GOVERNMENT OF MAHARASHTRA
State Health Society
Directorate of Health Services, Mumbai
Procurement Cell, 1st Floor, Arogya Bhavan,
St. Georges Hospital Compound, MUMBAI 400 001,
Tel. No. 022 - 22651026/22631831, Fax No. 022 - 2625799
e-mail - procurementcell@gmail.com
TENDER NOTICE

Date :- 30.05.13

e-Tender. No. E - 4 /DHS/NRHM/PC/Printing of RBSK Cards /2013-14

1. Jt. Director of Health Services,(Procurement Cell) Mumbai on behalf of Government of Maharashtra invites e-tenders in two envelope system from the Printing press owners for Printing of RBSK Cards. The Advertise is also being published in Maharashtra Govt. Gazette Supplement - II.

<table>
<thead>
<tr>
<th>Item Name</th>
<th>Period of Sale &amp; Preparation of Bid</th>
<th>Closing of Bid</th>
<th>Date of Bid Submission</th>
<th>Bid Opening</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printing of RBSK Cards</td>
<td>30.05.13 to 20.06.13 up to 14.00 Hrs</td>
<td>20.06.13 - 14.01 Hrs to 17.00 Hrs</td>
<td>20.06.13 from 17:01 Hrs to 24.06.13 14:00 Hrs</td>
<td>24.06.13 - 14.01 Hrs to 17:30 Hrs</td>
</tr>
</tbody>
</table>

2. For detailed information, the Printing press owners interested in bidding may visit the website :- [http://phd.maharashtra.etenders.in](http://phd.maharashtra.etenders.in), [http://maha-arogya.gov.in](http://maha-arogya.gov.in)

3. The interested Printing press owners will have to pay service providers fee for online submission of Bid @Rs. 1038/- per tender. The non refundable tender fee per tender @ of Rs. 2000/- will have to be paid by demand draft, drawn in favour of "State Health Society Mumbai" payable at Mumbai and to submitted in the office of Jt. Director (Procurement Cell) Arogya Bhavan, 1st Floor, St. Georges Hospital, Compound, Near C.S.T.Station, Mumbai - 400 001 on or before close of sale during the officer hours on working day.

4. Time schedule can be seen on the website [http://phd.maharashtra.etenders.in](http://phd.maharashtra.etenders.in)

5. The Jt. Director of Health Services, (P.cell) Mumbai reserves the right to increase or Decrease the quantity to be purchased and also reserves the right to cancel all the tenders without giving any reason too.

For e-tendering help/information, please contact.
Website :- [http://phd.maharashtra.etenders.in](http://phd.maharashtra.etenders.in)

Contact No. 020-25315555 / 9167969601/04/14

Email - support.qom@nextenders.in

Jt. Director of Health Services
(Procurement Cell) Mumbai.

महाराष्ट्र शासन
आरोग्य सेवा संचालनालय, मुंबई
Tel. No. 022 [ 22691026/22691831, Fax No. 022 22622631 ]
e-mail - procurementcell@gmail.com

खरेदी कक्ष, ५ला मजला, आरोग्य भवन, सेंट जॉर्ज्स स्थानलय आवार, मुंबई - १.
निविदा सूचना

दिनांक :- ३०.०५.१३
ई-निविदा क्र.86-५/डिप्युएन्स/एनआरएनएम /पी.सी./ RBSK Cards छपाईबाबत/२०१३-१४

1. यह संचालक, आरोग्य सेवा, (खरेदी कक्ष) मुंबई हे महाराष्ट्र शासनाच्या वैतने RBSK Cards छपाई करण्याकरिता प्रिंटिंग प्रेस धारकांकडून विहित नमुद्यात ई-निविदा दोन लिगाचा पद्धतीने मागविल आहे. ही जाहीरात महाराष्ट्र शासन राज्यपत्र भाग-२ मध्ये सुचा प्रसिद्ध करण्याचे वेळ आहे.

<table>
<thead>
<tr>
<th>बाब</th>
<th>निविदा बंद्री व तारीख व बेडल</th>
<th>निविदा सादर करण्याचा कालावधी</th>
<th>निविदा उपभोक्याचा दिनांक</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printing of RBSK Cards</td>
<td>३०.०५.१३ ते २०.०६.१३ दुपारी २.०० बोजपैर्नाल</td>
<td>२०.०६.१३ दुपारी २.०१ ते ५.०० बोजपैर्नाल</td>
<td>२४.०६.१३ दुपारी २.०१ पांमु नै.३० पत्तील</td>
</tr>
</tbody>
</table>

2. अधिक माहितीसाठी इतरकार प्रिंटिंग प्रेस धारक यांनी http://phd.maharashtra.etenders.in, http://maha- arogyav.gov.in या संकेतसंदेशावर संपर्क साधावा.

3. इतरकार प्रिंटिंग प्रेस धारक यांना अन्न लागवलेल्या निविदा सादर करण्यासाठी रुपये १००८/- प्रति निविदा भरलेल्या लागतात. निविदा शुल्क रुपये २,०००/- (प्रति निविदा पॉर्ट) किंमतीत डिमांड ड्राफ्ट "राज्य आरोग्य सोसायटी, मुंबई" यांचे नावे निविदा बंद्री वेळ होणार्या सहसंचालक आरोग्य सेवा (खरेदी कक्ष), आरोग्य भवन, १ ला मजला, सेंट जॉर्ज्स स्थानलय आवार, छतपती बिजापूर टिमिनस जवळ, मुंबई ४०००१९ या कार्यालयास कार्यालयाच्या कामाकाजाचा दिवशी सादर करणावा.

4. निविदेचे वेळपाक्ष http://phd.maharashtra.etenders.in या संकेतसंदेशावर पहावा.

5. सहसंचालक, आरोग्य सेवा, (खरेदी कक्ष) मुंबई यांनी निविदेच्या छपाईची संख्या कमी/अधिक करण्याचे आणि कोणतेही कारण न देता निविदा नाकारणाय अधिकार स्वतःकडे राखून ठेवले आहेत ई-निविदेचबाबत या माहितीसाठी/माहितीसाठी कृपया खासील नमुद केल्याप्रमाणे संपर्क साधावा.

संकेतसंदेश :-http://phd.maharashtra.etenders.in
संपर्क क्रमांक : २०२२०३६५५५५ / २२६२०६०१०७४/१४
Email - support.gom@nextenders.in

सहसंचालक आरोग्य सेवा
(खरेदी कक्ष) मुंबई.

Price Rs.. 2000/-
E - 4 Tender for Printing of RBSK Cards
Not Transferable

Tender No. E - 4/DHS/NRHM/PC/Printing of RBSK Cards /2013-14

Last date for submission of tenders: 20.06.13 upto 14:00 PM
Issued to

M/s………………………………………………………………..
STATE HEALTH SOCIETY
DIRECTORATE OF HEALTH SERVICES (MAHARASHTRA STATE)
Tender No. E - 4/DHS/NRHM/PC/Printing of RBSK Cards /2013-14

Joint Director of Health Services (Procurement Cell), Mumbai invites e Tender in two envelope system from Printing press owner for Printing of RBSK Cards.

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Description</th>
<th>Quantity</th>
<th>EMD in Rs.</th>
<th>Minimum Annual Turnover Rs. in Lakhs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>RBSK Cards</td>
<td>1938600</td>
<td>15000</td>
<td>80 lacs</td>
</tr>
</tbody>
</table>

Interested eligible Tenderers may obtain further information of technical specifications, required quantities and other terms and conditions applicable for procurement of above items from the e-tendering website http://phd.maharashtra.etenders.in, & http://maha-arogya.gov.in.

TENDER SCHEDULE

All bid related activities (Process) like Tender Document Download, Bid Preparation and Hash submission, bid submission and submission of EMD and other documents will be governed by the time schedule given under Key Dates below:

Date of commencement of sale of Tender document/Download: 30.05.13 to 20.06.13
Pre Bid Meeting: 11.06.2013 at 14.00 Hrs
Last date for sale of tender document: 20.06.13 up to 14.00 Hrs
Bid preparation Period: 30.05.13 to 20.06.13 up to 14.00 Hrs
Closing of Bid (By Department): 20.06.13 - 14.01 to 17.00 Hrs
Last date and time for submission of tender: 20.06.13 from 17:01 to 24.06.2013 14:00 Hrs
Date and time of opening of Envelope No.1: 24.06.2013 - 14.01 to 17:30 Hrs

Address for communication:
Office of the Joint Director of Health Services (Procurement Cell)
1st Floor, Arogya Bhavan
St. Georges Hospital Compound,
Mumbai 400 001
Phone NO: 022-22631831 / 22651026
Telefax: 022-22625799

A complete set of tender documents may be purchased by interested eligible tenderer upon payment of a non-refundable fee of Rs. 2000/- (Rupees Two Thousand only) in the form of a Demand Draft issued by Nationalized/Scheduled Bank in favour of "State Health Society, Mumbai" payable at Mumbai as per the duration displayed in Time schedule as per e-tender procedure.

Tender cost of Rs.2000.00 in the form of Demand draft will have to be submitted during office hours till last date of sale close of tenders by 14:00 Hrs. The tenders shall be rejected summarily upon failure to follow procedure prescribed in the Tender document. The conditional tender is liable to be rejected.

Joint Director of Health Services (Procurement Cell) Mumbai.

Joint Director of Health Services
(Procurement Cell) Mumbai.
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<th>Clause</th>
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<td>Cost of Bidding</td>
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<td>Clarification of tender document</td>
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<td>5</td>
<td>Amendment of Tender Document</td>
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<td>Submission of Tender</td>
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<td>Deadline for submission of tenders</td>
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<td>Opening of Tender</td>
<td></td>
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<td>9</td>
<td>Period of Validity of tenders</td>
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<td>10</td>
<td>Earnest Money Deposit</td>
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<td>12</td>
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<td>15</td>
<td>Security Deposit</td>
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<td>Award of Contract</td>
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<td>Period of Contract</td>
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<td>18</td>
<td>Delivery Period &amp; Place of Delivery</td>
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<td>19</td>
<td>Liquidated damages</td>
<td></td>
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<tr>
<td>20</td>
<td>Default cause/cancellation on failure to supply</td>
<td></td>
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<td>21</td>
<td>Inspection and tests</td>
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<td>22</td>
<td>Warranty</td>
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<td>23</td>
<td>Force Majeure</td>
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<td>24</td>
<td>Confidentiality</td>
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<td>25</td>
<td>Payment</td>
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<td>Corrupt or Fraudulent practices</td>
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<td>Rider A – Resolution of Case disputes etc.</td>
<td>11-12</td>
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<td>Annexure A</td>
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<td>Annexure B</td>
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<td>Annexure 1 – Tender Form</td>
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<td>Annexure 2 – Format for Past Performance Certificate</td>
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<td>Annexure 3 – Format for Annual Turn over</td>
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<td>Annexure 4 – Format for Details of Printing Press</td>
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<td>Annexure 5 – Format for Security Deposit</td>
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<td>Annexure 6 – Format for Price Schedule</td>
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<td></td>
<td>Annexure 7 – Format for Bank Guarantee for E M D</td>
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<td>Printing Press Owner Authorization Form</td>
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<td></td>
<td>Annexure 8 -</td>
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</tbody>
</table>
TERMS AND CONDITIONS:

1. Introduction
1.1 The Joint Director of Health Services (Procurement Cell), Mumbai, hereinafter referred to as a “Purchaser” invites tender in two Envelope systems for supply of items specified in Annexure-A Schedule of Requirements, for the use in Govt. health facilities in the State of Maharashtra.

1.2 Interested eligible Tenderers may obtain further information of technical specification, required quantities and other terms and conditions applicable for procurement of item from Government of Maharashtra E-tendering website http://phd.maharashtra.etenders.in (Public Health Department) & our web sites :http://maha-arogya.gov.in

1.3 All tender related activities (Process) like Tender Document Download, Tender Preparation and Hash submission, Tender submission and submission of EMD and other documents will be governed by the time schedule.

1.4 All activities of this tender are carried out online on Website http://phd.maharashtra.etenders.in. The tender document is uploaded/Released on Government of Maharashtra, (GOM) e-tendering website http://phd.maharashtra.etenders.in and has to be downloaded as well as filled up and submitted online only. Tenderers are required to submit the tender cost of Rs.. 2000/- (Rupees Two Thousand only) (Non-refundable) by way of separate demand draft issued by Nationalized /Scheduled Bank drawn in favour of “ State Health Services, Mumbai” payable at Mumbai and the same should essentially be submitted in the separate Envelope along with EMD manually on or before last date & time for sale close of Bid. In no case, the tender cost/fee should be mixed with EMD amount. Tender shall liable to be rejected summarily upon failure to follow procedure prescribed in the Tender document.

1.5 The quantities mentioned in the Tender are only approximate estimated quantities. The Joint Director (Procurement Cell) reserves the right to increase or decrease the quantities, to be purchased without assigning any reason thereof.

1.6 If any tenderer wishes to lodge any complaint against the other tenderer regarding submission of false documents, information etc. the tenderer has to deposit Rs.. 1,00,000 (Rupees One Lac only ) in the form of Demand Draft drawn in favour of “ State Health Services, Mumbai”, Maharashtra payable at Mumbai in terms of deposit. The amount so deposited shall be refunded if after scrutiny the complaint is found to be true. However, if the complaint found to be false and malafide the deposit will be forfeited. No interest shall be paid against this deposit.

2. Eligibility criteria for this Tender:
2.1 This Invitation for Bids is open to all Printers having experience of not less than 3 years in the respective fields. The bidder must have printing machinery at their own Printing factory with digital printing machine and supplied satisfactorily similar items and works as specified in the Schedule of Requirements, as well as in the Technical Specifications to the extent of at least 25% of the quantity indicated against the schedule under “ Section V “ Schedule of Requirements “ in any one of the last 3 calendar years and should have satisfactory performance with no adverse report for last 3 years on the date of bid opening. All documents are to be submitted with the Bid as demanded & specified in the Bid document under the clauses including additionally required information, supporting documents with authenticity. Without any of these documents the Bid will be treated as non-responsive and shall not be considered for evaluation. No subsequent documents will be accepted.

The successful bidder can appoint his territorial distributors at his own cost & at own risk at the time of supply after awarding of the tender. Payment shall be made to manufacturer only. However the manufacturer has to authorize the distributor while participating in tender along with distributor’s documents namely valid drug license and recent sales tax clearance certificate.
Manufacturer will be solely responsible for all types of quality issues even though supplies are made by distributor.


b. Company Registration with competent State/central Govt. authority, PAN Card & VAT clearance certificate up to 31st December 2012 or the latest copy of VAT return submitted.

c. Bidder’s complete information and additionally evidential documents on ownership & existing of typical Printing & processing Machinery requirement for quality assurance of product as per Bid Technical requirements must be submitted for goods and quality control employed by the Bidder.

d. The bidder must evidentially establish the capacity to perform execution of the item of the Bid for which he has offered with the existing installed capacity.

e. Annual qualifying turnover of the bidder for last three financial years (i.e., 2010-11 & 2011-12, 2012-12) by Printing sales and supply of similar items etc. The bidder must submit their audited & certified Balance sheets, profit & loss accounts for the Financial Year 2009-10 & 2010-11, 2011-12 along with copy of the Income Tax Returns. Tender where an Agent is involved must furnish their complete business address VAT/TAN. PAN registration documents attested copies and a Certificate from Chartered Accountant duly supported by Bank Statement of the Agent about current & operating business.

2.2 The annual turnover of the bidder shall be Rs. 80.00 Lakhs. or more as for the period of three years i.e., 2008-09, 2009-10 & 2010-11 OR 2009-10, 2010-11 & 2011-12 to qualify per year. This is applicable for Schedule as a whole.

2.3 Tenderer shall produce Certificate from Chartered Accountant on Annual turnover of last 3 years 2009-10, 2010-11 & 2011-12 in the format given in Annexure -5.

2.4 Tenderer shall produce Audited Balance Sheet and Profit and Loss Accounts for the last three years i.e. 2008-09, 2009-10 & 2010-11 certified by the Auditor.

2.5 Tenderer must have 3 years (2009-10 & 2010-11 & 2011-12) certificate as a Printing press owner for the item quoted in the tender as per Annexure-2 of the tender document is supported by documentary proof. Firms must have three completed year experience of printing and supply as on date of opening of the tender.

Note: Tenders are not allowed from Printing press owner for the Printing for which the Firm found guilty of malpractice, misconduct, or blacklisted/debarred either by Public Health Department, Govt. of Maharashtra or by any local authority and other State Government/Central Government's organizations.

3 Cost of bidding

The tenderer shall bear all costs associated with the preparation and submission of their tenders and the Purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

4 Clarification of tender document

A prospective tenderer requiring any clarification of the tender document shall contact the Purchaser by letter or email 10 days prior to last date & time of closing sale of tender.

For e-tendering help/information, please contact.

Contact No. 020-25315555 Ext - 516
Mobile 9167969601/9167969604
Email-support.gom@nextenders.in

5. Amendment of tender document

5.1 At any time prior to the deadline for Sale of tender, the Purchaser may amend the tender documents by issuing Addenda/Corrigendum.

5.2 Any addendum/corrigendum as well as clarification thus issued shall be a part of the tender documents.
and it will be assumed that the information contained in the amendment will have been taken into account by the Tenderer in its tender.

5.3 To give prospective Tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Purchaser shall extend, at its discretion, the deadline for submission of tenders, in which case, the Purchaser will notify all Tenderers by placing it on website of the extended deadline and will be binding on them.

6. Submission of tenders:

Tender should be submitted on or before last date of submission.

Tender should be submitted through website http://phd.maharashtra.etenders.in and Online only in two envelopes i.e. Technical Bid in envelop no.1& Commercial bid in Envelop no. 2. The EMD as required in the tender documents should invariably be submitted before the last date and time for sale close of tender on address mentioned below.

Joint Director of Health Service  (Procurement Cell)
1st Floor, Arogya Bhavan
St. Georges Hospital Compound,
Mumbai 400 001
Phone NO : 022-22631831 / 22651026
Telefax : 022-22625799

To prepare and submit the tender/offer online all bidders are required to have etoken based DIGITAL CERTIFICATE. Digital signature certificate should be obtained from competent authority. However the tender website or helpline numbers may guide you for obtaining the same

6.1 Late tender offers:
Late tender on any count shall be rejected summarily. Delay due to Post or any other reason( for eg : electricity/internet/etc.) will not be condoned.

6.2 Envelope No. 1 (Technical Bid):
Technical offer must be submitted online at http://phd.maharashtra.etenders.in as per the instructions on the portal. The tenderer must upload the following documents as pe e-tendering process. (Technical Bid): Technical offer must be submitted along with following documents
1. Tender Form as per Annexure-1.
2. The instruments such as power of attorney, resolution of board etc. authorizing an officer of the tenderer.
3. Authorization letter nominating a responsible person of the tenderer to transact the business with the Purchaser.
4. Attested photocopy of printing press license duly approved by the Licensing Authority. The license must have been duly renewed up to date and the items quoted shall be clearly highlighted in the license.
5. Certificate of printing experience for the last 3 years along with list of items (Annexure-4).
6. Technical Compliance of the quoted printing as per Annexure  B
7. Annual turnover statement for last 3 years 2009-10, 2010-11 & 2011-12 in the format given in Annexure -3 certified by the Chartered Accountant.
8. Copies of Balance Sheet and Profit and Loss Accounts for last three years i.e2009-10, 2010-11 & 2011-12 certified by the Auditor.
9. VAT Registration certificate
10. VAT Clearance Certificate up to 31st March 2012 or the latest copy of the VAT return submitted.
11. Affidavit on non-judicial stamp paper of Rs., 100/- regarding the firm has not been found guilty of malpractice, misconduct, or blacklisted/debarred either by Public Health Department, Govt. of Maharashtra or by any local authority and other State Government/Central Government's organizations in the past three years. For item quoted in tender.
12. Attested copy of valid registration made by manufacturing firm for the offered product under
Directorate General of Supplies & Disposal (D.G.S. & D) or Small Scale Industries (S.S.I) or National Small Scale Industries Corporation (N.S.I.C) should be submitted, if applicable. EM Part II certificate should be submitted in which name of products quoted has to be mentioned by the competent authority. If firms of any of these Small Scale Industries categories wish to enjoy any preference declared by Maharashtra Government, the Government Resolution under which they are entitled for preferences should submit along with Registration Certificates failing which they shall be treated at par with other tenderers. This preference shall invariably be applicable to the manufacturers for the specific product as per technical specifications of this tender.

13. Details of printing press unit in Annexure-4. The details containing the name and address of the premises where the items quoted are actually manufactured.
14. Details of technical personnel employed in the printing press unit and testing unit along with plant and machinery available.

6.5 Envelope No. 2 (Price bid):
(a) All Commercial offers must be submitted online at http://phd.maharashtra.etenders.in as per the instructions on the portal.
(b) Rates should be quoted in the Price Schedule Annexure-6 only.
(c) Tenderers are strictly prohibited to change/alter specifications or unit size given in Annexure-A Schedule of requirements while quoting.
If any bidder quoting more than one item, the bidder should enclose separate price schedule for each item.

7. Deadline for submission of tenders
7.1 For Submission of tender tenderer must complete the online bid submission stage as per online schedule of the tender.
7.2 The Purchaser may, at his discretion, extend the deadline for the submission of tenders by amending the tender document in which case all rights and obligations of the Purchaser and Tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.
7.3 Offers not submitted online will not be entertained

8. Opening of tender:
On the date and time specified in the tender notice following procedure will be adopted for opening of tender for which tenderer is free to attend himself or depute an authorized officer as his representative.

8.1 Opening of Envelope No.1 (Technical bid)
Envelope No.1 (Technical bid) of the tenderer will be opened in the presence of tender opening authority and in the presence of tenderer / their representatives through e-tendering procedure.

8.2 Opening of Envelope No.2
This envelope shall be opened as per e-tendering procedure after opening of Envelope No.1 (Technical bid) only if contents of envelope No.1 (Technical bid) and samples are found to be in accordance with the tender conditions stipulated in the tender document. The date and time of opening of Envelope No. 2 will be communicated electronically by the Purchaser separately to the eligible tenderers of Envelope No. 1

9. Period of Validity of tenders:
9.1 The tenders shall remain valid for a period of 120 days after the date of opening of Envelope No. 1 (Technical bid). A bid valid for a shorter period shall be rejected.
9.2 Prior to the expiration of the bid validity the Purchaser may request the tenderers to extend the bid validity for the period as required by the Purchaser.

10. Earnest Money Deposit:
10.1 All tenders must be accompanied with Earnest Money Deposit (EMD) for the amount specified in Annexure-A Schedule of Requirements.
10.2 The EMD shall be submitted in the form of Bank Guarantee in favour of State Health Society, Mumbai payable at Mumbai from any nationalized or scheduled bank in the form provided in the tender document (Annexure-7) and valid for 45 days beyond the validity of the tender(i.e. 165 days)
10.3 Manufacturing Firms who registered for offered product with Directorate General of Supplies & Disposal (D.G.S. & D) or Small Scale Industries (S.S.I) or National Small Scale Industries Corporation...
(N.S.I.C) will be granted exemption from payment of EMD in respect of tender item as specified in the technical specifications is mentioned in the registration certificate & E M part II which has been produced for exemption.

10.4 The tenders submitted without EMD will be summarily rejected.

10.5 Unsuccessful tenderer's EMD will be discharged/returned within a period of 30 days after award of contract to the successful bidder.

10.6 Tenderer shall not be entitled for any interest on EMD

10.7 The successful tenderer's EMD will be discharged after signing the Contract and submitting the security deposit as stipulated.

10.8 The EMD shall be forfeited:
   (a) If a Tenderer withdraws its tender during the period of bid validity as specified in the Tender.
   (b) In case of a successful Tender, if the tenderer fails:
      (i) To sign the Contract in accordance with terms and conditions or.
      (ii)To furnish security deposit as per tender clause 15.

11. Prices

11.1 The rate quoted should be for Printing & supply to Municipal Corporations & Medical Collages rural area and sarpanch & Health institute Maharashtra in monthly basis by Post including Faxing, Travelling allowances The prices quoted and accepted will be binding on the tenderer and valid for a period of Bid validity from the date of signing the contract and any increase in price will not be entertained during the contract period. Purchases will be made on staggered basis as per the requirement of the Purchaser.

11.2 The Tenderer shall indicate on the Price Schedule the unit prices and total bid prices of the goods it proposes to supply under the Contract. Tenderers shall quote for the complete requirements of printing, failing which such tenders will not be taken in to account for Evaluation.

11.3 Rates should be quoted for each of the schedule separately on door delivery basis by post according to the unit asked for strictly as per the format of price schedule (Annexure-6). The Purchaser shall not be responsible for damages, handling, clearing, transport charges etc. The deliveries should be made as stipulated in the purchase order placed with successful tenderer. Conditional tenders are not accepted and liable for rejection.

11.4 If at any time during the period of contract, the price of tendered items is reduced or brought down by any Law or Act of the Central or State Government or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform the Purchaser immediately about such reduction in the contracted prices. The Purchaser is empowered to reduce the rates accordingly.

11.5 In case of any enhancement in Excise Duty/VAT due to statutory Act of the Govt. after the date of submission of tenders and during the tender period, the quantum of additional excise duty /VAT so levied will be allowed to be charged extra as separate item without any change in price structure of the Printing approved under the tender. For claiming the additional cost on account of the increase in Excise Duty, the tenderer should produce a letter from the concerned Competent Authorities for having paid additional Excise Duty/VAT on the goods supplied to the Purchaser and can also claim the same in the invoice.

11.7 To ensure sustained supply without any interruption the Purchaser reserves the right to split orders for supplying the requirements amongst more than one tenderer provided that, the rates and other conditions of supply are same.

12 (A) Technical specifications: :

12.1 The Tenderer shall carefully read and understand the technical specifications, quality requirements, packing, applicable standards, Acts & Rules including the Mandatory requirement for substantiation of their compliance without deviating from tender requirements.

12(B) Tenderer shall carefully read & understand the packing specifications

13 Evaluation of tenders:

13.1 After opening of Envelope No. 1 (Technical bid), on the scheduled date, time and venue, the Purchase committee shall examine the contents of the tenders received online through e-tendering process along with all prescribed mandatory documents.
13.2 The Purchase committee shall scrutinize the documents mentioned above for its eligibility, validity, applicability, compliance and substantiation including post qualification criteria stipulated in tender document.

13.3 The Purchase committee shall also analyze that there is no collusive or fraudulent practice involved in the entire tendering process amongst all the tenders received.

13.4 The technical scrutiny shall be on the basis of submitted substantiation documents and Rules including allied standards of BIS codes as applicable.

13.5 Any tender during the evaluation process do not meet the tender conditions laid down in the tender document will be declared as not acceptable and such tenders shall not be considered for further evaluation. However, the tenderers can check their tender evaluation status on the website.

13.6 Tenders which are in full conformity with tender requirements and conditions shall be declared as Eligible Tender for opening Envelop no. 2 in the website and Envelope No. 2 (Commercial bid) of such tenderers shall be opened later, on a given date and time.

13.7 Each item will be evaluated separately.

14. Post Qualification:

14.1 The Purchaser will further evaluate the Tenderer's financial, technical, and production capabilities based on the documentary evidence and information submitted by the Tenderer as well as other information the Purchaser deems necessary and appropriate.

14.2 An affirmative post-qualification determination of the Purchaser will be a prerequisite for acceptance of Technical Bid (Envelope No.1). A negative determination will result in rejection of the Tenderer's tender, in which event the Purchaser will proceed to the next Tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

15. Security Deposit & Contract Agreement

15.1 The successful tenderer shall furnish the security deposit to the Purchaser within 7 days from the date of communication of Acceptance of Tender for an amount of 5% of the contract value, valid up to 60 days after the date of completion of warranty obligations and enter into Contract Agreement on Rs. 100/- non-judicial stamp paper. The cost of Stamp paper should be borne by the tenderer. In the event of any replacement of defective goods during the warranty period, the warranty for the corrected/replaced material shall be extended to a further period of two years and the Performance Bank Guarantee for proportionate value shall be extended 60 days over and above the extended warranty.

15.2 The Security Deposit should be in the form of Bank Guarantee in favour of the ‘State Health Society, Mumbai’ payable at Mumbai from any Nationalized or scheduled bank (Annexure-8)

15.3 The Security Deposit will be discharged by the Purchaser and returned to the Supplier not later than 60 days following the date of completion of the Supplier's performance obligations, including the warranty obligation, under the contract.

15.4 The security deposit shall be discharged(forfeited) as a compensation for any loss Resulting from the failure to perform the obligations under the contract or in the event of termination of the contract or in any event as the Purchaser thinks fit and proper.

16. Award of contract:

16.1 The Purchaser will award the contract to the successful tenderer whose tender has been determined to be substantially responsive and has been determined as lowest evaluated tender, provided further that the tender is determined to be qualified to perform the contract satisfactorily.

16.2 The Purchaser will place supply orders on staggered basis during the contract period to the lowest evaluated responsive tenderer and will be governed by all the terms and conditions stipulated in the tender document.

17. Period of Contract:

The period of contract shall be as per bid validity period from the date of execution of the contract.

18. Delivery Period & Place of delivery:

The goods supply should be started within 30 days from the deliver.

19. Liquidated damages:
If the Supplier fails to deliver any or all of the goods within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5% of the delivered price of the delayed goods for each week or part thereof of delay until actual delivery, up to a maximum deduction of 10%. Once the maximum is reached, the Purchaser may consider for termination of the Contract.

20. Default Clause / Cancellation on failure to supply:
If the supplier fails to commence delivery as scheduled or to deliver the quantities ordered to him within the delivery period stipulated in the contract, it shall be discretion of the purchaser either. (a) to extend the delivery period or .(b) to cancel the contract in whole or in part for the unsupplied quantities without any show cause notice. In the event of extension, liquidated damages, will be applicable. If the purchaser decides to cancel the contract, the mode of repurchase will be at the discretion of the purchaser. The supplier shall be liable to pay any loss by way of extra expenditure or other incidental expenses, which the purchaser may sustain on account of such repurchase at the risk and cost of the supplier. In addition to action above, the purchaser may debar the defaulting supplier from future orders, for maximum period of 3 years. In any case the supplier will stand debarred for future contracts for the period till extra expenditure on account of cancellation and repurchase in terms of action above is paid by the supplier or recovered from his bill for supplied goods against any orders with the purchaser or his authorized consultants / agents.

21. Inspections and tests
Pre-dispatch inspection will be carried out in the premises of the manufactures by a team of officers nominated by the Purchaser if necessary. If goods are offered for Inspection in the factory premises all expenditure shall be borne by the tenderer. The entire store ordered shall have to be offered for inspecting team for inspection in open condition and shall be repacked in the presence of inspecting team. Inspection charges, including the expenses for the experts, will be payable by the tenderer.

21.1 The supplies will be deemed to be completed only upon receipt of the quality certificates from the laboratories. Samples which do not meet quality requirements shall render the relevant batches liable to be rejected. If the sample is declared to be Not of Standard Quality such material will be deemed to be rejected goods.

21.2 The Purchaser shall be the final authority to reject full or any part of the supply, which is not confirming to the specifications and other terms and conditions. No payment shall be made for rejected stores. Rejected items must be removed by the tenderers within two weeks of the date of rejection at their own cost and replaced immediately. In case rejected items are not removed it will be destroyes at the risk, responsibility & cost of Manufacturer.

22. Warranty
22.1 Warranty of finished product (Printing material) should be 12 months, which the Printing press owner should submit in writing.

22.2 The Purchaser shall have the right to make claims under the above warranty after the Goods have been delivered to the final destination indicated in the Contract. Upon receipt of a written notice from the Purchaser, the Supplier shall, within the period of 15 days replace the defective printing material without cost to the Purchaser. The Supplier will be entitled to remove, at his own risk and cost, the defective printing material.

23. Force Majeure:
23.1 For purposes of this Clause, 'Force Majeure' means at any time during subsistence of contract an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

23.2 If a Force Majeure situation arises, the Supplier shall promptly but not later than 30 days notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
23.3 Force Majeure will be accepted on adequate proof thereof.
23.4 If contingency continues beyond 30 days, both parties argue to discuss and decide the course of action to be adopted. Even otherwise contingency continues beyond 60 days then the purchaser may consider for termination of the contract on equitable basis.

24. **Confidentiality**
24.1 Information relating to the examination, clarification, evaluation, and comparison of tenders, and recommendations for the award of a Contract shall not be disclosed to tenderers or any other persons not officially concerned with such process until the notification of Contract award is made.
24.2 Any effort by the tenderer to influence the Purchaser in the Purchaser's bid evaluation, bid comparison, or contract award decisions may result in the rejection of the Tenderer's bid.

25. **Payment**
The 100% Payment shall be made upon submission of following documents
(i) 3 copies of supplier's invoice.
(ii) Receipt & acceptance certificates issued by the consignees.
(iii) Warranty certificate.
25.1 The purchaser shall have every rights to deduct the pending dues on account of loss, compensation, or any remedial action in monetary terms from the said payment. The supplier shall not agitate the said issue in future.
25.2 50% of order amount will be paid as a advance against submission of bank guarantee amounting to 60% of order value.
25.3 In such case supply should be done within 30 days from the date of receipt of supply order.

26. **Corrupt or Fraudulent Practices**
26.1 The Purchaser as well as Tenderers shall observe the highest standard of ethics during the procurement and execution of such contracts.
26.2 “corrupt practice” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and.
26.3 Fraudulent practice” means a misrepresentation or omission of facts in order to Influence a procurement process or the execution of a contract to the detriment of purchaser and includes collusive practice among Tenderers (prior to or after tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition;.
26.4 “Collusive practice” means a scheme or arrangement between two or more tenderers, with or without the knowledge of the Purchaser, designed to establish tender prices at artificial, non competitive level; and.
26.5 “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or effect the execution of the contract.
26.6 “The Purchaser will reject a tender for award if it determines that the tenderer recommended for award has directly or through an agent engaged in corrupt or fraudulent practices in competing for the contract in question;.
26.7 The Purchaser will declare a firm or individual as ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that they have, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a contract.

27. Please see **“Rider A”**
27.1 **RESOLUTION OF DISPUTE**
In the event of any question, dispute or differences in respect of contract or terms and conditions of the contract or interpretation of the terms and conditions or part of the terms and conditions of the contract arises, the parties may mutually settle the dispute amicably.
27.2 **ARBITRATION.**
In the event of failure to settle the dispute amicably between the parties, the same shall be referred to the sole arbitrator (insert name and designation of the officer), Government of Maharashtra. The award passed by the sole Arbitrator shall be final and binding on the parties. The arbitration proceedings shall be carried out as per the Indian Arbitration and Concillation Act, 1996 and the rules made thereunder.

27.3 **GOVERNING LANGUAGE:** English language version of the contract shall govern its interpretation.

27.4 **APPLICABLE LAWS.**
The contract shall be governed in accordance with the law prevailing in India, Act, Rules, Amendments and orders made thereon from time to time.

27.5 **INDEMNIFICATION**
The contractor shall indemnify the purchaser against all actions, suit, claims and demand or in respect of anything done or omitted to be done by contractor in connection with the contract and against any losses or damages to the purchaser in consequence of any action or suit being brought against the contractor for anything done or omitted to be done by the contractor in the execution of the contract.

27.6 **Jurisdiction**
All the suits arising out of the contract shall be instituted in the court of competent jurisdiction situated in Mumbai only and not elsewhere.

27.7 **Saving clause**
No suits, prosecution or any legal proceedings shall lie against the Joint Director of Health Services (Procurement Cell), Mumbai or any person for anything that is done in good faith or intended to be done in pursuance of tender.
Annexure-A
Printing of RBSK Cards

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Description</th>
<th>Quantity</th>
<th>EMD in Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>RBSK Cards</td>
<td>1938600</td>
<td>15000</td>
</tr>
</tbody>
</table>

Submission of Proof: Within 15 days from the date of signing of contract

Delivery Schedule: To complete within 30 days (Thirty) from the date of approval of proof.

Delivery Terms: To the consignee destination on door delivery basis as per tender conditions and quantity distribution mentioned below

C consignees list for Printing of RBSK Cards

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Name Of District</th>
<th>Card Requirement for 3 months</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Aurangabad</td>
<td>79061</td>
</tr>
<tr>
<td>2</td>
<td>Akola</td>
<td>32594</td>
</tr>
<tr>
<td>3</td>
<td>Amravati</td>
<td>52679</td>
</tr>
<tr>
<td>4</td>
<td>Ahemdnagar</td>
<td>104216</td>
</tr>
<tr>
<td>5</td>
<td>Beed</td>
<td>75696</td>
</tr>
<tr>
<td>6</td>
<td>Bhandara</td>
<td>24878</td>
</tr>
<tr>
<td>7</td>
<td>Buldhana</td>
<td>57032</td>
</tr>
<tr>
<td>8</td>
<td>Chandrapur</td>
<td>41960</td>
</tr>
<tr>
<td>9</td>
<td>Dhule</td>
<td>55326</td>
</tr>
<tr>
<td>10</td>
<td>Gidchirol</td>
<td>24841</td>
</tr>
<tr>
<td>11</td>
<td>Gondia</td>
<td>27931</td>
</tr>
<tr>
<td>12</td>
<td>Hingoli</td>
<td>32051</td>
</tr>
<tr>
<td>13</td>
<td>Jalana</td>
<td>97970</td>
</tr>
<tr>
<td>14</td>
<td>Jalgaon</td>
<td>51032</td>
</tr>
<tr>
<td>15</td>
<td>Kolhapur</td>
<td>69882</td>
</tr>
<tr>
<td>16</td>
<td>Latur</td>
<td>53315</td>
</tr>
<tr>
<td>17</td>
<td>Nagpur</td>
<td>65999</td>
</tr>
<tr>
<td>18</td>
<td>Nanded</td>
<td>78443</td>
</tr>
<tr>
<td>19</td>
<td>Nandurbar</td>
<td>42954</td>
</tr>
<tr>
<td>20</td>
<td>Nashik</td>
<td>129602</td>
</tr>
<tr>
<td>21</td>
<td>Osmanabad</td>
<td>35605</td>
</tr>
<tr>
<td>22</td>
<td>Parbhani</td>
<td>40608</td>
</tr>
<tr>
<td>23</td>
<td>Pune</td>
<td>119832</td>
</tr>
<tr>
<td>24</td>
<td>Raigad</td>
<td>45596</td>
</tr>
<tr>
<td>25</td>
<td>Ratnagiri</td>
<td>30022</td>
</tr>
<tr>
<td>26</td>
<td>Sangli</td>
<td>51609</td>
</tr>
<tr>
<td>27</td>
<td>Satara</td>
<td>57969</td>
</tr>
<tr>
<td>28</td>
<td>Sindhudurg</td>
<td>13068</td>
</tr>
<tr>
<td>29</td>
<td>Solapur</td>
<td>85664</td>
</tr>
<tr>
<td>30</td>
<td>Thane</td>
<td>150341</td>
</tr>
<tr>
<td>31</td>
<td>Wardha</td>
<td>23077</td>
</tr>
<tr>
<td>32</td>
<td>Washim</td>
<td>25344</td>
</tr>
<tr>
<td>33</td>
<td>Yavatmal</td>
<td>62009</td>
</tr>
</tbody>
</table>

Total 1938203
Annexure-B

TECHNICAL SPECIFICATIONS –

RBSK Cards

Following are the minimum requirements. Products offered must meet these parameters herein.

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Technical specifications/composition of tender enquiry</th>
<th>Compliance on each parameter with detailed substantiation how the offered product meets the requirement. (Simply writing as YES/Complied/ is not allowed)</th>
<th>Remarks, if any</th>
</tr>
</thead>
</table>
| 1      | RBSK Cards                                             | Page - 2  
Size A4-11.7” X 8.3  
Printing – Single Colour Front & Back  
Paper – sun shine 200 gsm  
Base Colour-white |                                                            |
To
The Joint Director of Health Services (Procurement Cell)
Directorate of Health Services
1st Floor, Arogya Bhavan,
Mumbai 400 001.

Dear Sir

Having examined the tender document, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the goods under the above-named Contract in full conformity with the said tender document and our financial offer in the Price schedule submitted in Envelop No. 2 which is made part of this tender.

We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.

If our tender is accepted, we undertake to submit the security deposit in the form, in the amounts, and within the times specified in the tender document.

We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender, shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any tender you may receive.

Signed: ______________________________

Date: ______________________________

In the capacity of ______________________________

Duly authorized to sign this bid for and on behalf of _____________________

Signature & stamp of tenderer

Note: This form must be signed & Stamped in original to be submitted to this office along with Tender fee + EMD + 1 affidavits on or before sale close of tender.
PROFORMA FOR PERFORMANCE STATEMENT
(For a period of last 3 Years) i.e. 2009-10, 2010-11 & 2011-12

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Printing material</th>
<th>Year</th>
<th>Name and full address of the purchaser</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

Add As Many Rows You Want To Add

Note: In support of above statement, enclose the copies of supply orders and client's satisfactory certificates
ANNEXURE -3

ANNUAL TURN OVER STATEMENT FOR THREE YEARS

The **Annual** Turnover of M/s _____________________________ for the past three years are given below and certified that the statement is true and correct.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Year</th>
<th>Turnover Rs., in Crores</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date: 

Seal

Signature of Auditor/ Chartered Accountant
Name (in capital letters)
Annexure-4

DETAILS OF PRINTING PRESS UNIT
ANNEXURE - 5
SECURITY DEPOSIT FORM

To: (Name of Purchaser)

WHEREAS................................................................. (Name of Supplier)
Hereinafter called "the Supplier" has undertaken, in pursuance of Contract No............... dated,
200... to supply.................. .................................................(Description of Goods and Services)
hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish
you with a Bank Guarantee by a recognized bank for the sum specified therein as security for
compliance with the Supplier's performance obligations in accordance with the Contract.
AND WHEREAS we have agreed to give the Supplier a Guarantee:
THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the
Supplier, up to a total of...................................   ........................................ (Amount of the
Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand
declaring the Supplier to be in default under the Contract and without cavil or argument, any sum
or sums within the limit of ......................... (Amount of Guarantee) as aforesaid, without your
needing to prove or to show grounds or reasons for your demand or the sum specified therein.
This guarantee is valid until the ........day of...................200......

Signature and Seal of Guarantors

..........................................................

..........................................................

Date.................200...
Address..................

..............................................................
## PRICE SCHEDULE - Printing of RBSK Cards

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Qty.</th>
<th>Ex-factory price Rs.</th>
<th>Packing &amp; forwarding Rs.</th>
<th>Excise duty (In Rs.)</th>
<th>Incidental services Rs.</th>
<th>ST/VAT as applicable for Govt. supplies</th>
<th>Total unit price (3+4+5+6+7) Rs.</th>
<th>Total cost (2*8) Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>RBSK Cards</td>
<td>1938600</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total tender price (in words) __________________ _____________________________

Note:
- In case of discrepancy between unit price and total price, the unit price shall prevail.
- Price should be quoted in Indian rupees only.

Signature of the tenderer
Name
Designation
Business address
Annexure-7
FORMAT FOR BANK GUARANTEE FOR E.M.D

Whereas........................... (Hereinafter called “the Tender err”) has submitted its tender dated...................... (Date of submission of bid) for the supply of.................................. (Name and/or description of the goods) (Hereinafter called “the tender”).

KNOW ALL PEOPLE by these presents that WE.................... (Name of bank) of.................. (Name of country), having our registered office at.................. (Address of bank) (Hereinafter called “the Bank”), are bound unto......................... (Name of Purchaser) (Hereinafter called “the Purchaser”) in the sum of _______________________ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of _________ 20___

THE CONDITIONS of this obligation are:

1. If the Tenderer
   (a) withdraws its tender during the period of tender validity specified by the Tenderer in his tender; or
   (b) does not accept the correction of errors in accordance with the Instructions to tenderers; or

2. If the Tenderer, having been notified of the acceptance of its tender by the Purchaser during the period of tender validity:
   (a) Fails or refuses to execute the Contract Agreement if required; or
   (b) Fails or refuses to furnish the Security deposit, in accordance with the terms and conditions stipulated in the tender document;

we undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions. This guarantee will remain in force up to and including forty five (45) days after the period of the tender validity, and any demand in respect thereof should reach the Bank not later than the above date.

(Signature & Seal of the Bank)
AUTHORIZATION FORM

No. _________________________________ Dated

To

Dear Sir:

TENDER No.

We ___________________________ who are established and reputable manufacturers of
(Name and description of goods offered) having factories at __________ (Address of factory) do
hereby authorize M/s ______________________ (Name and address of Agent) to submit a bid, and
sign the contract with you for the goods manufactured by us against the above tender.

No company or firm or individual other than M/s------------------------ are authorized to bid
and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per Clause 22 of the terms &
conditions for the goods and services offered for supply by the above firm against this tender.

Yours faithfully,

(Name)

(Business Name of manufacturers)

Note: This letter of authority should be on the printed original letterhead of the manufacturer and
should be signed by a designated person competent and having the power of attorney to bind the
manufacturer and is mandatory to be included by the Bidder in its bid.
ANNEXURE 8

Proforma for GOODS / AND QUALITY CONTROL EMPLOYED BY THE
Manufacturer/Dealer

BID NO…………………………….DATE OF OPENING: …………………………………..

NAME OF THE BIDDER…
(Note: All details should relate to the manufacturer/dealer for the items offered for supply and every clause or points must be answered to the point and shall not be left out or omitted or changed. Incomplete information will be construed as inability / deviation / shortfall and shall be noted in the evaluation accordingly)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name &amp; full address of the Manufacturer/Dealer</td>
</tr>
<tr>
<td>2.</td>
<td>(a) Telephone No. Office / Press/ Works</td>
</tr>
<tr>
<td></td>
<td>(b) Fax No. Office / Press / Works</td>
</tr>
<tr>
<td></td>
<td>(c) Email ID</td>
</tr>
<tr>
<td>3.</td>
<td>Location of the Printing Press</td>
</tr>
<tr>
<td>4.</td>
<td>Details of Printing Press Registration License as per statutory regulations</td>
</tr>
<tr>
<td>5.</td>
<td>Details of important Plant &amp; Machinery functioning in each dept. of press</td>
</tr>
<tr>
<td></td>
<td>(Mention ownership of items i.e. Purchased or Leased basis separately as available now)</td>
</tr>
<tr>
<td>6.</td>
<td>Details of the process of printing followed in the press</td>
</tr>
<tr>
<td>7.</td>
<td>Details &amp; stocks of raw materials held</td>
</tr>
<tr>
<td></td>
<td>1.1 Normal</td>
</tr>
<tr>
<td></td>
<td>1.2 Maximum</td>
</tr>
<tr>
<td>9.</td>
<td>Details of arrangement for quality control of Printing material such as laboratory, testing NABL etc.</td>
</tr>
<tr>
<td>10.</td>
<td>Details of staff : ( As per register of employees )</td>
</tr>
<tr>
<td></td>
<td>10.1 Details of technical supervisory staff in charge of production &amp; quality control</td>
</tr>
<tr>
<td></td>
<td>10.2 Skilled worker employed</td>
</tr>
<tr>
<td></td>
<td>10.3 Unskilled worker employed</td>
</tr>
<tr>
<td></td>
<td>10.4 Maximum No. of workers (skilled &amp; unskilled) employed on any day during the 18 months preceding the date of Tender</td>
</tr>
<tr>
<td>11.</td>
<td>Whether Printing material are tested to any standard specifications? If so, copies of original test certificates or notarized should be submitted.</td>
</tr>
<tr>
<td>12.</td>
<td>Are you registered with the Department of Central Excise - Govt. of India for the items offered as manufacturer/Dealer, as per statutory rules? If so, furnish full particulars of registration, with a notarized copy of the certificate of registration.</td>
</tr>
</tbody>
</table>

Signature and seal of the Bidder
ANNEXURE - 9

MANUFACTURERS' AUTHORIZATION FORM

No. ____________________________________________ Dated

To

Dear Sir:

TENDER No.

We ____________________________ who are established and reputable manufacturers of 
(Name and description of goods offered) having factories at ________ (Address of factory) do 
hereby authorize our sole distributor in India M/s. __________________ (Name and address of 
Agent) to submit a bid, and sign the contract with you for the goods manufactured by us against 
the above IFB.

No company or firm or individual other than M/s------------------ are authorized to bid 
and conclude the contract in regard to this business against this specific IFB.

We hereby extend our full guarantee and warranty as per Clause 22 & 22.5 of the 
General Conditions of Contract for the goods and services offered for supply by the above firm 
against this IFB.

Yours faithfully, (Name)

(Business Name of manufacturers)

Note: This letter of authority should be on the printed original letterhead of the manufacturer and 
should be signed by a designated person competent and having the power of attorney to bind the 
manufacturer and is mandatory to be included by the Bidder in its bid.
**Document to be submitted in Envelop no. 1**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Documents Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Annexure B Technical Compliance</td>
</tr>
<tr>
<td>2</td>
<td>Annexure-1 (Tender Form)</td>
</tr>
<tr>
<td>3</td>
<td>Annexure-2 (PAST PERFORMANCE STATEMENT) along with copies of supply orders and clients satisfactory certificates</td>
</tr>
<tr>
<td>4</td>
<td>Annexure-3 (ANNUAL TURNOVER STATEMENT)</td>
</tr>
<tr>
<td>5</td>
<td>Annexure-4 (DETAILS OF PRINTING PRESS UNIT)</td>
</tr>
<tr>
<td>6</td>
<td>Annexure-5 (FORMAT FOR SECURITY DEPOSIT)</td>
</tr>
<tr>
<td>7</td>
<td>Audited Balance Sheet 2009-10</td>
</tr>
<tr>
<td>8</td>
<td>Audited Balance Sheet 2010-11</td>
</tr>
<tr>
<td>9</td>
<td>Audited Balance Sheet 2011-12</td>
</tr>
<tr>
<td>11</td>
<td>Power of attorney, resolution of board etc. authorizing an officer of the tenderer</td>
</tr>
<tr>
<td>12</td>
<td>Authorization letter nominating a responsible person of the tenderer to transact the business with the Purchaser</td>
</tr>
<tr>
<td>13</td>
<td>Attested photocopy of Printing Press unit licence for each and every product quoted as per specification in the tender. The license must have been duly renewed up to date and the items quoted shall be clearly highlighted in the license</td>
</tr>
<tr>
<td>14</td>
<td>VAT Registration certificate</td>
</tr>
<tr>
<td>15</td>
<td>VAT Clearance Certificate up to 31 December 2012 or the latest copy of the VAT return submitted</td>
</tr>
<tr>
<td>16</td>
<td>Affidavit on non-judicial stamp paper of Rs. 100/- regarding the firm has not been blacklisted in the past three years by any State, Central Govt/ private institution</td>
</tr>
<tr>
<td>17</td>
<td>Attested copy of valid registration made under Directorate General of Supplies &amp; Disposal (D.G.S.&amp; D), Small Scale Industries (S.S.I) &amp; National Small Scale Industries Corporation (N.S.I.C) should be submit, if applicable</td>
</tr>
<tr>
<td>18</td>
<td>E M II certificate to be submitted in case of SSI, CSPO, NSIC.</td>
</tr>
<tr>
<td>19</td>
<td>Annexure 8 (GOODS QUALITY)</td>
</tr>
<tr>
<td>20</td>
<td>ADDITIONAL INFORMATION RELATED TO TENDER</td>
</tr>
</tbody>
</table>

**SIGNATURE OF TENDERER**
RIDER A

27. RESOLUTION OF DISPUTE

In the event of any question, dispute or differences in respect of contract or terms and conditions of the contract or interpretation of the terms and conditions or part of the terms and conditions of the contract arises, the parties may mutually settle the dispute amicably.

28. ARBITRATION

In the event of failure to settle the dispute amicably between the parties, the same shall be referred to the sole arbitrator (insert name and designation of the officer), Government of Maharashtra. The award passed by the sole Arbitrator shall be final and binding on the parties.

The arbitration proceedings shall be carried out as per the Indian Arbitration and Conciliation Act, 1996 and the rules made there under.

29. GOVERNING LANGUAGE

English language version of the contract shall govern its interpretation.

30. APPLICABLE LAWS

The contract shall be governed in accordance with the law prevailing in India, Act, Rules, Amendments and orders made thereon from time to time.

31. INDEMNIFICATION

The contractor shall indemnify the purchaser against all actions, suit, claims and demand or in respect of anything done or omitted to be done by contractor in connection with the contract and against any losses or damages to the purchaser in consequence of any action or suit being brought against the contractor for anything done or omitted to be done by the contractor in the execution of the contract.