TO APPLY FOR ADMISSION AS A NON-DEGREE STUDENT, YOU MUST:

- Be 20 or older for admission in Fall or Spring semester. If you are under age 20, you may apply for Summer semester only.
- Have an overall (cumulative) grade point average of 2.0 or higher for all coursework taken at and be eligible to return to any college or university previously attended. (University of Colorado students who do not meet these criteria may be considered for non-degree admission in summer only.)
- If undergraduate, you must be applying to CU Denver for the first time or after graduating with a CU Denver degree. Students with pending applications or who were previously accepted or refused admission as undergraduate degree-seeking students are not eligible. If undergraduate level, you may be eligible for non-degree admission if you applied for a graduate program but did not complete the process, or were denied admission. If you were admitted to a graduate degree program, you must be released by a department official (in writing) to be eligible for non-degree admission.

FINANCIAL IMPLICATIONS OF NON-DEGREE ADMISSION:

- You are not eligible for financial aid, student loans, most scholarships, or tuition assistance if admitted as a non-degree student.
- You are assessed tuition based on your admission classification at CU Denver regardless of the level of course(s) for which you register.
- If you do not have a baccalaureate degree, you are classified as an undergraduate non-degree student for billing purposes and assessed tuition at the upper-division rate regardless of the level of course(s) you are taking. You may utilize the Colorado Opportunity Fund (COF) in this classification if it is available to you.
- If you have a baccalaureate degree, you are classified as a graduate non-degree student for billing purposes and assessed graduate tuition regardless of the level of course(s) you are taking. If enrolled only in graduate classes, you can ask that your tuition be recalculated at the graduate rate but the Colorado Opportunity Fund (COF) is not available to in-state students in this classification. To request tuition recalculation at the undergraduate rate, visit www.ucdenver.edu/registrar and click on “Forms” and then “Special Tuition Rate Form” or call 303-315-2627.
- You are financially responsible for all courses registered, even if you do not attend. Visit www.ucdenver.edu and click on “Tuition/Financing” under the “Academic Life” heading. Go to “Bursars Calendar” for billing, payment, drop, withdrawal and refund policies and deadlines.

ADMISSION AND DEGREE PROGRAM IMPLICATIONS OF NON-DEGREE ADMISSION:

- If you have an undergraduate degree in business, you may not apply for undergraduate degree-seeking status in the Business School.
- If admitted in non-degree status for a given semester, and if you wish to instead apply for degree-seeking admission for that same semester, you must submit a complete degree-seeking application, official transcripts from each college attended, and a $50.00 application fee no later than 5:00 p.m. on the Friday following the first day of classes. However, if you have already registered for courses as a non-degree student, your course registrations are dropped from our system and you can incur drop charges and service fees. If accepted for admission in degree-seeking student status, you will need to repeat the registration process for desired courses, which may or may not be available at that point in time. Applications for degree-seeking admission submitted after this date are processed for a subsequent term.
- Undergraduate and graduate degree programs have varying policies on the number of credits that may be applied from non-degree status to degree requirements. If planning to apply later to an undergraduate or graduate degree program, contact your program for non-degree credit limits.
- If under age 22, an ACT or SAT test score and official high school transcript copy will be required for non-degree students who later apply for admission to a degree program, regardless of the number of college credits completed at CU Denver or other institutions.

APPLICATION PROCESSING AND REGISTRATION:

- Non-degree applications are processed as quickly as possible and in the order received, usually within ten working days of receipt of the application and fee. You will be sent notification of admission, which will contain your student identification number, via U.S. mail or you may call 303-315-2601. After admission, you will receive instructions via email to activate your UCAccess portal account where you can search for courses, pay the required $200.00 tuition deposit, and register for classes on or after your assigned registration time. Note: Non-degree students register after degree-seeking students when times are pre-assigned prior to open registration. Once registration is open for all students and time assignments are no longer given, non-degree students have the same registration priority as degree-seeking students.
- To view the Schedule of Courses before admission, visit www.ucdenver.edu and click on “Course Listings” under the “Academics” heading. Click on “Prospective Students view Schedule of Courses here.” The Schedule of Courses is available only the web.
- You are academically responsible for all courses for which you register, and may receive failing grades if you do not attend. Visit www.ucdenver.edu/registrar and click on “Academic Calendars” for complete information about add, drop, withdrawal, and other deadline dates.
- Some courses are restricted to admitted degree-seeking students and not open to non-degree students. Non-degree students should check the course restrictions listed in the Schedule of Courses and contact the department offering the course if requesting special enrollment approval. Most undergraduate and all graduate courses in the Business School are restricted and require a Business School application process in addition to the non-degree application form. Call 303-315-8100 for undergraduate enrollment application forms and criteria. To apply for graduate business course enrollment, email the Graduate Programs office at grad.business@ucdenver.edu to obtain a Business School Form for Non-Degree Admission which must be submitted along with unofficial transcript copies (3.0 overall GPA required). Deadlines are July 25 for fall, December 23 for spring and May 1 for summer.
- Undergraduate Non-Degree Students: To continue in non-degree student status after completion of 12 or more semester hours, your overall cumulative grade point average must be at least a 2.0.
- Graduate Non-Degree Students: To maintain satisfactory academic progress as a non-degree student, students are required to maintain a minimum cumulative GPA of 3.00. Failure to maintain a 3.00 cumulative GPA will result in the student being placed on academic probation. Please see the Graduate School Rules at www.ucdenver.edu/graduateschool for more information on academic probation and suspension...