INSTRUCTIONS FOR FILING COVENANT AND AGREEMENT FORMS

1. Fill out, in **BLACK INK ONLY**, one copy of the Covenant and Agreement Form.

2. Property owner(s) must print and sign their name(s) — **SIGNATURE(S) MUST BE NOTARIZED**.

3. Submit the completed Covenant & Agreement (C&A) Form with the Operation and Maintenance (O&M) Plan to the Bureau of Sanitation for approval and signature.

4. Record the C&A Form and the O&M Plan with the Los Angeles County Registrar-Recorder and obtain a **certified** copy. County Recorder located at:

   1) 12400 Imperial Highway
      Norwalk, CA  90650
      (Near the intersection of the 5 and 605 freeways)

   2) 14340 Sylvan Street
      Van Nuys, CA  91401
      (Near Van Nuys City Hall)

   3) 11701 S. La Cienega Blvd., 6th Floor
      Los Angeles, CA 90045
      (LAX Courthouse)

5. Return the **certified** copy of the recorded form to the Bureau of Sanitation requiring the covenant (should be a purple stamp on the back of the last page of document recorded).

**NO FINAL APPROVAL/CLEARANCE WILL BE GRANTED WITHOUT BUREAU OF SANITATION RECEIPT OF THE CERTIFIED COPY OF THE C&A WITH THE O&M PLAN.**
MASTER COVENANT AND AGREEMENT
REGARDING ON-SITE STORMWATER MITIGATION MEASURES AND MAINTENANCE

I (We), the undersigned, hereby certify that I am (we are) the owner(s) of the hereinafter legally described real property (“Property”) located in the City of Los Angeles, County of Los Angeles, State of California (please give the legal description):

LEGAL DESCRIPTION

ASSESSOR’S ID# _________________________ TRACT NO. ___________________________ BLOCK NO. ____________ LOT NO ____________

Site Address __________________________________________________________________________________________________________

In consideration of the City of Los Angeles allowing _____________________________________ development on said Property, I (we) do hereby covenant and agree to install, operate and maintain in a good operable condition at all times, at my (our) sole cost, all on-site stormwater Best Management Practices (BMPs) per approved plans. I (we) shall maintain, in accordance with the attached Operation & Maintenance Plan (Attachment 1), the following on-site stormwater BMPs:

☐ Rain Barrel (min 55 gal): # of barrels ________; ________total gallons, with minimum of ________ Sq. Ft of vegetated landscaping
☐ Rain Tank / Cistern: # of tanks / cistern ________; ________total gallons, with minimum of ________ Sq. Ft of vegetated landscaping
☐ Porous pavement/pavers: ________ Sq. Ft (for incidental rainfall); and / or ________ Sq. Ft. with ______ ft sub base
☐ Rain Garden (lined): # of rain gardens ________; ________ total Sq. Ft.  
☐ Rain Garden (unlined): # of rain gardens ________; ________ total Sq. Ft.  
☐ Flow Thru Planter: # of planters ________; ________ total Sq. Ft.  
☐ Dry Well: ________ Cu. Ft.  
☐ Infiltration Trench: ________ Cu. Ft.  
☐ Green Roof: ________ Sq. Ft.  
☐ Other: ___________________________________________________________________________________________________________

Owner further covenants and agrees that the above-described stormwater device(s) shall not be removed from the Subject Property unless a revised Plan is approved by the Bureau of Sanitation. In the event that any portion of the above-specified on-site stormwater pollution removal device(s) or BMPs is modified, I (we) shall immediately provide the Bureau of Sanitation of the City of Los Angeles with a revised Plan for their approval, and sign and record a Supplemental Covenant and Agreement, specifying all of the on-site stormwater pollution removal device(s) and BMPs, as modified (along with a modified O&M Plan). No Supplemental Covenant and Agreement shall, in any way, limit or diminish my (our) General Maintenance Obligation.

This Master Covenant and Agreement, and all obligations herein, shall run with the Property and shall be binding upon any future owners, encumbrancers, their successors, heirs or assigns and shall continue in effect until the Bureau of Sanitation approves the termination hereof.

Owner further covenants and agrees that if Owner hereafter sells the Subject Property, Owner shall provide printed educational materials to the buyer regarding the stormwater device(s) that are located on the Subject Property, including the type(s) and location(s) of all such devices, and instructions for properly maintaining all such devices.

_________________________________________    ______ __________________________________
(Print Name of Property Owner)      (Print Name of Property Owner)

_________________________________________    ______ __________________________________
(Signature of Property Owner)       (Signature of Property Owner)

Dated this __________ day of __________ 20__.  

Dated this __________ day of __________ 20__.  

(Please Attach Notary Acknowledgement)

Permit No.  __________________________________________________________________________

Approved for recording by:  Department of Public Works, Bureau of Sanitation

___________________________________ ________________________
(Print Name)  Engineering Associate  (Signature)