Atlantic School of Theology
660 Francklyn Street
Halifax, Nova Scotia
Canada B3H 3B5

Telephone
(902) 423-6939 Main Switchboard
(902) 423-6801 President’s Office
(902) 425-5315 Academic Dean
(902) 425-3691 Registrar
(902) 423-5592 Academic Office
(902) 496-7942 Business Office

Fax
(902) 492-4048

Website
www.asttheology.ns.ca
Atlantic School of Theology is accredited by the Association of Theological Schools in the United States and Canada, and the following degree programs are approved:

Master of Divinity
Master of Arts (Theology and Religious Studies)
Approved for a Comprehensive Distance Education Program

The Commission contact information is:
The Commission on Accrediting of the Association of Theological Schools in the United States and Canada
10 Summit Park Drive, Pittsburgh, PA 15275 USA

Telephone: 412-788-6505
Fax: 412-788-6510
Website: www.ats.edu

Although care has been exercised in preparing this Calendar, information contained in it is subject to change. Atlantic School of Theology reserves the right to make changes affecting any information contained in this document, including course offerings and fees, without prior notice. Readers are encouraged to visit the School’s official website:

astheology.ns.ca
and/or call the Registrar’s Office (902-425-3691) for any updates.

Edited by Cynthia Thomson, Registrar
# Table of Contents

Our Origins ........................................................... 6

Our Mission Statement .................................................. 6

An Ecumenical and Accredited Theological School .................... 7

Affiliation with Saint Mary’s University .................................. 7

Message from our President ............................................... 8

Message from our Academic Dean ......................................... 9

Academic Year 2015-2016 ............................................... 10

Atlantic School of Theology Faculty ....................................... 12

Academic Program Admissions ........................................... 15

Degree and Certificate Programs ........................................... 17

Adult Education Programs ............................................... 32

Continuing Professional Education Programs and Opportunities ........ 38

Courses of Instruction for Academic Credit .............................. 41

Academic Assessment .................................................... 59

Academic Policies and Regulations ........................................ 62

Code of Conduct ........................................................ 69

Campus and Community Life ............................................. 70

Community Life and Worship ............................................. 72

Financial Assistance ....................................................... 73

Tuition and Administration Fees and Policies ........................... 83

AST Residence Rates and Policies ...................................... 86

Administration, Governing Bodies and Faculty ......................... 88

Faculty .............................................................. 89
Our Origins

Faint glimmers of the unusual, even unique collaboration, which is AST’s contribution to ecumenical education, could be detected in the increasing cooperation among the founding institutions in the late nineteen sixties. During those years, students of King’s College, Holy Heart Seminary and Pine Hill Divinity Hall shared some classes and benefited on a limited basis from a sharing of faculty from the other institutions. Limited though this cooperation was, it was a beginning.

Circumstances and challenges of the day suggested new ways in which the theological institutions could cooperate in the days ahead. Deliberations subsequently led to the recommendation that one school of theology be founded, a resolution agreed to by King’s, Holy Heart and Pine Hill. Articles of Agreement were signed on March 29, 1971; the School admitted its first students in September of 1971, and on June 28, 1974, Atlantic School of Theology was formally incorporated by an Act of the Legislature of Nova Scotia, granting the School the power to confer degrees in its own name and in its own right.

Our Mission Statement

Atlantic School of Theology, an ecumenical university serving Christ’s mission, cultivates excellence in graduate-level theological education and research, creative and faithful formation for lay and ordained ministries, and understanding among communities of faith.
An Ecumenical and Accredited Theological School

Atlantic School of Theology, an ecumenical school of theology and Christian ministry, was founded in 1971 by institutions of the three founding parties: the Divinity Faculty of the University of King’s College (Anglican Church of Canada), Holy Heart Theological Seminary (The Roman Catholic Episcopal Corporation of Halifax) and Pine Hill Divinity Hall (United Church of Canada). It is specially characterized as an ecumenical, tri-denominational theological school with an ecumenical Board of Governors, Senate, Faculty, and Student Union.

The School is accredited by the Association of Theological Schools in the United States and Canada. It offers a Master of Divinity degree program and, in cooperation with Saint Mary’s University Halifax, a Master of Arts (Theology and Religious Studies) degree program. A ten-credit Graduate Certificate Program in Theological Studies, which mirrors the first year of the Master of Divinity Program, is also available. In addition to graduate studies, AST offers three specialized adult education programs: the Adult Education Certificate in Theological Studies, the Diploma in Youth Ministry, and the Diploma in the New Evangelization in the Roman Catholic Church.

Affiliation with Saint Mary’s University

Atlantic School of Theology has been affiliated with Saint Mary’s University, in Halifax, since March 2002. Both institutions are committed to establishing and promoting joint and complementary academic courses and programs. They are also committed to achieving the operational efficiencies that will strengthen each institution to fulfill each other’s educational mission and service to the churches and to society.

The affiliation allows each institution to retain its independent status and to grant its own degrees while offering joint programming. The Masters of Arts (Theology and Religious Studies) degree program is offered jointly between AST and Saint Mary’s University. This program provides AST’s students an opportunity to explore new avenues for theological education such as inter-faith dialogue, which is becoming a major part of the societal context in which ministry now must exercise its calling.

Additionally, the affiliation has made possible the jointly sponsored Canadian Centre for Ethics in Public Affairs (CCEPA) located on the AST campus.
Message from our President

Welcome to Atlantic School of Theology, and congratulations for choosing this unique educational institution to further your academic studies. Because I am here in a transitional role in anticipation of the appointment of a new president, I will be moving on before the new academic year gets started. While I won’t be here to greet you personally, you can be assured of my best wishes as you begin, or continue, your studies.

As a leader in ecumenical theological education, AST continues to serve its three founding denominations: Anglican, Roman Catholic, and United Church of Canada. The school is committed to providing program offerings that support a wide variety of goals and leadership opportunities within the church and beyond. You will have the opportunity to learn, to grow, and to be challenged in new ways. The education you receive at AST will provide a rigorous theological grounding that will help prepare you for the diversity that awaits you upon graduation. I continue to be impressed by the faculty at AST; they are widely recognized and respected scholars who have proven themselves to be committed to their craft of educating Christian leaders for the future.

I am confident that your educational journey at AST will be a positive and faith-filled one. It is my hope that you will look back on your AST days as a time of hope, fulfillment, and fellowship. May God bless you as you continue on your learning path, in whatever way it leads you.

Most sincerely yours,

Dr. Daniel O’Brien, C.M., O.N.B
President
Message from our Academic Dean

It is a great honour to greet you on behalf of the faculty and staff of Atlantic School of Theology (AST) and welcome you to this edition of our Academic Calendar. For those who are continuing their journey with us, this Calendar offers a practical roadmap for the remainder of your time with us in formal theological education and spiritual formation. For those who are new to us, or using this Calendar to explore your vocational options, please know that AST is dedicated to providing you with a solid yet imaginative educational experience. At AST we’ve created a learning environment that you will find both challenging and supportive.

AST is an ecumenical school and we are delighted to offer a home to those from a wide variety of traditions who seek graduate theological education. We are committed to a spirit of hospitality. As an ecumenical school we are open to being challenged and changed by such relationships.

AST has one of the finest groups of theological educators within the family of schools that belong to the Association of Theological Schools. Our faculty consists of dedicated teachers, researchers and humanitarians. Together students and Faculty explore how our church and lived theologies can engage the world.

In recent years, AST has focused its emphasis on leadership and we have been working with our students to develop their ability to challenge the world. AST is not a passive place of study. Our curriculum, with its strong core of foundation courses and rich elective choices, will call you into an exciting exploration of every area in theology and a challenging development of leadership skills needed by our church, our various academies and society today. As a student you are an active participant in our curriculum and we invite you to give us your feedback to help us design a curriculum that is responsive to emerging realities in the church and society.

One such emerging reality has been the growth and development of our Summer Distance MDiv. Through the vehicle of the Summer Offerings, theological education is now more accessible than ever to students. We are also working to increase the availability of our continuing education programs, courses and opportunities on our campus, in satellite locations and on-line.

The faculty and staff have worked diligently to make this Calendar useful and informative for you. In addition to this Calendar, I’d invite you to visit our website (www.astheology.ns.ca) where you’ll find program application and course registration forms, residence information and application forms, information on bursaries, as well as updates on academic information and policies, and news about current and upcoming events.

Thank you once again for considering AST as your education partner in theology, ministry and spiritual development.

Peace and Blessings,

Jody Clarke,
Academic Dean
### Academic Year 2015-2016

#### Summer Term 2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 15 - July 24</td>
<td>Summer Term 2015</td>
</tr>
<tr>
<td>June 18</td>
<td>Summer Term Matriculation Service (Thursday, 7 p.m. St. Columba Chapel)</td>
</tr>
<tr>
<td>July 1</td>
<td>Canada Day. School is closed. (Wednesday)</td>
</tr>
<tr>
<td>July 8</td>
<td>Aitken Scholar Public Presentation (Wednesday, 7 p.m. St. Columba Chapel)</td>
</tr>
<tr>
<td>July 25 - August 9</td>
<td>Library is closed.</td>
</tr>
<tr>
<td>August 3</td>
<td>Natal Day. School is closed. (Monday)</td>
</tr>
<tr>
<td>August 31</td>
<td>Regular Administration hours begin (9 a.m. to 5 p.m.)</td>
</tr>
</tbody>
</table>

#### Fall Term 2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2 – 4</td>
<td>Week One and Registration</td>
</tr>
<tr>
<td>September 7</td>
<td>Labour Day. School is closed. (Monday)</td>
</tr>
<tr>
<td>September 9</td>
<td>Fall Term classes begin. (Wednesday)</td>
</tr>
<tr>
<td>September 17</td>
<td>Matriculation Service (Thursday, 11:45 a.m. at St. Columba Chapel)</td>
</tr>
<tr>
<td>September 15</td>
<td>Last day for late registration for Fall Term courses. (Tuesday)</td>
</tr>
<tr>
<td>September 25</td>
<td>Last day to withdraw from Fall Term courses without financial penalty. (Friday)</td>
</tr>
<tr>
<td>September 30</td>
<td>Last day to apply for AST Bursaries.</td>
</tr>
<tr>
<td>September 30</td>
<td>Final grades due for Summer Term 2015 INCs.</td>
</tr>
<tr>
<td>October 12</td>
<td>Thanksgiving Monday. School is closed.</td>
</tr>
<tr>
<td>October 13 - 16</td>
<td>Term break. No classes. Offices are open.</td>
</tr>
<tr>
<td>October 28</td>
<td>Senate Meeting. (Wednesday)</td>
</tr>
<tr>
<td>November 1</td>
<td>Last day to register for Winter Term courses.</td>
</tr>
<tr>
<td>November 2</td>
<td>Paul Wattson Lecture. (Classes as regularly scheduled.) (Monday)</td>
</tr>
<tr>
<td>November 9</td>
<td>Last day to withdraw from Fall Term Courses without academic penalty. (Monday)</td>
</tr>
<tr>
<td>November 11</td>
<td>Remembrance Day. School is closed. (Wednesday)</td>
</tr>
<tr>
<td>November 23 &amp; 24</td>
<td>MDiv Summer Distance Graduate Project presentations (time TBA). Students will attend Presentations as part of regularly scheduled campus classes.</td>
</tr>
<tr>
<td>December 3</td>
<td>Advent Service (Thursday at 11:45 a.m. at St. Columba Chapel)</td>
</tr>
<tr>
<td>December 9</td>
<td>Last day of classes for the Fall Term 2015. (Wednesday)</td>
</tr>
<tr>
<td>December 16</td>
<td>Last day of Fall Term 2015. Final marks due for all courses. (Wednesday)</td>
</tr>
</tbody>
</table>
**Winter Term 2016**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 4</td>
<td>School is open. (Monday)</td>
</tr>
<tr>
<td>January 7</td>
<td>Winter Term 2016 classes begin. (Thursday)</td>
</tr>
<tr>
<td></td>
<td>Due date for Winter Term 2016 tuition.</td>
</tr>
<tr>
<td>January 13</td>
<td>Last day for late registration for Winter Term courses. (Wednesday)</td>
</tr>
<tr>
<td>January 22</td>
<td>Last day to withdraw from Winter Term courses without financial</td>
</tr>
<tr>
<td></td>
<td>penalty. (Friday)</td>
</tr>
<tr>
<td></td>
<td>Last day to withdraw from year-long courses without academic</td>
</tr>
<tr>
<td></td>
<td>penalty. (Refund for Winter Term tuition only.)</td>
</tr>
<tr>
<td>January 31</td>
<td>Final grades due for Fall Term 2015 INCs.</td>
</tr>
<tr>
<td>February 3</td>
<td>Senate Meeting (Wednesday)</td>
</tr>
<tr>
<td></td>
<td>(Monday)</td>
</tr>
<tr>
<td>February 16-19</td>
<td>Term break. No classes. Offices are open.</td>
</tr>
<tr>
<td>February 29</td>
<td>Returning Student Registration for 2016-2017</td>
</tr>
<tr>
<td>March 1</td>
<td>Theses due for all programs.</td>
</tr>
<tr>
<td>March 8</td>
<td>Graduate Project presentations (9 a.m. to 5 p.m.). Students will attend</td>
</tr>
<tr>
<td></td>
<td>Presentations as part of regularly scheduled classes.</td>
</tr>
<tr>
<td>March 9</td>
<td>Graduate Project presentations (9 a.m. to 5 p.m.). No Formation</td>
</tr>
<tr>
<td></td>
<td>Programs. Students will attend Presentations as part of regularly</td>
</tr>
<tr>
<td></td>
<td>scheduled classes.</td>
</tr>
<tr>
<td>March 10</td>
<td>Graduate Project presentations (9 a.m. to 5 p.m.). Students will attend</td>
</tr>
<tr>
<td></td>
<td>Presentations as part of regularly scheduled classes.</td>
</tr>
<tr>
<td>March 11</td>
<td>Last day to withdraw from Winter Term courses without academic</td>
</tr>
<tr>
<td></td>
<td>penalty. (Friday)</td>
</tr>
<tr>
<td>March 24-28</td>
<td>Easter Holidays. School is closed.</td>
</tr>
<tr>
<td>April 7</td>
<td>Agape (Thursday at 11:45 a.m.)</td>
</tr>
<tr>
<td>April 11</td>
<td>Last day of classes for the Winter Term 2016. (Monday)</td>
</tr>
<tr>
<td>April 15</td>
<td>Final marks due for students scheduled to graduate in May 2016.</td>
</tr>
<tr>
<td></td>
<td>(Friday)</td>
</tr>
<tr>
<td>April 18</td>
<td>Last day of Winter Term 2016. Final marks due for all courses.</td>
</tr>
<tr>
<td></td>
<td>(Monday)</td>
</tr>
<tr>
<td>April 22</td>
<td>Senate Meeting. (Friday)</td>
</tr>
<tr>
<td>May 7</td>
<td>Convocation 2016</td>
</tr>
<tr>
<td>May 9</td>
<td>Summer Administration hours begin. (9 a.m. to 4 p.m.)</td>
</tr>
<tr>
<td>May 23</td>
<td>Victoria Day. The School is closed.</td>
</tr>
<tr>
<td>May 31</td>
<td>Final grades due for Winter Term 2016 INCs.</td>
</tr>
</tbody>
</table>

**Summer Term 2016**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 13 - 22</td>
<td>Summer Term 2016</td>
</tr>
<tr>
<td>July 1</td>
<td>Canada Day. School closed. No classes. (Friday)</td>
</tr>
</tbody>
</table>

See AST Residence Rates and Policies for dates
Atlantic School of Theology Faculty

AST’s full-time and part-time teaching faculty offers courses of instruction in several areas of theological inquiry. Faculty members act as advisors to students in planning programs of study and in monitoring their academic progress. Three denominational faculty groups attend to the preparation for ministry of the ordination candidates in the churches which constitute the founding parties and oversee the life of the denominational communities at the School.

Dr. Joan Campbell, C. S. M.
*New Testament Studies*


**Current Research Projects:** 1. Dr. Joan Campbell and Dr. Patrick Hartin of Gonzaga University are co-editing a festschrift in honor of Dr. John J. Pilch (PhD Marquette University; taught at Georgetown University and currently Visiting Professor at The Johns Hopkins University, Baltimore). The essays deal with various aspects of kinship in the Bible. 2. Book in progress: The Women’s Cultural Dictionary of the Bible.

Dr. David Deane
*Systematic and Historical Theology*
*Co-ordinator of the MA (Theology & Religious Studies) Program*

**Research interests:** Christian Doctrine, Theology and Postmodernity, Philosophy and Theology, the import of 4th century modes of thought for contemporary Theological challenges.

**Publications:** include *Nietzsche and Theology: Nietzschean Thought in Christological Metaperspective* (Aldershot: Ashgate Publishing, 2006).

**Current research projects:** *The Matter of the Spirit: How Soteriology Shapes the Moral Life* forthcoming in Cascade Books in their Theopolitical Visions Series, 2015 and a manuscript is being prepared called *Moral Theology for a Missional Church*. See www.davidwcedeane.com for more information.

Rev. Dr. D. Laurence DeWolfe
*Pastoral Theology*
*Director of the Summer Distance MDiv Program*

**Research Interests:** Preaching in post-colonial context; models of pastoral leadership; family systems theory and applications.

Dr. Alyda Faber  
*Systematic Theology and Ethics*  
*Director of the MTS Program*

**Research interests:** Religion, ethics and film; poetics and theology; literature and religious subjectivity; feminist theory and theology; religion and violence.


**Current research/writing:** Film as parable (working on the films of Frederick Wiseman); poetry manuscript.

Rev. Dr. Rob Fennell  
*Systematic and Historical Theology*

**Research interests:** Theological interpretation of Scripture; Trinity; Christology; Church renewal; C.S. Lewis; Reformations history; evangelism; The United Church of Canada.

**Publications:** “How Does the United Church Interpret the Bible?”; “On Ordained Ministry”; co-editor of *Three Ways of Grace: Drawing Closer to the Trinity* (UCPH); editor of *Intercultural Visions: Called to be the Church* (UCPH); contributor to *The New Interpreter’s Theological Companion to the Lectionary* (Abingdon) and to *Green Shoots out of Dry Ground: Growing a New Future for the Church in Canada*; co-host of the creedalandlovingit.wordpress.com blog.

**Next projects:** Publications on spiritual practices; C.S. Lewis; United Church theology; and Biblical interpretation.
Rev. Dr. David MacLachlan  
New Testament Studies

Full-time Professor for New Testament Studies and Early Christian History at AST since July 1983 with specialties in the Revelation to John, Paul, Early Church History; interests in Biblical Theology and Jewish-Christian dialogue. David was the Academic Dean at AST from 1998 to 2011. As a doctoral student and research assistant to Dr. Markus Barth (1915-1994) at the Theologisches Seminar in the University of Basel, Switzerland, he assisted Dr. Barth with the preparation of his volumes on Ephesians and Colossians in the Anchor Bible commentary series as well as the volume on Philemon in the Critical Eerdmans Commentary series. He is a member of the Canadian Society for Biblical Studies and has written several shorter book reviews in Studies in Religion. Recently he wrote articles for the student handbook, Dictionary of the Bible and Western Culture from Sheffield Phoenix Press. David was a member of the UCC General Council Committee for Theology and Faith and chaired the Committee from 1988 to 1992. He participated in the development and writing of the 1992 UCC General Council report, The Authority and Interpretation of Scripture. He sat on the Canadian committee that prepared the congregational resources for the Week of Prayer for Christian Unity 2014.

Current research/writing: David is presently working on the translation of Markus Barth’s German study of Christian baptism, Die Taufe: ein Sakrament? (Is Baptism a Sacrament?) for Wipf and Stock publishers. He is also working on a collection of essays on theological themes in the Revelation to John along with a special study on the theology of Israel in the Revelation. He is a member of the translation group at the Centre for Barth Studies at Princeton Theological Seminary in New Jersey. They are working on the translation of volumes in the Karl Barth Gesamtausgabe series.

Dr. Susan Slater  
Associate Professor of Hebrew and First Testament Studies

Research interests: Deuteronomy, food, land and embodiment themes in biblical interpretation.

Rev. Dr. Susan Willhauck  
Pastoral Theology

Research Interests: Culture and Christian formation; linguistics and theology; intercultural teaching; qualitative research; congregational leadership and change; women’s leadership in ministry; lay theologies; congregational studies; and worship practices.

Academic Program Admissions

**Academic Admissions Requirements**
The academic requirement for admission to the Master of Divinity Program (MDiv) and the Graduate Certificate Program in Theological Studies, and admission as a Special Student is a Bachelor’s Degree (or its educational equivalent) from an university recognized by the Association of Universities and Colleges in Canada or the Council for Higher Education in the United States. Applicants to the MDiv Program, Graduate Certificate Program, and as a Special Student are expected to have attained an average of 70% or a ‘B’ grade (or the grade point average equivalent) or higher in their undergraduate program.

The academic requirement for admission to the Master of Arts (Theology and Religious Studies) Program as a specialization in theology (thesis or course-only) is a Bachelor of Arts Degree in Theology or an equivalent Bachelor of Arts Degree in a cognate discipline or a Master of Divinity degree from an university recognized by the Association of Universities and Colleges in Canada or the Council for Higher Education in the United States or a similarly recognized institution with a minimum of ‘B+’ average. The academic requirement for admission to the Master of Arts (Theology and Religious Studies) Program as a first degree in theology (thesis or course-only) is a Bachelor of Arts degree (or its equivalent) in any discipline from a university recognized by the Association of Universities and Colleges in Canada or the Council for Higher Education in the United States or a similarly recognized institution AUCC accredited university or a similarly recognized institution with a minimum of ‘B+’ average.

**Studying at AST without a Bachelor’s Degree**
Students who seek admission to the MDiv program, the Graduate Certificate Program in Theological Studies, or admission as a Special Student or credit courses without a completed Bachelor’s Degree may apply for admission on the basis of having a Bachelor’s Equivalency, or as a sponsored candidate for ordination (such as a United Church of Canada “Shorter Course Candidate”).

Applicants may present a case for acceptance based upon life experience alone, although some university course work is preferable. The Standards of Accreditation for the Association of Theological Schools set a limit of 15% for the number of students in the degree programs who do not possess a full Bachelor’s Degree or its educational equivalent.

Those applicants who seek to be admitted to the School on the basis of a Bachelor’s Equivalency or life experience are asked to contact the Registrar at (902) 425-2691 or registrar@astheology.ns.ca prior to submitting their application for admission to discuss the Prior Learning Assessment process. In addition to the appropriate application form, required application material and application fee, those applying for admission on the basis of a Bachelor’s Equivalency are required to submit to the Registrar’s Office a Prior Learning Portfolio and a Prior Learning Portfolio processing fee of $400.00. Students who do not have a full Bachelor’s Degree are encouraged to complete as many university courses toward a degree as possible before applying. It is expected that persons who are making a case for Bachelor’s Equivalency or as a church sponsored candidate will have at least five year-long university credits (or 10 semester courses) as part of his or her portfolio. The decision concerning Bachelor’s Equivalency resides with AST.

**International Students**
For students whose first language is not English, a minimum score of 550 on the TOEFL is required for admission. They are also expected to submit a substantial sample of academic writing as part of their application documents. In order to study in Canada, international students will need to apply for admission to Immigration Canada for a Study Permit. International students are encouraged to contact the nearest Canadian Consulate or High
Commission. For more information, visit www.StudyCanada.ca for contact information for Canadian Consulates and High Commissions worldwide. AST expects international students to complete all government requirements and to have sufficient financial resources for their time of study at the School.

**Please note that all students at AST who are not Canadian citizens or permanent residents of Canada will pay an International Differential Fee on tuition at the rate of two times the standard tuition rate.

Technology Requirements
All students must have an up-to-date computer and high speed internet access to take on-line courses and to access on-line study/research resources. Students must be familiar with current technology in order to make full use of the AST Library on and off campus.

Admissions Process
The admissions process for the Master of Divinity Program, Master of Arts (Theology & Religious Studies) Program, Graduate Certificate Program in Theological Studies, and as a Special Student includes submission of the appropriate application form, payment of a non-refundable application fee [$70.00 for Master of Divinity Program, Master of Arts (Theology & Religious Studies) Program and Graduate Certificate Program in Theological Studies and $40.00 for Special Student]. Supporting documents must include an official academic transcript as evidence of a Bachelor’s Degree or university courses completed, and the written materials as specified in the application form. Applicants will be notified when their application file is complete. The applicant will be notified concerning admission status as soon as possible after receipt of the application and all supporting documents. Once accepted, an admissions letter will be issued from the Dean’s office to the applicant. For detailed information on the admission process, please see “Admissions Process” in the applicable program description.

Applications to the campus Master of Divinity Program, the Master of Arts (Theology & Religious Studies) Program, and the Graduate Certificate Program in Theological Studies should be received by May 1st to begin studies in the Fall Term 2015. Applications to the Master of Divinity Program and the Master of Arts (Theology & Religious Studies) Program received after May 1st may be treated as applications to the Graduate Certificate Program in Theological Studies and be admitted or not by the Dean on that basis for a Summer or Fall registration.

Applications to the Summer Distance Master of Divinity Program should be received by March 15th to begin studies in the Summer Term. Applications to the Summer Distance Master of Divinity Program received after March 15th may be treated as applications to the Graduate Certificate Program in Theological Studies and be admitted or not by the Dean on that basis for a Summer registration.

After reviewing an applicant’s application materials, the Admissions Committee and the Dean may decide to admit any applicant to the School’s credit programs or courses as a Probationary Student. A Probationary Student may register for up to six credit courses, but no more than three courses in one term. An assessment will be completed at the end of six courses. For further information, please see “Categories of Students” in the AST Student Handbook. Students admitted as a Probationary Student are responsible for contacting the appropriate Student Loans/Assistance Offices (provincially and/or federally) regarding their eligibility for student loan/assistance as a Probationary Student.
Degree and Certificate Programs

AST Academic Curriculum
AST is committed to excellence in theological education and vocational competency. The curriculum is at once rigorous and flexible, able to utilize the gifts and expertise of the Faculty, the Atlantic context within which AST is located, as well as being hospitable to the talents and interests of students. Our programs have as one of their chief aims the cultivation of transformational leaders, equipped to take up the challenges facing the churches and society in the decades ahead. With its Foundation courses and elective offerings, the School’s academic curriculum serves all credit programs. The Foundation courses are designed to move students into the heart or essence of the subject area with focus. Students are encouraged to take as many Foundations as possible before starting elective courses in any field. This approach provides a basic introduction to the work and range of theological disciplines as a foundation for further study.

Master of Divinity
Admission Requirements
The academic requirement for admission to the MDiv program is a Bachelor’s degree (or its educational equivalent) from an accredited university, with a minimum of a ‘B’ average (or grade point average equivalent). Applicants to the Program should possess interests, aptitudes, and personal objectives which correspond with the Program’s purposes. Admissions Process The admissions process includes submission of an MDiv application form and those items delineated in the instructions for applying for admission to the MDiv Program. (Application forms and instructions are available on-line at www.astheology.ns.ca or from the Registrar’s Office.)

The Academic Dean and a member of the Admissions Committee review completed applications to determine suitability of the applicant for the program. Admissions interviews are held if deemed necessary. An admissions letter is issued to the applicant by the Dean. Any persons not admitted to the School will be informed of the reasons for non-admission by the Dean.

MDiv Program Requirements
The MDiv Program is designed primarily, but not exclusively, for persons preparing for ordained or professional ministry. It is not a requirement for this degree that the student be a church-sponsored candidate for ordination. At the time of applying to AST for admission to the MDiv Program, applicants are expected to consult with their denomination concerning their church’s requirements for ordination or any professional designation.

The MDiv Program is also a first degree in theology and may be used by persons interested in developing core competencies in the major areas of theological inquiry and ministerial practice. Students enrolled in this program usually prepare to assume responsible leadership roles in ministries of the Christian church in a variety of locales including congregations, health-care settings, educational institutions and the wider community.

It is recommended that students contemplating entering the MDiv Program give particular attention in their undergraduate degree program to philosophy, history, social sciences, psychology, classical and modern languages, and literature. Good research and writing skills are essential in all AST degree programs and courses.

Students who undertake the study of theology or religious studies in their undergraduate program may wish to review the course offerings of AST in order to co-ordinate their undergraduate studies with their study of theology. The study of biblical languages, world religions, religious symbolism and psychology, sociology and philosophy of religion are especially recommended. Students applying for the MDiv Program who have completed a Master’s level program in theology, will be considered for advanced recognition by the Admissions Committee.
Students admitted to the MDiv program are required to complete 30 academic credits and to maintain an overall B average to qualify for the degree. For ACC and UCC ordination candidates, the 30 MDiv Program credits will include any denominational course requirements and the denominational program participation credit. Students are expected to be familiar with AST’s C grade policy. (See Grading System for AST Courses.)

The learning environment at AST weaves together practical experience of ministry with a deep engagement of the traditional theological disciplines. Guided by their own commitment to vocational and academic excellence, students are encouraged to integrate the learning they draw from both ministry experience and academic study. To this end, the MDiv Program employs a variety of learning methods and provides an integrative atmosphere for all its courses and related experiences.

The MDiv Program challenges students to pursue ever greater clarity of theological and vocational insight and articulation with expanded pastoral expertise in order that they may effectively engage those endeavors to which our spiritual heritage commits us in service to the church and the world in our times. Within the broad requirements set out by the program, students are expected to take responsibility for their own learning goals, paying particular attention to the needs and requirements of their vocational and confessional affiliations.

The MDiv Degree Program consists of Foundations courses, Research Methods, Supervised Field Education, the Graduate Seminar, electives, denominational courses and denominational program.

The Program requirements are as follows:

**Foundations Cycle:**
- BF 1001 1
- BF 1002 1
- PF 1001 1
- PF 1002 1
- RM 1000 1
- TF 1000 1
- WF 1000 1

Total 7

**Supervised Field Education:**
- SFE 1000 1
- SFE 2001-2002 2

Total 3

**Graduate Project & Seminar in the Practice of Ministry (third or final year):**
- GS 3000A 1
- GS 3000B 1

Total 2

**Distributed Electives:**
- Scripture Studies 4
- Theological/Historical Studies 6
- Ethics 1
- Pastoral Theology 3

Total 14

**Unrestricted Electives:**

Total 3

**Denominational Program Participation:**
Total 1

**PROGRAM TOTAL** 30

Candidates for ordination in the School’s founding denominations will take the appropriate credits in their own denominational studies. These may be spread across several theological disciplines. One credit (pass/fail) will be given for active participation in the denominational program over the entire program of studies. This credit will be assigned and paid for in the final term of the degree. It is recommended that students who are not affiliated with one of
the three founding traditions consider a directed study in their own spiritual and religious tradition as a means to fulfill this credit requirement.

**Duration of Program**

Normally a student is enrolled in the MDiv Program for a maximum of seven years. This applies to the On-Campus and the Summer Distance streams of the MDiv Program as well as the Honors MDiv Program. Students who do not complete the requirements of the degree program within seven years require written permission from the AST Senate for an extension to complete the degree program requirements.

**Intensity of Study**

In order for students to take full advantage of the intensive learning experience in the MDiv curriculum and in order to provide opportunities for the gestation of ideas and insights, students will normally take no more than five credits in any one semester and no more than 13 credits within one twelve-month period. A course overload must be requested in writing by the student and will be presented to a meeting of Faculty by the student's Faculty Advisor before the beginning of the term in which extra credits are taken. (Please see “Students Having Extra Curricular Responsibilities” in Academic Policies and Regulations.)

**Supervised Field Education**

Experiential learning is a vital dimension of critical learning. MDiv students will be assigned to a ministry context shortly before the beginning of the winter semester of their first year. Field settings are based in congregations and parishes and may include health care institutions or other appropriate placements. In this setting they will work with a qualified supervisor and a resource team made up of lay members of the community to which they are assigned. Students will normally remain in the same setting for three terms. Within this environment students will be exposed to the challenging and changing realities of ministry. With each passing month they will be expected to take on greater responsibilities while developing their skills in pastoral ministries, teaching, liturgy, community analysis and theological investigation.

Students are required to have completed no fewer than three foundation courses (including PF 1001) in order to be registered for SF 1000.

Students are required to provide the Registrar’s Office with a current Police Records Check (which includes a Vulnerable Persons Check/Level II) at Fall Registration to be registered for SF 1000 or SFE 2001-2002.

**Specific Denominational Courses**

All courses in the MDiv curriculum are taken within the rich ecumenical environment that is AST, but in order to address the unique needs of each of our founding parties, denominationally specific courses such as Canon Law or Anglican Theology are housed in the elective offerings. Denominationally specific courses are open to all registered students at AST. Students are expected to discuss such course selection with their Faculty Advisor, their Formation Director, and the course instructor before registering for the course.

**Scriptural Studies and Biblical Languages**

Within scriptural studies, students will be expected to take a minimum of two electives in the First Testament and two electives in the New Testament. Biblical Studies electives have as a prerequisite the completion of the corresponding Biblical Foundation course (e.g. students may register for New Testament electives once they have completed BF 1002, which focuses on the New Testament). Students are expected to take both Biblical Foundations courses (BF 1001 and BF 1002) as soon as possible in their program.
Reading knowledge of the Biblical Languages is a valuable asset for those whose vocations require them to assume responsibility for the interpretation and proclamation of the Scriptures. Introductory courses in Greek and Hebrew are offered in alternating years. Advanced courses in the languages are offered according to demand. Should students elect to take Hebrew or Greek, one credit may be counted towards fulfillment of their Scripture Studies elective requirements and the other credit will be reckoned as a free elective.

**Graduate Project and Seminar**

**Purpose**

The Graduate Project and Seminar provides students with an opportunity for an in-depth exploration of a question or issue in or related to ministry. The Graduate Project and Seminar is taken in the final year of the Program, and is valued at 2 credits. The project will be based in a field setting chosen by the student within which the project is developed, executed and evaluated. Studies in the Fall Term will include exposure to research methodologies and the reviewing of student projects by AST’s Research Ethics Board.

This project invites students to engage a variety of theological disciplines as they come to a deeper understanding of those dynamic forces that move within communities of faith and agencies of social responsibility. The overall goal is to equip students to function effectively as leaders within such contexts. Students are challenged to see themselves as researchers and agents of change while becoming competent in the areas of theological engagement, social analysis, and spiritual assessment. The Graduate Seminar provides students with an opportunity to share insights, draw on emerging resources for ministry, and stimulate creativity born of a community of leaders. A crucial focus during this period of study will be an examination of spiritual leadership in its many forms and manifestations.

**Focus for the Project and Seminar**

The Graduate Project, with an initial emphasis on research methods, is worth two credits (one credit in the Fall Term and one credit in the Winter Term for on-campus students and one credit in the Summer Term and one credit in the Fall Term for the Summer Distance MDiv students.) The development of the project and an application of research methodology serve as a forum for focusing on a theme or concern that is pressing on a student’s identity as a competent pastoral practitioner. Each student selects a dilemma, issue or question in ministry: one that is ripe with consequence for both the student and a particular ministry context and able to be explored in a field setting. The question to be explored will be agreed upon and refined in consultation with the Faculty assigned to the Graduate Seminar and developed in seminar discussion with other students. The project will include a clear statement of the question, a review and critique of relevant literature, and a research methodology consistent with the undertaking. The projects and their findings will be presented to the wider school and community during the student’s final semester of study.

**Goals of the Project**

1. To enable students to assume leadership in the development, design, implementation and presentation of a project in ministry.
2. To develop competency in the use of appropriate research methodologies, in communicating their learning effectively to a diverse audience, and to strengthen their self-understanding as pastoral researchers.
3. To provide an opportunity for students to articulate their theological understanding of a leader’s role, character and authority in dialogue with their research as well as what their church understands of ministry.

**Project Streams and Field Settings**

- Ecclesial: Students may elect to work within an individual parish or a cluster of churches.
Community: Students may elect to work with social, community or government agencies with either a local, regional, national or international focus.

It is the student’s responsibility to identify the specific site for their research, in consultation with seminar faculty, and to negotiate with people involved in that setting to identify a resource person or small group who will supervise the student’s research and reflect on their findings and evaluation. Conversation about and planning of the Graduate Seminar and Project will be initiated in the term prior to the final year.

Master of Divinity Thesis
Permission may be granted to students already in the MDiv Program to write a thesis. Normally two credits awarded for the thesis will be assigned, if appropriate, towards fulfillment of the distributed elective requirements of the program. If the student is a candidate for ordination, permission to write a thesis will be needed from both the student’s Faculty Advisor and the appropriate Denominational Faculty Group. Permission to write a thesis is to be confirmed to the student by the student’s Faculty Advisor and the appropriate Denomination Faculty Group prior to Returning Student Registration in the Winter Term. Thereafter the student should include the MDiv Thesis in her/his course registration during Returning Student Registration in the Winter Term for the upcoming academic year. Students planning to write a thesis must complete an Application for Thesis Form and have it signed by their Thesis Director and Faculty Advisor. The application must be submitted to the Registrar’s Office by April 30th in the year prior to the student’s year of intended graduation. The Thesis Proposal needs to be completed with the Thesis Director’s approval, then approved by the Advisor by the end of June. (See “Thesis” in Academic Policies and Regulations for more information.)

Clinical Pastoral Education (CPE)
A maximum of two credits of CPE may be counted toward the requirements of the MDiv Program. (See Courses of Instruction for Academic Credit for a complete description.)

Historical Studies
The subject area of Church History appears in various forms in many of the courses taught at AST. Students are encouraged to take at least one course in a pre-nineteenth century ecclesiastical phenomenon. Many courses in systematic theology will also provide considerable work in several periods of ecclesiastical history.

World Religions
As students prepare to assume roles of leadership within an increasingly diverse world, knowledge of other religious traditions becomes invaluable. AST in conjunction with Saint Mary’s University allows its students to enroll in courses that deepen their knowledge of other religions. Although the study of world religions is often part of an undergraduate degree, students may explore the selection of electives at Saint Mary’s University or other local universities as a part of their course load. The elective must operate at a master’s level or have the requirements upgraded to meet graduate standards. The location of such an elective must be discussed with the student’s Faculty Advisor. AST students will require an AST Letter of Permission to register at another university or institution if they wish to use the elective course to meet program requirements at AST. Registration at another university or institution will be the responsibility of the student.

Summer Term
In an effort to make our programming more accessible, address the needs of students who live at a distance, and provide a setting for continuing education, the School offers a regular summer term during late June and July each year. During this term, courses are offered in an intensive format, typically meeting for ten, three-hour sessions over two consecutive weeks.
Master of Divinity Program Designs

On-Campus MDiv Program
The On-Campus Program follows the normal format of academic terms throughout the year.

The Fall Term extends from September to December and the Winter Term from January to April. The terms run typically over 13 weeks. Normally classes will end one week before the end of term. This allows for extended assignments, exams and other course-related matters to be dealt with before final marks are due at the end of term. Some courses may well be completed on the last day of classes. Most classes will be two and a half hours in length and meet once a week. Normally, thirty hours of instruction over one term constitutes one credit. Students enrolled in the On-Campus MDiv Program are also able to take summer and Internet courses in partial fulfillment of their degree requirements. No more than half the credits of the MDiv Program may be taken on-line. The Faculty may require certain credits to be taken on campus as appropriate.

Summer Distance MDiv Program
This design is suited to those students who choose to do the MDiv degree while serving in a supervised ministry setting approved by both denominational authorities and the school.

The Summer Distance MDiv Program consists of 15 on-campus credits normally taken in the Summer Term (three credits per summer). Students residing and/or working within commuting distance may take some on-campus courses during Fall or Winter Term. However, the experience of community during Summer Term is an important part of the Summer Distance Program. The remaining credits will be taken on-line while students are in their ministry sites. Summer Distance students may apply CPE and other on-line or on-campus offerings through other accredited institutions. AST students who wish to take courses at another institution for credit toward their degree at AST must obtain a Letter of Permission from the Academic Dean. (See “Letter of Permission for External Courses” under Academic Policies and Regulations.)

The Summer Distance MDiv Program design follows the format and requirements of the On-Campus MDiv Program. Normally, students will complete the Foundation courses before embarking on electives. They will also have to meet any prerequisites set for any given course. The MDiv Foundation Courses are usually covered during the first two years of the program. The final year will include the Graduate Project and Seminar in the Practice of Ministry.

Students in the Summer Distance MDiv Program will normally complete their course of study in five years. They may take up to seven years to complete the degree in this mode. At present candidates for ordination in the United Church of Canada spend five years in supervised ministry. Supervised ministry requirements for students from other denominations may vary. Applicants from traditions other than the United Church must consult with the Program Director and relevant denominational authorities about supervised ministry.

Before beginning a field-based program of study for ministry, such as the Summer Distance MDiv, students require the approval of their church judicatories/dioceses. Those who work with students in their candidacy processes must be satisfied that they have the necessary readiness and developing gifts for leadership in congregations. Students must work with their church judicatories/dioceses to arrange ministry placements. Careful attention should be paid to denominational policy relevant to supervised ministry placements and provision for supervision, to avoid any delay in beginning the program.

Summer Distance MDiv students from the United Church of Canada will work at least half time and no more than three-quarter time in a ministry placement. Terms of appointment for students from other traditions will vary, according to denominational or judicatory/diocesan
polity. The minimum requirement for the appointment of any student to a paid or unpaid placement is ten hours per week of engagement in the ministry context.

The same admissions requirements apply to the Summer Distance MDiv Program as to the On-Campus MDiv Program. The deadline for application for admission to the Summer Distance MDiv Program, to begin the program in the Summer Term, is March 15. Students may be admitted to begin courses in any term, but can only enter the on-line Supervised Ministry Practicum that is required for credit in supervised ministry in September. Normally students begin courses in the Summer Term and begin work in their supervised ministry placement in August or September.

For a more detailed explanation of the current design of the Summer Distance MDiv Program, please consult the Program Information and Handbook, which can be downloaded via the “Distance Education at AST” link at www.astheology.ns.ca.

Honors MDiv Program

The Honors MDiv Program is intended for students who seek a deeper exploration of one area of study for professional or personal development or with a view to doctoral studies.

The Honors MDiv allows students to concentrate on a subject area which would include courses taken beyond the normal 30 credit program and combine their study of theology with a related concentration that requires extra AST credits and/or credits beyond those offered specifically by the AST curriculum. The Honors MDiv will require 35 credits for completion.

Students in this stream may choose to complete a thesis (valued at 2 course credits). A student may also choose to complete the requirements in a course-only format without the MDiv thesis. The Honors MDiv Program may require more than three years of study to complete.

Application Procedure

After the completion of 15 academic credits a student with a cumulative average of not less than 80% or an A- over at least 10 credits may make application to be admitted into the Honors MDiv Program.

The deadline each term for application to be admitted into the Honors MDiv Program is November 1 and February 1 preceding the Winter and Fall terms respectively. This application must be made and accepted before registration in the final year of the MDiv Program or year of graduation.

Students are to apply for admission into the Honors MDiv Program by proposing an area of concentration in consultation with their Faculty Advisor. The Faculty Advisor will then present this proposal to the Faculty for approval.

Areas of Concentration

Areas of concentration may vary from year to year depending upon the availability of faculty members to direct a thesis and/or the availability of the required resources for the Honors MDiv concentration. The area of concentration for the Honors MDiv will be recognized on the student’s transcript. Credits used for an area of concentration may include CPE units, but only two CPE credits may be applied to the first 30 credits.

Any area of study normally offered at AST will be considered. Interdisciplinary concentrations are welcome.

Students enrolled in the Summer Distance MDiv Program are eligible to apply for admission to the Honors MDiv Program. Proposals must be submitted to the Summer Distance MDiv Program Director.
Honors MDiv Program with a Concentration in Youth Ministry
The concentration in Youth Ministry is an Honors MDiv option of special interest to those considering ministry with young people. The 5 Honors credits may draw on AST courses, Directed Studies, and/or courses at other universities (such as adolescent development, psychology, anthropology, justice, counseling or leadership). Students will determine the need for any external courses in consultation with their Faculty Advisor, and arrange for credit through the Registrar’s Office. The 5 Honors credits for Youth Ministry may include a thesis; an integrative field project with a major paper; or a CPE unit focused on ministry with youth.

Denominational Programs and Formation
Within the total community of the School, the denominational communities (Anglican, Roman Catholic and United Church) provide particular programs corresponding to the requirements for preparation of persons for ministry within their own church. While denominational requirements are met in a variety of ways, including Supervised Field Education and designated electives, each of the School’s denominational communities sets aside a block of time on Wednesday afternoons and/or evenings for special programming and formation activities.

Denominational groups within the School use other occasions in their daily life to gather for worship and retreat. Each of the denominational communities oversee the overall development of each student preparing for ordered or lay ministry.

Specific courses may be required by the Denominational Faculty Groups of the School. All denominational courses are electable by any persons admitted to the School who meet the prerequisites named for the course. Admission to some denominationally specific courses requires the permission of the course instructor and the Denominational Group in collaboration with the Dean and Formation Director(s).

The one credit awarded for participation in the Formation Program each year will be assigned to a student’s transcript and paid for in the final year of the Program.

Anglican Requirements
Anglican students enrolled in the MDiv Program have additional distributed course requirements beyond the general course requirements of the degree program. These Anglican requirements include:

a) one course in Anglican Thought
   “Anglican Theology: Roots and Branches” will be offered in 2016-2017 and 2018-2019.

b) one course on the Eucharist and Baptism
   “Sacramental Action: The Anglican Narrative” will be offered in 2015-2016 and 2017-2018.

c) one course in Pastoral Leadership
   A variety of courses in areas such as preaching, church music, congregational development, leadership, etc., would be appropriate to fulfill this requirement. This area may be taken at any point of a student’s program, in consultation with the Faculty Advisor.

d) one unit of Clinical Pastoral Education
   This course is usually taken over eleven weeks during the summer months and registered for through the Institute of Pastoral Training. Students should register through the Registrar’s Office for credit for the CPE unit as soon as the details of their placements are arranged.

e) Anglican Formation Program
   Anglican students preparing for ordained ministry within the MDiv curriculum of AST are required to participate in the Anglican Formation Program. The Anglican Formation
Program is sponsored by the Diocese of Nova Scotia and Prince Edward Island, the Diocese of Fredericton, and AST. To enter the Formation Program, a student must obtain the permission of her or his Bishop. Normally, participants will be a postulant or candidate for ordination.

The Anglican Formation Program is held on Wednesday afternoons, and is under the direction of the Formation Director of the Diocese of NS-PEI. The Formation Program earns one credit over three years. The requirements of the program include:

- regular participation in the Wednesday afternoon program and completion of its assignments, Anglican community worship, retreats and quiet days, the School’s common life and worship, and the special events of the Anglican community;
- meeting with the Anglican Formation Director as appropriate;
- receiving instruction in the liturgical and musical requirements of worship in the Anglican tradition;
- meeting regularly with a spiritual director from outside the School;
- participating in the annual assessment and evaluation conducted by the Anglican Faculty, the Formation Director, and the Director of Field Education at the School. Students are advised that recommendations and reports on persons enrolled in the Formation Program are made to their diocesan bishop. The Rev. Debra Burleson is the Anglican Formation Director at AST. Rev. Burleson may be contacted at (902) 496-6441 or preferably by email at accformation@astheology.ns.ca.

**Formation Program for Roman Catholic Lay Students**

Preparation for ministry in the Church involves the study of theology, spiritual growth and human development, the discernment of gifts, evaluation in pastoral placement, and an understanding of issues and concerns particular to the Roman Catholic Church.

In order to integrate these perspectives, all Roman Catholic students who are preparing for service in the mission of the Roman Catholic Church are encouraged to participate in the Koinonia Program (Adult Faith Formation for service in the mission of the Archdiocese of Halifax-Yarmouth). Participants meet monthly at AST. The outline of this program is as follows:

- Friday evening - Spirituality and Prayer
- Saturday morning - Celebration of the Eucharist and Fundamentals of Roman Catholicism
- Saturday afternoon - Pastoral Dimensions of the Roman Catholic Church

In order to receive one AST credit for formation, all Roman Catholic AST degree students are required to take the Friday evening Spirituality components and Saturday afternoon Pastoral Dimensions of the Roman Catholic Church in Koinonia each year over three years and in addition, when offered by Roman Catholic Faculty at AST, a Wednesday Roman Catholic Formation Program.

A Koinonia brochure with monthly dates and specific requirements for Koinonia is available from Aurea Sadi at the Office of Pastoral Life and New Evangelization at the Catholic Pastoral Centre (902) 429-9800 ext. 310 as well as on the archdiocesan website: www.halifaxyarmouth.org under Adult Faith Formation.

Roman Catholic students taking credit or non-credit courses for Koinonia at AST must have a Roman Catholic Faculty advisor assigned to them for course selection.

All Roman Catholic Degree, Graduate Certificate, Special Students, and Adult Education Denominational Students are normally required to take Theological Foundations and Biblical Foundations (or the equivalent) prior to taking any Roman Catholic courses at AST.
Roman Catholic degree students are required to take at least four Roman Catholic courses toward their degrees. Roman Catholic courses are to be selected from the following courses that are offered on a rotating basis: Canon Law; The Body of Christ: An Exploration of Roman Catholic Ecclesiology; Roman Catholic Liturgical Theology; Sacraments of Vocation; The Social Teaching of the Roman Catholic Church; Theology and Practice of Pastoral Care in the Roman Catholic Tradition; Roman Catholic Ethics; Nature and Grace; Sacraments of Initiation; The Eucharist. In addition, when taught by Roman Catholic faculty, the courses: Original Sin, Augustine, The Holy Spirit, Early Christian Thought (Patristics) may be accepted as Roman Catholic equivalent courses.

**Diaconate Formation**
Aspirants and candidates for diaconate formation in the Archdiocese of Halifax-Yarmouth will consult with the Director of Deacons before enrolling in any compulsory or elective courses. Normally these will be two Biblical and one Theological Foundation, Theology and Practice of Pastoral Care in the Roman Catholic Tradition plus six of the above-listed Roman Catholic courses.

**United Church Requirements**
Persons sensing a call to ordered ministry within The United Church of Canada should immediately communicate this to their home congregation. Through the home congregation, with the assistance of the minister, elders and Presbytery, District or Synod, a prospective candidate can begin to clarify her/his call, and enter into the Candidacy process of The United Church of Canada. In all Conferences except British Columbia, Manitou and Bay of Quinte, candidacy requirements for Ordination include a minimum two-year period of membership in the United Church of Canada, a minimum one-year period of Discernment, study at an approved theological school, eight-month Internship or halftime work for 5 years in a Summer Distance learning site, and Testamur. Inquirers from British Columbia, Manitou and Bay of Quinte Conferences must contact their Conference Office to obtain the current information on their Candidacy process. A visit to the United Church web site (www.united-church.ca/adultlearning/preparing) will lead to the most up-to-date information, forms and guidebooks.

AST grants Testamur to the students who complete the following: a 30 credit MDiv degree, including courses in United Church worship, United Church polity and ethics, United Church history and theology, introductory and advanced preaching, and the Denominational Formation Credit.

For on-campus students, the Formation credit is granted to students who participate in the United Church Formation program for three years. This program includes weekly gatherings each Wednesday afternoon for worship, small group ministry, presentations and discussions on topics specific to leadership in the United Church of Canada. A final year retreat completes the program. All Candidates for ordered ministry in The United Church of Canada are required to participate in the AST United Church Formation Program. Students pursuing Discernment are strongly encouraged to attend. Part-time students are encouraged to attend Wednesday afternoon Formation Group in their first year, a middle year, and in their final year.

The Formation program for Summer Distance students includes daily worship and occasional community activities on campus during the Summer Term, as well as monthly on-line discussions and reflections during two of the five years of their program. A weekend retreat caps off the student’s Formation program during their final summer.

Both on-campus and Summer Distance students will maintain throughout their programs a Formation portfolio, an accumulative record of their written reflections and Formation, church and scholarly activities relevant to their formation for leadership in the life and work
of the United Church of Canada. United Church Candidates studying for the MDiv at AST receive financial support from Pine Hill Divinity Hall.

Any full-time on-campus student who perceives the need for employment for financial or other reasons is required to discuss the matter with the Chair of the United Church Faculty Group and the Executive Director of Pine Hill Divinity Hall. Accepting employment often necessitates a reduction in course load. On-campus United Church students seeking a student minister position in a pastoral charge must secure permission of the United Church Faculty Group as well as their home Presbytery/District Education and Students Committee before accepting the position.

Candidates interested in the Summer Distance program must also secure permission of their home Presbytery/District Education and Students Committee to work in a congregational setting. Interested candidates are encouraged to refer to the current Summer Distance MDiv Program Information and Handbook, linked to the “Distance Education” page on the AST website.

Additional information about the United Church Formation Program is available through the UCC Formation Director, Rev. Sally Shaw. Rev. Shaw may be contacted by phone at 902-429-6495 or by email at sshaw@astheology.ns.ca. Her office is located in Room 113 of the AST Residence and Administration Building.

**Master of Arts (Theology and Religious Studies)**

This program brings together two complementary programs, Theology (AST) and Religious Studies (Saint Mary’s University). Graduate students will experience a diverse and rich field of expertise in the study of theology and religion.

Students have a unique opportunity to explore and articulate the relationship between Theology and Religious Studies, especially as the fields have evolved both within Canada and internationally. The relationship allows students from both Theology and Religious Studies to have their thought pollinated through the methods and perspectives each can offer. As such, students receive an exceptional preparation for doctoral work in a form almost unique within the North American context. Students can shape their own foci within the program, specializing in the multicultural, religiously plural realities of Canada, the Americas, and elsewhere as well as choosing to study within traditional theological areas, such as biblical studies, systematic theology, ethics, and pastoral theology.

**MA Program Designs**

Students may pursue a thesis-based MA (Theology and Religious Studies) designed to qualify for admission to doctoral programs or a course-only program designed for students wishing to develop theoretical and applied skills to work within churches and other religious institutions as teachers, pastoral care workers, or lay chaplains, among other vocations. Both are equally valid alternatives within the program and many students decide which trajectory they want to pursue after commencing their studies.

The length of time required to complete the MA will depend on whether it is being pursued as a first degree in theology, or as a specialization in theology (see MA Program Requirements). For example, students in the specialization in theology in the course only stream studying on a full-time basis may complete the degree requirements in two academic terms (typically the Fall and Winter Terms) and be eligible to graduate at AST’s annual Convocation in May. While it is possible for a student in the specialization in theology in the thesis stream to complete the course requirements in the Fall and Winter Terms, it is not reasonable to expect that the student would be able to complete the thesis requirements during this time. However, students may complete the thesis during the Summer Term. This allows AST to verify that the student
has met the requirements of the Program and is eligible to graduate at AST’s next annual Convocation in May. The student may apply for admission to doctoral studies effectively for the Fall, and receive their MA (Theology & Religious Studies) credential at AST’s Convocation the following May.

**Admission Requirements**
The academic requirement for admission to the MA (Theology and Religious Studies) program as a specialization in theology (thesis or course-only) is a BA degree in Theology, an equivalent BA in a cognate discipline with a minimum of ‘B+’ average or an MDiv degree from a university recognized by the Association of Universities and Colleges in Canada or the Council for Higher Education in the United States, an ATS accredited school or a similarly recognized institution.

The academic requirement for admission to the MA (Theology and Religious Studies) program as a first degree in theology (thesis or course-only) is a BA degree (or its equivalent) in any discipline with a minimum of ‘B+’ average from a university recognized by the Association of Universities and Colleges in Canada or the Council for Higher Education in the United States or a similarly recognized institution.

**Admissions Process**
The admissions process includes submission of an application by May 1st to begin studies in the Fall Term 2015, a $70.00 non-refundable application fee, one official academic transcript for each degree obtained, a letter of intent providing information on the applicant’s area of interest, the applicant’s goals and how this program will help the applicant meet these, a sample of academic writing (at least 10 pages), and three letters of reference. The Academic Dean and the Program Coordinator review completed applications for admission. An admissions letter is sent to the applicant from the Dean. Any persons not admitted to the School will be informed of the reasons for non-admission by the Dean.

**MA (Theology and Religious Studies) Program Requirements**
Students in the MA (Theology and Religious Studies) Degree fulfilling the requirements for a specialization in theology (already holding a BA degree in Theology or an equivalent BA in a cognate discipline) are required to complete 6 course credits and a thesis (valued at 2 course credits); or as a course-only degree, are required to complete 8 course credits.

Students in the MA (Theology and Religious Studies) Degree fulfilling the requirements for a first degree in theology (already holding a BA degree [or its equivalent] in any discipline) are required to complete 16 course credits and a thesis (valued at 2 course credits); or as a course-only degree, are required to complete 18 course credits.

All students in the MA (Theology and Religious Studies) Program at AST must maintain an overall B+ average in their course work and their thesis (for those in the thesis stream) to qualify for the degree.

**Required and Elective Course Distribution**
All MA (Theology and Religious Studies) students are required to take “Theory and Methods in Theology and Religious Studies” (GTRS 6000), a year-long seminar valued at two course credits and awarded in the Winter Term. For students completing the degree as a specialization in theology, the remaining credits are elective courses.

Students enrolled in the MA (Theology and Religious Studies) as a first degree in theology (thesis or course-only) must take at least two courses in each of the following three areas: scripture, church history (or equivalent), and systematic theology. Normally, first degree in theology (thesis and course-only) MA (Theology and Religious Studies) students will take the
Foundations courses in Bible and Theology at the beginning of their studies. No more than seven courses, inclusive of Foundation courses, may be taken in any one theological area.

MA (Theology and Religious Studies) students may enroll in courses in Supervised Field Education and Supervised Pastoral Education/Clinical Pastoral Education. A maximum of three credits in SFE and SPE/CPE may be applied toward the requirements of the MA (Theology and Religious Studies) degree. In addition, these credits count as credits in pastoral theology and are subject to the stipulation governing maximum number of courses in any one area of study.

The MA (Theology and Religious Studies) degree program allows for field-based academic research using quantitative research methods, but this requires the submission of an application to the AST Research Ethics Board before any interviews are conducted, in keeping with AST’s adherence to the Tri-Council policies governing research involving human subjects. (See “Research Ethics Board” in Academic Policies and Regulations.)

**Clinical Pastoral Education**
Please see the Courses of Instruction for Academic Credit section of this Calendar for a complete description.

**Thesis and Defense**
Early in their Program, thesis-stream students should consult with the MA Program Coordinator regarding the formation of a thesis examination committee, the preparation and submission of the thesis proposal and the thesis, as well as procedures for the examination of the thesis.


**Language Requirements**
Candidates for the MA (Theology and Religious Studies) in the thesis stream (specialization and first degree in theology) are required to demonstrate a reading proficiency in a modern language, normally French or German. Students may apply to the Program Committee to be examined in another modern language if it is more relevant to their specialty. Those entering the MA (Theology and Religious Studies) are expected to pass the modern language requirements by the end of their second term. Exemption from these requirements is granted to those who have proof of a reading competence in the language. In fulfillment of a language requirement, the acceptable standard of proficiency is the equivalent of a grade of “B” or higher in a SMU 2000 level undergraduate language course. This standard may be demonstrated by completing a university course or by an examination administered by the MA (Theology and Religious Studies) Program Committee. Students whose work concentrates on Biblical Studies must have completed, with a grade of “B” or higher, two full university courses of ancient Greek, Latin or Hebrew.

Students in the course-only stream will not be required to take a second language.

**Program Duration**
As a specialization in theology (thesis or course-only), the program will normally take a full-time thesis student three academic terms (normally Fall, Winter and Summer) and a full-time course-only student two academic terms to complete. Three academic terms allow thesis students two terms of course work and one term to complete a thesis. Normally a student is enrolled in the specialization in theology (thesis or course-only) for a maximum of six years. Students who do not complete the requirements of the degree program as specialization in
**theology** (thesis or course-only) within six years require permission from the AST Senate for an extension to complete the degree program requirements.

For students completing the MA (Theology and Religious Studies) full-time as a **first degree in theology** (thesis or course-only), the program will normally take two years to complete. Normally a student is enrolled in the **first degree in theology** (thesis or course-only) for a maximum of eight years. Students who do not complete the requirements of the degree program as a **first degree in theology** (thesis or course-only) within eight years require permission from the AST Senate for an extension to complete the degree program requirements.

**Registration and Standing in Program**

Students must register for courses and thesis credits during the regular registration periods through the Registrar’s Office. To maintain standing in the Program, part-time students must register for a minimum of two course credits per academic year; and full-time students must register for a minimum of six course credits per academic year.

During the thesis component of the MA (Theology and Religious Studies) Program, a student will be classified as a full-time student only when the student registers and pays for two thesis credits in one academic year. Full-time status during the thesis component will be authenticated for one year only.

If a student has completed course work and has registered and paid for two thesis credits, but has not completed the thesis component, during Fall Registration a student will register for a Thesis Continuation and pay a Thesis Continuation Fee of $100.00 per academic year to maintain standing in the Program.

An MA (Theology and Religious Studies) student may register for a Leave of Absence at Fall Registration and pay a Leave of Absence Fee of $100.00 for one academic year. A Leave of Absence will be allowed for one year only.

**Graduate Certificate Program in Theological Studies**

The Graduate Certificate Program in Theological Studies (GCTS) is a ten-credit academic program at the basic degree program level. Program requirements may be fulfilled entirely via on-line courses. The program parallels the first year of the MDiv degree program, and may serve as a time of discernment for further academic or professional needs. GCTS students must maintain an overall B average to qualify for the certificate. Credits obtained in the Graduate Certificate Program in Theological Studies may be brought forward to a degree program at AST and will be subject to the admission requirements of that Program. Courses assigned C grades are not transferable to any AST graduate program.

Completion of the Graduate Certificate Program in Theological Studies will require the completion of at least ten term credits distributed as follows:

- two foundation courses in biblical studies (BF 1001 and BF 1002);
- one foundation course in theological studies (TF 1000); and
- seven additional credits in biblical, historical/theological, or pastoral theology.

Students may concentrate in any one of the above-named content areas, but may not take any more than five courses in any one area. Normally, the required foundation courses will be included in the maximum number of courses in a subject area. GCTS students will generally not be permitted to enroll in Supervised Field Education or Clinical Pastoral Education.

**RM 1000 Research Methods** and **WF 1000 Worship Foundations** may be used toward the requirements of the Program. RM 1000 may be counted as either a historical/theological credit or a pastoral theology credit; and WF 1000 may be counted as a pastoral theology credit.
A GCTS student may take up to five years to complete the Graduate Certificate Program in Theological Studies. If a student is admitted to the MDiv degree program after completing the Graduate Certificate she/he will be permitted five years to complete the MDiv degree requirements. If a student is admitted to the MA (Theology and Religious Studies) degree program after completing the Graduate Certificate she/he will be permitted six years to complete the MA (Theology and Religious Studies) as a first degree in theology.

GCTS students may apply for admission to a degree program at any time during the Graduate Certificate Program. GCTS students who have not completed the Graduate Certificate requirements and are admitted to the MDiv Program will have seven years [fewer than five GCTS credits] or six years [six or more GCTS credits] from the date of admission to the MDiv Program to complete the remaining requirements of the MDiv Program.

GCTS students who have not completed the Graduate Certificate requirements and are admitted to the MA (Theology and Religious Studies) Program will have five years from the date of admission to the MA Program to complete the MA (Theology and Religious Studies) as a specialization in theology or seven years from the date of admission to the MA Program to complete the MA (Theology and Religious Studies) as a first degree in theology.

All students admitted to the MA (Theology and Religious Studies) Program at AST must maintain an overall B+ average in their course work and their thesis (for those in the thesis stream) to qualify for the MA (Theology and Religious Studies) degree.

Admission Requirements
The academic requirement for admission to the Graduate Certificate Program in Theological Studies is a Bachelor’s degree (or its educational equivalent) from an accredited university, with a minimum of a ‘B’ average (or grade point average equivalent). Applicants to the Program should possess interests, aptitudes, and personal objectives which correspond with the Program’s purposes.

Admissions Process
The admissions process includes submission of an application, a $70.00 non-refundable application fee, an official transcript, a statement of the applicant’s interests in the program and the objectives she or he hopes to achieve from it. The Academic Dean reviews completed applications to determine suitability of the applicant for the program. Admissions interviews are held if deemed necessary. An admissions letter is issued to the applicant by the Dean. Any person not admitted to the School will be informed of the reasons for non-admission by the Dean.

Special Student Status
A Special Student is a student who is permitted to register for a course or courses at AST for a limited period and under special circumstances.

Admission Requirements
The academic requirement for admission as a Special Student is a Bachelor’s degree (or its educational equivalent) from an accredited university, with a minimum of a ‘B’ average (or grade point average equivalent).

Admissions Process
The admissions process for Special Student status includes submission of an application, a $40.00 non-refundable application fee, an official transcript, a statement of the applicant’s reasons for seeking a special admission to study at the School and the objectives she or he hopes to achieve from it. An admissions letter is issued to the applicant by the Dean. Any person not admitted to the School will be informed of the reasons for non-admission by the Dean.
Adult Education Programs

AST offers three specialized adult education programs: the Adult Education Certificate in Theological Studies; the Diploma in Youth Ministry and the newly launched Diploma in the New Evangelization in the Roman Catholic Church.

Adult Education Certificate in Theological Studies Program
This certificate program is a two-year foundation program intended for persons who want a basic introduction to biblical and theological studies and who do not qualify for or do not wish to take credit courses or programs. Students must complete all four components in the program to graduate. Students may begin the program in September or January, but must enter the program in order to take any one component. To be admitted to the Certificate Program, participants must have a high school diploma or its equivalent. Some post-secondary (university or college) education is desirable and previous ministry training is beneficial. Continuing education students must have an up-to-date computer and high speed internet access to take on-line components and to access on-line study/research resources.

Program Structure
The Certificate components are offered on-line using Blackboard Learn, a comprehensive education technology platform. Students will need an up-to-date computer and high speed internet access to take on-line components.

Program Components
The four program components are as follows:

Introduction to the Christian Scriptures: Using critical methods of biblical study, this component will introduce students to the Gospels and the Letters of Paul.

Introduction to Christian Theology: The purpose of this component is to introduce participants to the major themes in the Christian theological tradition.

Introduction to the Hebrew Scriptures: This component uses critical methods of biblical study to help familiarize students with the Pentateuch and the Prophetic Literature.

History, Theology, and Spirituality of Ministry - An Introduction of Pastoral Ministry: This component will examine the biblical models, history, and contemporary theologies and spiritualities of ministry.

In 2015-2016, the following components will be offered:
1) Introduction to the Christian Scriptures (Fall Term, online); and
2) Introduction to Christian Theology (Winter Term, online).

Admission Process
To apply for admission to the Adult Education Certificate in Theological Studies Program, prospective participants should:
1. Engage in conversation with parish/congregational leadership regarding their suitability for this program.
2. Submit an application form to the Registrar’s Office: a non-refundable application fee of $25.00; and a personal statement outlining their educational, family, work, and ministerial history; their reasons for applying to the program, and their expectations about how this program will enhance their ministry. Applicants are also required to have one official copy of their high school or undergraduate degree academic transcript sent by the issuing institution directly to the Registrar at Atlantic School of Theology.
3. Arrange for a letter(s) of reference to be sent to the Registrar from their local community leadership attesting that they have been or expect to be involved in its ministry, that they work well with others, that their participation will contribute to their community’s ministry.

4. Discuss their application with ministry staff in their church.

*Participants who wish to take this program out of personal interest need only complete step 2 of the Admission Process as listed above.*

**Evaluation Criteria**
Participants are expected to complete all assigned readings and written assignments, participate in all group discussions and practice sessions, and engage in cooperative peer and/or faculty evaluation.

**Certificate Program Fees**
Tuition for each Certificate Program component is $420.00. Participants should expect to spend approximately $125.00 per year on books and resource materials.

**Diploma in Youth Ministry Program**
The Diploma in Youth Ministry is designed for leaders of youth who wish to deepen and broaden their skills for ministry with young people. The Diploma offers training for ministry with youth in settings such as local congregations, camps, retreat centres, or within wider Church bodies (e.g. Presbyteries, Synods).

The Diploma in Youth Ministry program combines required and elective units of study with practical experience in the leadership of youth. Learning sites include the Halifax campus of Atlantic School of Theology, as well as several distance locations throughout Atlantic Canada. Learning in other locations may be eligible for transfer. All required units and some elective units are available via on-line study.

Diploma in Youth Ministry participants may apply at any time of year, and may commence study at the beginning of any Learning Unit. Participants may take up to 5 years to complete the 12 units. Bursary assistance is available.

[www.astheology.ns.ca/youthministry](http://www.astheology.ns.ca/youthministry)

**Goals of the Diploma in Youth Ministry**
- provide timely, effective, faith-based training for leaders of youth in the Atlantic region and beyond
- build skills and confidence among leaders of youth
- provide a network of learning and support for leaders of youth
- provide leaders of youth with a Diploma-level credential from an accredited University
- respond effectively to the expressed needs of the Church for the training of youth ministers

**Program Design**
The Diploma in Youth Ministry consists of 12 Learning Units as follows:

**Four required units:**
1) Introduction to Youth Ministry
2) Introduction to the Hebrew Bible or Introduction to the Christian Scriptures
3) Introduction to Christian Theology
4) History, Theology & Spirituality of Ministry: An Introduction to Pastoral Ministry
Six elective units taken from a variety of areas related to ministry with young people. These units may be offered by AST, or by other programs, centres, or groups.

Two units are comprised of practical leadership experiences (practica). These practica are individually designed with the Diploma Director, and each concludes with reflective project reports. Each practicum unit involves a minimum of 20 hours of direct leadership of youth.

On-Line Learning Units
On-line Learning Units are offered using Blackboard Learn, a comprehensive education technology platform. Students must have an up-to-date computer and high speed internet access to take on-line components.

In 2015-2016 the following Learning Units will be offered by AST on-line:

Introduction to the Christian Scriptures (September 2015 to December 2015)
Using critical methods of biblical study, this component will introduce students to the Gospels and the Letters of Paul.

Introduction to Youth Ministry (September 2015 to December 2015)
This course combines the practical and theoretical and will examine the personal, moral, social, and religious development of adolescents, adolescent spirituality and the practice of holistic youth ministry. The course will help clarify leadership styles and developing effective strategies for youth ministry, including program development, teaching and equipping others for youth ministry.

Introduction to Christian Theology (January 2016 to April 2016)
The purpose of this component is to introduce participants to the major themes in the Christian theological tradition.

Residential Learning Units
In 2015-2016 the following Learning Units will be offered in a residential format and/or live online:

Spiritual Radicals: Sacred Activism & Youth Ministry, with Adam Bucko (elective unit, Fall Term 2015)

Additional Learning Units are being planned for 2015-2016. Please check our website or contact the Diploma in Youth Ministry office at 902-423-1314 or youthministry@astheology.ns.ca for updates.

Admission Process
Admission Requirements
The Diploma in Youth Ministry may be taken concurrently with, before, or after a degree or certificate program in any field. Completion of a high school diploma or equivalent is required.

To be admitted into the Diploma in Youth Ministry program, applicants must send the following information by mail to the Diploma in Youth Ministry office:

- A completed application form.
- A brief letter outlining their interests and intentions in pursuing this diploma program. This letter should include where the applicant plans or hopes to undertake the two practicum units.
- One official copy of their academic transcript from high school, high school equivalent or undergraduate degree is to be sent by the issuing institution directly to Diploma in Youth Ministry Office at AST.
• A letter of recommendation from their priest, minister, pastor, or other church official (bishop, personnel officer, etc.), sent directly to AST.
• A second letter of recommendation from someone familiar with the applicant’s suitability for ministry with youth, sent directly to AST.
• * Level 2 Police Records Check, including Vulnerable Sector check
• * Child Abuse Registry check (the original - not a copy – must be submitted) if you are resident in Nova Scotia, Ontario, or Manitoba.
  (For Nova Scotia residents, download the “Individuals” form from the Government of Nova Scotia website: http://www.gov.ns.ca/coms/families/abuse/ChildAbuseRegister.html. Complete and mail your completed form as indicated.)
• As an alternative to the two ‘check’ documents, Anglicans from the Diocese of NS & PEI may submit a copy of their current Care 2 Screen badge. This authorizes AST to verify the documents with the Anglican Synod Office.
• A $25.00 application fee (non-refundable).

*Please note that these ‘Check’ documents must be provided within six months prior to the first practicum unit. If the applicant does not plan to begin a practicum in the next six months, these documents may be provided at a later date.

Applications are available on our web page and are accepted year-round. (Note: applications should be submitted at least 30 days before the applicant’s intended start date.) Admission decisions are made as soon as possible after all application materials are received by AST.

Diploma in Youth Ministry Fees
Tuition is $275.00 for elective Learning Units (normally offered for less than one academic term) and $420.00 required Learning Units (normally offered over one academic term). Cancelled registrations for elective Learning Units (those offered for less than one academic term) will only be refunded if sufficient notice is received by AST prior to the start of the Learning Unit. Deadlines posted in AST’s Academic Dates for course withdrawal apply to required Learning Units offered by AST over one academic term.

Exemptions and Transfers
Exemptions: Those who have studied one or more of the subject areas covered by the required Learning Units at an equivalent or greater level of study may receive advanced placement in the Diploma program. Check the web page for information on receiving advanced standing in the program.

Transfers: Equivalent learning within other programs, centres, and events will be considered on a case-by-case basis for transfer as an elective Learning Unit. Up to six units may be transferred, but may not have been completed more than two years prior to admission to the AST Diploma in Youth Ministry program. Where possible, transfers should be submitted in advance to AST for approval. Practicum units are not eligible for transfer.

A fee of $50.00 (to recognize learning from other programs, institutions, and events, as applicable) must accompany the request for transfer or exemption. This fee will be refunded if the requested transfer is not granted.

Approved Third-Party Electives: A list of pre-approved elective Learning Units is available on the DYM webpage on the AST website (www.astheology.ns.ca). These programs are offered by third party organizers. Upon completion of these elective courses, participants must send to the Youth Ministry Program Director a $25.00 processing fee and request the third-party organizer submit a Confirmation of Approved Third Party Elective form to the Youth Ministry Program Director.
Financial Assistance
Diploma participants should first approach their parish, congregation, conference, synod, diocese, or other Church body to request financial assistance. A small fund is available through AST to provide bursaries, on the basis of financial need, to those enrolled in the Diploma in Youth Ministry Program. A bursary application form is available from the Diploma in Youth Ministry Program office upon request. Bursary applications are due to the Diploma in Youth Ministry office a minimum of 10 business days prior to the start date of a learning unit. Applicants will receive notification of whether the bursary has been granted at least five days before the unit start date.

Diploma in the New Evangelization Program
From Pope Francis in Rome to Archbishop Mancini in Halifax, the New Evangelization is a core focus of Catholicism today. It represents nothing less than an unprecedented invigoration of Catholics. Catholics are called to witness their faith, engage the culture, and propose Christ in a coherent and joyful way. The Diploma in the New Evangelization is designed to equip Catholic laity for this mission.

The Diploma Program aims to enable students to become agents of the New Evangelization by:
• educating Catholics as to the core of the faith showing how and why this faith is relevant and compelling in the 21st century;
• giving students the exegetical skills to engage scripture in coherent ways; and
• offering the apologetic resources to enable students to dialog with others about the faith fully informed of the challenges they will face.

Program Structure
The Diploma Program is a three-year program consisting of six components. Two components will be earned through completion of the Archdiocese of Halifax-Yarmouth’s Koinonia Program. Four components will be earned through completion of the following courses at Atlantic School of Theology (either on campus or via the internet in real-time):

Sacred Scriptures in the Roman Catholic Tradition (September 2015 to December 2015)
This component will give students a foundation in Roman Catholic Biblical Studies. Exploring Roman Catholic approaches it will equip participants with critical exegetical skills.

Roman Catholic Pastoral Theology (September 2016 to December 2016)
This component will equip participants with pastoral skills needed in their faith life.

Roman Catholic Apologetics (January 2017 to April 2017)
This component will aim to explore the “difficult questions” that Roman Catholics grapple with and, in dialog, are often challenged. It will look at Roman Catholic positions on sexuality, the priesthood, and the papacy. It will aim to give participants a foundation on which to engage such issues in a coherent way in a 21st Century context.

The New Evangelization (September 2017 to December 2017)
This component will offer a concluding overview of the New Evangelization, what it is how it can be embodied in our context.

(These components take place on AST's campus or via the internet in real-time for 2.5 hours per week over 12 weeks.)

Formation
It is expected that Diploma in the New Evangelization participants will complete, either concurrent with the Diploma Program, or will have completed, prior to their admission to the Diploma Program, the Koinonia Program (a three-year program offered through
the Archdiocese of Halifax-Yarmouth). Thus, participants will be receiving or will have received significant Roman Catholic faith formation. In addition formation will also include participation in prayer and faith sharing and attendance at masses held during Roman Catholic Worship at AST on Wednesdays one hour prior to class time.

Note: Students must apply separately to the Archdiocese of Halifax-Yarmouth for admission to the Koinonia Program. Details and program requirements for the Koinonia Program of the Archdiocese of Halifax-Yarmouth may be obtained from Aurea Sadi at the Office of Pastoral Life and New Evangelization at the Catholic Pastoral Centre (902) 429-9800 ext. 310.

Distance Options
Participants living at a distance from AST will have the option to take components in real-time via the internet. Lectures will be streamed live to distance participants and they will have the opportunity to participate in classroom discussions. Components taken via the internet are offered using Blackboard Learn, a comprehensive education technology platform. Participants must have an up-to-date computer and high speed internet access to take components on-line.

The Archdiocese of Halifax-Yarmouth’s Koinonia Program is also available via distance.

Program Requirements
Participants are expected to attend all classes, complete assigned readings and written assignments, and participate in classroom peer group discussions. Participants must successfully complete all six components (inclusive of the Koinonia Program) to graduate.

Admission Process, Application Deadline and Registration
Participants must have a high school diploma or its equivalent to be admitted to the Program. Participants may begin the program in September or January, but must enter the Program in order to take any one component.

To apply for admission to the Diploma in the New Evangelization Program, prospective participants will:
1. Contact the Program Coordinator at newevangelization@astheology.ns.ca or 902-496-7944 to discuss suitability for the program and to review the application process.
2. Submit a completed application form to the Registrar’s Office.
3. Arrange for one official copy of high school or undergraduate degree academic transcript to be sent by the issuing institution directly to the Registrar at Atlantic School of Theology. (Official transcripts must be sent directly from the issuing institution to the Registrar at AST.)

The deadline for application for admission to the Diploma in the New Evangelization Program, to begin the program in the Fall Term, is June 1st.

After admission to the Program, participants will receive an invitation to register for components for the 2015-2016 academic year.

Diploma Program Fees and Financial Assistance
Tuition for each Diploma Program component is $420.00. Participants should expect to spend approximately $100.00 per component on books and resource materials. A processing fee of $25.00 for authentication of completion of the Koinonia Program will apply.

Thanks to the generous support of the Patrick Power Foundation, full financial support for AST tuition and AST’s processing fee for authentication of completion of the Koinonia Program is available to all Diploma students.
Continuing Professional Education Programs and Opportunities

Continuing education is a systematic process of self-assessment and development by which one constantly strives to integrate appropriate opportunities for learning for the pursuit of one’s vocation. It is one component of a vital, effective educational program in ministry.

Continuing education is not solely for the benefit of the individual - it also benefits the whole church and its ministry in the world. To that end, AST’s Continuing Professional Education opportunities and offerings seek to:

• provide opportunities for personal and vocational growth;
• provide opportunities for creative and critical self-assessment;
• provide for educational counseling regarding needs and resources;
• assist in upgrading pastoral competence; and
• encourage lifelong learning in formal and informal educational programs.

In order to achieve these goals, AST offers to its students in course and its graduates the following learning opportunities. They may be used by graduates as professional development occasions.

On-Line Courses
AST’s on-line courses are offered using Blackboard Learn, a comprehensive education technology platform. This platform enables participants to engage with their professors and each other in on-line discussion. As participants move through the course syllabus and read the assigned course text materials, they read the observations and reflections that have been posted by their classmates and respond to them. In some ways, this system acts like a shared e-mail address and each time a participant logs on to her/his course conference site, all of the new messages from the other course participants relating to the topic under discussion are highlighted for immediate access and further response. What results is a truly interactive classroom-like learning environment. Students in on-line courses will need to have an up-to-date computer and high speed internet access.

Summer Intensive Courses
AST offers several credit courses during the summer semester (late June and July) on campus. Graduates of the School and all who qualify for admission may register for the courses which best fit their needs and interests. Summer intensive courses serve especially the Summer Distance MDiv students and access may be limited for other students.

Best Practices Institute
The Best Practices Institute draws together ministry practitioners, pastoral researchers, seminary faculty and church leadership into a series of year-long cycles involving parish-based research, the exchange of best practices and the acquisition of new expertise. Topics chosen by the Institute address pressing issues, challenges and questions confronting ministry leaders in their practice. Each BPI offering engages a reasonable-sized cohort of participants in a sustained educational process.

Information about future BPI offerings will be available on our website and from the Academic Office.
**Lecture Series**

AST offers a variety of continuing education opportunities through the following events:

**The Pollok Lectures** were begun in the early 1900s to honour Dr. Allan Pollok, a former principal of Presbyterian College which was the predecessor of Pine Hill Divinity Hall, a founding party of AST. The endowment for the original Pollok Lecture series is now available to the School through the Board of Governors for Pine Hill Divinity Hall.

**The Mackinnon Lectures** were established in memory of The Rev. Dr. Clarence Mackinnon and The Rev. Dr. Ian Mackinnon, teachers respectively at Presbyterian College and Pine Hill Divinity Hall. For many years, Dr. Clarence Mackinnon was the Principal of Presbyterian College and subsequently of Pine Hill Divinity Hall. Dr. Ian Mackinnon taught in the field of church history at Pine Hill for a number of years. The endowment income for the Mackinnon Lecture Series is made available to AST through the Board of Pine Hill Divinity Hall.

The Pollok and the Mackinnon Lectures are intended to bring distinguished scholars and theologians to the School to enrich the students’ and Faculty’s experience of the wider theological community.

**The Nicholson Lectures** were established in the early 1980s in memory of Dr. C.M. Nicholson who was Principal of Pine Hill Divinity Hall from 1946 to 1971. The memorial fund was established by the Pine Hill Alumni Association which has committed itself to the establishment of permanent funding for the lectures. The endowment income for the Nicholson Lectures is made available through the Board of Pine Hill Divinity Hall.

**The Paul Wattson Lecture** is sponsored by the Franciscan Friars of the Atonement and AST in co-operation with Saint Mary’s University and is normally held the first Monday in November each year. The lecture honours the memory of The Rev. Paul James Francis Wattson, S.A. (1863-1940) founder of the Franciscan Friars of the Atonement and pioneer for the cause of Christian unity. Begun in 1974 at the Catholic University of America in Washington, D.C., the lectures were expanded to the University of San Francisco in 1980 and in 1995 to AST. These lectures bring an international leader in the field of ecumenism to speak on a current ecumenical topic. Because of its long history of ecumenical co-operation, AST was selected by the Atonement Friars as the venue in Atlantic Canada for this important lecture series.

**The Rev. C.D. Ed Aitken Memorial Workshop**

Ed Aitken (1939-1995) served with dignity and distinction in many areas: as a dedicated pastor in Sheet Harbour and Bedford, Nova Scotia, and in Moncton, New Brunswick; as Director of Continuing Education, Professor of Homiletics, Vice President, and President of AST in Halifax; and as a wise counselor for many ecclesial boards and committees. As a memorial to Ed Aitken, and as a way of furthering his high standards of proclamation, Pine Hill Divinity Hall inaugurated this workshop in homiletics in 1998. The Aitken Workshop is intended to enrich the program of AST’s students in course. This event may also be used for Continuing Education.
The Atlantic Seminar in Theological Education (ASTE)
AST participates on the Board of the ASTE. The Seminar is held each year in June at the Agricultural College in Truro, Nova Scotia.

Further information outlining specific programs and events within the above categories may be found on the School’s website (www.astheology.ns.ca) or by contacting the Academic Office by mail, email (academicoffice@astheology.ns.ca), telephone (902) 423-5592 or fax (902) 492-4048; or by contacting Joanne MacIntosh, Registrar of the Atlantic Seminar in Theological Education, at (902) 893-3392 or visit the ASTE website at www.astes.ca.

Accommodations
Accommodations may be available for persons wishing to pursue continuing education while living at AST. See the Campus Life and Facilities section of this Calendar for information on residence accommodations.
Courses of Instruction for Academic Credit

Course Descriptions
These courses serve the Master of Divinity Program, the Master of Arts (Theology and Religious Studies), and the Graduate Certificate Program in Theological Studies.

Numbering for Courses:

1000 numbers: Foundation level.
2000 numbers: no prerequisites for this course.
3000 numbers: prerequisites as listed.

Abbreviations for Courses:

<table>
<thead>
<tr>
<th>BF</th>
<th>Biblical Foundations</th>
<th>PF</th>
<th>Pastoral Foundations/Preaching Foundations</th>
</tr>
</thead>
<tbody>
<tr>
<td>CH</td>
<td>Church History</td>
<td>PT</td>
<td>Pastoral Theology</td>
</tr>
<tr>
<td>CM</td>
<td>Church Music</td>
<td>RM</td>
<td>Research Methods and Practices</td>
</tr>
<tr>
<td>ET</td>
<td>Ethics</td>
<td>SFE</td>
<td>Supervised Field Education</td>
</tr>
<tr>
<td>HB</td>
<td>Hebrew Bible</td>
<td>SMP</td>
<td>Supervised Ministry Practicum</td>
</tr>
<tr>
<td>GS</td>
<td>Graduate Project and Seminar</td>
<td>ST</td>
<td>Systematic Theology</td>
</tr>
<tr>
<td>GTRS</td>
<td>Graduate Theology and Religious Studies</td>
<td>TF</td>
<td>Theological Foundations</td>
</tr>
<tr>
<td>NT</td>
<td>New Testament</td>
<td>WF</td>
<td>Worship Foundations</td>
</tr>
</tbody>
</table>

Descriptions of prerequisites, teaching methods, and requirements are summary statements only and are subject to revision. Because of preregistration numbers, ongoing curriculum revision and faculty availability, changes may be made in course offerings and instructors. The letter and numeric designations for courses will be used on the timetables. A combination of letter abbreviations means that the course may be considered in one of the areas for degree and certificate program purposes.

AST students who wish to take graduate courses at an accredited university toward completion of AST program requirements require a Letter of Permission from AST (see “Letter of Permission for External Courses” in Academic Policies and Regulations).

Additional Course Offerings and Update for 2015-2016
For course information not provided in this Calendar and any changes or updates in course offerings please contact the Registrar’s Office or the School’s website for updates. Timetables for each term are available through the Registrar’s Office.

AST’s Information Literacy Initiative
The AST Information Literacy Initiative serves to promote critical thinking and lifelong learning through a variety of workshops, classes and tutorials offered throughout the academic year. Incoming students who are interested in meeting with a librarian to learn about AST Library services and resources prior to the start of term are encouraged to contact the library to schedule a one-on-one library orientation. Further information is available by email (astcirc@astheology.ns.ca) or by phone (902) 423-7986.
Foundation Courses (Summer, Fall and Winter Terms)

BF 1001  Biblical Foundations – Hebrew Bible  1 credit (S-15 & F-15)

This course explores the First Testament of the Bible as a foundational element of Christian religious heritage. Students will be introduced to a progression of historical and literary data important to understanding the Old Testament in its originating cultural contexts and to considering its resonances in later cultural contexts, including our own.

The broad sweep of biblical tradition and related historical considerations will be presented in large part through guided study of the course textbook. Each week we will also give close attention in class to a particular textual instance, allowing students to develop their exegetical and interpretive skills in a process that moves towards integration of historical, literary and theological elements.

In addition, we will explore a range of practices—“things you can do with the Bible”—thus encountering the Hebrew Bible in the context of applications that have constituted much of its experienced liveliness within faith communities over millenia. The Bible’s historical and contemporary contributions to personal and communal spiritual formation and practice come into focus here, and students are given an opportunity to consider how the Bible might figure in formative ways within their practice of ministry.

Prerequisites: None.
Requirements (S-15): Daily preparation of biblical text and commentary material, two written assignments.
Requirements (F-15): Weekly preparation of biblical text and commentary material, two to three written assignments.
Instructor: S. Slater

BF 1002  Biblical Foundations – New Testament: Matthew and Method  1 credit (W-16)

This core course is an introduction to the major methods and issues in New Testament interpretation: source, textual, form and redaction criticism, biblical exegesis and the world of Matthew’s Gospel. Our foci will include Matthew’s distinctive hermeneutical, historical, and theological interests. Classes will involve lecture, small-group discussion, and some introduction to New Testament Greek. Students will become familiar with the theology of Matthew’s Gospel, gain skill and confidence in understanding and interpreting the text of Matthew’s Gospel, and apply aspects of Matthew’s Gospel to the ministry of preaching.

Prerequisites: None.
Requirements: Four short papers and participation.
Instructor: D. MacLachlan

BF 1002(Int)  Biblical Foundations – New Testament: Matthew and Method  1 credit (W-16)

This core course is an introduction to the major methods and issues in New Testament interpretation: source, textual, redaction, feminist, and cultural criticism; the world of Matthew’s Gospel. Our foci will include Matthew’s distinctive hermeneutical, historical, and theological interests. Classes will involve lecture, small-group discussion, and some introduction to New Testament Greek. Students will become familiar with the structure and theology of Matthew’s Gospel, gain skill and confidence in understanding and interpreting the text of Matthew’s Gospel, and apply aspects of Matthew’s Gospel to the ministry of preaching.

Prerequisites: None.
Requirements: Four short papers and participation.
Instructor: D. MacLachlan
Maximum Class Size: 15
This course is offered via the Internet.
PF 1001  Pastoral Foundations: The Search for Meaning and Connection  1 credit (W-16)

The purpose of this course is to explore the importance of meaning, connection and relationship in the lives of those with whom we will minister. At its heart, Pastoral Foundations is designed to assist participants in developing their identities as congregational leaders as well as practitioners of the pastoral sciences, such as pastoral care, spiritual care and soul care.

Through the vehicle of Pastoral Foundations we will lay the basis for the deep work of “curing souls.” We will investigate the how the Word of God emerges, develops, and is responded to in the pastoral life of individuals and the corporate life of a Christian community.

PF 1002  Preaching Foundations: Read, Write, Speak, Lead  1 credit (S-15 & W-16)

This course will focus on development of capacities to read and interpret texts, plan and prepare written and spoken presentations for liturgical and educational contexts, and present self to others with integrity. The balance of the course will be tipped toward preaching, but on the whole will be useful for any student preparing for pastoral leadership in any role, including religious education. 

Prerequisites: None. Before enrolling in this course students will normally have completed at least two Foundations courses, including PF 1001 (formerly PF 1000) Pastoral Foundations. Exceptions will be made if the scheduling of courses makes this the first or second course available to a student (e.g. in First Year of Summer Distance M.Div.).

Requirements: Attendance at all classes. Evaluation by written and/or oral assignments which may include one major presentation to the class and/or a peer group as determined by the instructor, and class participation.

Instructor: R. Bartlett (S-15) and L. DeWolfe (W-16)

RM 1000  Research Methods and Practices  1 credit (S-15 & F-15)

In this course, students will learn foundational methodologies and norms for graduate-level research in theology, including information literacy; style and standards; core writing competencies; qualitative research methods; and the models and methods of theological reflection. This is a required prerequisite for all 3000-level courses for those commencing MDiv studies after January 1, 2011.

Prerequisites: None

Requirements: Attendance at all classes and tutorials. Assessment will include short and mid-length written essays and projects, as well as seminar participation.

Instructor: R. Martel with S. Pringle

TF 1000  Theological Foundations  1 credit (F-15)

An exploration of the questions, tasks, methods and habits of Christian theology. Through a combination of lectures and seminar discussions, the course will investigate the substance and architecture of the ecumenical core of Christian doctrine in running conversation with a wide-range of contemporary theological perspectives.

Prerequisites: None.

Requirements: Preparation for weekly seminars, several short essays, and a final take home examination.

Instructor: D. Deane
WF 1000  Worship Foundations  1 credit (F-15)

Worship beats at the heart of every Christian community. This course will explore worship as a ‘practice’ of Christian discipleship, looking primarily at elements of various worship traditions and styles. We will examine the work of the ecumenical movement and its implications for worship. We will also look at some of the current ‘issues’ in liturgy and music which churches face and consider questions of hospitality to worships of different ages, cultures and theological conviction. In workshops, we will attend to the skills and presence needed by worship leaders and presiders.

Prerequisites: None.

Requirements: Two theological reflections, one individual project, one group project, and one essay.

Instructor: S. Willhauck

This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.

MDiv Program Required Courses

GS 3000A&B  Graduate Project and Seminar  2 credits (F-15 & W-16)

The Graduate Project and Seminar is a required course for the MDiv Program. This course will provide the student with an opportunity for an in-depth exploration of a question or issue in ministry that has captured the student’s imagination. The project will be based in a research context chosen by the student within which the project is developed, executed and evaluated. Students will become familiar with current trends in qualitative research methodologies. They will also sharpen their capacity to analyze a phenomenon in ministry. Participants are expected to produce a piece of novel research—and present these insights in a public forum—that has consequence for the student and the wider church.

2 credits (1 credit for GS 3000A in the Fall Term 2015 and 1 credit for GS 3000B in the Winter Term 2016)

Prerequisites: This course is normally taken in the final year of the MDiv Program and presupposes the completion of all first and second year required courses including all Foundations, and SFE courses.

Instructor: S. Willhauck

GS 3000A & 3000B(Int)  Graduate Project and Seminar  2 credits (S-15 & F-15)

The Graduate Project and Seminar is a required course for the MDiv Program. This course will provide students with opportunities for in-depth exploration of questions emerging from the practice of ministry. Each project will be based in a research context chosen by its author. With support of peers and the Instructor in class during GS3000A students will develop their project proposal. After approval by the AST Research Ethics Board students will then research, draft, present, and evaluate their projects in context. Further support and ongoing evaluation will be provided online during GS3000B(Int). Students will become familiar with current trends in qualitative research methodologies. They will also sharpen their capacity to analyze phenomena in ministry. Participants are expected to demonstrate in a public event the results of original research that has consequence for the student and the wider church.

2 credits (1 credit for GS 3000A in the Summer Term 2015 and 1 credit for GS 3000B in the Fall Term 2015)

Prerequisites: PF 1000/PF 1001, RM 1000, and SMP 1000, 2000, 3000, and 4000.

Requirements: This course is normally taken in the final year of the MDiv Summer/Distance Program and presupposes the completion of all required courses including all Foundations, and Supervised Ministry Practicum courses.

Instructor: L. DeWolfe

GS 3000B is offered via the Internet.
SF 1000 Supervised Field Education 1 credit (W-16)

What does it mean to be a leader; a gentle force, a pastoral presence, an active and well informed guide in the midst of human struggle for meaning and connection? This is a course about the disciplined study of ministry as it is lived out in the lives ministerial personnel and people. Students are invited to actively participate in the life of a parish or congregation.

SFE is designed to provide students with a context within which they can explore, practice and reflection on the nature of ministry, congregational life, worship and mission. This action/reflection format will focus specifically on the leadership needs of the church. SFE also prepares students for SFE 2001, 2002. In most cases, the student will remain in the same setting for the second year of her or his program. This course will also cultivate our praxis theology. (Praxis theology is a way of living theologically. The rhythm is one in which we begin with our theological presuppositions then engage our world, after which we return to the tenets that guided our actions. There are times when this dynamic exchange causes us to make slight alterations to our belief systems.)

Prerequisites: None. Students registered in this course must be interviewed by the Director of Field Education prior to placement.

Requirements: The participants will develop a learning covenant between themselves and their Supervisor. Student will be expected to become active members of the parish setting. They will be expected to preach at least once, explore Christian education and move with depth and precision into the life of the congregation and some of its members.

Instructor: J. Clarke

SFE 2001 and 2002 Supervised Field Education 1 credit each term (F-15 & W-16)

**Fall Term:** Participation in the worship and life of the assigned parish or congregation. Various pastoral responsibilities are carried out with supervision, consultations held with pastor-supervisor, and where appropriate, a lay support group for students, and written records of work kept. Experiences are shared and evaluated from pastoral, formational and theological perspectives in peer groups. Students must complete each component assignment satisfactorily to receive full credit.

**Winter Term:** Continued participation in the liturgical leadership of the congregation or parish. Students will plan, carry out and evaluate an education event using a curriculum they have designed. Consultations will be held with pastor-supervisor and written records of work kept. Educational and formational experiences and theological perspectives are shared and evaluated in peer groups.

Prerequisite for SFE 2001: PF 1001 and SF 1000 or equivalent, or permission of instructor. Prerequisite for SFE 2002: PF 1001 and SF 1000 or equivalent, SFE 2001 or permission of instructor.

Requirements: Leadership in worship and preaching, pastoral care assignments, record keeping, a minimum of 9 weekly integrative seminars during the term, 1 hour session with supervisor and 6 hours on-site experience weekly. Normally, students must successfully pass all required components in SFE to pass the whole course.

Instructor: S. MacAlpine-Gillis
Summer Distance MDiv Program Required Supervised Ministry Practicum Courses

**SMP 1000 Supervised Ministry Practicum 1 credit (F-15 & W-16)**

Students in the first year of the Summer Distance Master of Divinity Program participate in an on-line seminar, led by the Program Director or his designate. The seminar affords students an opportunity to reflect on their practice of ministry, and the work of peers, through completion and discussion of a series of assignments that emerge from work in their supervised ministry learning sites. The focus for this first year of what is normally a five-year program is on identity and analysis of self, congregation, and community.

**Prerequisites:** None.

**Requirements:** Participation from September to May in a supervised ministry placement meeting the Requirements of the student’s denomination and the school’s standard for Supervised Field Education, at least half-time and preferably no more than three-quarter-time. Regular meetings with an Educational Supervisor. Completion of assignments, submitted electronically in text and/or other media. Active participation in the on-line discussion forum. Creation and maintenance of a Learning Portfolio, including annual Learning Covenant and Goals. Evaluation based on assignments, participation in on-line discussion, and evaluations submitted by Educational Supervisor and Lay Supervisory Team.

**Instructor:** L. DeWolfe

---

**SMP 2000, 3000, and 4000 Supervised Ministry Practicum 1 credit per year (F-15 & W-16)**

Students in the second through fourth years of the Summer Distance Master of Divinity Program participate in an on-line seminar, led by the Program Director or his designate. The seminar affords students an opportunity to reflect on their practice of ministry, and the work of peers, through submission and discussion of case studies, education / formation projects, and sermons (with liturgies) that emerge from work in their supervised ministry learning sites. The focus for the seminar is on pastoral practice, ministry and mission. Broad theme for 2015-16 is “Theology and Christian Formation in the Congregation”.

**Prerequisites:** SMP 1000 (Year One)

**Requirements:** Participation from September to May in a supervised ministry placement meeting the Requirements of the student’s denomination and the school’s standard for Supervised Field Education, at least half-time and preferably no more than three-quarter-time. Regular meetings with an Educational Supervisor. Completion of assignments, submitted electronically in text and/or other media. Active participation in the on-line discussion forum. Maintenance of a Learning Portfolio, including annual Learning Covenant and Goals. Evaluation based on assignments, participation in on-line discussion, and evaluations submitted by Educational Supervisor and Lay Supervisory Team.

**Instructor:** L. DeWolfe
MA (Theology and Religious Studies) Required Course

**GTRS 6000  Theory and Methods in Theology and Religious Studies  2 credits (F-15 & W-16)**

Both Theology and Religious Studies are multidisciplinary fields of scholarly inquiry with different but overlapping histories, methodologies and theories. This course will require students to examine the theories and methods and engage in conversation about the relationship of the two disciplines. The distinctive ways in which the two disciplines have developed and continue to engage each other in Canada will be the focus of the second part of the course.

This is a full-year course. Credits are awarded in the Winter Term.

**Prerequisites:** This is a required course for MA (Theology and Religious Studies) students.

**Requirements:** Critical questions, short research assignments, research paper.

**Instructors:** D. Deane and a SMU Religious Studies Department faculty member.

**Maximum Class Size:** 15

At SMU this course is listed as GTRS 6000.0 for MA (Theology and Religious Studies) students

---

**Elective Courses for all Programs (Listed alphabetically by category and term)**

**Summer Term 2015 Courses Arranged by Session**

(See above for Foundation Course titles and descriptions and the following pages for elective course titles and descriptions.)

- **Session One**  (June 15 to 26): PT 2501, RM 1000 and ST/CH 2181
- **Session Two**  (June 29 to July 10): GS 3000A, PF 1002 and PT 2139
- **Session Three**  (July 13 to 24): BF 1001, PT 2134 and ST/ET 2102

Please note that registration priority for Summer Term courses will be given to Summer Distance MDiv students.
Summer Term 2015 Elective Courses

Note: RM 1000 is a required prerequisite for all 3000-level courses for all Master of Divinity Program students (campus and distance) who begin the MDiv Program after January 1, 2011.

PT 2134 Introduction to Dynamic Pastoral Psychotherapy 1 credit (S-15)

The reality is that clergy do a lot of therapeutic work. This course will take an honest look at many of the emotional issues that pastors regularly encounter in the lives of those with whom they minister. The course will examine the scope of therapeutic practice that naturally falls to pastors. It will also look realistically at what spiritual care practitioners can competently offer in the way of appropriate interventions. The course will combine the central elements of the psychotherapeutic process such as the establishment of a therapeutic covenant, transference implications, pastoral diagnosis and the central dynamic sequence with a closed-circuit video practice/supervision.

Students will be introduced to many of the primary tenets of Dr. Habib Davanloo's Intensive Short-Term Dynamic Psychotherapy. These principles, that have their foundation a classical understanding of the nature of suffering, will be amalgamated with an exploration of resilience, forgiveness, empathy and character change. It is a course predicated on a deep appreciation of the human spirit's capacity for resilience.

Prerequisites: None, although PF 1001 would be an asset.

Requirements: Registration for this course is contingent on a screening interview with Dr. Clarke.

Instructor: J. Clarke

Additional Notations: Since this class operates much like a workshop, the class may, on occasion meet both in the morning and the afternoon. The operational pedagogy depends less on reading and writing and more on review and experience.

PT 2139 Lustily and with Good Courage: Introduction to the Music of Worship 1 credit (S-15)

It has been said that the Christian Liturgy was born singing, that from earliest times the human voice has been lifted in prayer and praise. Course material will be focused on the practical and pastoral considerations around music in congregations. A historical survey of hymnody will be offered, as will a guide to understanding the organization and content of hymnals currently in use. Students will learn to sing psalms using a variety of styles including the Responsorial Psalms found in Voices United, Anglican Chant, plainsong as well as metrical settings. The implications of introducing new music to congregations will be considered, in addition to creating a rubric for assessing the suitability of hymns and songs for congregational use. Guidelines for wedding and funeral music will be considered. Music for Advent, Christmas, Holy Week and Easter will be examined, as will music for special occasion worship such as Blue Christmas and Healing Services. Music resources for children and youth will be explored. Students will learn to lead hymns, how to galvanize local resources to integrate music in worship in meaningful and pastorally sensitive ways. Vocal instruction will be offered each day. A panel discussion will conclude the course, focusing on the working relationships between clergy and musicians, with particular emphasis on rural ministry.

Prerequisites: None. No musical ability or background is required.

Requirements: TBA

Instructor: G. MacPhee

This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.
PT 2501  United Church Polity and Ethics  1 credit (S-15)

This course focuses on the professional behavior of the minister in leadership of a United Church pastoral charge with concentration on (1) ethical behavior; (2) church polity and practice; and (3) leadership in changing times. This is a required course for students seeking ordination in The United Church of Canada.

Prerequisites: None
Requirements: (a) Completion of readings; (b) seminar participation and leadership; and (c) responses to case studies.
Instructor: TBA

ST/CH 2181  Martin Luther: The Reformer Then and Now  1 credit (S-15)

Nearly half a millennium has passed since a monk from the back-woods of Germany issued 95 theses for discussion in the church. It caused many to think of him as a heretic, while others hailed him as a liberator. His work came to be known as “the Reformation.” The course will look at his life, the impact he made on his own time, and trace crucial aspects of how he influenced theology, church, and social-political life since.

Prerequisites: None.
Requirements: Regular attendance and full participation in class-discussion, assigned readings, one essay on a topic chosen in consultation with the instructor.
Instructor: M. Rumscheidt

ST/ET 2102  Body Sculpting: Virtue Ethics for the 21st Century  1 credit (S-15)

On October 17th, 1978, a young man named Wayne Gretzky found a book on hockey and read it. The next day he bought a pair of skates and took to the ice. To his surprise at 4 pm on October 18th he discovered that he was the greatest hockey player who had ever lived. Soon after he was signed by the Edmonton Oilers.

Now, I don’t think I could persuade anyone, even an Irish person, that the above story is true. While we Irish know nothing about “ice” hockey, everyone knows that to be good at something we need to practice, shape ourselves, and develop muscle memory and brain patterns that can enable us to “do” something really well. Even Wayne Gretzkey (whom even we Irish know to have been a great hockey player!) wouldn’t have been able to just read a book and then do something really well.

Despite this, do we assume that we can do justice or tolerance really well, having simply read about them in a book called the Bible? For countless voices within the Christian tradition (some of whom we’ll read) justice is an embodied practice, and so requires, well, practice, such as the practice of the “Cardinal virtues”.

Does this, however, imply a works based righteousness, where we, in essence, “save” ourselves through our actions? In responding to this question we will also look at the “Theological virtues”, again within a 21st century context. Through both we will be exploring the moral life in terms of virtuous practices of the person and not least those virtuous practices stemming from the gracious self-giving of the Holy Spirit.

Prerequisites: None.
Requirements: TBA
Instructor: D. Deane
Fall Term 2015 Elective Courses

Note: RM 1000 is a required prerequisite for all 3000-level courses for all Master of Divinity Program students (campus and distance) who begin the MDiv Program after January 1, 2011.

ET 2106  Introduction to Christian Ethics  1 credit (F-15)
Two introductory texts *Introducing Christian Ethics* (Samuel Wells & Ben Quash) and *An Intelligent Person’s Guide to Christian Ethics* (Alban McCoy), in which we find distinct yet overlapping approaches to Christian Ethics, form the backbone of the course. As we explore these two approaches, we will practice the art of conversation on such controversial topics as abortion, end of life issues, and forgiveness.
Prerequisites: None.
Requirements: Critical questions, annotated bibliography, seminar presentation, short essay.
Instructor: A. Faber

CH 2105(Int)  United Church History  1 credit (F-15)
This course undertakes chronological and thematic studies of the origins and continuing life of The United Church of Canada, including social and ecclesiological issues. This is a required course for students seeking ordination in The United Church of Canada.
Prerequisites: None.
Requirements: Preparation of readings; informed online seminar participation; at-home exam; and 2 essays.
Instructor: TBA
This course is offered via the Internet.

HB 3154  Body and Bible  1 credit (F-15)
The early biblical tradition did not distinguish between body and soul. To our cultural common-sense riven with distinctions between heart and head, body and soul, it offers a counter-construction of the human person as God’s in every fibre of flesh, imagining, and action.
This course offers an opportunity for participants to explore biblical themes related to embodiment, and to reflect theologically with these. Where do they take us? Themes to be considered include: biblical anatomy, eros, thanatos, God’s body, the body violating and violated, lost bodies, body and land, generations and generativity. Overarching motifs will include the body as vehicle of communication, expression, relationship; the body and the life of the Spirit. Texts will be drawn primarily but not exclusively from the Old/First Testament.
Prerequisites: BF 1001
Requirements: TBA
Instructor: S. Slater
This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade. The arts component is an available option, not strictly mandatory.

NT 1001  New Testament Greek  1 credit (F-15)
This course will introduce the basic features of New Testament Greek in one term. Emphasis in instruction will be placed on the use of New Testament examples to illustrate grammatical and morphological characteristics of the Greek language.
Prerequisites: None.
Requirements: Class participation, quizzes, mid-term and final exam.
Instructor: D. MacLachlan
**NT 2001(Hyb)** Sacred Scriptures in the Roman Catholic Tradition 1 credit (F-15)

This course is offered in response to The Synod on the New Evangelization’s (October, 2012), recommendation that in the context of the New Evangelization every opportunity for the study of Sacred Scripture should be made available to Roman Catholics (Proposition 11). Moreover, this is a core course for the Diploma in the New Evangelization and will be of special interest to catechists and Roman Catholics interested in promoting the faith within a secular context. The course will have three major foci: 1) An introduction to Roman Catholic documents related to biblical studies (documents from the Pontifical Biblical Commission, Vatican Councils, excerpts from the *Catechism of the Catholic Church*). 2). Application of biblical methods to biblical texts. 3). Opportunities to pray with the Scriptures.

**Prerequisites:** None.

**Requirements:** Attendance at lectures either in person or online. Completion of all Requirements specific to the stream of the course you take.

**Instructor:** J. Campbell

*This is a hybrid course for which students are required to attend on campus or in the virtual online classroom according to AST Timetable of courses.*

**NT 2101** Apocalypse then, now and for ever 1 credit (F-15)

Sex, violence, deception and intimidation: methods used by the Beast. Pain-in-the-butt and relevant witness, faithfulness to the Gospel and humanity’s true calling, stick-to-it-ness until death: weapons used by the people of God. Who will win and how? Read this book. Want to understand it? Take this course. This course will introduce and examine the Book of Revelation as a piece of Christian imagination for its time and ours. It will help participants to understand better the symbolism and realism contained in its visions and to locate the Revelation within Biblical and Jewish/Christian Apocalyptic literature in general. The course will concentrate on what John’s purposes were in writing this book as these are revealed in the organization, structure, original context and theology of the book itself. It will also encourage participants to relate the book to contemporary events and conditions in ways that are both responsible to the original purpose of the book and to the proclamation of the Gospel of and about Jesus Christ in our time.

**Prerequisites:** Read Matthew; Exodus.

**Requirements:** Weekly preparation of readings and Revelation passages; peer discussion; major exegetical paper.

**Instructor:** D. MacLachlan


The Greek word for “spirit” (*pneuma*) occurs seventy times in Acts of the Apostles, the most in any New Testament book. Just as in Luke’s Gospel, the Spirit of God inspires and guides most of the action within the Acts of the Apostles. Some scholars even suggest that this text ought to be called “The Acts of the Holy Spirit.” In this course, we will examine how the acts of the Holy Spirit help to forge a new direction that will eventually be known as Christianity. As we explore this trend, special attention will be given to major literary, theological, and socio-cultural themes in Luke’s *Acts of the Apostles*.

**Prerequisites:** BF 1002.

**Requirements:** Preparatory readings, participation, two papers, class report.

**Instructor:** J. Campbell

**Maximum Class Size:** 15

*This course is offered via the Internet.*
PT 2135(Int)  Teaching and Learning in the Church  1 credit (F-15)

This online course is an introduction to the theory and practice of teaching and the nature of learning in the faith community. It will examine the teaching office in the church and historical, theological and philosophical dimensions of educational ministry. Special attention will be given to models of teaching, learning styles and development of leadership in the teaching ministry of the church.

Prerequisites: None.
Requirements: Reading/discussion, lesson plans, teaching/learning practice teaching project, final essay.
Instructor: S. Willhauck
Maximum Class Size: 15
This course is offered via the Internet.

PT 3410(Int)  Relational Practices with Families in Oncology & Palliative Care  1 credit (F-15)

Psychosocial Oncology is a specialty area of cancer care that is concerned with the myriad of psychologi-cal, emotional, social and spiritual responses of persons affected by cancer. This course provides graduate students in 5 disci-plines (medicine, nursing, psychology, social work and spiritual care) with an opportunity to explore the interprofessional care of families affected by cancer across the cancer control continuum, from diagnosis through to bereavement or long term survivor-ship. Students from other disciplines also may be interested and are welcome.

Using case based learning in small interprofessional groups, students will explore a variety of key learning themes relevant to the interprofessional care of families such as: family theory, models of family & couple counseling/therapy, family assessment, therapeutic conversations and interventions. Case examples will be drawn from the experience of families across the cancer control continuum, from diagnosis through to death and dying, bereavement and long term survivorship. Small group work will allow students to develop a rich understanding of the cancer experience from the perspective of families, as well as increased competency in family assessment, intervention, interprofessional collaboration, and cultural safety. Attention to diversity will be integrated throughout the course.

The course is intended primarily for graduate students at partner universities in medicine (e.g. pal-liative care, family medicine, psychiatry, & oncology), nursing, psychology, social work and spiritual care. The course will be offered from September 7 to December 4, 2015. The course design is web-based with 120 minutes of real time online audio communication per week. Learning resources have been developed specifically for this course, including case study narratives, video-taped inter-views, and dramatizations of individual, family and interprofessional situations. Cases will provide opportunities for students to learn about diverse and marginalized communities.

Prerequisite: PF1000/PF1001. While PT 3400(Int) Interprofessional Psychosocial Oncology: Introduction to Theory and Practice is not a required prerequisite, it is recommended, particularly for students who have limited background in cancer care.
Requirements: TBA
Instructor: J. Clarke
Maximum AST student enrolment: 4
This course includes real-time online audio communication each week.
This course begins on September 7, 2015.

ST 2129  Confessing to Love: Theology and Literature  1 credit (F-15)

This course brings theology and literature into conversation with the aim of exploring and interpreting the ethical significance of the Judeo-Christian love ethic in contemporary society and culture. We read contemporary novels (Joseph Boyden’s The Orenda, J. M. Coetzee’s Disgrace, David Adam Richards, Road to the Stilt House, Virginia Woolf’s To the Lighthouse) along with the confessions of Augustine and Teresa of Avila.

Prerequisites: None.
Requirements: Critical questions, 2 short essays, creative project.
Instructor: A. Faber
This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.
ST/CH 3106  Sacramental Action: The Anglican Narrative  1 credit (F-15)

This is a course whose objective is to make participants conversant with the liturgical heart of the Anglican tradition—the sacraments. The course itself has an historical shape, as the early Anglican tradition inherited the sacramental theology and practice that had developed from the earliest centuries and then evolved, in dialogue with the wider western church, within what became an independent catholic communion. Participants will consider key sacramental texts drawn from early, medieval, and reformation documents as they focus on Anglican sacramental evolution to the present, especially the authorized sacramental rites of the ACC.

Prerequisites: ST/CH 2107 Anglican Theology: Roots and Branches.
Requirements: Course participation; essay preparation assignments; term essay.
Instructor: P. Friesen

ST/CH 3145  Bonhoeffer and the Confessing Church Struggle  1 credit (F-15)

Learning from the story and theological writings of Dietrich Bonhoeffer (in English translation), with special emphasis on Christology and ecclesiology, in the context of the Church’s struggle for faithfulness in the midst of the Nazi era.

Prerequisites: TF 1000
Requirements: Preparation of readings; attendance at lectures; informed participation in seminars; 1 presentation and 1 or 2 essays.
Instructor: R. Fennell

---

Winter Term 2016 Elective Courses

Note: RM 1000 is a required prerequisite for all 3000-level courses for all Master of Divinity Program students (campus and distance) who begin the MDiv Program after January 1, 2011.

ET 2108  God, Ethics & Social Media  1 credit (W-16)

This course creates a forum for conversation that brings together the work of Christian theologians and media theorists’ views on the benefits and perils of new technology. Discussions about media ethics (by Jesse Hirsh, Christine Rosen, Thomas Keenan, among others), show the extent to which this topic focuses on themes that theological ethics has engaged for a very long time: autonomy, free will, friendship, practices of community and identity formation. We consider a wide range of questions including the following: what happens when corporations own what used to be civic space (the public square) or when we outsource daily work and habits to technology? How are we impacted by the speed and pervasiveness of technology? How do we understand freedom and choice when mediated experiences become increasingly difficult to opt out of? How is social media shaping expectations of church? What counter-practices are offered by the church in our media saturated time?

Prerequisites: None.
Requirements: Critical questions, seminar, short essay, creative project.
Instructor: A. Faber

This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.
HB 3110  
Faces of Apocalyptic  
1 credit (W-16)

There are signs that apocalyptic imagination is finding renewed expression in recent days, inside and outside contexts self-identified as religious. Why does this tradition and the perspectives it sponsors seem apt to so many of late? How might we as Christians understand and respond with discernment to this resurgence?

In this course we will study Apocalyptic as exemplified in biblical, apocryphal/deutero-canonical, and influential intertestamental texts (notably from the Enoch tradition. We will reflect theologically on the faces of apocalyptic that we meet in this process. This course will include close study of Anthea Portier-Young's, *Apocalypse Against Empire: Theologies of Resistance in Early Judaism* (Eerdmans, 2011).

**Prerequisites:** BF 1001  
**Requirements:** TBA  
**Instructor:** S. Slater

This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade. The arts component is an available option, not strictly mandatory.

HB 3160  
The Book of Deuteronomy: A Utopian Imagining  
1 credit (W-16)

After positioning its readers on the brink of entry into the land promised by God, the book of Deuteronomy lays out a vision for life in God’s land. Notorious for its prescriptiveness and “preachy” rhetoric, Deuteronomy can also be read as a social dream in covenant form—an exhortation to step across the boundary of life “outside,” and enter into a deeply common project. In this seminar course we will attempt such a “utopian” reading of Deuteronomy, even as we also strive to engage its evidently fractured vision.

**Prerequisites:** BF 1001  
**Requirements:** TBA  
**Instructor:** S. Slater

NT 3128  
Sacraments and Ecclesiology in the New Testament  
1 credit (W-16)

The church’s sacraments are central to its worship life and theology, not to mention its conception and understanding of God’s work and its relationship to human life and actions. This also touches the heart of the church’s understanding of itself and its mission. This course will examine the NT passages which speak of and portray all seven sacramental actions of the churches and those texts which have been most formative in the church’s understanding of itself and its calling to be the people of God. The implications for our own theologies and ecclesiologies and pastoral ministries as well as for those of our churches will play an important role in the discussions.

**Prerequisites:** BF 1002.  
**Requirements:** Class preparation and participation, smaller papers.

**Instructor:** D. MacLachlan
PT 2128(Int) Theologies of Play: Creative Play in Pastoral Ministry  1 credit (W-16)

Play and creativity are not simply what we do when we have extra time on our hands, but integral to the practice of ministry. The capacity to deploy imagination and play is inherently within us, and this course explores how to connect with our creative play in our own callings as people of God. Our exploration will take us into the thought of structuralist and phenomenological understandings of play and imagination, including the work of Hans-Georg Gadamer, Hugo Rahner, Paul Ricouer, D.W. Winnicott and Jerome Berryman. We will engage in pastoral theological reflection on the nature and source of creativity as well as its contribution to the practice of ministry, including pastoral care, counseling, and education.

Prerequisites: None.
Requirements: Reading, discussion, papers, project.
Instructor: S. Willhauck
Maximum Class Size: 15
This course is offered via the Internet.
This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade. The arts component is an available option, not strictly mandatory.

PT 2501 United Church Polity and Ethics  1 credit (W-16)

This course focuses on the professional behavior of the minister in leadership of a United Church pastoral charge with concentration on (1) ethical behavior; (2) church polity and practice; and (3) leadership in changing times. This is a required course for students seeking ordination in The United Church of Canada.

Prerequisites: None.
Requirements: (a) Completion of readings; (b) seminar participation and leadership; and (c) responses to case studies.
Instructor: TBA

PT 3400(Int) Interprofessional Psychosocial Oncology: Introduction to Theory and Practice  1 credit (W16)

Psychosocial Oncology is a specialty area of cancer care that is concerned with the myriad of psychological, emotional, social and spiritual responses of persons affected by cancer. This new course provides an opportunity for graduate students to explore common issues that individuals and families experience across the illness trajectory from a theoretical, empirical, and clinical perspective. Primary emphases in the course include understanding the illness experience and assessing both distress and coping from a family centered perspective. The course draws on a case-based, narrative format and provides opportunities to learn in small online groups of interprofessional learners drawn from several universities across Canada.

The course is intended primarily for graduate students in medicine (e.g. palliative care, family medicine, psychiatry, & oncology), nursing, psychology, social work and spiritual care. The course will be offered from January 4 to April 8, 2015. The course design is web-based with 90 minutes of real time online audio communication per week. Learning resources have been developed specifically for this course, including case study narratives, video-taped interviews, and dramatizations of individual, family and interprofessional situations. Cases will provide opportunities for students to learn about diverse and marginalized communities. There will be 4-5 faculty members drawn from the partner universities who will facilitate the course. Faculty composition will mirror the student disciplines.

Prerequisite: PF 1000/PF 1001
Requirements: TBA
Instructor: J. Clarke
Maximum AST student enrolment: 4
This course includes real-time online audio communication each week.
This course begins on January 4, 2016.
**ST 3102(Int) United Church Doctrine 1 credit (W-16)**

This course is an in-depth study of the sources, norms, and content of doctrine within The United Church of Canada, with a special emphasis on ecclesiology, Christology, and the sacraments. This is a required course for students seeking ordination in The United Church of Canada.

**Prerequisites:** TF 1000 or permission of instructor.

**Requirements:** Reading and research; informed participation in online discussions; presentation; essays.

**Instructor:** R. Fennell

**Maximum Class Size:** 15

*This course is offered via the Internet.*

**ST 3149 Moltmann: Creation and Eschatology 1 credit (W-16)**

An in-depth consideration of the doctrines of creation and eschatology in Jürgen Moltmann (in English translation), whose influential work makes important connections with liberation theology, feminist theology, ecological concerns, and the renewal of present-day Christian communities.

**Prerequisites:** TF 1000

**Requirements:** Readings & research; informed participation in seminars and collaborations; 2 short essays (5 pages x 2); final term paper (12 pages).

**Instructor:** R. Fennell

**ST/CH 2133 The Art of Theology: From Ancient to Contemporary Mysticism 1 credit (W-16)**

In his 2008 book, *Mystics*, William Harmless challenges the popular perception of mystical theologians as somehow immersed in “religious weirdness.” He doesn’t entirely leave weirdness behind in his discussion of mystics: they are the musicians and athletes of the theological world, in his view, uniquely attuned to the strangeness of an “ever-present possibility of a radical encounter with the mystery that God is.” Through their practices and theologies of prayer, love, authority, and suffering, mystics treat the central doctrines of Christian theology: the doctrines of God, Jesus Christ, creation, anthropology and ecclesiology. This course considers a range of mystical theologians, including the little known Evagrius Ponticus, Hildegard of Bingen, Marguerite Porete, Meister Eckhart, Simone Weil and Thomas Merton. In addition to the poetic primary works of these theologians, we also consider the visual and literary art created in response to these theologies.

**Prerequisites:** None.

**Requirements:** Critical questions, creative project, seminar presentation, short essay.

**Instructor:** A. Faber

*This course includes an arts component (e.g. visual, literary, performing) of at least 20% of the course grade.*
Internet and Hybrid Courses for 2015-2016 (See above for course titles and descriptions.)

Students must have an up-to-date computer and high speed internet access to take on-line courses and to access on-line study/research resources. Students must be familiar with current technology in order to make full use of the AST Library on and off campus.

Fall 2015: CH 2105(Int), GS 3000B(Int), NT 2001(Hyb), NT 3126(Int), PT 2135(Int) and PT 3410(Int)
Winter 2016: BF 1002(Int), PT 2128(Int), PT 3400(Int), and ST 3102(Int)

Please note that registration priority for Internet courses will be given to MDiv Summer Distance students.

Clinical Pastoral Education

AST in conjunction with the Canadian Association for Spiritual Care (formerly known as the Canadian Association for Pastoral Practice and Education) provides unique clinical educational experiences for students. Clinical Pastoral Education (CPE) is offered in health care settings throughout the Maritime Provinces. The educational methodology is a process of clinical pastoral praxis; students work closely with patients and staff in a variety of health care settings.

Contained within Clinical Pastoral Education are two essential education objectives. First, the chaplain-intern has an opportunity to practice pastoral ministry and second, the intern will be expected to master a body of technical skills and academic material related to their role as a professional and a member of a health-care team. This body of material is available through seminars, clinical case conferences, directed reading and interaction with thoughtful and experienced resource people.

Clinical Pastoral Education falls in the area of electives in pastoral theology. It is a course of intensive theological and interpersonal study and skills development set within a variety of institutional settings. Each accredited teaching site coordinates units of CPE. Sites are accredited by the Canadian Association for Spiritual Care in combination with Atlantic School of Theology.

One basic unit of CPE is valued at two academic credits. A unit consists of 400 clinical hours; divided between direct service, supervision, clinical presentations, didactic seminars and peer group work. Clinical Pastoral Education, much like Supervised Field Education (SFE), grounds students in the lived experience of individuals, relational units and institutions. It is out of these experiences that students are challenged to hone their skills and ask critical questions of themselves and their world while forming their identity as practitioners of spiritual care. One CPE unit must be taken from the designated pastoral complement of electives. No more than two credits in a Clinical Pastoral Education basic unit will be counted towards a degree.

All CPE units registered for credit through AST will form part of a student’s academic record. CPE units will be designated as PT 3901 or PT 3902 on a transcript for the term in which the unit is completed. The School will not issue credits for authentication of CPE units completed outside the Atlantic Region.
Students who complete a CPE unit for credit through an accredited theological school outside the Atlantic Region may request that AST receive the credits in transfer as per the School’s Transfer of Credits into AST policy. Students who seek to transfer CPE credits to AST must provide a transcript from the authenticating professional school. Only CPE units completed within ten-years prior to the request for credit transfer will be considered for authentication by AST.

The School will issue credits for authentication of CPE units completed at an appropriate CPE institution. A fee of $100.00 per credit authenticated will be charged by AST above all CPE required fees.

For student loan purposes, credits for CPE included in the School’s determination of a student’s status as full-time or part-time for student loan purposes are subject to the student loan specifications.

**Unique Opportunity Courses**

Unique Opportunity Courses afford students an opportunity to attend major conferences and/or events in the life of the and with additional academic work create a course that may be used toward completion of their academic program requirements at AST. Unique Opportunity Courses must be reviewed and approved by the Faculty and the Dean. For more information, please contact the Registrar (registrar@astheology.ns.ca).
Academic Assessment

Categories of Students
A “Regular Student” is one who is a registered student in a Degree or Graduate Certificate program, either full or part-time.

A “Special Student” is a student who is permitted to register for a course or courses at AST for a limited period and under special circumstances. The academic requirement for admission is the same as for a student in the Graduate Certificate Program in Theological Studies.

A “Letter of Permission Student” is a student from another university who has the permission of her/his university to take a course or courses at AST for credit and have them counted in a program at the student’s home university. Normally, only Master’s level programs are considered.

Students enrolled in a program at AST must obtain a Letter of Permission from the Registrar to take courses outside the School for credit in their program. Permission will be granted only for courses offered at the Master’s level or equivalent. Letter of Permission forms are available at the Registrar’s Office.

An “Adult Education Certificate Student” is a student registered in the Adult Education Certificate in Theological Studies Program.

An “Adult Education Denominational Student” is a student registered in the adult education section of a denominational program course and has been given permission by the Academic Dean and Formation Director to attend a denominational course. Adult Education Denominational Students receive a grade but no academic credit.

An “Auditor” is a student properly admitted and registered in a credit course or non-credit course, but is not seeking credit for the course. An auditor must fulfill the class preparation and participation requirements of the course and have the permission of the course instructor to audit the course.

Evaluation and Assessment at AST
The School has a responsibility to the student, to the churches, and to society at large to evaluate and assess a student’s academic performance, his/her personal and Christian maturity, and professional skills relevant to the qualification sought.

The admissions procedures of the School include gathering some evaluative material which forms part of a student’s file while at the School. In some cases, church procedures produce evaluative material which is sent to the School and included in a student’s file.

Course names and final marks and pertinent registrarial notes only appear on a student’s official academic record.

Academic, professional and personal evaluation as appropriate appear on the standard evaluation forms for Supervised Field Education and Clinical Pastoral Education.

Faculty consider a student’s academic, personal or professional development at its regular meetings. Full-time Faculty gather at a special meeting each term to share perceptions and concerns (when appropriate) about each student in the School. Concerns raised in this evaluation are communicated to the student by his or her Faculty Advisor.
From time to time, in classes and in other settings, there may be less formal evaluation, including peer evaluation of academic, personal and professional progress and qualities. There are also evaluations and assessments of candidates for ordination required, sponsored or conducted by the candidate’s denomination.

The School reserves the right to require a student to undertake additional assessment and evaluation as deemed appropriate to the qualifications sought for admission or continued registration at the School. The School may require evaluations or courses (including remedial work) as appropriate in order for a student to continue in studies at AST.

Students are given an opportunity in each course and at other times to evaluate the course and instructors, the curriculum and other programs offered by the School.

Grading System for AST Courses
At the outset of each course, the instructor defines its objectives, requirements and the basis of evaluation in the syllabus. Final marks and composite marks are designated according to letter grades with corresponding values as delineated by the following schema. It contains the letter grade, percentage equivalent, grasp of the subject matter and a description of the student’s overall performance in the course.

A+ (94-100) ‘Exceptional’
A superior performance with consistent evidence of a comprehensive, incisive grasp of all aspects of the subject matter; a very wide knowledge base; insightful critical evaluation and analysis of the material; an exceptional capacity for original, creative, and/or logical thinking; an exceptional ability to organize, analyse, synthesize, and to express thoughts fluently.

A (87-93) ‘Outstanding’
A comprehensive grasp of the subject matter, outstanding evidence of original thought; sound critical evaluation of the material; an excellent ability to organize, analyse, synthesize and to express thoughts; mastery of an extensive knowledge base.

A- (80-86) ‘Excellent’
All the qualities of a B-level performance and an excellent capacity for original, creative, and/or logical thinking; excellent ability to organize, analyse, synthesize, and integrate ideas; broad knowledge base in the subject matter.

B+ (77-79) ‘Good’
A good performance with substantial knowledge of the subject matter; a very good understanding of the relevant issues; familiarity with relevant literature and techniques; good ability to organize, analyse, and examine the material in a constructive and critical manner.

B (73-76) ‘Acceptable’
A generally adequate performance with a good knowledge of the subject matter; a fair understanding of relevant issues; some ability to work with relevant literature and techniques; some ability to develop solutions to difficult problems related to the subject material.

B- (70-72) ‘Marginally Acceptable’
Some familiarity with the subject material; some understanding. Satisfactory understanding of relevant issues; attempts to solve moderately difficult problems related to the subject material in a critical and analytical manner are only partially successful.
C (60-69) ‘Unsatisfactory’
A C grade indicates unsatisfactory academic performance. At the discretion of the instructor, supplemental work may be negotiated to upgrade the mark to a B range. A student may carry two C grades without penalty in all courses except Foundations Courses, Supervised Field Education, Supervised Ministry Practicum and the Graduate Project. In these courses, a minimum grade of B- is required to graduate. A student who receives a C in a Foundation course must repeat the course to achieve a B- or better, and cannot use the C grade to meet prerequisite requirements for advanced courses. If the student repeats one of these courses and receives a B- or better, the previous C grade remains on the transcript and can be counted toward the total of unsatisfactory grades that may lead to academic dismissal. Credit will be given only once for any course. (See Policy on Unsatisfactory Academic Performance in the AST Student Handbook.)

F (0-59) ‘Failure’
Student has not grasped subject matter; does not understand issues involved; cannot work with relevant literature. (See Policy on Unsatisfactory Academic Performance in the AST Student Handbook.)

P ‘Pass’
Credit awarded, but no mark assigned.

SP ‘Successful Participation’
Successful participation and completion of requirements of an ongoing course, but no credit or mark awarded.

W ‘Withdrew’
This designation indicates that the student has withdrawn from a course after the last day to make course changes and by the deadline to withdraw from courses as set out in the Academic Dates. There is no academic penalty associated with this designation.

WF ‘Withdrawal Failure’
This indicates that the student withdrew from the course after the deadline for withdrawal and did not complete the requirements for the course.

INC ‘Incomplete’
This designation indicates that an appropriate extension has been granted by the instructor in accordance with the Late Submission of Assignments Policy. The designation “INC” is a temporary designation. When the allowable extension has expired, this designation will be converted to a final letter grade.

FP ‘Failure due to Plagiarism’
A student will receive this grade only after proven incident(s) of plagiarism in a course.
Academic Policies and Regulations

The following academic policies and statements are listed in alphabetical order. They are a summary only of policies governing academic life at AST. For further information or clarification please consult the Student Handbook or contact the Registrar's Office. Please note that Senate regularly reviews its Academic Policies and Regulations and updates will be available at the Registrar’s Office.

**Aegrotat Standing**
Aegrotat Standing indicates that a student has gained credit (but not a mark) for a course without having completed all course requirements due to ill health.

Conditions: The student must have completed at least one-half of the course in the applicable academic term. The instructor must judge on the basis of performance that the student has fulfilled the minimum requirements for a pass in the course. Aegrotat Standing is given only for reasons of ill health. Certification in writing is required from an appropriate health professional: (a) of illness, and (b) that completion of the remaining required work would be inadvisable. Aegrotat Standing may not be given for more than 5.5 credits. Request for Aegrotat Standing is made to the Academic Dean. Aegrotat Standing is noted on a student's academic record by the notation “Aegrotat” under the grade column, and appropriate credit noted under the credit column.

Procedure: Students who wish to receive Aegrotat Standing for a course or courses must submit a letter addressed to the Academic Dean requesting Aegrotat Standing. The letter must list the course or courses for which Aegrotat Standing is requested, clearly state the basis for the request, and include as an enclosure the original certification in writing from an appropriate health official confirming the student’s illness and that completion of the remaining course work would be in advisable. The student’s letter of request for Aegrotat Standing is to be addressed to the Academic Dean and submitted to the Registrar no later than the last day of the applicable term.

If the Academic Dean is satisfied with the student’s request, the Academic Dean will consult with the course instructor. If the course instructor judges that the student has completed at least one-half of the course and that on the basis of performance the student has fulfilled the minimum requirements for a pass in the course, the Dean will authorize the course instructor to enter “Aegrotat” for the student on the Instructor’s Report Form for the course and submit this Form to the Registrar. The Registrar will enter “Aegrotat” in accordance with the Instructor’s Report Form.

**AIDS Policy**
The School has a detailed AIDS policy which seeks to protect both the individual and the community. (See the Student Handbook for a complete copy of this policy.)

**Appeal of Academic Decision**
Students may appeal an academic decision according to this policy. A copy of this policy is available in the Student Handbook and at the Academic Office.

**Appeal of Final Marks Policy**
The Senate policy on the appeal of final marks outlines the appeal process and procedures. Students are expected to consult directly with the course instructor as the first step in any appeal of marks. (See the Student Handbook for a complete copy of this policy.)
**Attendance Policy**
In all courses 100% attendance at all classes or related events is expected. Instructors have the right to require students with two weeks’ cumulative absence to demonstrate a grasp of the material missed. Grades for participation will be reduced for those students who are consistently late or who miss classes. Advance notice of absence from class to the instructor is expected of all students in a course.

**Audio or Videotaping Policy**
In general, no audio or videotaping of classes and discussion groups, common worship, denominational worship, and other campus events is permitted without explicit permission from the parties involved. Different regulations may apply to outside persons or groups given permission to use School facilities, including the Chapel.

**Audit Policy**
An auditor is a student enrolled in a course who is not seeking credit for the course. An auditor must meet all the admission requirements of regular students. Admission to a course as an auditor, and the number of auditors admitted to a given course, is at the discretion of the instructor. The complete policy on auditing of classes is available from the Registrar’s Office.

See “Course and Program Changes” for deadlines to change course registration from audit to credit and from credit to audit.

**Cellular Telephone and Pager Policy**
It is expected that all cell phones be turned off in classes, meetings, library and chapel services. If emergency calls are anticipated, groups are to be informed in advance. Those receiving calls are expected to leave the respective area to respond.

**Course Changes and Course Withdrawals**
All course changes (adding or withdrawing) other than those recorded on the Course Indicator Form must be made through the Course Leave and Enter Form (available from the Registrar’s Office and on the AST website).

Students who register late for courses are responsible for the full tuition and associated fees for the course. (See Academic Dates.)

The last day a student may withdraw from a Fall or Winter Term course and receive a notation “W” on her or his academic record is 30 days prior to the last day of classes. Withdrawal after that deadline will result in a “WF” for a grade.

The last day a student may withdraw from a Summer Term course and receive a notation of “W” on her or his academic record is by 5:00 p.m. on the 7th day of class of a Summer Term course. Withdrawal after the 7th day of class of a Summer Term course will result in a “WF” for a grade.

The last date to withdraw from a course, as per this policy and the posted deadlines in the Academic Dates, affects the mark only and not the fee. Tuition and associated fees are not refundable for course withdrawals received after the posted date to withdraw from courses without financial penalty. (See Academic Dates.) Exceptions may be granted for reasons of health and/or other substantial reasons with the approval of the Academic Dean. Students who withdraw after the last day to withdraw without financial penalty owe all tuition and associated fees pertaining to their registration, unless otherwise approved by the Dean. Students should contact the Registrar if they need to withdraw from courses under these circumstances.
**Course Changes – Audit to Credit and Credit to Audit**

Course registration changes from audit to credit must be made by the last day for course changes as set out for the term in the list of dates for the current Academic Year (usually three weeks after the first day of classes in the term). The student will be responsible for the appropriate tuition fee for the change from audit to credit at the time of change of registration. Course registration changes from credit to audit must be made 30 days prior to the last day of classes in the term (or the 7th day of a Summer Term course). In this case, tuition will not be refunded. Course changes from audit to credit and/or credit to audit must be made using a Course Leave and Enter Form (which available from the Registrar’s Office and on the AST website) and approved by the student’s Course Instructor and Faculty Advisor.

**Course/Credit Overload**

Students who wish to register in more than five credits per term, either for credit or as an auditor, must seek and receive the permission of the Faculty. Students seeking an overload must submit to their Faculty Advisor a request in writing and include the reasons for taking extra courses. The Faculty Advisor will bring the student’s request to the Faculty. Requests must be received before the term in question begins.

**Deadline for Completion of the Requirements for a Degree or Certificate**

Students must complete all requirements for a degree no later than forty-eight hours before the meeting of Senate which approves candidates for degrees in the spring of intended graduation.

**Directed Study**

Members of the Faculty are available to students wishing to engage in programs of directed study, but not to the detriment of the faculty member’s availability for the School’s public curriculum or of their own need to pursue research and development.

A Directed Study has as its purpose the provision of opportunity for a student to concentrate on a particular concern or to pursue a special topic of interest which does not fall under the terms of description of an already established course. If the concern or topic duplicates or falls within the scope of an established course, it may not be chosen as the focus of a directed study. Directed studies are not intended to be instruments for distance or correspondence credit courses.

Students interested in a Directed Study may approach directly the faculty member whom they believe could supervise them in such a study, or they may consult the Director of the degree program in which they are enrolled. In all cases, a written proposal or plan for the directed study, submitted on or as an attachment to the School’s Directed Study Agreement Form, must be prepared by the student and approved by the Director (the faculty member supervising the study) and the student’s Faculty Advisor. The completed Directed Study Agreement Form, and any attachments, must be submitted to the Registrar at least 15 days prior to the intended start date of the directed study. The Registrar will provide the Academic Dean with the Directed Study Agreement Form and any attachments. A student is considered contractually registered in a Directed Study when the Academic Dean has signed the Directed Study Agreement. Directed Studies are counted in the academic registration of a student. When the Academic Dean approves the Directed Study Agreement Form submitted to the Registrar must include the credit value of the Directed Study.

The demands of Directed Studies should be the equivalent of those made in a course for which one academic credit would be given. Normally, Directed Studies will be worth no more than one credit. The Directed Study Agreement Form submitted to the Registrar must include the credit value of the Directed Study.

Directed studies can be arranged for periods outside regular semester dates. The Directed Study Agreement Form contains dates for the beginning and completion of the study and
appropriate terminal dates for course change (relating to payment of fees) and withdrawal (relating to marks). If the dates for the Directed Study fall outside of the regular semester: (a) the date of Evaluation (i.e. the date the final grade for the Directed Study is to be submitted to the Registrar) can be no later than 10 days after the date all course requirements are to be completed; and (b) the Registrar will complete the withdrawal dates.

Should a Directed Study create a course overload, students should take the necessary steps to secure approval for such overload before submitting the Directed Study Agreement Form to the Registrar.

Inclusive Language Policy
As an inclusive community AST attempts to reflect this in its language both written and spoken. Primarily, this policy governs the use of language for people. Students need to be aware of individual churches’ policies in these matters. The School seeks also to take these policies into account. (See the Student Handbook for a complete copy of this policy.)

Late Submission of Assignments and Extended Deadlines to Complete Course Work
Assignments are due at the time specified by the instructor in the course syllabus. This is to be interpreted as meaning at the class scheduled for the specified day, or, if there is no class that day, by 5:00 p.m. Instructors must be informed in advance if work is going to be submitted late. For assignments submitted late, graduated penalties should be levied. Instructors may make exceptions to the above for compassionate reasons, but these do not include claims of excessive workload. Instructors are not obliged to accept work submitted late.

If a student cannot complete the course-work requirements as outlined in the course syllabus, the student may request from the course instructor an extension of time to complete the course-work requirements. If a granted extension prevents the instructor from submitting a final grade, the instructor will indicate the designation “INC” in place of a letter grade on the Instructor’s Report Form and submit this to the Registrar’s Office by the deadline to submit final grades at the end of the term. Instructors are required to submit to the Registrar a final grade to replace the “INC” as follows: for the Summer Term by September 30th; for the Fall Term by January 31st; for the Winter Term by May 31st. If the instructor does not submit a final grade by these dates, the “INC” will be automatically converted to a failing grade, “F”. Exceptions must be approved by the Academic Dean and confirmed to the Registrar in writing.

Letter of Permission for External Courses
Students enrolled in a program at AST must have written permission to take courses outside the School for credit in their program. Permission will be granted only for courses offered at the Master’s level or equivalent. Students must complete a Letter of Permission form (available from the Registrar’s Office) and have it signed by the Registrar. For further information, please see the Student Handbook for a complete copy of the policy concerning External Courses.

Notification of Disclosure of Personal Information to Statistics Canada
Statistics Canada is the national statistical agency. As such, Statistics Canada carries out hundreds of surveys each year on a wide range of matters, including education.

It is essential to be able to follow students across time and institutions to understand, for example, the factors affecting enrolment demand at postsecondary institutions. The increased emphasis on accountability for public investment means that it is also important to understand ‘outcomes’. In order to conduct such studies, Statistics Canada asks all colleges and universities to provide data on students and graduates. Institutions collect and provide to Statistics Canada, student identification information (student’s name, student ID number, Social Insurance Number), student contact information (address and telephone number), student demographic characteristics, enrolment information, previous education, and labour force activity.
The federal Statistics Act provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used for statistical purposes only, and the confidentiality provisions of the Statistics Act prevent the information from being released in any way that would identify a student.

Students who do not wish to have their information used can ask Statistics Canada to remove their identifying information from the national database. On request by a student, Statistics Canada will delete an individual’s contact information (name, address, or other personal identifiers) from the PSIS database. To make such a request, please contact Statistics Canada:

Via mail:  
Institutional Surveys Section  
Centre for Education Statistics  
Statistics Canada  
150 Tunney’s Pasture Driveway  
Main Building, 2100-K  
Ottawa, Ontario, K1A 0T6

Via e-mail: PSIS-SIEP_contact@statcan.gc.ca

**Notification of Disclosure of Personal Information to the Maritime Provinces Higher Education Commission**

The MPHEC collects the data described above on behalf of Statistics Canada. In addition, it archives these data and uses them to generate basic statistics, research products, as well as the sampling frame for its graduate survey. These activities support its mandate, which is to assist institutions and governments in enhancing the post-secondary learning environment. The legal authority for these activities is provided by the Maritime Provinces Higher Education Commission Act. The Act also requires that all data received by the Commission is kept confidential, and ensures the protection of personal information. More information about the MPHEC and its Standard for Maintaining Confidentiality may be found at www.mphec.ca.

Regarding those students who do not wish to have their information used, Statistics Canada will notify the MPHEC of any student choosing to have their personal information removed from the national database, and their information will subsequently be removed from the MPHEC’s database.

**Plagiarism Policy**

Plagiarism is a serious breach of integrity both for the individual and the institution, and it requires serious sanctions. The School has a policy on plagiarism which is also understood to include unacknowledged collaboration among students on assignments. Various sanctions may be invoked, ranging from reduction in mark to failure on the assignment or course to suspension from studies. There is provision for appeal. In cases of sanctions involving more than failure of the assignment in question the student will meet with his/her Faculty Advisor and the Dean before any penalties are assessed. Copies of this policy may be obtained through the Academic Office or accessed in the Student Handbook.

**Policy on the Prevention and Resolution of Harassment and Discrimination**

The School is committed to establishing and maintaining a safe place and community for all who study and work at AST. A detailed Policy on the Prevention and Resolution of Harassment and Discrimination is in place at the School and governs behaviour of all who study, work and live at AST. Copies of the policy are found in the Student Handbook or may be obtained through the Academic and the President’s offices. [The Policy on the Prevention and Resolution of Harassment and Discrimination was approved by AST’s Board of Governors on June 22, 2010 and replaces the Sexual Harassment Policy of (Policy VI(a) revised June 8, 2003).]
**Research Ethics Board (REB)**

All research involving human subjects undertaken at Canadian Universities is subject to ethics review in order to be sure that researchers have taken into consideration any potential risk to participants involved in their research. Researchers must design a procedure for consent in which potential participants are fully informed of possible risks and are not subject to undue pressure in giving their consent to join the research project. Atlantic School of Theology’s Research Ethics Board consists of one AST faculty member and four external reviewers. Students undertaking research on human subjects must complete Form 1B “Student Application for Ethics Review of Research Involving Humans” on St. Mary’s University’s website. Students then submit this completed form to their faculty supervisor at AST. Students must indicate on the form that data from their research will be retained for one year and then shredded, destroyed or deleted. Researchers must not store data or personal information about research participants on external flash drives or CDs. The faculty supervisor will submit the researcher’s completed Form 1B to the AST faculty member serving on the REB. He or she will send the form to the REB members. The AST faculty member will then report the review of the REB to the faculty supervisor who will discuss it with the student. If necessary, the student may be required to submit a revised form to the REB for final approval.

**Storm Day Policy**

Students are expected to exercise their own judgment as to whether or not they appear for class during inclement weather. In extraordinary circumstances, notification of the School’s closure will be given through the media. Students are expected to make their own decisions regarding the necessity of leaving the School in the event of a sudden storm. If instructors are not able to hold a class due to the weather, the instructor will record a notice on her/his office message.

**Students Having Extracurricular Responsibilities**

Students enrolled in full-time programs at AST and who also have significant extracurricular responsibilities (other studies, employment, volunteer work etc.) will be expected to change their status to part-time. An appropriate profile for part-time MDiv or MA (Theology and Religious Studies) studies should be discussed with the student’s Faculty Advisor, the Program Director and the relevant Faculty Group. The faculty as a whole and/or the Dean may be involved in establishing the accepted course load.

**Students with Perceptual or Learning Challenges**

A student who experiences identified perceptual or learning challenges must confer, in confidence, with the instructor during the first week of term. Student and instructor will then negotiate and agree on any adaptations to class presentations, assignments, or examinations that may be required to meet the student’s needs. Any agreement will be documented and followed by student and instructor in the same way as any other direction in the course syllabus.

**Student Records**

The School has a detailed policy governing access to and the sharing of information on students studying at AST, including access to student files. The School is subject to the province’s Freedom of Information and Protection of Privacy Act (FOIPOP) and the federal government’s Personal Information Protection and Electronic Document Act (PIPEDA). At the same time, AST is highly committed to the protection of student and personnel information from unwanted or unnecessary intrusion. Requests for information on students are directed to the Registrar’s Office. (See the Student Handbook for a complete copy of the Student Records Policy.)

Please also see “Notification of Disclosure of Personal Information to Statistics Canada” and “Notification of Disclosure of Personal Information to the Maritime Provinces Higher Education Commission” in Academic Policies and Regulations.
Suspension or Termination of Studies for Academic or Other Reasons
The School through the President and/or the Dean reserves the right to suspend a student’s presence from classes, the residence, School property, and all events and gatherings of the School for cause and until such time as the cause or causes have been investigated and resolved. Reasons for suspension will be given to and discussed, whenever possible, with the student.

The School may terminate a student’s studies at and association with the School for academic or other reasons. This action may be taken on its own merits or in association with another School policy. Before such action is taken the Dean will meet with the student(s) along with the Faculty Advisor(s) as appropriate in order to hear and to address the issues involved.

Students’ academic progress is reviewed each term by the faculty. Students whose studies are terminated may re-apply for admission no sooner than 12 months after the termination of their studies. Although satisfactory academic performance is necessary to continuance, it is not the sole criterion. Students are evaluated for suitability in terms of the goals and objectives of the program in which they are enrolled. If for academic or other reasons a student’s suitability to remain at the School is in question, the Faculty reserves the right to require a student to undertake evaluations as deemed appropriate in order to continue studies.

The Dean or Faculty may suspend a student for a given period or terminate a student’s studies at the School. When a student’s studies are suspended or terminated, the reasons for the decision shall be given to the student in writing and the student will meet with the Dean and his/her Faculty Advisor to receive this communication when possible. In cases of suspension or termination all members of the AST community are expected to respect the rights of an individual’s privacy and the confidentiality of all the parties involved.

Students have the right to appeal the termination or suspension of studies decision through the Senate Appeals process. Appeal to the Senate suspends dismissal until the Senate committee renders a decision.

Termination of Studies by a Student
Students taking courses or enrolled in programs of the School may wish or be required by circumstances to terminate their studies before their courses or programs are completed. In all cases the Registrar must be notified, in writing, by the student. Termination of studies begins on the day the Registrar is notified.

When a student terminates studies at the School by transfer to another institution, it rests with the other institution to determine how many credits completed at AST may be transferred. When a student voluntarily withdraws from courses or programs after the last day to withdraw from courses without academic penalty in the Summer, Fall, or Winter Terms, he or she is responsible for all fees (including tuition and associated fees) incurred by academic registration for the term of the withdrawal, and may be responsible to the School for other fees. Students who withdraw after the last day to withdraw from courses without academic penalty in the Summer, Fall, or Winter terms because of sickness, or other reasons, are subject to the course changes and course withdrawal regulations.

Thesis
With the exception of the MA (Theology and Religious Studies) program, thesis proposals must be submitted to the Director of the program for review no later than May 30 a year before intended graduation. See “Thesis and Defense” in MA (Theology and Religious Studies) Program Requirements for guidelines for MA (Theology and Religious Studies) thesis proposal submission.
A student preparing a thesis for any program of the School is required to submit her or his thesis in final form to the Director of that program prior to the end of the Winter Term of intended graduation according to the schedule of dates as published in the Calendar. Once accepted and passed by the readers, two fully corrected, unbound copies of the thesis are to be deposited in the School Library by the end of the Winter Term, accompanied by a fee for binding and microfilming.


**Transfer of Credits into AST**

The maximum number of credits AST will transfer in for crediting toward any of its degree programs is one-half of the total credits required for the program. All courses intended for transfer will be reviewed by the Dean and members of the Admissions Committee for suitability for the program in question. Each course proposed for transfer of credit is considered on its own merit. Transferred credits must be earned at a recognized university or accredited theological school, earned at the Master’s level, and be consistent with AST’s curriculum. Transfer courses must not have been used for credit in another degree program. Credit for courses completed - not marks - is transferred.

**Transfers between Graduate Programs**

Persons who wish to transfer from one graduate program to another [for example, MA (Theology and Religious Studies) to MDiv or MDiv to Graduate Certificate Program in Theological Studies], will be required to meet the complete requirements of the program to which they wish to transfer. They will be given appropriate credit (according to ATS Standards) for the courses they have already completed in their former program. Students who wish to change programs must complete the admission process for the selected program of study.

**Code of Conduct**

The following Code of Conduct has been approved by the AST Senate and the Board of Governors.

As an ecumenical university and community of faith, Atlantic School of Theology embraces the Gospel of Jesus Christ as it is confessed by the three founding churches of the School and strives to live that Gospel in an ordered manner.

All members of the Atlantic School of Theology community, therefore, bind themselves to live according to the Christian Gospel and to conduct themselves in all matters pertaining to school life (religious, academic, professional), both on campus and off campus, in accord with the Mission Statement and the various policies established by the governing bodies of the School including but not limited to those referred to in the official School Calendar.

Failure to observe the Mission Statement and these policies will subject a member of the AST community to appropriate disciplinary action up to and including dismissal from the School or termination of employment as applicable.
Campus and Community Life

Halifax – A Great City for Study
Halifax is a city gifted with seven post-secondary institutions and the associated cultural and educational infrastructure: libraries, art galleries, museums and concert halls.

Graduate schools in law, medicine, engineering, music, education, art and, of course, theology are numbered among the many options students have for study in this 18th century port city.

Point Pleasant Park is a short walk from our Campus. Spreading over 186 acres, historic Point Pleasant Park is home to the unique flora and fauna of an old Acadian forest. Given to the people of Halifax in 1873 by Queen Victoria, over 1.1 million visitors stroll its shaded pathways and enjoy this beautiful historic site each year.

City buses serve the south end of Halifax in which AST is located. The downtown’s shopping, restaurants and entertainment sites are within a good walking distance of the campus.

Campus Life and Facilities
AST is located on the beautiful shores of the Northwest Arm of Halifax Harbour. Its facilities for worship, education and residence are all located on its campus. The Library, the Saint Columba Chapel and Teaching Centre, and the Student Residence form the campus core.

Residence
The Student Residence has accommodation for 40 students in single and double rooms, and a small number of apartments with sitting-room, bedroom, kitchenette and bathroom, suitable for couples and/or families. (AST students are given preference for apartments.) During academic terms, residence rooms and apartments are made available only to full-time students. As AST lies in close proximity to several universities in the Halifax area, the School’s residence also provides accommodations for full-time students enrolled in other institutions who seek an environment in which they may live pleasantly and study effectively. The Student Residence tries to maintain a style of life in which consideration for others is the stated principle of life together. In respect of Health and Environmental objectives, AST is proud to be both a Tobacco Free and Scent Free campus, this includes all buildings and property. (See “AST Residence Rates and Policies” for additional information.)

Residence Council
A Residence Council, composed of residents, oversees and sets guidelines for life in residence. It looks after social activities and speaks on behalf of the residents. The Council has established extensive quiet times especially appropriate for graduate study. Residence facilities include a television lounge/common room.

Week One of the Fall Term
At the beginning of the Fall Term, the AST Community holds Week One to help orient new students to AST. The Community also welcomes returning members back after the summer break and third year United Church students back from internship. The program involves introducing new students to the community and worship life of the School, the library system, and AST policies and curriculum. Numerous social events also serve to renew the AST community and prepare it for the coming year.

The Atlantic School of Theology Library
The library provides extensive resources in theology and related fields and disciplines. Library collections include more than 90,000 books, compact discs, videocassettes, DVDs, as well as paper and electronic subscriptions to individual periodicals and periodical databases, a rare book collection, and archival materials relating to the history of Atlantic School of Theology.
Library computers provide access to catalogues and databases, Microsoft Office software, and Internet access for research purposes. Wireless internet access is also available to students, staff and faculty of AST.

**Research Appointments:** Librarians are available to students by appointment to learn more about using our collections and electronic resources or for in-depth research assistance. Tutorials, information literacy sessions, and general tours are also available. Please call the Circulation desk for more information, (902-423-7986).

**Borrowing:** AST students can also borrow from all Novanet Libraries, that is, the library collections of Saint Mary’s University, Mount Saint Vincent University, Dalhousie University, University of King’s College, Nova Scotia College of Art and Design, St. Francis Xavier University, Cape Breton University, Université Sainte-Anne, Acadia University, and the Nova Scotia Community Colleges. Items from these libraries can be delivered directly to AST Library by Novanet Express within 3-5 business days.

**Library Borrowing Cards:** The AST student photo ID card (obtained through the Patrick Power Library at Saint Mary’s University) is used to borrow in person at any of the above-listed libraries. CAUL or Council of Atlantic University Libraries Borrowing Cards are available to all students and faculty for in-person borrowing from most academic libraries anywhere in Canada. CAUL cards must be obtained at your home library.

**Electronic Resources:** The Library website offers access to a variety of resources to help students and faculty such as:

- **Novanet Catalogue:** Lists all of AST’s library materials, together with the university and community college library collections of all Novanet member-libraries.

**Document Delivery Options:** Novanet Express delivers books and photocopies of articles owned by other Novanet libraries directly to AST Library for pickup, within 3-5 business days. Inter-Library Loan services deliver materials to AST Library from other non-Novanet libraries. Fees may apply.

Distance-education students who live more than one hour from a Novanet Library may borrow and return books and journal articles via Canada Post, at no cost to the student. Novanet Express, Inter-Library Loans and CAUL borrowing cards are available to all Distance Education students. Call the Circulation desk for information, 902-423-7986.

Contact the Library by telephone at (902) 423-7986; or by email at astcirc@astheology.ns.ca. Please visit the library website for our current open hours. www.astheology.ns.ca/library/hours.html.

**The Arts and Theology Initiative**

This program was launched in June 2008 to explore the relationship between the arts and theology. Through this Program AST seeks to offer students the opportunity to both learn through and utilize the plurality of media that shape how people think and feel within the 21st century context. As part of this initiative the AST library hosts an art gallery that sponsors art exhibits with theological content. AST also hosts an evening with writers.
Community Life and Worship

The AST community is made up of persons who belong to many communities. Some students live in residence, some in a city or at a distance in suburban and rural settings; some are married, some are single; there are men and women, young and old. Many come from the four Atlantic Provinces; others hail from other provinces and countries. While most students belong to Christian denominations, some belong to other religious traditions. Together with faculty and staff, they form a diverse group.

Chapel
Community worship is a central part of formation within the founding traditions at AST. Morning chapel services take place at Saint Columba Chapel during the Summer, Fall, and Winter semesters. These services are in keeping with AST’s Christian identity as expressed in our Mission Statement. We welcome students and guests from other traditions to these services.

The Senate Worship Committee oversees the common worship in Saint Columba Chapel. Students and faculty participate in planning groups which take responsibility for a week’s services.

Music
Music is an integral part of the AST experience. There are many opportunities for students to participate, whether it is singing in the choir or preparing and playing music for the community in chapel worship.

Mr. Paul Halley, distinguished organist and choirmaster, is University Musician at Atlantic School of Theology and Director of Music for the University of King’s College chapel. Mr. Halley has been Director of Music at Trinity Episcopal Church, Torrington, Connecticut, where he conducted a 30-voice semi-professional choir, and worked with organ scholars from Yale University’s Institute of Sacred Music.

Formation
The School and the Founding Denominations co-operate in maintaining Formation Programs and Directors for the particular formation of both ordination candidates and lay persons.

Each of the three founding denominations approaches preparation or formation for ordination and ministry in differing ways, arising out of their respective traditions. All three recognize that the readiness of an individual is more than intellectual preparation. How one church assists the individual to achieve the stated and implied goals of the preparation process may differ from another. This preparation takes place both within the milieu of Atlantic School of Theology and in the respective denominations.

Students with Special Needs
Prospective students with special needs are asked to provide details with their application for admission and/or application for residence so that dialogue can take place during the admissions process.
Financial Assistance

Thanks to the generosity of donors, AST is able to offer bursary assistance to students enrolled at the School. In addition, there is a specific section below for candidates for ordination with information on other financial assistance which is available through their respective churches.

A Bursary Committee oversees the administration of bursaries awarded by AST. Terms and conditions for each bursary are set by the donors or by the Bursary Committee. Where the terms of the bursary allow, part-time students are eligible for assistance. All candidates must have completed the admissions procedures for the School before requests for assistance can be considered. Unless otherwise stated, the deadline for applications for AST bursaries is September 30 of each year.

Prospective students who are planning to register on a full-time basis, and who qualify with “Academic Excellence” credentials are also encouraged to inquire about additional funding arrangements.

Application forms, deadlines, and further information for bursaries may be obtained from the Academic Office.

**Bursaries and awards administered by AST for its Students**

**C.D. Ed Aitken Bursary:** Income from a bursary fund given in memory of the Rev. C.D. Ed Aitken. For students preparing for lay or ordained ministry, with preference given to students from Prince Edward Island.

**Dr. Douglas Archibald Memorial Bursary:** This bursary was established in 1992 employing funds given to Atlantic School of Theology in the memory of Dr. Archibald by family and friends. Bursaries from this fund will be awarded to students requiring financial aid who wish to study at AST with priority given to applicants with a background in the health professions.

**Atlantic School of Theology Bursary:** In the spring of 1991 the Board of Governors established an Atlantic School of Theology Bursary Fund by combining numerous gifts which had been given through the years to assist students. Bursaries from this fund will normally be awarded to full-time students who are not candidates for ordination, or who are making application to become candidates for ordination. Bursaries from this fund may be awarded in any year of study and may be received in more than one year. Bursaries will be awarded on the basis of stated need.

**Burchill Family Memorial Bursary:** Awarded from a trust fund established by the Burchill family in 1992. Bursaries are to be awarded to Anglican students studying at AST from the Diocese of Fredericton. Priority will be given to students who are candidates for ordination in the Anglican Church of Canada. In the event that no applications are received from candidates for ordination, applications from other Anglican students from the Diocese of Fredericton will be considered.

**The Phyllis Dakin Dickson Scholarship Fund:** For students preparing for lay or ordained ministry and on the basis of financial need.

**Marion C. Dill Bursary:** For students preparing for lay or ordained ministry and on the basis of financial need.

**Chris Elliott Memorial Bursary:** This bursary was established by friends and family of Chris Elliott following his premature death. Annual assistance is to be given to one or more lay persons to study, full-time or part-time, in the MTS program at the School, in preparation for more effective service in the congregation and the community.
**Emmanuel Anglican Church Bursary:** This bursary was established in September 2004 upon the closing of the Church in Dartmouth, N.S. The use of the funds is for students enrolled at AST who are candidates for ordination in the Anglican Church of Canada.

**The Jean Munro and Fred W. Gordon Fund:** A bequest from Jean Munro Gordon in 2005, with the income therefrom to be used primarily for the funding of student bursaries. By motion of the Board of Governors on December 7, 2007, this fund is dedicated for use for students in the Master of Arts (Theology and Religious Studies) Program.

**G. Russell Hatton Bursary:** This bursary was established in 1986 by the Board of Governors on the occasion of the departure of Rev. Dr. G. Russell Hatton from the Presidency of Atlantic School of Theology. It is awarded to a student of the School who requires financial assistance. Students who have been victims of injustice, or who have declared an intention to concentrate their studies in the area of the Church in Society, or students who have felt called to exercise ministry among the socially disadvantaged will be given preferential consideration.

**Holy Trinity Church, Granville Ferry, Bursary:** Income of a trust fund given in memory of the J.L. Shafner family is awarded annually, with preference to Anglican students from Annapolis County. The earnings may be divided if more than one person meets the criteria. If no person meets the criteria in any given year, the earnings may be awarded at the discretion of the School.

**J. Elliot Hudson Memorial Fund:** Funds donated by the late Ruth Hudson to create a memorial Fund for her husband. The original purpose was changed in 1997 so that the monies earned would be divided between the purchase of books in Pastoral Theology and monies to be given for Bursary or scholastic award to students at AST.

**Alexander E. Kerr Bursary Fund:** A fund, originally held by Dalhousie University, from a former President of Dalhousie and previously Principal of Pine Hill Divinity Hall. Funds are to “provide bursaries for students” who are accredited candidates for the Ministry of the United Church of Canada, with preference for persons who have graduated from Dalhousie.

**St. Lazarus Ecumenical Bursary:** Income from monies given by the Military and Hospitaller Order of Saint Lazarus of Jerusalem is awarded annually. Applicants must be a Canadian Citizen or presently seeking Canadian Citizenship, and preparing for ministry in one of the degree programs of the School and demonstrate, through a letter addressed to the bursary committee, their commitment to ecumenism. The Bursary Committee, in accord with the wishes of the donors, will assure that this bursary is distributed to students from the founding or other denominations on an equitable basis. Applicants must provide a recent photo and Curriculum Vitae (CV), which may be published in the Order’s Gazette.

**Long Pond Bursary:** This bursary is for students preparing for lay or ordained ministry and on the basis of financial need.

**The Penzie Matheson Trust:** This bursary is for students primarily from Prince Edward Island studying at AST for ministry in the United Church of Canada. Students from other regions, however, will be considered.

**The Maunder Bursary:** This bursary was established in late 2011 from the Estate of Tony Maunder, an alumnus of AST, for students studying at AST for ministry in the United Church of Canada.

**People’s Ecumenical Foundation Fund:** This bursary was established as a result of a gift from L. Dean Evans of Chimney Corner, Cape Breton. The proceeds of the fund may be used to assist any resident of Cape Breton who desires to study at Atlantic School of Theology.
**Marion Robertson Trust Fund:** The proceeds of this fund are disbursed annually to assist needy candidates for the Ministry of the United Church of Canada.

**Rev. J. George Russell Fund:** In the Fall 2004, the School was advised of a bequest from the Estate of Mr. and Mrs. James H. (Bud) Russell. The first income from this Fund would be made available by the Administrator, CIBC Trust Corporation, in the Fall of 2005. The terms of the Will read as follows: “... to a student or among students selected by the Atlantic School of Theology or any successor institution. The student selected shall be in attendance in a program of studies leading to ordination and shall be, in the opinion of the School, in need of financial assistance.”

**Barbara Rumscheidt Memorial Scholarship:** This award is for students who have completed half or more of their studies at AST and who have demonstrated integration of a significant contribution to social justice and/or human rights with their program of study. The AST faculty recommends to the Rumscheidt Family Memorial Committee.

**The Terrence Prendergast Prize in New Testament:** This prize is awarded annually to the graduating student who, in the opinion of the faculty members, has achieved excellence in her/his New Testament studies.

**Allen R. Wayte Music and Liturgy Award:** This award is to be given each year to a deserving student of any year who has demonstrated an interest in the integration of music and liturgy with their study of theology and preparation for ministry. The recipient of this award will be chosen by the Faculty of AST.

**Johnson Insurance Award:** This award is presented to the graduate, who in the opinion of the Faculty, has contributed greatly to the life of the AST community during his or her studies in a degree program. Life at AST encompasses more than studies, it embraces many aspects including, but not limited to: worship, committee work, personal relations with peers, faculty and staff, extra-curricular involvement, and most importantly community building.

**Drs. Suk and Shu H. Yoon Scholarship:** The annual income from the endowment will be paid in perpetuity to attract and assist the very best students of theology. Recipients of this scholarship will be known as Drs. Suk and Shu Yoon Scholars.

**Andrew Eisenhauer Scholarship:** An annual award will be made from this fund to a student preparing for ministry who clearly exhibits leadership skills and a commitment to community involvement while maintaining a good academic standing. Preference will be given to an Anglican student preparing for ordination in the Anglican Church of Canada.

**Bursaries for Graduates of Atlantic School of Theology**

**Johnson-Hinman Memorial Bursary:** This bursary was established by Mr. and Mrs. Joseph Hinman and Miss Helen Johnson in memory of Walter and Sadie Johnson and their grandson, Charles Joseph Walter Hinman, who died suddenly at the beginning of a very promising career as a chemist.

The bursary provides financial assistance for people who are taking not less than a complete unit of Supervised Pastoral Education under a certified Supervisor at an accredited centre for such training. The applicant must ordinarily have completed one or more units of accredited Supervised Pastoral Education with a Supervisor’s recommendation for further training. Preference will be given to those who envisage eventually proceeding to seek certification as a CAPPE Specialist or Teaching Supervisor. The applicant must have graduated from Atlantic School of Theology with a B.Th., MDiv, or MTS degree or will do so before embarking on the course for which the bursary is awarded. The amount to be awarded annually is up to
$1000.00; it may be divided between two persons. Deadline for application: January 31. An interview may be required subsequently. The bursary will be awarded by March 15 for tenure over a twelve-month period beginning in May each year.

**Awards administered by AST**

**Financial Assistance for Candidates for Ordination**

Each of the churches, in varying ways, offers financial assistance to candidates for ordination and lay persons. Students are encouraged to speak with their Formation Directors regarding their church's financial assistance while studying at AST.

**Anglican Church of Canada:** Anglican students studying at AST can access financial support from a variety of sources. The School itself offers AST Bursaries that Anglicans can apply for each year. The Anglican Faculty also administers bursaries available to Anglicans through the University of King's College Divinity Scholarships and Bursaries. (See King's College Divinity Bursaries and Prizes.) Anglican students are also encouraged to seek financial support from sources external to the School. All should consider applying for support from the Anglican Foundation of the Anglican Church of Canada. Similarly, they are encouraged to consult with their Bishop regarding what Diocesan scholarships are available to them. Some dioceses are able to cover full tuition costs for students recognized as official “postulants.” Many local ACW groups, Eastern Star organizations, and individual churches also offer scholarships for divinity students. For further information, contact your Bishop and the Chair of the Anglican Faculty at AST.

**Roman Catholic Church:** Bursary assistance from external sources is available to Roman Catholic students and varies according to the diocese. Persons seeking such information are advised to contact the Vocations Office of their diocese or The Rev. Dr. Chris Coffin, Co-Director of Roman Catholic Formation at the School.

**United Church of Canada:** The Board of Governors of Pine Hill Divinity Hall, one of the Founding Parties of Atlantic School of Theology, provides financial assistance for United Church students' preparing for ordered and lay ministry. A Bursary Endowment Fund has been accumulated through the years as a result of gifts from those interested in the support of training for Christian ministry as well as memorial donations from friends and relatives of clergy and laity who wished to honour those who have faithfully served God and the Church. A complete record of such gifts and memorials is maintained by the Board of Governors of Pine Hill Divinity Hall. Bursars must be members of the United Church of Canada in full communion, studying for the ministry at Atlantic School of Theology, Halifax, and willing to commit to at least two years ministering within the United Church of Canada after they have finished their training at AST.

**Ordered Ministry Bursary through Pine Hill Divinity Hall**

Assistance for tuition allowance is available for qualified United Church of Canada students of Atlantic School of Theology. Completed financial forms must be submitted to Pine Hill Divinity Hall on an annual basis. Funding becomes available to United Church Students at Atlantic School of Theology in the semester in which they become Candidates for ordained or diaconal ministry as determined by the Candidacy process of The United Church of Canada. The Convenor of the Education and Students Committee of the student's Presbytery/District/Synod is required to confirm the student's candidacy in writing to Brenda Munro, Secretary of the Pine Hill Board in care of Atlantic School of Theology. This confirmation must be in place before any funds will be released to the student or Atlantic School of Theology. If the student is a confirmed Candidate at the time of enrollment, Pine Hill Divinity Hall will pay students required tuition fees directly to Atlantic School of Theology on the student's behalf. If the student expects to become a confirmed Candidate during the fall semester, the student
is responsible for tuition to Atlantic School of Theology and will be reimbursed as determined by Pine Hill Divinity Hall after the student’s Candidacy has been confirmed as outlined above.

Each year students are required to provide confirmation of candidacy and their financial forms to Pine Divinity Hall. If the student becomes a confirmed Candidate in the winter term, the student will be reimbursed as determined by Pine Hill Divinity Hall for that term only as outlined above.

Where a student is studying for Diaconal ministry at an approved UCC institution, applicable courses taken at AST will be covered at the approved rate.

**Lay Ministry Bursary through Pine Hill Divinity Hall**

To be eligible a person must: (a) be a member in good standing with the United Church of Canada; (b) be enrolled in a certificate and/or degree program at Atlantic School of Theology; and (c) be planning to exercise a lay ministry within the United Church of Canada. The amount to be awarded will be equal to up to 10 credits of tuition per year. Students must present a budget with their application for bursary assistance. Forms should be returned to the Secretary of the Pine Hill Board before September 1st. A maximum of two Lay Ministry Bursaries will be awarded each year.

For further information, please contact Ms. Brenda Munro, Secretary of the Pine Hill Board, at (902) 423-3158 or PINEHILL@astheology.ns.ca.

**Fellowships for International Students Gordon Memorial Fellowship:** Pine Hill through its bursary fund, offers a bursary for a foreign student to participate in study at Atlantic School of Theology for one academic year. An applicant for the bursary must be a practicing minister of an overseas church, be recommended by the United Church of Canada Division of World Outreach, and meet the admission requirements of Atlantic School of Theology. The Division of World Outreach is responsible for transportation costs of those awarded the bursary; Pine Hill is responsible for lodging costs, tuition, and a small amount of expense money monthly during the academic year. Atlantic School of Theology is responsible for overseeing the study program. The recipient of the bursary will be expected to return to his or her own church after the year of study in order to share the experience of study with his or her own people. The bursary is known as the Gordon Memorial Fellowship in memory of the brothers Gordon, the martyrs of Erromanga. Interested persons should seek application forms from the Personnel Secretary, Division of World Outreach of the United Church of Canada, 3250 Bloor Street West, Etobicoke, Ontario, Canada, M8X 2Y4.

**The Evelyn Hilchie Betts Memorial Fellowship:** The Evelyn Hilchie Betts Memorial Fellowship Fund was established to encourage ministry personnel, either ordained or lay, from developing countries to attend and study at Atlantic School of Theology. The Betts Fellowship is intended to introduce persons from Christian communities in developing countries to Canadian churches and theological education and to foster existing scholarly or creative activities at AST. Ideally the Betts Fellow’s presence on campus will complement the AST community. Applicants must meet the admission requirements of Atlantic School of Theology pertaining to the Betts Fellowship. The Betts Fellowship may be awarded bi-annually. Those who wish to receive more information about the Betts Fellowship and/or to request an application form are asked to write to: The Betts Fellowship Committee, c/o The Academic Dean, Atlantic School of Theology, 660 Francklyn Street, Halifax, NS B3H 3B5 Canada.
Bursaries from Other Sources

Atlantic School of Theology Prize: Atlantic School of Theology Alumni (ASTA) provides an annual award to a graduating student who is recognized as having made a significant contribution to the School and to the community.

Canadian Federation of University Women, Halifax Club: This award is given to a female applicant who is a Canadian citizen or landed immigrant, has been a resident of Canada for two years, thirty years of age or over, and who has been out of school for at least five years. Deadline for applications: May 15.

Canadian Federation of University Women, Truro, Nova Scotia: is awarded to a female applicant, a Canadian citizen 25 years of age or over at the time of receiving the award. Must be a resident of Colchester County, Nova Scotia.

The Donald E. Curren Scholarships: These are open to mobility impaired students with preference to paraplegics and quadriplegics.

Jonathan M. Daniels Bursary: This award is for participation in an area of social concern. Deadline: February 14.

The Howard Melroy Mills Memorial Ecumenical Bursary: This bursary is available to clergy, religious and other professional church workers of The Churches’ Council on Theological Education in Canada and other related churches, and to graduate or senior MDiv students enrolled in Canadian theological colleges and seminaries. The bursary provides an annual amount in support of international experiences in ecumenical theological education.

The Ivor Norris Bursary: is awarded to applicants who have a personal connection to the Canadian Forces through personal military service (past or present) or is married to, or the child of, someone with such service. Applicants must be sponsored by a Bishop for ordination within the Anglican Church of Canada and enrolled in full-time theological studies. It is tenable for one year and may be renewed. The amount may vary. The donor and awarding agency is the Anglican Ordinariate of the Canadian Forces. Application forms available from the Academic Office at AST. Applications must be received before October 15.

The Leonard Foundation Bursary: is for full-time students. Deadline: March 15.

Order of Eastern Star Bursary: Each year the Order of Eastern Star awards bursaries of varying amounts to theological students in second year or highest year of study. The deadline for application is the fall of each year.

David H.C. Read Preacher/Scholar Awards: This award is for students in the final year of a MDiv degree program. Deadline is February 1.

Rotary Foundation Scholarship: This scholarship is for students in the Halifax Metro area. Deadline is April 1.

Additional United Church Bursaries

St. George’s United Church Centennial Bursary Fund: This fund provides amounts for candidates for the ministry of the United Church of Canada or for an ordained minister presently in post-graduate studies. The deadline is September 1.

The St. Stephen’s Broadway Foundation Bursary: This bursary is for certified candidates who are accepted to or are in a program of studies leading to ordination for ministry. For students from Manitoba, Northwestern Ontario and Saskatchewan only. The deadline is May 31.
Trinity United Church Foundation Bursary: This bursary enables a member of the United Church of Canada to pursue a career in the order of ministry of the United Church of Canada and to give faithful life and mission to the Church.

Vera Dickey Bursary: This bursary is for candidates for ordination/diaconal ministry. Application is made to the Education and Students Convenor at the student’s home Presbytery. The deadline is November 15.

Roman Catholic Bursaries and Prizes for Lay Students
The Sisters of Service (Catherine Donnelly) Theology and Mission Bursary for Canadian Catholic Laywoman: This bursary is for those engaged in full-time studies in theology or mission at a Canadian school of theology. The deadline is March 31.

Grey Sisters of the Immaculate Conception: This award is for a Canadian Catholic woman to pursue theological or pastoral studies in preparation for ministry in the Canadian church. The deadline is March 31.

Archbishop James M. Hayes Scholarship Fund: This fund is intended for the support of full and part-time students. The deadline is May 15.

Honoria Conway Fund: This fund is for the support of laywomen. The deadline is March 1.

Patrick Power Trust Scholarship Fund: This fund is for persons wishing to pursue a program of studies in theology or ministry formation who are committed to renewal in the church and willing to serve the Archdiocese of Halifax.

The Ursulines of Chatham, Ontario Bursary: This bursary is for Canadian Catholic women to pursue studies in Canada in preparation for ministry. The deadline is April 21.

The following prizes are awarded to graduating Roman Catholic students. AST’s Roman Catholic faculty members determine the criteria for merit.

Father John L. Hayes prize
This prize is sponsored by the Archdiocese of Halifax in memory of the late Fr. Jack Hayes, a priest of the Archdiocese of Halifax, graduate of Holy Heart Seminary, a former Board member, Senator and Associate at AST, and a faithful supporter of ecumenical education.

Sisters of Saint Martha prize
This prize is sponsored by the Sisters of Saint Martha of Prince Edward Island. This prize is normally awarded to a Roman Catholic member of the graduating class who has demonstrated academic excellence and a spirit of hospitality in keeping with the charism of the Sisters of Saint Martha.

King’s College Divinity Bursaries and Prizes
The following scholarships, bursaries and prizes are tenable at Atlantic School of Theology. Anglican Faculty of the School advise on their disposition. Information on these should be sought from the Chairperson, Anglican Faculty Group.

Anglican Foundation - Owen Family Memorial Scholarships - Canon W.S.H. Morris Scholarship - The Alexa McCormick Sutherland Memorial - The Ernest H. MacDonald Fund - The Mabel Rudolf Messias Bursary - The H. Terry Creighton Scholarship - Anderson Scholarships - The Margaret Draper Gabriel Bursary - The Reverend Canon H. Douglas Smith Bursary Fund
George Gabriel Bursary - John Clark Wilson Memorial Bursaries - Moody Exhibition - The Countess de Catanzaro Exhibition - The Wiswell Trust Divinity Studentship

Wiswell Missionary Bursary - Johnson Family Memorial Bursary - Agnes W. Randall Bursary - Kenelm Eaton Memorial Scholarship - Fenwick Vroom Exhibition

The Bullock Bursary - The Harris Brothers Memorial - The Carter Bursaries - Royal Canadian Air Force - Protestant Chapel Bursary - The Reverend Dr. W.E. Jefferson Memorial Bursary

The Archdeacon Harrison Memorial Bursary - The Clarke Exhibition - The George M. Ambrose Proficiency Prize - The George Sherman Richards Proficiency Prize - St. Paul's Garrison Chapel Memorial Prize

The McCawley Hebrew Prize - Junior McCawley Hebrew Prize - Archdeacon Forsyth Prize - Prince Prize in Apologetics - Clara E. Hyson Prize

The Wallace Greek Testament Prize - Bennett-Cliff Memorial Prize - Dr. C. Pennyman Worsley Prize - The Florence Hickson Forrester Memorial Prize

**United Church Scholarships, Bursary Funds and Prizes available through Pine Hill Divinity Hall**

Pine Hill Divinity Hall, on behalf of the with the former Pine Hill Alumni Association and the United Church Faculty Group of Atlantic School of Theology, offers a scholarship once every three years to assist United Church of Canada graduates of Pine Hill Divinity Hall and Atlantic School of Theology in pursuing advanced, post-graduate theological studies. It is awarded in concert with the Campbell–Carmichael scholarship making this a $7,500 award. The scholarship is intended to allow successful applicants to enroll at recognized institutions of learning other than Atlantic School of Theology. It permits for studies on a full-time or part-time basis but requires normal registration at the chosen institution.

**Pine Hill Scholarships awarded by Faculty based on students’ academic standing:**

J.W. Falconer Prize in Senior New Testament is awarded on behalf of Ft. Massey United Church

Rev. Nelson B. and Mrs. Violet (Nicholl) Hodder Scholarship is an annual entrance scholarship to an inquirer in the candidacy process, and who will not become a candidate during the first year of the Master of Divinity Program at Atlantic School of Theology.

Hazel May Fraser Memorial Scholarship is in the Department of Practical Theology, particularly in the area of pastoral counseling.

Reverend Doctor James MacGregor Scholarship is for financially needy students who are candidates for the ministry of the United Church of Canada.

Harvey MacHattie Memorial Scholarship is a Scholarship to assist qualified students preparing for the Ministry.

Edith MacPherson Entrance Scholarship is an annual entrance Scholarship for a student in Divinity at Atlantic School of Theology.

The J.J. Risser Estate Trust provides funds, at the discretion of the Pine Hill Board, for either Scholarship or Prizes.
Pine Hill wishes to record the following Bursary Funds, which are supplemented by additional funds from General Trust Accounts, to provide bursary assistance for students enrolled as candidates for the United Church ministry:

Margaret J. Adams - The Mary Elizabeth Auld Fund - Elizabeth McLean Beairsto - Bedeque-Bordon-Albany Student Assistance Fund - William Anderson Black Memorial

Evelyn C. Blois Bursary - Rev. Nathan and Mrs. Margaret Bowering Memorial Fund - James William Carmichael Bursary Fund - Phillip Brooks Chisholm Memorial - Allan Robertson Crookshank Memorial

The Crowe Bursary - Herbert Crowe - Raymond D. Doucett - Earle Memorial Bursary - Alexander Louis Fraser

Mrs. Donald Fraser Foundation - Geddie Memorial Bursary Fund - George Frederick Gordon Trust Bursary - Jerusalem Trust Bursaries - The Edgar Kaulbach Foundation Bursary

Lewis W. Kilcupp Bursary - The George K. King Trust - Rev. Frank H. Littlejohns - Mary E. MacDonald Bursary - William Allan MacDougall Bursary

Rev. J.A. MacKeigan Memorial Fund - Mrs. George MacKellar - The R.B. and Annie J. MacLennan Bursary

Rev. Dr. Murray H. Manuel and Mrs. Manuel Trust Bursary - Maritime Layman’s Association Trust Fund - Helen Annie Blanche Marshall

Rev. Hugh Miller Bursary - Jean and Evan D. Murray Memorial Bursary - Rev. Dr. George Murray - The W.D. Piercey Bursary - Royal Canadian Air Force Protestant Chapel

Bursary for Theological Students - St. Paul’s Garrison Chapel Memorial Bursary - William Emerson Taylor Memorial Bursary Fund - George & Mary Warr Bursary - Alumni Association Living Endowment

Charles F. Inglis - Islington United Church - William Johnston Trust Fund - Newfoundland Bursary Foundation - Leonard V. Smith Bursary Trust

The Hon. David Wark Trust Bursary - Charles Archibald Bursary - Robert Ferrier Burns Memorial - Elizabeth M. Crowe Memorial - G.R. Crowe Bursary

Rev. Dr. Levi Curtis Bursary - Rev. Dr. Kenneth James Grant Foundation - John A. Gray Memorial - Joseph Hyndman Memorial Harold Kirk Memorial


Mary Paisley Regan Memorial Fund - Dr. Ralph C. Chalmers Memorial Fund - Mary Rae Bursary Fund
**Pine Hill Divinity Hall Prizes** are awarded each year based on academic standing and in accordance to the following criteria:

The Katherine May (Macdonald) and A.P. (Andy) Anderson Prize awarded to a member of the graduating class selected by the Faculty.

The Willard Brewing Prizes for Stewardship Sermons, the income from this sum is to be used annually for a prize or prizes for sermons on Stewardship. Such sermons are to be assigned class work for the students in second and third years, but need not necessarily be preached as part of the students class work.

Mr. and Mrs. Alexander J. Campbell Memorial Prize in Systematic Theology.

John J. Colter Memorial Prize in Church History.

John Currie Hebrew Prize for excellence in First Hebrew Class.


Mrs. E.F. Grant Prize in New Testament Literature awarded jointly with R.J. Grant Memorial to the best student.

Robert J. Grant Memorial Prize in New Testament jointly with the Mrs. E.F. Grant Prize.

The R.B. Layton Prize in Memory of Dr. James Smith for excellence in Senior Hebrew. The Ida McCaskill Fraser Prize for work in New Testament.

Charles D. MacIntosh Memorial Prize to the Senior Student in Theology who attains the highest excellence in Church History or any other field.

A. Gladstone Ramsey Memorial Bursary (Essay Prize), to the Student of the first year presenting the best essay on some aspect of the general subject of Church Praise.

J.J. Risser Church Music Prize.

Rebecca A. Starr Prize to the best student in the Senior Old Testament Class.

W.G. Watson Memorial Prize in Old Testament.

Wiswell Elocution Prize to the best reader of Scripture in Second Year.

Rev. F.A. Wightman Prize in Theology alternates every other year with Mount Allison, who hold the capital.

**Leni Groeneveld Grant for Research Assistance**

Research funding grants are available from Pine Hill Divinity Hall to all full-time teaching faculty members at Atlantic School of Theology. This funding assists faculty members with research and furthering opportunities for research experience for AST students. Three RA research allowances are awarded annually. Total funding available is $3,000.00 per annum.
Tuition and Administration Fees and Policies

**Tuition Fees**

Full-time tuition (10 credits a year) ......................................................... $5,850.00
One-credit course (1.0 credit) ................................................................. 585.00
Audit fee for a one-credit campus course (1.0 credit) ......................... 292.50
Audit fee for a one-credit online or hybrid course (1.0 credit) .......... 438.75
Thesis tuition (based on rate charged per academic credit) .............. 585.00
MTS Comprehensive Exam Fee ................................................................. 1,755.00
Adult Education Certificate Program Component Fee .................. 420.00
Diploma in the New Evangelization Program Component Fee ........ 420.00
Diploma in Youth Ministry Learning Unit Fee (offered over one academic term) 420.00
Diploma in Youth Ministry Elective (offered for less than one academic term) 275.00
Diploma in Youth Ministry Practicum Unit Registration Fee ............ 200.00

The above tuition fees are the tentative rates and are currently under review for the fiscal year starting April 1, 2015. Please contact the Registrar’s Office for further details.

Qualified Canadian students are eligible for a reduction in tuition bursary under the Province of Nova Scotia University Student Bursary Program.

Please note that all students at AST who are not Canadian citizens or permanent residents of Canada will pay an International Differential Fee on tuition at the rate of two times the standard tuition rate.

Please Note:
1. All fees and outstanding debts to the School are to be paid upon registration at the beginning of each term. Students in arrears will not be permitted to register.
2. Changes in the Fall Term course registration must be submitted to the Registrar’s Office, Room 131 of the Residence Building, by 5 p.m., September 25, 2015. Registrants in courses after this date will be required to pay fees for the entire Fall Term unless exempted.
3. Changes in Winter Term course registration must be submitted to the Registrar’s Office, Room 131 of the Residence Building, by 5 p.m., January 22, 2016. Registrants in courses after this date may be required to pay fees for the entire Winter Term unless exempted.

**Administration Fees**

Campus Renewal Fee ($5.00 per academic credit to a maximum of $150.00 per academic year) max. $150.00
Technology Fee ($12.00 per academic credit to a maximum of $120.00 per academic year) ........................................ max. 120.00
MDiv, MA (Theology & Religious Studies), and Graduate Certificate Application Fee 70.00
Special Student Application Fee ................................................................. 40.00
Prior Learning Portfolio Processing Fee .................................................. 400.00
Adult Education Program Application Fee ............................................. 25.00
Diploma in the New Evangelization Authentication of Completion of Koinonia Processing Fee 25.00
Diploma in Youth Ministry Third-Party Elective Processing Fee ......... 25.00
Diploma in Youth Ministry Transfer or Exemption Processing Fee .... 50.00
MA (Theology and Religious Studies) and MTS Continuing Thesis
Registration for 2015-2016 ................................................................. 100.00
Thesis Processing ................................................................................. 140.00
Degree Program Graduation Fee .......................................................... 75.00
Graduate Certificate Program Graduation Fee .................................. 30.00
Adult Education Certificate Program Graduation Fee ................. 25.00
Diploma in Youth Ministry Program Graduation Fee ................. 25.00
Official Transcript Fee ........................................................................... 10.00
Unofficial Transcript Fee ..................................................................... 5.00
Letter of Confirmation (for those not in course) ......................... 10.00
**Student Union Fees**

On April 30, 2007 an agreement was signed between the AST Student Union (ASTSU) and the Saint Mary’s University Student Association (SMUSA). The agreement provides for a number of services to AST students including health and dental plans, access to SMU’s health centre, Metro Transit bus passes, and a SMUfit membership at the Homburg Centre for Health and Wellness. For more information about these and other services, please refer to the SMUSA’S website (www.smusa.ca) or contact any member of the ASTSU executive (astsu.president@gmail.com). The following are the student association fees for 2014-2015; the fees for 2015-2016 will be provided prior to the Summer Term 2015:

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full-time AST Students</strong></td>
<td></td>
</tr>
<tr>
<td>ASTSU Fee</td>
<td>$100.00</td>
</tr>
<tr>
<td>SMUSA Student Fee (on-campus students)</td>
<td>$146.00</td>
</tr>
<tr>
<td>SMUSA Student Fee (Summer Distance MDiv students)</td>
<td>$50.00</td>
</tr>
<tr>
<td>SMUSA Student Fee (on-campus students, Winter Term only)</td>
<td>$73.00</td>
</tr>
<tr>
<td>Bus Pass for 8 months (on-campus students only)</td>
<td>$145.00</td>
</tr>
<tr>
<td>Health Plan (12 months)*</td>
<td></td>
</tr>
<tr>
<td>Canadian students</td>
<td>$137.00</td>
</tr>
<tr>
<td>International students+</td>
<td>$903.50</td>
</tr>
<tr>
<td>Dental Plan (12 months)*</td>
<td></td>
</tr>
<tr>
<td>Canadian and International students+</td>
<td>$98.00</td>
</tr>
</tbody>
</table>

| **Part-time AST Students**                     |                            |
| ASTSU Fee (per credit)                         | $10.00                     |
| SMUSA Fee                                      |                            |
| per academic year                              | $50.00                     |
| for registration in Winter Term only           | $25.00                     |

*Full-time students may opt out of medical and dental plans if they have existing health plans; students must sign a waiver and provide proof of existing insurance.

*A part-time student is a student taking 5 or fewer courses in an academic year. Part-time students are not eligible for the bus pass. Part-time students may opt in to the health and dental plans by contacting the SMUSA Health Plan office. Health and dental plan fees may be reduced for part-time students who commence studies in the Winter Term.

+International students should be familiar with the medical coverage they have to assist in determining what coverage they need. Full-time and part-time international students are automatically enrolled in the health plan, but may opt out. Full-time international students are also enrolled in the dental plan, but may opt out.

This information is current at time of writing. Fees approval is subject to referendums.

**Tuition and Administration Policies**

**Tuition Fee Payment Due Dates**

Summer Term tuition is due in full on June 15, 2015. Fall Term tuition is due in full at Fall Registration 2015. Winter Term tuition is due in full on January 7, 2016. With the exception of Summer Distance MDiv students, those students taking on-line courses only in the Fall Term are required to pay Fall Term tuition by August 15, 2015. Students taking on-line course only in the Winter Term are required to pay Winter Term tuition by December 15, 2015.

**Late Registration Policy**

Full-time students who register after the regular registration period may be assessed a late registration fee of $60.00. Part-time students who register after the regular registration period may be assessed a late registration fee of $30.00.
Refunds
Tuition and associated fees are not refundable for course withdrawals received after the posted date to withdraw from courses without financial penalty. (See Academic Dates.) Exceptions may be granted for reasons of health and/or other substantial reasons with the approval of the Academic Dean. Students who withdraw after the last day to withdraw without financial penalty owe all tuition and associated fees pertaining to their registration, unless otherwise approved by the Dean. Students should contact the Registrar if they need to withdraw from courses under these circumstances.

Students who register late for courses are responsible for the full tuition and associated fees for the course. (See Academic Dates.)

Canada Student Loans and Bursaries
Students are responsible for applying for and negotiating a student loan in sufficient time (i.e. April or May) to ensure that the full tuition and residence fees are available in time for registration. If a student is relying on a bursary that will not become available to them until after registration, it is their responsibility to provide the amount due at registration by another source of funding. Otherwise the amount will be considered unpaid and late payment charges will be applied.

Late Payment Charges
All Fall Term fees are due on the date of registration, this includes outstanding fees from previous years. Students who do not pay all Fall Term fees by September 30 are subject to late payment charges and can be required to leave classes until the balance owing is cleared. The charges are $5.00 for each business day the account is in arrears, to a maximum of $50.00 per semester or ten percent (10%) of the outstanding balance, whichever is the lesser. Students who do not pay residence fees by the due date because they are awaiting Student Loan funds must provide a copy of their loan application to the Business Office.

Unpaid Balances
In addition to the late payment charge, interest calculated at a rate of one percent (1%) per month will be charged on accounts outstanding to AST (including, but not limited to tuition, student association fees, library accounts, residence and parking) after June 30th in the Summer Term, September 30th in the Fall Term and January 15th in the Winter Term for the number of days overdue. A student whose account is delinquent for more than 30 days will be denied AST privileges including library access and official and unofficial copies of transcripts. Students with ongoing delinquent accounts may be expelled from the School and/or the residence. Official and unofficial transcripts will be made available to students when all outstanding accounts with AST have been paid in full. Degrees and Certificates will be awarded on the condition that all outstanding accounts with AST are paid in full one month prior to the student’s intended date of Convocation.

NSF Cheques
NSF cheques will result in a $20.00 fee to the student. The account will be considered unpaid until this fee is received.

Senior Citizens Tuition Fee Policy
Tuition fees for senior citizens (that is, those persons sixty-five years of age or older as of the first day of classes at the beginning of the applicable term) is one-half of the regular course fee for courses offered on campus and three-quarters of the regular course fee for courses offered via the Internet. Audit, Thesis, Comprehensive Examination, and Field Examination fees are all payable at the regular rate. Fees for Clinical Pastoral Education Units offered through an outside institution (e.g. Capital Health) and for which AST authenticates academic credit are payable according to fee schedule set by the outside institution.
AST Residence Rates and Policies

The Student Residence has accommodation for 40 students in single and double rooms. It also has a small number of apartments with sitting-room, bedroom, kitchenette and bathroom, suitable for couples and/or families. (AST students are given preference for apartments.) During academic terms, residence rooms and apartments are made available only to full-time students. The residence also provides living accommodation for the Residence Don.

Since AST lies in close proximity to several universities in the Halifax area, the School’s residence provides accommodations for full-time students enrolled in other institutions who seek an environment in which they may live pleasantly and study effectively. The Student Residence tries to maintain a style of life in which consideration for others is the stated principle of life together.

In respect of Health and Environmental objectives, AST is proud to be both a Tobacco Free and Scent Free campus, this includes all buildings and property.

Residence Application Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 31st</td>
<td>Deadline for Summer Distance Master of Divinity Program students to apply for residence for the Summer Term.</td>
</tr>
<tr>
<td>March 15th</td>
<td>Deadline for current AST residents to request continuation of their residence through the summer.</td>
</tr>
<tr>
<td>May 6th</td>
<td>Deadline for current AST residents to vacate the residence. (This deadline does not apply to AST residents who requested and are approved to continue their residence through the summer.)</td>
</tr>
<tr>
<td>June 1st</td>
<td>Deadline for applications for AST Residence for Fall and Winter.</td>
</tr>
<tr>
<td>October 31st</td>
<td>Deadline for applications for AST Residence for Winter Term only.</td>
</tr>
</tbody>
</table>

Residence and Apartment Rates and Policies

Payment of first month’s rent, $15.00 for residence activity fee plus parking and other fees, if applicable, are payable on arrival. (A $200.00 damage deposit should be on account.) Rent is payable at the beginning of each month. Post-dated cheques or the provision of a credit card number against which to charge each month’s rent is the preferred method of payment.

*Note: Credit will not be extended to non-AST students beyond October 1, 2015. Non-AST students who have not paid by this date will be subject to eviction at that time.

Room Rates

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single Room for the Fall and Winter semesters (monthly rate)</td>
<td>$424.00</td>
</tr>
<tr>
<td>Double Room for Single Occupancy for the Fall and Winter semesters (monthly rate)</td>
<td>477.00</td>
</tr>
<tr>
<td>Double Room Shared for Double Occupancy for the Fall and Winter semesters (monthly rate per occupant)</td>
<td>318.00</td>
</tr>
<tr>
<td>Residence Activity Fee (annual)</td>
<td>15.00</td>
</tr>
</tbody>
</table>

Damage Deposit

Damage deposit to be submitted with residence application. 200.00

In the event of room cancellation before taking possession of the room, the damage deposit will be forfeited.

Parking Fees (Residents Only)

On-campus parking fee (per term) 50.00
Apartment Rental Fees and Policies
(Allocation takes place in early March each year.)

One-Bedroom Apartment per month . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 636.00
Two-Bedroom Apartment per month . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 689.00
Apartments are unfurnished, with the exception of a fridge and stove in each unit.

Please Note: Pets are not allowed in residence rooms or apartments.

The above residence rates are currently under review for the fiscal year starting April 1, 2015.
Please contact the Business Office for further details.

Policy Regarding Apartment Rentals
Due to recent high demand, the School has adopted a schedule of categories, application dates
and other criteria to ensure fairness in assignment of apartments. For further information
please see the AST website at www.astheology.ns.ca; click on Future Student, then select
The Residence at AST from the list on the left of the screen or call Nancy LeBlanc, Residence
Coordinator at (902) 496-7942 or email nleblanc@astheology.ns.ca.
Administration, Governing Bodies and Faculty

The senior administrative team consists of the President, the Academic Dean and the Chief Administrative Officer.

**The Board of Governors**

Atlantic School of Theology is governed through a bicameral system: a Board of Governors responsible for the totality of the School’s life and resources, and a Senate responsible for internal discipline and the academic integrity of the School’s programs.

The Board of Governors has 20 members. Each of the founding parties names five members; the remaining five members are: the President, two faculty members and two students. Through the Board, the founding parties (and their churches) continue to sponsor the life and work of AST. The School considers itself blessed in this relationship, one which keeps it constantly aware of the constituency it serves and reminds it of the need to be faithful to the task entrusted to it. The following is a list of Board of Governor membership categories. A complete listing of the Board of Governors membership is available from the President’s Office.

Archdiocese of Halifax (Roman Catholic Church)

Pine Hill Divinity Hall (United Church of Canada)

University of King’s College (Anglican Church of Canada)

Diocese of Nova Scotia and Prince Edward Island

Diocese of Fredericton

Full-time Faculty

Students

The President (Secretary of the Board)

Officers of the Board

**The Senate**

The primary role of the Senate is the development and implementation of programs in theological education. These include programs which prepare persons for ordained and other ministries in the church. In addition, programming is provided for those persons interested in broadening and extending their awareness of theological disciplines for personal growth and development rather than for specific ministry. The Senate also oversees continuing education options made available at or through the School.

Senate membership is broadly representative. This consists of all full-time faculty members, one part-time faculty representative, two alumni representatives, one representative of each of the founding churches, three student representatives, the Library Director, and the Academic Dean (Secretary of Senate) and the President (Chair of Senate).
Faculty

Full-Time Faculty:

Dr. Joan Campbell (RCC)
New Testament Studies
B.Sc. (Hons.) (University of Prince Edward Island); B.Ed. (Hons.) (University of Prince Edward Island); M.R.E. (University of Saint Michael’s College); M.A. in New Testament Studies (University of Saint Michael’s College); Ph.D. in New Testament (University of Saint Michael’s College: Toronto School of Theology)
jcampbell@astheology.ns.ca
(Sabbatical: January 1, 2016 to June 30, 2016)

Dr. David Deane (RCC)
Systematic and Historical Theology
Co-ordinator, MA (Theology & Religious Studies) Program
B.A. (Hons.Mod.) Hebrew, Biblical and Theological Studies, M.A. (Theology) and Ph.D., Theology (University of Dublin, Trinity College)
www.davidwdeane.com
ddeane@astheology.ns.ca

The Rev. Dr. D. Laurence DeWolfe (Presbyterian)
Pastoral Theology
Director, Summer Distance MDiv Program
B.A. (Saint Mary’s University), M.Div. (Knox College, University of Toronto), D.Min. (Preaching) (McCormick Theological Seminary/Association of Chicago Theological Schools)
ldewolfe@astheology.ns.ca

Dr. Alyda Faber (UCC)
Systematic Theology and Ethics
B.A. (University of Guelph), M.A. (UNB, Fredericton), B.Th. and MDiv (McGill), Ph.D., Theology (McGill)
afaber@astheology.ns.ca

The Rev. Dr. Rob Fennell (UCC)
Systematic and Historical Theology
B.A. (University of Winnipeg); M.Div. (Emmanuel College/University of Toronto); M.Litt. in New Testament (University of St Andrews, Scotland); Th.D. in Systematic Theology (Emmanuel College/University of Toronto).
rfennell@astheology.ns.ca

The Rev. Dr. David MacLachlan (UCC)
New Testament Studies
B.A. (Toronto), MDiv (Emmanuel College), DTheol. (Basel)
dmaclachlan@astheology.ns.ca

Dr. Susan M. Slater (ACC)
Hebrew and First Testament Studies
B.A. (Hons. Theology) (Concordia), M.A. in History and Philosophy of Religion (Concordia), Ph.D. in Biblical Studies (McGill)
sslater@astheology.ns.ca

The Rev. Dr. Susan Willhauck (United Methodist)
Pastoral Theology
B.A. (Emory and Henry College); M.T.S. (Wesley Theological Seminary); Ph.D. (The Catholic University of America)
swillhauck@astheology.ns.ca
Part-Time Faculty:
The Rev. Canon Dr. Jody Clarke (ACC)
Academic Dean
Field Education and Pastoral Theology
B.A. (Dalhousie University), MDiv (Trinity),
D.Min. (St. Stephen’s)
jclarke@astheology.ns.ca

Sessional Faculty for 2015-2016:
Mr. Garth MacPhee
Ms. Shannon Pringle
The Rev. Dr. Martin Rumscheidt

Adjunct Faculty:
The Rev. Dr. Ross Bartlett (UCC)
The Rev. Dr. Paul Friesen (ACC)
The Rev. Dr. Susan MacAlpine-Gillis (UCC)
The Rev. Sandra Morrison
The Rev. Gary Myatt
Ms. Patricia O’Halloran

Adult Education Distance Instructors for 2015-2016:
The Rev. Dr. Hugh Farquhar (UCC)
Ms. Martha Martin, Diaconal Minister (UCC)

University Musician:
Mr. Paul Halley
M.A. in Music – Organ Scholar
(Trinity College, Cambridge University)
FRCO
ARCT

Formation Directors:
The Rev. Debra Burleson
Formation Director (ACC)
accformation@astheology.ns.ca

The Rev. Dr. Chris Coffin
Co-Director of Roman Catholic Formation
coffinf@gmail.com

Ms. Aurea Sadi
Lay Formation Director (RCC)
asadi@halifaxyarmouth.org

The Rev. Sally Shaw
Formation Director (UCC)
ssshaw@astheology.ns.ca
Our Working Partners

The Anglican Diocese of Nova Scotia and Prince Edward Island
The Anglican Diocese of Fredericton
Pine Hill Divinity Hall
The Roman Catholic Archdiocese of Halifax
Maritime Conference of the United Church of Canada
East and West Districts of Newfoundland and Labrador Conference of the United Church of Canada

University of King’s College
Affiliated with Saint Mary’s University, Halifax

Tel: (902) 423-6939
Fax: (902) 492-4048
www.astheology.ns.ca