At DeVry University, we believe in the value of a comprehensive education. This means broadening your knowledge and skill sets beyond the area of your degree program, to prepare you to succeed in today’s diverse and evolving workplace.

From day one, you can learn important analytical and communication skills, such as problem-solving, reasoning and analysis, academic and professional writing, and mathematics and statistics skills. These skills can better equip you to work across cultures and understand a wide range of concepts that influence your area of study.

General Education Coursework:
- Communication Skills
- Humanities
- Mathematics
- Natural Sciences
- Social Sciences

Programs, course requirements and availability vary by location. Some courses may be available online only. DeVry’s academic catalog, available via devry.edu/catalogs, contains the most current and detailed program information, including admission, progression and graduation requirements. Information contained herein is effective as of date of publishing.
# Bachelor’s Degree Program

## BUSINESS ADMINISTRATION

### Specialization: Human Resource Management

#### ABOUT THIS SPECIALIZATION

DeVry University’s bachelor’s degree program in Business Administration can help prepare you for the workplace with a solid business foundation. Our specialization in Human Resource Management can further focus your studies.

Human resource management focuses on an organization’s most precious asset: the people who, individually and collectively, are responsible for its success. Human resource managers play an important role in helping to plan and direct hiring practices, employee benefits and relations programs, and training and development.

Our Human Resource Management specialization can help you learn about designing pay structures, developing employee policies, communicating employee benefits, selecting payroll systems and working with the executive team to develop hiring and employment goals.

Graduates of DeVry University’s Business Administration program with a specialization in Human Resource Management may consider careers including, but not limited to, the following:

- Administrative Assistant
- Administrative Services Manager
- Employee Benefits Specialist
- Employee Relations Manager
- Human Resource Generalist

Employment in some occupations may require years of relevant experience.

#### KNOWLEDGE AND SKILLS

**ADMINISTRATION AND MANAGEMENT** — Understand the fundamental management theories and traditional managerial responsibilities in formal and informal organizational structures, including planning, organizing, directing, controlling and staffing.

**EMPLOYMENT LAW** — Study federal and state laws as they affect the human resource function, including equal employment opportunity, employment agreements, wage and overtime payment, and other regulatory issues.

**HUMAN RESOURCE INFORMATION SYSTEMS** — Explore the technology options available for managing the human resource function.

**STRATEGIC STAFFING** — Recruit, select, train and retain employees to achieve organizational goals.

**TRAINING AND DEVELOPMENT** — Improve individual and corporate effectiveness through training needs analyses, implementation planning and outcomes assessment.

**COMPENSATION AND BENEFITS** — Use pay systems and benefit plans to achieve corporate goals. Learn about compensation design, analysis and evaluation in terms of both legally required and voluntary benefit options.

**CONFLICT RESOLUTION** — Handle complaints, settle disputes, resolve grievances and reach mutually acceptable compromises with others.

**COMPLIANCE EVALUATION** — Use relevant information and individual judgment to determine that events or processes comply with laws, regulations or standards.

#### PROGRAM-SPECIFIC COURSEWORK

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* A course from any of the program’s specializations for which course prerequisites have been satisfied. Students may choose to complete both INTP491 and INTP492 to fulfill this option, and must receive approval from the appropriate academic administrator to do so.

#### DID YOU KNOW?

The Society for Human Resource Management (SHRM) has acknowledged that DeVry University’s Business Administration degree program with the Human Resource Management specialization fully aligns with SHRM’s HR Curriculum Guidebook and Templates. More information about SHRM is available via [www.shrm.org](http://www.shrm.org).

DeVry University’s Bachelor of Science in Business Administration program has achieved voluntary accreditation from the Accreditation Council for Business Schools and Programs (ACBSP) [www.acbsp.org](http://www.acbsp.org), demonstrating that they have met the standards of business education that promote teaching excellence.

In New York, DeVry University operates as DeVry College of New York. DeVry University is accredited by The Higher Learning Commission (HLC), [www.hlcommission.org](http://www.hlcommission.org). DeVry is certified to operate by the State Council of Higher Education for Virginia. DeVry University is authorized for operation by the THEC, [www.tn.gov/thec](http://www.tn.gov/thec). Nashville Campus - 3343 Perimeter Hill Dr., Nashville, TN 37211. Program availability varies by location. ©2016 DeVry Educational Development Corp. All rights reserved. Version 04/25/16

For comprehensive consumer information, visit devry.edu/studentconsumerinfo. For more information about our graduation rates, the median debt of students who completed the program, and other important information, please visit devry.edu/bba-ge. For additional program information, visit devry.edu/bba.