Understanding Management, 4e
Richard L. Daft, Vanderbilt University
Dorothy Marcic, Vanderbilt University
4-Color, 608 pp., 2004
http://daft.swlearning.com

Understanding Management combines classic management concepts with emerging trends and issues in a concise, exciting, and student-friendly format. The theme of the fourth edition is the ‘new workplace’ highlighting how technology and other influences have changed the traditional organizations and the impact on their members. Understanding Management uses small to mid-sized organizations as examples giving students practical insights into the type of organizations that many will start their careers. The goal since the first edition has been to provide a practical and hands-on alternative to the traditional and comprehensive texts on the market.

• NEW! Xtra! CD-ROM: Each new text includes one semester free access to Experiencing Management Online, Xtra! quizzes, Author Insight Videos, and the text video cases.
• NEW! Author Insights Videos: Via streaming video, difficult concepts from each chapter are explained and illustrated by the textbook author, Richard Daft. This feature is available on the accompanying Xtra! CD-ROM.
• NEW! Video Cases: This edition includes all new videos, filmed specifically for Understanding Management. Also included in the text are the correlated video cases.
• Expanded Activities: There are a wealth of end-of-chapter activities that include discussion questions, management exercises, ethical dilemmas, web-based activities, and short cases.
• Practical Examples: Understanding Management uses small to mid-sized organizations as examples throughout the giving students practical insights into the types of organizations they will likely start their careers.
• Technology Coverage: The application of technology is integrated throughout the text and “Surf the Net” end-of-chapter internet exercises utilizing resources available on the Web.

Supplements
Instructor’s Manual 0-324-26053-9
Instructor’s Resource CD-ROM 0-324-26055-5
At The Movies: Management 0-324-27189-1
Study Guide 0-324-27346-0
Test Bank 0-324-26054-7

Table of Contents

Essentials of Management, 6e
Andrew J. DuBrin, Rochester Institute of Technology
2-Color, 500 pp., 2003
http://dubrin.swcollege.com

Essentials of Management makes the connection between theory and concepts to actual practice by showing how managers and organizations effectively apply the basic principles of management. The text takes a functional approach, first introducing the role of a manager and the modern managerial environment, before exploring planning organizing, leading, and control. The Sixth Edition has been extensively revised and updated to include the latest information, examples and activities to help readers understand the skills necessary to manage, lead, and compete in today’s world.

Supplements
Instructor’s Manual 0-324-11469-9
ExamView Testing Software 0-324-11471-0
At The Movies: Management 0-324-27189-1
Business Link Video 0-324-27451-9
Study Guide to Accompany Essentials of Management 0-324-11468-0
Management: A Competency-Based Approach, 10e

Don Hellriegel, Texas A&M University
Susan E. Jackson, Rutgers University
John W. Slocum Jr., Southern Methodist University

4-Color, 550 pp., 2005
ISBN: 0-324-25994-8

Management: A Competency-Based Approach presents theory, relevant applications, and innovation. The authors continue to place emphasis on six managerial competencies—self-management, strategic action, planning and administration, global awareness, teamwork, and communication—and have carefully woven examples of each into every chapter. The authors chose these six competencies after surveying hundreds of managers in all types and sizes of businesses. The integrated, interactive Self-Assessment helps learners understand and develop their own management potential. This unique focus on competencies, combined with new theories and fresh examples, will engage the readers while applying the content. This text will set the standard for content that merges the concerns of managers, with the managerial competencies that foster excellence.

Supplements

Instructor’s Manual 0-324-28221-4
Instructor’s Resource CD-ROM 0-324-28227-3
Study Guide 0-324-28220-6
Test Bank 0-324-28223-0

Table of Contents


Management: Challenges for Tomorrow’s Leaders, 4e

Pamela S. Lewis,
Queens University of Charlotte
Stephen H. Goodman,
University of Central Florida
Patricia M. Fandt,
University of Washington, Tacoma

4-Color, 704 pp., 2004
ISBN: 0-324-15557-3

http://lewis.swlearning.com

Management: Challenges for Tomorrow’s Leaders, Fourth Edition, explains the function and role of management in today’s organization, presenting current theory, trends, and influences on today’s managers and organizations. The text balances theory and practice, providing numerous applications for students to better understand how management concepts are applied. The primary theme of the fourth edition is the role and importance of leadership in today’s organization. Throughout the text are discussions and highlighted examples of the impact of leadership and how organizations diffuse responsibility through every level of an organization.

Supplements

Instructor’s Manual with Video Guide 0-324-16899-3
Instructor’s Resource CD-ROM 0-324-16952-3
At The Movies: Management 0-324-27189-1
PowerPoint® Presentation Slides 0-324-16951-5
Study Guide 0-324-27405-X
Test Bank 0-324-16950-7
Video Package 0-324-27406-8

Bundle, Management: Challenges for Tomorrow’s Leaders with InfoTrac College Edition, Xtra! CD-ROM and WebTutor Toolbox for Blackboard 0-324-28772-0
Bundle, Management: Challenges for Tomorrow’s Leaders with InfoTrac College Edition, Xtra! CD-ROM and WebTutor Toolbox for WebCT 0-324-28798-4
Table of Contents

PART 1. MEETING THE CHALLENGES OF THE 21ST CENTURY.
2. Evolution of Management Thought.
4. Planning in the Contemporary Organization.
5. Strategic Planning in a Global Environment.
8. Organizing for Quality, Productivity, and Job Satisfaction.
9. Designing the Contemporary Organization.
11. Organizational Culture, Change, and Development.

PART 2. PLANNING CHALLENGES IN THE 21ST CENTURY.
4. Planning in the Contemporary Organization.
5. Strategic Planning in a Global Environment.

PART 3. ORGANIZING CHALLENGES IN THE 21ST CENTURY.
8. Organizing for Quality, Productivity, and Job Satisfaction.
9. Designing the Contemporary Organization.
11. Organizational Culture, Change, and Development.

PART 4. LEADERSHIP CHALLENGES IN THE 21ST CENTURY.
12. Communicating Effectively within Diverse Organizations.
15. Motivating Organizational Members.
17. Productivity and Quality in Operations.
18. Information Technology and Control.

Robert N. Lussier, Springfield College
2-Color, 640 pp., 2003
http://lussier.swcollege.com

Using a three-pronged approach of concepts, applications, and skill development, this text provides students with a solid foundation of management concepts and real skills they can use in the workplace. Through a variety of thought-provoking applications, Lussier challenges students to think critically and apply concepts to their own experiences. Proven skill-building exercises, behavioral models, self-assessments, and group exercises throughout the text help students realize their own managerial potential. The 15-chapter format is comprehensive enough for the one term course, but is also flexible enough to allow for additional readings, activities, or discussions.

Supplements
Instructor’s Manual with Test Bank 0-324-11755-8
Instructor’s Resource CD-ROM 0-324-18264-3
At The Movies: Management 0-324-27189-1
Behavior Model Video Fundamentals 0-324-11758-2
Business Link Video 0-324-16871-3
ExamView Testing Software 0-324-11760-4
Test Bank 0-324-11757-4

Management, 3e
Chuck Williams, Texas Christian University
4-Color, 750 pp., 2005
http://williams.swlearning.com

Management, 3rd edition by Chuck Williams presents management theory and applications in an entertaining and engaging narrative not commonly found in textbooks. Williams’ unique organization and focuses on the critical theories and combines them with detailed examples that draw the reader into the reading and clearly show their implications for managers and organizations. Drawing from his experience as an award winning educator, Williams includes innovative that help readers understand how all the different concepts come together and how they will be personally relevant. The text’s unique organization focuses on how managers “make things happen” in modern organizations, exploring the role and impact of management on individuals and organizations. Instructors and readers praised the first two editions for its innovative approaches and tools that make management both relevant and interesting—the third edition continues and improves upon this foundation of innovation.

Supplements
Instructor Manual with “Teaching Your 1st Management Course” 0-324-20130-3
Instructor’s Resource CD-ROM 0-324-20135-4
ExamView Testing Software 0-324-20134-6
FlixMix Video 0-324-20396-9
Small Business School Video Cases 0-324-20395-0
Study Guide 0-324-20133-8
Test Bank 0-324-20131-1
Transparency Acetates 0-324-20132-X
WebTutor Advantage for Blackboard 0-324-22196-7
WebTutor Advantage for WebCT 0-324-22195-9

http://www.swlearning.com
Table of Contents

Management with Xtra!, 6e
Richard L. Daft, Vanderbilt University
4-Color, 780 pp., 2003
ISBN: 0-03-035138-3
http://daft.swcollege.com

The sixth edition of this market leading text continues to raise the standard through its cutting-edge presentation of managerial thought, carefully developed applications, and innovative technology components. Richard Daft seamlessly integrates the new workplace with traditional management concepts to show what influences and guides managerial action in today’s organizations. To illustrate the conceptual material and engage the student, Daft includes diverse examples, exercises, applications in every chapter. Through each edition, Management has continued to build an outstanding reputation with instructors for its quality, topic selection, applications, and authorship.

New Modern Human Relations at Work, 9e
Richard M. Hodgetts, Florida International University
Kathryn W. Hegar, Mountain View College
1-Color, 544 pp., 2005
http://hodgetts.swlearning.com

The original intent of the book remains paramount: to provide an up-to-date textbook for readers who are novices in the area of human relations or for practitioners with little formal training in the subject. This edition examines the most interesting human relations developments of the early millennium. Many of these issues, while not found in other human relations textbooks, relate to current topics discussed in today’s newspapers and magazines.

Table of Contents

Our Feature Presentation: Management
Joseph E. Champoux,
The University Of New Mexico
1-Color, 52 pp., 2004
ISBN: 0-324-28281-8
http://featurepresentation.swlearning.com

Our Feature Presentation: Management adds excitement and relevance to management through selected film scenes from popular film releases. This unique product combines a workbook with actual film clips on CD and Video, eliminating the need to purchase or rent costly videos. Film provides your students a visual portrayal of abstract management concepts and provides inexperienced students a greater feeling of reality and connection to the chapters’ narratives: (1) the never-ending effort by managers and organizations to meet or exceed customers’ needs and (2) the need organizations and their people have to be guided by effective leadership.
topic. Further, there are many unique aspects of film such as editing, sound, framing, and focusing techniques that make it a powerful communication device that often goes beyond what we can experience in reality. Equally powerful are the reactions of the varied responses of the viewer that can spark lively debate.

Supplements
CD-ROM 0-324-28282-6
Instructor's Manual
(available online only) Video 0-324-28283-4

Table of Contents
PART 1. FILM AS A LEARNING RESOURCE. PART 2. FILM SCENES FOR LEARNING MANAGEMENT PRINCIPLES, THEORIES, AND CONCEPTS.

The Labor Relations Process, 8e
William H. Holley, Auburn University
Roger S. Wolters, Auburn University
2-Color, 672 pp., 2005
http://holley.swlearning.com

This comprehensive text provides the current information on research studies, issues and events in labor relations. The book integrates real-world examples and quotes from practitioners in order to bring this dynamic field to life. The Labor Relations Process examines the labor movement from its inception to current and emerging trends, including such topics as unions, labor agreements, collective bargaining, arbitration and labor relations in various business segments including government, white collar, and international contexts.

The book gives an in-depth analysis of all facets of the relationship between management and labor, including a study of the rights and responsibilities of unions and management, the negotiation and administration of labor agreements, and labor-management cooperation. Other topics that are explored include the results of the labor relations process and collective bargaining issues such as health care costs containment, pensions, labor productivity and alternative work arrangements.

Managing Human Resources, 13e
George W. Bohlander,
Arizona State University
Scott A. Snell, Cornell University
4-Color, 794 pp., 2004
ISBN: 0-324-18405-0
http://bohlander.swlearning.com

The best-seller Managing Human Resources covers all aspects of human resource management and its impact on both individuals and organizations. The text builds on a foundation of research and theory, taking a practical approach focusing on critical issues and successful practices. Users and reviewers of the text praise its pleasant writing style, user-friendly design, and highly effective examples. In fact, over 500 different organizations from a variety of settings are used as examples to illustrate key points. The Highlights in HRM examples provide exact illustrations of organizational practices and policies. Important issues and critical trends are spotlighted in each chapter and reflected in the comprehensive and chapter ending cases included in the text. Managing Human Resources balance of theory and practice, hands on activities, applications, and examples will help students develop the competencies to understand and help their organizations create a sustainable competitive advantage through people.

• NEW! Xtra!: Included with every new text is access to Bohlander/Snell Xtra! an online collection of additional learning aides including Xtra! quizzing, digitized videos, select Experiencing Management modules, and more.

• NEW! Expanded Web Site: The text support web site includes practice quizzes, Management in the News exercises, Internet Exercises, chapter resources and more: http://bohlander.swlearning.com

• NEW! New Experiential Activities: Each chapter now include Developing Managerial Skills—team based exercises that will help them develop their managerial skills and how to work in a collaborative environment.

• NEW! Expanded Topical Discussions: In addition to those noted many other important and interesting discussions have been expanded including; retention, ergonomics, diversity, outsourcing, stress management, workplace violence, benefit changes, HRM in the global setting, and conflict resolution.

• Current Practice and Issues: The text focuses on current HR practice and key issues throughout the text and in spotlight such as “Highlights in HRM”. This edition contains more “how-to” practical tips to conduct HR effectively.
Today's Work Environment: This book also reflects today's work environment, showing how HR specialists work in partnership with line managers and team directors effectively incorporating HR policy into manager's interactions with employees.

Real-World Emphasis: “Highlights in HRM” boxed provide real-world examples of how organizations perform HR functions. The “Highlights” are introduced in text discussion and include small businesses and international topics.

Comprehensive Cases Offering: Ten comprehensive cases portray current issues/problems in HRM and remain at the end of the main text. In addition, at least two case studies per chapter present current HRM issues in real-life settings that allow for student consideration and critical analysis.

Supplements
Instructor's Manual 0-324-18407-7
Instructor's Resource CD-ROM 0-324-18410-7
At The Movies: Human Resource Management 0-324-28279-6
Study Guide 0-324-18406-9
Test Bank 0-324-18408-5
Transparency Acetates 0-324-18409-3
Video 0-324-18412-3
WebTutor for Blackboard 0-324-18430-1
WebTutor for WebCT 0-324-18429-8

Table of Contents
PART ONE HUMAN RESOURCES MANAGEMENT IN PERSPECTIVE.

PART TWO MEETING HUMAN RESOURCES REQUIREMENTS.
4. Human Resources Planning and Recruitment.

PART THREE DEVELOPING EFFECTIVENESS IN HUMAN RESOURCES.
5. Selection.
6. Training.
7. Career Development.
8. Appraising and Improving Performance.

PART FOUR IMPLEMENTING COMPENSATION AND SECURITY.
11. Employee Benefits.
12. Safety and Health.

PART FIVE ENHANCING EMPLOYEE-MANAGEMENT RELATIONS.
13. Employee Rights and Discipline.
14. The Dynamics of Labor Relations.

PART SIX EXPANDING HUMAN RESOURCES MANAGEMENT HORIZONS.
15. International Human Resources Management.

CASES.
GLOSSARY.
NAME INDEX.
ORGANIZATION INDEX.
SUBJECT INDEX.
PHOTO CREDITS.
Human Resource Management: Essential Perspectives, 3e

Robert L. Mathis,
University of Nebraska at Omaha
John H. Jackson,
University of Wyoming
1-Color, 192 pp., 2005
http://mathis.swlearning.com

Human Resource Management: Essential Perspectives, 3e offers practical coverage of basic HR concepts and practices, including the review of important laws and regulations as well as an overview of information that is commonly used by human resource professionals. This shortened version of the extremely successful Human Resource Management offers concise, streamlined content that is easy to use and moderately priced. The text is presented in a format that is logical for numerous industries and professional organizations.

Overviews, Internet resources, additional information, and suggested readings in every chapter provide users with synopses of every topic as well as direction on where to learn more. The global aspect of HR Management is addressed as it applied in other countries. Future managers learn lessons that they can apply domestically and around the globe.

Small Business Management: An Entrepreneurial Emphasis with CD-ROM, 12e

Justin G. Longenecker, Baylor University
Carlos W. Moore, Baylor University
J. William Petty, Baylor University
4-Color, 736 pp., 2003
http://longenecker.swlearning.com

Small Business Management has been the best-selling small business management text for more than three decades, helping to guide generations of readers into the ranks of business owners and entrepreneurs. The authors’ diverse academic backgrounds in management, marketing and finance bring a balanced approach to covering all aspects of starting and running a small business. Adopters praise the text edition after edition for its timely coverage, enjoyable and practical presentation, interesting examples, and its wealth of additional resources.

• NEW! Small Business School Videos: Segments from the highly-acclaimed PBS series “Small Business School” are available to adopters of the text and also available on the Student CD.
• NEW! Student CD: A CD-ROM is included with every new copy of the text that “Small Business School” video segments, a revised and electronic copy of the popular “How to Prepare a Business Plan” supplement, financial templates, and additional resources.
• NEW! Cases and Activities: Additional cases and activities have been added to this edition.
• Entrepreneurial Emphasis: The text focuses on entrepreneurship to cultivate the skills and abilities needed to successfully start and manage a business.
• Sample Business Plan: An actual business plan in the appendix gives students a model to emulate and refer to as they create their own.
• Business Plan Part: The seven chapters in Part 4 of the text provide a step-by-step introduction to the elements of an effective business plan.
• Applications and Exercises: Every chapter includes numerous applications and exercises—including online activities—to help readers sharpen their awareness and skills.

Supplements
Instructor’s Manual 0-324-06556-6
Instructor’s Resource CD-ROM 0-324-06557-4
ExamView Testing Software 0-324-06791-7

http://www.swlearning.com
Table of Contents


Entrepreneurship: Theory, Process, and Practice, 6e
Donald F. Kuratko, Ball State University
Richard M. Hodgetts, Florida International University
2-Color, 740 pp., 2004
ISBN: 0-324-25826-7
http://kuratko.swlearning.com

Entrepreneurship, 6th Edition combines a practical, step-by-step approach with a theoretical foundation to form a basic framework for understanding the process of entrepreneurship. The aim of the text is to both present the most current thinking in entrepreneurship but also provide students the opportunity to apply ideas and develop useful analytical skills. The revision of this text has been updated to include current developments and issues in this explosive field.

Supplements
Instructor’s Manual 0-324-25827-5

JIAN Tools for Sale, Inc., Mill Valley, CA
1-Color, 176 pp., 2004
ISBN: 0-324-26144-6
http://jian.swlearning.com

BizPlanBuilder Express—a workbook with CD-ROM package that includes the award-winning, best-selling software, BizPlanBuilder 8.1—provides all the essentials for creating winning business plans, with step-by-step instructions for preparing each section of a plan, including ready-to-customize samples, prompts and advice, detailed marketing analysis with links to demographic and marketing tools to help make it easy, and flexible, straight-forward financial tools. Compatible with both Windows and Macintosh operating systems.

Supplements
Instructor’s Manual 0-324-26145-4
So You Need to Write a Business Plan
Jerome S. Osteryoung, Florida State University
Diane Denslow, Florida State University
1-Color, 160 pp., 2003
ISBN: 0-03-031533-6
http://osteryoung.swcollege.com

This text teaches students how to create a business plan. The text takes the student through many real-life examples and exercises demonstrating in detail the process of writing a business plan. Throughout the text the examples will be drawn from product type companies, service companies and retailers, covering the majority of issues that are unique to each of these industries.

Family Business
Ernesto J. Poza, Case Western Reserve University
1-Color, 288 pp., 2004
ISBN: 0-324-26151-9
http://poza.swlearning.com

Family Business provides the next generation of family business owners with the knowledge and skills needed for the successful management and leadership of the family enterprise. The author, Ernesto Poza, uses both text and cases to explore a diverse set of family firms, examining the interrelationships among the owners, the family, and the management team. Family Business, at its core, is a practical book that presents the management and family practices that ensure success as well as an honest look at the advantages and challenges facing family enterprises. With an emphasis on leadership and positioning for the future, Family Business illustrates how the family enterprise can achieve sustained growth and continuity through generations.
Managing for the Future: Organizational Behavior and Processes, 3e
Deborah G. Ancona, Sloan School of Management, Massachusetts Institute of Technology
Thomas A. Kochan, Sloan School of Management, Massachusetts Institute of Technology
John Van Maanen, Sloan School of Management, Massachusetts Institute of Technology
Maureen Scully, Simmons Graduate School of Management
D. Eleanor Westney, Sloan School of Management, Massachusetts Institute of Technology
1-Color, 672 pp., 2005
ISBN: 0-324-05575-7
http://ancona.swlearning.com

Managing for the Future is an innovative approach to teaching organizational behavior based on the course at the Massachusetts Institute of Technology. The text first presents the new organization, examining it through strategic, political, and cultural lenses. Then the role and impact of teams and central issues facing the organization itself are explored. The last section of the text focuses on skills—the goal being not only to present the new organization but also illustrate how students can become better actors within it. Each of the 14 modules provides many instructional options through cases, readings, exercises and projects. Managing for the Future’s modular format allows for even greater flexibility, allowing instructors to select only the topics they need to suit their course needs.

Supplements
Instructor’s Manual 0-324-05576-5

Organizational Behavior, 10e
Don Hellriegel, Texas A&M University
John W. Slocum Jr., Southern Methodist University
4-Color, 512 pp., 2004
ISBN: 0-324-15684-7

Organizational Behavior, 10th edition presents classic and emerging organizational behavior trends and research, making the subject both accessible and meaningful for students. To make the connection between theory and practice, the authors include timely examples, exercises, and high-interest cases. To help students focus and understand the importance of organizational behavior, the authors introduce seven managerial competencies that are essential to being an effective leader or member of an organization. These competencies are introduced early and woven throughout in special exercises, and an interactive self-assessment tool. The overall length of the text has been dramatically reduced creating a text that is both clear and manageable for any course.

Supplements
Instructor’s Resource CD-ROM 0-324-15686-3

Business Ethics: A Stakeholder and Issues Management Approach, 3e
Joseph W. Weiss, Bentley College
1-Color, 464 pp., 2003
ISBN: 0-03-018458-4
http://weiss.swcollege.com

This text examines the role of ethics in the business world and ethical dilemmas encountered by managers. Ethical decisions do not take place in a vacuum. Many people, all with their own interests and standards, are involved in business encounters every day. “Stakeholder and Issues Management” is this text’s unique approach to teaching business ethics. It pays special attention to the relationships among the many and varied stakeholders that have roles in business situations. These stakeholders include the market and non-market entities that affect a business. Ethical issues must be addressed by individuals, groups, corporations, and even nations in very different ways, and the consequences differ with each person or
group involved. This text gives students practical tools to handle moral dilemmas in the workplace and the world. Topics include risk management, preferential hiring, corporate legitimacy, and moral accountability.

Supplements
Instructor’s Manual with Test Bank 0-03-018572-6
ExamView Testing Software 0-03-029736-2
Turner Learning/CNN Video: Management and Organizations with Multimedia Integration Guide 0-324-15179-9

Table of Contents

Wake-Up Calls: Classic Cases in Business Ethics, 2e
Lisa H. Newton, Fairfield University
David P. Schmidt, Fairfield University
1-Color, 240 pp., 2004
ISBN: 0-324-26152-7
http://newton.swlearning.com

Wake-Up Calls: Classic Cases in Business Ethics presents classic cases that demonstrate business ethics blunders by mainstream companies. The authors provide a conceptual background to help put each case into a meaningful context. By exploring and discussing where businesses have failed, students get a greater insight into the importance of practicing ethical behavior.

New Strategic Management: Competitiveness and Globalization, 6e
Michael A. Hitt, Texas A&M University
R. Duane Ireland, Texas A&M University
Robert E. Hoskisson, University of Oklahoma
4-Color, 1,056 pp., 2005
http://hitt.swlearning.com

Strategic Management: Competitiveness and Globalization, 6th edition provides the most accurate, relevant, and complete presentation of strategic management today. Authors Michael A. Hitt, R. Duane Ireland, and Robert E. Hoskisson thoroughly revised each chapter, weaving cutting-edge ideas, research, and modern practice to create a presentation that captures the dynamic nature of the field. The authors integrate the traditional industrial organizational model of strategic management with the more modern resource-based view of the firm to explain how firms use the strategic management process to build a sustained competitive advantage.

Supplements
Instructor’s Resource CD-ROM 0-324-20387-X
Supervision/Leadership

Leadership: Theory, Application, Skill Development, 2e
Robert N. Lussier, Springfield College
Christopher F. Achua, University of Virginia's College at Wise
1-Color, 498 pp., 2004
http://lussier.swlearning.com

This text employs a unique three-pronged approach of theory, application, and skill development to create the most practical leadership book on the market. It covers all of the traditional theory along with cutting-edge leadership topics. Applications develop critical thinking skills about the concepts. Proven skill-building exercises foster leadership skills that can be used in professional and personal lives. This three-pronged approach offers the greatest variety of learning material to meet each student’s unique needs.

Supplements
Instructor’s Manual with Test Bank 0-324-27495-5
Instructor’s Resource CD-ROM 0-324-20190-7
ExamView Testing Software 0-324-22620-9
Video Cases 0-324-27457-2
Video: Behavioral Model 0-324-27497-1

Table of Contents

The Leadership Experience, 3e
Richard L. Daft, Vanderbilt University
2-Color, 512 pp., 2005
ISBN: 0-324-26127-6
http://daft.swlearning.com

Packed with interesting examples and real world leadership, this text helps the reader develop an understanding of theory while acquiring the necessary skills and insights to become effective leaders. It is written for courses teaching leadership theory and application. The Leadership Experience integrates recent ideas and practices with established scholarly research in a way that makes the topic of leadership come alive.

Supplements
Instructor’s Resource CD-ROM 0-324-23638-7

Supervision: Concepts and Practices of Management, 9e
Edwin C. Leonard, Indiana University
Raymond L. Hilgert, Washington University
4-Color, 752 pp., 2004
ISBN: 0-324-17881-6

Supervision: Concepts and Practices of Management, 9th Edition provides the skills and knowledge base that students need to become supervisors in today’s changing work environment. The text focuses on practical skills in examining the functions of management and how they are applied to both individuals and teams. The authors avoid using confusing terminology or multiple perspectives, instead presenting the tools that are clearly most appropriate for the task at hand. Change in the workplace and the world at large constantly present supervisors with new challenges. Supervision, 9th edition prepares supervisors to successfully address these demands.

Supplements
Instructor’s Resource CD-ROM 0-324-17889-1