PERTH MODERN SCHOOL
Exceptional schooling. Exceptional students.
INDEPENDENT PUBLIC SCHOOL

Western Australia’s only selective academic school

School Information Handbook
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Welcome to Perth Modern School. We are a caring school where the whole staff is committed to responding to student needs by providing a positive, dynamic learning environment.

Perth Modern School offers exceptional, innovative programs tailored to the needs of gifted and talented students. Our programs provide students the opportunity to actively pursue their interests and abilities, be part of an environment that encourages individual thought and creative participation and offers opportunities for students to make positive contributions to the community.

Since the school was established in 1911, there has been a strong tradition of student achievement at Perth Modern School, with many of the school’s alumni achieving significant success across a wide variety of areas.

The school promotes an environment where inclusivity, diversity and the pursuit of excellence are actively encouraged.

This Information Handbook is designed to provide parents with information about the day to day organisation of the school. The Prospectus, Senior School and Middle School Curriculum Handbooks and the School Business Plan are available for viewing on the school website or Connect.

**HOW TO ENROL AT PERTH MODERN SCHOOL**

Perth Modern School is Western Australia’s only fully academically selective school and an Independent Public School. The selection process is managed by Gifted and Talented at the Department of Education http://det.wa.edu.au/curriculumsupport/giftedandtalented/detcms/portal

Students will be offered a place at Perth Modern School via the Department of Education. Once the offer of a place is accepted a current Perth Modern School enrolment package will be mailed out to all new students.

For entering students, the completed enrolment forms should be returned to the school promptly. Following the return of the enrolment form, the Music Department will make contact to discuss entry into the Music Program.

For students entering Years 10 and 11, an appointment must be made with the Associate Principal so that an appropriate course of study may be planned. Once a course of study is selected, enrolment will be completed.

Perth Modern School welcomes the opportunity to meet new parents and students. Parents who would like to meet the Principal before enrolling their child should telephone for an appointment.

**SCHOOL CONTACT DETAILS**

For all enquiries, please first contact the School Reception. Reception at the school is open between the hours of 8.00 am and 4.00 pm, Monday to Friday during school terms.

T: 08 9380 0555  
F: 08 9380 0550  
E: perthmodernschool@education.wa.edu.au  
W: www.perthmodernschool.wa.edu.au
INDEPENDENT PUBLIC SCHOOL STATUS

The Independent Public Schools initiative is a State Government commitment to hand greater autonomy to schools.

In collaboration with the school community, Perth Modern School sets its own strategic directions, has responsibility for day-to-day decision making and is in an ideal position to make decisions that best cater for our students. Parents and community members have an important and enhanced role in this initiative.

Although Perth Modern School officially has Independent Public School status, the school remains part of the public school system.

SCHOOL BOARD

The Perth Modern School Board was established with the purpose of engaging in activities that will enhance the education provided by the school.

The Board takes part in establishing and reviewing the school’s objectives, priorities and general policy directions. In addition, the Board participates in the planning of financial arrangements necessary to fund the school’s objectives and priorities.

The Board meets regularly throughout the year to discuss school related issues.

The School Board:

- Evaluates the school’s performance in achieving its objectives
- Provides input into the student code of conduct and dress code
- Actively promotes the school in the community, and
- Develops suitable community partnerships.

Membership of the Perth Modern School Board comprises the School Principal, three staff members, one community representative nominated by the P&C, three elected parents, two student representatives as observers selected from Student Council and members of the general community—one appointed from Modernians’ nominations and a representative from the elected Council of the City of Subiaco.

The School Board holds an annual open meeting with all parents invited to attend, with details being emailed to parents close to the date in the Information Update.

As positions on the School Board become vacant, details on how to nominate as a parent representative will be emailed to parents via the Information Update.
Students are taught under the principles of gifted and talented education, in which the curriculum is differentiated and extended to cater to the needs of gifted students.

We focus on love of learning, thinking skills and high academic achievement so that students may fulfil their potential. Students are provided with opportunities to direct, manage and negotiate their own learning, both as group members and as individuals within the classroom.

The curriculum is differentiated on the basis of compaction, acceleration, enrichment and extension. Each of these is not an end in itself. An appropriately challenging curriculum for the individual student is the goal.

Curriculum compaction is a process used to streamline the regular curriculum. By rationalising the syllabus, time can be allocated for extension and enrichment that suits the learner’s level of mastery, interests and learning preferences. Curriculum compaction also allows students the opportunity for advanced placement by subject or by year.

We encourage parents to work closely with students and teachers when selecting their courses of study to ensure that students will be able to select courses appropriate to their interests, abilities and needs, and that all will find satisfaction in their schooling.

A Curriculum Handbook designed to provide students, parents and staff with information about the range of courses offered at Perth Modern School is available for each year group. The relevant handbooks are available online to students before they are required to make any selections for the following year.

**ACCELERATION**

Acceleration refers to an advanced pace of learning which enables students to learn at a level corresponding to their ability and matched to the speed at which they learn. Whilst the school will never insist that any child should access advanced placement, the school may make recommendations to parents based on subject results and teacher observations. Different forms of acceleration include:

- Advanced placement by subject
- Advanced placement by year

**ADVANCED PLACEMENT BY SUBJECT**

This occurs when a student takes a single subject, or a limited range of subjects, one or two years earlier. This will typically occur when individual Year 10 students choose to study Year 11 courses in place of the Year 10 equivalent subject.

**ADVANCED PLACEMENT BY YEAR**

This occurs when students progress through schooling at least one full year ahead of their age peers.

**ACCESSING ADVANCED PLACEMENT**

The decision to accelerate a student by subject will be based on consultation with the parent and recommendations from the child’s teacher and the Head of Learning Area.

In the case of advanced placement by year, opinions will also be sought from the School Psychologist and the Manager of Student Services. An appointment will be made with the Associate Principal who will make the final determination.

Parents who wish their child to be considered for advanced placement should contact the school to make an appointment with the Associate Principal in charge of curriculum.

**ENRICHMENT**

Enrichment broadens the range of experiences for all students, and encourages expansion of knowledge and skills in the regular teaching and learning program. It enables gifted and talented students to participate in learning based on their own performance and skills.

Enrichment activities include:

- Clubs and competitions
- Excursions and guest speakers
- Hands-on experiences
- Use of Information Communication Technology (ICT)
- The opportunity to travel overseas on tours and participate in the World Youth Adventures program.

Information on enrichment opportunities can be found in the Daily Notices, on Connect and in Information Updates.
EXTENSION
Extension deepens the understanding of students in a particular subject area and encourages expansion of knowledge.

Extension activities include:
• Clubs and competitions
• Excursions and guest speakers
• University extension studies
• Use of mentors.

The recognition that students should proceed at their own rate and at their respective ability is an important aspect of sequential learning. Individual students at Perth Modern School are encouraged to progress academically at a rate consistent with their abilities, needs and interests.

HOMEWORK
Homework is set so that students may:
• Revise work completed in class.
• Complete all the essential work that is needed.
• Explore more about the subject.
• Develop time management skills.

Students are assisted to plan the use of their time and are encouraged to ensure that they allow for leisure, hobbies and part-time employment.

In addition parents can assist their child by:
• Providing a quiet study area for the child—this should be away from interruptions and household noise, such as the television. Ensure there is adequate lighting and ventilation, a comfortable chair and appropriate desk.
• Helping your child develop good study habits—ultimately they will need to manage their own study, but some students may need initial help from their parents with time management and organisational skills.
• The following times are recommended as a guide to how long it should take students to complete their homework. Individual students may take more or less time depending upon their ability. The time needed may vary as examinations or tests near. The time needed may also vary because of such factors as differences in student ability and their level of interest.

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<tr>
<th>Year</th>
<th>Hours per Day</th>
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<tr>
<td>Year 7</td>
<td>0.5 to 1 hours</td>
<td>2.5 to 5 hours</td>
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<td>Year 8</td>
<td>1 to 1.5 hours</td>
<td>5 to 7.5 hours</td>
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<tr>
<td>Year 9</td>
<td>1.5 to 2 hours</td>
<td>7.5 to 10 hours</td>
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<tr>
<td>Year 10</td>
<td>2 to 2.5 hours</td>
<td>10 to 12.5 hours</td>
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<tr>
<td>Year 11</td>
<td>3 to 3.5 hours</td>
<td>15 to 17.5 hours</td>
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<tr>
<td>Year 12</td>
<td>3.5 to 4 hours</td>
<td>17.5 to 20 hours</td>
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The full Homework Policy is available to parents on Connect. Strategies to assist students to manage the homework requirement are available from the relevant Subject Teacher or Head of Year.

HOMEWORK CLUB
The Homework Club provides the opportunity for students to access subject teachers and specialist tutors after school. It also provides the opportunity for students to complete their homework in a quiet study environment.

The Homework Club is held in the Library after school Monday to Thursday during term from the end of the school day until 4.30 pm. Students may be required to attend Homework Club if they fall behind in their studies.

Please note that these days and times are subject to change.
THE SPHINX SOCIETY

The Sphinx Society honours high academic achievers and awards a prestigious badge for each Semester membership is awarded. Students who achieve membership of the Sphinx Society are provided with opportunities to meet with renowned individuals from the community and participate in special outings and events. The Sphinx Society is open to all Year 10, 11 and 12 students.

Eligibility is by Semester and is determined at the completion of each Semester report. Membership is for the Semester following earning the award.

For entrance to the Sphinx Society Year 10 students must:

- Achieve an ‘A’ grade in each of the English, Mathematics, Science and Social Science Learning Areas plus four additional ‘A’ grades. This makes a total of eight ‘A’ grades. If a student is studying a Stage 2 or 3 course(s) in Year 10 and they achieve a ‘B’ grade in that course(s), the Head of Learning Area will review their performance and advise the Associate Principal that the student has met the criteria for Sphinx Society.
- Have a minimum of B grade in all other subjects.
- Maintain Good Standing (behaviour and attendance must be satisfactory) for the semester.
- Students obtaining all ‘A’ grades (English, Mathematics, Science and Social Science) and 1 ‘C’ grade in another learning area may apply to the Associate Principal for special consideration of membership. A panel of three will make the decision and inform the Parent and Student if they will be achieving membership.

Year 11 and 12 students must:

- Achieve five ‘A’ grades in any course combination in Year 11 and four in Year 12.
- Have a minimum of ‘B’ grade in other course(s).
- Maintain Good Standing for the semester.

To remain in the Society, students must achieve this standard at each Semester report.

Graduation

- To graduate as a Sphinx Society Member, the student must have qualified for a Certificate of Commendation.
- At the Presentation Ceremony, students who have been members of the Sphinx Society will receive a certificate stating the number of Semesters they have been members.

Benefits

- 20 house points each time a student qualifies
- Guest speaker program
- Acknowledgment through newsletter, morning teas and certificate
- Time with high achieving students
- Honour Board for six consecutive semester’s eligibility in Years 10–12
- Badge awarded at the start of membership.
Perth Modern School offers an outstanding music program and students are able to study at both the extension and classroom level.

The Music Program is mainly classically based and students receive a thorough grounding in music theory, aural development, composition and cultural and historical perspectives. Students will have the opportunity for individual or small group instrumental instruction provided by specialist musicians. Students have every opportunity to apply their skills by performing in a range of orchestras and ensembles which perform at school and community events. Every third year, music students have the opportunity to travel overseas and visit other centres of music excellence.

**ORCHESTRAS AND ENSEMBLES**
The school supports the following orchestras and instrumental ensembles:

- Symphony Orchestra
- String Orchestra
- Four Wind (Concert) Bands
- Jazz Orchestras
- Classical Guitar Ensembles
- Chamber Ensembles
- Choirs.

**CHORAL**
Central to the success of our Music Program are our choirs. Perth Modern School has a range of age and developmentally appropriate compulsory and auditioned choirs.

The aural acuity students develop through choral work is the single most significant factor in developing excellence in performance.
UNIFORM

SCHOOL UNIFORM

The school uniform has been developed in consultation with the School Board and other members of the school community, including students. It plays an important role in establishing a positive community identity and contributes to the creation of an appropriate work ethic.

Students are expected to wear the full school uniform during the school day, including to and from school. Every student is expected to comply with the student dress standards in the same way that they are expected to comply with other school rules such as behaviour and absences.

Acceptance of enrolment at Perth Modern School assumes an agreement between the parent/guardian and the enrolling student that the student will dress in accordance with the school’s uniform policy.

SCHOOL UNIFORM LIST

Students enrolled at Perth Modern School are expected to purchase official uniform items as displayed in the uniform shop and adhere to the school uniform standards below.

- Student dress must be neat, clean, ironed, tidy, in good repair at all times, and conform to the set school uniform.
- Students are expected to wear the uniform in the intended manner.
- Appropriate footwear, as described on the school uniform list, must be worn at all times.
- Accessories to the uniform are not acceptable.

All issues relating to the uniform will be directed to the Student Services Manager, who will have the final adjudication.

In exceptional circumstances where students may have a problem meeting dress requirements they should bring an explanatory note from parents to Student Services before the commencement of the school day. The Year Co-ordinator may loan the student a school uniform or may issue a dress pass. If there is a major problem with a student’s dress standard, parents will be contacted by letter or telephone. Students with ongoing issues will be in breach of the good standing/privilege policy.

ADVICE TO STUDENTS

- Students may wear a plain white short-sleeved undershirt or singlet in cold weather.
- Boys must tuck in shirts, unless they have a straight cut or polo shirt.
- Girls must leave shirts untucked. Uniform must be of an appropriate length.
- Make-up and jewellery must be kept to a minimum. Piercings are strongly discouraged due to safety risks. Any piercings must be a stud or ringlet and modest in size.
- Ties are available for purchase from the School and may be worn with any formal school shirt, with or without a jumper or blazer.
- Students are advised to wear the blazer or jumper as part of the winter uniform. The tracksuit top or Tour Jacket are also acceptable. Alternate over garments are not acceptable.

PHYSICAL EDUCATION

The appropriate Physical Education clothing must be brought for students to change into at the beginning of Physical Education classes. Students must not wear Physical Education clothes during the school day other than for Physical Education classes. Students are permitted to wear the Perth Modern School Physical Education uniform to and from school, on days when they have Physical education first or last periods of the day.
**Uniform**

**Girl’s daywear**
- 4-pleat skirt
- Short-sleeve white shirt with crest
- White ankle socks or black stockings (minimum 40 denier, plain, as displayed in the Uniform Shop)
- Black leather lace-up school shoes (as displayed in the Uniform Shop)

**Optional items (for day wear at school)**
- School Dress
- Long-sleeve white shirt with crest
- White polo with crest
- Blazer
- V-necked jumper
- Tracksuit jacket
- Dark navy trousers
- Dark navy shorts (worn with white ankle socks)
- School House scarf
- School Hat
- Navy water resistant overcoat

**Girl’s formal wear**
- Dark navy 4-pleat
- Short-sleeve white shirt with crest (long sleeve is optional in winter only)
- Blazer and/or jumper as advised
- Tie
- White ankle socks (summer); Black stockings (winter) (minimum 40 denier, plain)
- Black leather lace-up school shoes (as displayed in the Uniform Shop)

**Girl’s physical education**
- Dark navy microfibre shorts with crest
- Gold polo
- House polo
- Sports shoes/Trainers

**Optional items**
- Track suit jacket
- Track suit pants

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**PLEASE NOTE:**
- For formal occasions, students will be advised as to whether blazers or jumpers are appropriate.
- Students going on school tours are required to purchase and wear their own blazer.
- Students going on school tours, camps and excursions are expected to wear the school day wear uniform, or tour uniform as directed by the teacher in charge.
- Students representing the school at competitions and events are required to ensure that the uniform is worn to the highest standard. This includes polished shoes and tie and top button done up correctly.
- Music students will require concert uniform and formal uniform for performances. Year 7 students do not require a concert uniform for the beginning of the school year. More details of concert uniform will be provided by the Music Department.
- All items of clothing, including undergarments, must be modest and appropriate.
- Please assist by marking all items of clothing with the student’s name.

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**SCHOOL TOURS**

Students on tour are required to wear the school uniform so they are easily identified as a group. Students will be advised as to the items of clothing required for their particular tour. These items will be compulsory. Tours requiring an additional tour uniform beyond the usual school wear will choose from the following items:
- Navy tour polo with crest (yellow trim)
- Tracksuit jacket—when light cover is needed
- Navy water resistant overcoat

**SCHOOL UNIFORM LIST**

All students are expected to purchase a school tie and at least one white shirt with school crest for formal occasions. All girls are required to purchase at least one ink blue skirt for formal occasions, and all boys are required to purchase at least one pair of dark navy trousers for formal occasions.
UNIFORM

Boy’s daywear
- Dark navy trousers
- Short-sleeve white shirt with crest
- Black socks (as displayed in the Uniform Shop)
- Black leather lace-up school shoes (as displayed in the Uniform Shop)

Optional items (for day wear at school)
- Dark navy shorts (worn with short black socks)
- Long-sleeve white shirt with crest
- White polo with crest
- Blazer
- V-necked jumper
- Tracksuit jacket
- School House scarf
- School Hat
- Navy water resistant overcoat

Boy’s formal wear
- Dark navy trousers
- Short-sleeve white shirt with crest (long sleeve is optional in winter only)
- Blazer and/or jumper as advised
- Tie
- Black socks
- Black leather lace-up school shoes (as displayed in the Uniform Shop)

Boy’s physical education
- Dark navy microfibre shorts with crest
- Gold polo
- House polo
- Sports shoes/Trainers

Optional items
- Track suit jacket
- Track suit pants

UNIFORM SHOP
A Uniform Shop operates at the School and all items except footwear may be purchased from there. Orders may be placed in Term 4 for uniform items that are required the following year (recommended).

The hours the Uniform Shop is open vary during the year (it opens for longer hours when orders are placed and before school starts). Parents may confirm the hours the Uniform Shop is open by telephoning the School.

The parent body also run a Second Hand Uniform Shop. Donations of clean uniform items in good repair are most welcome. Contact the P&C for details regarding the second hand uniform shop.
All students enrolled in the school are expected to attend every day.

If a student is absent, a parent or guardian should either contact the school by telephone or send a note when the student returns to school. If a student is going to be absent for longer than three days, the parent or guardian should contact the school before the student returns. Reasons for any absence must be given. Parents and guardians of students who are marked absent during form will receive a text message from the Department of Education informing them of their child's absence from school.

If a student is planning to be absent for an extended period, the school must be advised before departure. The school does not provide work for students on leave. Extended absences due to illness will be assessed by the Student Services Manager and an appropriate study plan devised.

**Absentee message service**

A direct line, 9487 8814, is available for parents and guardians who wish to leave a message about a student's absence. In addition, parents can use the SMS line 0409 109 784 advising of a student absence.

Leaving a message before 9.00 am on the day of the absence would be appreciated.

The School has implemented an SMS message service to parent mobiles when a student is absent and no explanation for the absence has been received. The number the message originates from is 0409 109 784.

**Applying for extended leave**

The granting of extended leave from school is at the discretion of the School. Students requesting extended leave of more than four weeks must apply to the Associate Principal (Curriculum).

Requests for leave under four weeks can be made to the Student Services Deputy Principal. Class work will not be provided in these circumstances. Student places may be held if the leave period is no longer than six months and the reason for leave has educational benefits. Extensions can be applied for in exceptional circumstances. Parents requesting a place to be held must submit their reasons in writing to the relevant person.

**Please note:** Charges and contributions will not be exempted or refunded as the school holds a place for the student.

Parents are advised not to organise vacations during the school term.

**Late arrivals**

Students arriving late to school should sign the late book at the Student Services counter before going to class. A note written by a parent/guardian must be provided to explain the reason for the late arrival. Students who are persistently late may be required to complete a detention and/or will lose their good standing.

**Leaving school early (signing out)**

If a student needs to leave the school before the end of the school day, they must obtain a Leave Pass from the Student Services counter.

They will not be given a Leave Pass unless they present a signed note from their parent or guardian clearly stating the time at which the student should leave and for what reason. The note should be taken to the Student Services counter before school or during recess or the lunch break. The student will then receive a signed Leave Pass. Obtaining a Leave Pass is important. If Police Officers approach absent students during school hours and find they do not have a Leave Pass, they will usually return them to the school.
CO-CURRICULAR AND CLUB ACTIVITIES—COMMUNITY SERVICE, ACADEMIC AND SPORTING

The school operates various activities for student’s enjoyment. These include, but are not limited to, Debating, Interschool Sports, and clubs such as Astronomy, Art, Mathematics, Fencing, Technology, Chess, Sustainability, Badminton, Fit Club and Tournament of the Minds.

These activities are advertised through the Information Update and Mod Today. If a student is seeking a particular activity, they are advised to approach their Head of Year.

Community Service

Students have the opportunity at Perth Modern School to be involved in community service as Youth Ambassadors. Youth Ambassadors participate and in some cases undertake leadership roles in a variety of meaningful volunteer projects that enhance our school and the wider community. Students involved in the program become more aware of the variety of needs in the community, which often encourages a spirit of volunteerism for life. Students in Year 12 who participate in more than 50 hours of community service are eligible for the Youth Ambassadors Community Service Award.

The Youth Ambassador Coordinator advises students about the Youth Ambassador program at the start of each academic year through the Daily Notices and Mod Today. There is also a student-run online forum that provides regular updates on fundraising and charitable activities. Some of the many opportunities students can involve themselves include:

• Working with the Modernian Historical Society
• The Sustainability Club
• The project phase on World Expeditions
• Library Assistants
• Heart Foundation Street Appeal
• Run for a Reason
• 40 Hour Famine
• OXFAM representatives
• Earth Assist WA
• Red Cross March Street Appeal
• Radio Lollipop
The School maintains an active Student Services Department to ensure that individual students receive the support necessary for them to succeed at school. An emphasis is placed upon creating a caring environment and providing students with easy access to staff when any assistance is required.

The School employs specialist professional staff members whose role is to assist individual students who may experience difficulties with things such as meeting the standards of the Code of Conduct, interpersonal relationships, poor academic performance and irregular attendance. The names and email addresses of the Student Services team are available on Connect. Parents are also welcome to contact Student Services staff members by calling 9380 0556.

**Student Services Manager**

The Student Services Manager is responsible for coordinating the Student Services Department and ensures that there is effective liaison between staff, students and parents. Where necessary, the Student Services Manager will arrange for external agencies to provide additional support for students.

**Head of Year**

Each cohort has a Head of Year who will remain with the students as they progress through secondary school. Heads of Years work closely with Advocacy Teachers and subject teachers to monitor attendance, organise social activities and identify students at educational risk. They have a particular responsibility to liaise with parents.

**School Psychologist**

The School Psychologist supports students who are at educational risk especially if they are experiencing an emotional or family crisis. The Psychologist also conducts workshops designed to promote emotional health.

**School Chaplain**

The School Chaplain represents a general Christian non-sectarian presence in the school. Through informal friendship and as a member of the Student Services team, the Chaplain will provide support for any student who has concerns affecting his or her school performance.

**School Nurse**

The School Nurse provides First Aid and counselling services for students and staff, conducts health screening and immunisation programs and assists staff with Health Education classes by providing advice or by organising guest speakers.

**Youth Education Officer**

The Youth Education Officer assists students in their educational and social development. The Youth Education Officer organises a variety of activities and programs, as well as providing general support for class activities and on tours and camps.

**Advocacy Groups**

Every student at Perth Modern School is placed in an Advocacy Group. Unlike individual subject teachers, the Advocacy Teachers are in a unique position where they can monitor a student’s overall progress and quickly identify those students who need extra support.

As part of ensuring that each student maximises the opportunity to perform at their best, a support program is provided that assists students with tasks such as goal setting, homework, personal organisation and access to extra tuition.

Parents are encouraged to make contact with the Advocacy Teacher if they have any concerns about their child’s overall progress or if they have information about anything that may be affecting their performance.
PARENTS & CITIZENS ASSOCIATION
The Perth Modern P&C Association is an energetic and welcoming parent group. It plays an active role in developing and supporting school policies and supports many school activities through fundraising and provision of volunteers. The P&C hosts a family picnic in first term and elects a social coordinator for each year group to organise social gatherings for parents.

P&C meetings take place on Tuesday evenings in Week 3 and Week 7 of each term commencing at 7.30 pm. Dates of P&C meetings are emailed to parents in Information Updates.

Individual parents can support the P&C Association by:
• Attending meetings, which are held twice every term at the school.
• Joining one of the various sub-committees (Friends of Music, Friends of Languages, Friends of World Challenge, Second Hand Uniform Shop).
• Attending the annual family picnic held in March to welcome new families.
• Attending social events organised by P&C social coordinators.

Minutes and agendas of P&C meetings are placed on Connect and also circulated on an email list. If you would like to be added to the P&C email, please email perthmodernschool@education.wa.edu.au

FRIENDS OF PERTH MODERN SCHOOL
Friends of Perth Modern School is a volunteer organisation that aims to enrich the learning of the students by supporting the work of staff and building an active school community in order to:
• Draw upon the talents, expertise and resources of the Perth Modern School community.
• Provide fulfilling projects where Friends of Perth Modern School can see they have made a difference to students, staff and the whole school.

There are many opportunities to be involved in the various departments of the school. Information will be emailed to parents in the Information Update.

ISSUES THAT MAY CAUSE CONCERN
When issues do arise, it is important to resolve these as soon as possible. These may be particular to your child, or of a more general nature, as follows:

Class work, such as:
• academic progress
• attitude, behaviour and participation
• homework.

Social and emotional issues such as:
• physical development and wellbeing
• attendance
• special events and celebrations
• connection with teachers and other students socially and emotionally.

Concerns relating to the subject area such as:
• subject content
• teaching
• learning environment.

School issues such as:
• general student behaviour
• pastoral care for students
• school policies, procedures and personnel.

HOW CAN WE HELP?
Three-way communication is a critical factor in the partnership between parents, students and the school. Where a partnership exists, it is easier for parents to feel confident about the teaching and learning taking place in the classroom and to solve problems if they arise.

Please note that teachers, whose primary role is teaching, may take up to 48 hours to respond to parent enquiries. Parents are asked to approach all communication in a constructive manner.

What can you do if you have a concern you would like to discuss?
For issues particular to your child, contact the Subject Teacher, Advocate Teacher or Head of Year to discuss your concerns. This is best done by making an appointment through the school office. In special circumstances, appointments can be made with the School Psychologist or Chaplain.

If the issue has not been resolved, then speak with the Head of Learning Area or the Associate Principal (depending on the issue) who will assist you to resolve your concerns.

If your concern relates to general school issues, contact the Head of Learning Area, Manager Student Services or the Associate Principal.
PARENTS AS PARTNERS

Please follow this flow diagram should you need to discuss any issues or concerns regarding your child.
PARENTS AS PARTNERS

FORMAL COMPLAINTS
Please note the procedure indicated on the previous page is to be followed in all instances of concern. For ongoing concerns or complaints, a separate Complaints Management policy is available on Connect.

VISITING THE SCHOOL
Parents and guardians are welcome at the school, however parents are requested to phone ahead and make an appointment as teachers may not always be available. All visitors must report to Reception to sign in and receive a school pass. There are visitor bays available for parking outside reception, however please note that these bays may not always be available.

Parents are advised that photography and/or recording is not permitted on the school grounds without express permission.

COMMUNICATION WITH PARENTS

Information Updates
An Information Update is emailed to parents and guardians in Week 3 and Week 7 of each term. Additionally, mini Information Updates may be emailed as the need arises. The Information Update can also be viewed on Connect. The Information Updates contain important information including:

- Notification of important upcoming dates such as parent evenings, report distribution and progress review days.
- Upcoming events and workshops for students.
- Tours and excursions.
- P&C meeting dates.
- Sports news and events.
- Friends of Music notices.

Newsletter
A newsletter is published at the beginning of each term and is sent home to parents via students. In addition a copy of the latest newsletter will be available for download from the school website at www.perthmodern.wa.edu.au

The newsletters contain information concerning:

- student achievements
- notable events
- school activities
- P&C news
- music news
- staff and alumni profiles.

Parents/guardians are reminded to contact the school for any changes to mailing and/or e-mailing address to ensure the delivery of school correspondence.

Connect
The Department of Education provides secure online access for parents and guardians to teaching and learning information about their children via Connect, the school’s new online learning management system.

Connect has replaced Moodle. Connect is where teachers set up information for students to access from home. It may contain extra questions and activities, or extra background reading. In some cases, teachers deliver their entire course content through Connect. It also contains course outlines for all subjects.

Accessing Connect
Students have been accessing Connect since the middle of 2014 and access has now been extended to include parents. Once registered, parents will be able to access details about their student’s progress via Connect. The site also contains daily student news, a current copy of the school calendar, careers updates, P&C news and other information of interest to parents and students.

Parents can sign up to Connect via http://connect.det.wa.edu.au by following the prompts. Any queries regarding Connect can be directed to Mr Ian Hunt at ian.hunt@education.wa.edu.au
ALLERGIES
There are a number of students and staff in the school with severe life-threatening allergies (anaphylaxis) to various foods, insects and medications. Please talk to your child about anaphylaxis and encourage them to always take allergies seriously. More information about anaphylaxis can be found on www.health.wa.gov.au/anaphylaxis

Please remind your child of the following:
• not to share food with friends who have food allergies
• always wash hands after eating or touching food
• know what friends are allergic to
• if a friend/fellow student becomes sick or unwell, get help from an adult immediately
• be respectful of a student’s adrenaline auto-injector
• don’t pressure friends to eat food that they are allergic to.

BOOKLISTS
Book and stationery lists for each Year group are available for downloading from the Perth Modern School website, Connect and also the website www.campion.com.au. The school code of Perth Modern School on the Campion website is 7NEQ.

The P&C operates a second hand book stall at the end of the school year. Information on the stall is emailed close to the date via the Information Update.

CAFÉ
The Food for Thought Café is onsite and provides lunches and refreshments for students and staff. The café provides healthy food before school and for recess and lunch at reasonable prices.

The café accepts cash and students can also pay into their Smart Rider cards for use at the café.

Alternatively, parents and students are able to order food online from the café. To register, please visit www.flexischools.com.au. Orders must be received prior to 9.00 am on the day required.

For variety, menus are changed each term. Special dietary requirements can be catered for. Suggestions by parents are always welcomed and are forwarded to the café manager.

CALENDAR OF EVENTS
At the beginning of each term an updated calendar is emailed to parents via the Information Update. The school calendar is also available on the home page of Connect.

Please keep in mind that the calendar is subject to change and is updated regularly.

CARE OF PERSONAL PROPERTY
Students are responsible for all personal property. It is not advisable for students to bring valuable goods or large amounts of money to school. Please assist by marking all items of clothing and other belongings with the student’s name. This will help us return lost items to students. Lockers are available for hire at a small cost. The school cannot accept responsibility for lost items.

CHANGING SCHOOLS
If a student intends to leave school, either permanently or to transfer to another school, their parent or guardian must advise the school by writing to the Head of Year or Associate Principal, stating the reason, the name of the next school the student intends to enrol at, and a forwarding address.

The Associate Principal will issue the student with a Clearance Form which must be signed by each of their teachers. In this way, the school can ensure that all items loaned to the student are returned in good condition and any outstanding fees paid. The completed form is then presented to the Business Manager who will arrange for any refunds due to be paid.

CHARGES AND VOLUNTARY CONTRIBUTIONS
Perth Modern School is bound by the School Education Act 1999 and the School Education Act Regulations 2000. The structure for contributions and charges are the same at all public schools. Parents are reminded that voluntary contributions go towards the cost of materials, services and facilities that students will utilise.

In addition, as an academically selective school Perth Modern School offers extra enrichment opportunities over and above the norm. These opportunities are often student funded and require financial commitment from parent/guardians. Students will be notified of these extra cost optional components prior to commitment.

It is an expectation of the Perth Modern School Board that compulsory charges must be paid before enrichment opportunities are undertaken.

The following easy payment options are available:
B-PAY
Details for B-Pay are on the second page of school invoices and the reference number is the student’s School Curriculum and Standards Authority number.
Credit Card
Telephone the School Administration Office on 9380 0543 with your credit card details. The Finance Office is open Monday to Friday during term from 8.00 am to 3.45 pm.

Cheque
Please make cheques payable to Perth Modern School. Please email your enquiries on charges and voluntary contributions to: finance.perthmoder nschool@education.wa.edu.au

Parents are also welcome to visit the Finance Desk located on the Ground Floor of the Andrews Building with any queries and to pay the charges and voluntary contributions amount for their child.

CYBERSAFETY AND APPROPRIATE USE OF EMAIL

Perth Modern School is committed to the development of cyber safe school communities. All students accessing Department—provided online services have been made aware of the Acceptable Usage Agreement located in their school diary. This agreement also applies to the new email and calendar service. Student email addresses are formatted as firstname.surname@student.education.wa.edu.au

It is important that your child understands that Department—online services are intended for educational and not personal use. The school is permitted to monitor student activity online, helping to protect students and prevent inappropriate behaviour. Your child’s use of Department—provided online services can and will be monitored from time to time. Please contact the school immediately if you have concerns regarding your child’s use of online services.

Students must respect the privacy of others and not engage in filming or taking photos of students or staff during school hours or on school grounds.

CYCLING

There is good access to cycle ways for students who want to cycle to school but caution is advised because of the heavy traffic on Thomas Street and Roberts Road. Bike racks are provided underneath the gymnasium for students who ride their bicycles to school. The entrance is off Subiaco Road. Bicycles should be locked to the racks and helmets stored in student lockers.

DENTAL CARE

The School Dental Service www.dental.wa.gov.au provides free general and preventative dental care for all enrolled students in Years 7–11. Care is provided by dental therapists under the supervision of dental officers from fixed and mobile clinics located at schools throughout the State.

Contact your closest School Dental Therapy Centre or call Dental Health Services on 9313 0555 for further information.

Students can continue to go to the same School Dental Therapy Centre they went to in Primary School or contact a new centre if you have moved.

The service will also treat emergencies which include conditions that require treatment for relief of pain, control of haemorrhage, control of infection, or initial treatment following trauma. This service is available Monday–Friday during business hours. In the event that you are unable to contact your closest School Dental Therapy Centre, telephone Dental Health Services on 9313 0555 to request information on a clinic where emergency treatment can be received.

ELECTRONIC DEVICES

Many students own valuable, portable electronic devices such as CD players, iPods, iPads and the like. Because they are small they are easily lost or stolen either at school or on public transport. As they are not needed for any school purposes, parents are strongly advised that such items should not be brought to school. If a student chooses to bring items to school, they are responsible for their safe keeping.

Any items which are brought to school, especially Graphics Calculators, should be clearly engraved with the student’s name.

Mobile phones are permitted at school—please see ‘Mobiles Phones’ in General Information for further information.

PARENT/STUDENT ENQUIRIES DESK

The Parent/Student Enquiries Desk is located on the ground floor of the Andrews Building. Parents and students are able to visit the Enquiries Desk to ask school related questions, pay their charges and contributions, top up student printing credit and pay for excursions. Payments can be placed in the secure box fixed to the wall adjacent to the desk. If you wish to speak with a Finance Officer, please press the bell.
HOUSE GROUPS
Students are allocated to one of four Houses within their Advocacy Group.

The school maintains a House System in order to:
- promote school and community spirit
- provide leadership roles for students
- offer a horizontal system for friendly team based competition and rivalry amongst students
- provide motivation and rewards for students
- allow greater interaction between different year groups
- provide reward goals for students to work towards
- foster healthy rivalry and competition
- organise students differently (e.g. different groupings)
- encourage students to participate in out of school/ Community Service activities
- establish and develop advocate teacher/student relationships for the whole five years of schooling
- develop sportsmanship.

The Houses are named after the first four Principals of the school and are:

- BROWN: (Blue) after Mr Fredrick Brown, School Principal from 1911–1912.
- PARSONS: (Green) after Mr Joseph Parsons, School Principal from 1912–1939.
- SAMPSON: (Red) after Mr Noel Sampson, School Principal from 1940–1963.
- DOWNING: (Gold) after Mr Talbot Downing, School Principal from 1964–1965.

HOUSE POINTS
Students may work towards gaining points for their House through a variety of academic, sporting, social and civic activities. Teachers will allocate points and students can apply for points for out-of-school achievements through Student Services. Points accrued may be accessed on Mod Today. The point totals will assist students in gaining an individual Bronze, Silver or Gold House Award.

In addition, the PLATINUM House Sphinx Medal may be awarded by House Leaders’ Committee and School Executive at the Year 12 Presentation Ceremony for ‘Outstanding Contribution to Perth Modern School Houses’. The Diamond House Sphinx will be awarded by the school at the Year 12 Presentation Night on recommendation of House Leaders and House Coordinator for ‘Outstanding contribution to Perth Modern School Houses’. The Diamond House Sphinx will only be awarded if there is a suitable candidate.

All information regarding the Houses and points allocation can be viewed by the students on Mod Today. This includes House Online that will give live updates of House points, results and House competitions.

ILLNESS AND INJURY
The school has a well-equipped Health Centre, managed by the School Nurse, where students who become ill or are injured at school are treated. Students may remain in the Health Centre for a short time to rest or recover but if they are too ill to attend class the School Nurse will arrange for them to return home. In cases of severe illness or injury the School Nurse will arrange for the student to attend the Emergency Department at the relevant hospital.

Students who become ill or are injured at home should not come to school and expect to be treated at the Health Centre. They should contact their family doctor or attend a hospital.

INSURANCE
The Department of Education does not provide personal accident insurance for students. The Department does not have cover for the accidental loss or damage of the personal property of students.

Parents are advised to seek insurance to cover for:
- accidents at school
- privately owned music instruments
- overnight excursions or tours.

Whilst every care is always taken, accidents and loss do occur and the security of a personal insurance policy is then valued.

LIBRARY
The Joseph Parsons Memorial Library is a flexible learning space that actively supports our students’ academic achievement and personal and social development.

The Library provides students with a wide range of quality resources including professional teacher librarians who guide students through the research process as they progress to become independent lifelong learners. It is fully equipped with multimedia computers and an electronic smartboard as well as a reprographics area with copying and printing facilities. Students are able to print their work in the Library as long as they have available print credit which is paid as part of contributions and charges. Printing credit is able to be topped up throughout the year by visiting the Finance Desk.
A wide range of reference material is available through our Virtual Library, including access to high quality online subscription databases, providing the most up-to-date full text periodical and journal articles.

The comprehensive fiction collection and active promotion of literature through displays, visits by authors, competitions and challenges are fundamental in encouraging the joy of reading throughout the school community.

**LOCKERS**

Lockers are available for all students on request. Students are required to pay a one-off fee of $5.00 for a high-quality combination lock. The cost for each subsequent year is $10.00, paid annually. The locker fee is paid at the beginning of the new school year when paying school charges and contributions, however, if a student requires a locker to be issued during the school year, the annual fee may be paid at the time through the Finance Office.

Lockers are allocated in year groups and remain the property of the school. It is a condition of use that students are required to keep the locker clean and in good order and remove all items at the end of the school year. Students must use the combination lock that is provided. All other locks will be removed.

It is recommended that students keep all valuables in their lockers at all times. Students are requested not to leave items above or below lockers. The school does not accept responsibility for the security of any person’s valuables.

**LOST PROPERTY**

All lost property that is labelled with the student’s name is returned to the student, so please ensure all items of clothing and valuables are labelled.

Students can check at the Finance Desk on the lower ground floor of the Andrews Building for missing items. Valuable items such as mobile phones are transferred to Student Services. Student items that are not reclaimed from the front office after a term will be donated to the Second Hand Uniform Shop or charity.

**MEDICATION**

Please inform the School Nurse if your child needs to take prescribed medication during school hours. Secondary students are expected to self-manage their medication but the School Nurse can offer advice and support.

Students are advised to bring only one day’s dose of medication to school at any time.

**MEDICAL CONDITIONS THAT ARE ONGOING**

Parents are obliged to advise the School Nurse if their child has a medical problem. If the student has an ongoing medical condition such as Type 1 Diabetes, epilepsy, anaphylaxis, or suffers from severe asthma, arrangements may need to be made with the family doctor to provide the School Nurse with appropriate medication or injections to manage an emergency. Students with asthma who need to carry a medicated spray should leave a spare spray with the School Nurse.

**MOBILE PHONES**

Mobile phones, when used appropriately, offer students and their parents many advantages in terms of ease of communication and a sense of personal safety. The following common sense rules apply with respect to mobile phones:

- Courtesy, consideration of and respect for others are paramount at all times.
- If they are brought to school, mobile phones are used entirely at the owner’s risk. Perth Modern School cannot accept any responsibility for theft, loss, or damage resulting from mobile phone use. Phones should always be stored in a safe and secure place.
- Mobile phones must be switched off during lessons, private study times, during examinations and when they are stored in a locker. They should not be used in any manner or place that is disruptive to the normal routines of the school or to other people. This includes the sending and receiving of text messages or data.
- In particular circumstances, teachers may permit the use of mobile phones in class as part of the learning program.
- Mobile phones often have camera and video functions. These should never be used to invade the privacy of others.
- These guidelines also refer to the use of mobile phones during field trips, excursions or other off-campus supervised activities.
The use of mobile phones in schools should not automatically be of concern. It is only if a mobile phone is used inappropriately that action will be necessary. Generally, a mobile phone is used inappropriately if it:

- Disrupts or is likely to disrupt the learning environment or interfere with the operation of the school.
- Threatens or is likely to threaten the safety or wellbeing of any person.
- Is used as a camera or video recording device to film students or teachers during class or on school grounds.

The full policy for mobile phone usage is available from the school.

**MONEY AT SCHOOL**

Students should not bring any money to school other than what they need for daily expenses such as purchasing lunch or paying fares. If a student does need to bring a sum of money to school it should not be left in a bag, backpack or change room.

**NOTEBOOK COMPUTERS**

With the endorsement of the School Board and P&C, Perth Modern School will provide the opportunity for every student to use a convertible notebook tablet computer to assist with their education. For educational purposes, it is important for each student to use the same type of computer and have the same access to programs in the classroom.

Each notebook computer will be issued to students on a lease arrangement, where students are able to use the notebook and its applications at school and at home and have the device maintained by IT technicians employed by the school. Parents will contribute to the cost of the device annually over a term of three years. Parents who sign up to the lease arrangement must commit to the full three-year term. Limited numbers of notebook computers for classroom use only will be available to borrow from the Library if parents do not take up this offer.

**PICK-UP AND DROP-OFF AREA**

As Perth Modern School is situated in a busy inner city area, it is only possible to pick-up and drop-off your child from a small designated area in the Roberts Road car park, which is clearly signposted. There is a strict 8 kmph speed limit in school car parks.

When dropping your child at school, please be mindful of other parents and staff by adhering to signs and marked bays. Parents dropping students off must keep their indicator on, pull to the left and be mindful of cars overtaking. Students must be ready to leave the car on arrival at the school.

This area has limited queuing capabilities and we ask that proper care is taken when overtaking a vehicle parked in this area.

If possible, it is strongly advised for students to make use of the public transport system to avoid early morning congestion.

**PUBLIC TRANSPORT**

Most students use the train service when travelling to school. Both West Leederville and City West stations are within a five-minute walk from the school. Special bus services provide a link between the City and neighbouring suburbs. Scheduled bus services (routes 27 and 28) link the school with the City and Claremont Train Stations. The Yellow Cat drops passengers close to the school.

Parents should confirm times and routes with TransPerth when students are using public transport for travel to and from school.

Students are representing the school whilst travelling on public transport and must be wearing their proper school uniform and maintain a high level of behaviour and courtesy to other travellers. Students are reminded to stand for adults on public transport, in particular the elderly and pregnant women.

**REPORTS, PROGRESS REVIEW EVENINGS AND INFORMATION NIGHTS**

Student Reports are issued at least twice per academic year. Parents have the opportunity to meet with each teacher and to review the progress of their child. Bookings for such occasions are conducted online with details and instructions issued through the Information Update.

An annual information session is conducted for each year group. Prior to students selecting courses for study in Senior School, an information session is conducted so that parents may assist their children in making informed decisions. If you have any concerns before the formal reporting cycle, please contact the subject teacher or Head of Year.
SCHOLARSHIPS
The school offers a number of internal scholarships which are advertised in the Information Update and Daily Notices. There are also a number of tertiary scholarships available for institutions in Western Australia, interstate or overseas. Whilst some are purely merit based, most applications require a combination of academic achievement, leadership and community service. It is very important for students to identify potential scholarships at an early stage and then work on their strategy to meet the stated selection criteria. Students requiring further information and advice should make an appointment at the Careers Office.

SCHOOL HOURS
School Reception is open from 8.00 am to 4.00 pm each school day during term and the switchboard operates from 8.15 am–3.45 pm. The student timetable operates on this schedule:

<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start</td>
<td>8.45 am</td>
<td>8.45 am</td>
<td>8.45 am</td>
<td>8.45 am</td>
<td>8.45 am</td>
</tr>
<tr>
<td>Finish</td>
<td>3.30 pm</td>
<td>3.15 pm</td>
<td>3.10 pm</td>
<td>3.15 pm</td>
<td>3.30 pm</td>
</tr>
</tbody>
</table>

Please note that the school timetable is subject to change. Students will be given their individual timetables at the commencement of each semester. Parents should be aware that many activities take place before and after school. Students should not be onsite before 8.00 am unless attending a supervised activity.

Additionally:

- Students enrolled in the Music Program are required to attend rehearsals which may begin as early as 7.30 am. Other music activities take place after school and continue until 4.30 pm.
- The Homework Club and special tutorials operate in the School Library until 4.30 pm.
- Sporting teams practise before and after school.
- Art students are able to attend school early to complete studio work.

SCHOOL POLICIES
Perth Modern School has a range of policies available for viewing through Connect, the School Intranet. In addition, relevant student policies are made available to students in their school diary.

The school has official policies on:
- Acceleration
- Anti-Bullying
- Assessment and Examinations
- Behaviour
- Drugs and health
- Good Standing
- Homework
- Internet Usage
- Mobile Phone
- Privileged Pass
- Uniform

SKATEBOARDS AND SCOOTERS
Skateboards and scooters should not be brought to school and under no circumstances are they to be ridden in school grounds.

SMART RIDER
A bus/rail concession pass (Smart Rider) is available for all students. This entitles the holder to a Student 60 cent fare on public transport and can be obtained from the Library. For new students a charge of $5.00 for the Smart Rider card is included in the Charges and Voluntary Contributions sheet. Once a signed permission form is received from a parent/guardian a photo is taken of the student and a Smart Rider card is ordered. This occurs very early in Term 1 of the school year and the cards are distributed to the students.

If a Smart Rider card ever needs to be replaced, students should obtain a Smart Rider Replacement Request form from the Finance Desk, complete and return with a $5.00 fee. Students will be advised when their replacement card is ready for collection.

In the short term, a TransPerth interim student permit can be issued, which entitles the students to normal cash concessions fares. It does not entitle the card holder to a Student 50 cent fare. The interim card is valid for 10 days.

STUDENT BEHAVIOUR
Students and members of the school community are expected to uphold the school values of Respect Yourself, Respect Others and Respect the Space at all times.
School Values

Members of the school community share, model and promote the following core values:

**RESPECT YOURSELF**

- Reaching for personal best
- Setting high ethical standards
- Engaging in the love of learning
- Self-acceptance
- Self-responsibility
- Making the most of opportunities
- Celebrating success

**RESPECT OTHERS**

- Care of others
- Valuing individuality and diversity
- Displaying manners
- Celebrating the success of others
- Community mindedness
- Social and civic responsibility
- Being a global citizen

**RESPECT THE SPACE**

- Care of the environment
- Care of the facilities
- Sustainable practices
- Conservation
- Conduct appropriate to the environment

So that students may understand clearly what is expected of them and what they may expect from the school, the school community has developed a Code of Conduct.

### CODE OF CONDUCT

<table>
<thead>
<tr>
<th>Rights</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>It is the right of each teacher to teach and the right of students to learn without interruption</td>
<td>Behaviour which interferes with the learning process is unacceptable</td>
</tr>
<tr>
<td>Everyone has the right to be treated respectfully and courteously</td>
<td>Staff and students are to treat one another with respect and courtesy</td>
</tr>
<tr>
<td>Everyone has the right to work in a safe and clean environment</td>
<td>Confrontation, theft, littering and dangerous acts are unacceptable</td>
</tr>
<tr>
<td>Parents and Guardians have the right to share in their children’s education</td>
<td>Parents and community members are encouraged to participate in the school</td>
</tr>
<tr>
<td>Everyone has the right to demonstrate and promote pride in the school</td>
<td>Staff and students act to promote the good name of the school</td>
</tr>
</tbody>
</table>

Students have a responsibility to be punctual, prepared and well presented for class; display respect and courtesy; work responsibly and diligently on all activities; respect personal possessions and school property; maintain a neat and orderly school environment and respect the culture and diversity of all members of the school community. Students are also expected to display these qualities in the wider community.
STUDENT CARE

Student care is a priority for Perth Modern School. The emotional, social and intellectual wellbeing of students at Perth Modern School is valued and the school places great emphasis on encouraging students to consider the feelings and needs of others and take responsibility for their own actions. Student care is concerned with fostering attitudes of trust, mutual respect and confident participation among the people who form our school community.

The Student Services Manager leads a team of specialists in the provision of student care at Perth Modern School. This team provides care to students by:

- promoting self-management of conduct and behaviour
- providing a formalised student welfare system that includes a dedicated Student Welfare team
- promoting positive and effective communication between the student and all sectors of the school community
- encouraging student and parent feedback to ensure a dynamic and appropriate student care system
- placing each student in an advocacy group with the same teacher and students from year to year where possible
- student involvement in the House System, which provides leadership opportunities, builds loyalty, creates bonds across year groups and provides a focus for personal development activities.

STUDENT LEADERSHIP

Perth Modern School encourages students to take up leadership positions within the student body, including on Student Council or as a Form or House Captain. The school’s student leadership program aims to inspire students to make a contribution to their school community and develop the knowledge, skills, attitudes and values that will assist them to contribute to the wider community throughout their lives.

Student Council

The Student Council is comprised of representatives from Years 7–12. Members are elected for a term of one year. To become a member, students are required to participate in a formal process which includes writing a formal letter, a panel interview, a speech to their year group and an election. The election is advertised on Mod Today and in the daily notices. Student Council members participate in a range of fundraising activities throughout the year, make speeches at school assemblies and formal occasions, attend a leadership camp, represent the student body on a variety of school committees and attend meetings with the school executive and school board.

Expectations of a Student Councillor:

- representation of the student body
- uphold the school uniform
- uphold and promote the school values
- hold events that involve the whole school as a community
- attendance at a variety of formal and informal school events

House Captains

House Captains provide support to the House Leader at House Assemblies and House Carnivals, organise House fundraising activities and help the Student Council in planning whole-school events such as Mufti Day. House Captains are elected by their peers towards the end of the school year.

Form Captains

Form Captains allow for each form to elect a student captain who will be responsible for helping the form teacher carry out their duties including the disseminating of information and coordinating form fundraising activities. Form Captains are elected at the start of the school year.
STUDENT PARKING
Permission and permits are available from the Associate Principal. Parking is only available on the verge of Subiaco Road. The permit must be displayed to avoid fines.

STUDENTS WITH SPECIAL NEEDS
For the school to cater for students with special needs, it is important that we are informed as soon as possible. Special needs may include learning, physical or emotional difficulties. Enrolment and medical forms will request this information. If a need arises after enrolment, the Student Services Manager should be contacted as soon as possible.

SUN SAFETY
Research indicates that childhood and adolescent sun exposure is an important contributing factor to the development of skin cancer. All students are encouraged to comply with the Cancer Council recommendation of wearing hats and sunscreen whilst participating in outdoor activities. Parents are advised to apply sunscreen to their child before school. The Physical Education Department will provide access to top up sunscreen for students during outdoor sport. Please provide an alternative if your child is allergic to sunscreen.

TOURS
Perth Modern School regularly organises local, interstate and overseas tours to enrich and enhance the learning of our students. To be eligible for inclusion on tours students must meet the following criteria:

- Maintains Good Standing—has demonstrated exemplary behaviour during school hours.
- Demonstrates a good level of Health and Fitness pertinent to the requirements of the tour.
- Compulsory charges payment must be up to date prior to confirming tour acceptance.
- Understand that tour-specific clothing may need to be purchased and worn when required. It is a Department of Education requirement that students need to be easily identified when on tour.
- Be eligible for Travel Insurance, which will not be refused due to any pre-existing medical condition.

WALKING TO SCHOOL
The roads around the school are very busy and it is important for students to take the utmost care to follow road rules and signals when walking to and from school. Students should always use a safety crossing when available, and look both ways as they cross. There are several safety crossings located close to the school and there is a walkway located on Roberts Road leading from Princess Margaret Hospital. If a car is approaching they should not cross even at a crosswalk unless the student is certain that the car has stopped. Students crossing at traffic lights must ensure they have the proper signal before crossing and continue to look both ways as they cross.

VISITOR PARKING
All parking bays within the school are numbered and allocated to specific cars. Visitor bays are available outside Reception in the Roberts Road car park. When obtaining a visitor’s pass from Reception, visitors will need to provide their vehicle’s registration number. On school grounds, drivers must comply with the 8 kph speed limit. Extra parking is made available for evening events such as concerts and information sessions. This parking can be accessed from Subiaco Road.

Parents attending special events during the day are advised to take public transport as parking on school grounds is limited.