How to Obtain a GSA IT Schedule 70 Contract

FCIS-JB-980001B – Refresh #26

Center for IT Schedule Program
January 31, 2011
Integrated Technology Services

Agenda

Useful Terms & Cast of Characters

Great Government Through Technology

ITS Portfolio Delivery Channels

IT Schedule 70 Overview

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Preparing the IT Schedule 70 Solicitation

Evaluation Factors for Contract Award

Submission of Offer

Post Award Overview

Helpful Websites

Questions
Useful Terms & Cast of Characters

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<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
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<tr>
<td>FAS</td>
<td>Federal Acquisition Service</td>
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<td>ITS</td>
<td>Integrated Technology Service</td>
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<td>FSS</td>
<td>Federal Supply Schedules</td>
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<td>MAS</td>
<td>Multiple Award Schedules</td>
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<td>IDIQ</td>
<td>Indefinite Delivery Indefinite Quantity</td>
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<td>NAICS</td>
<td>North American Industrial Classification System</td>
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<tr>
<td>SIN</td>
<td>Special Item Number</td>
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<tr>
<td>FSG/FSC</td>
<td>Federal Supply Group/Federal Supply Code</td>
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<td>ORCA</td>
<td>Online Representations and Certification Application</td>
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<td>DUNS</td>
<td>Data Universal Numbering System</td>
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<td>CCR</td>
<td>Central Contractor Registration</td>
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<td>FBO</td>
<td>Federal Business Opportunities (FedBizOpps)</td>
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<td>PCO</td>
<td>Procuring Contracting Officer</td>
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<td>ACO</td>
<td>Administrative Contracting Officer</td>
</tr>
<tr>
<td>IOA</td>
<td>Industrial Operations Analyst</td>
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</table>
Great Government Through Technology

IT Offerings

Data Centers & Storage
Software & Applications
Computer Systems & Hardware
Internet Services
Satellite Services
Communication Networks & Services
Professional IT Services

Strategic Solutions

Cybersecurity
Sustainability
Socioeconomic
Wireless & Mobility

ITS
“Great Government through Technology”
ITS helps government execute its core mission by making IT acquisitions:

- Faster
- Cheaper
- Easier
The purpose of this training is:

- to clarify the process and expectations for submitting an offer to the IT Schedule 70 contract.

- to understand the specific details of the solicitation and to provide opportunity for prospective contractors to seek clarification.

- to promote better quality offers from contractors who are informed about the program, process and contract.
Integrated Technology Services

IT Schedule 70 Overview Cont.

FY 10 Sales

• Total Sales:  
  – $16.2 Billion

• Software:  
  – $2.4 Billion

• Hardware:  
  – $2.6 Billion

• Services:  
  – $11.1 Billion

State & Local Sales  
  – $482 Million
## IT Schedule 70 Overview Cont.

### Schedule 70 - Special Item Numbers (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
<th>SIN</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>132 3</td>
<td>Leasing of Product</td>
<td>132 51</td>
<td>IT Professional Services</td>
</tr>
<tr>
<td>132 4</td>
<td>Daily/Short Term Rental</td>
<td>132 52</td>
<td>E-Commerce Services</td>
</tr>
<tr>
<td>132 8</td>
<td>Purchase of Equipment</td>
<td>132 53</td>
<td>Wireless Services</td>
</tr>
<tr>
<td>132 9</td>
<td>Purchase of Used/Refurb. Equip.</td>
<td>132 54</td>
<td>Commercial Satellite</td>
</tr>
<tr>
<td>132 12</td>
<td>Maintenance of Equip./Repair</td>
<td></td>
<td>Communications (COMSATCOM)</td>
</tr>
<tr>
<td>132 32</td>
<td>Term Software Licenses</td>
<td></td>
<td>Transponded Capacity</td>
</tr>
<tr>
<td>132 33</td>
<td>Perpetual Software Licenses</td>
<td>132 55</td>
<td>Commercial Satellite</td>
</tr>
<tr>
<td>132 34</td>
<td>Maintenance of Software as a Service</td>
<td></td>
<td>Communications (COMSATCOM)</td>
</tr>
<tr>
<td>132 50</td>
<td>Training Courses</td>
<td></td>
<td>Subscription Services</td>
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</table>
## Schedule 70 - Special Item Numbers (SINs) for HSPD-12 & E-Authentication

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>132 60A</td>
<td>Electronic Credentials, Not Identity Proofed</td>
</tr>
<tr>
<td>132 60B</td>
<td>Electronic Credentials, Identity Proofed</td>
</tr>
<tr>
<td>132 60C</td>
<td>Digital Certificates, including ACES</td>
</tr>
<tr>
<td>132 60D</td>
<td>E-authentication Hardware Tokens</td>
</tr>
<tr>
<td>132 60E</td>
<td>Remote Identity &amp; Access Managed Service Offering</td>
</tr>
<tr>
<td>132 60F</td>
<td>Identity &amp; Access Management Professional Services</td>
</tr>
<tr>
<td>132 61</td>
<td>Public Key Infrastructure (PKI) Shared Service Provider (SSP) Program</td>
</tr>
<tr>
<td>132 62</td>
<td>HSPD-12 Product and Service Components</td>
</tr>
</tbody>
</table>

* Services and products must be qualified by NIST and/or GSA prior to award
* Only approved/qualified products and services can go under SINs 132-60A-F,132-61, 132-62
Eligibility to Use GSA Sources of Supply:

- Executive Agencies and Activities
- Other Federal Agencies
  - Authorized Cost Reimbursable government Contractor (FAR Part 51)
  - A Mixed Ownership Government Corporation
  - The District of Columbia
  - Tribal Government, when authorized – 25 USC 450j(k)
  - An Activity or organization authorized by statute or regulation
    - State and Local Government Entity (Certain Programs)
    - Qualified Non-Profit Agency – 40 USC 502(b)
IT Schedule 70 Overview Cont.

- Commercial Products, Software and Services Offering only - based on FAR part 12

- Open Solicitation – offers can be submitted at any time

- Indefinite Delivery, Indefinite Quantity (IDIQ)

- “Evergreen Contract”
  - A five-year base period, plus
  - Three five-year option periods

- Economic Price Adjustment (EPA) provisions
No Head-to-Head competition for obtaining a MAS contract, negotiated on Contractor’s Commercial Practices and Most Favored Customer (MFC) Pricing

Ordering agency makes selection based on “Best Value”; not limited to lowest price

Direct Vendor to Customer Relationship

Mandatory acceptance of credit card for payments equal to or less than the micro-purchase ($3K) threshold
IT Schedule 70 Overview Cont.

Relationship

Contracting Officer(s) (GSA)

Primary Contract Relationship

Proposal, Award, Contract Administration (Sales Reporting, Modifications, Performance, Options), etc.

Multiple Award Schedule (MAS)

Indefinite Delivery-Indefinite Quantity Contract (IDIQ)

Intergovernmental Relationship

Customer Service, Training, Reporting, Regulations, Policy, etc.

Task Level/Order Based Relationship

Specific Commercial Requirement(s)

Awarded Schedule Contractor

Federal, State or Local Customer
IT Schedule 70 Overview Cont.

- **Related State and Local Purchasing Programs**

  - **Cooperative Purchasing Program**
    - Authorizes State and Local Governments to purchase IT products and services (IT Schedule 70) as well as Law Enforcement, Security, Fire and First Response products and services (Schedule 84) at anytime

  - **Disaster Recovery Purchasing Program**
    - Authorizes State and Local Governments to purchase products and services from all Schedule only in the event that a National Disaster or an act of terrorism is declared by the President

  - **1122 Counter Drug Purchasing Program**
    - Authorizes State Law Enforcement to purchase certain products (Various Schedules) for the purposes of drug interdiction For details and for more information visit: www.gsa.gov/stateandlocal
American Recovery and Reinvestment Act (ARRA)

- An effort to jumpstart our economy, create or save millions of jobs, modernize our nation's infrastructure, enhance energy independence, expand educational opportunities, preserve and improve affordable health care, provide tax relief, and protect those in greatest need.
Obtaining the IT Schedule 70 Solicitation

1. Determine if Schedules contracting is right for your company.
2. Identify the Correct Schedule(s) for your company.
3. Obtain a copy of the solicitation.

Scope of Contract
Obtaining the IT Schedule 70 Solicitation Cont.

The official site: FedBizOpps (FBO):
www.fbo.gov

Other Sources:
www.gsa.gov/it70solicitation
http://www.gsaelibrary.gsa.gov
www.eoffer.gsa.gov

Search by Solicitation Number:
FCIS-JB-980001-B
# Obtaining the IT Schedule 70 Solicitation Cont.

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<td>07_Small Business Sub Contracting Plan.doc</td>
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<td>09_Commercial Sales Practice Format(CSP-1).doc</td>
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<td>10_Points of Contact.doc</td>
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<td>14_Letter of Supply Template.doc</td>
<td>Microsoft Word Document</td>
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Preparing the IT Schedule 70 Solicitation

1. Thoroughly Read the Solicitation and all attachments.
2. Gather Important Company Documents. (Company Financials, Catalogs, Brochures, Org Charts, etc.)
3. Seek Clarification on Solicitation if needed. Work Through solicitation and applicable attachments.
4. Obtain Required Numbers and Registrations. (ORCA, DUNS, CCR, Open Ratings, etc.)
5. Complete Solicitation with all applicable attachments.
6. Submit Electronically or in Hard Copy. (OFFER)
Preparing the IT Schedule 70 Solicitation Cont.

- **Important Documents to Read and Understand:**
  - “Read Me First” Document (Document 1)
  - Read the entire Solicitation (Document 2)

- **A Complete Offer Includes:**
  - Vendor Response Document (Document 3)
  - Signed SF1449 (Document 4)
  - GSA Required Attachments (Various Documents)
  - Offeror’s Conditional Attachments (Various Documents)
Preparation the IT Schedule 70 Solicitation Cont. – Vendor Response Document

- Provides overall instructions for preparing your offer
- Establishes the following for your offer:
  - Points of Contact
  - Authorized Negotiators
  - Selected SINs
  - Offeror Responses
    - Contract Clauses
    - Solicitation Provisions
- Provides a list of required and conditional attachments
- The Vendor Response Document is included in the Solicitation Package
Preparing the IT Schedule 70 Solicitation Cont. – GSA Required Attachments

- Commercial Pricelist
- Production Point
- Descriptive Literature
- Offered Pricing
- Proposed EPA Mechanism (including supporting documentation)
- Organization Structure
- Discounting Policies
- Copy of Online Representations & Certifications Application (ORCA) Record
- Copy of Central Contractor Registry (CCR) Record
- Past Performance Evaluation Report (D&B)
- Commercial Sales Practices Format (CSP-1)
Preparation the IT Schedule 70 Solicitation Cont.
– Commercial Pricelist

- Offeror must provide a copy of their Commercial Pricelist
  - Catalog
  - Other Pricelist
    - If excerpted from another document, reference source document

- If no Commercial Pricelist is available, (e.g. for Professional Services), provide data to substantiate rates, including:
  - Labor Category
  - Experience Qualifications
  - Functional Responsibility
  - Educational Requirements
  - Contract Number
  - Billing Rate
Preparation the IT Schedule 70 Solicitation Cont. – Production Point

- List where your offered products are manufactured
- May be included in your Commercial Price List
- Included as well in Letters of Supply
- Not applicable for Services
Preventing the IT Schedule 70 Solicitation Cont. – Descriptive Literature

- Samples of Marketing Materials
  - Promotional Literature
  - Brochures
  - Product Descriptions
  - Services Descriptions
Preparation the IT Schedule 70 Solicitation Cont. – Proposed Pricelist

- Offered Pricing package should include: (Document 08)
  - Pricelist Cover Page and Table of Contents
  - Information for Ordering Activities
  - Terms and Conditions Applicable to Specific SINs under IT Schedule 70
  - Any descriptive information relating to the equipment and/or software offered
  - Products and Services Pricelist - should include, at a minimum, the following:
    - Brand Name, Model and/or Catalog Number (as applicable)
    - Brief description of item
    - Negotiated unit price (NET PRICE) for the product or service
  - Blanket Purchase Agreements (BPAs)
  - Contractor Team Arrangements
  - List of Service and Distribution Points, as applicable
  - List of Participating Dealers, as applicable
Preparation of the IT Schedule 70 Solicitation Cont. – Proposed EPA Mechanism

- Pricing WITH an Established Commercial Pricelist
  - Clause 552.216-70 applies
  - Adjustments to prices can be based on reissuance of commercial pricelist
  - Limited to 3 increases per 12 month period
  - Cannot exceed 10% per 12 month period
  - Cannot be requested in the first 12 month period
  - Documentation for EPA request is required
Preparing the IT Schedule 70 Solicitation Cont.  
– Proposed EPA Mechanism

➢ Pricing WITHOUT an Established Commercial Pricelist
  • Clause I-FSS-969 applies
  • Two Types of EPAs:
    – EPAs based on escalation rates negotiated prior to contract award which results in fixed price for term of contract
    – EPAs based on agreed-upon market indicator prior to award which results in contract modification
  • Limited to 3 increases per 12 month period
  • Cannot be requested in the first 12 month period
  • Proposed EPA Mechanism is required
Preparing the IT Schedule 70 Solicitation Cont. – Organization Structure

- Describe management and the organizational structure of company

- The Offeror shall address the following:
  - History and overview of the organization;
  - Organizational Chart; and
  - Financial Statement/Annual Report
Preparing the IT Schedule 70 Solicitation Cont. – ORCA Registration

- Proof of registration for Online Representations & Certifications Application (ORCA)
  - http://orca.bpn.gov
  - Online paperless collection point for Representations & Certifications
  - Annual completion(updates) required
Preparing the IT Schedule 70 Solicitation Cont. – Central Contractor Registration

- Proof of registration for Central Contractor Registration (CCR)
  - www.ccr.gov
  - CCR collects, validates, stores, and disseminates data in support of agency acquisition missions
Prefering the IT Schedule 70 Solicitation Cont. – Past Performance Evaluation Report (D&B)

- Request a Past Performance Evaluation report from D&B Open Ratings, Inc. *(Document 06)*
  - www.ppereports.com
- Report is sent directly to Requestor/Offeror
- Request copy to be sent to GSA via e-mail at:
  - it.center@gsa.gov
- To ensure GSA receives a report, send a copy with the offer
Preparing the IT Schedule 70 Solicitation Cont. - Commercial Sales Practices Format (CSP-1)

- The CSP-1 template is included in the Solicitation Package (Document 09)
  - Sales to the general public – 12-month period
  - Projected Sales under this contract
  - Discounting Policies
  - Matrix of Customers and Discounts
  - Written Discounting Policies provided as narrative portion of the Commercial Sales Practices Format (CSP-1)
Conditional Attachments may be REQUIRED depending on the size of your company and/or the SINs offered by your company.

<table>
<thead>
<tr>
<th>Attachment</th>
<th>Who Must Submit</th>
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<tbody>
<tr>
<td>Subcontracting Plan</td>
<td>Large Businesses with expected sales &gt;$650K</td>
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<tr>
<td>Letters of Supply</td>
<td>Resellers</td>
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<tr>
<td>Dealer/Reseller Spreadsheet</td>
<td>Resellers</td>
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<tr>
<td>Professional Services Experience</td>
<td>Professional Service Providers</td>
</tr>
<tr>
<td>Labor Category Descriptions</td>
<td>Professional Service Providers</td>
</tr>
<tr>
<td>Authorized Dealer(s) Information</td>
<td>Resellers</td>
</tr>
<tr>
<td>Training Course Descriptions</td>
<td>Professional Service Providers – Classroom Training</td>
</tr>
<tr>
<td>Compensation Plan for Professional Employees</td>
<td>Professional Service Providers with expected sales &gt;$650K</td>
</tr>
<tr>
<td>Solicitation Exceptions</td>
<td>Any Offeror Taking Exception with any of the Applicable Terms and Conditions, FAR Clauses, or GSAR Clauses</td>
</tr>
<tr>
<td>Pricing Support</td>
<td>Any Offeror Wishing to Provide Additional Pricing Information in Support of the Pricing Proposal</td>
</tr>
</tbody>
</table>
Preparing the IT Schedule 70 Solicitation Cont. – Small Business Subcontracting Plan

- Large Business with projected sales >$650K

- Outlines your company’s:
  - Small Business Subcontracting Goals
  - Reporting Requirements
  - Recordkeeping Requirements

- The Subcontracting Model Plan is provided as an Attachment in the Solicitation Package (Document 07)
Preparing the IT Schedule 70 Solicitation Cont. – Dealer/Reseller Spreadsheet

- Required by all Offerors who are dealers/ resellers offering other manufacturer’s products

- Demonstrate accurate and complete pricing information on manufacturer, dealer/reseller and GSA proposal

- The Template is provided as an attachment in the Solicitation Package (Document 11)
Preparing the IT Schedule 70 Solicitation Cont. – Authorized Dealer(s) Information

- Required by all Offerors Providing Products
- List of all Authorized Dealers for products offered
- You Must Keep this Up-to-Date
Preparing the IT Schedule 70 Solicitation Cont. – Letter of Supply

- Required by all Offerors who are dealers/ resellers offering other manufacturer’s products
- Demonstrate source of supply
- Submit letters of supply on company’s letterhead
- Signed by corporate company official
- The Letter of Supply Template is included in the Solicitation Package (Document 14)
Required by all Offerors Providing IT Classroom Training as a Service

A formal catalog or a written descriptions of class offerings

Length of course

Location (Contractor or Customer site)
Preparation the IT Schedule 70 Solicitation Cont. – Labor Category Descriptions

- Required by all Offerors Providing IT Professional Services (132-51 & 132-60A)

- Labor Category Descriptions
  - Title of labor category
  - Functional responsibility performed
  - Qualifications
  - Education required
Preparing the IT Schedule 70 Solicitation Cont. – Compensation Plan for Professional Employees

- Required by all Offerors Providing IT Professional Services per FAR 52.222-46 (132-51 & 132.60A)
- Reflects a sound management approach and understanding of the contract requirements
- Your plan will be considered in terms of:
  - its impact upon recruiting and retention;
  - its realism; and
  - its consistency with a total plan for compensation
- May submit general compensation practices from Offeror’s Employee Handbook
Preparation of the IT Schedule 70 Solicitation Cont. – Past Performance

- Required by all Offerors Providing IT Professional Services (132-51 & 132.60A)

- Provide the following information:
  - Project/Contract Name
  - Project Description
  - Dollar Amount of Contract
  - Project Duration
  - Point of Contact and Telephone Number

- The Sample Labor Category Matrix included in the Solicitation Package (Document 13)
May be submitted by any Offeror taking exception with one or more of the following portions of the Solicitation:

- FAR Clauses
- GSAR Clauses
- Any other Terms and Conditions

Provide written documentation of the rationale behind your exception
Evaluation Factors for Contract Award

Evaluation Factors

★ Factor 1 – Financial Responsibility Determination
★ Factor 2 – Corporate Experience
★ Factor 3 – Past Performance
★ Factor 4 – Project Experience for SINs 132-51 and 132-60f
★ Factor 5 – Project Experience for SINs 132-54 and 132-55
★ Factor 6 – Information Assurance Minimum Security Controls for SINs 132-54 and 132-55
★ Factor 7 – Price Proposal

All technical evaluation factors will be reviewed, evaluated and rated acceptable or unacceptable based on the criteria listed above for each factor. However, Offers determined unacceptable for all proposed SIN(s) will be rejected.
Evaluation Factors for Contract Award Cont.

- **Factor 1. Financial Responsibility Determination** - Provide the most current, completed, audited (if available) 2 years of consolidated financial statements, specifically balance sheets and income statements, or information that demonstrates the company’s financial capacity.

- **Factor 2. Corporate Experience** - Narrative description of corporate experience for all proposed SINs offered. For each SIN offered provide the type of products and/or IT professional services procured by either Government or Commercial entity for a **minimum of 2 years**. Unique to SINs 132-60A-C, the successful completion of Levels 1, 2, 3 or 4 Credential Assessment is required.

- **Factor 3. Past Performance** – Vendors are responsible for ordering and submitting a Past Performance Evaluation from Open Ratings, Inc.
Factor 4. Project Experience for SIN 132-51 & 132-60f only
IT & Identity Access Management (IAM) Professional Services - Provide a description of the offeror’s experience. Describe three completed or on-going project(s) similar in size and complexity to the effort contemplated and in sufficient detail, for the Government to perform an evaluation. For SIN 132-60f, two of the three projects described must be previous Federal Government application deployment projects for public-facing IT systems. Each completed example shall have been completed within the last two years.

Factor 5. Project Experience for SINs 132-54 and 132-55 - Provide a description of the Offeror’s experience delivering COMSATCOM services as described in CI-FSS-055, Commercial Satellite Communication (COMSATCOM) Services.
Evaluation Factors for Contract Award Cont.

- Factor 6. Information Assurance Minimum Security Controls for SINs 132-54 and 132-55 – Complete the Information Assurance Checklist found on the GSA SATCOM Services Program Management Office website (http://www.gsa.gov/satserv). The Government will evaluate the Information Assurance Checklist submitted as part of Offeror’s proposal to determine whether the Offeror understands the minimum security controls, and has processes, personnel, and infrastructure that currently complies or demonstrates a reasonable approach to becoming compliant with all the minimum security controls for at least a low-impact information system or MAC III system.

- Factor 7. Price Proposal – In accordance with GSAM 538.270, the goal of the Government is to obtain the offeror’s best price given to the Most Favored Customer (MFC). Therefore, GSA is to required to obtain pricing that is equal to or better than the MFC pricing with the same or similar terms & conditions.
Submission of Offer - Electronic (eOffer)

- eOffers
  - Web-based application
  - Electronically prepare and submit an MAS contract proposal virtually
  - For Information: www.eoffer.gsa.gov
  - For Technical Assistance with the eOffer system call: 1-866-472-9114
Submission of Offer - Physical

- Paper Documents or electronic Media (i.e. saved on CD)
- Must be submitted in 3 Volumes:
  - Volume I: Contract Data
  - Volume II: Technical Proposal
  - Volume III: Price Proposal
- The entire offer must be submitted in duplicate.
- Mail to:
  GSA/FAS
  Center for IT Schedule Programs
  Solicitation No. FCIS-JB-980001-B
  Attn: Central Intake Desk (CID)
  2200 Crystal Drive
  CP #4, Room 606
  Arlington, VA  22202
Steps to Award - Post Submission

Post Submission (Offer)

Offer has been submitted to GSA Contract Office. Auto Generated Receipt. CS/CO is assigned and is the Primary POC

CS/CO may contact company regarding Administrative Omissions and/or Clarifications.

Negotiations are conducted. Be ready to Negotiate the company’s best offer.

Final Proposal Revision

Offer is Awarded. (CONTRACT)
Post Award and Contract Management (Contract)

- Contractor uploads their approved GSA Schedule Pricelist on GSA Advantage®.

Contract Responsibilities
- Remitting the Industrial Funding Fee (IFF)
- Meeting Annual Sales Requirements
- Modifications
- Maintaining your GSA Schedule Pricelist
- Compliance with Federal regulations and ordering procedures (FAR 8.4)

Option Periods
- Base contract is five-year plus 3 five-year options possible

Post Award and Contract Management is an overview of what is expected after the contract has been awarded. GSA Schedule Contract number is assigned. Award letter and a copy of the GSA Schedule contract are sent to Company summarizing the terms and responsibilities of contract. Contractor may start to pursue government opportunities against contract.
### Helpful Websites

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<td><a href="http://www.gsa.gov/itcenter">www.gsa.gov/itcenter</a> or <a href="http://www.gsa.gov/itcenterlibrary">www.gsa.gov/itcenterlibrary</a></td>
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<tr>
<td>GSA Schedules Program:</td>
<td><a href="http://www.gsa.gov/schedules">www.gsa.gov/schedules</a></td>
</tr>
<tr>
<td>GSA State and Local Programs:</td>
<td><a href="http://www.gsa.gov/stateandlocal">www.gsa.gov/stateandlocal</a></td>
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</table>
### Planning and Preparation (Continued):

<table>
<thead>
<tr>
<th>Service</th>
<th>Website</th>
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</thead>
<tbody>
<tr>
<td>Other Training at GSA:</td>
<td><a href="http://www.gsa.gov/events">www.gsa.gov/events</a></td>
</tr>
<tr>
<td>Schedule 70 Overview:</td>
<td><a href="http://www.gsa.gov/schedule70">www.gsa.gov/schedule70</a></td>
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<tr>
<td>Schedule Sales Query (SSQ):</td>
<td><a href="http://ssq.gsa.gov">http://ssq.gsa.gov</a></td>
</tr>
<tr>
<td>Veterans’ Employment &amp; Training Service (VETS)-100:</td>
<td><a href="https://vets100.vets.dol.gov/">https://vets100.vets.dol.gov/</a></td>
</tr>
<tr>
<td>View/Download the Solicitation:</td>
<td><a href="http://www.fedbizopps.gov">www.fedbizopps.gov</a> or <a href="http://www.gsa.gov/schedule70solicitation">www.gsa.gov/schedule70solicitation</a></td>
</tr>
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</table>

### GSA Electronic Tools:

<table>
<thead>
<tr>
<th>Service</th>
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<tbody>
<tr>
<td>GSA Advantage®:</td>
<td><a href="http://www.gsaadvantage.gov">www.gsaadvantage.gov</a></td>
</tr>
<tr>
<td>GSA eBuy:</td>
<td><a href="http://www.ebuy.gsa.gov">www.ebuy.gsa.gov</a></td>
</tr>
<tr>
<td>GSA eLibrary:</td>
<td><a href="http://www.gsaelibrary.gsa.gov">www.gsaelibrary.gsa.gov</a></td>
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</table>
## Helpful Websites

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<tr>
<th>Regulations and Guidance:</th>
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<tbody>
<tr>
<td>GSA Vendor Support Center</td>
<td><a href="http://www.gsa.gov/vendorsupportcenter">www.gsa.gov/vendorsupportcenter</a></td>
</tr>
<tr>
<td>72A Quarterly Reporting System:</td>
<td><a href="https://72a.gsa.gov">https://72a.gsa.gov</a></td>
</tr>
<tr>
<td>Acquisition Central:</td>
<td><a href="http://www.acquisition.gov">www.acquisition.gov</a></td>
</tr>
<tr>
<td>Excluded Parties List System:</td>
<td><a href="http://www.epls.gov">www.epls.gov</a></td>
</tr>
<tr>
<td>Federal Acquisition Regulation (FAR):</td>
<td><a href="http://www.acquisition.gov/far">www.acquisition.gov/far</a></td>
</tr>
<tr>
<td>GSA Acquisition Manual (GSAM)/GSA Acquisition Regulation (GSAR):</td>
<td><a href="http://www.acquisition.gov/far">www.acquisition.gov/far</a></td>
</tr>
<tr>
<td>GSA SmartPay Program:</td>
<td><a href="http://www.gsa.gov/smartpay">www.gsa.gov/smartpay</a></td>
</tr>
<tr>
<td>North American Industry Classification System (NACIS) Industry Codes:</td>
<td><a href="http://www.census.gov/eos/www/naics/">www.census.gov/eos/www/naics/</a></td>
</tr>
<tr>
<td>U.S. Small Business Administration:</td>
<td><a href="http://www.sba.gov">www.sba.gov</a></td>
</tr>
</tbody>
</table>
Need Assistance?

Center for IT Schedule Programs
Customer Service
Phone: 877-446-IT70
Mon- Fri 8:00am to 5:00pm EST
or E-mail: it.center@gsa.gov
Thank you for your interest and participation!

Please remember:

- Read, Read, Read the solicitation before completing it

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