Site Assignments

On-Campus
- Georgia Regents Medical Center
  - Adult/Geriatric Inpatient Unit
  - Behavioral Health Unit
  - Consult Liaison
  - Child/Adolescent – Lighthouse
- East Central Regional Hospital
- Eisenhower Army Medical Center, Ft. Gordon
- Veterans Affairs Medical Center - Uptown

Off-Campus
- Albany – Phoebe Behavioral Health
- Cedartown – Highland Rivers Center
- Greenville – Hope’s Corner (Pathways CSB)
- Rome – Highland Rivers Center
- Savannah – Psychiatric Medicine, PC
- St. Simons - St. Simons by the Sea
- Valdosta – Valdosta Psychiatric Associates
- Villa Rica – Willowbrooke at Tanner
### Site Assignments

**Rotation #: 2**  
**June 1 - 26, 2015**

<table>
<thead>
<tr>
<th>GR Medical Center</th>
<th>Evaluator</th>
<th>VA General (Lipton / Division - Weightborn Road)</th>
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<tbody>
<tr>
<td>Student 1†</td>
<td>Dr. 1</td>
<td>Student 6*</td>
<td>Dr. 6</td>
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<tr>
<td>Student 2†</td>
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<td>Student 7</td>
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<td>Student 5†</td>
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<td>Student 10 (CWB)</td>
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<td>Psychiatric Medicine (Schenectady)</td>
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<td>Student 13 (CWB)</td>
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<td>Highbridge River Center (Rome)</td>
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<td></td>
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<td>Student 14</td>
<td>Dr. 14</td>
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*GR Medical Center students will spend two weeks on the 35 Adult Geriatric Unit or Lighthouse Care Center (Child/Adolescent); one week on the 35 Consult/Liaison Unit and one week on the Emergency Department Behavioral Health Unit. VA Medical Center students will spend one week at the Lighthouse Child & Adolescent facility. Please refer to the schedule below for specifics.*

<table>
<thead>
<tr>
<th>Week 1</th>
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<th>Week 3</th>
<th>Week 4</th>
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<tr>
<td>35 – Adult Geriatric Unit</td>
<td>Student 1</td>
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<td>Student 2</td>
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<tr>
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<td>Student 3</td>
<td>Student 6</td>
<td>Student 4</td>
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<td>Student 7</td>
<td>Student 1</td>
<td>Student 3</td>
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<td>Consult/Liaison Unit</td>
<td>Student 2</td>
<td>Student 4</td>
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<td>Student 5</td>
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<td>Student 3</td>
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<tr>
<td>Emergency Department – Behavioral Health Unit</td>
<td>Student 4</td>
<td>Student 2</td>
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<td></td>
<td>Student 3</td>
<td>Student 1</td>
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Sample Individual Assignment Calendar
(Augusta only)
Outpatient/Additional Experience
(Augusta only)

**GRU Psychiatric Outpatient Clinic** (Stoney Building)
- Peter Buckley
- Eric Lewkowiez
- Brian Miller
- Dale Peeples
- Heather Laughridge
- Jocelyn Bayliss
- Rhian Purdy
- Adriana Stewart
- Claire Slocumb

**VA Medical Center**
- Ananda Pathiraja

**Augusta State Medical Center**
- Niranjini Reddy, MD
On-Call & Rounds *(Augusta only)*

- **Weeknight Call** (Monday – Friday 5:00 – 10:00 pm)
  - Emergency Department

- **Weekend Rounds** (Saturday & Sunday – 8:00am – 5:00pm)
  - 3S – Adult/Geriatric Inpatient Unit

- **Refer to the Psychiatry Clerkship Survival Guide for detailed instructions**

- Switching call dates is allowed – notify Clerkship Coordinator

- Please log in to **One45/Pt. Procedure Log/Yr. 3 Psych Clerks call log**
Sample On-Call Schedule

June 1 - 28, 2015
On-Call Schedule

<table>
<thead>
<tr>
<th></th>
<th>1</th>
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<th>3</th>
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<tr>
<td>SUNDAY</td>
<td></td>
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<td><strong>Student 1</strong></td>
<td><strong>Student 2</strong></td>
<td><strong>Student 3</strong></td>
<td><strong>Student 8</strong> <strong>Student 9</strong></td>
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<td><strong>Student 4</strong> <strong>Student 3</strong></td>
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<td>14</td>
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<td><strong>Student 10</strong></td>
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<td><strong>Student 17</strong></td>
<td><strong>Student 18</strong></td>
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<td><strong>Student 19</strong></td>
<td><strong>Student 20</strong></td>
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</table>

*IMPORTANT: Please refer to your Psychiatry Clerkship Survival Kit (page 31) for instructions on where and when to report for call at least 24 hours before your scheduled day. The process for Weeknight Call is different from Weekend Rounds.*
ECT (Electroconvulsive Therapy)  
(Augusta only)

- Each student assigned to GRU, ECRH, EAMC and VAMC will be given the option to participate once during the rotation either Monday, Wednesday or Friday morning. This is within limits of patient availability. Refer to the handout in your orientation packet.
  - Perioperative Procedure Center (BA 1st floor)
  - Attending is Dr. Peter Rosenquist, MD
- Please log in to **One45/Pt. Procedure Log/Yr. 3 Psych Clerks call log** after you have completed this clinic.
  - Select Dr. Rosenquist as the supervisor.
Sample ECT Schedule

ECT (Electroconvulsive Therapy) Clinic
Attending: Dr. Peter Rosenquist, MD
Site: Perioperative Procedure Center (BA 1st fl)

Details:

- We strongly encourage you to participate, only once during this clerkship, in this optional experience being offered. This is offered within the limits of patient availability.

- Below are the times listed for each clinic:
  Mondays, 8:30a-10:00a
  Wednesdays, 7:30a-9:00a
  Fridays, 7:30a-9:00a

- You may switch clinic times with another colleague or to an open date if the assigned time does not work with your schedule. Please notify the clerkship coordinator.

<table>
<thead>
<tr>
<th>Student</th>
<th>Date assigned</th>
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<tbody>
<tr>
<td>Student 1</td>
<td>Wednesday, June 3</td>
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<tr>
<td>Student 2</td>
<td>Friday, June 5</td>
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<td>Student 3</td>
<td>Monday, June 8</td>
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<td>Wednesday, June 10</td>
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<td>Student 5</td>
<td>Friday, June 12</td>
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<td>Student 6</td>
<td>Monday, June 15</td>
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<td>Student 7</td>
<td>Wednesday, June 17</td>
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<td>Student 8</td>
<td>Friday, June 19</td>
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<td>Student 9</td>
<td>Monday, June 24</td>
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<tr>
<td>Open</td>
<td>Wednesday, June 14</td>
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</table>

- Please log in to OneLS/Forms/Yr3 Psych Clerk's call log after you have completed this exercise. Select Dr. Rosenquist as the supervisor.
Educational Events *(Augusta only)*

**Teaching Sessions**
Drs. Carson & Youssef
- Didactics
- Held each week of the rotation typically on Thursdays 3:00-4:30pm (weeks 1-3) – *details to be sent via email*
- Assignment to be completed prior to session
- Fourth week will be on your study day (10:30am-12pm) and is a review session to prepare for the shelf

**Grand Rounds**
- National speakers, GRU Faculty and Resident speakers
- Second, third & fourth Thursdays of the month 11:30 – 12:30 – *details to be sent via email*
- **Attendance required for all Augusta assigned students** (not required on the fourth week of the rotation)

**Weekly Case Conference/Journal Club**
Dr. Brian Miller – Sponsoring Faculty
- Topics presented by residents
- Discussion of psychiatry-based journals/articles
- Thursdays 1:00 – *details to be sent via email*
- **Attendance required for all Augusta assigned students** (not required on the fourth week of the rotation)
Clerkship Expectations

• **Attendance**
  • When absent, inform attending, resident(s), and coordinator

• **Dress Code**
  • Professional attire, white coats (no scrubs), GRU ID
  • No visible tattoos, no jeans, no sandals

• **Communication**
  • Check GRU email for announcements and information

• **HIPAA Training**
  • No photographing or recording patients – taking photos of patients using a camera or cell phone is a violation of hospital regulations and a serious HIPAA violation
Hospital & Patient Records Access
(Augusta only)

- **Psychiatry Inpatient Unit (3S)**
  - ID badges activated for access to units

- **Psychiatry Patient Records**
  - PowerChart (Citrix Portal)
  - Access from GR Medical Center, clinics or student lounge
  - **NO ACCESS from off-campus**
Positive Learning Environment

Promotes mutual respect between learner and teacher and promotes professionalism in an environment free of mistreatment, including:

- Threat of harm/physical abuse
- Speaking insultingly, harshly or unjustly to or about a student
- Public belittling or humiliation
- Being asked to perform services unrelated to education or patient care (shopping, errands)
- Threat of grading as a reward or punishment for inappropriate requests
- Offensive remarks based on one’s gender, racial, ethnic, religious identity, national origin, disability, or sexual orientation; Georgia Regents University’s Non-Discrimination/Anti-Harassment Policy, available at: [http://policy.gru.edu/8-3-2-non-discriminationanti-harassment-policy/](http://policy.gru.edu/8-3-2-non-discriminationanti-harassment-policy/)
- Taking credit for a student’s work.
- Intentional neglect.

Online and in-person reporting is available to students.
Phase 3 Policies & Procedures

Please refer to http://www.gru.edu/mcg/coffice/documents/p3-policies.pdf for complete list of policies and procedures.

**Attendance**

1. If a student is absent or late for any reason, s/he is required to contact the attending physician and/or resident for that rotation and the clerkship director’s office that day. This policy applies to all students regardless of whether the rotation is on or off-campus.
2. Students are required to be present for all clinical activities. The clerkship director must excuse all absences. If an emergency results in a student being absent three days during a four-week rotation or 5 days during a six-week rotation, withdrawal or an incomplete grade will result, unless both the clerkship director and the Associate Dean for Student and Multicultural Affairs feel that circumstances allow the student to complete the clerkship. Personal illness and family emergencies are examples of legitimate reasons for being absent. Weddings, visits to family and friends, pre-purchased airline tickets, interviews, etc. are not acceptable reasons to be absent from the rotation. All absences for unacceptable reasons will reflect in the student’s narrative comments.

**The Psychiatry Clerkship prefers that you make up the absence by working additional On Call time (either 2 weekday PM or 1 weekend shift).**
Desire2Learn: Course Content

- Course content formatted in **checklist** by week
- Checklist outlines learning objectives, activities, lectures, materials and assessments for each week
  - Assignments must be completed by 10pm each Saturday
Psychiatry Clerkship Departmental Exam

• Open book exam to be completed at your own pace on your own time in D2L
• Will help prepare you for the NBME shelf exam
• Each question worth .25 – 2 points
• Maximum achievable score = 15 points

• Exam divided into three sections – first three weeks of rotation
• Weekly questions available in D2L – weekly checklist, under “Assessments”
• **Weekly questions due Saturday by 10:00 p.m.**
Evaluation Criteria & Grading

**GRADING FORMULA**

- Clinical Evaluation = Fifty percent (50%)
- Departmental Exam = Fifteen percent (15%)
- National Board Subject Examination (NBME) = Thirty-five percent (35%) of converted score
  - Raw score converted to a GRU clerkship grade
  - Refer to the Psychiatry Clerkship website for specifics regarding cut-offs for an A, B and passing

**Other**

- Mid-Rotation Feedback Form
- Resident/Part-Time Attending Feedback Form
- Patient Encounter Log
MCG NBME Raw Score Cutoffs

MCG policy:

Minimum raw score to be eligible to pass a clerkship (all other scores considered) is at the 5th percentile nationally.

Minimum raw score to be eligible for an A (all other scores considered) is at the 70th percentile.

Minimum raw score to be eligible for a B (all other scores considered) is at the 30th percentile nationally.
The 70th percentile raw score is set to convert to a 90.
The 30th percentile raw score is set to convert to a 70.
A linear relationship is then created for all other converted scores.
The raw score is neither a percent correct nor a percentile; which is why the conversion is needed.
Conversion and cutoffs are calculated using the Quarter 1 national data for the first three months of an academic year and the Academic Year national data for the balance of the academic year.
MCG Retake Policy

- Students will be permitted to re-take 1 subject exam with the possibility of raising the grade by 1 letter grade.
  
  (This policy applies to exams that students have passed, but would like to attempt to improve their performance on). Academic Year national data is used to calculate cutoffs and conversion scores on the retake.

- Students may retake up to two NBME subject exams if they fail, with the potential of raising the grade to a C.
Student Patient Encounter Log

- Expected to log all patients with a minimum of 30 for successful completion of the clerkship

- Refer to One45 and page 39 of the Clerkship Survival Guide for complete list of required items

- If you do not encounter a particular patient in real life, please view the correlating ECHO lecture in Desire2Learn
• Complete and review form with attending during week 2
• Feedback form to be completed by the end of 2nd week of rotation
• Return “signed” form to Clerkship Coordinator by second Friday at 5:00 p.m.
• Fax to (706) 434-6703 or take picture of each page individually and email to fcato@gru.edu
M3/M4 Evaluation Form

- Will be sent to your assigned primary attending automatically – DO NOT NEED TO SEND
- Primary calculation of clinical evaluation grade
Additional Feedback

- PSRY 5000 Part-Time Attending and PSRY 5000 Resident Feedback Forms available in One45
- Optional self-send forms
- Way to collect additional comments from all attendings and/or residents you work with
- Good compliment to lead preceptor evaluation
- Under your “To Do’s” you will see a link which states, “Choose a new form to send to someone to evaluate you.” Click the link, select the applicable form, select the evaluator, date you worked with the individual and submit – DO NOT send to you assigned primary attending
Clerkship Grade Appeal Policy

• Two weeks to appeal after grade posted
• MUST discuss with Clerkship Director initially
• Clerkship Director must decide within two weeks
• Next appeal – to Chair MUST be within one week
• Chair must decide within two weeks
• Final appeal to Vice Dean for Academic Affairs MUST be made within ONE WEEK and that decision must be made within two weeks

• Complete Grade Appeal Policy available on clerkship web site: http://www.gru.edu/mcg/psychiatry/clerkship/grading_appeals.php
• Attendings or residents should NOT be contacted directly about grading complaints
Required Reading

• DSM 5 – Diagnostic and Statistical Manual of Mental Disorders – 5th Ed. (APA)

Suggested Reading

• Psychiatry – 3rd Ed. (Janis L. Cutler, MD)
• Introductory Textbook of Psychiatry – 5th Ed. (Black, D & Andreasen, N) *
• NMS Psychiatry – 5th Ed. (Thornhill, J) * (2 copies available)
• Synopsis of Psychiatry Behavioral Sciences/Clinical Psychiatry – 10th Ed. (Sadock, B & Sadock, V)

• See Desire2Learn for a list of recommended ebooks

* Available for checkout – see Clerkship Coordinator.
Journals Recommended by Dr. Graham

All titles available online through Greenblatt Library

- The American Journal of Psychiatry
- The Journal of Clinical Psychiatry
- JAMA Psychiatry
- Psychosomatics
- Biological Psychiatry
- American Journal of Geriatric Psychiatry
- Journal of Psychiatric Research
- Journal of American Academy of Psychiatry and the Law
- Journal of the American Academy of Child & Adolescent Psychiatry
Contact Information

Clerkship Program Coordinator
Psychiatry & Health Behavior
997 St. Sebastian Way, EG-3004
Office: (706) 721-6717
Fax: (706) 434-6703
fcato@gru.edu