Beginning July 6, 2015, access to Home Base applications will be replaced by a single sign-on process offered through NCEdCloud. Applications affected include:

- Canvas
- PowerSchool
- PowerTeacher
- SchoolNet
- True North Logic (NCEES)

**Locate Your NC UID**

1. Visit [http://paystub.wcpss.net](http://paystub.wcpss.net) and log in.

2. Locate your **NC UID** at the top right of the page.

   **Note:**
   - Your NC UID will be used to claim your NCEdCloud account credentials.
   - Your NC UID will become your NCEdCloud username once you have claimed your account.

**Claim Your NCEdCloud Account**


2. Click **Claim My Account**.

3. Select **LEA Employee Claim Policy**.

4. Click **Next**.

5. Enter the required information.

   **Note:**
   - Follow required format for Birthdate.
   - LEA/Charter Code is 920.
   - Staff UID is the NC UID from your paystub.
6. Click I’m not a robot.

7. Follow the instructions on the next page that appears. (Ex: Select all images with salad.)

8. On the bottom right, click Verify.

9. Click Next.

10. Create a new password and verify.

Passwords must
- Be between 8 and 16 characters long
- Contain at least one uppercase character
- Contain at least one lowercase character
- Contain at least one numeric digit

11. Click Next.

12. Answer at least 5 of the security questions.

   Note: These questions will be used in the event you forget your password.

13. Click Next.
- A confirmation page is displayed.

14. Print the confirmation page and save it in a secure location.

15. Close the window. You may now log into the NCEdCloud system by visiting http://my.ncedcloud.org.

If additional assistance is needed, follow your normal support procedure for technology related issues.

Reminder - Beginning July 6, 2015:
- Visit http://my.ncedcloud.org to log into Canvas, PowerSchool, PowerTeacher, SchoolNet and True North Logic (NCEES).
- Use your NC UID as the username and use the password you created to access the NCEdCloud single sign-on system.