KEY VACA JAIL
3981 Ocean Terrace
Marathon, FL  33050
(305) 289-2420
Updated:  2/29/2016

ALL INMATES
VISITATION DAYS/HOURS

SUNDAY - 1 P.M. UNTIL 3:30 P.M. and 7 P.M. UNTIL 9:30 P.M.
MONDAY - 1 P.M. UNTIL 3:30 P.M. and 7 P.M. UNTIL 9:30 P.M.
TUESDAY - NO VISITATION
WEDNESDAY - NO VISITATION
THURSDAY - 7 P.M. until 9:30 P.M.
FRIDAY - 1 P.M. UNTIL 3:30 P.M. and 7 P.M. UNTIL 9:30 P.M.
SATURDAY - 1 P.M. UNTIL 3:30 P.M. and 7 P.M. UNTIL 9:30 P.M.

Visitation is over 5 minutes prior to the close of visitation hours. 
(e.g., visitation hours 1-3:30 p.m. means the last visitor must leave by 3:55 p.m.)

No visitors will be allowed in after 3:30 p.m. or 9:30 p.m.

1. Valid photo ID is required to visit an inmate (i.e., Drivers License, State ID Card or Pass Port).

2. **NO** personal items of any kind (e.g., pen/pencil, paper, cell phones, keys, sunglasses, pictures, wallets, jackets, money, baby strollers, etc.) are allowed in the visitation area except items needed for a physical disability (e.g., crutches, canes, walkers, wheelchairs, hearing aid, etc.). A blanket and baby bottle will be allowed for infants under one year old.

3. **All** children under the age of 18 will be supervised at all times while on the facility grounds, by an adult over the age of 18. **No** child will be left unattended with anyone under the age of 18 years.

4. All visitors are subject to be searched.

5. **ALL PERSONAL PROPERTY** will be secured in your vehicle or a locker in the facility lobby (lockers cost .25 cents) quarters only.

6. The introduction or attempts to introduce into or upon facility grounds **Weapons, Drugs, Medication, Narcotics, Alcoholic Beverages, Cameras, Radios, Tape Players, Cell Phones, MP3 Players, or Any Other Electronic items** into the Monroe County Detention Facilities. This or any other unauthorized item is a violation of Florida Laws, as stated in Florida Statutes 944.43 and 944.47. **Introduction of contraband into this facility is a Felony of the Third Degree (F.S.S. 951.22).**

7. Persons under the influence of alcoholic beverages, narcotics, other drugs or exhibiting irrational behavior for any reason will not be allowed to visit or remain on county property.

8. Inmate/detainees that are working, attending a program, with an attorney(s) or attending JIP class will not be removed for visitation. It is the inmate/detainee’s responsibility to inform their visitors of their daily schedule.

9. Visitors are permitted to visit a maximum of three different inmates per visitation day. A visitor shall not be allowed to visit the same inmate more than once per day. Inmates will be allowed a maximum of three visits per day. Visitors will NOT be allowed to sign in to see multiple inmates at one time. Visitors requesting to see inmates must:

   A. Sign in at reception.

   B. Length of visit: 30 minutes for locals; 45 minutes for visitors who live more than 50 miles away (Marathon north). **NOTE:** If there are excessive visitors for a particular visitation period, the length of visits may be cut short.

   C. Return to the reception area and turn in your visitor identification tag and retrieve your ID.

   D. If you want to see another inmate, get in line again and start the entire process over for each inmate you are requesting to visit.
NOTE: Visitors shall only visit with the inmate that they are signed in to visit. If a visitor found talking to another inmate during their visit, the visit will be terminated and future visitation privileges might be temporarily or permanently suspended.

10. Persons with a no contact order, injunction, or restraining order will not visit any inmate who is named in the document. Victims may not visit any inmate who is named as the suspect in the victim’s criminal case. (A signed court order from a Judge giving permission to have contact with the inmate is needed to allow a visit.)

11. Visitors under the age of 18 need to be accompanied by their parent or legal (court appointed) guardian at all times while in the visitation area. The parent or legal guardian is responsible for the child (ren) conduct at all times. An original (birth certificate with parents’ names on it required on first visit). The person accompanying the child (ren) must show proof of age and proof of relationship to the child (ren). Court appointed guardians need to bring in the original court ordered paperwork signed by the Judge, which names them as the child (ren) guardian on each visit.

A. If the parent or legal guardian refuses to visit an inmate, but has no problem with their child(ren) visiting an inmate, they must give written permission for the child(ren) to be brought in by a maximum of two different designated adults. This written permission must be done in person to verify that it is the parent/guardian that writes the letter or they may have this written permission notarized and the designated person must bring the notarized form in when the child (ren) visit. The child (ren) birth certificates must be brought in for each visit.

B. If the inmate/detainee is the mother/father of the child (ren), the inmate can fill out a Visitation Authority Son/Daughter form authorizing his/her child (ren) to be brought in by a maximum of two different designated people in place of the mother/father/legal guardian of the child (ren). The designated person(s) may bring the child (ren) for visitation. The inmate will NOT be allowed to switch designated person(s). The child (ren) birth certificates must be brought in on each visit. This form is not valid for anything but visitation at the Monroe County Detention Facilities and does not override court appointed guardians.

12. Visitors must be dressed appropriately. Visitation, including contact visitation, will not be permitted, if the visitor, including children, are dressed in violation of the visitor’s dress code listed below.

DRESS CODE: the following will not be permitted: Work Out Short, Short Shorts, Clothes with holes, No Undergarments Showing, No Sweater, Jackets, Coats, Shirts with chest exposed, Swimsuits, Spandex Pants or shorts, Tank Tops, See-Through Clothing, Low-Cut Necklines, Shirts/Blouses without Sleeves, Bralessness, Sweat Outfits, Mini-Skirts Or Dresses more than 1 1/2 inches above the knee, Sunglasses, Hats, Scarf’s, Bandanas, Hair Nets, Bare feet, Bedroom Slippers, Open Toed Shoes, Socks over open toe shoes. Everyone Must Where Closed In Shoes. No Exceptions. Blankets may only be brought in for infants less than one year old, after being searched.
13. Only one (1) adult visitor allowed in the visitation booth per visit. There will be a maximum of two (2) children permitted (this includes infants) with the adult.

14. Inmates and visitors will sit where designated. No adult or child will be allowed to sit on the visitation booth ledge. Children must stay with their parent/guardian while in the visitation area. Keeping noise at a minimum.

15. Any destruction or defacing of county property by a visitor or inmate/detainee is subject to temporary or permanent suspension of visitation privileges.

16. **WE DO NOT** accept items of any kind from visitors for inmates or detainees; The exception is preapproved items for work release, prescription eyeglasses, or contact lenses & Solution in unopened boxes. **Paperwork needing to be signed by an inmate/detainee must be mailed into the facility for the inmate or detainee’s signature.**

17. Any disturbances or emotional disruptive behavior exhibited at any time will result in your visitation being cancelled, and you will not be allowed to remain on county property.

18. No smoking, eating or drinking inside the Monroe County Detention Facilities.

19. No use of profanity, loud talking, yelling or banging on windows or doors in the Public Lobby, Visitation booths or hallways. If seen or heard your visitation privileges will be temporarily or permanently suspended.

20. Instructions given by receptionist will be adhered to. Noncompliance with rules, regulations and policies will not be tolerated and will result in the temporary or permanent suspension of your visitation privileges.

21. The receptionist and/or officer-in-charge may terminate a visit at anytime a rule violation warrants such action.

22. Visitation may be terminated when extenuating circumstances exist within or outside the facility (e.g., lockdown, broken elevators, riots, bomb threats, fires, weather and any safety or security issues).

**Note:** Visitor’s visitation privileges will be temporary suspended or terminated, if found in violation of the Monroe County Detention Facility rules.