## CONTRACTUAL APPOINTMENT

**ZILLA SWASTHYA SAMITI, CUTTACK**

**OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER CUTTACK**

**Advertisement No:** 1499 /DPMU/NHM /2016  
**Dates:** 04/02/2016

Applications are invited from eligible candidates for filling up the following posts under National Health Mission, ZSS, Cuttack on contractual basis for a period of 11 months with monthly remuneration as noted against each and subject to renewal as per Society norms basing on the performance and subject to continuance of the programme. **Performance Incentives & other benefits are also admissible for all posts as per norms applicable and orders issued thereunder from time to time.** Lower age limit for all the posts is 21 years and upper age limit is 32 years as on 01.02.2016 except ASHAs those who have completed 1 year in the health system in the state and below the age of 45 years. S/he shall be allowed to take part in the recruitment process if having the minimum qualification as required for the said post.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of Posts</th>
<th>No of Posts</th>
<th>Monthly Remuneration</th>
<th>Minimum Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Staff Nurse DP-NHM/ NBSU/ NUHM</td>
<td>Total Post- 100</td>
<td>11,770/- + PI</td>
<td>Must have passed in General Nursing &amp; Midwife/B.Sc. Nursing from any 3 Govt. Nursing schools of 3 medical college/school of nursing MCL Talcher/IGH Rourkela or other recognized private institutions duly approved by INC and must have registered in the Odisha nursing council.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>UR-46 (W-15)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>SEBC-10 (W-3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>SC-18 (W-6)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>ST-26 (W-9)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sports Person-01</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>PH-03</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ex-Serviceman-03</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>ANM Sub Centre/ NUHM/ NRC</td>
<td>Total Post- 22</td>
<td>9,020/- + PI</td>
<td>Must have passed the HSC examination &amp; shall have completed ANM course from institutions recognized by Govt. and approved by INC and must have registered in the Odisha nursing council</td>
</tr>
<tr>
<td></td>
<td></td>
<td>UR-02</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>SC-08</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>ST-12</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>PH-01</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ex-Serviceman-01</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The model application form and General terms of condition for such appointment may be downloaded from the District website i.e. [www.cuttack.nic.in](http://www.cuttack.nic.in). The completely filled in application forms along with other document should reach the office of the **Chief District Medical Officer, Cuttack (At- Old Secretariate Campus, Cantonment Road, Po- Buxi Bazar, Dist- Cuttack-753001)** on or before **28/02/2016** through Speed Post/ Regd. Post/ Courier only and the application should be Superscribed with the name of the post applied for. The undersigned reserves the right to cancel any or all of the proposals without assigning any reason thereof.

The panel for above positions shall also remain valid for similar post / s in other programmes under ZSS with same educational qualification and same remuneration, as will be decided by the Society.

Note: Out of the above vacancy reservation for Women, PWD, Ex-Serviceman & Sport Person & Age relaxation will be made as per Govt. Norm.

---

*Chief District Medical Officer*  
*Cuttack*
GENERAL INFORMATION AND INSTRUCTIONS

1. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.

2. Details of vacancy, eligibility, age, scheme of selection procedure etc. can be downloaded from the district website (www.cutack.nic.in).

3. Candidates are required to apply in prescribed format available in the website www.cutack.nic.in and to submit along with a set of self attested copies of all certificates in support of age, qualification, experience, residence etc. Candidates are also required to submit two recent passport size colour photograph, an ID proof (Voter ID/PAN/Driving License/Passport/Aadhar Card) and recent Caste & Residence certificate (Issued within 6 months) issued by the competent authority. No certificate will be accepted at later stage of recruitment, if fails to produce with the application.

4. Candidates, who are already working in Health Department or outside either on regular or on contractual basis, have to submit No Objection Certificate (NOC) from concerned employer.

5. For all the post candidates must have passed Odia up to M.E Standard.

6. Interested candidates fulfilling the eligibility criteria are to apply to the "Chief District Medical Officer cum District Mission Director, At- Old Secretariat Building, Cantonment Road, Buxi Bazar, District-Cuttack (Odisha) Pin - 753001" so as to reach on or before 25/02/2016 (by 5.00 P.M.) through Regd. Post / Speed Post / Courier only and the envelope containing the application should be super scribed clearly name of the post applied for.

7. The applications received for all the posts will be scrutinized and the database will be uploaded in the above website for invitation of objection. Candidates are required to visit website: - www.cutack.nic.in at regular intervals for any notification, updates (objection invitation / different tests notices), results etc. relating to recruitment.

8. Candidates will be selected on the basis of selection process as applicable. Only shortlisted candidates will be called for participation in the selection process.

9. Incomplete application in any form will be summarily rejected.

10. If any candidate is found to have suppressed any material information or furnished false information /documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc. are not eligible to apply.

11. This office will not be held responsible for any postal delay. No application will be entertained after 25/02/2016 (5.00 P.M.). No personal correspondence / queries will be entertained. All communication will be made through e-mail / district website.

12. The panel for above positions shall also remain valid for similar post / s in other programmes under ZSS with same educational qualification and same remuneration, as will be decided by the Society.

13. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.

14. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.

Chief District Medical Officer
Cuttack

[Signature]
Name of Position: Staff Nurse

Eligibility Criteria: In order to be eligible for direct recruitment to the post of Staff Nurse, a candidate shall have to satisfy the following conditions, namely:

Nationality: S/he must be a citizen of India.

Age limit: S/he must have attained the age of 21 years and must not be above the age of 32 years as on 01.02.2016 except ASHAs those who have completed 1 year in the health system in the state and below the age of 45 years. S/he shall be allowed to take part in the recruitment process if having the minimum qualification as required for Staff Nurse. However, age relaxation & reservation policy of State Govt is to be followed in Toto, for candidates fulfilling criteria prescribed in the said policy (except for ASHA).

Knowledge in Odia: The candidates must:
  a) Be able to read, write and speak Odia;
  b) Have passed middle school examination with Odia as language subject; or
  c) Have passed matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
  d) Have passed in Odia as language subject in the final examination of class VII from a school or educational institution recognized by the Government of Odisha or the Central Government; or
  e) Have passed a test in Odia in Middle English School standard conducted by School & Mass Education Department.

Marital Status: If married, the candidate must not have more than one spouse living:
Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other specific grounds for doing so, exempt any person from the operation of this rule.

Minimum Educational Qualification: The candidates must have passed in General Nursing & Midwife/B.Sc. Nursing from any 3 Govt. Nursing schools of 3 medical college/school of nursing MCL Talcher/IGH Rourkela or other recognized private institutions duly approved by INC and must have registered in the Odisha Nursing Council.

Physical Fitness: The candidate must be good mental and physical health and free from any physical defects likely make her incapable of discharging her normal duties in the service. A candidate, who after such medical examination as the Government may prescribe is not found to satisfy the requirements shall not be appointed to the service.

Registration: The candidates must have registered her name in Nursing Council in the state and have possessed valid registration certificates as on the date of advertisement.

Process of finalization of Merit list:
Career Assessment:
The carrier assessment would be done for individual applicant using following criteria.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Examination</th>
<th>Weightage</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>HSC (excluding 4th optional)/equivalent</td>
<td>20%</td>
</tr>
<tr>
<td>II</td>
<td>+2 Science(excluding 4th optional)/equivalent</td>
<td>30%</td>
</tr>
<tr>
<td>III</td>
<td>B.Sc Nursing/Diploma in General Nursing &amp; Midwife Course</td>
<td>50%</td>
</tr>
</tbody>
</table>

Total marks-100
Additional Marks for ASHAs: ASHAs shall be allowed one percent extra mark of the total marks for each completed year of continuous service subject to the maximum of fifteen percent which will be added to the marks secured by them for deciding the merit position.

Competency Based Skill Test (CBST)
- All the candidates in the merit list would be called in batches (batch sizes - 20/batch) for competency based skill tests.
- The candidates will be assessed on 11 skills and related knowledge base following OSCE model.
- All the candidates who will secure > 70% marks in the skill assessment will be eligible for final recruitment.

Name of Position: ANM

Eligibility Criteria: In order to be eligible for direct recruitment to the post of ANM, a candidate shall have to satisfy the following conditions, namely:

Nationality: S/he must be a citizen of India.

Age limit: S/he must have attained the age of 21 years and must not be above the age of 32 years as on 1.02.2016 except ASHAs those who have completed 1 year in the health system in the state and below the age of 45 years. S/he shall be allowed to take part in the recruitment process if having the minimum qualification as required for HW (F). However, age relaxation & reservation policy of State Govt. is to be followed in Toto, for candidates fulfilling criteria prescribed in the said policy (except for ASHA).

Knowledge in Odia: The candidates must:
- a) Be able to read, write and speak Odia;
- b) Have passed middle school examination with Odia as language subject; or
- c) Have passed matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
- d) Have passed in Odia as language subject in the final examination of class VII from a school or educational institution recognized by the Government of Odisha or the Central Government; or
- e) Have passed a test in Odia in Middle English School standard conducted by School & Mass Education Department.

Marital Status: If married, the candidate must not have more than one spouse living:
Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other specific grounds for doing so, exempt any person from the operation of these rules.

Minimum Educational Qualification: The candidates must have passed the HSC examination & shall have completed ANM course from institutions recognized by Govt. and approved by INC and must have registered in the Odisha Nursing Council.

Physical Fitness: The candidate must be good mental and physical health and free from any physical defects likely make her/his incapable of discharging her/his normal duties in the service. A candidate, who after such medical examination as the Government may prescribe is not found to satisfy the requirements shall not be appointed to the service.

Registration: The candidates must have registered her/his name in the Odisha Nursing Council in the state and have possessed valid registration certificates as on the date of advertisement.
**Process of finalization of Merit list**

**Career Assessment:**

The career assessment would be done for individual applicant using following criteria.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Examination</th>
<th>Weightage</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>HSC (excluding 4th optional)/equivalent</td>
<td>20%</td>
</tr>
<tr>
<td>II</td>
<td>+2(excluding 4th optional)/equivalent</td>
<td>30%</td>
</tr>
<tr>
<td>III</td>
<td>Health Worker Female Training Course</td>
<td>50%</td>
</tr>
</tbody>
</table>

Total marks - 100

**Additional Marks for ASHAs:** ASHAs shall be allowed one percent extra mark of the total marks for each completed year of continuous service subject to the maximum of fifteen percent which will be added to the marks secured by them for deciding the merit position.

**Competency Based Skill Test (CBST)**

- All the candidates in the merit list would be called in batches (batch sizes – 20/batch) for competency based skill tests.
- The candidates will be assessed on 11 skills and related knowledge base following OSCE model.
- All the candidates who will secure > 70% marks in the skill assessment will be eligible for final recruitment.

Signature: Chief District Medical Officer
Cutack
**APPLICATION FORM**
(Please fill in the block letter)

<table>
<thead>
<tr>
<th>Post Applied for</th>
<th>Photograph</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. **First Name:**
2. **Date of Birth:**
3. **Age as on 01.02.2016**
4. **District of Domicile:**
5. **Sex:**
6. **Please mention if SC/ ST/ OBC:**
7. **Whether Ex-Serviceman/ Physical handicapped/ Sports Man:**
8. **Present Contact Address with telephone no.:**
9. **Permanent Contact Address with telephone no.:**
10. **Email Address:**
11. **Mobile No.:**
12. **Languages spoken/written:**

### 13. academic & Professional Qualification Details:

<table>
<thead>
<tr>
<th>Exam Passed</th>
<th>Institute/Board &amp; Location</th>
<th>Year</th>
<th>Marks</th>
<th>Full/Part Time/ Distance Learning</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

14. **Employment Record:**
- Total years of post qualification experience:
- Years of experience in the Development Sector / NGO:
- Years of experience in Government:

15. **Details of Employment:** (Use separate sheets if required).

Starting with your present employment, list in reverse order all the employments you have had.
15 A. Current Employment:

<table>
<thead>
<tr>
<th>From Month / Year</th>
<th>To Month / Year</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Location of Employment:

Description of your duties:

15 B. Previous Employment:

<table>
<thead>
<tr>
<th>From Month / Year</th>
<th>To Month / Year</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Location of Employment:

Description of your duties:

**DECLARATION BY THE CANDIDATE:**

I hereby declare that all the information furnished above are correct to the best of my knowledge and belief and that, if any stage, it is found that any of the above materials is false/incorrect or is suppressed by me, my candidature/appointment is liable to be rejected/terminated. I also declare that I have never been disengaged from service previously on administrative ground such as disobedience/poor performances/misbehavior/criminal activity etc.

Further, I undertake that I shall produce all original certificates/documents in support of the above information at the time of interview/certificate verification.

Date:

Place:

Full Signature of the Applicants

**Documents to be attached: Candidates are required to attach the following documents along with the application form**

1. Two copies of passport size colour attested photograph to be submitted along with the application.
2. The following documents are to be enclosed along with the application:
   a) Attested Copy of HSC / Equivalent examination certificate and Mark sheet. (Proof of Age)
   b) Attested photo copies of all mark sheets & certificates in proof of the claim made by the candidate relating to his educational qualification.
   c) Attested Copy of ANM/GNM/ B. Sc Nursing passed certificate, mark sheet, registration certificate from Orissa Nursing Council.
   d) Attested Copy of Valid Residential certificate issued by the Tahasildar/Sub-Collector etc. (not less than six months)
   e) Attested Copy of Cast Certificate for SC/ST/SEBC candidates from the competent authority,
   f) Attested Copy of valid employment registration Certificate / Card from the employment exchange,
   g) Attested Copy of handicapped certificate, Ex-Serviceman Certificate, Sports Person Certificate etc. if any,
   h) Two nos. duly stamped (Rs. 5 each) self addressed envelope size 24 X 10 CM.
   i) Other documents if any related to this recruitment.