Kathryn Slezak, M.S., PT
Program Manager
kslezak@pit.edu

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Media, PA 19063
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*This handbook is an addendum to Pennsylvania Institute of Technology Catalog of Courses and its Student Handbook and applies only to the Physical Therapist Assistant (PTA) Program and its students. Policies that are addressed in the College Catalog of Courses and the Student Handbook apply to the PTA Program and its students.
Kathryn Slezak, M.S., PT
Program Manager – Physical Therapist Assistant

Dear Prospective Applicant:

Thank you for considering applying to the Physical Therapist Assistant Program at the Pennsylvania Institute of Technology. Upon completion of the program, you will have earned an Associate Degree in Physical Therapist Assistant with all the skills required to perform the duties of a Physical Therapist Assistant.

Graduates from this program are eligible to take the National Physical Therapy Exam for Physical Therapist Assistants which is recognized by the State Board of Physical Therapy for the Commonwealth of Pennsylvania. This agency governs the practice of physical therapy in the Commonwealth and issues the appropriate licenses to Physical Therapists and certificates to Physical Therapist Assistants.

Please carefully read the material contained in the Physical Therapist Assistant Admissions packet provided to you by an Admissions Representative. It is important that you understand the duties and responsibilities of a physical therapist assistant, as well as the admissions requirements, to be accepted into the program of study.

Graduation from a physical therapist assistant education program accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, VA 22314; phone: 703-706-3245; accreditation@apta.org is necessary for eligibility to sit for the licensure examination, which is required in all states.

The Physical Therapist Assistant Program at the Pennsylvania Institute of Technology is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: accreditation@apta.org; website: http://www.capteonline.org.

My signature below confirms that I have read and understand the statement of accreditation status.

Name (print) ____________________________
Signature ______________________________
Date Signed ____________________________

I hope that you will consider our Physical Therapist Assistant program that prepares you for an exciting and rewarding career in a rapidly expanding health care field.

Sincerely,

Kathryn Slezak, M.S., PT, Program Manager
Charles Hewlings, PT, M.Ed., ATC Academic Clinical Coordinator
Laura Murzynski, PTA Program Coordinator
PENNSYLVANIA INSTITUTE OF TECHNOLOGY
PHYSICAL THERAPIST ASSISTANT PROGRAM OVERVIEW

MISSION
The mission of the PIT Physical Therapist Assistant Program is to graduate well-prepared, professional and responsible entry-level clinicians. The Program provides physical therapy education that is evidence-based. Students are provided with classroom and clinical instruction using relative and current practices. The PTA Program faculty cares about the success of its students, and encourages them to remain life-long learners as they make an immediate impact on the surrounding community and continue to make meaningful contributions to the profession and to society.

VISION
The Pennsylvania Institute of Technology Physical Therapist Assistant Program will develop and produce the region’s most mature, successful, professional, and skillful entry-level Physical Therapist Assistants who will provide exceptional patient care.

PROGRAM PHILOSOPHY
The underlying philosophy of the PTA Program is to ensure adherence to the criteria and performance expectations outlined in detail in A Normative Model of Physical Therapist Education published by the Commission on Accreditation in Physical Therapy Education (CAPTE). Complying with these criteria and performance expectations ensures that students will receive a solid foundation in the skills to be successful Physical Therapist Assistants under the supervision of Physical Therapists.

The PTA program integrates general education courses and professional course work throughout the curriculum. Students build upon the knowledge and skills acquired in basis courses as they advance through the curriculum. Further, many non-laboratory courses in the PTA Program incorporate both didactic and “hands-on” learning experiences enabling students with different learning styles to acquire the appropriate knowledge.

Graduation from a physical therapist assistant education program accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, VA 22314; phone: 703-706-3245; accreditation@apta.org is necessary for eligibility to sit for the licensure examination, which is required in all states.

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NOTE: There will be a change in fees and costs effective July 1, 2016
OBJECTIVES OF THE PHYSICAL THERAPIST ASSISTANT PROGRAM

Entry-level Physical Therapist Assistants will be able to:

1. Utilize knowledge, skills and abilities to provide physical therapy intervention for patients and caregivers under the supervision of a physical therapist.
2. Use the physical therapy process as a framework to assist in identifying and meeting the needs of individuals across the lifespan, and families with diverse needs.
3. Function within the ethical, legal, and professional standards of practice for the physical therapist assistant as defined by the individual states and the national organization for physical therapy.
4. Use effective therapeutic communication, interpersonal and technological skills with the client, caregivers and members of the health care team.
5. Utilize basic critical thinking skills to provide safe competent therapeutic physical therapy care to clients.
6. Utilize various resources (traditional and electronic) to access information to carry out the established plan and provide quality care to clients.
7. Collaborate with other members of the health care team to meet the health care needs of clients and their families and the community.
8. Assist in utilization of the teaching/learning process to promote, maintain, and restore health to individuals, families and the community.
9. Demonstrate leadership abilities in the long-term care setting by organizing and delegating client care.
10. Function as a client advocate.

PROGRAM GOALS

The goals of the P.I.T. PTA program are to:

1. Provide students with an environment to obtain knowledge, develop skills, and to obtain practical experience which reflects today’s evidence-based and current physical therapy practice.
2. Graduate a service-oriented, competent, reflective and ethical student who will perform safely, effectively, and efficiently as an entry-level clinician under the direct supervision of a licensed physical therapist.
3. Achieve and maintain professional accreditation with the Commission on Accreditation of Physical Therapy Education (CAPTE) as outlined in the evaluative criteria and the Rules of Practice and Procedure.

NOTE: There will be a change in fees and costs effective July 1, 2016
PROGRAM OF STUDY

Classroom and Laboratory

The Program is a Physical Therapist Assistant professional program toward licensure or certification. The courses are arranged sequentially over the span of five (5) semesters. The length of the program is designed so that the students can achieve the program objectives and competencies. The curriculum is comprised of 78 credits. In addition, a variety of teaching strategies & learning experiences will be utilized, including lecture, Power Point presentations, group work, role play, written assignments, self-directed learning, case studies, computer- assisted instruction, quizzes, exams, clinical laboratory simulations, and clinical experiences in a variety of settings.

Clinical Experiences

Clinical Education is an integral part of the academic preparation of the Physical Therapist Assistant (PTA). It requires the dedication and cooperation of many parties including the academic faculty, the clinical instructors, the clinical coordinators, and other clinicians who interact with the student in their quest to learn how to do “what they do” with such ease on a day to day basis. Each student will have the opportunity to work with a clinical instructor in a variety of clinical settings after passing skills assessments and practical examinations to test competency. The clinical education courses provide clinical affiliations in area clinical sites to provide patient experience in the clinical setting to foster skill development.

One of the strengths of the profession of physical therapy is the diversity that exists among the types of settings in which physical therapy services are delivered. The PTA program faculty members will make every effort to ensure that students have a variety of experiences through the three clinical education courses within the PTA program curriculum.

Each of the clinical education courses has a handbook with specific objectives. Successful completion of the PTA program includes successful completion of the clinical education courses and classroom courses within the PTA program. Clinical education course are somewhat different in that they take place off site from P.I.T. Policies have been drafted to assist the student to understand who is responsible for what parts of the clinical education process.

This program specific Student Handbook has been developed to help serve as a resource for information regarding both the classroom and the clinical education components of the Physical Therapist Assistant Program at P.I.T., including curriculum and conduct.

Kathryn Slezak, M.S., PT
Program Manager
kslezak@pit.edu

Charles Hewlings, PT, M. Ed, ATC
Academic Clinical Coordinator
chewlings@pit.edu

NOTE: There will be a change in fees and costs effective July 1, 2016
# PHYSICAL THERAPIST ASSISTANT (PTA) PROGRAM
## ASSOCIATE in SCIENCE (A.S.) DEGREE PROGRAM
### RECOMMENDED COURSE SEQUENCE (Curriculum Summary)

#### SEMESTER 1 - HEALTH SCIENCE

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
<th>Lecture</th>
<th>Lab</th>
<th>Clinical</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 135</td>
<td>Anatomy &amp; Physiology I</td>
<td>3</td>
<td>2</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>ENG 108</td>
<td>Composition I</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>3</td>
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<tr>
<td>MOT 115</td>
<td>Health Care in a Transcultural Environment</td>
<td>3</td>
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<tr>
<td>MOT 130</td>
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<td>3</td>
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<td>3</td>
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<tr>
<td>PSY 105</td>
<td>Introduction to Psychology</td>
<td>3</td>
<td>0</td>
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#### SEMESTER TOTAL

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<thead>
<tr>
<th>Hours</th>
<th>Lecture</th>
<th>Lab</th>
<th>Clinical</th>
<th>Credits</th>
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<tr>
<td></td>
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#### SEMESTER 2 – HEALTH SCIENCE

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<th>Lab</th>
<th>Clinical</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 136</td>
<td>Anatomy &amp; Physiology II</td>
<td>3</td>
<td>2</td>
<td>0</td>
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</tr>
<tr>
<td>BIO 230</td>
<td>Functional Anatomy * Kinesiology</td>
<td>3</td>
<td>2</td>
<td>0</td>
<td>4</td>
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<tr>
<td>ENG 215</td>
<td>Analytical Writing</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>MTH 145</td>
<td>College Algebra and Trigonometry</td>
<td>3</td>
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<tr>
<td>PSY 109</td>
<td>Human Growth &amp; Development</td>
<td>3</td>
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</table>

#### SEMESTER TOTAL

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<thead>
<tr>
<th>Hours</th>
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<th>Lab</th>
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<td></td>
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#### SEMESTER 3 - PHYSICAL THERAPIST ASSISTANT

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
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<th>Lab</th>
<th>Clinical</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTA 101</td>
<td>Introduction to Physical Therapy</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>PTA 115</td>
<td>Therapeutic Procedures I</td>
<td>2</td>
<td>4</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>PTA 130</td>
<td>Diseases of the Human Body</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>3</td>
</tr>
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<td>PTA 215</td>
<td>Therapeutic Procedures II</td>
<td>1</td>
<td>4</td>
<td>0</td>
<td>3</td>
</tr>
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<td>PTA 221</td>
<td>Physical Therapist Assistant Modalities</td>
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#### SEMESTER TOTAL

<table>
<thead>
<tr>
<th>Hours</th>
<th>Lecture</th>
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<th>Clinical</th>
<th>Credits</th>
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<td>10</td>
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#### SEMESTER 4 - PHYSICAL THERAPIST ASSISTANT

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
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<th>Lab</th>
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<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PTA 225</td>
<td>Orthopedic and Neurological Rehabilitations (11 weeks)</td>
<td>3</td>
<td>5</td>
<td>0</td>
<td>4</td>
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<tr>
<td>PTA 227</td>
<td>Clinical Practice I (4 weeks)</td>
<td>0</td>
<td>0</td>
<td>160</td>
<td>4</td>
</tr>
<tr>
<td>PTA 229</td>
<td>Rehabilitation Techniques (11 weeks)</td>
<td>2</td>
<td>4</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>PTA 231</td>
<td>Therapeutic Exercise (11 weeks)</td>
<td>2</td>
<td>4</td>
<td>0</td>
<td>3</td>
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<tr>
<td>PTA 233</td>
<td>Special Populations (11 weeks)</td>
<td>3</td>
<td>0</td>
<td>0</td>
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#### SEMESTER TOTAL

<table>
<thead>
<tr>
<th>Hours</th>
<th>Lecture</th>
<th>Lab</th>
<th>Clinical</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>10</td>
<td>13</td>
<td>160</td>
<td>16</td>
</tr>
</tbody>
</table>

#### SEMESTER 5 - PHYSICAL THERAPIST ASSISTANT

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
<th>Lecture</th>
<th>Lab</th>
<th>Clinical</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTA 237</td>
<td>Clinical Practice II (6 weeks)</td>
<td>0</td>
<td>0</td>
<td>240</td>
<td>6</td>
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<tr>
<td>PTA 247</td>
<td>Clinical Practice III (6 weeks)</td>
<td>0</td>
<td>0</td>
<td>240</td>
<td>6</td>
</tr>
<tr>
<td>PTA 249</td>
<td>PTA Seminar (2 weeks)</td>
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<td>15</td>
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#### SEMESTER TOTAL

<table>
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<th>Hours</th>
<th>Lecture</th>
<th>Lab</th>
<th>Clinical</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td></td>
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#### PROGRAM TOTAL

<table>
<thead>
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<th>Hours</th>
<th>Lecture</th>
<th>Lab</th>
<th>Clinical</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>57</td>
<td>44</td>
<td>640</td>
<td>78</td>
</tr>
</tbody>
</table>

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Note: All courses are 15 weeks unless noted otherwise with hours adjusted accordingly. Clinical Practice I, II, and III courses are all full time, 40 hours per week in a clinical setting (640 hours clinical practice total.)

*PLEASE NOTE: There will be a change in fees and other costs effective July 1, 2016*
Pennsylvania Institute of Technology
PHYSICAL THERAPIST ASSISTANT OBSERVATION DOCUMENTATION FORM

Name of Applicant: ____________________________________________________________

The Pennsylvania Institute of Technology requires that applicants complete a minimum of 20 hours of observation in at least two Physical Therapy Departments. Ten (10) hours should be spent in an inpatient facility (hospital or nursing home) and ten (10) hours in an outpatient clinic. Observation credit should only be given for actual time spent observing patient care. Individuals working as paid employees in a physical therapy department may use their regular working hours to complete this requirement. Observation may be completed with a licensed Physical Therapist or licensed/registered Physical Therapist Assistant, and hours will only be accepted if signed by the supervising PTA or PT. Properly documented observation hours will be accepted on forms from other educational institutions as long as it is approved by the Physical Therapist Assistant Program Director.

<table>
<thead>
<tr>
<th>Date</th>
<th>Starting Time</th>
<th>Ending Time</th>
<th># of Hours</th>
<th>Name of Facility</th>
<th>Location (City, State)</th>
<th>Telephone Number</th>
<th>Inpatient or Outpatient?</th>
<th>Signature of Supervising PT or PTA &amp; LICENSE #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

______ Total Hours  ________ Total Days

I certify that the hours listed above were fulfilled by me. I understand that the PTA Admission Committee may verify this document for authenticity, and I realize that falsification of information will result in my application to the PTA Program being withdrawn from consideration.

Application Signature __________________________________________________________ Date: ____________________________

NOTE: Additional forms may be obtained from the PTA Program Coordinator if needed
PTA ACCEPTANCE REQUIREMENTS

In order to be accepted into the College’s Physical Therapist Assistant program, candidates must satisfy the following requirements:

**Step 1**
1. Successful completion of the first two semesters coursework of the Health Science program at P.I.T. You may be eligible to transfer credits for some of the coursework from another college or university; you will need to speak to your Enrollment Advisor for more information on the transfer process.
2. Completion of BIO 135 Anatomy and Physiology I and BIO 136 Anatomy and Physiology II earning a grade of C+ or higher. Students who seek Advanced Standing for these courses must also earn a grade of C+ or higher.
3. Completion of BIO 230 Functional Anatomy and Kinesiology earning a grade of C+ or better.
4. BIO 230 Functional Anatomy and Kinesiology must be completed at the Pennsylvania Institute of Technology. The Program Manager may make an exception and approve Advanced Standing for this course if it is taken in a Physical Therapist Assistant program at another college or university.

**Step 2**
Achieve acceptable scores on the Test of Essential Academic Skills (TEAS®). Candidates may take the TEAS® test during their second semester of Health Science, or they may wait to take it after the end of the second semester. We recommend that you schedule the earliest possible testing date to allow for the opportunity to retest. (See pages 14-15 for more information about the TEAS® Test.)

**Step 3**
Upon achieving acceptable scores on the TEAS®, candidates must:
1. Demonstrate a clear record on a criminal background checks (State and Federal), child abuse check and,
2. Demonstrate a clear drug screen.

**Step 4**
Upon demonstrating clear criminal background, child abuse and a drug screen, candidates must:
1. Complete necessary PTA program forms and,
2. Complete financial aid and business office processing.

If Applicant is accepted as a PTA student then:

**Step 5**
Prior to the start of the first technical PTA semester, the accepted student must:
1. Attend the PTA orientation session.

Prior to the start of the first semester of the technical phase of the PTA program, and prior to beginning clinical rotations, students must provide satisfactory evidence to the Program Manager or ACCE of the following:

1. Physical Examination
2. Chest X-Ray (if necessary)
3. PPD or Mantoux test
4. Hepatitis B Immunizations
5. Proof of Medical Insurance
6. Completion of the PT observation requirement
<table>
<thead>
<tr>
<th>Eligibility Requirements</th>
<th>Responsible person</th>
<th>Responsible for cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Official high school transcript or GED with scores</td>
<td>Candidate</td>
<td>Candidate</td>
</tr>
<tr>
<td>* A GED from a state or jurisdiction other than PA or a high school diploma from a jurisdiction other than the U. S. requires a Certificate of Preliminary Education (CPE) from PA DOE.</td>
<td>Candidate</td>
<td>Candidate</td>
</tr>
<tr>
<td>At least 17 years of age – provide documentation</td>
<td>Candidate</td>
<td>Candidate</td>
</tr>
<tr>
<td>U. S. citizen, permanent resident, or eligible non-citizen – provide documentation</td>
<td>Candidate</td>
<td>Candidate</td>
</tr>
</tbody>
</table>

### Admission requirements:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Responsible person</th>
<th>Responsible for cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pennsylvania Institute of Technology College Enrollment Application * (NOTE: $35 deposit is subject to change)</td>
<td>Candidate</td>
<td>Candidate</td>
</tr>
<tr>
<td>Official high school transcript, GED transcript, or PA DOE CPE</td>
<td>Candidate</td>
<td>Candidate</td>
</tr>
<tr>
<td>Official college transcripts, if applicable</td>
<td>Candidate</td>
<td>Candidate</td>
</tr>
<tr>
<td>Satisfactory performance on the TEAS® (Entrance Exam) * (NOTE: Testing fee is subject to change)</td>
<td>Program Director &amp; faculty</td>
<td>Candidate*</td>
</tr>
</tbody>
</table>

The following required items are to be completed after conditional acceptance to the PTA Program has been received by the candidate.

- Completion of a PA Criminal & PA Child Abuse background check
  - Non-resident of Pennsylvania must also submit a Criminal Record check from the state in which he/she resides
  - Candidate | Candidate
- FBI Background Check is required
  - Candidate | Candidate
- Completion of satisfactory drug screening
  - Candidate | Included in fees
- Ability to carry out Core Performance Standards (see PTA Student Manual)
  - Candidate | None
- Personal Health History
  - Candidate | Candidate
- Physical Exam by health care provider
  - Candidate | Candidate
- Mumps, rubella, rubeola, and varicella titers
  - Candidate | Candidate
- Booster vaccination(s) of mumps, rubella, rubeola, and/or varicella if titer non-reactive/non-immune with a repeat titer to verify immunity
  - Candidate | Candidate
- Tetanus-diphtheria booster vaccination with the last 10 years
  - Candidate | Candidate
- Tuberculosis screening (Must be completed in the same year as admission to the PTA Program)
  - Candidate | Candidate
- Hepatitis B vaccination series of three (3) doses completed or in progress
  - Candidate | Candidate
- Seasonal influenza vaccine is required annually
  - Candidate | Candidate
- Health insurance required
  - Candidate | Candidate
- Liability insurance and injury insurance
  - P.I.T. | P.I.T.
PHYSICAL THERAPIST ASSISTANT PROGRAM
ADMISSION POLICY AND PROCEDURES

STEP BY STEP PTA APPLICATION PROCESS

If you are a student completing Semester I and II of the A.S. Health Science Program, proceed to Step 3.

Step 1

1. Visit with an Admissions Representative to learn more about the Physical Therapist Assistant Program.
2. The Admissions Representative will provide you with the Physical Therapist Assistant Application Packet that includes information about the Admissions procedures.

Step 2

1. Complete a College application for the Health Science Associate Degree Program.
2. Submit an official copy of your high school transcript or GED certificate.
3. If you have attended another college or university, submit an official copy of your transcripts from all the colleges and universities you have attended.
4. Meet with your Enrollment Advisor to enroll and register for classes.
5. Schedule an appointment with the College’s Financial Aid Office to determine if you are eligible for financial aid.

Step 3

1. Create an account with ATI Testing at www.atitesting.com to take the Test of Essential Academic Skills (TEAS®).
2. Take the Test of Essential Academic Skills (TEAS®). (See page 14 for more information on the TEAS® V)
3. It is recommended that you complete 20 hours of observation during Semesters I and II of the A.S. Health Science Program. You must complete 10 hours of in-patient and 10 hours of outpatient observation. Inpatient can include hospital or nursing home (skilled nursing care.)

Step 4

1. The College will contact you with the results on the TEAS® test. If you have met or exceeded acceptable scores, you may move on to Step 5 in the PTA Application Process.
2. If you have not met or exceeded acceptable scores on the TEAS® test, you may retake the examination one more time.
3. If you have met or exceeded acceptable scores on the second test, you may move on to Step 5 in the PTA Application Process.
4. If you have not met the acceptable scores on the second TEAS® test, you may re-apply for admissions to the PTA program at a later time.

Move on to Step 5 if you have met or exceeded acceptable TEAS® scores.

NOTE: There will be a change in fees and costs effective July 1, 2016
Step 5
1. Complete twenty (20) hours of observation (10 hours in outpatient and 10 hours in inpatient), and submit the completed and signed observation form to the PTA Program Coordinator. It is expected that the candidates to the Physical Therapist Assistant Program will have practical knowledge of the field of physical therapy. You must complete 10 hours of in-patient AND 10 hours of outpatient observation.

2. Complete and submit Letter of Intent to the PTA Program Manager. Explain (1) reason/s for entering the Program; and (2) any experience related to the Physical Therapy Profession.

3. Contact the Program Coordinator to set up a Certified Background account which includes the completion of:
   - Pennsylvania State Police Request for Criminal Record Check (Form SP 4-164), and
   - Child Abuse Clearance, and
   - a satisfactory drug screen.

4. Complete a Federal Bureau of Investigation (FBI) Background Check. The PTA Program Coordinator will provide you with further information.

5. Complete and sign all disclosure forms and submit them to the PTA Program Coordinator.

6. If results are not acceptable, immediate release from the Program will occur.

The PTA Program faculty will assist you with these requirements.

Step 6
1. As soon as you have satisfactorily completed all the admissions requirements, the PTA Program Manager will notify you if you have been accepted to the College’s Physical Therapist Assistant Program.

2. Obtain approval to begin the PTA Program from the Business Office.

3. Attend the mandatory PTA Program Orientation session.

ACCOMMODATIONS
Americans with Disabilities Act
On July 26, 1990, the President of the United States signed the Americans with Disabilities Act (ADA). The ADA is intended to remove barriers against more than 43 million people with disabilities in the United States. If a student has a documented learning disability, psychological disability, physical disability, or other hidden disability that requires an accommodation, it is the responsibility of that individual to make an appointment to meet with the Course Director to provide documentation indicating the accommodation that supports the request being made. This meeting must occur PRIOR to the due date for any course examinations or assignments to discuss what accommodations might be necessary. It is the responsibility of the student to provide written documentation for the need.

A list of Essential Functions for PTA program students and graduates is available to all by requests made to the PTA program manager. Any student in this class who has special needs because of a disability is entitled to receive accommodations. Eligible students at P.I.T. are assured services under the Americans with Disabilities and Act Section 504 of the Rehabilitation Act of 1973. If you believe you are eligible for such services, please contact the Dean of Student Services.
MINIMUM PTA ADMISSION REQUIREMENTS DECLARATION

- I understand that all submitted documents and completed forms become the property of the College and are non-returnable.
- I understand that deceit in the application procedure is cause for dismissal from the program.
- I understand that I must provide official high school transcript, GED transcript, or PA DOE CPE.
- I understand no student will be admitted in the program with a disqualifying criminal history or child abuse clearance.
- I understand no student will be admitted with a disqualifying result or failure to meet a specified deadline in the drug screening.
- I understand students accepted into the program must submit a health examination form completed by a physician/nurse practitioner/physician’s assistant with immunization history including verification through blood work. No student will be admitted with a disqualifying result or failure to meet the specified deadline.
- I understand the statements below regarding clinical experiences:
  - You may have to travel to your clinical experience.
  - You may choose to seek housing nearer your clinical experience.
  - You are responsible for arranging your own transportation to and from the clinical facility. In addition, any cost for parking is solely the responsibility of the student.
  - Students who drive must present proof of car registration, insurance and driver’s license.
  - You must have a valid, current driver’s license in order to drive a motor vehicle on the premise of a clinical site.
  - The motor vehicle that you drive on the premise of a clinical site must have a valid vehicular registrations and tags.
  - The insurance of a motor vehicle that you drive on the premise of a clinical site must be valid and current.
- I, the undersigned:
  - Have read and understand the Physical Therapist Assistant Program Minimum Admission Requirements.
  - I understand that I am responsible for doing and paying the cost of requirements designated to the candidate.
  - I understand that meeting the requirements is not a guarantee of admission into the program.

_____________________________  __________
Signature of Candidate                   Date

Graduation from a physical therapist assistant education program accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, VA 22314; phone: 703-706-3245; accreditation@apta.org is necessary for eligibility to sit for the licensure examination, which is required in all states.

The Physical Therapist Assistant Program at the Pennsylvania Institute of Technology is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: accreditation@apta.org; website: http://www.capteonline.org
A.S. Physical Therapist Assistant

TEAS® V TEST PROCEDURES

All candidates for admission to the Physical Therapist Assistant program are required to take TEAS®V Test and meet or exceed an acceptable score.

TEAS® V, an on-line proctored computer examination that measures skills in English and Language Usage, Reading Comprehension, Mathematics and Science, is used in many health-related educational programs. The test generally takes a maximum of four (4) hours to complete.

You may prepare for the TEAS® V by clicking on http://www.atitesting.com for study and preparation materials.

TEAS® V Registration Procedures

1. You must create an ATI account prior to taking the test.
2. To create any ATI account, click on http://www.atitesting.com
3. Click on CREATE NEW ACCOUNT and follow the screen prompts.
4. Next select that you will be taking the following test at: PA Institute of Technology – Allied Health.
5. The screen prompt will ask you to create an ID and Password.
   ➢ You must bring this ID and Password with you when you take the test. If you arrive for the test without the ID and Password, you will be unable to take the test.

TEAS® V Payment Procedures

1. There is an $80 non-refundable testing fee*.
2. Visit the Business Office in the Administration Building to pay the fee and register to take the TEAS® V.
3. Credit, debit cards or cash is acceptable payment. Personal checks will not be accepted.
4. At the time your pay the $80 fee*, you may select the date you would like to take the test.
5. You will be given a receipt by the Business Office at the time you pay the fee
   NOTE: You will not be able to take the test until the $80 non-refundable testing fee* is paid.
6. The retest is at a discounted rate of $60. At the time you pay the fee, you may select the date you would like to take the retest.

* Testing fees are subject to change.
TEAS®V Testing

On the day you are scheduled to take the test, arrive with the following:

- Your ATI ID and Password
- Receipt from the Business Office that you paid the fee

1. Arrive at least 30 minutes before the scheduled start of the test and meet the test proctor in the reception area (the Porch) of the college.
2. Testing begins promptly at the scheduled time. Late arrivals will not be admitted to the testing area.
3. No cellphones, calculators, or electronic devices of any kind will be permitted in the testing area.
4. Family members, friends and children are not permitted in the testing area.
5. A copy of the test results will be available to you at the end of the test. The proctor is not permitted to interpret the test results.
6. You will be notified by the Physical Therapist Assistant program regarding your score.
7. Meeting or exceeding threshold scores for TEAS®V does not guarantee admission to the Physical Therapist Assistant program.

TEAS®V Rescheduling

1. If you are unable to make the scheduled testing date, you are required to notify the Physical Therapist Assistant program at least 72 hours in advance to cancel the test and reschedule.
2. Failure to notify the Physical Therapist Assistant program will require you to pay the non-refundable testing fee again.
# PERSONAL HEALTH HISTORY

**PLACE AN (X) NEXT TO THE APPROPRIATE BOX if you have the problem.**

<table>
<thead>
<tr>
<th>Category</th>
<th>Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. Neurological</strong></td>
<td>☐ Dizziness/fainting&lt;br&gt;☐ Recurrent headaches&lt;br&gt;☐ Migraines&lt;br&gt;☐ Seizure disorders&lt;br&gt;☐ None</td>
</tr>
<tr>
<td><strong>B. Cardiovascular</strong></td>
<td>☐ Anemia&lt;br&gt;☐ Blood disorder&lt;br&gt;☐ High cholesterol&lt;br&gt;☐ Heart condition&lt;br&gt;☐ Elevated blood pressure&lt;br&gt;☐ Phlebitis&lt;br&gt;☐ None</td>
</tr>
<tr>
<td><strong>C. Gastrointestinal</strong></td>
<td>☐ Recurrent diarrhea&lt;br&gt;☐ Chronic inflammatory bowel disease or Irritable bowel disorder&lt;br&gt;☐ Digestive problems&lt;br&gt;☐ Peptic ulcer&lt;br&gt;☐ None</td>
</tr>
<tr>
<td><strong>D. Genitourinary</strong></td>
<td>☐ Urinary tract infection&lt;br&gt;☐ Kidney stones&lt;br&gt;☐ Kidney disease or infections&lt;br&gt;☐ None</td>
</tr>
<tr>
<td><strong>E. Metabolic/Endocrine</strong></td>
<td>☐ Diabetes&lt;br&gt;☐ Thyroid disorder&lt;br&gt;☐ Systemic lupus erythematosus&lt;br&gt;☐ None</td>
</tr>
<tr>
<td><strong>F. Respiratory</strong></td>
<td>☐ Asthma&lt;br&gt;☐ Chronic bronchitis&lt;br&gt;☐ Frequent colds&lt;br&gt;☐ Hayfever&lt;br&gt;☐ None</td>
</tr>
<tr>
<td><strong>G. Musculoskeletal</strong></td>
<td>☐ Joint or mobility disorders&lt;br&gt;☐ Arthritis&lt;br&gt;☐ None</td>
</tr>
<tr>
<td><strong>H. Allergies (medications, food, latex, other) list below.</strong></td>
<td>☐ None</td>
</tr>
<tr>
<td><strong>I. List any other illness, condition or disability you have had or are presently being treated for:</strong></td>
<td>☐ None</td>
</tr>
</tbody>
</table>

**STATEMENT**

I understand that the information I have given will be handled in a confidential manner. I certify that I have had no injury, illness or ailment other than noted. Any falsification or misrepresentation will be sufficient grounds for termination from the Physical Therapist Assistant Program.

**Signature:** ____________________________________________  **Date** __________________________
Pennsylvania Institute of Technology Physical Therapist Assistant Program

HEALTH AND IMMUNIZATION RECORD

Name (PRINT) ____________________________________________ Date of Birth __________________

Part A. Must have titers for the following (nothing else will be accepted in the place of titer results):
If titer is non-immune/non-reactive, need to receive vaccine. Document below that was administered.

1. Rubeola titer results \(\text{(attach a copy of titer results)}\)
   Results \(\text{immune} \quad \text{non-immune/non-reactive}\)
   Date of rubeola vaccine, if necessary

2. Rubella titer results \(\text{(attach a copy of titer results)}\)
   Results \(\text{immune} \quad \text{non-immune/non-reactive}\)
   Date of rubella vaccine, if necessary

3. Varicella titer results \(\text{(attach a copy of titer results)}\)
   Results \(\text{immune} \quad \text{non-immune/non-reactive}\)
   Date of varicella vaccine, if necessary

4. Mump titer results \(\text{(attach a copy of titer results)}\)
   Results \(\text{immune} \quad \text{non-immune/non-reactive}\)
   Date of mump vaccine, if necessary

Part B. Vaccinations
Tetanus/Diphtheria vaccine within the last 10 years?
If yes, date                                                                 If no, needs booster, date administered

Hepatitis B vaccine* (must begin vaccination series prior to start of program)
Dates received
First dose ___________________ Administered by ______________________________
Second dose ___________________ Administered by ______________________________
Third dose ___________________ Administered by ______________________________

*If had the series but doesn’t have documentation, needs Hepatitis B titer
Results \(\text{immune} \quad \text{non-immune/non-reactive}\)
Attach a copy of result and if non-immune/non-reactive, date of Hepatitis B vaccine booster

Part C. Tuberculosis screening - 2 options
Tuberculin skin test (Mantoux), two-step TB skin test required.
1. Administered on ______________ Date read ______________ Results \(\text{negative} \quad \text{positive}\)
2. Administered on ______________ Date read ______________ Results \(\text{negative} \quad \text{positive}\)

Or if not a candidate for tuberculin skin test
Chest x-ray done on ______________ Results \(\text{normal} \quad \text{abnormal}\)
Attach a copy of chest x-ray report

Part D. Results of physical exam. Health Care Provider please check one of the following statements. Thank you.

_____ There were no findings or health conditions indicative of limitations in physical activity, or cognitive function or ability to perform the functions required of a student in a Physical Therapist Assistant Program.

_____ There are findings or health conditions* that require special accommodations or may indicate limitations in physical activities, cognitive function, and/or ability to perform the functions required of a student in a Physical Therapist Assistant Program. Attach a list of those findings or health conditions.

PRINT Name of Health Care Provider ____________________________________________ Phone number ______________
Signature of Health Care Provider ____________________________________________________________________________

Return completed form to student, mail or fax: Pennsylvania Institute of Technology
Physical Therapist Assistant Program
Attn: Laura Murzynski
800 Manchester Avenue
Media, PA 19063-4098

PHONE: (610) 892-1511 FAX (610) 892-1577