The PG&E Careers web site looks different. What are the new features?

Though we’ve updated the careers section of pge.com, all of the functionality to apply for a job remains the same. Some of the new features include:

**Responsive Web Design**
All of the features and content on our new page can be viewed using any electronic device, including a desktop or laptop computer, tablet or mobile phone display.

**Dynamically Filtered Job Search**
The improved job search on our Job Search page automatically updates the search results per
the search criteria (i.e., location, category, keyword, etc.) you’ve entered in real time. Above the results table in red, you’ll see the Live Results of your job search processing each time you change the search criteria.

Figure 4–Filtered Job Search

Personalized Job Matches
Make your job search easier by logging into your LinkedIn or Facebook accounts through the PG&E Careers web site. We’ll display personalized job recommendations based on keywords found in your LinkedIn or Facebook profile—helping you to find jobs that you’re qualified for quicker. We’ll even list recommendations for your friends that can be shared.

Note: We’ll only access your social media profile when you provide your permission by logging in.

Figure 5–Personalized Job Matches

Job Locations Map
Use our job locations map feature to see where career opportunities may exist in locations PG&E frequently has openings. Based on the popular Google Maps and Google Places apps,
our map enables you to see what the community looks like around these locations. This interactive, localized map displays various businesses, such as banks, gyms and restaurants that are near PG&E workplaces. It can also give you driving directions to each of our locations. Simply click the “Get Directions” button and Google Maps will prompt you for a starting address to get to your selected destination.

Figure 6–Job Locations Map

Career News & Events
Take a look at our News & Events section to read career specific news and learn what upcoming
Is there a new process to apply for jobs?

No, our application process is still the same. To apply for a job, simply click the “APPLY” button on any job for which you’re interested in submitting an application and it will take you to our application and prompt you for information to begin the application process.
<table>
<thead>
<tr>
<th><strong>I’m a PG&amp;E employee, how do I apply for a job?</strong></th>
<th>There is an <em>internal</em> application process for current PG&amp;E employees. Applications submitted on PG&amp;E Careers web site will not be accepted. To apply for a new job, follow the steps below:</th>
</tr>
</thead>
</table>
|  | • Visit the *PG&E@Work For Me* intranet site  
• From *About Me*, select *My Career*  
• Click on *Find Career Opportunities*  
• Find *Open Jobs* tab: search for open jobs  
• Update *My Profile* tab: update your profile  
• Apply and submit your application |
| **Do I need a Talent Connect Profile to apply for a job at PG&E?** | Yes, a Talent Connect Profile is required to apply for any job. When you're ready to apply for a position, simply click the “APPLY” button and you’ll be prompted by our web site to either create a new profile or log into an existing one. |
| **Where can I search and apply for jobs at PG&E?** | All PG&E jobs are posted on *PG&E Careers web site*. You can search for jobs on your desktop or laptop computer, tablet or mobile devices. You can apply for jobs on the *PG&E Careers web site*.  
Before you apply online, please note:  
• The job search function is offline for maintenance every Saturday night, from 9:00pm to 9:30pm (Pacific).  
• This site works best if you have one of the following browsers installed:  
  o Internet Explorer 7-10  
  o Firefox 20.0.1 -22.0  
  o Safari 5.1.6 {on Mac OS 10.7 and 10.8}  
  o Chrome 27.0.1 |
| **How to I search and apply for jobs once on the PG&E Careers web site page?** | There are now five ways to find jobs and apply to them:  
1. *Job Search* from any career site page  
2. *Featured Jobs* on the Careers Home page  
3. *Personalized Job Matches* on the Careers Home page  
4. *Let Us Find a Job for You* from any career site page  
5. *Jobs at this Location* on the Jobs Locations Map page |
How do you find jobs for me with “Let us find a job for you”? 

Subscribe to our email notification service, “Let us find a job for you”, by using your email address or through your LinkedIn, Google+ or Facebook profile, and we’ll automatically notify you of job opportunities that may interest you. This new technology will email jobs to you based on profile information that you share with us, and will continuously refine its recommendations based on your interactions with our job emails and the PG&E Careers web site.

Simply click on any of the four subscriber login options (email, LinkedIn, Google+ or Facebook) to subscribe to this service, enter or confirm the information that you provide to us through your social profile, and we’ll do the rest!

After subscribing, you’ll first receive a Welcome email from pgecareers@findly.com, followed by an email with job opportunities. Thereafter, you’ll receive emails from us every few weeks with additional job opportunities as well as snippets of news from our social media sites.

By clicking on any of the job links in our emails, we’ll begin to learn which types of jobs interest you most, and then begin refining our suggestions and sending more relevant job listings for you to consider.

I’ve submitted my job application, what are the next steps?

You will be contacted by our recruiting team if your experience matches the job’s qualification requirements.
I'm a member of the IBEW or ESC union already, how do I apply to hiring hall temporary opportunities?

To apply for temporary hiring hall opportunities, visit the Temporary Hiring Hall page under the Career Areas section of our career site.

**Figure 9 – Hiring Hall Temporary Opportunities**

Personalized Job Matches using your LinkedIn or Facebook profiles

How do I use the “Personalize your results” feature?

Personalize your job search results by allowing our job matching app to recommend jobs to you based on your social profile on LinkedIn or Facebook. Our technology will pick-up keywords from your resume on LinkedIn or Facebook and suggest jobs for which you're qualified.

1. Simply login using either the LinkedIn or Facebook buttons shown.

**Figure 10 – Personalize your results**
2. Enter your LinkedIn or Facebook username and password, and CLICK Allow Access or Log In.

By using your LinkedIn or Facebook page, you allow us to access your profile so that we can find the right job for you. Matches are based on keywords found within your profile that tell us more about your work history and education background.

Note: Your privacy is important to us and we do not store your password in our system; however, it may be stored in your internet browser history. We will not have access to post anything on your profile or wall.
3. See up to three recommendations at a glance, or more if you CLICK “See Full Results”.

Figure 13–Personalize your results

Recommended Jobs For You

Email Marketing Manager, Expert
San Francisco, California

Director, Transmission Integrity Mgmt Programs
San Ramon, California

Senior Manager, Customer Care Communications
San Francisco, California

Communications Representative, Senior — Executive Communications
San Francisco, California

Recommended Jobs For Your Network

Sorted By: [ ] BEST MATCH [ ] A - Z [ ] - A Search By Name: ___

Real Estate Portfolio S.
San Francisco, California

Corporate Real Estate P.
San Francisco, California

Sr. Mgr, CRE Planning &
San Francisco, California

Center of Excellence P.
San Francisco, California

Financial Services Professional
San Francisco Bay Area

Cost Accounting Analyst
San Francisco, California

Accounting Analyst
San Francisco, California

Figure 14–Personalize your results
<table>
<thead>
<tr>
<th><strong>Do you keep my login information?</strong></th>
<th>Your privacy is important to us. We do not store your passwords in our system; however, cookies may be stored in your web browser.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Does anything get posted on my profile or wall?</strong></td>
<td>No, we only search keywords in your profile that help us find a job that matches your qualifications. We do not have access to post anything on your profile or wall.</td>
</tr>
<tr>
<td><strong>What if I don’t see any matches?</strong></td>
<td>Sometimes the personalized job search tool doesn’t find keywords in your profile that match our current job listings. This doesn’t mean there aren’t positions at PG&amp;E that you would be qualified for. You can still search manually in the Search Jobs Tool bar by entering keywords, Job Category or Location information.</td>
</tr>
</tbody>
</table>

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**General Questions**

Why am I getting multiple emails from pge.com and non-pge.com email addresses? Are they safe?

Depending on which feature you’ve utilized on the site, you could begin receiving multiple emails from us. Emails that you can trust will come from one of these safe domains:

- **@pge.com** — if you’ve subscribed to our Talent Connect job alerts, emails will come from @pge.com. These emails will be sent each time a position that matches the job search criteria you’ve entered becomes available.

- **@findly.com** — if you’ve subscribed to our job email notification service, “Let us find a job for you,” job-related emails will come from @findly.com. Initially, you’ll receive a Welcome/Thank You email followed by another email with jobs for you to consider. Afterwards, you’ll only receive an email every 1-2 weeks, unless you unsubscribe from the service. (An unsubscribe link can be found at the bottom of each of these emails.)

- **@hodesdigital.com** — if you email a job to yourself from our job matcher application (“Personalize your results”), emails will be delivered from @hodesdigital.com. You’ll only receive as many emails that you send to yourself.
How do I unsubscribe from the job email notifications?

At the bottom of each message, you’ll find an unsubscribe link that allows you to easily opt-out at any time.

Thank you! You've now safely shared your profile with us.
Welcome to Pacific Gas & Electric. You will get insider news and updates on our latest opportunities, and our recruiters will be able to find you when we are hiring.

Thank you,

Pacific Gas & Electric

Sent on behalf of Pacific Gas and Electric by Findly, Inc., 720 Market Street, San Francisco, California 94102, USA. Findly helps you safely share your profile so employers can find you for jobs.

Findly home | Unsubscribe

Figure 16—Unsubscribe from job email notifications

I applied for a job prior to the career site update. Is my application status still pending or do I need to reapply?

If you applied for a job prior to the career site update, your application should still be pending. You may login to your Talent Connect profile to confirm the status of your application.

How can I check the status of a job I previously applied for?

You can check the status of your job application at any time by logging into your Talent Connect Profile.
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
</table>
| Did my Talent Profile username and password change as a result of the update? | No, your Talent Profile username and password has not changed. If you need help remembering your username or password, follow the steps below from a laptop or desktop computer:  
  - On the [login screen](#), SELECT Forgot/Unlock Password  
  - ENTER your username or email address and SELECT Request Password  
  A temporary password and username will be sent to your registered email address. |
| How do I unlock my Talent Profile?                                       | Your Talent Profile account will lock after four unsuccessful login attempts. The password Forgotten feature on the [Talent Connect login page](#) will also unlock your account if you become locked out.  
  To unlock your password, follow the steps below:  
  - On the [login screen](#), SELECT Forgot/Unlock Password  
  - ENTER your username or email address and SELECT Request Password  
  A temporary password and username will be sent to your registered email address. |
| My question was not answered here, how do I get help?                    | For questions or assistance with PG&E Careers web site or Talent Connect, please call us at 415-973-9189.                                                                 |