NORTH THURSTON PUBLIC SCHOOLS
Lacey, Washington

Tuesday, September 10, 2013
7:00 p.m. – Board Meeting
John Gott Administrative Center

Present Members: Aaron Owada, Marcia Coppin, Laurie Davies, Chuck Namit and Leah Wells

Others: Joe Belmonte, Troy Oliver, Maddy deGive, Courtney Schrieve and John Bash
56 staff members and 9 visitors

A. Call to Order
President Owada called the September 10, 2013 regular meeting of the North Thurston Public Schools Board of Directors to order at 7:00 p.m.

B. Pledge of Allegiance
President Owada greeted the audience and asked members of the Boy Scout troop in attendance to lead the audience in the flag salute.

C. Adoption of the Agenda
Ms. Wells made a motion to approve the agenda. Ms. Davies seconded the motion. The motion passed unanimously.

D. Introduction of New Administrator:
John Bash, Deputy Superintendent, introduced John Suessman as the new Director of Transportation. Mr. Suessman has been a member of the community for many years and is retired from the Lacey Police Department. Mr. Suessman told the Board that he is very excited about this new position.

The Board welcomed Mr. Suessman to the District.

E. Community Recognition: Operation Backpack
Courtney Schrieve, Director of Community Relations, presented the community partners and volunteers for Operation Backpack. Operation Backpack is a donation program for school supplies and backpacks to help families who need assistance.
Community partners and volunteer provided supplies and backpacks for 500 students. On top of that Costco gave the District an additional 400 backpacks for future need.

Ms. Schrieve recognized and thanked Lisa Fairchild, a paraeducator who led the group of volunteers who stuffed the backpacks and prepared them to be sent to the schools.

Community partners who participated in this donation effort include;

**Partners:**
- South Sound Bank
- WA State Employees Credit Union
- Sterling Bank
- Costco – Hawks Prairie
- Band of America
- Corvettes de Olympia
- Thurston County Sheriff, Sr. Patrol
- Jubilee Service Group
- River Ridge Covenant Church
- Lacey Presbyterian Church
- Olympia Lacey Church of God
- Little Red Schoolhouse Project
- K I Wood
- Office Depot
- Stephanie Storvick
- Kelly Jenkins
- St. Mark Lutheran Church
- Mary Gibbons
- Ruth Weigelt
- Trainer Joe Fitness
- Anchor Bank
- New Life Baptist Church

**Volunteers:**
- Jean Dragon (Woodland Emp.)
- Colby Dragon (Tumwater)
- Olivia Fairchild (NTHS)
- Elana Fairchild (CMS)
- Hanna Holmes (CMS)
- John Brown (NTPS retiree)
- April Sabor (NTHS)
- Tanner Jenkins (NTHS)
- Jacob Warrick (NTHS)
- Jennifer Connelly (parent)
- Brittany Connelly (Aspire MS)
- Natalie Wetherald (Aspire MS)

**City Life Church Youth Group:**
- Brittany Cartwright
- Keyla Ramez
- Maria Ramez
- Krystal Kinread
- Jonathan Ramez
- Matthew Kinread
- Trevor Cartwright
- Andre W. Ramez
- Abigail Jacks
- Hannah Farr
- Jonathan Pratt
- Christian Cloninger
- Alex Cloninger
- Kaylan Mortlock
- Justin Hernandez
- Carissa Allen
- Emily Jacks

The Little Red Schoolhouse project will be located at Komachin Middle School next year as a trial to see how successful it will be at that location. Also Ms. Schrieve thanked Jayne Bradley from the City Life Church.

The Lacey Olympia Church of Christ threw a block party with 2000 people participating and gave away 700 backpacks.
The Board thanked all the partners and volunteers who donated and helped with the Operation Backpack program to make it a success. All of these efforts helped children in our community to get off to a great start to their school year.

F. Community Comment: Identification of Members of the Audience Who Wish to Speak to Agenda Items
No one asked to speak.

G. Community Comment: Identification of Members of the Audience Who Wish to Speak to Non-Agenda Items
No one asked to speak.

II. SUPERINTENDENT’S REPORT
A. Architect Presentation of Major Projects
Superintendent Manhas introduced John Bash, Deputy Superintendent and Mike Laverty, Director of Construction and Design.

Mr. Bash presented the 2014 Bond Planning Update and reviewed with the Board members what work has been done leading up to this point in the process. The Facility Advisory Committee began meeting in 2010-2011 to focus on the upcoming bond issue along with the Capital Facilities Plan which was approved by the Board in August 2013.

Mr. Laverty introduced Bob Katica of BCRA Architects, who is designing the new middle school #5, Rebecca Baibek of Integrus Architecture, who is designing the remodel at Evergreen Forest Elementary and Pete Anderson of Cornerstone Architectural Group who is designing the remodel at North Thurston High School.

The representative from each architectural group reviewed individual building plans, explained the process and timelines and answered questions posed by the Board and the audience.

Discussion followed regarding HVAC, lockers, bus/car traffic flow patterns, classroom sizes, technical upgrades, security upgrades at each of the sites, capacity issues and timelines for each project.

The next steps will include initiating community, staff, parent and student input as well as input from members of the business community and user groups regarding consideration of a bond resolution being presented at the October 8, 2013 regular Board meeting.

Superintendent Manhas commended the foresight of previous Board members and administrators for purchasing land for future school sites many years ago.
The Board thanked the representatives from the three architectural groups, and everyone involved in the Bond campaign process. A special thanks to Karen Johnson, Principal of Evergreen Forest Elementary and several of the staff members who were in attendance at the meeting.

B. Enrollment/ Staffing Update
Superintendent Manhas introduced John Bash, Deputy Superintendent and Debbie Kovacs, Executive Director of Human Resources. Mr. Bash and Ms. Kovacs presented an enrollment/staffing update to Board members.

Mr. Bash presented data with head count and FTE numbers as compared to previous years and what the trend has been in the past as it relates to enrollment numbers throughout the school year. On the first count day of the 2013-2014 school year the District showed an increase of 277 students above the projected number. The state-funded all-day kindergarten added 126 more FTE compared to last September. The most significant growth continues to be in grades K-6 which shows an increase of 197 students over last school year. Currently there are five elementary, two middle and one high school which are at capacity. Mr. Bash noted that increased enrollment results in additional staffing and other support expenditures, such as transportation, supplies and materials.

Discussion followed regarding the need to bus over flow students to school with the space to accommodate extra students and how the District policy supports this.

Ms. Kovacs presented data regarding staffing. The projected data shows a decrease at both middle and high school levels of 67 students and an increase of +379 at the elementary schools. The District has added 4.4 FTE staffing in order to serve the additional students at the elementary level. There has also been additional staff added in support areas including Financial Services, Technology, Special Education, Teaching and Learning and Transportation.

Ms. Kovacs commended Troy Oliver, Assistant Superintendent of Secondary Education and Joe Belmonte, Assistant Superintendent of Elementary Education for their work around staffing needs.

The District will continue to monitor enrollment changes and analyze any support and staffing needs.

Superintendent Manhas thanked Ms. Kovacs, Mr. Bash, Ms. Barnes, Mr. Oliver, Mr. Belmonte and Dr. deGive for a great job with staffing issues to meet the needs of the students.
C. **Summer School Report**

Superintendent Manhas introduced Debby Gaffney, Grant Administrator and Troy Oliver, Assistant Superintendent of Secondary Education, and asked them to present an update on the summer school programs.

Ms. Gaffney presented data for the Summer ClubHouse Program which served 272 students at the elementary level, and 71 students at the middle school level. The program was from June 24 – July 18 from 8:30 am through 12:30 pm, Monday through Thursday, serving free breakfast and lunch. Bus transportation was also provided.

Ms. Gaffney explained that the students who were selected for this program are at the same strategic level in reading and/or math. At the four elementary sites teachers and instructional assistants provided instruction. The curriculum included CORE reading and ORIGO math curriculum. Language arts, history and visual arts were the focus for the middle level program. At all sites PBIS and student engagement were reinforced throughout the program.

Community partners for the ClubHouse program included: South Sound Reading Foundation; Lacey Parks and Recreation; Thurston County Food Bank; WSU Extension FoodSense; Behavioral Health Resources and Washington Dental Services SmileMobile. This program is funded through the 21st Century grant which is in its final year. Ms. Gaffney indicated the program will be assessed to determine what areas will be sustainable when the grant money is no longer available.

Mr. Oliver presented an update on the secondary credit retrieval program during the summer at South Sound High School. This program is available to assist students who might have fallen behind in credits or for students who want to complete a class during the summer in order to free up a period during the school year.

This summer 255 students were enrolled in summer school which is an increase of 40 students over last summer. Participating students earned 295 semester credits. There were 170 students enrolled in the APEX program, 50 in Algebra I and 25 in Algebra readiness. The new format for Algebra I is in its second year and had an increase of 10 students over last summer.

Mr. Oliver indicated the summer school program has had a positive impact on graduation rates and the success of the Algebra Readiness students in Algebra I have been outstanding with 80% of students last year receiving a C grade or better.
Superintendent Manhas agreed on the success of the summer programs and invited all the Board members to visit the programs next summer.

The Board thanked Ms. Gaffney and Mr. Oliver for this report.

III. Consent Agenda

The consent agenda was approved on a motion by Ms. Wells. Ms. Coppin seconded the motion. The motion passed unanimously.

A. Consideration of Minutes from the August 20, 2013, Board Meeting

The Board approved the minutes from the August 20, 2013 regular Board meeting.

B. Consideration of Bills

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<th>Description</th>
<th>Invoice Range</th>
<th>Amount</th>
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<td>Trans. Vehicle Fund</td>
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C. Consideration of Personnel Actions

Hires (continuing)

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<th>Location</th>
<th>Date</th>
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<td>Andino, Alliniece T</td>
<td>1 FTE Social Studies/Language Arts</td>
<td>CHINOOK MS</td>
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<tr>
<td>Baker, Erica L</td>
<td>1 FTE 5th Grade Teacher</td>
<td>SEVEN OAKS ELEM</td>
<td>09/03/2013</td>
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<td>Barcinas, Eva</td>
<td>1 FTE Kindergarten (.5 Continuing/.5 Leave Replacement)</td>
<td>MOUNTAIN VIEW ELEM</td>
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<td>Combs-Presley, Lisa M</td>
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<td>Downs, Angelina</td>
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<td>Easley, Kayla</td>
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<td>Henderson, Ciera</td>
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<td>Rodriguez, Kristie M</td>
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<td>Storvick, Jeffrey M</td>
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<td>Thompson, Jeffrey F</td>
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<td>Trinidad, Jenniffer</td>
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<td>Abrams, Julia K</td>
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<td>Clayton, Kelsea</td>
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<td>Stoa, Darrell</td>
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<td>Gary, Kevin</td>
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<td>09/01/2013</td>
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<td>Jackson, Renee Diane</td>
<td>from .6 FTE to .8 FTE Nurse – STUDENT/STAFF SUPPORT</td>
<td>09/03/2013</td>
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<td>Lipper, Andrea</td>
<td>from .6 FTE to .8 FTE Special Education - Resource - MT VIEW ELEM</td>
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<td>06/13/2013</td>
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<td>Shelton, Jill</td>
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<td>Wohosky, Paula</td>
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<td>Gray, Jr., David A.</td>
<td>Assistant Football Coach - TIMBERLINE HS</td>
<td>08/29/2013</td>
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</table>
Personnel Actions for 9.10.13

D. Consideration of Student Travel
There were no student travel requests.

E. Consideration of North Thurston Information and Technology Professionals (NTIATP)
The Board approved the collective bargaining agreement for 2013-2016 with the North Thurston Information & Technology Professionals (NTIATP).

F. Consideration of 2013-14 PSE Salary Schedule
The Board approved the wage adjustments for the 2013-14 PSE salary schedule.
G. Consideration of Highly Capable Program Assurances for 2013-2014
The Board approved the Highly Capable Program Annual Plan for the 2013-2014 school year.

H. Consideration of Core Instructional Materials – ABC-CLIO World Studies Curriculum
The Board approved new instructional material as core material recommended by the Instructional Materials Committee (IMC) beginning in September 2013.
• ABC-CLIO World Studies Curriculum for grades 9-10

I. Consideration of State Transitional Bilingual Instruction Program Application for 2013-14
The Board approved the State Transitional Bilingual Instruction Program Application for the 2013-2014 school year.

J. Consideration to Surplus Vehicles
The Board approved the surplus of district vehicles which has been declared either not serviceable, beyond economical repair or out-dated, as recommended.

K. Correspondence
There was no correspondence.

L. Tuesday, September 17, 2013
    Regular Board Meeting – 7:00 p.m. – River Ridge High School

    Tuesday, October 1, 2013-6:00 p.m. – Administrative Center
    Board Work Session-School Improvement Plans-6:00 p.m. – Administrative Center

    Tuesday, October 8, 2013
    Regular Board Meeting – 7:00 p.m. – Administrative Center

    Tuesday, October 22, 2013
    Regular Board Meeting – 7:00 p.m. – Komachin Middle School

IV. BOARD MEMBER COMMENTS
Ms. Wells commended the North Thurston High School football team on their win and commented on the marching band’s performance.

Ms. Coppin enjoyed the presentations from this evening.

Mr. Namit commented on how exciting the growth in the District is at this time.

Ms. Davies invited everyone to attend the North Thurston Education Foundation luncheon on October 8, 2013 with Terry Shaw as keynote speaker. Ms. Davies also commented on the positive article in *The Olympian* regarding test scores across the District.
President Owada is happy to see the school year get off to a good start.

V. ADJOURNMENT
The meeting adjourned at 9:20 p.m.

Respectfully submitted:

__________________________________________
President

__________________________________________
Secretary of the Board