Preventing for Year-End and 2016 Registration/Order Form

Register for the class or webinar, or order the course materials online: www.americanpayroll.org

Registration form with payment must be received at least five business days in advance of the course date to guarantee your registration.

1 Please register me for this one-day Year-End course:

- Payroll
- Government/Public Sector
- Canadian Payrolls

City: __________________ Date: ________ Course Code: __________

Special Dietary Request:
- Vegetarian
- Gluten-free
- Kosher

☐ I am an APA MEMBER __________________________ $440

☐ I am a COLLEAGUE of an APA Member
(at the same street address) __________________________ $530

☐ I would like to join APA now and register at the member rate

Class registration fee (member rate) __________________________ $440
One-year annual membership dues* __________________________ $219
One-time enrollment fee __________________________ $35

TOTAL __________________________ $694

☐ I am NOT a Member or Colleague __________________________ $660

2 Please register me for the following Webinar or Webinar On Demand:

Individual Webinars are $180†. All 4 Segments in a series are $440†.
Note: Government/Public Sector has 5 segments for $440†.

Course Code
Payroll Advanced AP/ Disbursements Canadian Payrolls Gov't/ Public Sector

☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

3 I would like to purchase the course materials for:

- Payroll __________________________ $440†
- Government/Public Sector __________________________ $440†
- Canadian Payrolls __________________________ $440†

All sales of the course materials are final. No refunds will be made. Course materials for the one-day class will begin being shipped immediately after the last class in the series is completed. Course materials for webinars will be emailed for each registered webinar segment.

*Membership dues are subject to change without notice and are nonrefundable.

Members of the American Payroll Association receive PAYTECH magazine as part of their annual dues of $219, $50 of which is allocated for their subscription to PAYTECH, which is nonrefundable therefrom.

†Prices listed are for Members. Go to www.americanpayroll.org for Colleague and Non-member prices and cancellation policies.

4 Registrant's Primary Address (Please print)

Ms. ☐ Mr. ☐

Member's ID #: (Update your contact information at www.americanpayroll.org)

Colleague's ID # (if applicable):

Member's Name (if applicable):

Title:

Organization:

Street Address:

City: __________________ Country: __________________

State/Province: __________________ Zip + 4-Digit/Postal Code: __________________ +

Phone: __________________ Fax: __________________

(Area/Country Code) (Area/Country Code)

Email: __________________

(For official APA communications, registration confirmations, Payroll Currently, PAYTECHOnline, and PAYTECH-Digital)

Please indicate if you are: ☐ CPA ☐ PA (For NASBA reporting purposes)

5 Payment Information

Payment in U.S. dollars must accompany registration form. Currency Converter: www.americanpayroll.org

Three Enrollment Options:

- Online www.americanpayroll.org
- By Fax (210) 224-6038
- By Mail To address below

I authorize the API Fund for Payroll Education, Inc. to CHARGE $ to my:

☐ American Express
☐ MasterCard
☐ Visa

Card #: __________________
Exp. Date: __________________ Card is: (check one) ☐ Corporate ☐ Personal
Name on credit card: __________________
Signature of cardholder: __________________

☐ PURCHASE ORDER # : __________________

(For orders from government agencies/universities)

☐ Make CHECK payable and mail to:

API Fund for Payroll Education, Inc. c/o American Payroll Association
660 North Main Avenue, Suite 100 • San Antonio, TX 78205-1217
Phone: (210) 224-6406 (M – F, 8 a.m. – 6 p.m. CT)
Fax: (210) 224-6038
Email: APA_Events@americanpayroll.org
Visit: www.americanpayroll.org

Last updated: July 2015
EMT: BEW

For Office Use Only: Date: ________ Order #: ________ Batch #: ________ Group #: ________ Check #: ________ C/P: ________ Total: $ ________