise of objective questions and/or shortnotes.
- The student will have to submit an assignment/project for 10 marks before appearing for the Semester End Exam. This assignment/project will be entirely based on any Unit and can take the form of street plays/exhibition/powerpoint presentations or similar other modes suitable to the topic selected; students can work in groups of not more than 8 for the purpose of this assignment. Students will have to submit a hard/soft copy of the assignment before appearing for the Semester End Exam.
- Unit 5 will not be included Semester End Exam.
- 10 marks will be allotted to the overall participation in classroom learning, and skills of articulation, teamwork and leadership exhibited during the course in organizing related learning activities.

Semester End Exam:
- There will be a Semester End Exam for 60 marks of 2 hours duration.
This exam will comprise of 8 questions covering Units 1-4 & 6 of the syllabus.
7 questions will be full length. Eighth question will be short notes (3 out of 5) Students have to attempt in all any four questions.
Unit 5 will not be assessed in the Semester End Exam.
(All other ordinances as per norms of the Credit System)

Revised Syllabus
Foundation Course for F. Y. B A, B Sc and B Com

Semester II
Hours 60
Marks 100

Unit 1
Globalisation and Indian Society:
Understanding the concepts of liberalization, privatization and globalization;
Growth of information technology and communication and its impact manifested in everyday life;
Changes in agrarian sector due to globalization; Farmers’ suicides and agrarian distress.

(7 hours)

Unit 2
Human Rights
Concept of Human Rights; origin and evolution of the concept;
Development projects and Human Rights violations
Human Rights constituents with special reference to Fundamental Rights stated in the Constitution;

(10 hours)

Unit 3
Ecology
Concept of Ecology and Environment;
Ecosystems- their structure and functions; food chain, food webs and ecological pyramids;
Environmental degradation- causes and impact on human life.
Sustainable Development- concept and components;

(10 hours)

Unit 4
Understanding and managing Stress and Conflict:
Causes of stress and conflict in individuals and society;
Types of conflicts and use of coping mechanisms for managing individual stress;
Conflict-resolution and efforts towards building peace and harmony in society.
Aggression and violence as the public expression of conflict;

(10 hours)

Unit 5
Personality Development
Agents of socialization and the role played by them in developing the individual;
Significance of values, ethics and prejudices in developing the individual;
Maslow’s theory of self-actualisation;

**Unit 6**

**Contemporary Societal Challenges**

a) Increasing urbanization, problems of housing, health and sanitation;
b) Changing lifestyles and impact on culture.
c) Corruption- causes, nature and remedies.
d) Increasing crime/suicides among youth.

**Question Paper Pattern for FC- Semester II Course**

At the F Y B A/ B Com Examinations

**Semester End Exam:**

- There will be a Semester End Exam for 60 marks of 2 hours duration.
- This exam will comprise of 8 questions covering Units 1,2,4,5 & 6 of the syllabus.
- 7 questions will be full length. Eighth question will be short notes (3 out of 5).
- Students have to attempt in all any four questions.
- Unit 3 will not be assessed in the Semester End Exam.

*(All other ordinances as per norms of the Credit System)*

**Internal Assessment:**

- There will be one midsemester test of 20 marks.
- The test will, as far as possible, comprise of objective questions and/or shortnotes.
- The student will have to submit an assignment/project for 10 marks before appearing for the Semester End Exam. This assignment/project will be entirely based on any Unit and can take the form of streetplays/exhibition/powerpoint presentations or similar other modes suitable to the topic selected; students can work in groups of not more than 8 for the purpose of this assignment. Students will have to submit a hard/soft copy of the assignment before appearing for the Semester End Exam.
- Unit 3 will not be included Semester End Exam.
- 10 marks will be allotted to the overall participation in classroom learning, and skills of articulation, teamwork and leadership exhibited during the course in organizing related learning activities.
SYLLABUS FOR MATHEMATICAL AND STATISTICAL TECHNIQUES AT F.Y.B.Com. EXAMINATION

Revised Course

(WITH EFFECT FROM THE ACADEMIC YEAR 2013-2014)

Why Revision?
There is a Rapid expansion of knowledge in subject matter areas and improved instructional method during last decade. There are considerable curricular revisions happening at the high school level. Application of Mathematics and Statistics are widely used in industry and business. Keeping this in mind, a revision of syllabus required in accordance with the growth of subject of at the high school level and emerging needs of industry and its application.

Objective:
The main objective of this course is to introduce mathematics and statistics to undergraduate students of commerce, so that they can use them in the field of commerce and industry to solve the real life problems.

Distribution of topics and lectures
a. Workload:
   Theory: 5 lectures per week of which 2 lectures are for Mathematics and 3 lectures for Statistics.
   Tutorial: 1 lecture per week per batch. Batch size is as prescribed by the University.
   No. of working weeks in a semester: 15
   Total no. of lectures in a semester: 15 * 5 = 75
b. Introductory lecture of about 120 minutes may be arranged for students who did not offer general mathematics in the 9th & 10th Standard and/or Mathematics at the XIth and XIIth to familiarize the students with the concept of Tabulation, Graphical Representation of the data (basically Histogram and Ogives)

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<th>Course</th>
<th>Topic</th>
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Total number of lectures 75 + Notional 75 = 150 lectures = 3 CREDITS

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Total number of lectures $75 + $Notional $75 = 150$ lectures $= 3$

CREDITS

**MATHEMATICAL AND STATISTICAL TECHNIQUES**

**WORKLOAD:**
- **MATHEMATICS** : 2 lectures per week
- **STATISTICS** : 3 lectures per week
- **TUTORIAL** : 1 per week

Tutorial batch size : 25 Students

**Semester I**

**Course:** UBCOMFSI.6

**Mathematical and Statistical Techniques-I**

[A] **MATHEMATICS:** (24 marks)

**Unit I: Shares and Mutual Funds**

a. **Shares**: Concept of share, face value, market value, dividend, equity shares, preferential shares, bonus shares. Simple examples.

b. **Mutual Funds**: Simple problems on calculation of Net income after considering entry load, dividend, change in Net Asset Value (N.A.V.) and exit load. Averaging of price under the Systematic Investment Plan (S.I.P.)

**Unit II: Permutation, Combination and Linear Programming Problems:**

a. **Permutation and Combination**: Factorial Notation, Fundamental principle of counting, Permutation as arrangement, Simple examples, combination as selection, Simple examples, Relation between $^nC_r$ and $^nP_r$ Examples on commercial application of permutation and combination.

b. **Linear Programming Problem**: Sketching of graphs of (i) linear equation $Ax + By + C = 0$ (ii) linear inequalities. Mathematical Formulation of Linear Programming Problems upto 3 variables. Solution of Linear Programming Problems using graphical method up to two variables.

[B] **STATISTICS:** (36 marks)

**Unit III: Summarization Measures:**

a. **Measures of Central Tendencies**: Definition of Average, Types of Averages: Arithmetic Mean, Median, and Mode for grouped as well as ungrouped data. Quartiles, Deciles and Percentiles. Using Ogive to locate median and Quartiles. Using Histogram locate mode. Combined and Weighted mean.

b. **Measures of Dispersions**: Concept and idea of dispersion. Various measures Range, Quartile Deviation, Mean Deviation, Standard Deviation, Variance, Combined Variance.
Unit IV: Elementary Probability Theory:
a. Probability Theory: Concept of random experiment/trial and possible outcomes; Sample Space and Discrete Sample Space; Events their types, Algebra of Events, Mutually Exclusive and Exhaustive Events, Complimentary events. Classical definition of Probability, Addition theorem (without proof), conditional probability. Independence of Events: \( P( A \cap B ) = P(A) P(B) \). Simple examples.
b. Random Variable: Probability distribution of a discrete random variable; Expectation and Variance of random variable, simple examples on probability distributions.

Unit V: Decision Theory:
Decision making situation, Decision maker, Courses of Action, States of Nature, Pay-off and Pay-off matrix; Decision making under uncertainty, Maximin, Maximax, Minimax regret and Laplace criteria; simple examples to find optimum decision. Formulation of Payoff Matrix. Decision making under Risk, Expected Monetary Value (EMV); Decision Tree; Simple Examples based on EMV. Expected Opportunity Loss (EOL), simple examples based on EOL.

Semester II
Course: UBCOMFSII.6
Mathematical and Statistical Techniques-II

[A] MATHEMATICS : (24 marks)

Unit I : Functions, Derivatives and Their Applications
a. Concept of real functions: constant function, linear function, \( x^n \), \( e^x \), \( a^x \), \( \log x \).

Demand, Supply, Total Revenue, Average Revenue, Total cost, Average cost and Profit function. Equilibrium Point, Break-even point.
b. Derivative of functions:
   i. Derivative as rate measure, Derivative of \( x^n \), \( e^x \), \( a^x \), \( \log x \).

(Examination Questions on this unit should be application oriented only.)
Unit II: Interest and Annuity:
   a. **Interest**: Simple Interest, Compound Interest (Nominal & Effective Rate of Interest), Calculations involving up to 4 time periods.


[B] STATISTICS: (36 marks)

Unit III: Bivariate Linear Correlation and Regression
   a. **Correlation Analysis**: Meaning, Types of Correlation, Determination of Correlation: Scatter diagram, Karl Pearson’s method of Correlation Coefficient (excluding Bivariate Frequency Distribution Table) and Spearman’s Rank Correlation Coefficient.

   b. **Regression Analysis**: Meaning, Concept of Regression equations, Slope of the Regression Line and its interpretation. Regression Coefficients (excluding Bivariate Frequency Distribution Table), Relationship between Coefficient of Correlation and Regression Coefficients, Finding the equations of Regression lines by method of Least Squares.

Unit IV: Time series and Index Numbers

   b. **Index Numbers**: Concept and usage of Index numbers, Types of Index numbers, Aggregate and Relative Index Numbers, Lasperye’s, Paasche’s, Dorbish-Bowley’s, Marshall-Edgeworth and Fisher’s ideal index numbers, Test of Consistency: Time Reversal Test and Factor Reversal Test. Chain Base Index Nos. Shifting of Base year. Cost of Living Index Numbers, Concept of Real Income, Concept of Wholesale Price Index Number. (Examples on missing values should not be taken)

Unit V: Elementary Probability Distributions

Probability Distributions:
   i. Discrete Probability Distribution: Binomial, Poisson (Properties and applications only, no derivations are expected)
ii. Continuous Probability distribution: Normal Distribution. (Properties and applications only, no derivations are expected)

Tutorial:
Two tutorials to be conducted on each unit i.e. 10 tutorials per semester.

Examination:
1. Internal Assessment 40% (40 marks) : The 40 Mark internal evaluations should consist of 20 Marks for Internal Test and 20 Marks for Project work.
   (Project work should be done by a group of 20 to 25 students and project shall be assigned to these students by the teacher concerned at least one month in advance. Group presentations shall be held during the tutorial period. The project should be submitted as soft copy in a CD.)

Semester End Examination 60% (60 marks)
At the end of each semester, there will be a Semester End Examination of 60 marks, 2 hours duration and question paper pattern as shown below.

Question Paper Pattern :( Course: UBCOMFSI.6 and Course: UBCOMFSII.6)
1. In Section I (based on Mathematics), Two questions carrying 12 marks each. First question should be on Unit I and Second question should be from Unit II.
2. In each question there should be three sub-questions carrying 6 marks each. Students should be asked to answer any 2 sub questions from each question.
3. In Section II (based on Statistics), Three questions carrying 12 marks each. First question should be on Unit III, Second question should be from Unit IV and third question should be from Unit V.
4. In each question there should be three sub-questions carrying 6 marks each. Students should be asked to answer any 2 sub questions from each question.

Reference Books:
6. Mathematical Basis of Life Insurance By S.P. Dixit, C.S. Modi and R.V. Joshi, Insurance Institute of India, Chapters 2: units 2.6, 2.9, 2.20 & 2.21.
10. STATISTICS by Schaum Series.

COMMERCE

INTRODUCTION TO BUSINESS

Module – I

Business lectures

1.1 Introduction : Concept, Functions, Scope and Significance of business.
   Traditional and Modern Concept of business

1.2 Objectives of business : Steps in setting business objectives, Classification of business objectives, Reconciliation of economic and social objectives

Module – II
Business Environment
10 lectures
2.1 Introduction: Concept and Importance of Business Environment, Inter Relationship between business and Environment

Module – III
Project Planning
10 lectures
3.1 Introduction: Business planning process, Concept and Importance of project planning, project report, Feasibility study types and its importance
3.2 Business Unit Promotion: Concept and stages of business unit promotion, location - Factors determining location
3.3 Statutory Requirement in promoting business: Licensing and Registration procedure, Role of DIC

Module – IV Entrepreneurship
10 lectures
4.1 Introduction: Concept and importance of entrepreneurship, factors contributing growth of entrepreneurship, entrepreneur and manager, entrepreneur and intrapreneur
4.2 The Entrepreneurs: Competencies and challenges of entrepreneur, Entrepreneurship training and development centres in India, Incentives to entrepreneur in India.
4.3 Women Entrepreneurs: Problems and Promotion

5 Case/Case Studies relating to above modules

Paper Pattern

Time: 2 hrs
marks

60

All questions are compulsory
Q1. Attempt any two of three (Module I) marks
15
Q2. Attempt any two of three (Module II) marks
15
Q3. Attempt any two of three (Module III) marks
15
Q4. Attempt any two of three (Module IV) marks
15

OR
Suggested References
1. Entrepreneurial Development – C.B.Gupta Sultan Chand and Sons
2. Business Environment Text and Cases – Francis Cherinilam Himalaya Publications
4. WTO and Developing Countries – SurendraBhandari Deep and Deep Publication

Second Semester

Service Sector

MODULE V

Concept of Services 10 lectures

5.1 Introduction : Meaning, Characteristics, Scope and Classification of Services – Importance of Service Sector in the Indian context

5.2 Marketing Mix for services : Services Mix, Product, place, price, promotion, process of service deliver, physical evidence and people.

5.3 Service Strategies : Market Research and market development cycle, managing demand and capacities, opportunities and challenges in service sector

MODULE VI RETAILING 10 Lectures

6.1 Introduction : Concept of organized and Unorganised retailing, Trends in retailing, reasons for growth of organized retailing in India, Survival strategies for unorganized retailers

6.2 Retail format : Store format, Non store format, Mall management, retail franchising
6.3 Retail Scenario: Retail Scenario in India and Global Context – Prospects and challenges in India. FDI in retailing, Careers in Retailing

MODULE VII RECENT TRENDS IN SERVICE SECTOR
10 Lectures

7.1 ITES Sector: Concept and Scope of BPO, KPO, LPO and ERP, Medical transcription

7.2 Banking and Insurance Sector: ATM, Debit and Credit Cards, Virtual Card. Internet Banking – Opening of insurance sector for private players, FDI and its impact on Banking and Insurance Sector in India

7.3 Logistics; Concepts – Importance – Challenges

MODULE VIII
E – COMMERCE 10 lectures

8.1 Introduction: Meaning, Features, Functions and Scope of e-commerce – Importance and Limitations of e-commerce

8.2 Types of E-commerce: Basic ideas and major activities of B2C, B2B, C2C

8.3 Present Status of e-commerce: Transition of e-commerce in India, E-transition challenges for Indian corporate, on-line marketing research

9 Case/Case Study Related to above 5 lectures

Paper Pattern
Time: 2 hrs 60 marks
All questions are compulsory
Q1. Attempt any two of three (Module I) 15 marks
Q2. Attempt any two of three (Module II) marks
Q3. Attempt any two of three (Module III) marks
Q4. Attempt any two of three (Module IV) marks
OR
Case Study marks

Suggested References
1. Principles of marketing management : Philip Kotler, Pearson
2. Services Marketing : Christopher H. Lovelock, Lauren Wright, Printice Hall, 2002
5. Retail Management – An Indian Presepective. R. Gopal, PradipManjrekar – Excel Books
6. Retail Management – Suja Nair - Himalaya publication
7. E - commerce – Kamlesh K. Bajaj, Debangi nag Tata Mcgraw Hill
Faculty of Arts

S.Y.B.A HISTORY PAPER- II
(Syllabus as per Credit Based Semester and Grading System)

Name of the Programme- B.A.
Course Title- Landmarks in World History(1453-1971)
Semester Wise Course Contents- As per Syllabus
Credit Structure- Credit (03) for Semester III and IV
No. of Lectures Per Module- 10, 10, 08, 10 and 10, 10, 08, 09
No. of Lectures per Semester- 38 and 37 Total- 75
Scheme of Examinations- 40 marks for Internal and 60 marks for External Exam

Objective
1. To acquaint the students with the transition of World from Medieval to Modern times and its effect
2. To inspire the students with various important revolutions that shaped the modern world
3. Understand the rise and growth of nationalist movement in certain parts of the world
4. Make student understand and evaluate the contribution of world personalities during the period of study

LANDMARKS IN WORLD History 1453-1971

Paper II CREDIT AND GRADE SYSTEM

SEMESTER III

Module 1 Dawn of Modern Age 10 Lectures

A Renaissance- A Series of New Developments Art, Literature, Science
B Geographical Discoveries and Colonisation
C Reformation: Protest Movement and its Impact

**Module 2 Age of Revolutions**

A American Revolution
B French Revolution, Rise of Napoleon Bonaparte
C Industrial Revolution

**Module 3 Rise of Nationalism**

A Rise and Modernisation of Japan
B Unification of Italy
C Unification of Germany

**Module 4 World in Transition (1870-1971)**

A Development in USA 1860-1920
B The World War I: Causes and effects
C Russian Revolutions of 1917

**SEMESTER IV**

**Module 5 Inter War Period**

A Kemalism: Modernization of Turkey
B Reza Shah: Reforms in Iran
C Zionism and Birth of Israel

**Module 6 World at Arms**

A Dictatorship in Germany
B Dictatorship in Italy
C The World War II : Causes and Effects.

**Module 7 Freedom Movements in Asia**

A Revolution of 1911 and Dr. Sun Yat Sen
B Gandhian Era: Non Violence and Satyagraha
C Dr. Sukarno, Dr Ho Chi Minh

**Module 8 Post World War II – Developments**

A Emergence of Arab Nationalism
B Political Developments in Afghanistan
C Ceylon (Sri Lanka) since Independence
USE OF MAPS RECOMMENDED AND FILM SCREENINGS ON MANY TOPICS TO BE CONDUCTED

READING LIST

**English References**

M D David, 1999, Rise and Growth of Modern Japan, Himalaya Publication House, Mumbai

C J Hase, Contemporary Europe since 1870-1955, Mc Millan, New York

Emmmual Hsu, 1975, The rise of Modern Japan, OUP, New York

H E Kirk, 1959, A short History of Middle East, New York


**Marathi References**

Sandesh Wagh, Ambadas Manjulkar, Ajitkumar Jadhav 2011, Jagachya Ithiasatil Mahatvache Tappe(1300-1945) Aksharlen Prakashan, Solapur

Jitendra Bhamre 2005, Jagachya Ithiasatil Mahatvache Tappe, Sheth Publisher, Mumbai 2005


T.K. Biradar, Shivraj Bokde (year of publication not given) Aadhunik Europe, Vidyabharati Prakashan, Latur


Dhananjay Acharya 2009, American, French, Aani Russian Rajyakranti, Shri Sainath Prakashan, Nagpur

**Hindi References**

S.S Tyagi, Rajni Tyagi 2008, Aadhunik Vishwa Ka Itihas Bhag 2 Radha Publications, New Delhi

Kailash Khanna 2003, Europeka Itihas Part I and 2 Arjun Publication House, New Delhi


Gaurishankar Asawa 1985, Europeka Itihas 1815-1870, Printwell Publishers, Jaipur

R.S Agarwal, 1994, Aadhunik Europeka Itihas, S Chand and Co., New Delhi
### S.Y.B.A. HISTORY PAPER III
**Syllabus As per Credit Based Semester And Grading System**

<table>
<thead>
<tr>
<th>i. Name of the Programme</th>
<th>- B.A.</th>
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<tbody>
<tr>
<td>ii. Course Code</td>
<td>- UAHIS 302</td>
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<tr>
<td></td>
<td>UAHIS 402</td>
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<tr>
<td>iii. Course Title</td>
<td>- History of Ancient India</td>
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<tr>
<td></td>
<td>(From Earliest Times to 1000 A.D.)</td>
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<tr>
<td>iv. Semester Wise Course</td>
<td>- As per Syllabus</td>
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<tr>
<td>Contents v. Credit Structure</td>
<td>- Credit (03) for semester III &amp; IV</td>
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<tr>
<td>vi. No. of Lectures Per Module</td>
<td>- 12,10,12 11 &amp; 12,12,11,10</td>
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<tr>
<td>vii. No. of lectures Per Semester</td>
<td>45 + 45 Total 90</td>
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<tr>
<td>viii. Scheme of Examination</td>
<td>- 40 marks for Internal &amp;</td>
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<td></td>
<td>60 marks for External Exam.</td>
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<tr>
<td>ix. Special Notes, if any</td>
<td>- Scheme of Exam. Given already</td>
</tr>
</tbody>
</table>
Objectives:
1. To acquaint the students with the different sources/tools of Ancient Indian History.
2. To enable the students to understand the Political, Socio-Economic and Cultural Developments of India from Pre Historic times.
3. To enable the students to appreciate the rich cultural heritage of India.

SEMESTER – III
(UAHIS 302)

Module 1: Sources of Ancient India
1. Archaeological Sources.
2. Literary Sources And Foreign Travellers’ Accounts

Module 2: Indus Valley Civilization
2. Town Planning and art

Module 3: Vedic Age
1. Polity and Economy
2. Social and Religious life

Module 4: India in the 6th century B.C.
1. Rise of Janapadas, Persian & Greek Invasions
SEMESTER – IV  
(UAHIS 402)

Module 5:  
Mauryan and Post Mauryan Period (322 B.C. -320 A.D.)  
1. Mauryan Empire & Mauryan administration  
2. Post Mauryan Dynasties – Sungas & Kushanas

Module 6  
Gupta Age (320 A.D.- 600 A.D.)  
1. Imperial expansion
2. Classical Age

Module 7  
India in the Post Gupta period (600A.D. – 1000 A.D.)  
1. Reign of Harshvardhan
2. Invasion of Arabs, Origin of Rajputs, Spread of Indian Culture in South East Asia

Module 8  
Major Dynasties of Deccan & South India  
1. Satavahanas & Rashtrakutas.
2. Pallavas & Cholas.

Use of maps and field visits are highly recommended.
Reading List

Marathi

Hindi

SCHEME OF EXAMINATION

The performance of the learner shall be evaluated into two parts. The Learner’s performance shall be assessed by Internal Assessment with 40 % marks in the first part by conducting the Semester End with 60% marks in the second part. The allocation of marks for the internal Assessment and Semester End Examinations are as shown below :-

A) Internal Assessment 40 Marks 40 % : 

(B) EXTERNAL, THEORY EXAMINATION Total Marks - 60

N.B. 1) Attempt any four questions Time – 2 hours
      2) Each Question carries 15 Marks.
This exam will comprise of 8 questions covering Modules 1-4.
7 questions will be full length. Eighth question will be short notes (2 out of 4) Students have to attempt in all any four questions.
TOTAL CREDITS- 3

**Objectives:**
1) To provide the students with a broad understanding of the research traditions in Indian Sociology.
2) To provide a critical understanding of the important debates within Indian Sociology and to highlight some of the perspectives in contemporary literature.

**UNIT 1 : Indian Sociological traditions**
A) Foundations of Sociology in India: Colonial, Nationalist and Indological perspectives
B) The three pillars of Indian Sociology:
* G.S.Ghurye (Indological approach)
* M.N.Srinivas (Structural functional)
* A.R.Desai (Dialectic)

**UNIT 2: Debates in Indian Sociology**
B) Modernity and tradition
C) The Environment debate: Development and Ecology

**UNIT 3: Contemporary Sociological thought in India**
A) Relevance of the perspective from below (with reference to the anti-reservation movements/policies in India)
B) The Gender discourse in contemporary Indian sociology
* Indian women and Patriarchy
* Women in Literature and history (Narratives)

**Readings:**
* Patel, Sujata (2011), Doing Sociology In India: Geneologies, locations and practices, New Delhi:OUP.
* Ahluwalia S.K (2005), Environmental Problems in India, Jaipur :ABD Publishers
* Basu A. and Karlekar M, (2008), In so many words: Women's Life Experiences from Western and Eastern India.

**APPROVED SYLLABUS**
SYBA (Semester IV) SOCIOLOGY III
CONTEMPORARY ISSUES IN INDIAN URBAN SOCIETY (Credit: 03) UASQC402

Objectives:
1) To familiarize students with current issues of concern of the urban society
2) To enable them to understand various dimensions of urban issues and attempts to mitigate the negative consequences.

Total 45 lectures

UNIT I URBAN ISSUES (15 lectures)
a) Urban development with special reference to Mumbai: Redevelopment of old buildings and Mill lands
b) Migration and its impact
c) Urban Informal sector: Hawkers and Vendors

UNIT II DEVIANCE AND CRIME (15 lectures)
a) Deviance; Social Foundations of Deviance
b) Types of crime in urban society with special reference to cyber crime and white collar crime
c) Youth and Crime

UNIT III ISSUES EMERGING FROM DEMOGRAPHIC CHANGE (15 lectures)
a) Relationship of demography and development
b) Declining Sex Ratio
c) Nature of Slum Rehabilitation.

Required Books
• Aziz Abdul – Urban poor and urban informal sector, New Delhi, Ashish Publishing House, 1984
• Lobo L and Das B: The Poor is the slums of a Western India City (Rawat, 2001)
• Menon Meena and Adarkar Neera – One hundred years one hundred voices, the mill workers of Girangaon – an oral history, Calcutta Seagull Book, 2004
• Unnikrishnan, Namita, Bajpai, Shailaja (1996), The Impact of Television Advertising on Children, Sage Publication, New Delhi

Recommended Books

Paper Pattern
• Altogether four Questions (60 Marks)
• (Question No. 1 will be from 1st chapter with internal choice)
• (Question No. 2 will be from 2nd chapter with internal choice)
• (Question No. 3 will be from 3rd chapter with internal choice)
• Each Questioncarries 15 marks.
• Question No. 4 will be on short notes (covering 1st to 3rd chapter)
• Format For Internal Assessment (40 marks)
• One class test of 20 marks and One assignment of 10 marks OR
One class test of 10 marks and One assignment of 20 marks
(For class test Question paper will be on Short Notes (any 4 out of 6, each of 5 marks))
• 5 marks for extracurricular activities and active participation of students
• 5 Marks for overall behavior of students
### Semester III

<table>
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<tr>
<th>Semester</th>
<th>Course Title</th>
<th>Units</th>
<th>Credits</th>
<th>Marks</th>
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<tbody>
<tr>
<td>03</td>
<td>Social Psychology: Part I</td>
<td>1. The Field of Social Psychology</td>
<td>3</td>
<td>100</td>
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<tr>
<td></td>
<td></td>
<td>2. Social Cognition</td>
<td></td>
<td>(60 +40)</td>
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<td>3. Social Perception</td>
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<td>4. Attitudes</td>
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<td>03</td>
<td>Developmental Psychology: Part I</td>
<td>1. Introduction - Beginnings</td>
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<td>2. The Start of Life; Birth and the Newborn Infant</td>
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<td>3. Physical Development in Infancy</td>
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<td>4. Cognitive Development in Infancy</td>
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### Semester IV

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<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Credits</th>
<th>Marks</th>
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<tbody>
<tr>
<td>04</td>
<td>Social Psychology Part II</td>
<td>1. Stereotyping, Prejudice and Discrimination</td>
<td>3</td>
<td>100</td>
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<td></td>
<td></td>
<td>2. Social Influence, Groups and Individuals</td>
<td>(60 +40)</td>
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<td>3. Aggression</td>
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<tr>
<td>04</td>
<td>Developmental Psychology: Part II</td>
<td>1. Physical, Cognitive Development in the Preschool Years</td>
<td>3</td>
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<td>2. Physical and Cognitive Development in Middle Childhood</td>
<td>(60 +40)</td>
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<td>3. Physical and Cognitive Development in Adolescence</td>
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<td>4. Social and Personality Development in Adolescence</td>
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**UAPSY 301 Semester III. Social Psychology: Part I (Credits = 3)**

3 lectures per week; 45 lectures per Semester

Objectives:
1. To impart knowledge of the basic concepts and modern trends in Social Psychology
2. To foster interest in Social Psychology as a field of study and research
3. To make the students aware of the applications of the various concepts in Social Psychology in the Indian context

### Semester III

**Unit 1: The Field of Social Psychology**  11 lectures
a) Social Psychology: what it is and what it does
b) Social Psychology: its cutting edge
c) A brief look at history: the origins and early development of Social Psychology
d) Research as the route to increased knowledge  
e) The role of theory in Social Psychology  
f) The Quest for Knowledge and Rights of Individuals: Seeking an Appropriate Balance

Unit 2: Social Cognition  12 lectures
a) Schemas: Mental Frameworks for Organising and Using Social Information  
b) Heuristics: How We Reduce Our Effort in Social Cognition  
c) Automatic and controlled processing; two basic modes of social thought  
d) Potential Sources of Error in Social Cognition  
e) Affect and Cognition: how feelings shape thought and thought shapes feelings

Unit 3: Social Perception  11 lectures
a) Nonverbal Communication: The unspoken Language of Expressions, Gazes and Gestures  
b) Attribution: Understanding the Causes of Others’ Behaviour  
c) Impression Formation and Impression Management

Unit 4: Attitudes  11 lectures
a) Attitude Formation: How Attitudes Develop  
b) When and why do Attitudes Influence Behaviour?  
c) How do attitudes guide behaviour?  
d) The Fine Art of Persuasion: how Attitudes are changed  
e) Resisting Persuasion attempts  
f) Cognitive Dissonance: What it is and how we manage it?

Semester IV. Social Psychology: Part II (Credits = 3)
3 lectures per week; 45 lectures per Semester

Unit 1: Stereotyping, Prejudice and Discrimination  11 lectures
a) How members of different groups perceive inequality  
b) The Nature and Origins of Stereotyping  
c) Prejudice and Discrimination: feelings and actions toward Social groups  
c) Why Prejudice Is Not Inevitable: Techniques for Countering Its Effects

Unit 2: Social Influence, Groups and Individuals  12 lectures
a) Conformity: Group Influence in Action  
b) Compliance: To Ask – Sometimes - Is to Receive  
c) Symbolic social influence: how we are influenced by others even when they are not there  
d) Obedience to Authority  
e) Groups: Key Components  
f) Effects of the Presence of Others, Co ordination in Groups  
g) Decision Making in Groups

Unit 3: Aggression  11 lectures
a) Perspectives on Aggression: In Search of the Roots of Violence  
b) Causes of Human Aggression: Social, Cultural, Personal, and Situational  
c) Aggression in Long-term Relationships: Bullying and Aggression at Work  
d) The Prevention and Control of Violence: Some Useful Techniques

Unit 4: Social Psychology- Applying Its Principles to Law, Health, and Business  11 lectures
a) Social Psychology and the Legal System  
b) Social Psychology and Health  
c) Social Psychology and the World of Work

Book for Study:
Books for Reference


Topics/sub-topics for the assignments -

For Semester III

Interpersonal Attraction and Close Relationships
a) Internal determinants of attraction: the Need to Affiliare and the basic role of Affect
b) External determinants of attraction: Proximity and others’ Observable Characteristics
c) Factors based on interacting with others: Similarity and Mutual Liking
d) Close Relationships: family, friends, lovers, and spouses
e) Romantic Relationships and falling in love
f) Marriage – happily ever after - or not?

For Semester IV

Prosocial Behaviour
a) Why people help: motives for Prosocial Behaviour
b) Responding to an Emergency: Will Bystanders help?
c) External and internal influences on helping behaviour
d) Long-term commitment to prosocial acts

Semester III. Developmental Psychology: Part I (Credits = 3)

3 lectures per week; 45 lectures per Semester

Objectives: -
1. To impart knowledge and understanding of the basic concepts, principles, perspectives and modern trends in Developmental Psychology
2. To foster interest in Developmental Psychology as a field of study and research
3. To make the students aware of the implications and applications of the various concepts, principles and theories of Developmental Psychology

Semester III

Unit 1. Introduction - Beginnings 11 lectures
a) New Conceptions: An Orientation to Lifespan Development
b) Key Issues and Questions: Determining the Nature and Nurture of Lifespan Development
c) Theoretical Perspectives on Lifespan Development
d) Theoretical and Applied Research

Unit 2. The Start of Life; Birth and the Newborn Infant 12 lectures
   a) The Interaction of Heredity and Environment
   b) Prenatal Growth and Change
   c) A 22-Ounce Miracle: Birth and Birth Complications; Pre-term infants and the Competent newborn

Unit 3. Physical Development in Infancy 11 lectures
   a) First Steps; Growth and Stability
   b) Motor Development
   c) The Development of the Senses

Unit 4. Cognitive Development in Infancy 11 lectures
   a) Piaget’s Approach to Cognitive Development
   b) Information Processing Approaches to Cognitive Development

Semester IV. Developmental Psychology: Part II (Credits = 3)

Unit 1. Physical and Cognitive Development in the Preschool Years 11 lectures
   a) Physical Development - the Growing Body; the Growing Brain; Motor Development
   b) Piaget’s Approach
   c) Information Processing and Vygotsky’s Approach to Cognitive Development
   d) The Growth of Language and Learning

Unit 2. Physical and Cognitive Development in Middle Childhood 11 lectures
   a) Physical Development- the Growing Body; Motor Development and Safety; Children with Special Needs
   b) Cognitive Development- Intellectual and Language Development
   c) Schooling: The Three R’s (and more) of middle childhood
   d) Intelligence: Determining Individual Strengths

Unit 3. Physical and Cognitive Development in Adolescence 12 lectures
   a) Physical Maturation; Threats to Adolescent’s Well- Being
   b) Overcoming the Obstacles; Cognitive Development; School Performance

Unit 4. Social and Personality Development in Adolescence 11 lectures
   a) Identity: Asking “Who Am I?”
   b) Relationships: Family and Friends; Dating, Sexual Behaviour, and Teenage Pregnancy

Book for study

Books for reference


**Topics/sub-topics for the assignments -**

For Semester III

The Start of Life; Birth and the Newborn Infant.

a) The Future is Now; Earliest Development

Cognitive Development in Infancy

a) The Roots of Language

For Semester IV

Social and Personality Development in the Preschool Years and Middle Childhood

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Programme – Bachelor of Arts (B.A) Credit Based Semester and Grading System

**Pattern of Question Paper and format of Internal Assessment**

To be brought into force with effect from the academic year 2014-2015

For Syllabi in Psychology at the S.Y.B.A. Semesters III and IV

**Core Courses (Major Electives)**

1. Social Psychology: Parts I and II
2. Developmental Psychology: Parts I and II

**Pattern of Question Paper for Semester End Assessment**

Duration of examination = 2 hours  Marks = 60 (per semester)

All 4 questions carry 15 marks and are compulsory.

Q. No. 1, 2, 3, and 4 will be on the 4 Units covered in the semester.
There will be internal choice in each Question. Students can answer either part A or part B of each question. The A and B part in each Question will be based on any 2 different units out of the 4 units covered in the semester, in any combination like 1 and 2, 2 and 4, 3 and 2 and so on. Both A and B parts in Question number 1 and 2 will have an essay-type question of 15 marks. Both A and B parts in question number 3 and 4 will be short-answer type, of any of the following nature according to suitability to the particular Unit and the need to vary the combination of Unit and question each year.

1. Explain the terms in brief. (Any 5 terms out of 6, each having 3 marks)
2. Give reasons for the following with the help of the relevant psychological principle or theoretical or empirical/research basis. (Any 3 out of 4, each having 5 marks)
3. State whether the following statements are True or False and give the reasons why True or False with the help of the relevant psychological principle or theory and/or research. (Any 3 out of 4, each having 5 marks)
4. Explain the contributions made by or the theory given by the following. (Any 3 out of 4 names, each having 5 marks)
5. Discuss/Explain the following statements. (Any 3 out of 4 given statements which will be in quotation marks “--------”, each having 5 marks).
6. Write any 3 short notes out of 4, each having 5 marks.
7. Differentiate between .... and ...... (Any 3 out of 4, each having 5 marks)
8. Describe any one research study that investigated the following principle/concept/phenomenon. (Any 3 out of 4, each having 5 marks)
9. Explain the following with the help of a diagram/graph/flowchart. (Any 3 out of 4; 2 marks for diagram/graph/flowchart and 3 marks for the explanation)
10. Identify the psychological principle or theoretical or empirical basis for the following. (Any 3 out of 4, each having 5 marks)

Example 1- attempt either A or B in each question.

| Q. | On Unit 1 and 4 | A. Essay-type question on unit 1  
B. Essay-type question on unit 4 |
| Q. | On Unit 2 and 3 | A. Essay-type question on unit 2  
B. Essay-type question on unit 3 |
| Q. | On Unit 3 and 1 | A. write short notes (any 3 out of 4) on unit 2  
B. explain the terms in brief (any 5 out of 6) on topic 1 |
| Q. | On Unit 4 and 2 | A. Write short note (any 3 out of 4) on unit 4  
B. Discuss/Explain the following statements. (Any 3 out 4) on unit 2 |

**Format for Internal Assessment per semester at S.Y.B.A.**
**One Class Test of 20 marks**

Pattern of Question Paper for Class Test of 20 marks –
The Pattern can be any one of the following types, according to suitability to the particular Unit and the need to vary the combination of Unit and question each year.

1. Write short notes. (Any 4 out of 6, each having 5 marks)
2. Explain the terms in brief. (Any 10 out of 14, each having 2 marks)
3. Fill in the blanks (Any 20 out of 24, each having 1 mark)
4. Multiple choice question with 4 options (Any 20 out of 24, each having 1 mark)
5. Part A, 10 marks – Any 2 Short Notes out of 4; Part B, 10 marks - Fill in the blanks or Multiple choice question with 4 options (Any 10 out of 14, each having 1 mark)
6. Part A, 10 marks – Explain the terms in brief. (Any 5 out of 10, each having 2 marks); Part B, 10 marks - Fill in the blanks or Multiple choice question with 4 options (Any 10 out of 14, each having 1 mark)
7. Part A, 10 marks – Explain the terms in brief. (Any 5 out of 10, each having 2 marks); Part B, 10 marks - Write short notes. (Any 2 out of 4, each having 5 marks)
8. Part A, 10 marks - Fill in the blanks (Any 10 out of 14, each having 1 mark); Part B, 10 marks -Multiple choice question with 4 options (Any 10 out of 14, each having 1 mark)
9. Part A, 10 marks – one essay-type question; Part B, 10 marks -Multiple choice question with 4 options (Any 10 out of 14, each having 1 mark)

The class test can be conducted in the class or if the technical facilities are available, they can be conducted online.

**Important note** – The specific questions asked in Class Test should not be repeated in the Semester end examination.

**One assignment of 10 marks -**

In the beginning of the semester, the concerned teacher should give an orientation about the topics of assignments, the nature of various types of assignment work and requirements/format of the written report of the assignments. The assignments should be relevant to any one of the Topics/Sub-Topics for Assignments given for the particular course. The assignments in each semester should be on a different sub-topic.

Assignments will be the written/typed report of any of the following types of work –

1. Preparation and class presentation of materials (verbal/visual, multi-media) for a social awareness campaign
2. Small survey using a questionnaire or interview schedule
3. Field visit/s to an Institute/NGO
4. Review of Literature on a sub-topic
5. Review of a Book on a relevant sub-topic
6. Case study/studies on a relevant sub-topic
7. Preparation of educational aids – 3 or 4 charts/posters/photo essays (on A-4 size paper) / PowerPoint/self-made videos or CDs of 5-15 minutes duration and class presentation/exhibition of the same
8. Conduct a workshop for a small group
9. Conduct any 2 experiments using the CD that accompanies the Book for Study (wherever applicable)
10. Interview an expert/professional in the field
11. Cut a relevant article or news report from a current newspaper and discuss it with the help of psychological theories/concepts
12. Write a script for a skit or a role play and class presentation
13. Review of a Film from the socio-psychological perspective, following the class screening of the film, on the basis of various pointers given by the professor
14. Compilation of cartoons on a relevant sub-topic and discussion with the help of psychological theories/concepts

The written assignment to be submitted may be either typed or hand-written on A-4 size of paper, minimum 1 and a half pages (sides) and maximum 3 sides of actual content (Word limit 500 to 750 words). Additional pages may be used for the Title page, Tables and Figures if any, Bibliography and Appendix etc. Assignments of a very high quality may be given 9 marks out of 10 and those of exceptional quality may be given 10 out of 10.

<table>
<thead>
<tr>
<th>Internal Assessment per semester</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>One class test on any 1 Unit out of the 4 Units</td>
<td>20</td>
</tr>
<tr>
<td>One assignment</td>
<td>10</td>
</tr>
<tr>
<td>Active participation in class instructional deliveries</td>
<td>05</td>
</tr>
<tr>
<td>Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities</td>
<td>05</td>
</tr>
<tr>
<td>Total</td>
<td>40</td>
</tr>
</tbody>
</table>

**5 Marks per semester for Active participation in class instructional deliveries**

Some pointers for this are –
Answering questions in class, Preparing answers to questions for presentation in class, Presentation of a sub-topic with or without PPT, Acting in skits on a sub-topic, Participation in developing crosswords/quizzes, Participation in debates and formal/organized discussions based on the topics in the syllabus, Presentations of additional
information beyond the prescribed Book for Study (5-10 minute presentation) based on online or library reference, and Presentations of field visits or experiments relevant to a topic (The following can be submitted for the assignment of 10 marks –

The PPTs with explanatory notes, Written skit or role play, Crosswords/quizzes prepared, The perspective taken in debates/discussions, Presentations based on what was learnt by the student from online reference or field visits or experiments, Descriptive report of the field visit, A Psycho-social perspective of the film screened, Posters/charts alongwith their explanation, Report of the group guidance/social awareness programme, Report of the workshop conducted for a small group)

5 Marks per semester for Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities

Aspects that can be considered –
Regular attendance, Submissions on time, Seriousness of purpose (attending peer tutoring, attention in class), Participation in experiments, Volunteering for activities/programmes related to psychology (could be in collaboration with the NSS unit or the Film or Nature club of the college), Participation in programmes like field visits, films screenings, competitions etc.
Higher marks will be given to those who display Leadership qualities in organizing programmes/activities like Field trips, Film screening and discussion, Talk by guest speakers, Exhibition, Quiz or other competitions, Group guidance/awareness programmes, Skits or role plays on psychology-related topics, Peer counselling or helping academically weaker students, Conducting a workshop for a small group.

One Class Test of 20 marks - Pattern of Question Paper (Same as that for S.Y.B.A.)
The Pattern can be any one of the following types, according to suitability to the particular Unit and the need to vary the combination of Unit and question each year.

1. Write short notes. (Any 4 out of 6, each having 5 marks)
2. Explain the terms in brief. (Any 10 out of 14, each having 2 marks)
3. Fill in the blanks (Any 20 out of 24, each having 1 mark)
4. Multiple choice question with 4 options (Any 20 out of 24, each having 1 mark)
5. Part A, 10 marks – Any 2 Short Notes out of 4; Part B, 10 marks - Fill in the blanks or Multiple choice question with 4 options (Any 10 out of 14, each having 1 mark)
6. Part A, 10 marks – Explain the terms in brief. (Any 5 out of 10, each having 2 marks); Part B, 10 marks - Fill in the blanks or Multiple choice question with 4 options (Any 10 out of 14, each having 1 mark)
7. Part A, 10 marks – Explain the terms in brief. (Any 5 out of 10, each having 2 marks); Part B, 10 marks - Write short notes. (Any 2 out of 4, each having 5 marks)
8. Part A, 10 marks - Fill in the blanks (Any 10 out of 14, each having 1 mark); Part B, 10 marks -Multiple choice question with 4 options (Any 10 out of 14, each having 1 mark)
9. Part A, 10 marks – one essay-type question; Part B, 10 marks -Multiple choice question with 4 options (Any 10 out of 14, each having 1 mark)
The class test can be conducted in the class or if the technical facilities are available, they can be conducted online.

**Important note** – The specific questions asked in Class Test should not be repeated in the Semester end examination.

If the **Class Test in Semester II** is on **Unit 4. Statistics in Psychology**, the Pattern of Question Paper for Class Test will be -

**Part A** 10 marks - Write short notes (Any 2 out of 4, each having 5 marks) or Fill in the blanks or Multiple choice question with 4 options (Any 10 out of 14 each having 1 mark, or Explain the terms in brief (Any 5 out of 7, each having 2 marks).

**Part B** 10 marks - Calculate Mean, Median, Mode and Range of given raw scores. The number of scores can be between 9 and 12, 2-digit or 3-digit. Use of calculators is allowed. Mean 5 marks; Median 3; Mode 1; Range 1. Each step in the calculations should be written, as marks will be assigned for each step, and not just for the final answer.

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**SYBA POLITICS PAPER II - REVISED SYLLABUS**

**TITLE OF THE PAPER: INDIAN POLITICAL SYSTEM**

**SEMESTER III**

**SUB-TITLE: THE CONSTITUTIONAL FRAMEWORK**

**MODULE I**

1. Constitution of India  
   Lectures)  
   (10

1.1 Basic Features

1.2 Substantive Amendments and Relevant Case Laws (Amendments-4th, 16th, 25th, 42nd, 44th, 52nd, 62nd, 73rd, 74th, 86th, 92nd)
MODULE II
2. Philosophy of the Constitution (10 Lectures)
   2.1 Preamble
   2.2 Fundamental Rights
   2.3 Directive Principles of State Policy

MODULE III
3. Institutions: Structure, Powers and Functioning (10 Lectures)
   3.1 Parliament
   3.2 Union Executive
   3.3 Judiciary – Supreme Court of India

MODULE IV
4. The Federal Structure and its Dynamics (10 Lectures)
   4.1 Centre-State Relations
   4.2 Demand for Smaller States
   4.3 Demand for Autonomy

Assignment/presentations related to above modules (5 Lectures)

Suggested References

SYBA
REVISED SYLLABUS
EFFECTIVE FROM ACADEMIC YEAR 2012-2013
POLITICS PAPER II
TITLE OF THE PAPER: INDIAN POLITICAL SYSTEM
SEMESTER IV
SUB-TITLE: THE POLITICAL PROCESS

MODULE I
1. Electoral and Party Politics  
   (10 Lectures) 


1.2 Political Parties- National and Regional Parties 

1.3 Coalition Governments 

MODULE II 

2. Social Dynamics of Indian Politics  
   (10 Lectures) 

2.1 Caste - Reservation 

2.2 Religion- Communalism 

2.3 Regionalism 

MODULE III 

3. Challenges to the Political System  
   (10 Lectures) 

3.1 Criminalisation of Politics 

3.2 Terrorism 

3.3 Naxalism 

MODULE IV 

4. Political Economy of India  
   (10 Lectures) 

4.1 Nehruvian Model to New Economic Policy 

4.2 Economic Reforms 

4.3 Social and Political Impact of Reforms 

- Assignment/presentations related to above modules (5 Lectures) 

Suggested References 

### SYBA POLITICS PAPER III revised syllabus

**Public Administration**

**Syllabus for Semester III and Semester IV**

**Effective from Academic Year 2012-2013**

**Semester III**

**Title of the Paper: Public Administration**

<table>
<thead>
<tr>
<th>Lectures</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Introduction to Public Administration</td>
</tr>
<tr>
<td>1.1 Meaning</td>
</tr>
<tr>
<td>1.2 Scope</td>
</tr>
<tr>
<td>1.3 Evolution of Public Administration as a discipline</td>
</tr>
<tr>
<td>2. Public Administration in the age of Liberalisation, Privatisation and Globalisation</td>
</tr>
<tr>
<td>2.1 New Public Management</td>
</tr>
<tr>
<td>2.2 Good Governance</td>
</tr>
<tr>
<td>2.3 Public Choice Approach</td>
</tr>
<tr>
<td>3. Principles and Theories of Organisation</td>
</tr>
<tr>
<td>3.1 Hierarchy, Delegation, Decentralisation.</td>
</tr>
<tr>
<td>3.2 Evolution of Leadership Theories: Trait, Behavioural Theories, Feidler’s Contingency Model, Situational Theory</td>
</tr>
<tr>
<td>3.3 Evolution of Motivation Theories: Early Theories- Maslow, McGregor, Herzberg; Contemporary Theories- McCleland, Cognitive Evaluation, Victor Vroom’s Expectancy Theory</td>
</tr>
<tr>
<td>4. Emerging Techniques and Tools in Public Administration</td>
</tr>
<tr>
<td>4.1 E-Governance</td>
</tr>
<tr>
<td>4.2 Public-Private Partnership</td>
</tr>
<tr>
<td>4.3 Critical Path Method, Programme Evaluation and Review Technique, Management Information System</td>
</tr>
</tbody>
</table>

---

**Suggested references**

**Books in English**

190


4. Dahiya, Sewa Singh, and Singh, Ravindra, An Introduction to Public Policy, Sanjay Prakashan


7. Arora, Ramesh (ed.), Public Administration, Aalekh Publishers

8. Bhattacharya, Mohit (RPA), Restructuring Public Administration, Jawahar Publishers and Distributers

9. Chakrabarty, Bidyut, and Bhattacharya Mohit (ed.), Public Administration a Reader, Oxford University Press

10. Maheshwari Shriram(At), Administrative Theory An Introduction, Macmillan India Ltd


Books in Marathi

1. Patil, V. B., Lok Prashasan, Shri Mangesh Prakashan, Nagpur.

2. Patil, V. B., Samagra Lok Prashasan, K Sagar, Pune.


5. Bakane, Chhaya, Lok Prashasan, Shrividya Prakashan, Pune.
Syllabus for the S.Y.B.A.

Program: B.A.

Course: Macro Economics-I

(Credit Based Semester and Grading System with effect from the academic year 2014-2015)

Semester- III
Credit: 03
Course: Macro Economics – Paper- I

PREAMBLE: The Board of Studies in Economics has revised the syllabi of S.Y.B.A. Macro Economics Paper - I which will be made effective from the Academic Year 2014-15. The objective of the course is to familiarize the students with the basic concepts of Macro Economics and its application.

Unit I: Introduction of Macroeconomics:
(15 Lectures)

Unit II: Consumption, Investment and Employment:
(15 Lectures)
Say’s law of market - Theory of Effective demand – Consumption function - Investment Function– Marginal Efficiency of Capital and Rate of Interest - Investment Multiplier and Accelerator.

**Unit III: Money and Inflation:** (15 Lectures)


**REFERENCES:**

SEMESTER–IV
Credit: 03
Course: Macro Economics- Paper - II

PREAMBLE: The Board of Studies in Economics has revised the syllabi of S.Y.B.A. Macro Economics Paper - II which will be made effective from the Academic Year 2014-15. The objective of the course is to familiarize the students the basic concepts of banking, Financial markets and Fiscal operations.

Unit I: Banking in India: (15 Lectures)

Unit II: Financial Markets: (15 Lectures)


Unit III: Public Finance: (15 Lectures)


References:


14. www.rbi.org

**Scheme of Examination:**

The performance of the learners shall be evaluated into two parts. The learner’s performance shall be assessed by Internal Assessment with 40% marks in the first part by conducting the
Semester End Examinations with 60% marks in the second part. The allocation of marks for the Internal Assessment and Semester End Examinations are as shown below:-

(A) Internal Assessment: 40 Marks (40%)

1. One Assignments/Case study/Project 20 marks
2. One Periodical class Test 10 marks
3. Active participation in routine class instructional deliveries (case studies/seminars/presentation). 05 marks
4. Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic actives. 05 marks

(B) External Theory Examination: 60 Marks (60%)

Question Paper Pattern Semester End Examination

Max. Marks: 60 Time: 2 hours

Note: 1. All questions are COMPULSORY
2. Each question carries 15 marks.
3. Draw neat diagrams wherever necessary

Q.1. Answer the following: (Attempt Any Two from Unit-I)
Q.2. Answer the following: (Attempt Any Two from Unit-II)

A
B
C

Q.3. Answer the following: (Attempt Any Two from Unit-III)

A
B
C

Q.4. Answer the following: (Attempt Any Three, Two Questions from Each Units)

A
B
C

Syllabus for the S.Y.B.A.

Program: B.A.

Course: Indian Economy-I & II

(Credit Based Semester and Grading System with effect from the academic year 2014-2015)
Semester- III
Credit: 03
Course: Indian Economy – Paper- I

PREAMBLE: The Board of Studies in Economics has revised the syllabi of S.Y.B.A. Indian Economy Paper - I which will be made effective from the Academic Year 2014-15. The objective of the course is to familiarize the students the basic issues of growth and development of Indian Economy. The revised syllabus is framed to make students aware of the structure and recent changes in various sectors of Indian Economy.

UNIT - I: Economic Growth and Development (Pre and Post Reform Period) (15)

UNIT - II: Agriculture and the economy (15)

UNIT - III: Secondary and Tertiary Sector (15)
Special Economic Zones: Concept, role and importance – Growth and performance of service sector in India - WTO agreement on TRIPs, TRIMs and GATS in India – Role of infrastructure in economic development

References
2. Datt Ruddar and Sundaram KPM, “Indian Economy” S Chand Publications, Delhi

SEMESTER- IV
Credit: 03
Course: Indian Economy – Paper- II

PREAMBLE: The Board of Studies in Economics has revised the syllabi of S.Y.B.A. Indian Economy Paper - II which will be made effective from the Academic Year 2014-15. The objective of the course is to familiarize the students the basic issues of financial inclusion, fiscal operations and foreign sector of Indian Economy.

UNIT - I: Recent Financial Development in India (15)
Financial inclusion in India: meaning and importance, causes of financial exclusion Microfinance in India – New technologies in Indian banks- Role of Mutual Fund in India- Growth of insurance business in India – Role of IRDA and SEBI.

UNIT - II: Finances of the Government of India (15)

UNIT - III: International Trade and Payments (15)


References
4. Indian Economy by Ruddar Datt and KPM Sundaram, S Chand Publications, Delhi
5. Indian Economy: SK Mishra and VK Puri, Himalaya Publishing House, Mumbai
6. Indian Economy; A N Agrawal, New Age Publishers, Delhi

Scheme of Examination:

The performance of the learners shall be evaluated into two parts. The learner’s performance shall be assessed by Internal Assessment with 40% marks in the first part by conducting the Semester End Examinations with 60% marks in the second part. The allocation of marks for the Internal Assessment and Semester End Examinations are as shown below:-

(A) Internal Assessment: 40 Marks (40%)

5. One Assignments/Case study/Project 20 marks
6. One Periodical class Test 10 marks
7. Active participation in routine class instructional deliveries (case studies/seminars/presentation). 05 marks

8. Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic actives. 05 marks

( B ) External Theory Examination: 60 Marks (60%)

Question Paper Pattern Semester End Examination

Max. Marks: 60 Duration: 2 hours

Note: 1. All questions are COMPULSORY

2. Each question carries 15 marks.

3. Draw neat diagrams wherever necessary

Q.1. Answer the following: (Attempt Any Two from Unit-I)

A
B
C

Q.2. Answer the following: (Attempt Any Two from Unit-II)

A
B
C

Q.3. Answer the following: (Attempt Any Two from Unit-III)

A
B
C

Q.4. Answer the following: (Attempt Any Three, Two Questions from Each Units)
SYLLABUS
IN
THE COURSE OF
INDIAN LITERATURE IN ENGLISH;
(PAPER III & IV)

AT
SECOND YEAR BACHELOR OF ARTS (SYBA)

(Credit Based Semester and Grading System with Effect from the Academic Year
2014-15 under Conferred ‘Autonomous’ Status by UGC)

1. Syllabus as per Credit Based Semester and Grading System:
   i) Name of the Programme: S.Y.B.A.
   ii) Course Code: UAENG301 & UAENG401
   iii) Course Title: S.Y.B.A. Indian Literature in English Papers III & IV
   iv) Semester wise Course Contents: Enclosed the copy of Syllabus
   v) References and Additional References: Enclosed in the Syllabus
   vi) Credit Structure: No. of Credits per Semester –03
   vii) No. of lectures per Unit: 15
viii) No. of lectures per week: 03

2. Scheme of Examination: 4 Questions of 15 marks each

3. Special notes, if any: No

4. Eligibility, if an: As laid down in the College Admission Brochure/Website

5. Fee Structure: As per College fee-structure specifications

6. Special Ordinances / Resolutions if any: No

Objectives of the Course
(1) To introduce learners to the various phases of evolution in Indian Writing in English.
(2) To acquaint learners to the pluralistic dimensions of this Literature.
(3) To help them understand the different genres of this elective.
(4) To sensitize them to the value system of this Literature.
(5) To make learners aware of prominent Indian writers whose works have been translated in English.
Syllabus for SYBA English Literature Paper III and Paper IV
(To be implemented from 2014-15)

Semester III: Indian Literature in English, Paper III

(Short Stories & Novel)

Course code- UAENG301 (3 Credits)

Lectures: 45

Unit 1: Concepts:
Lectures: 15

i) The Rise of English Studies in India
ii) The Pre-independence Indian English Fiction
iii) The Partition as portrayed in the Novel and Short Story
iv) Indian Women Writers
v) Literature by Dalit Writers
vi) Diasporic Writing
vii) The Postmodernist Indian English Novel
viii) The Postcolonial Fiction

Unit 2: Short Stories:
Lectures: 15

Unit 3: Novel:
Lectures: 15


OR


OR


Evaluation:
A) Internal Assessment – 40%
40 Marks

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>One Class test to be conducted in the given semester</td>
<td>20 Marks</td>
</tr>
<tr>
<td>2.</td>
<td>One assignment based on curriculum to be assessed by the teacher concerned</td>
<td>10 Marks</td>
</tr>
<tr>
<td>3.</td>
<td>Active participation in routine class instructional deliveries</td>
<td>05 Marks</td>
</tr>
<tr>
<td>4.</td>
<td>Overall Conduct as responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic activates.</td>
<td>05 Marks</td>
</tr>
</tbody>
</table>

Following Methods can be for the tests and assignment (30 Marks):
- Reviews of short stories by Indian writers followed by viva-voce
- Reviews of books by Indian writers followed by viva-voce
- Translation of short stories from Indian languages into English
- Presentation on Reading (Short Stories or Novels from Indian literature) (Indian) Author Study
- Critical commentary on local legends
B) Semester End Examination Pattern (60 Marks)
Question 1: Short notes on background (three out of five) 15 Marks
Question 2: Essay on short stories (one out of two ) 15 Marks
Question 3: Essay on novel (one out of two) 15 Marks
Question 4: Two short notes, one from the novel and one from the short stories, out of two options each 15 Marks

Semester IV: Indian Literatures in English , Paper IV
(Poetry & Drama)
Course code- UAENG401 (3 Credits)
Lectures: 45

Unit 1: Concepts:
Lectures: 15
i) Pre -Independence Indian English Poetry
ii) Poetry after the 1950s
iii) Indian Women poets
iv) Indian Dalit poets
v) Indian English non-fictional prose
vi) Modern Indian drama in English and translation
vii) Nativism

Unit 2: Poetry:
Lectures: 15
Henry Derozio                                "To India – My Native land"
Rabindranath Tagore                          "Authorship"
Nissim Ezekiel                               "Poet, Lover, Birdwatcher"
Kamala Das                                   "An Introduction"
Agha Shahid Ali                              "Postcard from Kashmir"
Menka Shivdasani                             "The Atheist’s Confession"
Kabir                                        “It is needless to ask of a saint the caste to which he
(From One Hundred Poems of Kabir translated by
Rabindranath Tagore

Dilip Chitre: “I am Cripple” (From Says Tuka)

Namdeo Dhasal “Hunger”

Unit 3 Drama:

Vijay Tendulkar: Kamala
(From Five Plays by Vijay Tendulkar, OUP)

OR

Pratap Sharma: Sammy
(Rupa & Company, New Delhi in association with Gandhi samarak Nidhi, Mumbai, 2005)

OR

Mohan Rakesh: One Day in Ashadha
(Original Ashadha ka Ek Din National School of Drama)

Evaluation:
A) Internal Assessment – 40%
40 Marks

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Particulars</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>One Class test to be conducted in the given semester</td>
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<td>4.</td>
<td>Overall Conduct as responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic activates.</td>
<td>05 Marks</td>
</tr>
</tbody>
</table>
Following Methods can be for the tests and assignment (30 Marks):

- Critical appreciation of Indian poems
- Review of performances of Indian plays
- Writing Poetry
- Assignments on Indian plays
- Assignments on Indian poets and playwrights
- Assignments on theatre movements in India (IPTA, Prithvi, Chhabildas, etc.)
- Converting short story into a script
- Critical commentary/presentations on non-fictional prose (Khushwant Singh, Raja Rao, Vinda Karandikar, Shashi Deshpande, etc.)

B) Semester End Examination Pattern

60 Marks

Question 1: Short notes on background (three out of five) 15 Marks
Question 2: Essay on poetry (one out of two) 15 Marks
Question 3: Essay on play (one out of two) 15 Marks
Question 4: Two short notes, one from the play and one from poetry, out of two options each 15 Marks

Recommended Reading:


Syllabus Sub-Committee:
Prof. Satyendra Gaur  Head ,Dept. of English
Prof. Satyawan Hanegave, Assistant Professor
Prof. Meera Venkatesh, Assistant Professor
Prof. Amruta Gangan, Assistant Professor
Syllabus for S.Y.B.A. English (Ancillary)
Course: Bachelor of Arts (B. A.)
Subject: American Literature: Papers V & VI

(Credit Based Semester and Grading System with Effect from the Academic Year 2014-15 under Conferred ‘Autonomous’ Status by UGC)

1. Syllabus as per Credit Based Semester and Grading System:
   i) Name of the Programme : B.A.

   ii) Course Code : UAENG302 & UAENG402

   iii) Course Title : SYBA in English (Ancillary);
                    American Literature;
                    Papers V & VI

   iv) Semester-wise Course Contents : Enclosed the copy of syllabus

   v) References and Additional References : Enclosed in the Syllabus

   vi) Credit Structure : No. of Credits per Semester – 03
vii) No. of lectures per Unit  : 15

viii) No. of lectures per week : 03

2. Scheme of Examination  : 4 Questions of 15 marks each

3. Special notes, if any   : No

4. Eligibility, if any     : No

5. Fee Structure          : As per University Structure

6. Special Ordinances / Resolutions if any : No.
Syllabus for S Y B A; American Literature; Paper V and Paper VI
(to be implemented from 2014-2015 onwards)

Objectives of the Course

1) To acquaint the learners with various genres and terms of the Twentieth-Century American Literature.
2) To sensitise the learners to the themes and styles of American Literature.
3) To introduce learners to the socio-cultural milieu of the Twentieth-century America through literary texts.
4) To enhance the understanding of American, African-American and Multicultural sensibilities by introducing students to the literary works representing these elements.
5) To facilitate cross-cultural perspectives and discussions on American Literature.

Semester-III
American Literature; Paper-V (Short Story and Novel);
Course Code:UAENG302

3 Credits 45 Lectures

Unit-I
Literary Terms (15 Lectures)
Naturalism, Realism, Lost Generation, African American Fiction and Jewish American Fiction

Unit-II
Novel (15 Lectures)
Gloria Naylor: Women of Brewster Place (only “Mattie Michael,” “Etta Mae Johnson,” and “Kiswana Browne” to be taught)
Mark Twain: The Tragedy of Pudd’nhead Wilson
(15 Lectures)

Herman Melville’s: Moby Dick (15 Lectures)

Unit-III
Short Stories (15 Lectures)
Ernest Hemingway – “Hills Like White Elephants”
William Carlos Williams – “The Use of Force”
Bernard Malamud – “The Jew Bird”
Jamaica Kincaid – “Girl”

Evaluation (A) Internal Assessment 40 Marks

<table>
<thead>
<tr>
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</table>

Following methods can be used for the tests and assignment (30 Marks)

- Reviews of Twentieth Century American Stories and Fiction followed
- by viva-voce
- Quiz (Oral or Written)
- Critical Appreciation of American Short Stories
- Presentation on Reading (Short Stories or Novels)
- Author Study (hand-written)
Semester-IV
American Literature; Paper VI (Poetry and Drama)
Course Code: UAENG402; (3 Credits), 45 Lectures

Unit-I
Literary Terms
Imagism in American Poetry, Beat Poetry, Confessional Poetry, Expressionism in American Drama, and Harlem Renaissance (15 Lectures)

Unit-II
Play
Lorraine Hansberry—A Raisin in the Sun
or Eugene O’Neill: Emperor Jones (15 Lectures)

Unit-III
Poems
Langston Hughes: “Mother to Son”;
“I, Too, Sing America”

Robert Frost : “Mending Wall”

Carl Sandburg : ‘Happiness’, ‘Fog’

Sylvia Plath : ‘Mirror’

Evaluation

(A) Internal Assessment-40% 40 Marks

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</table>

Following Methods can be used for tests and assignment (30 marks)

Critical appreciation of unseen American poems
Play Reviews
Poetry Recitation (American Poems)
Assignments on Poets and Playwrights (American)
Quiz
Dialogue Writing or Script Writing (adaptations from American short stories)

(B) Semester End Examination Pattern 60 Marks
Q.1  Short notes on terms (3 out of 5, in about 150 words each) : 15 Marks
Q.2  Essay on the play (one out of two) : 15 Marks
Q.3  Essay on poems (One out of two) : 15 Marks
Q.4  Two short notes, one from the play and one from the poem, out of four : 15 marks

References
Kiernan, Robert F. American Writing since 1945: A Critical Survey. New
York: Frederick Ungar, 1983.
PROPOSED SYLLABUS

IN
THE COURSE OF
MASS COMMUNICATION (APPLIED COMPONENT)
AT
SECOND YEAR BACHELOR OF ARTS (SYBA)

(Credit Based Semester and Grading System with Effect from the Academic Year 2014-15 under Conferred ‘Autonomous’ Status by UGC)

1. Syllabus as per Credit Based Semester and Grading System:
i) Name of the Programme : B.A.
ii) Course Code : UAMASSCOM301 & UAMASSCOM401
iii) Course Title : SYBA Mass Communication (Applied Component) Papers I & II
iv) Semester wise Course Contents : Enclosed the copy of syllabus
v) References and Additional References: Enclosed in the Syllabus
vi) Credit Structure : No. of Credits per Semester – 02
vii) No. of lectures per Unit : 15
viii) No. of lectures per week : 04

2. Scheme of Examination: 4 Questions of 15 marks each
3. Special notes, if any: No
4. Eligibility, if any: As laid down in the College Admission Brochure / Website
5. Fee Structure: As per College Fee Structure
6. Special Ordinances / Resolutions if any: No

SYBA – MASS COMMUNICATION: Paper 1
(APPLIED COMPONENT) (4 Credits)

Objectives of the Course:
1. To introduce the learners to major aspects of communication.
2. To develop among the students a historical perspective of the development of various Mass Media.
3. To develop a critical understanding of Mass Media with regard to their role, potentialities and impact in modern India.
4. To introduce some practical skills necessary to take up a career in Media Industry.

SEMESTER- I
60 Lectures
Subject code- UMASSCOM301

UNITS: 1. A) Communication Theory (15 lectures)
   a. Elements and process of communication
   b. Types - interpersonal, group and mass communication
   c. Modes - verbal and non-verbal
   d. Means – traditional, modern and digital
   e. Functions/ objectives – information transmission, education, advertising,
   Entertainment, etc.
   f. Barriers – physical, linguistic, psychological and cultural
B) Nature of Indian audience - demography, psychology and sociology of the Indian Mass

2. Functions of Mass Media in Modern India (15 lectures)
   a. Entertainment – Cinema, television and radio
   b. Publicity / propaganda /advertising - print media, radio and television
   c. Education / Instruction/ Awareness building – print media, radio, television
   (mass campaigns for specific issues- social concerns, environment, human rights,
   gender, equality, etc.)
   d. Socio-political criticism / opinion building – print media, radio, cinema and television

3. Print Media (15 lectures)
   a. Invention / Origin and technological advancement of print media
   b. Newspaper in India – the beginning, development and landmarks
   c. Major newspapers in English, Hindi and Marathi at present
   d. Major formats of newspaper and their target audience
   e. The making of a daily – personnel and stages involved
   f. Magazines – their types and readership

4. Radio (15 lectures)
   a. Invention / Origin and technological advancement of radio
   b. Broadcasting in India – the beginning, development and landmarks
   c. Major formats and their target audience – news, radio plays, talks, music,
   commercials, etc.
   d. Making of a radio programme-personnel and stages involved

SEMESTER-IV
MASS COMMUNICATION: Paper II
Subject Code: UAMASSCOM401 (4 Credits)  60 Lectures

UNITS:

1. Television (15 lectures)
   a. Invention / Origin and technological advancement
   b. Telecasting in India – the beginning, development and landmarks
   c. Major formats and their target audience- news, debates, interviews, daily soaps, reality shows, etc.
   d. Making of a television programme - personnel and stages involved

2. Cinema (15 lectures)
   a. Aspects of Film:
      • Technology
      • -Commerce
      • -Arts
   b. Film Language:
      • -Mise –en- Scene
      • Sound
      • Editing
   c. Stages of film making:
      • -Pre-production
      • -Production
      • -Post –Production
   d. Types of Cinema:
      • -Mainstream Hindi Cinema
      • -Regional Cinema
      • -Art / Parallel Cinema
      • Documentaries
      • Films made by NRIs, e.g. Meera Nair, Deepa Mehta
      • Films made by foreigners on Indian themes :e.g. Gandhi, Slumdog Millionaire, Life of PI
      • Adaptations of Literary Fictions into Films.

3. Internet and Social Networking Sites (15 lectures)
   a. Invention /Origin and technological advancement of internet
   b. Internet as a mass media – its role and importance as a global media
   c. Social networking sites - their beginning and growth as a Mass media
   d. Social networking sites – their nature, advantages and disadvantages
4. **Media related concerns & issues (15 lectures)**
   - a. Journalistic values - truth, objectivity, credibility, right to publish and right to privacy
   - b. Ownership, control, governance and management of different media
   - c. Censorship and freedom of expression
   - d. Comparative merits and limitations of different Mass Media in India
   - e. Contribution of Mass Media to national development

**Evaluation (Semester Exam) – 60 marks**

**SEMESTER-I**

Q.1 - A) 1) Objective questions like filling in the blanks, true/false, match pairs covering Part A & B -------------------------------------------- 7 marks
   
   2) Short notes on Part B (2 out of 4) ---- -------------------------- 8 marks
   
   OR

   B) Long answer question on Part A ------------------ - 15 marks

   OR

   C) Essay type question on Part- B------------------------------------------ 15 marks

Q-2 Essay type question (A or B or C) on one of the functions and the respective Media that is prominently / effectively performing the same in contemporary India. The answers should be illustrative reflecting the candidate’s adequate exposure to the media. e.g.

   A) Modern Indian Cinema as a social critic --------------------15 marks

   OR

   B) Television as an effective advertiser-----------------------------15 marks

   OR

   C) The entertainment value of radio in recent times ----------------15 marks

Q-3 A) Essay type question on a OR b ------------------------------------------15 marks

   OR

   B) Essay type question on d OR e ---------------------------------15 marks

   OR
C) Short notes (3 out of 5) on a, c, d, e and f ------------------------ 15 marks

Q-4 A) Essay type question on a OR b ------------------------------- 15 marks
    OR
B) Essay type question on c OR d ------------------------------- 15 marks
    OR
C) Short notes (3 out of 5) on a, b, c, and d------------------ 15 marks

SEMESTER-II

Q-1 A) Essay type question on a OR b ------------------------------- 15 marks
    OR
B) Essay type question on c OR d ------------------------------- 15 marks
    OR
C) Short notes (3 out of 5) on a, b, c, and d------------------ 15 marks

Q-2 A) Essay type question on a OR b ------------------------------- 15 marks
    OR
B) Essay type question on c OR d ------------------------------- 15 marks
    OR
C) Short notes (3 out of 5) on a, b, c, and d------------------ 15 marks

Q-3 A) Essay type question on a OR b ------------------------------- 15 marks
    OR
B) Essay type question on c OR d ------------------------------- 15 marks
    OR
C) Short notes (3 out of 5) on a, c, and d------------------ 15 marks

Q-4 A) Essay type question on a OR d ------------------------------- 15 marks
    OR
B) Essay type question on e OR f ------------------------------- 15 marks
    OR
C) Comment - (2 out of 4) on a, b, c, d, and e--------------- 15 marks

Internal Evaluation (40 marks)
1. Group projects – (e.g.)
   a. publication of college wall-magazines
   b. audience / readership survey,
   c. Media industry visit and its PPP,
2. Group discussion on media related issues / current events and their treatment by media, etc
3. Individual projects- comparative / critical studies of programmes / channels / media, etc

Reference (Bibliography):
10. Keval Kumar: An Introduction to Mass Communication
18. Rangaswamy Parthasarathy : Journalism in India , Sterling, New Delhi ,1987
27. Vilanilam J.V.: Development Communication in Practice, Sage, 2009

Syllabus for S Y B A (Second Year Bachelor of Arts)
Course: Journalism, Paper-I & II

(Credit Based Semester and Grading System with Effect from the Academic Year 2014-15 under Conferred ‘Autonomous’ Status by UGC)

S.Y.B.A. in Journalism (Applied Component)
Programme: S.Y.B.A.
Course: Introduction to Journalism (Paper-I)

(Credit Based Semester and Grading System with effect from the academic year, 2014-15)

1. Name of the Programme : B.A.
2. Course Code : 
3. Course Title : SYBA Introduction to Journalism (Applied Component) Papers I & II
4. Semester wise Course Contents : Enclosed the copy of syllabus
5. References and Additional References : Enclosed in the Syllabus
6. Credit Structure : No. of Credits per Semester – 02
7. No. of lectures per Unit : 15
<p>| | |</p>
<table>
<thead>
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<tbody>
<tr>
<td>8. No. of lectures per week</td>
<td>04</td>
</tr>
<tr>
<td>9. Scheme of Examination</td>
<td>6 Questions of 10 marks each</td>
</tr>
<tr>
<td>10. Special notes, if any</td>
<td>No</td>
</tr>
<tr>
<td>11. Eligibility, if any</td>
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<td>12. Fee Structure</td>
<td>As per University Structure</td>
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<td>13. Special Ordinances / Resolutions if any</td>
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</tbody>
</table>
Syllabus for SY BA Introduction to Journalism
(Applied Component)
Paper I and Paper II
(To be implemented from 2014-2015 onwards)

Objectives of the Course
1. To introduce the learner with the fundamental concepts of Journalism.
2. To familiarize with the different forms of the Journalism.
3. To acquaint them with the Journalistic genre.

SEMESTER I
Introduction to Journalism: Paper 1
(Fundamentals of Journalism and Reporting)

Course Code: Credits -2
Lectures: 60

Unit 1 Introduction (15 Lectures)
   i. Concept of Journalism.
   ii. Scope of Journalism in society
   iii. Different forms of Journalism
   iv. Different Approaches to study Journalism
   v. Journalist: Who is Journalist? His Qualification, Ethics and Principles

Unit 2 History of Journalism (Lectures 15)
   i. Evolution of Indian Press
ii. Brief History of News Papers in India Special References to Major News Papers
iii. Emergence of Electronic Journalism
iv. Brief Introduction to Various Press Acts
v. News Agencies: Reuter, BBC, PTI, UNI, IANS, UPA and INS

Units 3 Organisation and Structure of News Paper (Lectures 15)

i. News: Features of News
ii. Language of News Paper
ii. The Departments of News Paper
   a. Field
   b. Editorial Department
   c. Advertising Department
   d. Mechanical Department
   e. Circulation Department

Unit 4 Reporting (Lectures 15)

i. Report Writing and Basic Principles of Reporting: Objectivity, Accuracy, Speed, Clarity, Truth and Impartiality
ii. Reporter: Qualification, Aptitude, Skills, Principles/Ethics, Role
iii. Types of Reporting
iv. Parts of a News Report: Heading, Subheading, Dateline, Intro Para, Lead and Conclusion
v. Leads and Types of Leads

Evaluation
A. Internal Assessment – 40% 40 Marks
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<td>4.</td>
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</table>

**Following methods can be used for the tests and Assignments**

- Analysing the News Report in terms of style, coverage, accuracy and details
- Writing Reports
- Reports on college and local events
- Interviews of celebrities
- Comparative study of different newspapers and news channels
- Discussion on Ethics and Principles in Journalism

**B. Semester End Examination Pattern 60 Marks**

- Question 1: Essay on Unit 1 (one out of two): 15 Marks
- Question 2: Essay on Unit 2 (one out of two): 15 Marks
- Question 3: Essay on Unit 3 (one out of two): 15 Marks
- Question 4: Students to write a short report or to write some leads on the basis of given headlines (one out of two): 15 Marks
Semester Two: Introduction to Journalism: Paper 2
(Electronic Journalism, Editing, Feature Writing and Page Making)

Course Code: 2 Credits
Lectures: 60

Unit 1  Electronic Journalism (Lectures 15)
i. The Scope of Electronic Journalism
ii. Features of Electronic Journalism
iii. Different forms of Electronic Journalism
   a. Radio
   b. Television
   c. Internet
   d. Mobile
iv. Brief Introduction to the Laws Governing Electronic Journalism

Unit 2  Fundamental Concepts of Editing (Lectures 15)
i. Principles of Editing
ii. Editorial Policy
iii. Chief Editor, News Editor and Sub Editor: Qualification, Aptitude, Skills, Principles/Ethics, Role
iv. Feature Writing: Concept, Forms, Style
v. Case Study on Feature Writing

Unit 3  Introduction to the use of Mechanics of Writing (Lectures 10)
i. Words: Synonymous, Antonyms, Hyponyms, Neologism,
ii. Sentences: Simple, Complex, Compound, Assertive, Interrogative, Exclamatory,
iii. Parts of Speech, Speech, Voice,
iv. Punctuations
v. Paragraphing

Unit 4 Designs/ Make Up and Desktop Publishing (Lectures 10)
i. Make up and its Functions, Types of Layout
ii. Adobe Page Maker/Microsoft Office Publishing

Evaluation
A. Internal Assessment – 40% 40 Marks

<table>
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Following methods can be used for the tests and Assignments

Writing Reviews of books, films or plays
Writing features on college-specific topics, or food, festivals, culture and travel
Wall magazine or campus newspaper
Analysing Editorial
Classroom Presentations on some syndicated articles

B. Semester End Examination Pattern 60 Marks

Question 1: Essay on Unit 1 (one out of two): 15 Marks
Question 2: Essay on Unit 2 (one out of two): 15 Marks
Question 3: Essay on Unit 3 (one out of two): 15 Marks
Question 4: Essay on Unit 4 (one out of two): 15 Marks

References:
Chavan Shirish, Rapidex DTP Course, New Delhi: Pustak Mahal, 2005

Proposed Syllabus in the subject of Marathi (Paper 2 and 3) And Scheme of Examination At S.Y.B.A.
क.जे. सोमैया कला व वाणिज्य महाविद्यालय, विद्याविहार (पू.), मुंबई ४०० ० ० ७७

क.जे. सोमैया कला व वाणिज्य महाविद्यालयाच्या स्वायत्तेच्या धोरणांतर्गत
d्वितीय वर्ष कला – मराठी अभ्यासपत्रिका क्रमांक २ – S.Y.B.A. Marathi Ancillary Paper 2
या विषयासाठी शैक्षणिक वर्ष २०१४ - २०१५ पासूनचा संगत अभ्यासक्रम

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क.जे. सोमैया कला व वाणिज्य महाविद्यालयाच्या स्वायत्तेच्या धोरणांतर्गत
d्वितीय वर्ष कला – मराठी अभ्यासपत्रिका क्रमांक २ या विषयासाठी शैक्षणिक वर्ष २०१४- २०१५ पासून पुढील अभ्यासक्रम प्रस्तावित करण्यात येत आहे. युजीसी शेरॅकंड पदतीवरील सुमंगल आणि मुंबई विद्यापीठाच्या द्वितीय वर्ष कला – मराठी अभ्यासपत्रिका क्रमांक २ या विषयाच्या स्वायत्तेच्या अभ्यासक्रमात  मूलभूत साहित्य कायम करण्यात येत काही प्रमाणात बदल सुशोधणारा हा अभ्यासक्रम आहे. या अभ्यासक्रमाची रचना शेरॅकंड पदतीनुसार करण्यात आली आहे. याची अभ्यासक्रम दोन सतर्क (सतर्क तिसरे व चौथे) विभागात अमून, नेमलेल्या विषिध तासिकांमध्ये ती शिकवला जाणे व त्याचे अंतर्गत मूल्यमापन होणे आवश्यक आहे.

या अभ्यासक्रमाची उद्दिष्टे –

या अभ्यासपत्रिके अंतर्गत विद्यार्थ्यांनी पुढील विषयांतील समज बिंदूस्थित व्याख्यां ही अपेक्षा आहेत.

१. कादंबरी – साहित्यप्रकाराचा परिचय.

२. प्रवासपर्यंत – साहित्यप्रकाराचा परिचय.

SYBA – PAPER NO. 2 / SEM 3 अभ्यासपत्रिका क्रमांक २, सत्र तिसरे – एकूण व्याख्याने ४५ – शेषकंडे ३

घटक – १ कादंबरी - एक साहित्यप्रकार परिचय. (४८ मिनिटांच्या १५ तासिका- शेषकंड १)

कथनात्मक साहित्यप्रकार यादृच्छिक कादंबरीच्या घटकांचे स्वरूप आणि संरचना, कथानक, निवेदन, निवेदन पदती, व्यक्तिरिक्य, घटना – प्रमाण, भाषा.

घटक – २ कादंबरी - १ (४८ मिनिटांच्या १५ तासिका- शेषकंड १)
तहान - सदानंद देशमुख

घटक – ३    कादंबरी - २  
(४८ मिनिटांच्या १५ तासिका- शर्ेयांकन १)

अरे संसार संसार – प्रभावर पंडारकर

अंतर्गत परीक्षा - (एकूण ४० गुण)

वेयांकन व्यवस्थेतील एक आवश्यक भाग म्हणून विद्यार्थ्यांनी अंतर्गत मूल्यमापनासाठी एक चावणी परीक्षा देणे व एक प्रश्न करणे अपेक्षित आहेत – त्याचा तपशील पुढीलप्रमाणे.

चावणी परीक्षा - २० गुण.

कादंबरी- माहित्यप्रकाराचा परिचय या घटक १ वर आधारित तात्त्विक भागावर ६ पैकी कुठल्याही ४ टपा.

प्रकल्प – १० गुण.

केलेल्या कादंबरीकारांच्या पिरचयांनी निर्देशांकित अन्य कादंबरीकार अन कादंबरीकार व त्यांच्या एका कादंबरीचा पिरचय.

अन्य- वर्गातील उपस्थिती, मराठी भाषा व वाङ् मंडळ व तत्सम कार्यक्रमांतून पर्त्यक्ष सहभाग - १० गुण.


dशीती सतर्क परीक्षा- (एकूण ६० गुण)

द्वितीय वर्ष काल - मराठी अभ्यासपत्रिका क्रमांक २ वा विषयाच्या तृतीय सतर्क परीक्षेच्या प्रश्नपत्रिकेचे स्वरूप पुढीलप्रमाणे असेल.

प्रश्न क्रमांक १ - कादंबरी - माहित्यप्रकार-घटक १ वर आधारित तात्त्विक प्रश्न........... (२ पैकी १)

.......................... १५ गुण.

प्रश्न क्रमांक २ - तहान कादंबरीवर आधारित प्रश्न .................................(२ पैकी १)

.......................... १५ गुण.

प्रश्न क्रमांक ३ - श्रीमती कादंबरीवर आधारित प्रश्न .................................(२ पैकी १)........ १५ गुण.
प्रश्न क्रमांक ४ - टिपा या (प्रत्येक गटातील एक) ..............................................................................................................

१५ गुण.
उ. कादंबरी- साहित्यप्रकाराविषयी ...... ( २ पैकी १ ) ५ गुण.
ऊ. ‘तहान’विषयी ................................................. ( २ पैकी १ ) ५ गुण.
ऋ. ‘अन्य संसार संसारविषयी ................... ( २ पैकी १ ) ५ गुण.

...................................................................................................................एकू ण ६० गुण.

SYBA – PAPER NO. 2 / SEM 4  अथासपृज्ञा क्रूर, सत्य चौथे – एकूण व्याख्याने ४५ – शेयांकने ३

चतुर्थक – १  प्रवासार्थन या साहित्यप्रकाराची ठाकू वैशिष्ट्यवर. (४८ मिनिटांच्या १५ तासका- शर्यांकन १)
चतुर्थक – २ प्रवासार्थन - १ ................................................................. (४८ मिनिटांच्या १५ तासका- शर्यांकन १)
पालखी - दिव. या. मोकाशी

चतुर्थक – ३ प्रवासार्थन - २ (४८ मिनिटांच्या १५ तासका- शर्यांकन १)

‘पु.ल. - एक साठवण’ या जग्यंत्र दलवी संपादित पुस्तकाची प्रवासार्थनपर ८ लेख
(‘अपूवार्ई’आणि ‘पूवर्रंग’ या दोन्ही पुस्तकांतून)
अंतर्गत परीक्षा – (एकूण ४० गुण)

शेयांकन व्यवस्थेतील एक आवश्यक भाग म्हणून विद्यार्थ्यांनी अंतर्गत मूल्यमापनासाठी एक चाचणी परीक्षा
देणे व एक प्रकल्प करणे अपेक्षित आहे– त्याचा तपशील पहिल्यांदाच. 

चाचणी परीक्षा - २० गुण.

प्रवासार्थन - एक साहित्यप्रकार परिचय या चतुर्थक १ वर आधारित तालिका भागावर ६ पैकी कुठल्याही ४
टिपा.

किंवा – नेमलेल्या पुस्तकाच्या नातिन्या भागावर ४ पैकी २ प्रश्न

प्रकल्प – १० गुण.

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नेमनेल्या प्रवासवर्णनांबेरीज अन्य एका प्रवासवर्णनाचा परिचय.
किंवा स्वतः एखादा प्रवासवर्णनपर लेख लिहिणे.

अन्य- वर्गातील उपस्थिती, मराठी भाषा व वाङ्मय मंडळ व तत्सम कार्यक्रमांतून प्रविध व वाङ्मय सहभाग - १० गुण.

चतुर्थ सत्रांत परीक्षा- (एकूण ६० गुण)

द्वितीय वर्ष कला - मराठी अभ्यासपत्रिका क्रमांक २ या विषयाच्या चतुर्थ सत्रांत परीक्षेच्या प्रमाणपत्रिकेचे स्वरूप पुढीलप्रमाणे असेल.

प्रश्न क्रमांक १ प्रवासवर्णन - एक साहित्यप्रकार-चटक १ वर आधारित तात्त्विक प्रश्न (२ पैकी १) ......५ गुण.
प्रश्न क्रमांक २ - प्रवासवर्णन - १ वर आधारित प्रश्न .................................................................................................................. (२ पैकी १) ......५ गुण.
प्रश्न क्रमांक ३ - प्रवासवर्णन - २ वर आधारित प्रश्न .................................................................................................................. (२ पैकी १) ......५ गुण.
प्रश्न क्रमांक ४ - टिप्पणी (प्रत्येक गटातील एक) .................................................................................................................. ५ गुण.

१. प्रवासवर्णन साहित्यप्रकाराविषयी (२ पैकी १) ......५ गुण.
२. 'पालखी' विषयी .................................................... (२ पैकी १) ......५ गुण.
३. 'पु. ल. एक साठवण' विषयी ................................ (२ पैकी १) ......५ गुण.

..................................................................................................................................................एकूण ६० गुण.

संदर्भासाठी पुस्तकांची यादी-

१. मराठी वाङ्मयाचा इतिहास- खंड ५, भाग १, संपा.राशी.जोग, महाराष्ट्र साहित्य परिषद, पुणे, १९७३.
२. संकल्पना कोश- संपा. प्रभा गणेशकर, वसंत आवाजी डा. व इटर, पौयूलर वाङमयीन संज्ञा प्रवासन, मुंबई, २००१.
३. मराठी वाङमयकोश खंड ४(समीक्षा-संज्ञा), समन्वयक संपादक-डा.विजय राजकुमार, महाराष्ट्र राज्य साहित्य संस्थान, मुंबई, २००२.
४. प्रवासन: एक वाङमयप्रकार- वसंत सावंत, १९८७.
५. टीकास्थयत-वाळचं नेराडे, साकेत प्रकाशन, औरंगाबाद, १९९०.
६. गेल्या अर्थशास्त्रीको मराठी पॉपुलर वाङमयकोश, विलास खोले, लोकवाङमयगृह, मुंबई, २००२.
७. कादंबरीबिपनी- हरिचंद्र थोरात, पद्धरण वाङमयकोश, पुणे, २००६.
८. कादंबरी: एक साहित्यप्रकार - हरिचंद्र थोरात, शब्द प्राक्तन, मुंबई, २०१०.

क.जे. सोमैया कला व वाङमय महाविद्यालय, विद्याविहार (पू.), मुंबई ४००००७७
क.जे. सोमैया कला व वाङमय महाविद्यालयाच्या स्वायत्तेच्या धोरणांतर्गत
द्वितीय वर्ष कला – मराठी अभ्यासपत्रिका क्रमांक ३ – S.Y.B.A. Marathi Paper 3
या विषयासाठी शैक्षणिक वर्ष २०१४- २०१५ पासूनच संमत अभ्यासक्रम

या अभ्यासक्रमाची उद्देश्य –

या अभ्यासक्रमाची उद्देश्य –
या अभ्यासपत्रातून अंतर्गत विद्याध्यायिक संदोहन समज विकसित क्षमता ही अपेक्षा आहे.

५. भाषा व भाषाशैलीविषयक मूलभूत तात्त्विक संकल्पनांचा परिचय.

६. महाराष्ट्रातील वैचारिक शेषनर्मत्त कितींचा परिचय.

SYBA – PAPER NO. 3 / SEM 3 अभ्यासपत्राकणे क्र. 3, सतत तिसरे – एकूण व्याख्याने ४५ – श्रेणींकांचे ३

घटक – १ भाषेचे स्वरूप व भाषाशैलीचे दृष्टिकोन (४८ मिनिटांच्या १५ तासांका- श्रेणींकांचे १)
- भाषा म्हणजे काय? मानवी/ मानवेतर संदेशन आणि भाषा.
- मानवी भाषेची लक्षणे/ वैशिष्ट्ये – आनुवंशिकता, सामाजिकता, विनिमयकता, निमित्तीशीलता, क्रिस्टियन रचना, या संबंधित इत्यादी.
- भाषाशैलीचे दृष्टिकोन- वैज्ञानिक, अधृत.

घटक – २ मानवी भाषेचे स्वरूप व भाषेचे कार्य (४८ मिनिटांच्या १५ तासांका- श्रेणींकांचे १)
- भाषिक न्यायमयांच्या स्तर- ध्वनी, शब्द, वाक्य व अर्थ.
- मानवी जीवनाच्या विविध क्षेत्रांत भाषेचा वापर. व्यवहारभाषा, विज्ञानभाषा, माहित्यभाषा.
- याकामकता क्षेत्रांत भाषेची सहा कार्य.

घटक – ३ भाषाशैलीचे विविध प्रकार (४८ मिनिटांच्या १५ तासांका- श्रेणींकांचे १)
- भाषाविज्ञान-पैथिनिक, वर्णनात्मक व सामाजिक.
- व्याकरण
- भाषाविज्ञान व इतर अभ्यासवेदने – कोशविचार, भाषांतर, मानवविज्ञान, मानसशास्त्र, उपयोजित भाषाशैली. (परिचयात्मक पातळीवर)

अंतर्गत परीक्षा – (एकूण ४० गण)
श्रेणींकांना व्यवस्थित एक आढळणे या भाषा म्हणून विद्याध्यायी अंतर्गत यूनिवर्साल माहिती एक चारणे परीक्षा देणे व एक प्रकल्प करणे अपेक्षित आहे– त्याचा तपशील पुढीलप्रमाणे.
चाचणी परीक्षा - २० गुण.
भाषेचे स्वरूप व भाषाविषयक दृष्टिकोन या घटक १ वर आधारित तत्त्वक भागावर ६ पैकी कुठल्याही ४ टिपा.

प्रकल्प - १० गुण.
शिख्रकाण्या मार्गदर्शनातून, आपली बोलीभाषा, जिवनात कमा वापर होतो, त्याची उदाहरणासह माहिती अथवा बोलीभाषेचे नमुने.

अन्य – वर्गांतून उपस्थिती, मराठी भाषा व वाक्यपद मंडळ व तत्सम कार्यक्रमांच्या प्रत्येक सहभाग - १० गुण.

तृतीय सतर्क परीक्षा – (एकूण ६० गुण)
द्वितीय वर्ष कला - मराठी अभ्यासपितर्क क्रमांक ३ या विषयाच्या तृतीय सतर्क परीक्षेच्या प्रश्नपत्रिकेचे स्वरूप पुढीलप्रमाणे असेल.

प्रश्न क्रमांक १ - घटक १ - भाषेचे स्वरूप व भाषाविषयक दृष्टिकोन यांवर आधारित प्रश्न ( २ पैकी १) .......१५ गुण.
प्रश्न क्रमांक २ - घटक २ - मानवी भाषेचे स्वरूप व भाषेचे कार्ययांवर आधारित प्रश्न ... ( २ पैकी १) .....१५ गुण.
प्रश्न क्रमांक ३ - घटक ३ - भाषाच्या विविध प्रकार यांवर आधारित प्रश्न ............( २ पैकी १) ....१५ गुण.

प्रश्न क्रमांक ४ - तपास या (प्रत्येक गटातील एक) ........................................................................................................ १५ गुण.
अ घटक १ विषयी ................................( २ पैकी १) ...... ५ गुण.
आ घटक २विषयी ................................( २ पैकी १) ......५ गुण.
इ घटक ३विषयी .......................................( २ पैकी १) ......५ गुण.

..............................................................................................................................................एकूण ६० गुण.

SYBA – PAPER NO. 3 / SEM 4 अभ्यासपितर्क क्र. ३, सतर चौथे – एकूण ब्याख्याने ४५ – श्रेण्यांक ३
घटक – १  वैचारिक लेख-१  (४८ मिनिटांच्या १५ तासांचा- शर्णांकन ?)

१. भारतीय प्रवृत्त (स्वरूप आणि आवृत) - भा.ल. भोळे (समाजविद्या मधून)
२. विचारवंत आणि समाज - बसंत पक्षीकर (चौकटीचे चित्र मधून) संपा. किथॉर बेडकिनाहली
३. अंधराणीत अंधराणी - डॉ. नरेश जंग (अंधराणीत अंधराणी मधून)

घटक – २  वैचारिक लेख-२  (४८ मिनिटांच्या १५ तासांचा- शर्णांकन ?)

१. सख्यत्वासाठी - शांता किलर्स्कर (वैचारिक गद्य मधून)
२. लची आणि कृतकस्मिन - गीता साने (विषाद्या शताब्दीतील मराठी गद्य, खंड २ मधून)
३. लची जन्म क्षणने ने ब्लावे उदास - डॉ.मिलित बोकील
   (लचीलितके बिंदु 'मिहून साधारणी' मधून. संपा. निलिमा गुंडी)
४. लची मुलुली पहाट - डॉ. यशवंत सुमंत (लचीलितके बिंदु 'मिहून साधारणी' मधून.
   संपा. निलिमा गुंडी)

घटक – ३  वैचारिक लेख-३  (४८ मिनिटांच्या १५ तासांचा- शर्णांकन ?)

१. भाषाशोधीची सामाजिक दृष्टी - श्री.म. माटे (वैचारिक गद्य मधून)
२. मुंबई १९९९ - बसंत बापट (वैचारिक गद्य मधून)
३. भाषिक बळता, सामाजिक आणि स्वाधीनता - अशोक केळकर (मध्यम: भाषा, आणि व्यवहार मधून)

अंतर्गत परीक्षा – (एकूण ५० गुण)

शर्णांकन व्यवस्थेतील एक आवश्यक भाग म्हणून विद्यार्थींची अंतर्गत मूल्यमापनासाठी एक चारणी परीक्षा
देणे व एक प्रकल्प करणे अपेक्षित आहे - त्याचा तपशील पुढीलप्रमाणे .

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चाचणी परीक्षा -२० गुण.

घटक १ वर आधारित ६ पैकी कुठल्याही ४ टिपा.

प्रकल्प -१० गुण.

मराठीतील एखादा विचारवंत व व्याख्या लेखनाची माहिती.
किंवा विचारकांनी व्याख्या वळणारी निबंधपैकी कुठल्याही एकाच वारुन अशोके शब्दांत निबंध लिहिले.

अन्य - वर्गातील उपस्थिती, मराठी भाषा व वाङ् मय मंडळ व तत्सम कार्यक्रमांतून प्रत्येक सहभाग - १० गुण.

चतुर्दश सतर्क परीक्षा - (एकूण ६० गुण)

द्वितीय वर्ष कला - मराठी अभ्यासपत्रिका क्रमांक २ या विषयाच्या चतुर्दश सतर्क परीक्षेच्या प्रमाणपत्रे झेलतील प्रत्येक घटकातील एक दाखल करण्यासाठी उपयुक्त यादी.

प्रश्न क्रमांक १ - घटक १ वर आधारित प्रश्न ........................................................................................................ (२ पैकी १) ........५ गुण.
प्रश्न क्रमांक २ - घटक २ वर आधारित प्रश्न ........................................................................................................ (२ पैकी १) ........५ गुण.
प्रश्न क्रमांक ३ - घटक ३ वर आधारित प्रश्न ........................................................................................................ (२ पैकी १) ........५ गुण.
प्रश्न क्रमांक ४ - टिपा (या (प्रत्येक गटातील एक) ................................................................................................... १५ गुण.

अ. घटक १ वर आधारित (२ पैकी १) ........५ गुण.
आ. घटक २ वर आधारित (२ पैकी १) ........५ गुण.
इ. घटक ३ वर आधारित (२ पैकी १) ........५ गुण.

.........................................................................................................................................................एकूण ६० गुण.

संदर्भांकी पुस्तकांची यादी-
Revised Syllabus for S.Y.B.A.

Hindi (Paper II & III)
Semester III & IV

(As Per Credit Based Semester and Grading System

with effect from the academic year 2014–2015)

LIST OF THE TEXT BOOKS FOR S.Y.B.A HINDI PAPER II ACCORDING TO CREDIT BASED SEMESTER AND GRADING SYSTEM AND QUESTION PAPER PATTERN:

प्रश्नपत्र २ (हिंदी कविता)

SEMMESTER- III

<table>
<thead>
<tr>
<th>संशय की एक रात (व्याख्या हेतु तृतीय, एवं चतुर्थ सर्ग)</th>
<th>श्री नरेश मेहता लोकभारती प्रकाशन, १५ ए, महात्मा गांधी मार्ग, इलाहाबाद १</th>
</tr>
</thead>
<tbody>
<tr>
<td>काव्य गौरव</td>
<td>सम्पादक - डॉ. रामदरश मिश्र वाणी प्रकाशन, २१ ए, दरियागंज, नयी दिल्ली -२</td>
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</table>

अध्ययन हेतु निर्धारित कवि एवं कविताएँ:

<table>
<thead>
<tr>
<th>कक्षा</th>
<th>कवि</th>
<th>कविताएँ</th>
</tr>
</thead>
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<tr>
<td>१</td>
<td>कबीर</td>
<td>करनी बिना कथनी को अंग - दोहा क्रमांक ३,४,५ कथनी बिना करनी को अंग - दोहा क्रमांक १,२,४ साधु को अंग -दोहा क्र. ३,४,५</td>
</tr>
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<td>२</td>
<td>सूरदास</td>
<td>विनय के पद - १, २ वातसल्य - १, ३ विरह - २, ५</td>
</tr>
<tr>
<td>३</td>
<td>तुलसीदास</td>
<td>कवितावली (केवल प्रसंग) पद ब. १ - ६</td>
</tr>
<tr>
<td>४</td>
<td>विहारी</td>
<td>भक्ति - दोहा क्र. १, ३, ४, ६</td>
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</table>
यूनिट - विभाजन, क्रेडिट एवं व्याख्यान संख्या
कुल क्रेडिट - ३
कुल व्याख्यान - ४५

1. संशय की एक रात - श्री नरेश मेहता
   यूनिट - १ पाठ-वाचन व व्याख्या (तृतीय सर्ग) ०५ व्याख्यान
   यूनिट - २ पाठ-वाचन व व्याख्या (चतुर्थ सर्ग) ०५ व्याख्यान
   यूनिट - ३ पाठालोचन एवं प्रश्न - चर्चा ०५ व्याख्यान

2. काव्य गौरव - संपादक डॉ. रामदरश मिश्र
   यूनिट - ४ कबीर, सूरदास ०६ व्याख्यान
   यूनिट - ५ तुलसीदास ०३ व्याख्यान
   यूनिट - ६ बिहारी, भूषण ०६ व्याख्यान

   यूनिट - ७ प्रस्तुतीकरण, प्रकल्प, वाचन, लेखन चर्चा एवं १५ व्याख्यान

अन्य रचनात्मक कार्य
<p>| निर्धारित पाठ्य पुस्तकें | 1. मैथिलीशरण गुप्त | साकेत : दोनों ओर प्रेम पल्ता है |
| | 2. सुमित्रानंदन पंत | दुत झरो |
| | 3. हरिवंशराय बच्चन | निशा निमंत्रण १-५ |
| | 4. गजानन माधव मुक्तिबोध | लकड़ी का रावण |
| | 5. धूमिल | प्रौढ़ शिक्षा |
| | 6. राजेश जोशी | जहर के बारे में कुछ बेतरतीब पंक्तियाँ |
| | 7. अरुणकमल | पृथ्वी किस लिए घूमती रही |
| | 8. मंगलेश डबराल | पहाड़ पर लालटेन |
| | 9. चंद्रकांत देवताले | क्षमाप्रार्थी हैं कविगण |
| | 10. ओमप्रकाश वाल्मीकि | लेखाजोखा |</p>
<table>
<thead>
<tr>
<th>प्रतिनिधि कविताएं</th>
<th>प्रतिनिधि कविताएं</th>
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<td>राजेश जोशी</td>
<td>राजेश जोशी</td>
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<td>राजकमल प्रकाशन, नई दिल्ली</td>
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<tr>
<th>अनामिका स्त्रियाँ और उनसठ का साल</th>
<th>सलीम और में और उनसठ का साल</th>
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<td>सलीम और में और उनसठ का साल</td>
<td>सलीम और में और उनसठ का साल</td>
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<td>बच्चे काम पर जा रहे हैं</td>
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<td>यह धर्म के विरुद्ध है</td>
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<td>करबला</td>
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<td>मारे जाएँगे</td>
<td>मारे जाएँगे</td>
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<td>मेरठ-87</td>
<td>मेरठ-87</td>
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<td>हमारे समय के बच्चे</td>
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2. प्रतिनिधि कविताएं
यूनिट - विभाजन, क्रेडिट एवं व्याख्यान संख्या
कुल क्रेडिट - 3
कुल व्याख्यान - 47

यूनिट - 1 दोनों और प्रेम पलता है, दुल झरो, निशा-निमंत्रण 1-5 और लकड़ी का राजक

यूनिट - 2 प्रोड शिक्षा, जहर के बारे में कुछ बेतरतीब पंक्तियाँ,
पृथ्वी किस लिए घूमती रही, पहाड़ पर लालटेन

यूनिट - 3 क्षमाप्राप्त हूँ कविगण, लेखाजुल, स्त्रियाँ,
हॉकी खेलती लड़कियाँ

यूनिट - 4 सलीम और में और उनसथ का साल, बच्चे काम पर जा रहे हैं,

यह धर्म के विरुद्ध है

यूनिट - 5 करंश, मारे जाएंगे, मेरठ -87, इत्यादि

यूनिट - 6 हमारे समय के बच्चे, रैली में स्त्रियाँ,
अतिरिक्त चीजों की माया

प्रश्नपत्र का प्रारूप:

(दोनों सत्रों के लिए कुल अंक 60 : समय : 2:00 घंटे)
प्रश्न १. संदर्भ सहित व्याख्या (दोनों पुस्तकों से विकल्प सहित) १६ अंक
प्रश्न २. दीर्घकालीन प्रश्न (दोनों पुस्तकों से विकल्प सहित) २४ अंक
प्रश्न ३. टिप्पणी (दोनों पुस्तकों से विकल्प सहित) १० अंक
प्रश्न ४. अति लघूतरी/ वर्तुनिष्ठ प्रश्न (दोनों पुस्तकों से) १० अंक

आंतरिक परीक्षण :

- कक्ष-परीक्षा : २० अंक
- रचनात्मक तथा / प्रकल्प : १० अंक
- कक्ष- शिक्षण के दौरान सहभागिता : ०५ अंक
- अकादमिक- सांस्कृतिक गतिविधियों के संचालन में नेतृत्व-कृत्य, शिष्टाचार एवं समग्र आचरण। : ०५ अंक

कुल : ४० अंक

एस. वाय. बी. प. हिन्दी प्रश्नपत्र - ३ आधुनिक गद्य तृतीय सत्र

पाठ्य पुस्तकें :

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<tr>
<th>१. प्रतिनिधिक कहानियाँ</th>
<th>१. गंगो का जमा</th>
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<tbody>
<tr>
<td>भीष्म साहिन</td>
<td>२. चीफ की दावत</td>
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<tr>
<td>राजकमल प्रकाशन,</td>
<td>३. खून का रिश्ता</td>
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<td>नई दिल्ली -२</td>
<td>४. माता-विमाता</td>
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2. प्रतिनिधि व्यंग्य,
- हरिशंकर परसाई
- राजकमल प्रकाशन,
- नई दिल्ली -2

4. दूसरे के ईमान के रखवाले
- वैश्वव की फिसलन
- संस्कारों और शास्त्रों की पदार्पण
- दो नाक वाले लोग
- ठठुरता हुआ गणतन्त्र
- कर कमल हो गए
- अकाल उत्सव

चतुर्थ सत्र : 
निर्धारित पाठ्य पुस्तक : 

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1.</td>
<td>कुछ और साल</td>
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<tr>
<td>2.</td>
<td>अमृतसर आ गया है</td>
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<td>3.</td>
<td>साग मीट</td>
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<tr>
<td>4.</td>
<td>ग्रास</td>
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<td>चाचा मंगलसेन</td>
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<td>2.</td>
<td>राखी का मूल्य - हरिकृष्ण प्रेमी</td>
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<td>वापसी - विष्णु प्रभाकर</td>
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<td>4.</td>
<td>दो कलाकार = भगवती चरण वर्मा</td>
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<td>5.</td>
<td>कॉफी हाउस में इंतजार</td>
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सत्र तीन

यूनिट - विभाजन, क्रेडिट एवं व्याख्यान संख्या

कुल क्रेडिट - 3
कुल व्याख्यान - ४५

यूनिट - 1 गंगो का जामा, चीफ की दावत (०६ व्याख्यान)
यूनिट - 2 खून का रिश्ता, माता-विमाता (०६ व्याख्यान)
यूनिट - 3 यादें (०३ व्याख्यान)
यूनिट - 4 धायल बसंत, बेईमानी की परत, पगडंडियों का ज़माना (०६ व्याख्यान)
यूनिट - 5 दूसरे के ईमान के रखवाले, वैण्णव की फिसलन, संस्कारों और शास्त्रों की पढ़ाई, (०६ व्याख्यान)
यूनिट - 6 दो नाक वाले लोग, ठिठुरता हुआ गणतन्त्र, कर कामल हो गए, अकाल उत्सव (०६ व्याख्यान)
यूनिट - ७ प्रस्तुतीकरण, प्रकल्प, वाचन, लेखन चर्चा एवं (१२ व्याख्यान)
अन्य रचनात्मक कार्य

सत्र चार :

यूनिट - विभाजन, क्रेडिट एवं व्याख्यान संख्या
कुल क्रेडिट - 3
कुल व्याख्यान - ४५

यूनिट - 1 कुछ और साल, अमृतसर आ गया (०६ व्याख्यान)
यूनिट -२ साग मीट, ग्रास (०६ व्याख्यान)
यूनिट -३ चाचा मंगलसेन (०३ व्याख्यान)
यूनिट -४ जॉक, राखी का मूल्य (०६ व्याख्यान)
यूनिट -५ वापसी, दो कलाकारा (०६ व्याख्यान)
यूनिट -६ कॉफी हाउस में इंतज़ार (०३ व्याख्यान)
यूनिट -७ प्रस्तुतीकरण, प्रकल्प, वाचन, लेखन चर्चा एवं अन्य रचनात्मक कार्य (१५ व्याख्यान)

प्रश्नपत्र का प्रारूप :

(दोनों सत्रों के लिए कुल अंक 60 : समय : 2:00 घंटे)

प्रश्न 1. संदर्भ सहित व्याख्या (दोनों पुस्तकों से विकल्प सहित) १६ अंक  
प्रश्न 2. दीर्घातरी प्रश्न (दोनों पुस्तकों से विकल्प सहित) २४ अंक  
प्रश्न 3. टिप्पणी (दोनों पुस्तकों से विकल्प सहित) १० अंक  
प्रश्न ४. अंतिम लघूतरी/ वर्तुनिष्ठ प्रश्न (दोनों पुस्तकों से) १० अंक  
अंतर्निहित परीक्षण :

- कक्षा-परीक्षा ; २० अंक  
- रचनात्मक कार्य / प्रकल्प ; १० अंक  
- कक्षा- शिक्षण के दौरान सहभागिता ; ०५ अंक  
- अकादमिक- सांस्कृतिक गतिविधियों के संचालन में नेतृत्व-कुशलता, शिष्टाचार, एवं समग्र आचरण  

कुल : ४० अंक
Proposed syllabus in the Subject of Gujarati (ANCILLIARY)

And

SCHEME OF EXAMINATION

AT

S. Y. B. A. Paper II & III

As Per

Credit Based Semester & Grading System

(Introduced with effect from the academic year 2014-2015)
Revised Scheme and Syllabi for the subject of Gujarati at the S.Y.B. A. Gujarati paper II & III (Revised syllabus) examination to broaden into force with effect from the Academic Year 2014-15 & the list of Books prescribed as Text Books / Books of Gujarati at examination to be held in the year 2014-15. Gujarati (optional language) total marks 100.

**Pratham Sut 60 Gujvant (Total 60 Marks as per credit system exam pattern)**

**Vikranta Sut 60 Gujvant (Total 60 Marks as per credit system exam pattern)**

**Paper II – Optional Paper**

**Paper III – Optional Paper**

<table>
<thead>
<tr>
<th>Paper II Detail study of text (Poetry)</th>
<th>Paper III Detail study of text (Prose)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>अक्षास पत्रिका 2 पद्धकुविनो (शब्द स्वतुपणो) संधन अक्षास</strong></td>
<td><strong>अक्षास पत्रिका 3 पद्धकुविनो संधन अक्षास</strong></td>
</tr>
<tr>
<td>1) सहवास – संपाल – सुरेश दलाल प्रकाश – नवलारा शाहित्य मंडल – मुंबई</td>
<td>1) जयांत मंत्री (हूडी वातों संपादक – धीरेंदु महेताप्रकाश – गुजराती साहित्य अकादमी, गांधीनगर)</td>
</tr>
<tr>
<td>2) चुनकरम नां सवा सो काव्यो संपाल – प्रसाद प्रकाश प्रकाश – नवलारा शाहित्य मंडल – अमदावाड</td>
<td>2) तारक महेताना (आकांक्षौ प्रकाश – नवलारा शाहित्य मंडल – मुंबई)</td>
</tr>
</tbody>
</table>

**Semister III अक्षास पत्रिका – 2**

**प्रथम सतना नियत काव्यो-**

1) सहवास
   वेशीकरण पुरोहित
   काव्यो सिंखरव – 1,2,3,6,8
   हिदी – 21, 22, 23, 24, 27
   गुलांडे शायरी – 37
   आयमन – 38, 39, 41, 42, 43
બાલમુકન દવે
કાથ્યો પરિક્રમા – 1, 2, 3, 6, 7, 9, 12, 13, 17, 19, 22
પરિક્રમા પછી – 40, 41, 42

2) સુનારમ્ નાં સવ સો કાથ્યો
ક્રમાંકની કાથ્યો વાપ્રી અને ગરીબઓના ગીતો (1933) – 1, 2, 3
કાથ્યો મેં (1933) – 6, 7
રંગ રંગ વાડીયાં (1939) – 18
વસુધા (1939) – 21, 22
થાણા (1951) – 47, 53, 57
જરીસા (1990) – 66
મૂર્દેલ (1990) – 71, 73
લોકદીલા (1995) – 83
જશ (1995) – 85
મહન્દ મ (1995) – 91
નચક્સત (1999) – 112

Semister IV અભ્યાસ પત્રકા – 2

બીજી સતતાં નીતલ કાથ્યો –

1) સહ્યાસ
દેવીલાખું પૂર્વસ્ત
કાથ્યો સિંજારવ – 11, 12, 13, 16, 18, 19
ટિફતી – 28, 29, 32, 35, 36
અયમન – 45, 47, 48, 50, 51

બાલમૂકન દિવે
ચાવ્યા પરિચાય – 23, 25, 26, 28, 30, 31, 32, 34, 36, 38, 39
પરિચાય પછી – 44, 45, 46

2) સુનીર ના સવા સો ચાવ્યા
ઉદયથ લગતની ચાવ્યી વાળી અને ગરીબઓના ગીટઓ (1933) – 4, 5
ચાયમગલા (1933) – 8, 10, 13
રંગ રંગ વાદળિયાં (1939) – 19
વસુધા (1939) – 24, 32, 34, 35, 36, 38
ખાના (1951) – 59, 63
વરહ (1990) – 67
મુદીતી (1990) – 75
ચક્રક (1999) – 111
દસ્થિત (2002) – 119
ધૂપ પદે (2004) – 123

Semister III

સહયાસ
યુનિટ – 1 વયાચાય 05
યુનિટ – 2 વયાચાય 05
યુનિટ – 3 વયાચાય 05

સુનીરમના સવા સો ચાવ્યા
યુનિટ - 4  વિષયાંશ  06
યુનિટ - 5  વિષયાંશ  03
યુનિટ - 6  વિષયાંશ  06
યુનિટ - 7  વિષયાંશ  15 (પુસ્તક, વાંચન, લેખન તથા રચનાસ્મક કાર્ય)
કુલ ક્રડિટ - 03
પાઠયપુસ્તકો પર આધારિત 1+1 ક્રડિટ = 30
વિષયાંશ, વાંચન, લેખન તથા અન્ય રચનાસ્મક કાર્ય 1 ક્રડિટ = 15 વિષયાંશ.
Semester IV

સહજવાસ

યુણિટ - 1 વચાણ 05
યુણિટ - 2 વચાણ 03
યુણિટ - 3 વચાણ 06

સુંદરમણના સવા સો કાયો

યુણિટ - 4 વચાણ 05
યુણિટ - 5 વચાણ 05
યુણિટ - 6 વચાણ 05
યુણિટ - 7 વચાણ 15 (પ્રકલ્પ, વાંચન, લેખન તથા રચયતન કાર્ય)
કુલ ક્રેડિટ - 03

પાઠપુસ્તકો પર આધારિત 1+1 ક્રેડિટ = 30

વચાણ, વાંચન, લેખન તથા અન્ય રચયતન કાર્ય 1 ક્રેડિટ = 15 વચાણ

Semester III અલ્યાસ પાટ્રીકા - 3

1) જયંત પટ્ટીની ટીકી વારતાઓ

પ્રથમ સાંભળની લિખાણ વારતાઓ -
1) આમે બુદ્ધિમાનો
2) લોહીનં ટિપું
3) હીરો ખૂંટ
4) આનંદનું મોત
5) ભીમદી
6) કીરપાજ
7) પ્રતાપ, ઓ પ્રતાપ!

2) તર્ક મહતાના ગુજરાતીઓ શિખ્યાત

1) વેડીઃગુ તમ
2) હેટરાબ્રુ
3) લાલની રાજી ઓકોનો ગુજામ
4) રાજીબાજ
5) ગુડીથી મોતી

Semester IV અભ્યાસ પાઠીક્ય - 3

1) તારક મહતાના ગુજડીઓ

2) તારક મહતાના ગુજરાતીઓ
6) ઉઘાડી બારી  
7) અધિક પણાર  
8) મંશ અને છેદ  
9) કાબર ચિતરો ધમકી  
10) લંચ ટાઈમ લેડીઝ

Semister III

જથણત મત્રીની ટૂંકી વાર્તા

યુનિટ - 1  વિષયાંશ  05
યુનિટ - 2  વિષયાંશ  05
યુનિટ - 3  વિષયાંશ  05

તારક મહેતાના એકાંકીઓ

યુનિટ - 4  વિષયાંશ  09
યુનિટ - 5  વિષયાંશ  06
યુનિટ - 6  વિષયાંશ  15 (પ્રકૃતિ, વાંચન, લેખન તથા રચનાનાંક કાર્ય)

જથણત મત્રીની ટૂંકી વાર્તા

યુનિટ - 1  વિષયાંશ  09
યુનિટ - 2  વિષયાંશ  06

તારક મહેતાના એકાંકીઓ

યુનિટ - 3  વિષયાંશ  06
યુનિટ - 4  વિષયાંશ  06
યુનિટ - 5  વિષયાંશ  03
યુનિટ - 6  વિષયાંશ  15  (પ્રકલ્પ, વાંચન, લેખન તથા રચનામક કાર્ય)

પાઠપુસ્તકો પર આધારિત 1+1 કેડિટ = 30

વિષયાંશ, વાંચન, લેખન તથા અન્ય રચનામક કાર્ય
1 કેડિટ = 15 વિષયાંશ

પ્રશ્ન પાઠનું સદર (સત્રાંત પરીક્ષા) અલ્યાસ પત્રવિકા - 2

બંને સત્ર માટે કુલ 60 ગુણ સમય - 2 કલાક

1) સહેવાસ - દીર્ઘોતરી પ્રકૃત - દ્વેક નોધના વિકલયો સાથે (20)
2) સુંદર ના સવા સો કાયદો - દીર્ઘોતરી પ્રકૃત - દ્વેક નોધના વિકલયો સાથે (20)
3) બંને કટિમાંથી પૂવાપૂર સંબંધ (10)
4) ાનીશાલય - છંદ (10)

સદર તાંત્રિક્ક અલ્યાસ - અનુસૂપ, હરીની, મંડાકાંતા, શિવિર વિભિદિત, ઉપજલત, હરીગીત, જુલાખ, યોંધ, મન્દર, પૃથી, શિખરી, વસંતનિસતર

કુલ ગુણ - 60

અંતાર્જાત પરીક્ષા - 40 બંને સત્ર માટે

Total 40 Marks as per credit system exam pattern

અંતાર્જાત પરીક્ષા - 40 ગુણ (3 credit)

1. અંતાર્જાત ઘટક પરીક્ષા (સહેવાસ અને સુંદર સવા સો કાયદો પર પ્રકૃત) 10 ગુણ (1 credit)
2. પ્રકલ્પ (કાવીની સાહિત્ય સહંગ) 20 ગુણ (1 credit)
3. variously exhibited temper Gujrati sahitya mandana karya-kamai pratyaksha sabka 10 guj 
(1 credit)

Total 40 Marks as per credit system exam pattern

Antarjat Pariksha – 40 guj 

Vande satra mate

The List of Books Prescribed as reference for the paper II & III in the subject of Gujarati.

Sahitya Soudhi: Abhyasa Patrika 2

1) Gujratit Gujaratkar Shreeji – Sundaram
Paper II – Classical Sanskrit Poetics

- **Semester III**
  **Texts** - रघुवंशम् of कालदासः
  Unit I - General Information about history of poetry with special reference to पञ्चमहाकाव्यालि (30 marks)
  Unit II – रघुवंशम् – सर्ग: पञ्चमः (30 marks)
- **Semester IV**
  Theories of Poetics based on काव्यप्रकाशः of ममट. (30 marks)
  Unit I – काव्यप्रकाशः of ममट (Chapters I, II and III)
  मङ्गललोक, काव्यहेतु, काव्यप्रयोजन, काव्यलक्षण and शब्दशेषकि (15 marks)
  Unit II – Study of selected अलङ्कारs
Unit III – Study of selected छन्दस् (15 marks)

Paper III - Ancient Indian Science, Philosophy and Culture

• Semester III
  Unit I – General information about Bhagavadgita (20 marks)
  1. Background of Bhagavadgita
  2. Importance of Bhagavadgita
  3. Relevance of Bhagavadgita to the modern world
  4. Literary form style of Bhagavadgita
  5. Main topics in Bhagavadgita – कर्मयोग, देवा-सृणम, ध्यानयोग

  Unit II – Selected portions from Bhagavadgita Chapter II (40 marks)

• Semester IV
  Unit I – Selected topics based on ancient Indian Sciences (30 marks)
  1. रसायन-शास्त्रम् (Selected text) 2. Phonetics (Selected text from लघु-िसद्धा-उतकौमुदी – संज्ञा-प्रकरणम्)

  Unit II – Selected topics based on ancient Indian Sciences (30 marks)
  1. योग-शास्त्रम् (Selected text – महाभारतम् - शान्तिपर्वः) 2. विज्ञान-शास्त्रम् (Selected text – विज्ञान-विद्या – कृष्णनु-आनन्द बोधस्)

S.Y.B.A. PHILOSOPHY Paper II - Social and Political Philosophy
Code : UAPHI 301 Credits: 03 Semester III Total Lectures : 45

Social Philosophy

Objectives: -

• To acquaint students with the basic social and political philosophical questions and that philosophers in India and the west have addressed.
• To equip students with argumentative and analytical skills involved in philosophical reasoning.
• To encourage a spirit of rationality in philosophizing while appreciating and respecting differing philosophical systems and perspectives.

Unit I Status of Women (12 Lectures)
  b. J. S. Mill : a case for perfect equality between men and women.
  c. Feminism : stands of feminism- liberal, social, radical; core themes: patriarchy, public, private, sex and gender.

Unit II Social Obligation to the Poor/Needy (13 Lectures)
  a. Vision of Sarvodaya : Gandhi (also with reference to Vinoba Bhave)
b. Moral obligation towards the Needy: Peter Singer.
c. Critique (Both Gandhi and Singer)

Unit III War and Pacifism (10 Lectures)
  a. Principles of Justice of War (jus in bellum)
  b. Principles of Justice of War (jus in bello)
  c. Pacifism

Unit IV Multiculturalism and Tolerance (10 Lectures)
  a. Clash of Civilization: Samuel Huntington
  b. Multiculturalism: Bikhu Parekh
  c. Multiculturalism: Wil Kymlicka

Evaluation
Internal: 40 marks External: 60 marks.

Topic for Assignment –
  ➢ Philosophical perspectives on family and marriage – i) Plato ii) B. Russell
  ➢ Modern challenges to marriage – i) Live-in relationship ii) same sex relation

Topic for Class Test
  ➢ What is social philosophy? Definition, scope and significance of social philosophy.
  ➢ Relation between Social Philosophy and Sociology / Social Philosophy and Philosophy

Attendance and overall conduct (10 marks)
Semester - end-test: 60 marks (4 questions will be asked each carrying 15 marks)

S.Y.B.A. PHILOSOPHY Paper II Social – Political Philosophy
Code: UAPHI 401 Credits: 03 Semester III Total Lectures: 45

Unit I – Introduction (10 Lectures)
  a. What is political philosophy? (Distinction between descriptive and normative approach)
Unit II – Political Ideologies (13 Lectures)
  a. Liberalism
  b. Socialism
  c. Marxism

Unit III – Justice (10 Lectures)
  a. Notion of Justice : Aristotle
  b. Justice as fairness : John Rawls

Unit IV – Equality (12 Lectures)
  a. Concept of Equality – 4 forms
  b. Concept of Equality : Dr. Ambedkar
  c. Concept of Equality : Ronald Dworkin

Evaluation
Internal : 40 marks External : 60 marks.

Topic for Assignment
  ➢ Justification of non-violent civil disobedience : Martin Luther King
  ➢ Absolute obedience to the law : Plato from the dialogue Crito
  ➢ Gandhi’s view of civil disobedience.
  ➢ Two concepts of Liberty – Isaiah Berlin

Topic for Class Test
  ➢ Importance of Political philosophy in today’s times.
  ➢ Relation between Political Philosophy and Politics / Political Philosophy and Philosophy.

Attendance and overall conduct (10 marks)
Semester - end-test: 60 marks (4 questions will be asked each carrying 15 marks)

Books for Reference
  1. Aristotle Politics selections from Book I
  3. Fotion, Nicholas War and Ethics : a New Just war Theory (Continuum 2007)
S.Y.B.A. PHILOSOPHY Paper III Indian - Western Philosophy  
Code: UAPHI 302 Credits: 03 Semester III Total Lectures: 45  
Indian Philosophy (Vedic, Upanishadic and Heterodox)  

Objectives: -  
- To acquaint students with the basic philosophical thoughts and philosophers in India and the west.  
- To equip with argumentative and analytical skills involved in philosophical reasoning.  
- To promote theoretical understanding of religion which encourage a spirit of rationality and respecting other religious systems and perspectives.  

Unit I – Introduction (12 Lectures)  
a. Indian philosophy as a Darshana  
b. Brief Introduction to Vedic Tradition (4 Vedas)  
c. Upanishadic Philosophy (Brahman, atman, and world)  

Unit II – Carvaka Philosophy (13 Lectures)  
a. Epistemology  
b. Metaphysics  
c. Critique of Ritualism  

Unit III – Jaina Philosophy (10 Lectures)
a. Metaphysics – classification of reality
b. Anekantavada
c. Syadavada

Unit IV – Buddhist Philosophy (10 Lectures)
a. Pratityasamutpada as a basic principle of Buddhism
b. Epistemology – Pramanas
c. No Soul Theory (Anantmavada)

Evaluation
Internal: 40 marks  External: 60 marks.

Topic for Assignment (4 Topics)
➢ Significance or importance of study of Indian Philosophy.
➢ Concept of Liberation (Moksha) in Indian Philosophy.
➢ Practical aspect of Indian Philosophy as Meditation – a. Jainism (Preksha) & b. Buddhism (Vipassana)

Topic for Class Test
➢ Common characteristics of Heterodox school of Indian Philosophy.
➢ Charges against Indian Philosophy.

Attendance and overall conduct (10 marks)
Semester-end test: 60 marks (4 questions will be asked each carrying 15 marks)
a. Theory of knowledge - opinion & knowledge, knowledge as recollection
b. Theory of forms (Ideas)
c. Critique of Aristotle’s (for theory of forms)

Unit III - Aristotle (10 Lectures)
a. Causation – four cause (reference to the notion of teleology)
b. Substance; form and matter, actuality and potentiality

Unit IV - St. Augustine & Thomas Aquinas (12 Lectures)
a. St. Augustine - Concept of God (God, world & man)
b. Aquinas – Philosophy & Theology (Reason & faith)

Evaluation
Internal: 40 marks          External: 60 marks.

Topic for Assignment
- Natural Philosophers (Thales, Anaximander, Anaximenes, Democritus, & Zeno)
- “Value of Philosophy” – By B. Russell (refer to ‘Problem of Philosophy’)

Topic for Class Test
- Western philosophy arising out of wonder.
- General features of Western philosophy.

Attendance and overall conduct (10 marks)
Semester-end test: 60 marks (4 questions will be asked each carrying 15 marks)

Books for Reference
1. Deussen, Paul Outline Of Indian Philosophy (New Delhi: Crest Publication House, 1996)
4. Gopal, R Outline Of Jainism
5. Harliyana, M. Outline Of Indian Philosophy (Delhi: Motilal Banarasidas Publishers, 1993)
6. Raju T. The Philosophical Traditions Of India (London: George Allen And Unwin Ltd. 1971)

**S.Y.B.A (Credit based Semester and Grading System)**
**Book Keeping**
**CONTENT – 2014-15**

**Sem – III**
(Total 60 marks, 60 lectures)

**Unit 1**
(10 marks, 10 lectures)

i. Meaning, Objectives, Importance & Utility of Book-Keeping

ii. Concepts, Conventions & Principles of Accounting

iii. Principles of Double Entry Book Keeping, Classification of Accounts

**Unit 2**
(20 marks, 20 lectures)

i. Journal – Rules of journalising, writing of journal

ii. Ledger – Posting, journal entries into ledger, balancing ledger accounts and concept of trial balance. Trade discount, cash discount.

**Unit 3**
(10 marks, 10 lectures)


**Unit 4**
(20 marks, 20 lectures)

**Total – 60 marks + 40 marks = 100 marks.**
*40 marks – 20 marks class test + 10 assignment + 10 marks attendance, participation in classroom activity and conduct of student.*

**Sem – IV**  
(Total 60 marks , 60 lectures)

**Unit 1**  
(10 marks , 10 lectures)  
Capital & Revenue Expenditure: concept identification, classification

**Unit 2**  
(10 marks , 05 lectures)  
Preparation of Trial Balance

**Unit 3**  
(20 marks , 20 lectures)  
Depreciation Methods – i) Fixed Instalment Method – 10 marks  
ii) Reducing Balance Method – 10 marks  
(Simple Problems)

**Unit 4**  
(20 marks , 25 lectures)  
Preparation of a Final Accounts of a sole proprietor (Simple Adjustments)  
Preparation of trading and profit and loss account and balance sheet with the following adjustments:
   i. Closing stock  
   ii. Outstanding expenses and income  
   iii. Prepaid expenses and income
iv. Depreciation

v. Bad debts and bad debt reserve.

Total – 60 marks + 40 marks = 100 marks.

*40 marks – 20 marks class test + 10 assignment + 10 marks attendance, participation in classroom activity and conduct of student.

Examination paper pattern (Total 60 marks, Duration – 2 hours)

Question no. 1 is compulsory – 20 marks
Unit IV in semester III and semester IV

Attempt any 2 from Q. 2 to Q. 5. – Each question carries 15 marks – 15 x 2 + 30 marks.
Unit II and III – semester III and semester IV

Question number 6 is compulsory – 10 marks
Theory short notes
(Units 1 in semester III and semester IV)

Reference books:

a) Principles of book-keeping and accountancy – Chowdhari and Chopade.
b) Principles of book-keeping and accountancy – Ainapure
c) Principles of book-keeping and accountancy – Krishnadwala
Revised Syllabus for the S.Y.B.Com. & S.Y.B.A.

Program: B.Com./B.A

Course: Foundation Course

Semester III & IV

(As Per Credit Based Semester and Grading System
with effect from the academic year 2014–2015)

Objectives

- Develop a basic understanding about issues related to human rights violations, ecology and urban rural disparities in access to health and education
- Gain an overview of significant skills required to address competition in career choices
- Appreciate the importance of developing a scientific temper towards technology and its use in everyday life
Unit 1 Human Rights Violations and Redressal (10 lectures)

A. Types and nature of human rights violations faced by vulnerable groups, namely the Scheduled Castes, Scheduled tribes, Women, Children and Minority communities (3 lectures)

B. Human Rights violations faced by People with Disabilities and by the Elderly population (1 lecture)

C. Constitutional provisions and laws protecting the rights of vulnerable groups (4 lectures) Right to Equality, Right to Freedom, Right against Exploitation

D. Redressal mechanisms at the National and State levels (2 lectures) The National Human Rights Commission (NHRC), the SC/ST Commission, the National Commission for Women; the Minorities Commission

Unit 2 Dealing With Environmental Concerns (10 lectures)

A. Threats to the environment, degradation of environment, types and impact of pollution, and climate change (2 lectures)

B. Some locally relevant case studies of environmental disasters (3 lectures)

C. Concept of Disaster and general effects of Disasters on human life (2 lectures)

D. Dealing with Disasters- Prevention, Mitigation (Relief and Rehabilitation) and disaster Preparedness (2 lectures)

E. Human Rights issues in addressing disasters, resettlement and rehabilitation
Unit 3 Science and Technology I (10 lectures)

A. Development of Science the ancient cultures, the Classical era, the Middle Ages, the Renaissance, the Age of Reason and Enlightenment (2 lectures)

B. Nature of science its principles and characteristics; (1 lecture)

C. Science and scientific temper significance of observation and experimentation, objectivity; (2 lectures)

D. Science and Superstition, role of science and scientific temper in promoting tolerance and harmony in social groups (3 lectures)

E. Technology, its meaning and role in development; Interrelation and distinction between science and technology (2 lectures)

Unit 4 Soft Skills for Effective Interpersonal Communication (8 lectures)

A
I) Effective Listening
II) Public speaking and presentation skills
III) Business etiquettes (3 lectures)

B
I) Preparing for Group Discussions, Interviews (3 lectures)

C
I) Leadership Skills
II) Styles of leadership
III) Team building (2 lectures)

Unit 5 Understanding Issues of Right to Health and Education (7 lectures)

A
I) Concept and Determinants of Health holistic health; food security, adequate nutrition, safe drinking water and sanitation, availability of healthcare and medical services, gender equality
II) Right to Health
III) Issues of access, affordability and availability in promoting Right to Health (4 lectures)

B
I) Right to Education and obstacles to free and compulsory education for all
II) Issues of access, affordability and availability in the education sector
III) Contemporary challenges in the Education sector (3 lectures)
Projects/Assignments

Projects/Assignments should be drawn for the component on Internal Assessment from the topics in Unit 1 to Unit 5. The project/assignment can take the form of street plays/power point presentations/poster exhibitions and similar other modes of presentation appropriate to the topic; students can work in groups of not more than 8 per topic. Students must submit a hard/soft copy of the project/assignment before appearing for the semester end exam.

Assessment Pattern

The student will be assessed on the basis of Internal Assessment of 40 marks and a Semester End Exam of 60 marks. The student will have to secure a minimum of 40% marks in aggregate and a minimum of 40% in each component of assessment i.e. 16 out of 40 in Internal Assessment and 24 out of 60 in Semester End Exam.

Internal Assessment:

There will be one class test of 20 marks.

The assignment/project will be assessed for 10 marks.

10 marks will be allotted to the overall participation in classroom learning, and skills of articulation, teamwork and leadership exhibited during the course in organizing related learning activities, as clarified in the University manual for Credit Based Semester System.

Question Paper Pattern

- There will be a Semester End Exam for 60 marks of 2 hours duration.
- This exam will comprise of 8 questions covering Units 1-5.
- 7 questions will be full length. Eighth question will be short notes (3 out of 5) Students have to attempt in all any four questions.

(All other ordinances as per norms of the Credit System)

NOTE: All other rules regarding Standard of Passing, ATKT, etc., will be as per those decided by the Academic Council from time to time.

Semester IV Total Marks: 100 Lectures: 45

Unit 1 Significant Rights of Citizens (10 lectures)

A. Rights of Consumers

Violations of consumer rights
Consumer courts (4 lectures)
B. Right to Information: Genesis and relation with transparency and accountability; important provisions of the Right to Information Act, 2005; some success stories (3 lectures)

C. Protection of Citizens’/Public Interest: Public Interest Litigation, need and procedure to file a PIL; some landmark cases, Criticism of PIL. (3 lectures)

**Unit 2 Ecology: Approaches, Ethics and Issues** (9 lectures)

A. Understanding approaches to ecology: Anthropocentrism and Eco-centrism, Ecofeminism and Deep Ecology (3 lectures)

B. Environmental Ethics: Libertarian ethics, Ecologic Extension and Conservation; eco spirituality. (3 lectures)

C. Some significant principles and issues: ‘polluter pays’ principle and global and local issues of fair share of carbon space (3 lectures)

**Unit 3 Science and Technology II** (10 lectures)

A. Some significant modern technologies, their basic features and applications: (4 lectures)
   - Laser Technology: Light Amplification by Stimulated Emission of Radiation”; use of laser in remote sensing, GIS/GPS mapping, medical use
   - Satellite Technology: various uses in satellite navigation systems, GPS
   - Information and Communication Technology: electronic systems such as Telecommunication, radio, television, video, mobile and internet aided by computer based information systems; convergence of various technologies like satellite, computer and digital in the information revolution of today’s society

B. Biotechnology and Genetic engineering: applied biology and uses in medicine, pharmaceuticals and agriculture; genetically modified plant, animal and human life
   - Nanotechnology: definition; the study, control and application of phenomena and materials at length scales below 100 nm; uses in medicine, military intelligence and consumer products (4 lectures)

C. Issues of Control, Access and Misuse of Technology (2 lectures)

**Unit 4 Soft skills for Competitive Exams** (9 lectures)

A. Motivation: concept, theories and types of motivation (3 lectures)
B. Goal setting types of goals, SMART goals, Stephen Covey’s concept of human endowment, Time Management effective strategies for time management (6 lectures)

Unit 5 Urban Rural Disparities in Development (7 lectures)

A. Concept of ‘rural’, ‘tribal’, ‘semi urban’ and ‘urban’ (2 lectures)

B. Distribution of natural resources like land, water and forests in rural and urban areas; changing land use and impact on rural life (2 lectures)

C. Increasing urbanisation and growth of megacities issues of adequate water availability, affordable housing, transport/traffic congestion, waste management, Case study of Mumbai. (3 lectures)

Suggested Readings for Foundation Course Semester III and IV

[Note: This is not an exhaustive or prescriptive list; it is merely suggested reading]

Unit 1 (Human Rights, Consumer Rights, Public Interest)


Rajawat, M. Human Rights and Dalits. Anmol Publications, New Delhi, 2005

Kaushal, R. Women & Human Rights in India. Kaveri Books, New Delhi, 2000

Bajpai, A. Child Rights in India: Oxford University Press; New Delhi; 2003

Biju, M.R. Human Rights in a Developing Society: Mittal Publications, New Delhi, 2005


Naib, Sudhir The Right to Information Act, 2005: OUP, New Delhi; 2011

Sathe, S. P. Judicial Activism in India; OUP; New Delhi, 2002

Unit 2 (Ecology)

Satpathy, N. Sustainable Development (An Alternative Paradigm); Karnavati Publications, Ahmedabad, Pachauri R.K & 1998

Srivastava L. (eds.) Global Partners for Sustainable Development; Tata Energy Research Institute, New
Delhi; 1994

Ecology and the Politics of Survival: Conflict over Natural Resources in India;

Shiva, Vandana
Sage Publications, California, 1991

Pereira, W

Inhuman Rights: The Western System and Global Human Rights Abuse; Apex Press; 1997

Pereira, W & Seabrook J

Asking the Earth: Farms, Forestry and Survival in India; Earthscan Publications; 1991

Goel, S.L.


Parasuraman S. & Unnikrishnan P.V:

India Disasters Report; Oxford University Press, New Delhi, 2000

Unit 3 (Science and Technology)

Encyclopaedia of Science and Technology; McGraw Hill Publication

J B S Haldane


Kleinman Daniel Lee

Science and Technology in Society; John Wiley and Sons; 2005

Unit 4 (Effective Communications Skills)

Covey, Stephen

7 Habits of Highly Effective People; Free Press, 2004

Iyer, Prakash

The Habit of Winning; Penguin, India; 2011

Goldratt, Eliyahu

The Goal; The Northriver Press; 3rd Edition; 2004

Goldratt, Eliyahu

It’s Not Luck; The Northriver Press; 1994

K. Ashwathappa


Baty, Wanyne


Davidoff, Lindall


Unit 5 (Health, Education, Urban Rural Issues)

AzimPremji

The Social Context of Education in India;
Foundation

Higher Education in India; UGC Report; 2003

Chaterjee, C
Health and Human Rights; Vulnerable Groups in India, CEHAT, Mumbai May 2007

Datta, Prabhat
The Great Indian Divide; Frontline; Volume 21, Issue 14, Jul. 03, 16, 2004

Kundu, Amitabh
Rural Urban Economic Disparities in India: Database and Trends; 2

December 2010

http://www.indiapolicyforum.org/node/21
Faculty of Commerce

K. J. SOMAIYA COLLEGE OF ARTS AND COMMERCE
AUTONOMOUS COLLEGE
AFFILIATED TO UNIVERSITY OF MUMBAI
VIDYAVIHAR (EAST), MUMBAI
ACCREDITED WITH GRADE 'A' BY NAAC

DRAFT SYLLABUS FOR SEM III & IV
Program S.Y.B.Com
Course - BUSINESS LAW

Credit Based Semester and Grading System
w.e.f. the Academic Year 2014-2015
Maximum Marks 100
(External Marks 60, Internal Marks 40)
SYLLABUS FOR BUSINESS LAW - I

S.Y.B.COM

(2014-2015)

Semester III

MODULE I: INDIAN CONTRACT ACT, 1872 (15 Lectures) 15 Marks

- Definitions: (Sec.2)
- Agreement, Contract, Offer, Acceptance, Consideration, Void agreements, Voidable agreement.
- Essentials of a contract.
- Communication, Acceptance and Revocation of contract (Sec3-5).
- Capacity to Contract (Sec.10-12)
- Consideration (Sec. 2 and 25)
- Free Consent (Sec.13-19)
- Void Agreements: (Secs.24-30)
  - Remedies for breach of contract

MODULE II: SPECIAL CONTRACTS (15 Lectures) 15 Marks

- Indemnity (Sec. 124-125)
- Guarantee (Sec.126-129,132-144)
- Bailment and Pledge (Sec.148,152-154,162)
- Pledge (Sec.172,178,178A and 179)
- Agency (Sec.182-185, 201-209).

MODULE-III: SALE OF GOODS ACT 1930 (15 Lectures) 15 Marks

- Definitions (Sec-2)
- Formalities of the contract of sale (Sec. 4-10)
  - Distinction between ‘sale’ and ‘agreement of sale’
  - Distinction between ‘sale and hire-purchase agreement’
- Conditions and Warranties (11-17)
- Transfer of property as between the seller and the buyer (sec-18-26)
- Rights of an unpaid seller (Secs-45-54)

MODULE-IV: NEGOTIABLE INSTRUMENTS ACT, 1881 (15L) - 15 Marks

- Negotiable Instrument, Essentials: (Sec.13)
- Promissory Notes and Bills of Exchange (Sec. 4,5,108-116)
- Cheques and Penalties in case of dishonour of certain cheques (Sec.: 6,123-131A, 138-147)
- Miscellaneous Provisions: (Sec:8-10,22,99-102,118-122,134-137)
  Holder (S.8), Holder in Due Course (S.9), Payment in due course (S.10), Maturity of an Instrument (S.22) Noting (S.99), Protest (S.100-102)
Question Paper Pattern Semester III

All Questions are Compulsory

Q.No.1 a) Full length question on any topic from module I (10 marks)
b) Case analysis on any topic from module I (5 marks)
   OR
   Short notes on any three out of five on topics from module I (15 marks)

Q.No.2 a) Full length question on any topic from module II (10 marks)
b) Case analysis on any topic from module II (5 marks)
   OR
   Short notes on any three out of five on topics from module II (15 marks)

Q.No.3 a) Full length question on any topic from module III (10 marks)
b) Case analysis on any topic from module III (5 marks)
   OR
   Short notes on any three out of five on topics from module III (15 marks)

Q.No.4 a) Full length question on any topic from module IV (10 marks)
b) Case analysis on any topic from module IV (5 marks)
   OR
   Short notes on any three out of five on topics from module IV (15 marks)

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SYLLABUS FOR BUSINESS LAW-II

S.Y.BOM

(2014-2015)

Semester-IV

MODULE I: THE COMPANIES ACT, 2013 (15 Lectures) 15 Marks
  o Company and its formation.
  o Types of Companies.
  o Membership of a company.
  o Memorandum of Association and Articles of Association.
  o Prospectus.
  o Corporate Social Responsibility (sec.135).

MODULE II: CORPORATE LAW AND IPR (15 Lectures) 15 marks
  o Reconstruction and mergers (Ss.391-396 A)
  o Establishment of tribunal and Appellate tribunal- Powers and Procedure (S.10FZA)
  o The Securities and Exchange Board of India (SEBI) (Meaning, composition, functions, powers and duties.
  o Intellectual Property Rights

MODULE III: INDIAN PARTNERSHIP ACT, 1932 AND LIMITED LIABILITY PARTNERSHIP ACT, 2008 (15 Lectures) 15 marks
  o Indian Partnership Act, 1932 (Sections,4,5,6,7,8,14,39-55)
    Definition, Essentials, Types, Test of partnership, Partnership deed and property of the firm.
  o Dissolution of the firm.
o Limited Liability Partnership, 2008
Definitions (S.2), Body corporate, Business, Partner.
Nature of LLP (Ss-3-10)
Extent and limitation of liability of LLP (Ss26-31)
Winding up and dissolution (S63-65)

MODULE IV: CONSUMER PROTECTION ACT, 1986 AND COMPETITION ACT, 2002
o Consumer Protection Act, 1986
Introduction, Definitions: Consumer, Defect, Deficiency and unfair trade practices, manufacture, Councils
o Consumer Protection Redressal Agencies- Jurisdiction.

o Competition Act, 2002
Objects of the Act, Competition Commission, Dominant position, Anti-Competition agreements.

Reference Books:
2) Company law, Avtar singh, Eastern Book Company.
3) Intellectual property Rights, Dr. M.K. Bhandari, central law publications.
4) Company law and practice, taxman.
5) Law relating to intellectual property rights, V.K. Ahuja, Lexis Nexis.
8) Business Law, Kalaivani venkatraman, vipul prakashan.
9) Business Law, Late nagarkar, manan prakashan.
11) Business Law, Mahonar R. Wadhawani, sheth publication.
12) The companies Act, 2013 Taxman’s.
Question Paper Pattern Semester IV

All Questions are Compulsory

Q.No.1 a) Full length question on any topic from module I  (10 marks)
    b) Case analysis on any topic from module I  (5 marks)
    OR
    Short notes on any three out of five on topics from module I  (15 marks)

Q.No.2 a) Full length question on any topic from module II  (10 marks)
    b) Case analysis on any topic from module II  (5 marks)
    OR
    Short notes on any three out of five on topics from module II  (15 marks)

Q.No.3 a) Full length question on any topic from module III  (10 marks)
    b) Case analysis on any topic from module III  (5 marks)
    OR
    Short notes on any three out of five on topics from module III  (15 marks)

Q.No.4 a) Full length question on any topic from module IV  (10 marks)
    b) Case analysis on any topic from module IV  (5 marks)
    OR
    Short notes on any three out of five on topics from module IV  (15 marks)

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Syllabus for the S.Y.B.Com.

Program: B.Com

Course: Business Economics-II

(Credit Based Semester and Grading System with effect from the academic year 2014-15)

SYBCOM SEM III

Credit: 03


Objectives:
This course is designed to present an overview of macroeconomic issues and introduces preliminary models for the determination of output, employment, interest rates and inflation. Monetary and fiscal policies are discussed to illustrate policy application of macroeconomic theory.

Module I: Theory of Income and Employment (15 lectures)

Module II: Monetary Economics (15 lectures)
Module III: Integration of Product and Money Market Equilibrium. (15 lectures)

Reference:

SYBCOM SEM IV
Credit: 03

Business Economics – Paper III: Recent Issues of Indian Economy

Objectives:
This course is designed to present an overview of recent issues of Indian economy in the context of globalisation. It provides a comprehensive analysis of development in various sectors of Indian economy since the reforms period. It particularly focuses on the recent reform measures and its impact on agriculture, industry, service sector and banking.

Module I: Agriculture Marketing and Pricing (15 lectures)

Module II: Industry and Service Sector (15 lectures)

Module III: Financial Development in India (15 lectures)


References:
1. Bhole L.M Indian Financial system.
6. Pathak Bharti Indian Financial system pearson publication.

Internal and External Semester Examination for Semester III and IV

a) 40 marks may be split into –
4. One test of 20 Marks containing objective questions..
5. 10 marks for project or assignment and
6. 5 marks for attendance and 5 marks for active class participation

b) End of the Semester Test for 60 marks will cover 3 Modules each in both the Semesters.

The Pattern of Question Paper
(End of the Semester Test for 60 marks)

Four questions in all

All questions are COMPULSORY.
There will be internal choice.

Each question carry 15 marks.

Q1. Any Two (From Module I)

A
B
C

Q2. Any Two (From Module II)

A
B
C

Q 3. Any Two (From Module III)

A
B
C

Q.4 Objectives questions: ( 15 marks)

a) True or false, with reason (8 marks): Two statements from each module for 02 marks each. Total 06 statements. Attempt any 04 (4x 2= 8).

b) Multiple Choice Questions (7 marks): Three questions from each module for 01 marks each. Total 09 questions. Attempt any 07 (7x1= 7).

Approved Autonomous Syllabus of S Y B Com
Module I: Introduction to Management (11 lec.)
- **Management**: Meaning and Definition – Principles of Management – Functions of Management – Factors responsible for new horizons of management – Management skills and competency in 21st century
- **Management information system** – meaning and features
- **Management by exception** – meaning and advantages

Module II: Planning and Decision Making (10 lec.)
- **Planning**: meaning and definition – steps in planning, components of planning
- **MBO**: meaning, steps, advantages
- **Decision making**: meaning and definition of decision making – steps / process in decision making – techniques of decision making

Module III: Organizing (12 lec.)
- **Organization**: meaning and definition of organization – types of organization – formal and informal – internal forms of organization – meaning and features of line, line and staff, matrix
- **Virtual organization**: features – challenges of virtual teams
- **Span of control**: meaning and features – factors determining span of control
- **Delegation**: meaning, barriers to delegation, principles of effective delegation
- **Departmentation**: meaning and bases of departmentation

Module IV: Management challenges in competitive environment (12 lec.)
- **Knowledge management**: meaning, features
- **Management of change**: meaning – process – barriers to change
- **Corporate governance**: meaning – need – * corporate governance report
- **Stress management in work**: meaning – effect of stress – measures of managing stress
- **Time management**: * multi-tasking

* denotes addition
Module I: Production Planning and Inventory Control (11 lec.)
- **Production Planning and Control** – meaning and definition – objectives of production planning and control – steps in production planning and control – types of production systems
- **Productivity** – meaning – factors influencing productivity
- **Inventory control** – meaning and definition – objectives of inventory control, techniques of inventory control – methods / types of inventory control systems

Module II: Quality management (12 lec.)
- **Meaning and definition** – techniques of quality control – quality circle and its process
- **Contemporary trends in quality management**
  - **TQM** – meaning, feature
  - **Six Sigma** – meaning – features – steps
  - **ISO** – meaning – procedures
  - **Kaizen** – meaning – process
  - **Service Quality Management** – meaning - importance

Module III: Indian financial system (10 lec.)
- **Financial management** – meaning, functions, structure of finance department – risk and return
- **Stock exchange** – definition – functions of stock exchange – dematerialization and its process
- **Credit rating agency** – meaning – functions – advantages – crisl and its role

Module IV: Contemporary Practices in financial market (12 lec.)
- **Sources of finance** – FDI, FII (Special reference)
- **Lease financing** – meaning, advantages – types of lease
- **Mutual fund** – meaning – factors responsible for its growth – types of mutual fund
- **Venture capital** – meaning – features
- **Micro finance** – meaning role / importance

* denotes addition

REFERENCES (SEM – III and IV)
2. **TQM** (for meaning) - *L Suganthi, Anand A Samuel*, Prentice Hall of India Pvt Ltd
5. **Production and Inventory Control** - *George Plossal*, Prentice Hall of India Pvt Ltd
7. **Concepts and Applications of Management** - *G S Sudha*, RBSA Publisher, Jaipur
Syllabus for S Y B Com
Semester III
Advertising

Module I: Introduction to Advertising (11 Lec.)
Meaning – Evolution – Features
Active Participants – Functions – Advertising as a Communication Process
Trends in Advertising and Advertising Industry in India – Challenges faced by Advertisers in India in the Era of Globalization
* Global Advertising – Advantages, Problems

Module II: Advertising as a component of Marketing (11 Lec.)
Concept of Marketing and Integrated Marketing Communication (IMC) – Advertising and other tools of Marketing / IMC
Role of Advertising in Product Life Cycle (PLC), Low Involvement and High Involvement Products – Role of Advertising in Brand Building
Consumer Behaviour – Target Audience and Market Segmentation
* Factors influencing consumer behaviour

Module III: Classification of Advertising (11 Lec.)
Classification on the basis of – Audience, Media, Advertiser and Area including Advertising in Rural India
Special purpose Advertising such as Green advertising, Political advertising, Advocacy advertising, Retail advertising, Financial advertising
Corporate image advertising, comparative advertising, Primary / Generic advertising and Pro Bono / Social advertising including Social Advertising by Indian Government through Directorate of Advertising and Visual Publicity (DAVP)

Module IV: Economic, Social and Regulatory aspects of Advertising (12 Lec.)
Economic Impact of Advertising – Advertising and Society inter relationship
Ethical and Social issues in Advertising – Advertising and Indian values / Culture
Regulatory System for Control on Advertising in India – Advertising Standard Council of India (ASCI) – Various Laws and Enactments concerning Advertising in India

* denotes addition

Syllabus for S Y B Com
Semester IV
Advertising

Module I: Advertising Agency (11 Lec.)
Career with ad agency, Media and Supplying / supporting Firms – Freelancing options for Career in Advertising

Module II: Media in Advertising (11 Lec.)
Popular media for advertising in India such as television, radio, newspaper, magazines, films. * In flight advertising, out-of-home – Options of Online advertising on world-wide-web through internet – Digital Media and its Impact on Advertising. * Non traditional support media – Branded Entertainment
Research and Reports and Publications on Media in India

Module III: Planning in ad-making (11 Lec.)
The creative brief – Setting Communication and / or Sales Objectives for the ad / ad campaign – Factors affecting determination of advertising budget – Methods of setting ad budget – Media Planning – Media Buying – Media Objectives – Factors to be considered while selecting media / Media Vehicles – Developing a Media Strategy with Media- mix and Media Scheduling Strategies

Module IV: Creativity in Advertising (12 Lec.)
Role of Creativity in Advertising – Determining the message theme / major selling idea – Introduction to Unique Selling Proposition (USP)
* AIDA formula, Buying motives and selling points
Positioning Strategies – Persuasion and Types of Advertising Appeals – Role of Source in ads and celebrities as source in India ads – Exeuctional styles of presenting ads
Role of different elements of ads such as logo, company signature, slogan, tagline, jingle, illustration, etc. – copywriting for print, out of home, television, radio and web
Objectives and methods of pre-testing and post-testing ads

* denotes addition

S Y BCom
Advertising
References (Semesters III and IV)

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Revised Syllabus for the S.Y.B.Com. & S.Y.B.A.
Program: B.Com./B.A

Course: Foundation Course

Semester III & IV

(As Per Credit Based Semester and Grading System with effect from the academic year 2014–2015)

Objectives

- Develop a basic understanding about issues related to human rights violations, ecology and urban-rural disparities in access to health and education
- Gain an overview of significant skills required to address competition in career choices
- Appreciate the importance of developing a scientific temper towards technology and its use in everyday life

Semester III Total Marks: 100 Lectures: 45

Unit 1 Human Rights Violations and Redressal (10 lectures)

A. Types and nature of human rights violations faced by vulnerable groups, namely the Scheduled Castes, Scheduled tribes, Women, Children and Minority communities

(3 lectures)

B. Human Rights violations faced by People with Disabilities and by the
Elderly population

C. Constitutional provisions and laws protecting the rights of vulnerable groups (4 lectures) Right to Equality, Right to Freedom, Right against Exploitation

D. Redressal mechanisms at the National and State levels (2 lectures) The National Human Rights Commission (NHRC), the SC/ST Commission, the National Commission for Women; the Minorities Commission

Unit 2 Dealing With Environmental Concerns (10 lectures)

B. Threats to the environment, degradation of environment, types and impact of pollution, and climate change (2 lectures)

B. Some locally relevant case studies of environmental disasters (3 lectures)

D. Concept of Disaster and general effects of Disasters on human life (2 lectures)

E. Dealing with Disasters- Prevention, Mitigation (Relief and Rehabilitation) and disaster Preparedness (2 lectures)

F. Human Rights issues in addressing disasters, resettlement and rehabilitation (1 lecture)

Unit 3 Science and Technology I (10 lectures)

B. Development of Science the ancient cultures, the Classical era, the Middle Ages, the Renaissance, the Age of Reason and Enlightenment (2 lectures)

C. Nature of science its principles and characteristics; (1 lecture)

D. Science and scientific temper significance of observation and experimentation, objectivity; (2 lectures)

E. Science and Superstition, role of science and scientific temper in promoting tolerance and harmony in social groups (3 lectures)

E. Technology, its meaning and role in development; Interrelation and distinction between science and technology (2 lectures)
Unit 4 Soft Skills for Effective Interpersonal Communication (8 lectures)

A
J) Effective Listening
JJ) Public speaking and presentation skills
JJJ) Business etiquettes

B
I) Preparing for Group Discussions, Interviews

(3 lectures)

C
I) Leadership Skills

II) Styles of leadership
III) Team building

(2 lectures)

Unit 5 Understanding Issues of Right to Health and Education (7 lectures)

A
J) Concept and Determinants of Health holistic health; food security, adequate nutrition, safe drinking water and sanitation, availability of healthcare and medical services, gender equality
JJ) Right to Health
JJJ) Issues of access, affordability and availability in promoting Right to Health

(4 lectures)

B
J) Right to Education and obstacles to free and compulsory education for all
JJ) Issues of access, affordability and availability in the education sector
JJJ) Contemporary challenges in the Education sector

(3 lectures)

Projects/Assignments

Projects/Assignments should be drawn for the component on Internal Assessment from the topics in Unit 1 to Unit 5. The project/assignment can take the form of street plays/power point presentations/poster exhibitions and similar other modes of presentation appropriate to the topic; students can work in groups of not more than 8 per topic. Students must submit a hard/soft copy of the project/assignment before appearing for the semester end exam.

Assessment Pattern

The student will be assessed on the basis of Internal Assessment of 40 marks and a Semester End Exam of 60 marks. The student will have to secure a minimum of 40% marks in aggregate and a minimum of 40% in each component of assessment i.e. 16 out of 40 in Internal Assessment and 24 out of 60 in Semester End Exam.

Internal Assessment:

There will be one class test of 20 marks.
The assignment/project will be assessed for 10 marks.

10 marks will be allotted to the overall participation in classroom learning, and skills of articulation, teamwork and leadership exhibited during the course in organizing related learning activities, as clarified in the University manual for Credit Based Semester System.

**Question Paper Pattern**

- There will be a Semester End Exam for 60 marks of 2 hours duration.
- This exam will comprise of 8 questions covering Units 1-5.
- 7 questions will be full length. Eighth question will be short notes (3 out of 5) Students have to attempt in all any four questions.

(All other ordinances as per norms of the Credit System)

**NOTE:** All other rules regarding Standard of Passing, ATKT, etc., will be as per those decided by the Academic Council from time to time.

### Semester IV

**Total Marks: 100**

**Lectures: 45**

**Unit 1 Significant Rights of Citizens**

(A1) Rights of Consumers

- Violations of consumer rights
- Consumer courts

(A2) Protection of Citizens'/Public Interest

- Public Interest Litigation, need and procedure to file a PIL; some landmark cases, Criticism of PIL.

**Unit 2 Ecology: Approaches, Ethics and Issues**

(B1) Understanding approaches to ecology

- Anthropocentrism and Eco centrism, Ecofeminism and Deep Ecology

(B2) Environmental Ethics

- Libertarian ethics, Ecologic Extension and Conservation; eco spirituality.

(B3) Some significant principles and issues

- ‘polluter pays’ principle and global and local issues of fair share of carbon space

(All other ordinances as per norms of the Credit System)
Unit 3 Science and Technology II  (10 lectures)

A. Some significant modern technologies, their basic features and applications: (4 lectures)
   Laser Technology  Light Amplification by Stimulated Emission of Radiation”; use of laser in remote sensing, GIS/GPS mapping, medical use
   Satellite Technology  various uses in satellite navigation systems, GPS

   Information and Communication Technology  electronic systems such as Telecommunication, radio, television, video, mobile and internet aided by computer based information systems; convergence of various technologies like satellite, computer and digital in the information revolution of today’s society

B  Biotechnology and Genetic engineering  applied biology and uses in medicine, pharmaceuticals and agriculture; genetically modified plant, animal and human life

   Nanotechnology  definition: the study, control and application of phenomena and materials at length scales below 100 nm; uses in medicine, military intelligence and consumer products  (4 lectures)

C. Issues of Control, Access and Misuse of Technology  (2 lectures)

Unit 4 Soft skills for Competitive Exams  (9 lectures)

A  Motivation  concept, theories and types of motivation  (3 lectures)

B  Goal setting  types of goals, SMART goals, Stephen Covey’s concept of human endowment, Time Management  effective strategies for time management  (6 lectures)

Unit 5 Urban Rural Disparities in Development  (7 lectures)

B. Concept of ‘rural’, ‘tribal’, ‘semi urban’ and ‘ urban’  (2 lectures)

C. Distribution of natural resources like land, water and forests in rural and urban areas; changing land use and impact on rural life  (2 lectures)

D. Increasing urbanisation and growth of megacities  issues of adequate water availability, affordable housing, transport/traffic congestion, waste management, Case study of Mumbai.  (3 lectures)

Suggested Readings for Foundation Course Semester III and IV

[Note: This is not an exhaustive or prescriptive list; it is merely suggested reading]
## Unit 1  (Human Rights, Consumer Rights, Public Interest)

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<tr>
<td>Shivananda, J</td>
<td>Human Rights</td>
<td>Alfa Publications</td>
<td>New Delhi</td>
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<td>Rajawat, M.</td>
<td>Human Rights and Dalits</td>
<td>Anmol Publications</td>
<td>New Delhi</td>
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<td>Kaushal, R.</td>
<td>Women &amp; Human Rights in India</td>
<td>Kaveri Books</td>
<td>New Delhi</td>
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<tr>
<td>Bajpai, A.</td>
<td>Child Rights in India</td>
<td>Oxford University Press</td>
<td>New Delhi</td>
<td>2003</td>
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<td>Biju, M.R.</td>
<td>Human Rights in a Developing Society</td>
<td>Mittal Publications</td>
<td>New Delhi</td>
<td>2005</td>
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<tr>
<td>Prakash Kumar &amp; Rai, K. B.</td>
<td>Right to Know</td>
<td>Vikas Publishing House</td>
<td>NOIDA</td>
<td>2008</td>
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<tr>
<td>Sathe, S. P.</td>
<td>Judicial Activism in India</td>
<td>OUP</td>
<td>New Delhi</td>
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## Unit 2  (Ecology)

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<tr>
<td>Srivastava L. (eds.)</td>
<td>Global Partners for Sustainable Development</td>
<td>Tata Energy Research Institute</td>
<td>New Delhi</td>
<td>1994</td>
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<tr>
<td>Shiva, Vandana</td>
<td>Ecology and the Politics of Survival: Conflict over Natural Resources in India</td>
<td>Sage Publications</td>
<td>California</td>
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<tr>
<td>Pereira, W &amp; Seabrook J</td>
<td>Asking the Earth: Farms, Forestry and Survival in India</td>
<td>Earthscan Publications</td>
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## Unit 3  (Science and Technology)

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<td>Encyclopaedia of Science and Technology</td>
<td>McGraw Hill Publication</td>
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<td>J B S Haldane</td>
<td>Science and Everyday Life</td>
<td>Macmillan</td>
<td>1941</td>
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<td>Kleinman Daniel Lee</td>
<td>Science and Technology in Society</td>
<td>John Wiley and Sons</td>
<td>2005</td>
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</table>
Unit 4  (Effective Communications Skills)

Covey, Stephen  7 Habits of Highly Effective People; Free Press, 2004
Iyer, Prakash  The Habit of Winning; Penguin, India; 2011
Goldratt, Eliyahu  The Goal; The Northriver Press; 3rd Edition; 2004
Goldratt, Eliyahu  It’s Not Luck; The Northriver Press; 1994

Unit 5  (Health, Education, Urban Rural Issues)

Azimpremji Foundation  The Social Context of Education in India;
Higher Education in India; UGC Report; 2003
Chaterjee, C  Health and Human Rights; Vulnerable Groups in India, CEHAT, Mumbai May 2007
Datta, Prabhat  The Great Indian Divide; Frontline; Volume 21, Issue 14, Jul. 03, 16, 2004
Kundu, Amitabh December 2010  Rural Urban Economic Disparities in India: Database and Trends; 2
http://www.indiapolicyforum.org/node/21
# TEACHING STAFF LIST 2014-15

**PRINCIPAL- DR (SMT) SUDHA VYAS**  
**VICE-PRINCIPAL- DR MAYURESH MULE.**  
**VICE PRINCIPAL- DR SATISH PANDEY**

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<td>29 DR ATISH TAUKARI</td>
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<td>SMT. ROHINI FADTE (FIP LEAVE)</td>
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<td>52 MS MAMTA TENDULKAR</td>
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<td>53 SMT MONIKA SAWANT</td>
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<td>MS SUNITA GAWAI (LIEN VACANCY)</td>
<td>54 MR SANDIP YADAV</td>
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<td>DR.(SMT). NEETA KHANDE PEKAR</td>
<td>55 SHRI ANIL Gaware.</td>
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<td>26</td>
<td>MS HEMALI SANGHAVI</td>
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**NON TEACHING STAFF LIST – 2014-15**  
**CLASS III**

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<td>1</td>
<td>Smt. Meena Poptani</td>
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<td>Smt. Jyoti Rane</td>
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<td>Shri S.V.Thosar</td>
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### CLASS IV

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ACADEMIC CALENDAR - 2014-15

2014

9th June  Reopening of the Degree College
June  Principal’s Address to F.Y.B.A.
June  Principal’s Address to F.Y.B.COM. (Div. A, B, C & D)
June  Principal’s Address to F.Y.B.Com. (Div. E, F, G, H & I)
15th August  Independence Day – Flag Hoisting
August  Holiday – Parsi New Year
August  Holiday - Raksha Bandhan
August  Ramzaan Id
September  Holiday – Ganesh Chaturthi
2nd October  Holiday - Mahatma Gandhi Jayanti
October  Term End & ATKT/ Examination begin for
October  Dassera
October  Holiday - Diwali – Laxmi Puja
October  Holiday - Diwali – Balipratipada

18th October to  Diwali Vacation
9th November
November.  Bakari-Id
November.  Holiday – Gurunanak Jayanti
November.  College re-opens after Diwali Vacation
November.  Declaration of Term End Test/ATKT Exams results of
December  Holiday – Muharram
December  Parents Day Meeting
December.  General Knowledge Test for All Round Best Student selection
Dec  Cultural Activities, Hooner, Udaan, Ehasas & Prize Distribution
26th Dec. 2012  to … 1st Jan. 2013  Winter Break

2015

January  College re-opens after Winter Break
January  T.Y.B.A./B.Com. Preliminary Examination
26th January  Republic Day – Flag Hoisting
February  A.T.K.T. Exams.
March  Holiday – Mahashivaratri
March  Holiday – Holi
April,  Holiday – Gudi Padva
April,  Holiday - Ambedkar Jayanti
April  Holiday – Good Friday
30th April,  Last working day

The college administration reserves the right to change the above calendar.
Somaiya Vidyavihar

*Founder:* Padmabhushan (Late) Shri Karamshi J Somaiya  
*First President:* (Late) Justice N. H. Bhagavati

Past Distinguished Members of the Managing Council

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<th>Name</th>
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<tr>
<td>Late Dr. Dharamashi Ghelaralm Vyas</td>
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<td>Late Shri Hansraj Jeevandas Mirani</td>
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<td><strong>Late Prof. Chandulal Nagindas Vakil</strong></td>
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<td><strong>Late Dr. Manubhai Pranjivan Vaidya</strong></td>
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<td><strong>Late Prof. Manohar Ramchandra Palande</strong></td>
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<td><strong>Late Shri Tulsidas Mulji Sheth</strong></td>
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<td><strong>Late Prof. Shripad G. Hulyalkar</strong></td>
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<td><strong>Late Shri K.N. Sundaram</strong></td>
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<td>Late Shri Dattatraya Dhandoo Gadgil</td>
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<td>Late Shri Chandansing Bharakatiya</td>
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<td>Late Shri Mohanlal T. Mehta (Sopan)</td>
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<td>Late Shri Varadhbhai L. Patel</td>
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<td>Late Dr. Smt. Madhuriben R. Shah</td>
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<td>Late Prin. Smt. Jashwantiben O. Desai</td>
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<td>Late Shri. Ramakrishna Bajaj</td>
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<td>Late Smt. Sakarbai K. Somaiya</td>
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<td>Late Shri. M. Menezes</td>
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<td>Late Dr. G.S. Koshe</td>
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<td>Late Dr. Ushaben H. Mehta</td>
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<td>Late Shri. P.M. Kavadia</td>
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<td>Late Dr. S. K. Somaiya</td>
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