Introduction

A college or university campus is an important part of the local community that it serves. As in any neighborhood, it is important that all students and faculty and staff members realize that they should take every possible precaution to prevent assault and crime against themselves and others.

The administration of Nova Southeastern University recognizes that the university’s campuses are part of the community and experience the risks and threats of society as a whole. NSU has established programs and systems involving personnel, procedural methods, and physical means in order to provide as safe and secure an environment on campus as possible.

The NSU student affairs, residential life, and public safety departments provide information and assistance on self-protection to students and residents. However, each individual also must take action to utilize these crime prevention techniques.

Lack of vulnerability is the key. A criminal looks for and exploits perceived weaknesses. The less vulnerable the person, residence, or vehicle appears, the less chance of assault, loss, theft, or robbery. The information provided in this handbook is designed to inform, advise, and alert campus occupants about Nova Southeastern University policies and procedures on crime awareness and reporting. Also, crime methodology and crime prevention techniques are provided to assist in self-protection.

For more information on safety and security, check out the NSU Public Safety website at www.nova.edu/publicsafety.
# Table of Contents

Shark Watch .................................................. 2
Suicide and Violence Prevention .................. 2
NSU Alert ...................................................... 2
Family Emergency Plan ................................. 2
Crime Prevention Safety Tips ....................... 2
Home Safety .................................................. 3
Vehicle Safety ............................................... 3
Travel Safety .................................................. 3
Severe Weather Safety ................................. 3
Tobacco-Free Policy ....................................... 4
General Campus Safety and Security Policies .... 4
Campus Law Enforcement Policies ................. 5
Law Enforcement ............................................ 5
Shark Watch—Campus Crime Prevention ......... 5
Firearms or Other Weapons Strictly Prohibited on Campus ........................................... 5
NSU Emergency Hotline and Website ........... 7
NSU Alert—Emergency Notification Policy .... 7
Emergency Evacuation Procedures ............... 9
Blue-Light Telephones and Public Address System .................................................. 9
How to Use a Blue Light Emergency Phone ..... 9
How to Use a Classroom Emergency Intercom .. 12
Emergency Preparedness and Response Procedures ............................................. 12
Department of Homeland Security
  Active Shooter Response Guidelines .......... 13
Automated External Defibrillator (AED) ....... 14
Suspicious Package/Mail Protocol ............... 15
Chemical Emergency ...................................... 16
Safety Escorts ............................................... 16
General Security ............................................ 16
NSU Campus Card (SharkCard) ..................... 17
On Campus .................................................... 17
Residence Halls ............................................. 17
Missing Student Policy and Protocol for On-Campus Housing Students ...................... 17
Office Watch ................................................. 19
Public Safety Department Safety Tips .......... 20
Survival Is the Goal ....................................... 20
Procedure for Reporting Crimes .................. 21
Timely Warning Policy ................................... 21
Annual Disclosure of Crime Statistics .......... 21
Campus Security Authorities .......................... 22
Professional and Pastoral Counselors ............ 22
Nova Southeastern University
  Sexual Misconduct Policy .......................... 23
Sex Offender Registry and Access to Related Information ........................................ 37
Alcohol and Drug Use Policies ................. 37
Campus Safety and Security Programs and Information Systems ................................. 37
Emergency Preparedness and Response Training .................................................. 38
Homeland Security ........................................... 39
Safety Hazards Identification and Remediation Program (DANGER RANGER) ............. 39
First Aid ......................................................... 39
Vehicle Assistance—Restarts, Lockouts, and Air .................................................. 39
Water Safety—AQUALERT ............................... 40
Lost and Found .............................................. 40
Student Counseling and Employee Assistance .................................................. 40
Suicide and Violence Prevention .................. 40
Community Resolution Services .................... 41
Hurricane Storm Advisory and Preparation .... 41
Student Housing .............................................. 42
Hurricane Information:
  NSU Emergency Hotline and Hurricane Website .................................................. 43
Lightning ......................................................... 44
Tornado ........................................................... 45
Helpful Phone Numbers .................................... 46
Identity Theft—Don’t Be a Victim ................... 50
Parking and Traffic Information ................. 51
Parking Regulations ........................................ 51
Parking and Traffic Policies ............................ 52
Valet ............................................................... 54
Commuter Service ........................................... 54
Towing ............................................................ 55
Golf Carts ......................................................... 55
Fire and Life Safety ......................................... 56
  Fire Log and Fire Statistics .......................... 56
  Fire Safety Systems ...................................... 57
  Fire Training ............................................... 57
  Fire Identification, Notification, and Evacuation Procedures for Residence Halls ......... 58
  Fire Drills ....................................................... 58
Nova Southeastern University
  Crime Statistics .......................................... 59
Appendix ......................................................... 73
Shark Watch .................................................. 82
Visit Us ........................................................... 83
Office Watch ................................................. 84

[www.nova.edu/publicsafety](http://www.nova.edu/publicsafety)
Shark Watch
As members of the university community, each of us has a role in keeping our campus safe.

• If you see something, say something. Program the NSU Public Safety Department’s phone number, (954) 262-8999, into your cell phone and report all suspicious individuals or activity on NSU Property to the NSU Public Safety Department. For more information, visit www.dhs.gov/if-you-see-something-say-something-campaign.

• Use NSU Public Safety walking escorts any night you are on campus. Call the Public Safety Department at (954) 262-8999 and a uniformed NSU Public Safety Officer will walk with you anywhere on campus.

• Utilize the NSU Shark Shuttles when you travel around the campus.

• Walk with friends while on campus.

• Download and use a free safety app on your smartphone to include friends and family in your personal safety net.

Suicide and Violence Prevention
Are you concerned about someone or need consultation? The only real risk is in not doing anything.

• If you or someone you know is suffering and you want to know how to help, call a Suicide Prevention hotline for 24/7 assistance:
  1-800-SUICIDE (784-2433)
  1-800-273-TALK (8255)

• If you are concerned about an NSU student, call the Henderson Student Counseling 24/7 hotline:
  (954) 424-6911

• If you are concerned about an NSU employee, call the MHNet hotline:
  1-877-398-5816
  TTY: 1-800-338-2039

NSU Alert
• Stay informed of all campus emergencies. Program the NSU Emergency Hotline number, 800-256-5065, into your cellphone to stay informed and updated during actual or potential crisis/emergency situations. Call 9-1-1 for any emergency while on campus, then call Public Safety at (954) 262-8999.

• Sign up for NSU’s Emergency Notification System. This is done by updating your emergency contact information at www.nova.edu/emergency. Program the NSU Emergency Hotline number, 800-256-5065, and SMS@blackboard.com as contacts into your cellphone so you will recognize NSU ALERT messages sent to your phone from the NSU Emergency Notification System.

• Familiarize yourself with Public Safety emergency procedures.

• Carry your NSU ID card and Emergency Preparedness Card at all times. NSU ID cards and Emergency Preparedness cards can be obtained at the Campus Card Office, located in the Horvitz Building One-Stop Shop. The Card Office phone number is (954)-262-8929.

• NSU Public Safety operates 24/7 and wants you to be a part of university safety. For Emergency Situations call 9-1-1 first then call NSU Public Safety at (954) 262-8999.

• For Non-Emergency Situations, call Public Safety at (954)-262-8999 or use our Public Safety Contact Form at (https://www.nova.edu/webforms/publicsafety/contactus.html).

Family Emergency Plan
• Make sure your family has a plan in case of an emergency. Before an emergency happens, sit down together and decide how you will get in contact with each other, where you will go, and what you will do in an emergency. Keep a copy of this plan in your emergency supply kit or another safe place where you can access it in the event of a disaster.

• Visit www.ready.gov for help creating this plan.

Crime Prevention Safety Tips
Personal Safety
• Always be aware of your surroundings.

• If you see something, say something.

• Try to stay in well-lit areas.

• Walk confidently at a steady pace on the side of the street facing traffic.

• Walk close to the curb. Avoid doorways, bushes, and alleys.

• Wear clothes and shoes that give you freedom to move.

• Don’t walk alone at night and always avoid areas where there are few people.

• Be careful when people stop and ask you for directions; always reply from a distance.

• If you are in trouble, attract help in any way that you can. Scream and yell for help.

• Keep your head. Stay as calm as possible, think rationally, and evaluate your resources and options.

• If ever attacked, go to a safe place and call the police. The sooner you make the report, the greater the chances the attacker will be caught.

• Be prepared and have a survivor’s mindset. For detailed information on preparing a comprehensive safety strategy, visit www.ready.gov/are-you-ready-guide.
Home Safety

• Check the identification of any sales or service people before letting them in.
• Don't let any stranger in your home when you are alone.
• Never give the impression that you are alone if strangers telephone or come to the door.
• If you come home and find a door open or signs of a forced entry, don't go in. Call the police from the nearest phone.
• Keep written records, with serial numbers if available, of all furniture, jewelry, bicycles, and electronic products including mobile phones. If possible, keep these records in a safe deposit box or fireproof safe.
• Check your homeowner’s insurance policies to ensure personal property is covered, or purchase insurance; inventory your valuables (to include a brief description, make, model, serial number, and a picture).
• Secure sliding glass door locks.
• Don't hide spare keys in mailboxes, planters, or under doormats.

Vehicle Safety

• Close all windows, lock all doors, and take the keys with you.
• Never hide a second set of keys anywhere on your car.
• Never leave your car’s engine running, even if you will only be gone for a minute.
• Park in well-lit areas.
• Activate any anti-theft devices you have.
• Push or recline your passenger seat forward; if you return to your car and the passenger seat has been returned to its normal position, chances are someone has entered your vehicle.
• When approaching your vehicle, have your keys in hand.
• Before you invest in any alarms; check with several established companies and decide what level of security fits your needs.

Travel Safety

• If you do travel alone, leave your route and destination times with family or friends.
• Keep your car locked at all times.
• Keep the windows rolled up so that a person cannot reach inside. If confronted by someone on foot, drive away immediately, if safe to do so.
• Make sure your car is in good working order and has plenty of gas before you drive.
• Don’t leave packages or valuables in plain sight in your car; keep them in your trunk.
• If you are being followed by another car, honk your horn and drive to the closest public place such as a police or fire station, restaurant, or gas station. Never go home if you think you are being followed.
• If you are involved in a minor accident, do not get out of the car until fire, police, or medical assistance arrives. This is a favorite ploy of kidnappers and sexual battery offenders.

Severe Weather Safety

Florida is the lightning capital of the United States and our region has experienced an active storm season this year. All severe weather alerts are made available to the entire NSU community via the NSU Emergency web page and the NSU Hurricane web page.

What You Need to Know

• NO PLACE outside is safe when thunderstorms are in the area.
• If you hear thunder, lightning is close enough to strike you.
• When you hear thunder, immediately move to safe shelter.
• Safe shelter is a substantial building or inside an enclosed, metal-topped vehicle.
• Stay in safe shelter at least 30 minutes after you hear the last clap of thunder.

Indoor Lightning Safety Tips

• Stay off corded phones, computers, and other electrical equipment that put you in direct contact with electricity.
• Avoid plumbing, including sinks, baths, and faucets.
• Stay away from windows and doors, and stay off porches.
• Do not lie on concrete floors, and do not lean against concrete walls.

Last-Resort, Outdoor Risk-Reduction Tips

NO PLACE outside is safe when lightning is in the area, but if you are caught outside with no safe shelter anywhere nearby, the following actions may reduce your risk:

• Immediately get off elevated areas such as hills, mountain ridges, or peaks.
• NEVER lie flat on the ground.
• NEVER use a tree for shelter.
• NEVER use a cliff or rocky overhang for shelter.
• Immediately get out and away from ponds, lakes, and other bodies of water.
• Stay away from objects that conduct electricity (barbed wire fences, power lines, windmills, etc.).
If Someone Is Struck by Lightning

• Victims do not carry an electrical charge and may need immediate medical attention.
• Monitor the victim and begin CPR or AED, if necessary.
• Call 9-1-1 for help.

Additional Reminders

• Read the Public Safety Department’s Campus Safety Handbook to stay updated on annual security and fire safety reports. The handbook is available in the Public Safety Office at the Campus Support building or online at www.nova.edu/publicsafety/forms/campus_safety_handbook.pdf.
• Report all bias incidents and hate crimes.
• Browse safety-related information on the Public Safety Department’s website at www.nova.edu/publicsafety.

Policy Application

This policy applies to all students, faculty and staff members, volunteers, consultants, contractors, and visitors and extends to all facilities occupied or controlled by Nova Southeastern University, including regional campuses located in the state of Florida and other locations throughout the United States. Smoking and tobacco use is also prohibited in all university-owned or leased vehicles, including, but not limited to, Public Safety vehicles, Physical Plant vehicles, the Shark Shuttle, and golf carts.

Helpful Resources

• U.S. Colleges and Universities with Smoke-Free Air Policies
• Office of the Surgeon General
• ACHA Position Statement on Tobacco on College and University Campuses

Contact us at www.nova.edu/tobacco-free/ for more information.

General Campus Safety and Security Policies

There are two important elements in creating and maintaining protective programs and systems: an understanding by students and employees of campus crime and safety hazards, as well as methods of communication and action to reduce or eliminate security and safety threats and hazards.

It is the policy of Nova Southeastern University that all students and employees of NSU campuses are to report criminal acts and safety hazards or occurrences known to them. The university community is encouraged to make accurate and prompt reporting of a crime to the Public Safety Department and appropriate police agencies, when the victim of a crime elects to, or is unable to, make such a report. The proper reporting procedure for everyone, in the event of any concern, is to contact the Nova Southeastern University Public Safety Department (NOVALERT) at (954) 262-8999. NOVALERT is available 24 hours a day. In the event of an immediate threat, danger, injury, or criminal occurrence, you are advised to call the local police/ fire/emergency medical service in your jurisdiction. Usually, these emergency services can be contacted from any telephone by dialing 9-1-1 or the local police/ fire emergency numbers. Always call NOVALERT at (954) 262-8999 after calling 9-1-1.

In all instances of criminal occurrence, loss of property, assault, threat, injury, or attempted crime, the NSU Public Safety Department must be contacted as soon as possible to facilitate proper reporting and resource utilization and to record the occurrence for further study and preventive action.
For criminal incidents and accident reports, NSU Public Safety will work with the local police jurisdiction to investigate when appropriate. NSU Public Safety encourages anyone who has knowledge of a crime to make a report of the incident to our office and the law enforcement authority with jurisdiction. All incidents related to a loss of NSU property require a mandatory police report. NSU Public Safety reports are not public record. While there is no mechanism to receive anonymous reports within the Department of Public Safety, victims can report crimes on a voluntary, confidential basis through Campus Security Authorities (see page 22). In addition, the Contact Us link on the Public Safety web page (www.nova.edu/publicsafety/) is available for anyone to communicate with the Office of Public Safety regarding any matter.

**Campus Law Enforcement Policies**

**NSU Public Safety and Campus Security**

The NSU Public Safety Department provides security information, assistance, and service to aid campus occupants in the protection process, but no person or location is 100 percent safe. The NSU Public Safety Department uses patrolling officers to observe and detect crimes and threats on the Fort Lauderdale/Davie Campus, East Campus, North Miami Beach Campus, Oceanographic Campus, and NSU Art Museum.

The Public Safety Department also utilizes contract security officers to assist with traffic direction and special events on the Fort Lauderdale/Davie Campus and to provide on-site security services at NSU’s regional campuses, and to augment security services at the Oceanographic Campus and the NSU Art Museum.

NSU Public Safety and contract security officers only patrol and have jurisdiction to report and enforce university policies and parking and traffic enforcement on university property.

The primary protective means used involves restricting campus access and use to only those authorized students, staff members, and employees, or their guests, for reasonable and safe purposes.

Public Safety and contract security personnel are not police, are not empowered as such, and do not have the authority to make arrests.

**Law Enforcement**

The Town of Davie Police Department and Nova Southeastern University have a written agreement that includes the assignment of NSU Davie Police officers to the Fort Lauderdale/Davie Campus to provide full law enforcement responsibilities, including the investigation of crimes in coordination with NSU Public Safety and the power to make arrests when appropriate. All criminal acts reported at the Oceanographic Campus, Museum of Art, and all NSU regional campuses and academic sites are reported to, and investigated by, the local police jurisdiction—in coordination with NSU Public Safety, though, no specific written agreement exists.

The NSU Public Safety department frequently works with city, county, state, and federal law enforcement authorities. Agencies cooperate whenever possible on investigations and crime prevention programs to provide the best possible police services to our campus and local communities.

Currently, NSU does not have any officially recognized student organizations located off campus, including student organizations with non-campus housing facilities. If NSU were to obtain these types of properties, NSU would monitor and record, through local police agencies, any criminal activity by students at these locations.

**Shark Watch—Campus Crime Prevention**

A key element of campus crime prevention is student and faculty and staff member awareness and participation to actively help ensure that our campuses remain safe for all. Shark Watch utilizes the eyes and ears of the entire NSU community to immediately report all suspicious activity to NOVALERT at (954) 262-8999.

**Firearms or Other Weapons Strictly Prohibited on Campus**

**Weapons Policy Applies To**

All students and faculty and staff members of Nova Southeastern University (NSU) or (university), as well as individuals visiting or conducting business on university property.

For purposes of this policy, university property includes any facility that is owned, leased, or operated by the university. Examples of university property include, but are not limited to, any NSU campuses, NSU’s Regional campuses, university housing, university parking areas, and university owned vehicles. This policy also applies to university sponsored or supervised events, whether conducted on or off campus. Examples of such events include graduation ceremonies, receptions, meetings, conferences, and seminars.

**Purpose**

Nova Southeastern University prohibits the possession and control of weapons, firearms, and dangerous devices, except as provided in the following paragraphs. Weapons are potential safety hazards, threaten to interfere with the teaching and learning process, and are incompatible with the objective of preventing violence. Accordingly, the purpose of this policy is to ensure a safe and secure university environment. NSU is committed to providing an environment that is violence free.
Definitions

**Weapons:** For the purpose of this policy, the term “weapon” or “weapons” means any object, device, or instrument that is designed as a weapon; or through its use is capable of threatening or producing bodily harm; or which may be used to inflict self-injury including, but not limited to,

1. any firearm as that term is defined below
2. ammunition for any firearm
3. any object or device which propels or shoots, or that is capable of propelling or shooting, a projectile that could cause bodily harm including, but not limited to, BB guns, pellet guns, air rifles, paintball guns, tear gas launchers, sling shots, dart guns, flare guns, blow guns, spear guns, slings, bows and/or arrows, and/or crossbows, except those instruments and equipment utilized in NCAA-authorized sporting events
4. any throwing device that could cause bodily harm and is normally intended for such purpose, including, but not limited to, spears, throwing sticks, clubs, maces, throwing knives, and throwing stars
5. destructive or incendiary devices and their accelerants, fuses, igniters, blasting caps and/or timing devices, including, but not limited to, gun powder, explosives, bombs, improvised explosive devices, pipe bombs, letter bombs, gas bombs, plastic explosives, chemical explosives, detonators, fireworks, flash-bang devices, grenades, mines, rockets and/or missiles (and any plans or diagrams for the construction of any of the above devices)
6. poisons, chemicals, acids, and toxins—except those marketed for nonviolent and nonterrorist purposes and are being used for nonviolent and nonterrorist purposes, or those that are being used in laboratory or coursework (mace and tear gas are prohibited under this section; chemical sprays such as pepper spray, of not more than two ounces, may be used for personal self-defense to the extent permissible by law)
7. edged or piercing blades such as knives; swords; axes; sword canes; dirks; daggers; switchblades; or any other piercing, slashing, cutting, or bladed instrument greater than three (3) inches in length (excluding ordinary pocket knives or plastic knives, blunt-bladed table knives, or kitchen knives in designated food-preparation areas)
8. blunt or striking instruments such as nightsticks, batons, clubs, fighting sticks, staves, and brass knuckles, as well as all traditional martial arts weapons (such as, but not limited to, sais, kamas, nunchaku, swords, and tonfa), except those instruments and equipment utilized in NCAA-authorized sporting events
9. stunning or immobilizing devices such as Tasers, electronic conductive devices (whether contact or dart firing), tear gas, nerve gas, and biological or chemical agents
10. slashing or lashing instruments such as, but not limited to, whips
11. traps and spring guns
12. replicas, toys, models, miniaturized, or ceremonial versions of any of the above, when exhibited or used for the purpose of intimidating or causing fear of violence in another person

**Firearm:** For the purpose of this policy, the term “firearm” means any weapon that will, is designed, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; and any firearm muffler or firearm silencer. Examples of firearms include, but are not limited to, handguns, machine guns, pistols, revolvers, rifles, shotguns, or other firearms of any nature.

**Law Enforcement Officials:** For the purpose of this policy, the term “law enforcement officials” means

1. all officers or employees of the United States or the state of Florida, or any agency, commission, department, board, division, county, city, town, municipality or subdivision thereof who have authority to make arrests
2. officers or employees of the United States or the state of Florida, or any agency, commission, department, board, division, county, city, town, municipality or subdivision thereof, special district, or other governmental authorities licensed and authorized as a condition of employment to carry a concealed weapon
3. members of the Armed Forces of the United States, the organized reserves, state militia, state defense force, or Florida National Guard when on duty; preparing themselves for, going to, or coming from military duty; or under orders
4. an employee of the state prisons or correctional systems who has been so designated by the Department of Corrections
5. all state attorneys and United States attorneys and their respective assistants and investigators licensed and authorized as a condition of employment to carry a concealed weapon

**Florida State Statutes**

Section 790.25(5), Florida Statutes, authorizes people 18 years of age or older to possess a concealed firearm or other weapon in a private conveyance for self-defense if the weapon is securely encased and not readily accessible for immediate use. Section 790.115(2) (a), Florida Statutes prohibits possessing weapons or firearms on school property. Although Section 790.115(2)(a)3, Florida Statutes, provides that a person may carry a firearm in a vehicle pursuant to Statute 790.25(5), it provides that schools may provide policies prohibiting this exception.

Nova Southeastern University is a “school,” as defined under Section 790.115(2)(a), Florida Statutes. This policy is intended to prohibit the exception for carrying firearms in a vehicle on university property pursuant to Sections 790.115(2)(a) and 790.25(5), Florida Statutes.
Policy

1. Except as expressly provided herein, it is strictly prohibited for any Nova Southeastern University student, staff member, faculty member, or any individual visiting or conducting business on university property or at a university sponsored or supervised event to knowingly, intentionally, deliberately, or inadvertently introduce, possess, store, use, purchase, sell, or exchange any weapon, as defined herein, while on any university property or at any university sponsored or supervised event. This prohibition includes weapons stored on one’s person; in a motor vehicle; or in an office, residential hall, or any building on university property.

2. This policy does not prohibit
   a. weapons carried by law enforcement officials or other state or federal agents authorized by their governmental agency to carry weapons
   b. legitimate work tools required to complete work on campus

3. The director of Public Safety may grant exceptions to this policy to allow an individual to possess a weapon for the conducting of university-approved academic programs or training exercises or other university-approved activities or practices and in other special circumstances (e.g., ROTC, starter guns utilized at swim meets or other university-sanctioned activities or events, marksmanship competitions, etc.). An exception may only be granted with the express written permission of the president of Nova Southeastern University. Any request for an exception to this policy must have sufficient detail to fully describe the purpose or objective of having a weapon on university property or at a university sponsored or supervised event, the time period during which the weapon will be on university property or at a university sponsored or supervised event, what use will be made of the weapon while on university property or at a university sponsored or supervised event, and where and for how long the weapon will be stored. Any exception granted by the director of Public Safety must be in writing, shall specify any limitations on use and possession of the weapon, and must address the issue of storage of the weapon. The written exception must be approved by the NSU president prior to its issuance by the director of Public Safety.

4. Any violation of this policy is a serious offense. Any violation of this policy by any individual is considered serious misconduct and may subject the violator to penalties including, but not limited to, discipline up to and including termination under this and any other applicable NSU policy or adjudication of the violation according to the NSU Student Handbook. This may result in discipline up to and including dismissal from the university; eviction from the property or event; notification of local law enforcement officials for police response and action; or issuance of a written directive from the Public Safety Office barring future access to or entry upon university property or at a university sponsored or supervised event.

Any person who becomes aware of a violation of this policy must notify the Office of Public Safety immediately. Failure to notify the Office of Public Safety of a violation of this policy constitutes misconduct and may result in disciplinary action up to and including expulsion in the case of a student, termination in the case of an employee, and eviction from university property or a university sponsored or supervised event in the case of a person visiting or conducting business on university property or at a university sponsored or supervised event, as well as notification of local law enforcement for police response and action. Additionally, in the case of an individual visiting or conducting business on university property or at a university sponsored or supervised event, that individual may be issued a written directive from the Public Safety Office barring future access to or entry upon university property or at a university sponsored or supervised event.

NSU Emergency Hotline and Website

Nova Southeastern University’s all-hazard preparedness includes a 24-hour, dedicated EMERGENCY HOTLINE* that is updated in the event of any emergency alert to assist with keeping the NSU community informed and updated. The EMERGENCY HOTLINE is 800-256-5065.

In addition, the main telephone number for the university, (954) 262-7300, also serves as a HOTLINE during hurricane watch/warning events.

The Nova Southeastern University emergency web page, www.nova.edu/emergency, works in conjunction with the EMERGENCY HOTLINE to keep the NSU community informed and updated with timely postings regarding all actual or potential crisis/emergency situations.

NSU Alert—Emergency Notification Policy

Nova Southeastern University has implemented a multi-tiered, mass notification system designed to alert the entire NSU community in the event of an emergency.

An immediate emergency notification (NSU Alert) will be sent to notify the NSU community of any confirmed significant emergency or dangerous situation involving an immediate threat to the health or safety of NSU students or employees on campus. Confirmation of any significant emergency or dangerous situation will be based on information from all available means, possibly including, but not limited to, initial information from reporting parties, victims, additional witnesses, responding Public Safety officers and first responders on scene, and available video surveillance. The decision to notify the community will
be based on a case-by-case basis. Warnings may only be delayed or withheld if they would compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Taking into account the safety of the community, the director of Public Safety or the associate director of Communications will, without delay, determine the content of the notification based on the original threat assessment and then initiate the notification system. The content of messages may also be developed through the Public Safety Department (director of Public Safety and or the Public Safety associate director of Communications) in coordination and under the direction of the Office of the President. In addition, the vice president of Facilities Management is authorized to initiate and approve all emergency notifications. The individuals responsible for sending the official notification to the campus community include, but are not limited to, the Public Safety associate director of Communications, the on-duty dispatch supervisor for the Public Safety Department, and the Public Safety Department communications manager.

All NSU students and faculty and staff members will receive NSU alerts regardless of location. For certain emergencies, the Public Safety Department may activate pre-scripted general emergency messages to immediately alert the campus prior to a more specific scripted NSU alert being delivered. The university will use the mass notification system to issue an ALL CLEAR message follow-up when conditions are deemed safe by the responding authorities for all emergency notifications concerning an immediate threat. The NSU emergency notification system utilizes a third party vendor (Backboard Connect) to deliver all NSU alerts, as text messages, voice phone messages, and email, to the NSU community (students, faculty and staff members) regardless of campus location (alerts are not segmented for specific campuses).

In addition to NSU alert notifications, which are made without delay, the Public Safety Department will also activate an electronic lockdown of University School and the Mailman Segal Center on confirmation of a dangerous, threatening situation on the Fort Lauderdale/Davie Campus. In the event of an incident that would require the larger community to be notified, information may be sent through the Internet, local media, and local cable channels, if appropriate, through the Office of Public Affairs and/or the Office of the President.

NSU Public Safety, the Office of Innovation and Information Technology, and the Office of University Relations will test the NSU Emergency Notification System annually and document the information concerning a description of the exercise (i.e., date, time, and if announced or not announced). This documentation will be posted on NSU’s emergency web page at www.nova.edu/emergency/.

Some of the components of this system that you may already be familiar with include digital classroom intercoms, an exterior public address system, emergency blue-light telephones throughout campus, and the LCD “SharkTube” displays throughout campus.

A key element of the NSU Alert system is the ability to send voice and/or text messages to the NSU community’s mobile and home phones. Our NSU community is composed of more than 36,500 individuals living not only in Florida, but throughout the United States and the Caribbean. All emergency notification system components are tested on an annual basis.
Reminder for students and staff and faculty members: It is important that you update your emergency notification information whenever your contact numbers change. Visit www.nova.edu/emergency to learn how to update your emergency notification contact information.

**Emergency Evacuation Procedures**

In the event of an emergency, the university's notification system may be deployed to alert the campus community of the necessary actions needed to remain safe. Some basic guidelines are:

- Stay calm.
- Follow the instructions of NSU Public Safety officers and the police.
- If you believe Public Safety and the police are not aware of the situation, call 9-1-1 or call NOVALERT at (954) 262-8999, or use an emergency blue-light phone or emergency intercom to communicate directly to Public Safety.
- For additional information on evacuation procedures, please see *Fire Identification, Notification, and Evacuation Procedures* on page 58.

**Blue-Light Telephones and Public Address System**

Look for the blue light designating a Public Safety emergency telephone. There are more than 100 of these push-button emergency phones throughout the campus. These blue-light phones put you in immediate communication with a Public Safety officer. If you have a concern or question, please go to a blue-light phone and push the button on the face of the unit. Public Safety will respond immediately. Your communication need not be an emergency.

A strategic number of the campus blue-light phones have integrated public address capability (loudspeakers) that enables NSU Public Safety to broadcast announcements over the campus grounds.

**How to Use a Blue Light Emergency Phone**

Look for the blue light designating a Public Safety emergency telephone.

If you have a concern or question, press the red EMERGENCY button (or black CALL button) and the phone will automatically dial Public Safety.

Wait for the dispatcher to answer and then explain the reason for your call. Your communication need not be an emergency.

A blue light will flash at the phone once the button is pushed so that responding personnel can more easily locate you.
Emergency phones are located throughout every level of the West parking garage.
Rolling Hills Graduate Apartments
Blue-Light Telephones

Orlando Campus
Blue-Light Telephones

Fort Myers Campus
Blue-Light Telephone

Oceanographic Campus
Blue-Light Telephones

Palm Beach Campus
Blue-Light Telephones

Puerto Rico Regional Campus
Blue light phones on first and second floor of building’s garage.
How to Use a Classroom Emergency Intercom

Above is a photograph of a digital intercom as installed in a typical classroom setting. The intercoms are strategically located by the instructor’s podium.

Emergency classroom intercoms are a way for Public Safety to make an emergency notification or broadcast instructions to a specific classroom or building in the event of an emergency.

• The intercoms are activated on the classroom side by pressing the button once and releasing.

• A Public Safety dispatcher will reply after the button has been pressed.

• The classroom-side user does not have to press the button again to speak.

Use the emergency intercom in any situation in which you need emergency help or feel threatened and cannot safely call Public Safety (954) 262-8999 using a telephone.

• In the event of a campus emergency, the classroom intercoms may be activated to broadcast instructions to you. The use of classroom intercoms during an emergency should be limited to those requiring immediate help. The NSU Emergency Notification System will provide critical updates.

Emergency Preparedness and Response Procedures

Emergency Preparedness Card

As part of NSU’s Emergency Preparedness Procedures, faculty and staff members and students at all NSU facilities are issued an Emergency Preparedness Card. The cards are designed to be inserted in the plastic carrier with your NSU SharkCard ID. For your safety and convenience, the emergency card and your ID should be with you at all times. The card includes tips on what to do in specific emergency situations, phone numbers for NSU safety services, and contact information for several public agencies. Cards can be obtained at the NSU Campus Card office in the Horvitz Building One-Stop Shop or by calling (954) 262-8929.

Emergency Voice and Text Messaging Alert System

It is important that you register your phone number (cell or other) with the Campus Emergency Voice and Text Messaging NSU Alert system. In the event of a campus-based emergency, one of the several ways NSU officials will contact you will be via a text message or phone call to the number you register with us. Visit www.nova.edu/emergency for information on how to register or update your campus emergency alert contact information.

Review your Emergency Preparedness Card to familiarize yourself with additional methods of notification during an emergency. Regular updates during an emergency can be obtained by calling 800-256-5065 or by visiting www.nova.edu.
For Medical Help

- Call 9-1-1 and give emergency personnel
  - your EXACT location—what building, floor, etc.
  - the type of injury (bleeding, fracture, etc.)
  - your name
- Stay on the line—Police or fire personnel will request that you wait. Help will be sent, then you will be asked for additional information.
- Call NOVALERT after calling 9-1-1; call NSU Public Safety’s hotline at (954) 262-8999. Public Safety will verify that you have called 9-1-1 and ask for the same information. Public Safety will dispatch AED/CPR-certified Public Safety officers and will escort emergency services directly to your location to support prompt response.
- Once emergency medical services (EMS/fire rescue) have arrived and treated the victim, it will be the victim’s choice whether or not he or she wants to be transported.

If You Are Rendering Help to the Injured

- Do not move the victim (unless he or she is in a dangerous area).
  - If someone else is available and competent enough to use a phone, direct them, in no uncertain terms, to dial 9-1-1 and to come back and advise once they have done so. If no one else is available, dial 9-1-1 yourself before initiating any first aid.
- Restore breathing and/or heartbeat—(CPR, if trained).
- Keep others away from the victim.
- Use direct pressure to control a bleeding wound.
- Know your own limitations on the type of aid you can render.
- Do not overreact.

In the Event of a Fire

- Pull the nearest fire alarm.
- Evacuate, with all other building occupants, to a safe, secure distance from the building. Coordinate with emergency responders in assuring that all building occupants are accounted for.
- Call 9-1-1 for the fire department and give them your location and the following information:
  - exact location
  - type of fire (trash can, smoke, flames, etc.)
  - your name

When a Police Officer Is Needed

- Call 9-1-1 (if emergency) and be prepared to give the following information:
  - exact location
  - type of problem (disturbance, vandalism, etc.)
  - your name
- Keep other people away from the scene.
- Ensure your own personal safety and the safety of those around you. Do not approach any area where there is any suspicion of a risk or danger.
- Do not touch or disturb anything.
- If possible, get a description of the suspect, vehicle, and license plate number.
- Attempt to keep others safe and calm.
- As with all other emergencies, after calling 9-1-1, call NSU Public Safety at (954) 262-8999. Public Safety will verify that you have called 9-1-1 and ask for the same information. Public Safety will dispatch AED/CPR-certified Public Safety officers and will escort emergency services directly to your location to support prompt response.

Department of Homeland Security
Active Shooter Response Guidelines

How to Respond When an Active Shooter Is in Your Vicinity

1. EVACUATE
   - Have an escape route and plan in mind.
   - Leave your belongings behind.
   - Keep your hands visible.

2. HIDE OUT
   - Hide in an area out of the shooter’s view.
   - Block entry to your hiding place and lock the doors.
   - Silence your cell phone and/or pager.

3. TAKE ACTION
   - Take action as a last resort and only when your life is in imminent danger.
   - Attempt to incapacitate the shooter.
   - Act with physical aggression and throw items at the active shooter.
How to Respond When Law Enforcement Arrives

- Remain calm and follow instructions.
- Put down any items in your hands (e.g., bags, jackets).
- Raise hands and spread fingers.
- Keep hands visible at all times.
- Avoid quick movements toward officers, such as holding on to them for safety.
- Avoid pointing, screaming, or yelling.
- Do not stop to ask officers for help or direction when evacuating.

Information You Should Provide to Law Enforcement or 9-1-1 Operator

- location of the active shooter
- number of shooters
- physical description of shooters
- number and type of weapons held by shooters
- number of potential victims at the location

Coping with an Active Shooter Situation

- Be aware of your environment and of any possible dangers.
- Take note of the two nearest exits in any facility you visit.
- If you are in an office, stay there and secure the door.
- Attempt to take the active shooter down as a last resort.

Profile of an Active Shooter

An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area, typically through the use of firearms.

Characteristics of an Active Shooter Situation

- Victims are selected at random.
- The event is unpredictable and evolves quickly.
- Law enforcement is usually required to end an active shooter situation.

Contact your building management or human resources department for more information and training on active shooter response in your workplace.

Call 911 when it is safe to do so.

Automated External Defibrillator [AED]

An AED is a portable electronic device that diagnoses and treats life threatening cardiac arrhythmias in a patient by applying an electric shock that stops the arrhythmia, allowing the heart to re-establish an effective rhythm.

In the event a person is having a medical emergency, please call 9-1-1 first, then call NOVALERT at (954) 262-8999. Public Safety will dispatch AED/CPR-certified Public Safety officers to assist and to guide fire rescue and EMS to your location.

Automated External Defibrillator Locations

The university has AEDs located throughout all campuses and locations, including every regional campus.

6100 Griffin Rd. (Communication Clinic)
Administrative Services Center
Aquatic Center/Competition Pool
Campus Support Building
Carl DeSantis Bldg., 1st floor
Carl DeSantis Bldg., 5th floor
Cultural Living Center Residence Hall
Dental Clinic (Oakland Park Boulevard)
Don Taft UCenter, 1st floor front lobby east wall
Don Taft UCenter, 1st floor next to room 1437 Sports Medicine
Don Taft UCenter, 1st floor of arena NE corner
Don Taft UCenter, 1st floor of arena SE corner
Don Taft UCenter, 1st floor by Performing and Visual Arts Wing
Don Taft UCenter, 1st floor west doors leading to pool
Don Taft UCenter, 2nd floor booster area in pantry
Don Taft UCenter, 2nd floor next to room 2319
Don Taft UCenter, 2nd floor next to room 2428
Don Taft UCenter, 3rd floor by rock climbing wall
East Campus Alumni Hall
East Campus Tower Building
Eye Care Institute at Fort Lauderdale
Farquhar Residence Hall
Fort Myers Campus
Founders Residence Hall
Grande Oaks Golf Club
Grande Oaks Maintenance
Horvitz Administration Building
Suspicious Package/Mail Protocol

The FBI and U.S. Postal Service authorities have issued tips for handling and reporting suspicious mail.

Characteristics of a suspicious package include

- no return address
- possibly mailed from a foreign country
- excessive postage
- restrictive markings like “Personal” or “Special Delivery”
- misspellings in the address
- addressed to a title rather than an individual
- badly typed or written
- uneven in shape
- rigid or bulky packaging
- strange odor
- oily stains, discoloration, or crystallization on the packaging
- excessive tape or string
- arrives unexpectedly or from someone unfamiliar to you
- protruding wires
- the city or state in the postmark does not match the return address

If you receive a suspicious package or envelope, here’s what you should do:

- Do not move it.
- Do not open, smell, or taste it.
- Don’t shake or bump the item.
- Isolate the package.
- Stay away and keep others away from the suspicious package.
- Wash your hands vigorously for five minutes with soap and water.
- Call 9-1-1.
- Call NSU Public Safety NOVALERT at (954) 262-8999.
Chemical Emergency
Call 9-1-1 then NSU Public Safety at (954) 262-8999. Notify your supervisor.

Spill and Leak Response
• Evacuate the area.
• Remove potential sources of ignition.
• Stay away until given the “all clear.”
• MSDS provides specific instructions.

If Exposure Occurs
If you are exposed through
• inhalation—move to fresh air
• eyes—flush with water for 15 minutes
• skin—wash with soap and water
• swallowing—seek immediate medical help

If a coworker is exposed
• identify hazardous chemicals in use
• refer to labels and MSDS for specifics

General Security
• If you see something, say something.
• Lock doors at all times (residence and vehicle).
• Do not prop doors open.
• Exercise, travel, or jog with a friend or partner.
• Be aware of unusual or suspicious people or conditions.
• Stay in well-lit areas of the campus.
• Call NSU Public Safety immediately to report crime or suspicious activity: NOVALERT (954) 262-8999.
• Call the local police (9-1-1), and then call NOVALERT if danger is suspected or if you are threatened.

Good locks on windows and doors make it difficult for assailants and burglars to get in. Make sure you always use the security measures available. For more information on locks and home security measures, contact the Public Safety Department at (954) 262-8999.

When you are at home, pull down your shades or curtains when it is dark out. If you let someone in and then have second thoughts, be assertive and demand that the person leave—or leave yourself. Call a friend or neighbor to come over. Pretend you are not alone; mention a friend or family member asleep in the next room. Anyone who refuses to leave is a trespasser, and you should call the local police (9-1-1) to have him or her removed.

Make sure hallways, entrances, garages, and grounds are well lit. Leave porch lights on all night. When away from home for the night, or when you expect to return after dark, leave an interior light on in a room or two, with shades drawn. Leave a television or radio on to give the impression that someone is at home. Install a peephole in your door, if your landlord approves.

When someone is at your door, never open it until you know who is there. Repair and sales people, police, and survey takers carry identification. Ask to see it, and if you have any doubt or question, call the company to verify the person’s identity before you permit entry. On campus, call Public Safety at (954) 262-8999.

The following are more general security tips:
• If someone wants to use the phone, make the call for him or her without opening the door.
• Get to know your neighbors so you can get help if necessary. Be familiar with who is coming and going in the neighborhood.
• List initials and last name only on your mailbox or door. Consider not listing your address in the phone book.
• Avoid giving out information about yourself or making appointments with strangers over the phone.
• If you lose your wallet or purse, see page 50 for information on identity theft and helpful numbers to call.

Safety Escorts
Public Safety provides safety walking escorts upon request to anyone in the NSU community, on NSU property limits, 24 hours a day. Please call (954) 262-8999 and advise the on-duty dispatcher of the location where an officer may meet you.
NSU Campus Card (SharkCard)

- For your safety and security, it is required that all students, staff, and faculty members, and NSU contracted service personnel have their NSU identification card on their person at all times while on campus.

- The SharkCard serves as your NSU library card, cash card, and membership card for the RecPlex at the Don Taft University Center. You will need it for entry into parking lots, garages, and buildings (including all residence halls) on campus.

On Campus

The NSU Public Safety Department operates 24 hours a day, seven days a week, for the protection of students, staff members, faculty members, and visitors. Officers patrol the campus in marked vehicles and on foot patrol. The Davie Police Department provides community police officers with full arrest powers on the Fort Lauderdale/Davie Campus.

The Shark Watch program announces to criminals that we at NSU are aware of possible crime and are alert enough to report it. A criminal does not want attention. Attention leads to prevention. The announcements on bulletin boards, and the information on telephone stickers, indicate the emergency telephone number—(954) 262-8999. This number should be called whenever necessary for the safety and security of you, your property, or the campus.

Residence Halls

Access into all the residential hall parking lot areas and living facilities is controlled by electronic card access (NSU SharkCard). For detailed information on Residential Life and Housing’s safety and security policies and procedures, including fire safety practices, please review the Residential Life Living Guide, available by going to their website (https://www.nova.edu/publications/res_living_guide/index.html).

- If you are going out, tell someone where you are going and when you will return.

- Always lock your doors, and do not lend the key. Keys can be duplicated.

- Do not walk alone at night. Take a friend with you.

- Stay in well-lit areas.

- If you lose a room key, or believe that someone has a key to your room, report this immediately to the Office of Residential Life, (954) 262-7052. Public Safety can re-key the door.

- Photocopy all important papers that you carry in your purse or wallet, including your driver’s license. Keep the photocopy in a safe place. This information will be invaluable if you lose your license or credit cards.

- Don’t offer a ride to any person you don’t know, even if the person claims to be a student.

- Report to Public Safety any malfunctioning corridor, hallway, or exterior lighting.

- Download and use a free safety app on your smart phone to include friends and family in your personal safety net.

Missing Student Policy and Protocol for On-Campus Housing Students

The Office of Residential Life and Housing will initiate the following missing student notification policy. This policy is designated for those students living within university housing.

The purpose of having a listed emergency contact is to be able to verify that a student is actually missing, and has not voluntarily left his or her residence. Each residential student must identify two individuals as emergency contacts when checking into university residential halls. In addition, each residential student is requested to identify a contact person or people on an annual basis who the institution will notify within 24 hours of a determination by the NSU Public Safety Department or local law enforcement agency that the student is missing. The names of these individuals will be registered confidentially and maintained in the Office of Residential Life and Housing and will only be accessible to authorized campus officials. Such names will not be disclosed, except to law enforcement personnel during a missing person investigation. At any point during a student’s enrollment, he or she may choose to change his or her designated emergency contact information by notifying the Office of Residential Life and Housing and/or the area coordinator.

When a report of a missing student is received by the university, the report will be immediately referred to the Public Safety Department. The Office of Residential Life and Housing will then conduct a preliminary investigation in order to verify the report and to determine the circumstances that exist relating to the reported missing student. If the student’s absence is verified, the Davie Police Department will be notified within 24 hours of such verification, and the investigation’s findings will be
reported and shared with the Public Safety Department and the Office of the Vice President of Student Affairs. The Office of Residential Life and Housing will also attempt to notify the designated emergency contacts listed by the student, in addition to those emergency contacts identified in the BANNER system. For each student younger than 18 years of age who is not emancipated, the university is also required to notify the student’s custodial parent or guardian, within the same 24-hour period.

All entities will continue the investigation to locate the missing student. If, after further investigation, the missing student is not located, all entities will determine the most efficient manner of continuing the investigation.

All concerned individuals should report that a student has been missing for 24 hours to the Office of Residential Life and Housing at (954) 262-7052 and/or the Public Safety Department at (954) 262-8999.

Residential Life and Housing Procedures

In the event of a missing student, regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, Residential Life and Housing will work directly with the NSU Department of Public Safety and the Town of Davie Police. When a staff member encounters a person looking for a resident (either in person or via phone) the following procedures will be followed:

1. On report of a missing student, staff should notify Public Safety.

2. The staff member will record information from the reporter regarding the last time he or she was in contact with the resident and if there was an arrangement for the reporter to be in contact with the resident at some point.

3. Under no circumstances will/should the resident’s information (including room assignment and phone number) be given to the reporter. The Office of Residential Life and Housing will not verify to the reporter that the student is a resident. The staff member will inform the reporter of the “missing student” protocol. The staff member should use the information to inform the appropriate staff.

4. The staff member must contact staff in the following order:
   a. RA of the resident
   b. RA on duty
   c. AC for the building of the resident
   d. Senior staff person on call

5. A staff member (never in the presence of the person reporting the concern) will attempt to contact the resident by room phone or cell phone. Cell phone numbers are optional for a resident to provide via BANNER or the Office of Residential Life contract information.

6. Staff member will knock on the resident’s room door and inform the resident that a person is attempting to locate him or her and convey the information of the person making the report.

7. If the resident is not present, the staff member will ascertain information from a possible roommate. In the absence of a roommate, the staff member will announce themselves as an Office of Residential Life staff member, will key in with another staff member, and do a brief visual sweep of the room to ensure that the resident is not present and in danger.

8. If the resident was not reached via phone or in person, the senior staff member on call will attempt to retrieve any additional contact information for the resident via BANNER. The senior staff member will leave a voicemail or written message for the resident to contact both the person looking for him or her and the staff for the building.

9. The senior staff member will contact Public Safety to report the incident.

10. The senior staff member will ensure that the reporter has the contact information for the Offices of Residential Life and Public Safety should he or she have any further questions or information and/ or to verify when he or she has made contact with the resident.

11. The RA completes an incident report. Public Safety determines whether a student is missing, given the information provided. The senior staff member on call will inform the associate director of Residential Life, the assistant dean for student services and director of Residential Life and Housing, and the associate dean of Student Affairs.

12. Within 24 hours of Public Safety making the determination that a student is missing, Public Safety, in conjunction with the Office of Residential Life, will contact the designated contact person and the Town of Davie Police Department.
OFFICE WATCH
Prevent Office Theft

Don’t leave your belongings unattended.

Lock up your purse and other personal items.

Don’t leave your laptop unattended.

Lock up your laptop. It’s the safe thing to do.
Public Safety Department
Safety Tips

All students and employees of NSU campuses are to report criminal acts and safety hazards or occurrences known to them as soon as possible. All students and employees may report safety concerns to the NSU Department of Public Safety at (954) 262-8999 or 800-541-6682, ext. 28999, 24 hours a day. It is also advised that, if a student or employee is off campus and a safety issue arises, he or she should call the police, fire, or emergency medical service in that jurisdiction. In the United States, these resources may be contacted by dialing 9-1-1.

The following list has safety tips that students and employees should use while traveling to and from campuses.

• Lock all doors in your vehicle at all times.
• While on-site, do not prop any doors open.
• Travel in pairs, particularly to and from your vehicle or transit mode.
• Park in areas where there is adequate lighting.
• Use the buddy system and/or escort service provided while traveling to and from your car and/or to other site facilities, if at all possible.
• Report all unusual or suspicious people or conditions to site coordinators, risk management, and security personnel.
• Read all safety bulletins in order to be alerted to potential safety hazards, risks, or concerns.
• Contact NSU’s Department of Public Safety if any safety concerns or issues arise while on assignment for intern, resident, practicum, or clinical placement.
• On campus and at all NSU sites and centers, wear your NSU-issued campus card (SharkCard) at all times and report individuals not wearing proper identification.
• Be alert to individuals loitering or hanging around.
• Have your keys out and ready to open your vehicle door when exiting any building.
• Minimize carrying packages, wearing expensive jewelry, and/or carrying large amounts of cash while working and/or commuting.
• Report any areas, such as hallways, entrances, garages, or grounds, that are not well lit to the site manager, risk management, or NSU’s Department of Public Safety.
• Always ask for identification before admitting individuals to secured work areas.
• Avoid giving out personal data over the phone.
• If you feel uncomfortable, trust your intuition, do not enter an area with a stranger.
• If your vehicle is disabled (e.g., a flat tire) when you leave work/school, seek help by phone or at the nearest business. Attackers will often disable victims’ cars in order to make the drivers more vulnerable.
• Check the back seat and underneath your vehicle before unlocking and entering the vehicle.
• If you are traveling by bus, use care when getting off the bus in an isolated area. Make yourself aware of the area and any individuals who may be following you when you exit or enter the bus.

If you are a victim of a crime, immediately report the crime to the local police department as well as to NSU Public Safety. Should you have any questions regarding these safety tips or any other matter, contact the NSU Public Safety Department at (954) 262-8999 for clarification. If you lose your wallet or purse, see page 50 for information on identity theft and helpful numbers to call.

This is not an all-inclusive list; however, NSU’s primary concern is the safety of its students and staff members. These tips are designed to alert students and staff members to safety concerns and issues. Students are encouraged to use common sense at all times. If something does not appear to look right, it is probably not right—trust your intuition. Students should report unusual or suspicious situations immediately and proceed with caution.

Survival Is the Goal

Prevention measures can reduce the risk of attack, but they are not 100 percent effective. What can you do if you are attacked? There is no ready answer because each situation is different. Recent studies show that an immediate aggressive response will be twice as likely to increase the possibility of escape but can aggravate the situation. Submitting does not guarantee that violence will not occur, however.

Evaluate the situation for possible ways of escape. If one method does not work, try another. Often, victims have tried several different escape ideas before one worked.

The university’s Title IX website (http://nova.edu/title-ix/) provides educational programs for raising awareness and prevention of sexual violence, as well as information for reporting sexual misconduct and a simplified explanation of all rights and resources available to any victim.
Procedure for Reporting Crimes
Report all crimes to both the NSU Public Safety Department and to the local police. The university community is encouraged to report to the local police (9-1-1) all occurrences of crimes, including but not limited to, the Clery crimes of
• murder and nonnegligent manslaughter
• negligent manslaughter
• rape, fondling, incest, and statutory rape
• robbery
• aggravated assault
• burglary
• motor vehicle theft
• arson
• arrests for liquor law violations, drug violations, and illegal weapons possession
• hate crimes
• larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property
• dating violence, domestic violence, and stalking

Reporting Clery crimes can be made to identified Campus Security Authorities, as described on page 22. Such reports can be made on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. For more information on how Campus Security Authorities protect confidentiality, see the “Campus Security Authorities” section that follows.

Timely Warning Policy
In the event that a Clery Act crime or other serious situation arises, either on or off campus, that, in the judgment of the director of Public Safety, constitutes a serious and/or continuing threat, a campus-wide timely warning will be issued.

Timely warnings will be provided to students and employees in a manner that is timely, withholds the names of victims as confidential, and that will include information to aid in the prevention of similar occurrences.

Timely warnings will be issued by the Office of Public Safety via email utilizing the NSU Alert System (Blackboard Connect) to students and faculty and staff members and will be posted on the NSU Public Safety website by the Office of Innovation and Information Technology manager of web development (or his or her designee) at www.nova.edu/publicsafety/crimealerts.html.

Timely warnings are developed from the most current initial information reported to Public Safety prior to issuance. The source of this information includes, but is not limited to, witness and or victim reports, responding Public Safety, and/or local law enforcement reports. The Office of Public Safety is responsible for the issuance of a timely warning, including the development of the message content.

Timely Warning Steps
1. Initial information is received by Public Safety.
2. The director of Public Safety is notified and determines if timely warning needs to be issued.
3. If the director of Public Safety is not available, the associate director of field operations will be notified.
4. The director of Public Safety or his or her designee consults the vice president/chief operating officer of the university for approval to proceed with a timely warning.
5. The Public Safety associate director of communications creates the content for the timely warning.
6. If the associate director is not available, the Public Safety communications manager will create the content.
7. If the communications manager is not available, the on-duty Public Safety communications coordinator will create the content.
8. The associate director of communications or his or her designee submits the timely warning content to the executive director of university relations, COO and director of Public Safety for final approval.
9. Upon final approval, the associate director of communications or his or her designee issues a timely warning email to the university community utilizing Blackboard Connect and notifies the NSU OIIT manager of web development to publish the timely warning on the NSU crime alerts web page.

The university is not required to provide a timely warning with respect to a crime reported to a pastoral or professional counselor, unless the pastoral or professional counselor reports such crime to university officials after obtaining consent from the person confiding in the counselor.

Anyone with information that they believe may necessitate the issuance of a timely warning should report the circumstances to Public Safety by calling (954) 262-8999.

In the event of an immediate threat to the health or safety of students or employees occurring on campus, the university will follow its emergency notification procedures, which can be found in the Emergency Notification System section located in this handbook. The university’s emergency notification system will be used to send direct text, voice messages, and email to the university community.

Annual Disclosure of Crime Statistics
The Public Safety Department reports annual crime statistics for certain crimes ("Clery crimes") as required by the Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act (20 U.S.C. § 1092(f)).

Each year, the Annual Security and Fire Safety Reports contained in the Campus Safety Handbook are published.
An email notification will be sent to all enrolled students and to all faculty and staff members by October 1 that provides the web link to access the Campus Safety Handbook (ASR). In addition, it is made available to all students and faculty and staff members at the Public Safety Department’s Fort Lauderdale/Davie campus office located in the Campus Support Building or by calling Public Safety at (954) 262-8999. This handbook is also available at every Public Safety office, Public Safety building post, and regional campus, and is also available online at www.nova.edu/publicsafety/forms/campus_safety_handbook.pdf.

Prospective employees may obtain a copy of the report from NSU’s Office of Human Resources, located at the East Campus, 3100 SW 9th Avenue, Fort Lauderdale, Florida, 33315-3025, or by calling Public Safety. Attendees at new-employee and new-student orientations are provided with information on how to obtain this handbook. In addition, a link to the handbook is included on the NSU jobs and student registration web pages.

In preparing these crime statistics, the university relies on incident reports received by the Public Safety Department, Campus Security Authorities, and law enforcement agencies in areas surrounding the NSU campuses. The Public Safety director, associate director of communications, and assistant director of support services then review and compile such incident reports and make a determination if an incident qualifies as a Clery-reportable crime. The Physical Plant fire and life safety manager reviews all fire-related incidents and policies on NSU property and provides the Annual Fire Safety Report to the Public Safety Department’s associate director of communications.

The associate director of communications reviews all policies that are required to be included in the Annual Security Report with the Title IX coordinator, vice president of human resources, and university legal counsel to ensure that all required information is accurately included. The crime and fire safety data is then consolidated from the multiple sources by the associate director of communications into the annual Campus Safety Handbook (this document), which includes the Annual Security and Fire Safety Reports. The director of Public Safety submits the Clery-required crime statistics and fire statics to the Department of Education by the date specified by the U.S. Secretary of Education. In recent years, the reporting deadline has been October 15.

Campus Security Authorities

Federal law defines four categories of Campus Security Authorities or CSAs: college or university police; non-police security staff responsible for monitoring university property; individuals/offices designated by the university as those to whom crimes should be reported; and officials with significant responsibility for student and campus activities. The following departments, offices, or individuals are identified as CSAs:

- NSU Public Safety Department (all uniformed personnel)
- All vice chancellors, deans, and provosts
- Division of Student Affairs: All professional staff members (excluding IT, back office administrative assistants, and finance)
- Department of Athletics (athletic directors, coaches, player personnel, trainers)
- Office of Human Resources: All members of the employee/management relations group (excluding back office administrative assistants)
- Compliance Office: All members (excluding back office administrative assistants)
- Risk Management: All members (excluding back office administrative assistants)
- Office of International Affairs
- Office of Undergraduate Admissions
- Graduate and Professional Schools, Division of Student Affairs and Admissions Offices
- Professional and Pastoral Counselors

Professional, licensed counselors and pastoral counselors, who provide mental-health counseling to members of the university community (including those who act in that role under the supervision of a licensed counselor) are not required to report any information about an incident to the Title IX coordinator without a victim’s permission. While the university does not have any pastoral counselors, professional, licensed counselors are available to the university community through services provided by the Henderson Clinic, the NSU Psychological Center, and the Counselors in Residence with the Office of Residential Life and Housing. Should you wish to keep the reporting of a crime confidential, seek help from these individuals. While professional counselors do not have a policy of encouraging victims to permit the professional counselors to report the crimes for Clery-reporting purposes, they do provide information on how to report crimes to Public Safety and local law enforcement. Refer also to the “Student Counseling and Employee Assistance” section of this handbook for additional information.

CSAs are obligated to report crimes reported to them which occurred on campus, in public areas bordering campus, and in certain non-campus buildings owned or controlled (leased) by the university. CSAs should only report those crimes that have not previously been reported to Public Safety. CSAs are available for those community members and students who may be hesitant about reporting crimes to Public Safety or the police, but are more comfortable confiding in campus-affiliated individuals. For purposes of reporting Clery crimes, CSAs are not required to disclose the identities of those reporting the crimes. They will keep the reporter’s identity confidential upon the reporter’s request.

Professional and Pastoral Counselors

Professional, licensed counselors and pastoral counselors, who provide mental-health counseling to members of the university community (including those who act in that role under the supervision of a licensed counselor) are not required to report any information about an incident to the Title IX coordinator without a victim’s permission. While the university does not have any pastoral counselors, professional, licensed counselors are available to the university community through services provided by the Henderson Clinic, the NSU Psychological Center, and the Counselors in Residence with the Office of Residential Life and Housing. Should you wish to keep the reporting of a crime confidential, seek help from these individuals. While professional counselors do not have a policy of encouraging victims to permit the professional counselors to report the crimes for Clery-reporting purposes, they do provide information on how to report crimes to Public Safety and local law enforcement. Refer also to the “Student Counseling and Employee Assistance” section of this handbook for additional information.
Nova Southeastern University
Sexual Misconduct Policy

Policy Table of Contents

I. Introduction .............................................. 23
II. Policy Coverage ........................................ 24
III. Definitions ............................................. 24
IV. Confidentiality .......................................... 26
V. Rights to be Afforded to All University Community Members .......... 26
VI. Responding to an Incident of Sexual Misconduct ......................... 27
   A. Victim’s Response .................................. 27
   B. The University’s Response ......................... 27
VII. Reporting Sexual Misconduct ................................ 27
   A. Options for Confidentiality ......................... 28
      1. Privileged and Confidential Communications ... 28
      2. Reporting to “Responsible Employees” .......... 29
      3. Process for Weighing Requests for Confidentiality 30
   B. Retaliation ........................................... 31
VIII. Educational Programs Available to Students and Employees for Raising Awareness and Prevention .......... 31
   A. Awareness and Prevention Programs ................. 31
   B. Bystander Intervention ................................ 32
   C. Risk Reduction ....................................... 32
IX. University Disciplinary Process for Students and Employees .......... 33
   A. Student Disciplinary Process (when accused is a student) ............ 33
      1. Incident Reported .................................. 34
      2. Investigation ...................................... 34
      3. Determination of Reasonable Cause of Commission of Sexual Misconduct 34
      4. Notification ....................................... 34
      5. Judicial Hearing ................................... 34
      6. Judicial Hearing Conclusion ....................... 34
      7. Types of Sanctions ................................ 35
      8. Appeal ............................................. 36
   B. Employee Disciplinary Process (when accused an employee) .......... 36
X. Protective Measures Afforded ................................ 36
   A. Academic and Workplace Accommodations ......................... 36
   B. Interim Measures .................................... 36
   C. Options for Requesting Interim Measures or Supportive Measures .... 36
XI. Annual Reporting ........................................ 37

I. Introduction

The university, in compliance with the spirit of various federal and state laws (e.g., Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and other similar state and federal statues or regulations, including the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Violence Against Women Act of 1994), is committed to adopting a policy and fostering an environment where no individual may threaten the health, safety, and welfare of a member of the university community, including any person on university property or at a university-sponsored or university-supervised activity, through the commission of an act of sexual misconduct.
II. Policy Coverage

For purposes of this policy, sexual misconduct encompasses a range of behaviors that create a hostile environment, including acts of dating violence, sex-based discrimination, domestic violence, intimidation, retaliation, sexual assault (including acquaintance rape), sexual exploitation, sex-based stalking, and sexual harassment.

The purpose and scope of this sexual misconduct policy is to clearly define the university’s position on, and prohibition against, any acts of sexual misconduct and to inform the university community of the reporting options and programs available for those who experience sexual misconduct. In addition, this policy discusses the educational programs available to the university community on awareness, prevention, and bystander intervention. This policy also addresses the procedures that the university will follow in the event a student or employee falls victim to, or witnesses an act of, sexual misconduct.

This policy applies to all students, employees, and others in the campus community, regardless of sexual orientation or gender identity, when it is committed by a student or a participant in a university program, whenever that sexual misconduct occurs:

A. on campus; or
B. off campus, if
   1. In connection with a university or university-recognized program or activity; or
   2. In a manner that may pose an obvious and serious threat of harm to, or that may have the effect of creating a hostile educational environment for, any member(s) of the university community.

For those instances where the alleged perpetrator is an employee, the Office of Human Resources will oversee the incident. Employees who are also students at the university will either be handled by the Office of Human Resources or the Title IX coordinator.

III. Definitions

The university uses certain definitions in its effort to identify sexual misconduct and educate the university community on what it deems prohibitive and tending to create a hostile environment. The university also recognizes the Florida state statutes and any other state or territorial statutes or regulations as appropriate for the applicable jurisdiction. While the university uses other jurisdictional definitions in determining whether criminal violations have been committed, the university definitions will control for academic and employment disciplinary proceedings.

The university encourages students, faculty and staff members, and others in the university community to review such terms so as to educate themselves on what constitutes sexual misconduct and how we, as a community, can eliminate such acts from happening. As discussed in the policy coverage section, the university uses the term sexual misconduct in this policy as an umbrella term to include dating violence, sex-based discrimination, domestic violence, sex-based intimidation, sex-based retaliation, sexual assault (including acquaintance rape), sexual exploitation, and sexual harassment. Refer to Appendix A for definitions as they appear in the Florida Statutes and other applicable jurisdictions.

University Definitions

Consent: Must be informed, voluntary, and mutual, and can be withdrawn at any time. There is no consent when there is force, expressed or implied, or when coercion, intimidation, threats, or duress are used. Whether a person has taken advantage of a position of influence over another person may be a factor in determining consent. Silence or absence of resistance does not imply consent. Past consent to sexual activity with another person does not imply ongoing future consent with that person or consent to that same sexual activity with another person.

If a person is mentally or physically incapacitated or impaired so that such person cannot understand the fact, nature, or extent of the sexual situation, there is no consent; this includes impairment or incapacitation due to alcohol or drug consumption that meets this standard, or being asleep or unconscious.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

(1) The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the people involved in the relationship.

(2) For the purpose of this definition
   a. dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse
   b. dating violence does not include acts covered under the definition of domestic violence

1 This policy does not impair the freedom of expression in one’s speech, except to prohibit sex-based harassment that creates a hostile environment. In this and other ways, the university applies and enforces this policy in a manner that respects the freedom of expression of students, faculty members, and others.
**Domestic Violence:** A felony or misdemeanor crime of violence committed

- (1) by a current or former spouse or intimate partner of the victim
- (2) by a person with whom the victim shares a child in common
- (3) by a person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner
- (4) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred

**Gender-Based Harassment:** Unwelcome conduct of a nonsexual nature based on a person's actual or perceived sex, including conduct based on gender identity, gender expression, and nonconformity with gender stereotypes.

**Hostile Environment:** Exists when sex-based harassment is sufficiently serious to deny or limit a person's ability to participate in, or benefit from, the university's programs or activities.

A hostile environment can be created by anyone involved in a university’s program or activity (e.g., administrators, faculty members, students, and campus visitors).

In determining whether sex-based harassment has created a hostile environment, the university considers the conduct in question from both a subjective and objective perspective. It will be necessary, but not enough, that the conduct was unwelcome to the person who was harassed. But the university will also need to find that a reasonable person in the person’s position would have perceived the conduct as undesirable or offensive in order for that conduct to create or contribute to a hostile environment.

To make the ultimate determination of whether a hostile environment exists for a person or people, the university considers a variety of factors related to the severity, persistence, or pervasiveness of the sex-based harassment, including: (1) the type, frequency, and duration of the conduct; (2) the identity and relationships of the people involved; (3) the number of individuals involved; (4) the location of the conduct and the context in which it occurred; and (5) the degree to which the conduct affected one or more student’s education.

The more severe the sex-based harassment, the less need there is to show a repetitive series of incidents to find a hostile environment. Indeed, a single instance of sexual assault may be sufficient to create a hostile environment. Likewise, a series of incidents may be sufficient even if the sex-based harassment is not particularly severe.

**Retaliation:** An action taken by an accused individual or an action taken by a third party against any person because that person has opposed any practices forbidden under this policy or because that person has filed a complaint, testified, assisted, or participated in any manner in an investigation or proceeding under this policy. This includes action taken against a bystander who intervened to stop or attempt to stop discrimination, harassment, or sexual misconduct. Retaliation includes intimidating, threatening, coercing, or in any way discriminating against an individual because of the individual’s complaint or participation. Action is generally deemed retaliatory if it would deter a reasonable person in the same circumstances from opposing practices prohibited by this policy.

**Sexual Assault:** Actual or attempted sexual contact with another person without that person’s consent. Sexual assault includes, but is not limited to

- intentional touching of another person’s intimate parts without that person’s consent; or
- other intentional sexual contact with another person without that person’s consent; or
- coercing, forcing, or attempting to coerce or force a person to touch another person’s intimate parts without that person’s consent; or
- rape, which is penetration, no matter how slight, of (1) the vagina or anus of a person by any body part of another person or by an object, or (2) the mouth of a person by a sex organ of another person, without that person’s consent;
- acquaintance rape, which is defined as forced, manipulated, or coerced sexual intercourse by a friend or acquaintance

**Sexual Exploitation:** Occurs when a person takes sexual advantage of another person for the benefit of anyone other than that person without that person’s consent. Examples of behavior that could rise to the level of sexual exploitation include

- prostituting another person;
- recording images (e.g., video, photograph) or audio of another person’s sexual activity, intimate body parts, or nakedness without that person’s consent;
- distributing images (e.g., video, photograph) or audio of another person’s sexual activity, intimate body parts, or nakedness, if the individual distributing the images or audio knows or should have known that the person depicted in the images or audio did not consent to such disclosure and objects to such disclosure; and
- viewing another person’s sexual activity, intimate body parts, or nakedness in a place where that person would have a reasonable expectation of privacy, without that person’s consent, and for the purpose of arousing or gratifying sexual desire

**Sexual Harassment:** Unwelcome conduct of a sexual nature, including, but not limited to, unwelcome sexual advances; requests for sexual favors; or other verbal or
nonverbal conduct of a sexual nature, including rape, sexual assault, and sexual exploitation. In addition, depending on the facts, dating violence, domestic violence, and stalking may also be forms of sexual harassment.

**Sex-Based Harassment:** Includes sexual harassment and gender-based harassment.

**Stalking:**
(1) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to
   a. fear for the person’s safety or the safety of others; or
   b. suffer substantial emotional distress
(2) For the purpose of this definition
   a. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.
   b. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
   c. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

**Unwelcome Conduct:** Conduct is considered “unwelcome” if the person did not request or invite it and considered the conduct to be undesirable or offensive.

Unwelcome conduct may take various forms, including, name-calling, graphic or written statements (including the use of cell phones or the Internet), or other conduct that may be physically threatening, harmful, or humiliating. Unwelcome conduct does not have to include intent to harm, be directed at a specific target, or involve repeated incidents. Unwelcome conduct can involve people of the same or opposite sex.

Participation in the conduct or the failure to complain does not always mean that the conduct was welcome. The fact that a person may have welcomed some conduct does not necessarily mean that a person welcomed other conduct. Also, the fact that a person requested or invited conduct on one occasion does not mean that the conduct is welcome on a subsequent occasion.

**IV. Confidentiality**
Completing a report with the NSU Public Safety Department, Division of Student Affairs, Office of Human Resources, or Student Counseling does not commit a student or employee to any subsequent course of action. Confidentiality is a critical concern for victims of sexual misconduct, including dating violence, domestic violence, sexual assault, and stalking. Victims frequently express fear that family, friends, professors, police, residential hall staff members, and/or the press will learn of their experience. The university permits victims or witnesses to report crimes to campus security authorities on a voluntary, anonymous, and confidential basis. While such anonymous reports will be reported in the Annual Security Report crime statistics, without the inclusion of identifying information about the victim—as defined in section 4002(a)(20) of the Violence Against Women Act of 1994 [42 U.S.C. 13925(a)(20)]—the university encourages individuals who report a crime to provide as much identifying information as possible. Insofar as it does not interfere with the university’s legal or ethical obligations, the university will honor the victim’s choices regarding additional reporting and follow-up.

While options and alternatives will be presented and discussed, final decisions are left to victims unless they are too seriously injured to make their own decisions. There are several confidential resources available to students and faculty and staff members who are not yet ready to report an incident. The Henderson Student Counseling Center, Counselors in Residence with the Office of Residential Life and Housing, and health care professionals at the NSU Student Medical Center and NSU Psychological Services Center are all available to victims who desire confidentiality. For detailed information regarding confidentiality options, refer to Section VII, Paragraph A below.

**V. Rights to be Afforded to All University Community Members**
A. the right to have all acts of sexual misconduct treated with seriousness; and the right, as victims, to be treated with dignity and respect

B. the right to have any acts of sexual misconduct investigated and adjudicated by the duly constituted criminal and civil authorities of the governmental entity in which the crimes occurred and the right to the full and prompt cooperation and assistance of campus personnel in notifying the proper authorities

C. the right to be free from pressure that would suggest that victims (1) not report crimes committed against them to civil and criminal authorities or to the campus Public Safety and disciplinary officials; or (2) report crimes as lesser offenses than the victim perceives them to be

D. the right to be free from suggestions that victims of sexual misconduct not report, or under-report, crimes because (1) victims are somehow “responsible” for the commission of crimes against them; (2) victims contributed to or assumed the risk of being assaulted; or (3) by reporting crimes, they would incur unwanted personal publicity

E. the right to the full, prompt, and reasonable cooperation from campus personnel in responding to an incident of sexual misconduct
F. the right to have access to counseling services established by the university or other victim-service organizations

G. the right to require that campus personnel take the necessary steps or actions reasonably feasible to prevent unwanted contact with, or proximity to, alleged assailants following a report of sexual misconduct, including assistance with academic, workplace, and housing accommodations, if requested and reasonably available

H. the right of both the complainant and accused to the same opportunities to have others present during a disciplinary proceeding

I. the right of both the complainant and the accused to be informed of the outcome of any university disciplinary proceeding

J. the right to be provided with written information regarding the victim’s rights and options following a report of sexual misconduct

VI. Responding to an Incident of Sexual Misconduct

A. Victim’s Response

If any crime happens on campus, the university recommends that the victim contact the NSU Public Safety Department and/or the local police. The primary concern is the safety and well-being of the victim. Second and third concerns are the apprehension of the assailant and preservation of evidence of the crime.

When public safety or police officers arrive, they can assist the victim in obtaining medical assistance, if necessary. At this time, the only information needed is a brief account of what happened, a physical description of the assailant, and the assailant’s direction of travel.

Later, a more detailed interview will take place. The sooner the crime is reported, the better the chance that the assailant will be caught. Preserving physical evidence is important and may assist in later investigatory, disciplinary, and criminal proceedings, or may be helpful in obtaining an order of protection. The police may ask for clothing and other items to check for evidence. To best preserve evidence

1. Do not wash your face or hands.
2. Do not shower or bathe.
3. Do not brush your teeth.
4. Do not change clothes or straighten up the area where the assault took place.
5. Do not dispose of clothes or other items that were present during the assault, or use the rest room.
6. Seek a medical exam as soon as possible.

Please remember that, even if you have already cleaned up from the assault, you can still report the crime and seek medical treatment or counseling.

B. The University’s Response

When a university administrator or any other university employee receives a report of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking), the administrator and/or employee will encourage the victim to seek immediate medical attention and assist the victim in appropriate methods and avenues to receive medical care. Should the individual reporting the incident not be the victim of the alleged sexual misconduct, the administrator will

1. Provide the Title IX coordinator’s contact information to the reporter.
2. Advise the reporter to counsel the victim to seek medical assistance.
3. Advise the reporter to encourage the victim to talk with a counselor from the Rape Center in Broward County, a staff counselor at the Henderson Student Counseling Center, a student and/or residential life administrator, a student affairs staff member, the director of Public Safety, or some other university official.
4. Protect the confidentiality of the victim (if the victim’s name is known).

The student or employee, whether the offense occurred on or off campus, will be provided with a written explanation of the student’s or employee’s rights and options. The administrator and/or employee will encourage the victim to authorize notification to the NSU Public Safety Department (PSD) of the occurrence of the crime, and then to cooperate with PSD and student life and/or residential life and housing in reporting the matter to the rape victim advocate in the state attorney’s office and to local police, if applicable. The victim will be assured of university support, including reasonable confidentiality, full cooperation with any police investigation, and counseling through the Henderson Student Counseling Center and the Rape Crisis Center.

VII. Reporting Sexual Misconduct

The NSU community is encouraged to report to the local police (9-1-1) and NSU Public Safety Department (extension 28999 on campus and (954) 262-8999 off campus) all occurrences of sexual misconduct. Professional staff members in the Office of the Vice President of Student Affairs, Office of Residential Life and Housing, student counseling, the Office of Human Resources, and the NSU Public Safety Department are among those who are trained and willing to assist students and employees who are victims of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking). Students aggrieved by a violation of this policy may file a grievance under Title IX. Employees may file a grievance with the Office of Human Resources. All reports
of sexual misconduct will be thoroughly investigated by the university Title IX coordinator, the vice president of human resources, or their designees.

Victims should not be deterred from reporting an incident of sexual violence out of a concern of being disciplined for related violations of drug, alcohol, or other university policies. Except in extreme circumstances, university students or employees who are victims of sexual violence will not be subject to discipline.

Victims of sexual violence have the option to notify—or decline to notify—the proper law enforcement authorities, including NSU Public Safety and local police. Victims also have the option to be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses. Students and employees may be assisted by, and should report allegations of sexual misconduct to, the following individuals:

**For Students**
**Title IX Coordinator**  
Gay Holliday  
Associate Dean of Student Affairs  
Rosenthal Building  
3301 College Avenue  
Fort Lauderdale, Florida 33314-7796  
Tel: (954) 262-7281  
Email: gayhol@nova.edu

**For Employees**  
**Office of Human Resources**  
Robert Pietrykowski  
Vice President of Human Resources  
3100 SW 9th Avenue  
Fort Lauderdale, Florida 33315-3025  
Tel: (954) 262-7893  
Email: rpietrykowski@nova.edu

If the victim does not want to file an official police report of the incident, he or she can still provide the police with information about the assault. This information may help the police arrest the assailant and prevent another assault. Information may be provided directly or through a friend or advocate.

Help is available from the state attorney’s office for victims with questions or doubts about prosecution. This Campus Safety Handbook includes contact numbers for local and regional sexual assault/rape crisis centers.

**A. Options for Confidentiality**

The university encourages victims of sexual misconduct to talk to somebody about what happened—so victims can get the support they need, and so the university can respond appropriately. Different employees on campus have different abilities to maintain a victim's confidentiality.

- Some are required to maintain complete confidentiality; talking to them is sometimes called a “privileged communication.”
- Other employees may talk to a victim in confidence, and generally only report to the university that an incident occurred without revealing any personally identifying information. Disclosures to these employees will not trigger a university investigation into an incident against the victim’s wishes.
- Finally, some employees are required to report all the details of an incident (including the identities of both the victim and alleged perpetrator) to the Title IX coordinator. A report to these employees (called “responsible employees”) constitutes a report to the university—and generally obligates the university to investigate the incident and take appropriate steps to address the situation.

1. Privileged and Confidential Communications

**Professional Counselors**

Professional, licensed counselors and pastoral counselors who provide mental health counseling to members of the school community (and including those who act in that role under the supervision of a licensed counselor) are not required to report any information about an incident to the Title IX coordinator without a victim’s permission. The following is contact information for these individuals:

**The Henderson Student Counseling Center**  
3538 South University Drive (in University Park Plaza)  
Davie, Florida 33328-2003  
Tel: (954) 424-6911 or (954) 262-7050  
(available 24 hours a day, 7 days per week)  
Fax: (954) 424-6915

**Counselors in Residence**  
**Office of Residential Life and Housing**  
3301 College Avenue  
Fort Lauderdale, Florida 33314-7796  
Tel: (954) 262-7052 or 800-541-6682, ext. 27052

**Health Care Professionals at the**  
**NSU Student Medical Center**  
3200 South University Drive  
Fort Lauderdale, Florida 33328-2018  
Tel: (954) 262-1262

**NSU Psychology Services Center**  
**Maltz Psychology Building**  
3301 College Avenue  
Fort Lauderdale, Florida 33314-7796  
Tel: (954) NSU-CARE (678-2273)

**Nonprofessional Counselors and Advocates**

Individuals who work or volunteer in the on-campus health center, including front desk staff members and students, can generally talk to a victim without revealing any personally identifying information about an incident to the university. A victim can seek assistance and support from these individuals without triggering a university investigation that could reveal the victim’s identity or that the victim has disclosed the incident.
While maintaining a victim’s confidentiality, these individuals or their office should report the nature, date, time, and general location of an incident to the Title IX coordinator. This limited report—which includes no information that would directly or indirectly identify the victim—helps keep the Title IX coordinator informed of the general extent and nature of sexual violence on and off campus so he or she can track patterns, evaluate the scope of the problem, and formulate appropriate campus-wide responses. Before reporting any information to the Title IX coordinator, these individuals will consult with the victim to ensure that no personally identifying details are shared with the Title IX coordinator.

The following is contact information for these individuals:

**NSU Student Medical Center**
3200 South University Drive
Fort Lauderdale, Florida 33328-2018
Tel.: (954) 262-1262

A victim who speaks to a professional or nonprofessional counselor or advocate must understand that, if the victim wants to maintain confidentiality, the university will be unable to conduct an investigation into the particular incident or pursue disciplinary action against the perpetrator.

Even so, these individuals will still assist the victim in receiving other necessary protection and support, such as victim advocacy; disability, medical/health, or mental health services; or legal services. They may not, however, be able to assist the victim with university academic support or accommodations, or changes to university-based living or working schedules, or assist with adjustments to course schedules. Only the university and the Title IX coordinator can assist with those matters.

These counselors and advocates should also explain that Title IX includes protections against retaliation, and that the university will not only take steps to prevent retaliation when it knows or reasonably should know of possible retaliation, but will also take strong responsive action if it occurs. Even if the victim initially requests confidentiality, the victim may later file a complaint with the university or report the incident to the police, and thus have the incident fully investigated.

**Exceptions to Confidentiality**
Under Florida Law, any physician, nurse, or employee thereof and any employee of a hospital, sanatorium, clinic, or nursing home knowingly treating any person suffering from a gunshot wound or life-threatening injury indicating an act of violence, or receiving a request for treatment, must report the same immediately to the local police.  

Additionally, under Florida law, all professionals described above (physicians, psychotherapists, professional counselors, clergy, and sexual assault and domestic violence counselors and advocates) are mandatory child abuse and neglect reporters, and are required to report incidents involving victims under 18 years of age to the Florida Department of Children and Families.

Finally, some or all of these professionals may also have reporting obligations under Florida law to (1) local law enforcement, in cases involving threats of immediate or imminent harm to self or others, where disclosure of the information is necessary to prevent the threatened danger; or (2) to the court if compelled by court order or subpoena in a criminal proceeding related to the sexual violence incident.

**NOTE:** If the university determines that the alleged perpetrator(s) pose a serious and immediate threat to the university community, the following departments, offices, or individuals may be called upon to issue a timely warning to the community:

- Office of Public Safety
- All vice chancellors, deans, and provosts
- Division of Student Affairs: All professional staff members (excluding IT, back office administrative assistants, and finance)
- Department of Athletics (athletic directors, coaches, player personnel, trainers)
- Office of Human Resources: All members of the employee/management relations group (excluding back office administrative assistants)
- Office of Corporate Compliance: All members (excluding back office administrative assistants)
- Risk Management: All members (excluding back office administrative assistants)
- Office of International Affairs
- Office of Undergraduate Admissions
- Graduate and Professional Schools, Division of Student Affairs and Admissions Offices

Any such warning should not include any information that identifies the victim.

**2. Reporting to “Responsible Employees”**

A “responsible employee” is a university employee who has the authority to redress sexual violence, who has the duty to report incidents of sexual violence or other student misconduct, or who a student could reasonably believe has this authority or duty.

When a victim tells a responsible employee about an incident of sexual violence, the victim has the right to expect the university to take immediate and appropriate steps to investigate what happened and to resolve the matter promptly and equitably.

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A responsible employee must report to the Title IX coordinator all relevant details about the alleged sexual violence shared by the victim and that the university will need to determine what happened—including the names of the victim and alleged perpetrator(s); any witnesses; and any other relevant facts, including the date, time, and specific location of the alleged incident. The university recommends that victims of sexual misconduct report directly to the Title IX coordinator, if possible.

To the extent possible, information reported to a responsible employee will be shared only with people responsible for handling the university’s response to the report. A responsible employee should not share information with law enforcement without the victim’s consent or unless the victim has also reported the incident to law enforcement.

The following employees (or categories of employees) are the university’s responsible employees:

- president
- provost
- associate provosts
- assistant provosts
- chancellors
- senior vice presidents
- vice presidents
- associate vice presidents
- assistant vice presidents
- Title IX coordinator
- deputy Title IX coordinators
- deans
- associate deans
- housing RAs
- resident hall staff members
- residence life coordinators
- supervisors and managers
- faculty members and faculty advisers
- international student advisers
- staff advisers
- academic advisers
- student conduct and conflict resolution staff members
- unit HR liaisons/managers/administrators
- athletic director
- associate athletic director for student affairs
- student advisers
- head coaches
- employee relations managers
- director of recreational sports
- law enforcement first responders
- campus security authorities

Before a victim reveals any information to a responsible employee, the employee should ensure that the victim understands the employee’s reporting obligations—and, if the victim wants to maintain confidentiality, direct the victim to confidential resources.

If the victim wants to tell the responsible employee what happened, but also maintain confidentiality, the employee should tell the victim that the university will consider the request, but cannot guarantee that the university will be able to honor it. In reporting the details of the incident to the Title IX coordinator, the responsible employee will also inform the coordinator of the victim’s request for confidentiality.

Responsible employees will not pressure a victim to request confidentiality, but will honor and support the victim’s wishes, including for the university to fully investigate an incident. By the same token, responsible employees will not pressure a victim to make a full report if the victim is not ready to.

3. Process for Weighing Requests for Confidentiality

If a victim discloses an incident to a responsible employee, but wishes to maintain confidentiality or requests that no investigation into a particular incident be conducted or disciplinary action be taken, the university must weigh that request against the university’s obligation to provide a safe, nondiscriminatory environment for all students, including the victim.

If the university honors the request for confidentiality, a victim must understand that the university’s ability to meaningfully investigate the incident and pursue disciplinary action against the alleged perpetrator(s) may be limited.

Although rare, there are times when the university may not be able to honor a victim’s request in order to provide a safe, nondiscriminatory environment for all students.

The university has designated the following individual(s) to evaluate requests for confidentiality once a responsible employee is on notice of alleged sexual misconduct:

**Title IX Coordinator**
Gay Holliday
Associate Dean of Student Affairs
Rosenthal Building
3301 College Avenue
Fort Lauderdale, Florida 33314-7796
Tel: (954) 262-7281
Email: gayhol@nova.edu

When weighing a victim’s request for confidentiality or that no investigation or discipline be pursued, the Title IX coordinator will consider a range of factors, including the following:

- the increased risk that the alleged perpetrator(s) will commit additional acts of sexual or other violence, such as
  - whether there have been other sexual violence complaints about the same alleged perpetrator
  - whether the alleged perpetrator has a history of arrests or records from a prior school indicating a history of violence
• whether the alleged perpetrator threatened further sexual violence or other violence against the victim or others
• whether the sexual violence was committed by multiple perpetrators
• whether the sexual violence was perpetrated with a weapon
• whether the victim is a minor
• whether the university possesses other means to obtain relevant evidence of the sexual violence (e.g., security cameras or personnel, physical evidence)
• whether the victim’s report reveals a pattern of perpetration (e.g., via illicit use of drugs or alcohol) at a given location or by a particular group

The presence of one or more of these factors could lead the university to investigate and, if appropriate, pursue disciplinary action. If none of these factors are present, the university will likely respect the victim’s request for confidentiality.

If the university determines that it cannot maintain a victim’s confidentiality, the university will inform the victim prior to starting an investigation and will, to the extent possible, only share information with people responsible for handling the university’s response. The Title IX coordinator will determine those individuals responsible for handling the university’s response.

The university will remain ever mindful of the victim’s well-being, and will take ongoing steps to protect the victim from retaliation or harm and work with the victim to create a safety plan. Retaliation against the victim, whether by students or university employees, will not be tolerated. The university will also

• assist the victim in accessing other available victim advocacy, academic support, counseling, disability, health or mental health services, and legal assistance, both on and off campus
• provide other security and support, which could include issuing a no-contact order 4, helping arrange a change of living or working arrangements or course schedules (including for the alleged perpetrator pending the outcome of an investigation), or providing adjustments for assignments or tests 5
• inform the victim of the right to report the crime to campus or local law enforcement—and provide the victim with assistance if the victim wishes to do so

NOTE: The university will not require a victim to participate in any investigation or disciplinary proceeding.

Because the university is under a continuing obligation to address the issue of sexual violence campus-wide, reports of sexual violence (including nonidentifying reports) will also prompt the university to consider broader remedial action—such as increased monitoring, supervision, or security at locations where the reported sexual violence occurred; increasing education and prevention efforts, including to targeted population groups; conducting climate assessments/victimization surveys; and/or revisiting its policies and practices.

B. Retaliation

The university is committed to a policy that encourages timely disclosure of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking). Any person, who, in good faith, reports such acts will be protected from retaliation (defined as adverse action taken because an individual has engaged in protected activities), threats of retaliation, suspension or discharge from an educational opportunity or employment, or any other forms or means of discrimination because this person reported an act or acts of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) or other crime. Participants who experience retaliation should report the incident to the Title IX coordinator, if a student, and to the Office of Human Resources, if an employee.

VIII. Educational Programs Available to Students and Employees for Raising Awareness and Prevention

The university, through the Division of Student Affairs, the Office of Human Resources, the Office of Residential Life and Housing, and the NSU Public Safety Department, provides culturally relevant, educational, and informational programs and materials regarding the awareness, prohibition, and prevention of dating violence, domestic violence, sexual assault (including rape, acquaintance rape, and other sex offenses), and stalking. The Awareness, Education, and Prevention Committee, which is composed of members from the Division of Student Affairs, Athletics, NSU Public Safety Department, and the Henderson Student Counseling Center, continues to develop additional prevention and awareness programs for sexual violence.

A. Awareness and Prevention Programs

Education and awareness programs are presented during orientation to all students new to the university and throughout the year on an ongoing basis to numerous student groups (e.g., Greek organizations, student-athletes, and residence hall floors) in partnership with Women in Distress of Broward County, the only nationally accredited,
state-certified, full-service domestic violence center serving Broward County. For example, Women in Distress sponsors “Creating a Safer Environment” and “Silent Witness Memorial,” programs that discuss sexual violence in domestic relationships and honors those victims who have been impacted by the same. The university also actively participates in a variety of student-driven awareness programs that take place each year, each designed to increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration. Programs include the Purple Ribbon program, honoring the victims and survivors of domestic violence; the ClothesLine Project; and the Take Back the Night program. In addition, the university maintains a website featuring numerous resources and educational materials on the prevention of, and raising awareness for, dating violence, domestic violence, sexual assault, and stalking. To obtain information on such programs, contact the Office of the Associate Dean of Student Affairs.

In support of the awareness and educational programs, the Division of Student Affairs conducts training sessions for staff members, including students, in student affairs, residential life, orientation, and athletics focused on sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking). The Henderson Student Counseling Center also provides ongoing and sustained prevention and awareness education to students in the form of brochures with information on sexual assault, promoting healthy communication between partners, and dating risk reduction strategies.

In addition, safety and security information programs and general information are provided by the offices within the Division of Student Affairs (DOSA), including the Office of Residential Life and Housing and the College of Undergraduate Studies (COUS) in the form of personal contact, student orientation, and informational booklets. Additional educational sessions are conducted by staff members within DOSA, as well as by Public Safety personnel. Each year, several offices within DOSA and COUS work with students to develop these programs. All programs focus on domestic and sexual violence prevention, awareness, and education. The programs consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community, and societal levels.

All faculty and staff members are required to complete sexual harassment training modules within 90 days of their date of hire. The Public Safety Department presents valuable crime prevention and campus safety information and instruction at all new employee orientations (approximately every two weeks) and at all new student orientations (in January and August). In addition, the university provides information regarding sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) to current employees and students approximately every two weeks in a program called SEA Thursday. The university continues to develop additional programs to address the prevention of instances of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) for ongoing students and employees.

The university will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa immigration assistance, student financial aid, and other services that may be available for victims, both within the university and in the community.

B. Bystander Intervention

The university expects all members of the campus community to take reasonable and prudent actions to prevent or stop acts of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking). Educating and engaging bystanders are effective ways to help prevent these types of acts. Bystanders can help in several different ways, including direct intervention, seeking assistance from authority figures, notifying campus security, or calling state or local law enforcement. Moreover, section 794.027, Florida Statutes, imposes a duty, under certain circumstances, upon people who observe the commission of the crime of sexual battery to seek assistance for the victim.

It is important to understand that no individual has the right to be violent, regardless of whether people are in a relationship. Recognizing when acts of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) are occurring is the first step to intervention. Campus education and training programs are available to help you recognize that dating violence, domestic violence, sexual assault, or stalking is taking place. Women in Distress’s Creating a Safer Environment is one such program that educates the community on bystander accountability and empowering others to hold abusers and perpetrators accountable for their actions. If you make the decision to intervene, do so cautiously and safely. Do not use violence to stop violence. If you cannot stop the act with your words, call law enforcement. Do not be afraid to ask campus officials or other authority figures for help.

C. Risk Reduction

The programs previously mentioned, including those that are sponsored by the Division of Student Affairs, Women in Distress, and the Henderson Student Counseling Center, present options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence. It is the hope of the university that these programs will educate the community so as to reduce the prevalence of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) and to provide help to those who fall victim to such offenses.
IX. University Disciplinary Process for Students and Employees

In addition to any criminal or civil actions that may be pending or in progress, the university reserves the right to pursue separate disciplinary action. Individuals found responsible for sexual misconduct may expect disciplinary actions that could include suspension, expulsion, or termination from the university. Such disciplinary action and institutional proceedings will proceed independently of any criminal and/or civil cases involving the victim and the accused. The term “proceeding” means all activities related to a noncriminal resolution of an institutional disciplinary complaint, including, but not limited to, fact-finding investigations, formal or informal meetings, and hearings. It does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.

The institutional disciplinary procedures will provide a fair, prompt, and impartial process from investigation to final result. Such institutional disciplinary proceedings will be transparent to the complainant and accused and be conducted consistently with the university’s policies and by people who do not have a conflict of interest or bias for or against the complainant or the accused and who receive annual training on issues related to sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) and on how to conduct an investigation, and a hearing process that protects victim safety and promotes accountability. The university will conduct a timely review of all complaints of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) and on how to conduct an investigation, and a hearing process that protects victim safety and promotes accountability. Absent extenuating circumstances, review and resolution is expected to take place within sixty (60) calendar days from receipt of the complaint. Extensions of applicable time frames are available on a showing of good cause with written notice to the complainant and the accused of the delay and the reason for the delay. In resolving sexual assault/violence complaints, mediation will not be utilized.

Both the complainant and accused have the same opportunity to have others present during such disciplinary proceedings, including the same opportunities to be accompanied to any related meeting or proceeding by the adviser of their choice, should the meeting or proceeding be open to the parties. Generally advisers are not permitted to speak on the behalf of a student, employee, or complainant, or to participate directly in any meeting or hearing, unless otherwise stated. Other limitations and restrictions on advisers and the internal judicial process can be found in the Nova Southeastern University Hearings and Students Rights policy available at the Office of the Associate Dean of Student Affairs. Parties will be informed simultaneously, in writing, of the outcome of the process and any subsequent changes thereto, the availability of any appeal procedures, and when the results become final after any appeals. The term “result” means any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters within the institution. The result will include any sanctions imposed by the institution. Notwithstanding section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly referred to as the Family Educational Rights and Privacy Act (FERPA), the result will also include the rationale for the result and the sanctions.

The disciplinary process available for victims of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) is pursuant to the Student Disciplinary Process maintained by the Title IX coordinator (Office of the Vice President of Student Affairs), when the accused is a student, and is pursuant to the procedures maintained by the Office of Human Resources, when the accused is an employee. The following describes the steps taken pursuant to each disciplinary process:

A. Student Disciplinary Process (when accused is a student)
1. Incident Reported

Any member of the university community or non-university community may file a complaint/incident report related to allegations of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking). The report must be in writing and include the following:

- date and time of the incident
- description of the incident and misconduct
- name(s) of student(s) involved, address(es), and phone number(s), if known
- name(s) of any witness(es), address(es) and phone number(s), if known
- name of person making the report and contact information

Written incident reports are automatically generated by the NSU Office of Public Safety and the Office of Residential Life and Housing. Reports made verbally by individual students or faculty and staff members must be put in writing, and individuals are encouraged to file a report with the NSU Public Safety Department.

The incident report should be directed to the associate dean of student affairs who serves as the chief student judicial officer for the university. Reports of a threat of harm to self, others, or university property are reported to the vice president of student affairs, who then determines the action to be taken.

2. Investigation

The associate dean of student affairs and/or his or her designee will conduct an investigation to determine if there is reasonable cause to believe that sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) has occurred. Such investigation will normally take no more than 15 calendar days.

The investigation includes speaking with all individuals who may have information related to the reported incident. An incident file is created and all information related to the incident and the investigation is placed in the file. The associate dean of student affairs is kept apprised of the information gathered through the investigation.

The complainant, accused, and appropriate officials will have timely and equal access to any information that will be used after the fact-finding investigation, including information that will be used during informal and formal disciplinary meetings and hearings.

3. Determination of Reasonable Cause of Commission of Sexual Misconduct

If there is a determination that no sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) occurred, the student is not charged and the case is closed. The case file is kept by the Office of the Associate Dean of Student Affairs.

If the associate dean or his or her designee determines that there is reasonable cause to believe that sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) occurred, the allegations will be resolved through a major administrative judicial hearing with a hearing officer. A finding against the accused could result in suspension or expulsion.

4. Notification

Not less than five (5) calendar days prior to the designated time and place of the hearing, the associate dean of student affairs or his or her designee will send written notification to the student(s) who are alleged to have committed sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking), with a copy sent to the complainant as well. The charge letter provides the student(s) with the following:

- the time and place of the hearing
- the university conduct standard and/or university policies and procedures alleged to have been violated with sufficient details of the incident to be understood
- the name of the person/people filing the complaint
- a copy of NSU Hearings and Students Rights

The student is informed that he or she may, prior to the hearing, schedule a meeting with a designated person in the Office of the Associate Dean to discuss the hearing process and to answer any questions that the student may have.

A copy of the incident report will be made available to the parties at least five (5) days prior to the date of the scheduled hearing. Each party may present witnesses of fact and information on his or her benefit. A list of witnesses must be provided to the administrative hearing officer a minimum of 72 hours before the hearing.

5. Judicial Hearing

At the hearing, each party will have the same opportunity to present evidence and address witnesses. However, the victim will have the right to have unrelated and irrelevant sexual behavior excluded from the hearing. Moreover, alternative methods by which cross-examination may be made are available to victims (including methods for precluding the accused from personally cross-examining the complainant). Note that mediation will not be utilized in resolving complaints of sexual misconduct.

6. Judicial Hearing Conclusion

Upon conclusion of the judicial hearing, the hearing officer will determine if the accused committed the alleged offense(s) of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking). Decisions are based on a preponderance of presented evidence that the accused more likely than not committed the alleged offense(s) of sexual misconduct.
(which includes dating violence, domestic violence, sexual assault, and stalking). If there is a finding against the accused, the administrative hearing officer will determine the appropriate sanction(s) to be imposed.

Within a reasonable time after the conclusion of the judicial hearing, the hearing officer will simultaneously send a letter to the accused and complainant summarizing the incident, the judicial hearing, the decision, any sanction(s) imposed, the appellate procedures available (for all parties), any changes to the results, and when the results will become final. This letter is sent via the students’ mailing addresses and NSU email addresses. The university will not require a party to abide by a nondisclosure agreement, in writing or otherwise, that would prevent the re-disclosure of information related to the outcome of the proceeding.

If the violation has implications to the standards of practice or supplementary standards of the student’s academic program, a copy of the disposition letter of the judicial hearing is sent to the academic program dean, once the matter is subject to a final, non-appealable disposition.

7. Types of Sanctions

One or more of the following sanctions may be imposed:

Available Sanctions

Expulsion

Permanent dismissal from the university with no right for future readmission under any circumstances. A student who has been expelled is barred from campus visiting privileges.

Suspension

Mandatory separation from the university for a period of time specified in an order of suspension. An application for admission will not be entertained until the period of separation indicated in the suspension order has elapsed. Readmission is subject to approval of the university. During the period of suspension, the student is barred from campus visiting privileges unless specific permission is granted by the dean of student affairs or his or her designee.

Temporary Suspension

Action taken by the vice president or associate dean of student affairs that requires a student’s temporary separation from the university until a final determination is made of whether or not a student has committed the alleged offense.

Final Disciplinary Probation

A disciplinary sanction serving notice to a student that his or her behavior is a flagrant violation of university standards, under which the following conditions exist:

i. The sanction is for the remainder of the student’s academic career and may be reviewed by the vice president of student affairs no sooner than two regular academic semesters or equivalent after the sanction is imposed.

After two semesters in attendance, a student may initiate a request in writing for reduction of the sanction to Disciplinary Probation, but must also demonstrate reason to substantiate the request.

ii. Another violation of the Code of Student Conduct and Academic Responsibility will result in the minimum of suspension being imposed if the student is found in violation.

Disciplinary Probation

A disciplinary sanction serving notice to a student that his or her behavior is in serious violation of university standards. A time period is indicated during which another offense of dating violence, domestic violence, sexual assault, stalking, or violation of the Student Code of Conduct will automatically raise the question of a more severe sanction (suspension or expulsion) if the student is found in violation.

Disciplinary Warning

A disciplinary sanction serving notice to a student that his or her behavior has not met university standards. This sanction remains in effect for a designated number of semesters of attendance, after which it is expunged from the student’s file.

Verbal Warning

A verbal admonition to the student by a university staff member that the student’s behavior is inappropriate. A verbal warning will be noted in the student’s file.

Restitution

Payment made for damages or losses to the university, as directed by the adjudicating body.

Restriction or Revocation of Privileges

Temporary or permanent loss of privileges, including, but not limited to, the use of a particular university facility, visitation privileges, and parking privileges.

Termination or Change of Residence Hall Agreement/Accommodation

A disciplinary sanction that terminates or changes the Residence Hall Agreement/Accommodation. This should be accompanied by another form of disciplinary action. It is considered permanent unless lifted by the dean of student affairs/associate dean of student affairs/director of residential life or their designees.

Counseling Intervention

When extreme behavior indicates that counseling may be beneficial, the student may be referred to the Student Counseling Center.

Other Appropriate Action

Disciplinary action not specifically outlined above, but approved through the vice president or associate dean of student affairs or their designees.
Parent/Legal Guardian Notification
University personnel may, at times of extreme concern for a student’s welfare, notify parent(s)/legal guardian(s) of a student under 21 years of age in writing or by phone when alcohol or drug violations of university policy occur.

8. Appeal
An appeal of disciplinary action taken by the Office of the Vice President of Student Affairs or its designee must be made in writing to the vice president of student affairs within 72 hours of the receipt of the written disposition of the hearing. In appealing a disciplinary decision, the appeal must fall into one of the following categories:

a. The student has new evidence that was not available prior to the original hearing.
b. The disciplinary process was not adhered to during the student’s hearing.
c. The sanction(s) do not relate appropriately to the violation.

A written decision will be provided by the vice president of student affairs within a reasonable amount of time from receipt of the appeal request. The decision of the vice president of student affairs will be final.

If the accused is suspended, dismissed, or expelled from the university, the associate dean of student affairs sends written notification of the action to the dean of the student's academic program and appropriate university administrative offices.

B. Employee Disciplinary Process (when accused is an employee)
A complaint of alleging sexual misconduct against an employee will be handled through the Office of Human Resources, in accordance with its procedures for complaints against employees. An investigation will be conducted by its staff, and any sanctions against the employee will be determined using a “more likely than not” preponderance of the evidence standard. Penalties may include formal counseling, demotion, probation, suspension with or without pay, or termination from employment. The university Title IX coordinator will be kept informed of all such allegations and dispositions.

X. Protective Measures Afforded
A. Academic and Workplace Accommodations
The university is committed to ensuring the safety and well-being of the victim. Upon receiving a report of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking), the university will provide the victim, or the victim’s counselor or advocate, with a written explanation of the academic and workplace accommodations available on campus and through local community resources, and will ask victims, or their counselors or advocates, what measures are sought. A student who has been a victim of sexual misconduct may request an academic accommodation or change in residence after a report of sexual misconduct. An employee who has been a victim of sexual misconduct may request reasonable accommodations to his or her work schedule or location. The specific measures provided to the student or employee will be made on a case-by-case basis. If the victim or advocate identifies an accommodation that is not already provided by the university, the university will consider whether the request can be granted.

Any individual who makes a request will receive an appropriate and reasonable accommodation, if available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Possible requests include the ability to change academic schedules or work schedules, withdraw from or retake a class without penalty, access academic support such as tutoring services, and change residence hall assignments and transportation accommodations. Pursuant to Title IX, in most cases of sexual misconduct, the university will endeavor, to the extent practicable, to change the schedule or accommodations of the accused prior to changing the schedule or accommodations of the victim.

B. Interim Measures
In situations where it is necessary, the university will take immediate steps to protect victims pending the final outcome of an investigation. These steps consist of the accommodations listed above in addition to issuing no-contact orders and providing access to medical and mental health services, including counseling. Pending resolution of the complaint, the accused may be prohibited from contacting the victim and may be placed on suspension or denied access to campus. Also, the university may change the course or work schedule or residence assignment of the accused.

The university will maintain as confidential any such accommodations or protective measures provided to victims, to the extent that maintaining such confidentiality will not impair the ability of the university to provide the accommodations or protective measures.

C. Options for Requesting Interim Measures or Supportive Measures
The university offers victims of sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking) two options for reporting the misconduct and requesting interim measures required by Title IX. The first option allows the victim to report the misconduct to a university employee who the university has designated as responsible for receiving and/or responding to reports of sexual misconduct and to request interim measures from these “responsible employees.” For more information on responsible employees, refer to section VII, paragraph A, subparagraph 2 of this policy.
The second option allows a victim who has not reported the misconduct to a responsible employee to disclose the misconduct to a professional counselor, nonprofessional counselor, or victim advocate who, in turn, can request interim measures on the victim's behalf from the university. Under the second option, victims should be aware that when a counselor or advocate requests interim measures on their behalf from a responsible employee of the university and discloses that the reason for the request is sexual misconduct (which includes dating violence, domestic violence, sexual assault, and stalking), the request may trigger the university’s Title IX obligation to investigate. To the extent the counselor or advocate makes such a disclosure, but, consistent with the victim’s wishes, asks that the university not investigate or otherwise notify the alleged perpetrator of the report, the Title IX coordinator will consider whether it can honor the request while still providing a safe and nondiscriminatory environment for all students, as set forth in the university’s confidentiality policy, as it appears under section VII, paragraph A of this policy. Whether the Title IX coordinator decides that the university can honor the confidentiality request or must pursue an investigation, the Title IX coordinator (or designee) will inform the victim of available interim measures and coordinate appropriate interim measures for the victim.

XI. Annual Reporting
The Title IX coordinator will issue an annual report to the university community about actions taken by the university in response to reports of sexual misconduct by students and employees. The report will inform the community of response efforts and engage the community in education and prevention initiatives. Reports of past actions will provide an overview of information, with removal of confidential details to the extent necessary to respect the privacy of affected parties. Please contact Gay Holliday, Title IX coordinator (see page 28) for information on how to obtain a copy of this report.

Sex Offender Registry and Access to Related Information
Incarceration may temporarily remove a sex offender from the streets, but it does nothing to prevent the offender from committing another crime when released.

Section 121 of the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16921) and the Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where to obtain law enforcement agency information concerning registered sex offenders. It also necessitates that sex offenders already required under state law to register in a state provide notice to each institution of higher education in that state where he or she is employed, carries on a vocation, volunteers services, or is a student.

The Florida Department of Law Enforcement maintains a system for making certain registry information on violent sex offenders publicly available by means of the Internet. The information made available includes the offender’s name; all aliases that he/she has used or under which he/she may have been known; his/her vital statistics including date of birth, race, sex, hair color, eye color, height, and weight; last reported address; and a photograph.

Pertinent website addresses for securing related information are
https://offender.fdle.state.fl.us/offender/homepage.do
www.sheriff.org/sexualpredators
http://sor.pr.gov/

Alcohol and Drug Use Policies
NSU has established rules and regulations on the use and abuse of drugs and alcohol on university campuses and at university events.

The unlawful manufacture, distribution, dispensation, sale, possession, or use of drugs and the abuse of alcohol are prohibited in and on Nova Southeastern University owned or controlled property and as a part of any activities. No NSU employee or student is to report to work or school while under the influence of drugs or alcohol.

The enforcement of federal, state, and local laws pertaining to underage drinking; possession, use, and sale of drugs; and any other criminal occurrences is referred to the law enforcement agency having jurisdiction.


Note: Also see the university’s Tobacco-Free Policy on page 4 of this handbook.

Campus Safety and Security Programs and Information Systems
The university uses several programs and systems to inform students and employees about campus security procedures and practices. The university encourages students and employees to be responsible for their own safety and the security of others.
1. A general campus safety handbook (this document), containing informative and educational material regarding crimes and threats to students and employees, is provided. Also included are contact telephone numbers for campus security (Public Safety), law enforcement agencies, and other resource agencies.

2. An informational and educational lecture program identified as “Shark Watch” is available. Professional public safety crime-prevention practitioners instruct students and employees in security and safety matters and concerns. Recommendations on how to prevent or deal with such concerns are provided in these lectures.

A full explanation of Nova Southeastern University’s policies on safety and security, as well as university programs and systems available to eliminate or reduce those threats, is also provided. Lectures are presented during student and employee orientation and upon request by calling (954) 262-8999.

3. The NOVALERT announcement program uses the campus safety handbook, as well as posted information on general security assistance contacts, emergency procedures and resource contacts, and special security announcements and information in reference to immediate concerns. Special announcement bulletins regarding safety and security are posted on campus and Residential Life bulletin boards and on facility access doorways.

4. Safety and security informational programs and information are provided by the offices of Student Services and Residential Life (campus housing) in the form of personal contact, student orientation, and informational booklets and lectures by campus Student Life staff members and student leaders, as well as by Public Safety personnel.

5. In recognition of October being Domestic Violence Awareness Month, the university honors the victims and survivors of domestic violence, and hosts the annual Display a Purple Ribbon program and Take Back the Night rally. During the rally, members of the university community gather to bring awareness to, and recognize efforts in stopping, acts of sexual assault and domestic violence.

6. The university actively participates in suicide and violence prevention programs, informing the university community about the risk factors, protective factors, and warning signs of suicide and violence. Information on, and how to locate resources about, responding to troubled individuals are also presented. Presentations are also provided on other prevention-related topics, including stress management and test anxiety.

7. The university actively participates in emergency preparedness and response training. The NSU Public Safety Department has recently implemented a new training program on what to do and how to react in various dangerous situations, involving both environmental and active shooter confrontations. Such training provides guidance in the event that one of these situations arises. Emergency preparedness and response training is mandatory for all employees and is presented at all new-employee orientations. In addition, emergency preparedness and response training is available online for the student community and is referenced at all new-student orientations.

8. SEA Thursday has become a welcomed tradition at the university. The event is hosted biweekly at the UC Spine from Noon–1:00 p.m. on Thursdays, where the campus gathers for free food, music, and other themed activities organized by the SEA Thursday chair. Clubs and organizations on campus, as well as outside vendors, are welcome to host tables to inform NSU students of on- and off-campus opportunities. The NSU Public Safety Department is committed to active participation and student engagement at SEA Thursday and will make important SharkWatch crime prevention information, including topics on sexual assault violence prevention, available to those who attend.

9. 24-hour, daily emergency communication telephone service is available to any student, on any NSU campus, through the Public Safety Department. The number is published in campus periodicals, posted on campus, and identified as the NOVALERT telephone number, (954) 262-8999.

10. The university’s Title IX website (http://nova.edu/title-ix/) provides information on additional educational programs available for raising awareness and prevention of sexual violence, as well as information for reporting sexual misconduct and a simplified explanation of all rights and resources available to any victim.

**Emergency Preparedness and Response Training**

The NSU Public Safety Department facilitates an ongoing training program on what to do and how to react in various dangerous situations, involving both environmental and active shooter confrontations. This training is to provide guidance in case one of these natural or man-made situations arises.

Emergency preparedness and response training is mandatory for all NSU employees and staff members.
Homeland Security

All Public Safety Officers are trained in conjunction with the United States Department of Justice and the Department of Homeland Security in a comprehensive Homeland Security training program. Public Safety officers are skilled observers dedicated to vigilant patrol and protection of the NSU community.

Additionally, all NSU Public Safety officers and communications operators complete FEMA IS-00907 active shooter training.

Safety Hazards Identification and Remediation Program (DANGER RANGER)

Public Safety Officers work in partnership with the NSU Physical Plant Department and the NSU community to ensure a safe environment for all by identifying and correcting any and all safety hazards observed by anyone on campus and reported to them. Public Safety supervisors coordinate daily inspections of all exterior lighting on campus, as well as the testing of all emergency phones.

The inspection and maintenance of locks, doors, windows, lights, and alarms are coordinated by both the Public Safety Department and the Physical Plant Department.

First Aid

NSU Public Safety’s protective caregiving includes first aid training and automated external defibrillator and cardiopulmonary resuscitation (AED/CPR) certification for all Public Safety officers.

Vehicle Assistance—Restarts, Lockouts, and Air

Fort Lauderdale-Davie Campus, East Campus (Fort Lauderdale), and North Miami Beach Campus* and Oceanographic Campus**

Public Safety assists anyone within the NSU community, within NSU property limits, in restarting their vehicles or unlocking the vehicle doors, 24 hours a day. Public Safety does not change flat tires or perform other mechanical repair services. Public Safety officers may be able to pump air into a tire if it is not broken from the rim or slashed.

All individuals requesting assistance must sign a release of liability form for all vehicle assistance services before assistance may be provided.

*Vehicle lockout services are not available at the North Miami Beach Campus.
**Only tire inflation assistance is available at the Oceanographic Campus.
Water Safety—AquAlert

NSU Public Safety’s AquAlert program is a water safety system that trains and equips all Public Safety officers with the basic tools for emergency water rescue to aid and assist in water life-safety situations.

Lost and Found

The NSU Lost and Found center is located within the Public Safety Security Operations Center at the Campus Support Building on the Fort Lauderdale/Davie Campus. Our lost and found center is open 7 days a week from 6:00 a.m.–midnight. Phone inquiries are welcome 24/7.

To inquire about or report any lost or stolen item, call NOVALERT at (954) 262-8999.

Note: A picture ID is required to claim property.

Student Counseling and Employee Assistance

Student Counseling offers individual and couples counseling, as well as psychiatric services, for students struggling with personal and/or interpersonal problems and crises. Current students are eligible to receive up to 10 counseling sessions per year at no charge. If seeing the psychiatrist, students are charged a nominal fee; however most insurance plans are accepted and the school’s insurance covers 100 percent. The office is open Monday, Thursday, and Friday, 9:00 a.m.–5:00 p.m., and Tuesday and Wednesday, 9:00 a.m.–8:00 p.m. Counselors are available 24/7 for emergencies by calling (954) 424-6911. For further information, visit www.hendersonbh.org/studentcounseling-3.php.

All NSU employees have 24/7 access to the NSU Employee Assistance Program (provided by MHNet). Examples of issues supported by the EAP include work stress; family and parenting issues; change and how to cope with it; anxiety or depression; child care, elder care, and special-needs resources and referrals; legal issues such as wills, custody questions, and civil disputes; financial issues such as budgeting, tax planning, and retirement; alcohol or drug dependencies; marital or relationship problems; and grief or bereavement. The EAP service, with access to licensed clinicians, is available 24/7 by calling 877-398-5816. Further information can be found at the EAP website (www.nova.edu/hr/benefits/employee-assistance-program.html).

Suicide and Violence Prevention

The NSU Office of Suicide and Violence Prevention is devoted to creating a safety net at NSU, helping to prevent suicide and violence. The most effective ways to prevent suicide and violence are to know the warning signs, take them seriously, and help the individual access the appropriate resources. The only real risk is in doing nothing.

If you or someone you know is suffering and you want to know how to help, call a Suicide Prevention hotline for 24/7 assistance:

800-SUICIDE (784-2433)
800-273-TALK (8255)

If you are concerned about an NSU student, call the Student Counseling hotline:
(954) 424-6911

If you are concerned about an NSU employee, call the MHNet hotline:
877-398-5816
TTY: 800-338-2039

It Takes a University to Create a Living Safety Net

If you recognize warning signs of suicide and/or violence in yourself or someone else, it is possible to take effective action. Tell someone you trust about your concerns and ask for help, whether a friend, parent, professor, university administrator, coworker, or supervisor. And you can always call Student Counseling at (954) 424-6911.

For Parents

As a parent of a college student, you continue to play an important role in supporting the well-being and the safety of your son or daughter. You can do so by keeping the lines of communication open (via phone, email, text, etc.), knowing the warning signs for emotional difficulties (see below), encouraging your son or daughter to use the services at the Student Counseling Center, and calling Student Counseling at (954) 424-6911 if you are concerned.

Warning Signs

Some examples of direct and indirect statements and/or behaviors that indicate a risk for suicidal or homicidal behaviors are

- threatening harm to self or others
- seeking access to firearms, pills, or other lethal means
- talking or writing about death, dying, or suicide
- showing signs of depression, hopelessness, or shame
- feeling rage or uncontrolled anger
- seeking revenge
- acting recklessly
- excessive alcohol or drug use
- withdrawing from friends, family, and responsibilities

For further information, visit www.hendersonbh.org/studentcounseling-3.php.
• experiencing anxiety, agitation, insomnia, or excessive sleeping
• having severe mood swings
• expressing no reason for living or no sense of purpose in life

When Information Is Not Enough

• Head to an emergency room or mental health walk-in clinic.
• Do not leave the person alone until a professional is with him/her (unless you are in danger).
• Remove any firearms, alcohol, drugs, or sharp objects from the situation, if possible.

For Campus Professionals

University faculty and staff members may be the first to notice if a student or colleague is struggling with personal problems or mental health issues. As a faculty or staff member, you can help by noticing the warning signs and taking action. If the person is a student, do one or more of the following:

• call Public Safety at (954) 262-8999
• call Student Counseling at (954) 424-6911, 24 hours a day, 365 days per year, for a consult on what to do
• contact your supervisor
• escort him or her to the Student Counseling office
• contact Student Affairs at (954) 262-7280
• contact the student rep in your academic center

If the person is not a student, do one or more of the following:

• call Public Safety at (954) 262-8999
• call MHNet (NSU’s Employee Assistance Program) 24 hours a day, 365 days per year, at 877-398-5816, TTY: 1-800-338-2039
• contact your supervisor

Community Resolution Services

Drawing upon the expertise of the faculty members and graduate students in the M.S. and Ph.D. programs at NSU’s Graduate School of Humanities and Social Sciences, a unique conflict resolution service has been developed for members of the Nova Southeastern University community. Acknowledging that conflict is an integral part of life and can have value if handled effectively, the service provides direct assistance in creatively and nonviolently resolving interpersonal and intergroup conflicts.

NSU students, staff members, and faculty members are provided with an impartial, confidential, and easily accessible forum to voluntarily express, clarify, and resolve their disputes. Typical conflict resolution issues include noise disturbances, interpersonal differences, misunderstandings, harassment and threats, roommate conflicts, landlord-tenant disputes, group conflicts, and individual conflicts among students and staff and faculty members. The goal is to provide a voluntary, mutually acceptable conflict resolution service that complements, and does not interfere with or obstruct, established employee and student grievance and disciplinary processes.

When you call, a representative will

• listen to your concern and help you define the issues
• help you decide whether mediation is what you need
• schedule a meeting with trained mediators if you and the other party decide to use mediation

After mediation, the service will provide follow-up on all agreements and provide further assistance if needed. If mediation is not appropriate, a representative will assist you in finding other options for resolving your dispute or concern. For more information, or to schedule an appointment, call (954) NSU-CARE (678-2273).

Hurricane Storm Advisory and Preparation

Hurricane season runs from June 1 to November 30.

Definition:

A hurricane is a severe tropical cyclone originating in the equatorial regions of the Atlantic Ocean or Caribbean Sea; traveling north, northwest, or northeast; and usually involving heavy rains. A tropical storm becomes a hurricane when its winds reach a speed of 74 miles per hour. NOTE: The speed that a hurricane travels across land or sea is usually 10 to 20 miles per hour.

Hurricane Preparation

A number of hurricanes reach land each year, causing death and massive destruction of property.

Survival is the most important element in your hurricane plan.

Local news media periodically broadcast alerts with regard to hurricane location, intensity, and direction of travel.

The key to survival is preparedness. Preparedness means having a sound hurricane plan.

Preparation for a hurricane involves knowing when to secure property and when to evacuate threatened areas.

Evacuation is the best precaution for surviving any hurricane. Hurricanes usually travel at a speed that will allow people to evacuate. Any preparation plan should include the possibility of evacuation.
NSU Severe Weather Alerts

For real-time severe weather alerts—including lightning, tornado, and storm warnings—for NSU’s four South Florida campuses visit www.nova.edu/emergency/.

Family Emergency Plan

Make sure your family has a plan in case of an emergency. Before an emergency happens, sit down together and decide how you will get in contact with each other, where you will go, and what you will do in an emergency. Keep a copy of this plan in your emergency supply kit or another safe place where you can access it in the event of a disaster. For help creating this plan, visit www.ready.gov/make-a-plan.

Hurricane Watches and Warnings

A hurricane watch is a governmental agency announcement issued for an area when there is a threat of hurricane conditions striking within 48 hours.

A hurricane warning is an announcement issued for an area when hurricane conditions are expected to strike within 36 hours. When a hurricane warning is received, all protective preparations should be made with the expectation that the hurricane will strike.

Hurricane Watch

In the event of a hurricane watch, the university president will confer with members of NSU’s administrative staff in preparation for hurricane protection activity.

Members of the university community may begin plans for evacuating a campus and preparing facilities and equipment for hurricane protection.

Hurricane Warning

UNIVERSITY CLOSING

- If a hurricane warning is issued, the university president will decide if the university will be evacuated.
- If the president orders the closing of the university, the appropriate directives will be relayed by the vice presidents to their areas of responsibility.
- NSU Office of Public Affairs will contact major news organizations for immediate broadcast notification of the closing.

Closing Preparation

OFFICE AND CLASSROOM

Prepare office and/or work space for wind, water damage, and flooding.

- Clear desk tops completely.
- Protect books, computers, and property with plastic sheeting and masking tape—contact Physical Plant for plastic sheeting and tape.
- Secure glass and heavy and sharp objects—carefully store items so that they will not fall.
- Take rolodexes, books, and diaries with you.
- Disconnect all electrical equipment.
- Clear any laboratory tables and areas of all apparatus and glassware and place items into secure storage.
- Computers: Copy important files onto portable media and take media with you.
- Do not tape window glass.

Student Housing

While the university has identified off-campus shelter areas for residents during hurricanes, during tropical storms the residence halls may act as shelter for students instead. In any event, it is imperative to properly prepare before a hurricane or tropical storm strikes.

Some residents have inquired about insurance. Because the university is not responsible for, nor does it insure against, the loss or damage to personal items, students may purchase renter’s insurance. It is available from most major insurance companies, to protect against such loss or damage. Insurance coverage should be arranged before moving in.

All furniture, including beds, should be pulled away from the windows.

All loose objects, valuables, and electronics should be placed in drawers or closets. Paper, books, etc., should not be left on tops of desks or dressers. The closets and drawers should be locked/closed and remain locked/closed throughout the hurricane.
Students who reside in residence halls that are equipped with bathtubs are requested to clean the tub and fill it halfway. If the hurricane is a major storm, our water supply may be cut off. If this is the case, the water in the tubs will be needed for washing and for flushing toilets. Fill several small containers with water for drinking purposes; store them in your refrigerator if possible.

All windows must be closed tightly and locked. All blinds should be down and closed. DO NOT put tape on windows.

Each student should provide her/his own flashlight with extra batteries in case of power failure. DO NOT use candles under any circumstances.

Residents should provide themselves with an adequate supply of nonperishable food to last two to three days. If you vacate your residence prior to the storm, we ask that you notify Office of Residential Life and Housing staff members where you can be located.

**Safety Procedures During the Hurricane**

Follow the instructions of Public Safety, police officers, and emergency personnel.

- Residence hall students should follow the instructions of residential life staff members.
- Stay indoors until advised to exit.
- Stay in interior hallways and keep doors closed.
- Do not open windows or doors to see what is happening outside.
- Beware of the eye of the storm. The eye is the center of the hurricane, which may bring a temporary period when the air is calm. Do not leave the safety of your shelter until advised by Public Safety or the local officials. Residential students will be notified by residential life staff members.
- When the “all-clear” is given, exit your location with extreme care. Beware of safety hazards both visible and hidden, e.g., downed electrical lines.
- Do not enter structures, vehicles, or areas that are damaged.
- For NSU opening information, call the **NSU Hurricane HOTLINE** at (954) 262-7300 or the toll free **EMERGENCY HOTLINE** at 800-256-5065.
- Enter NSU property only after permitted, and follow safety instructions.

**NSU Emergency/Hurricane Web Page**

This site ([www.nova.edu/hurricane/](http://www.nova.edu/hurricane/)) will provide official information regarding campus closings, event cancellations, and campus reopenings. New information will be posted as frequently as warranted.

**NSU Emergency Hotline at 800-256-5065** will provide official information regarding campus closings, event cancellations, and campus reopenings.

New information will be posted as frequently as warranted. The main telephone number for the university, (954) 262-7300, also serves as a **HOTLINE** during hurricane watch/warning events.

**Severe Weather Prediction System**

Nova Southeastern University incorporates a severe weather and lightning prediction system that is utilized by key personnel for event planning, facility management, and the clearing of university athletic fields. In addition, an outdoor speaker system that is part of the emergency notification system may be used to broadcast audible severe weather and lightning warnings to all campus athletic fields. All severe weather alerts are made available to the entire NSU community via the NSU emergency web page, [www.nova.edu/emergency](http://www.nova.edu/emergency), and the NSU hurricane web page, [www.nova.edu/hurricane](http://www.nova.edu/hurricane).

To get additional tips on how to survive a natural disaster, customize your emergency checklist, receive alerts from the National Weather Service, and locate open shelters and disaster recovery centers, download the Federal Emergency Management’s mobile app ([www.fema.gov/mobile-app](http://www.fema.gov/mobile-app)).

**Hurricane Information:** **NSU Emergency Hotline and Hurricane Website**

Nova Southeastern University provides a toll-free, 24-hour **EMERGENCY HOTLINE** for this type of emergency. The HOTLINE number is 800-256-5065. In addition, the main telephone number for the university, (954) 262-7300, also serves as a **HOTLINE** during hurricane watch/warning events.
In the event that a hurricane watch is declared, a spinning hurricane icon appears at the top of the NSU homepage at www.nova.edu. The latest NSU-related hurricane information (including university closing information) is available by calling the HOTLINE numbers or via the Web by clicking on the hurricane icon or going directly to the NSU hurricane web page, www.nova.edu/hurricane.

Local Florida hurricane shelter information can be obtained by visiting the Florida Division of Emergency Management’s website: www.floridadisaster.org/shelters.

Remember to keep a portable radio and plenty of spare radio batteries or a self-powered, hand-crank radio on hand.

**Lightning**

**What You Need to Know**

- **NO PLACE** outside is safe when thunderstorms are in the area.
- If you hear thunder, lightning is close enough to strike you.
- When you hear thunder, immediately move to safe shelter.
- Safe shelter is a substantial building or inside an enclosed, metal-topped vehicle.
- Stay in safe shelter at least 30 minutes after you hear the last clap of thunder.

**Indoor Lightning Safety Tips**

- Stay off corded phones, computers, and other electrical equipment that put you in direct contact with electricity.
- Avoid plumbing, including sinks, baths, and faucets.
- Stay away from windows and doors, and stay off porches.
- Do not lie on concrete floors, and do not lean against concrete walls.

**Last-Resort, Outdoor Risk-Reduction Tips**

NO PLACE outside is safe when lightning is in the area, but if you are caught outside with no safe shelter anywhere nearby, the following actions may reduce your risk:

- Immediately get off elevated areas such as hills, mountain ridges, or peaks.
- NEVER lie flat on the ground.
- NEVER use a tree for shelter.
- NEVER use a cliff or rocky overhang for shelter.
- Immediately get out and away from ponds, lakes, and other bodies of water.
- Stay away from objects that conduct electricity (barbed wire fences, power lines, windmills, etc.).
If Someone Is Struck by Lightning

• Victims do not carry an electrical charge and may need immediate medical attention.
• Monitor the victim and begin CPR or AED, if necessary.
• Call 9-1-1 for help.

Tornado

Tornadoes, the most violent atmospheric storms, can form anywhere at any time. You must have a survival plan for everywhere you may be. Discuss these plans with your family and friends and then make safety plans. It could save a life.

Tornado Watch

A tornado watch is issued when weather conditions are favorable for producing a tornado or tornadoes.

Tornado Warning

A tornado warning is issued when one or more tornadoes have been spotted.

Occasionally, tornadoes develop so rapidly that advance warning is not possible. Remain alert for signs of an approaching tornado such as a dark, often greenish sky; large hail; or a loud roar similar to a freight train.

Tornado Safety Rules

• The safest place to be is an underground shelter, basement, or safe room.
• If no underground shelter or safe room is available, a small, windowless interior room or hallway on the lowest level of a sturdy building is the safest alternative.
• Mobile homes are not safe during tornadoes. Abandon mobile homes and go to the nearest sturdy building or shelter immediately.
• If you are caught outdoors, seek shelter in a basement, shelter, or sturdy building. If you cannot quickly walk to a shelter
  ■ Immediately get into a vehicle, buckle your seat belt, and try to drive to the closest sturdy shelter.
  ■ If flying debris occurs while you are driving, pull over and park. Now you have the following options as last resorts:
    • Stay in your vehicle with the seat belt on. Put your head down below the windows, and cover your head with your hands and a blanket, if possible.
    • If you can safely get noticeably lower than the level of the roadway, exit your car, and lie in that area, covering your head with your hands.

Your choice should be driven by your specific circumstances.
Helpful Phone Numbers

Federal Resources

Department of Homeland Security .......................................................... (202) 282-8000
FBI ........................................................................................................... (754) 703-2000
Secret Service .......................................................................................... (305) 863-5000
U.S. Marshal ............................................................................................. (786) 433-6340
ATF .......................................................................................................... 800-800-3855
Centers for Disease Control and Prevention ........................................... 800-232-4636
Poison Control ....................................................................................... 800-222-1222
National Response (Oil and Toxic Spills) .............................................. 800-424-8802

Rape Crisis Center .......................................................... (954) 761-RAPE (7273)
Emergency Management/Preparedness .............................................. (954) 831-3900
NSU Public Safety/NOVALERT ............................................................... (954) 262-8999
Broward County Sheriff’s Office ............................................................. (954) 765-4321
Radio ...................................................................................................... WHQT-FM Hot 105, WKIS-FM 99.9 KISS, WIOD-AM 610
Television ................................................................................................. Channel 6 WTVJ-NBC, Channel 7 WSVN-FOX, Channel 4 WFOR-CBS

East Campus—Fort Lauderdale
3100 SW 9th Avenue, Fort Lauderdale, Florida 33315-3025

FIRE—MEDICAL—POLICE ................................................................. 9-1-1
NSU Public Safety/NOVALERT ............................................................... (954) 262-8999
Emergency Management/Preparedness ................................................ (954) 831-3900
Rape Crisis Center .................................................................................. (954) 761-RAPE (7273)
Davie Police (nonemergency number) .................................................... (954) 693-8200
Broward County Sheriff’s Office ............................................................. (954) 765-4321
Radio ...................................................................................................... WHQT-FM Hot 105, WKIS-FM 99.9 KISS, WIOD-AM 610
Television ................................................................................................. Channel 6 WTVJ-NBC, Channel 7 WSVN-FOX, Channel 4 WFOR-CBS

North Miami Beach (NMB) Campus
1750 NE 167th Street, North Miami Beach, Florida 33162-3017

FIRE—MEDICAL—POLICE ................................................................. 9-1-1
NSU Public Safety/NOVALERT ............................................................... (954) 262-8998 or (954) 262-8999
Hurricane Hotline (Miami-Dade County) .................................................. (305) 513-7700
Rape Crisis Center .................................................................................. (305) 585-7273/(305) 585-5185
NMB Police (nonemergency number) .................................................... (305) 662-7654
Miami-Dade Police (nonemergency number) ............................................ (305) 476-5423
Florida Highway Patrol ...........................................................................(305) 470-2500
Radio ...................................................................................................... WHQT-FM Hot 105, WKIS-FM 99.9 KISS, WIOD-AM 610
Television ................................................................................................. Channel 6 WTVJ-NBC, Channel 7 WSVN-FOX, Channel 4 WFOR-CBS

Oceanographic Campus
8000 North Ocean Drive, Dania Beach, Florida 33004-3078
(under the jurisdiction of Hollywood Police Department)

FIRE—MEDICAL—POLICE ................................................................. 9-1-1
NSU Public Safety/NOVALERT ............................................................... (954) 262-8961 or (954) 262-8999
Emergency Management/Preparedness ................................................ (954) 831-3900
Rape Crisis Center .................................................................................. (954) 761-RAPE (7273)
Hollywood Police (nonemergency number) .............................................. (954) 967-4357
Broward County Sheriff’s Office ............................................................. (954) 765-4321
Florida Highway Patrol ...........................................................................(954) 845-6000
Radio ...................................................................................................... 99 JAMZ FM, 560 WQAM AM
Television ................................................................................................. LOCAL 10 WPLG, CW 39
North Broward Hospital District/NSU Specialty Care Center
1111 West Broward Boulevard, Fort Lauderdale, Florida 33312-1638

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
Security ............................................................................. (954) 525-1351
Rape Crisis Center .............................................................. (954) 761-RAPE (7273)
Fort Lauderdale Police (nonemergency number) ............... (954) 828-5700
Broward County Sheriff’s Office ....................................... (954) 765-4321
Florida Highway Patrol ...................................................... (954) 845-6000
Radio .................................................................................. WHQT-FM Hot 105, WKIS-FM 99.9 KISS, WIOD-AM 610
Television ............................................................................ Channel 6 WTVJ-NBC, Channel 7 WSVN-FOX, Channel 4 WFOR-CBS

NSU Art Museum of Fort Lauderdale
One East Las Olas Boulevard, Fort Lauderdale, Florida 33301-1807

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
NSU Public Safety ............................................................... (954) 262-0242 or (954) 262-8999
Rape Crisis Center .............................................................. (954) 761-RAPE (7273)
Fort Lauderdale Police (nonemergency number) ............... (954) 828-5700
Broward County Sheriff’s Office ....................................... (954) 765-4321
Florida Highway Patrol ...................................................... (954) 845-6000
Radio .................................................................................. WHQT-FM Hot 105, WKIS-FM 99.9 KISS, WIOD-AM 610
Television ............................................................................ Channel 6 WTVJ-NBC, Channel 7 WSVN-FOX, Channel 4 WFOR-CBS

Miami Campus
8585 SW 124th Avenue, Miami, Florida 33183-4600

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
Security ............................................................................. (305) 275-2610 or (954) 262-8999
Hurricane Hotline (Miami-Dade County) ......................... (305) 513-7700
Rape Crisis Center .............................................................. (305) 585-7273
Miami-Dade Police (nonemergency number) ................. (305) 476-5423
Florida Highway Patrol ...................................................... (305) 470-2500
Radio .................................................................................. WHQT-FM Hot 105, WKIS-FM 99.9 KISS, WIOD-AM 610
Television ............................................................................ Channel 6 WTVJ-NBC, Channel 7 WSVN-FOX, Channel 4 WFOR-CBS

Palm Beach Campus
11501 North Military Trail, Palm Beach Gardens, Florida 33410-6507

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
Security ............................................................................. (561) 805-2126 or (954) 262-8999
Emergency Management/Preparedness ......................... (561) 822-2225
Rape Crisis Center .............................................................. (561) 833-7273/(561) 355-2418
Palm Beach Gardens Police (nonemergency number) .... (561) 799-4445
Palm Beach County Sheriff’s Office ............................... (561) 688-3000
Florida Highway Patrol ...................................................... (561) 357-4000
Radio .................................................................................. WBZT 1230 AM, WJNO 1290 AM
Television ............................................................................ Channel 5 WPTV-NBC, Channel 12 WPEC-CBS, Channel 25 WPBF-ABC

Orlando Campus
4850 Millenia Boulevard, Orlando, Florida 32839-6012

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
Security ............................................................................. (407) 264-5611 or (954) 262-8999
Emergency Management/Preparedness ......................... (407) 836-9140
Rape Crisis Center .............................................................. (407) 497-6701
City of Orlando Police Department ............................... (321) 255-2900
Orange County Sheriff’s Office (nonemergency number) (407) 836-4357
Florida Highway Patrol ...................................................... (407) 737-2300
Weather Info ........................................................................ (321) 255-2900
Radio .................................................................................. WDBO 580 AM, WWKA 92.3 FM, WHTQ 96.5 FM
Television ............................................................................ WFTV Channel 9, WOFL Channel 35

FIRE–MEDICAL–POLICE

North Broward Hospital District/NSU Specialty Care Center
1111 West Broward Boulevard, Fort Lauderdale, Florida 33312-1638

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
Security ............................................................................. (954) 525-1351
Rape Crisis Center .............................................................. (954) 761-RAPE (7273)
Fort Lauderdale Police (nonemergency number) ............... (954) 828-5700
Broward County Sheriff’s Office ....................................... (954) 765-4321
Florida Highway Patrol ...................................................... (954) 845-6000
Radio .................................................................................. WHQT-FM Hot 105, WKIS-FM 99.9 KISS, WIOD-AM 610
Television ............................................................................ Channel 6 WTVJ-NBC, Channel 7 WSVN-FOX, Channel 4 WFOR-CBS

NSU Art Museum of Fort Lauderdale
One East Las Olas Boulevard, Fort Lauderdale, Florida 33301-1807

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
NSU Public Safety ............................................................... (954) 262-0242 or (954) 262-8999
Rape Crisis Center .............................................................. (954) 761-RAPE (7273)
Fort Lauderdale Police (nonemergency number) ............... (954) 828-5700
Broward County Sheriff’s Office ....................................... (954) 765-4321
Florida Highway Patrol ...................................................... (954) 845-6000
Radio .................................................................................. WHQT-FM Hot 105, WKIS-FM 99.9 KISS, WIOD-AM 610
Television ............................................................................ Channel 6 WTVJ-NBC, Channel 7 WSVN-FOX, Channel 4 WFOR-CBS

Miami Campus
8585 SW 124th Avenue, Miami, Florida 33183-4600

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
Security ............................................................................. (305) 275-2610 or (954) 262-8999
Hurricane Hotline (Miami-Dade County) ......................... (305) 513-7700
Rape Crisis Center .............................................................. (305) 585-7273
Miami-Dade Police (nonemergency number) ................. (305) 476-5423
Florida Highway Patrol ...................................................... (305) 470-2500
Radio .................................................................................. WHQT-FM Hot 105, WKIS-FM 99.9 KISS, WIOD-AM 610
Television ............................................................................ Channel 6 WTVJ-NBC, Channel 7 WSVN-FOX, Channel 4 WFOR-CBS

Palm Beach Campus
11501 North Military Trail, Palm Beach Gardens, Florida 33410-6507

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
Security ............................................................................. (561) 805-2126 or (954) 262-8999
Emergency Management/Preparedness ......................... (561) 822-2225
Rape Crisis Center .............................................................. (561) 833-7273/(561) 355-2418
Palm Beach Gardens Police (nonemergency number) .... (561) 799-4445
Palm Beach County Sheriff’s Office ............................... (561) 688-3000
Florida Highway Patrol ...................................................... (561) 357-4000
Radio .................................................................................. WBZT 1230 AM, WJNO 1290 AM
Television ............................................................................ Channel 5 WPTV-NBC, Channel 12 WPEC-CBS, Channel 25 WPBF-ABC

Orlando Campus
4850 Millenia Boulevard, Orlando, Florida 32839-6012

FIRE–MEDICAL–POLICE .......................................................... 9-1-1
Security ............................................................................. (407) 264-5611 or (954) 262-8999
Emergency Management/Preparedness ......................... (407) 836-9140
Rape Crisis Center .............................................................. (407) 497-6701
City of Orlando Police Department ............................... (321) 255-2900
Orange County Sheriff’s Office (nonemergency number) (407) 836-4357
Florida Highway Patrol ...................................................... (407) 737-2300
Weather Info ........................................................................ (321) 255-2900
Radio .................................................................................. WDBO 580 AM, WWKA 92.3 FM, WHTQ 96.5 FM
Television ............................................................................ WFTV Channel 9, WOFL Channel 35
Jacksonville Campus
6675 Corporate Center Parkway, Suite 115, Jacksonville, Florida 32216-8080

FIRE–MEDICAL–POLICE ......................................................... 9-1-1
NSU Public Safety/NOVALERT ........................................... (904) 626-0069/(904) 245-8910 or 954-262-8999
Rape Crisis Center ......................................................... (904) 721-7273
Jacksonville Sheriff’s Office (nonemergency number) ......................................................... (904) 630-0500
Florida Highway Patrol ................................................... (904) 695-4115
Radio ................................................................. WXXJ 102.9 FM, WROS 1050 AM
Television ............................................................ WJXT TV 4, WAWS FOX 30

Tampa Campus
3632 Queen Palm Drive, Tampa, Florida 33619-1311

FIRE–MEDICAL–POLICE ......................................................... 9-1-1
Security ........................................................................... (813) 574-5299 or (954) 262-8999
Emergency Management/Preparedness ..................................................... (813) 274-7011
Rape Crisis Center ......................................................... (813) 264-9961
Hillsborough County Sheriff (nonemergency number) ......................................................... (813) 247-8200
Florida Highway Patrol ................................................... (813) 558-1800
Weather Info ............................................................. (813) 645-2506
Radio .............................................................................. WFLA 970 AM, WHNZ 1250 AM
Television ............................................................ WTVT Channel 13, WFTS ABC 28

Fort Myers Campus
3650 Colonial Court, Fort Myers, Florida 33913-6636

FIRE–MEDICAL–POLICE ......................................................... 9-1-1
Security ........................................................................... (239) 274-1070 or 954-262-8999
Emergency Management/Preparedness ..................................................... (239) 533-0622
Fort Myers Police .............................................................. (239) 321-7700
Rape Crisis Center ......................................................... (239) 939-3112
Lee County Sheriff’s Office (nonemergency number) ......................................................... (239) 477-1000
Florida Highway Patrol ................................................... (239) 938-1800
Radio .............................................................................. B 103.5 FM
Television ............................................................ WBBH NBC 20, WINK Channel 11 CBS

Las Vegas Academic Site
3430 East Flamingo Road, Suite 103, Las Vegas, Nevada 89121

FIRE–MEDICAL–POLICE ......................................................... 9-1-1
NSU Public Safety/NOVALERT ........................................... 800-541-6682 ext. 28999 or (954) 262-8999
Rape Crisis Center ......................................................... (702) 366-1640
Las Vegas Metropolitan Police (nonemergency number) ......................................................... 3-1-1 or (702) 828-3111
Nevada Department of Public Safety ..................................................... (775) 684-4808/(702) 486-4100
Weather Info ............................................................. (702) 263-9745
Radio .............................................................................. KNPR 88.9 FM, KLAV 1230 AM
Television ............................................................ KTNV Channel 13, KSNV Channel 3

Miramar Campus
2050 Civic Center Place, 3rd Floor, Miramar, Florida 33025-7878

FIRE–MEDICAL–POLICE ......................................................... 9-1-1
NSU Public Safety/NOVALERT ........................................... (954) 262-8999
Security ........................................................................... (954) 262-9498 or (954) 914-8061
Rape Crisis Center ......................................................... (954) 761-RAPE (7273)
Miramar Police (nonemergency number) ......................................................... (954) 431-4600
Broward County Sheriff’s Office ..................................................... (954) 765-4321
Florida Highway Patrol ................................................... (954) 845-6000
Radio .............................................................................. 99 JAMZ FM, 560 WQAM AM
Television ............................................................ LOCAL 10 WPLG, CW 39
Puerto Rico Regional Campus
Professional Offices Park IV, 997 San Roberto St., San Juan, Puerto Rico 00926

FIRE–MEDICAL–POLICE

Security ........................................... (787) 6590 or (954) 262-8999
Poison Control ................................... 800-222-1222
Emergency Management/Preparedness .................................................. (787) 724-0124
National Response (Oil and Toxic Spills) ................................................... 800-424-8802
Rape Crisis Center ....................................... 800-981-5721
San Juan Municipal Police (nonemergency number) ...........(787) 720-1817
Policia de Puerto Rico ........................................ (787) 793-1234
Puerto Rico State Police ........................................ (787) 343-2020
Department of Homeland Security ...................................................... (202) 343-1743
FBI ..................................................... (787) 754-6000
Secret Service ........................................ (787) 277-1515
U.S. Marshal ........................................... (787) 766-6000
ATF ..................................................... 800-800-3855
Radio ............................................. WIOA 99.9 FM, WZNT 93.7 FM
Television ........................................ WKAQ-Telemundo Channel 2, WAPA Channel 4, WLII-DT- Univision Channel 11

9-1-1
Identity Theft
Don’t be a Victim

Protect your good name from bad people.
If your wallet or purse is ever stolen, call the police, then NSU Public Safety.

Call to cancel your credit cards

- MasterCard: 800-307-7309
- VISA: 800-336-8472
- American Express: 800-528-4800
- Discover: 800-347-2683
- Diners Club: 800-234-6377
- Federal Trade Commission: 877-438-4338
- and/or 877-382-4357 (to report ID theft)

School Credit Unions
- Broward: (954) 486-2728
- Miami-Dade: (305) 248-8006
- Palm Beach: (561) 439-2322

Other important Contacts
- Social Security Administration: 800-772-1213 (to replace your card)
- Florida Highway Safety: 850-617-2000 or www.flhsmv.gov (to renew your driver’s license and motor vehicles)
- Broward County Tag Agency: (954) 831-4000 or records@broward.org
- Miami-Dade County Tag Agency: www.miamidade.gov/taxcollector
- Palm Beach County Tag Agency: (561) 355-2264

Important Websites for safety tips and other information
- www.sheriff.org (valuable links to your local police)
- www.dc.state.fl.us (learn about criminals in your area)
- www.nova.edu/publicsafety (statistics, safety tips, and more)

A Security Fraud Alert may be added to alert potential creditors to confirm your identification before granting credit in your name. Security alerts are generally added when you suspect that your identification information is being, or could be, used in a fraudulent manner. Send a written statement to all three credit organizations detailing the fraud.

Here are the three national credit reporting organizations

- Experian Information Solutions, Inc.
  - www.experian.com
  - P.O. Box 2002, Allen, TX 75013
  - 888-397-3742 • Security Fraud Alert 800-311-4769

- TransUnion (formerly TRW)
  - www.transunion.com
  - P.O. Box 2000, Chester, PA 19022
  - 800-888-4213 • Security Fraud Alert 800-680-7289

- Equifax Credit Information Services, Inc.
  - www.equifax.com
  - P.O. Box 740241, Atlanta, GA 30374
  - 800-685-1111 • Security Fraud Alert 888-766-0008

You may request a FREE credit report once a year by contacting www.annualcreditreport.com or by calling 877-322-8228.

For other nonemergency information, service, or reporting, call the NSU Public Safety office at (954) 262-8999.
Parking and Traffic Information

Purpose

The purpose of this section is to set forth the rules and regulations for the use of motor vehicles on the Nova Southeastern University campuses.

These rules and regulations have been promulgated for the safety, welfare, and health of students, employees, and visitors; the protection and maintenance of university property; and to govern traffic on the campuses.

Cooperation and compliance with these rules and regulations by all members of this community are essential. Failure to comply may result in a citation being issued or suspension/revocation of driving privileges on campus.

Policy

Nova Southeastern University is an independent university, and as such, the streets, parking lots, and other areas of the university are private property. The operation and/or parking of any vehicle on Nova Southeastern university property is a privilege, not a right. The university has the right to regulate the use of motor vehicles on its property for the good and the safety of everyone.

Required

All Nova Southeastern University employees, students, and outside contractors who park on campus must obtain a parking permit for any vehicle parked on campus. Parking permits are available at the One-Stop Shop. The acquisition of a parking permit only authorizes the parking of a vehicle on campus. It does not establish a designated parking space. A vehicle parked in any unauthorized area is in violation of the regulations in this document.

Enforcement

The NSU Public Safety Department is responsible for reporting violations of university motor vehicle regulations to Nova Southeastern University officials. Florida laws pertaining to the operation of motor vehicles are enforced by the local police department, the Broward County Sheriff’s Office, Miami-Dade police, and the Florida Highway Patrol.

Violations of university motor vehicle regulations will be controlled by the agency with jurisdiction.

Definition of a Visitor

A visitor is someone not directly affiliated with Nova Southeastern University. Spouses and children of faculty members, staff members, and students are considered to be affiliated with Nova Southeastern University and thus are not included in the definition of a visitor.

Parking Regulations

Fort Lauderdale/Davie Campus parking lots are color coded for easier identification. Vehicles parked in campus lots must display the corresponding colored parking permit as follows:

- **Blue** employees
- **Red** commuter students
- **Orange** students living in residence halls, (not permitted to park on campus at any time)
- **Yellow** students living at Rolling Hills Residence Halls (can park on campus after 5:00 p.m. and on weekends)
- **Green** University School students
- **Brown** contractors/vendors

Restricted Areas

- Gated Areas (surface lots and parking garages): To park in any gated area, you must have and present a valid NSU campus card (SharkCard) to the electronic access control card reader. NSU campus cards are available through Campus Card Services. Call (954) 262-8929 for information.
- Faculty and Staff Only: These gated parking areas are not open to students. Access to these lots are by assignment of special parking clearances assigned to the designated cardholder’s NSU campus card (SharkCard). Questions or requests regarding special NSU faculty/staff clearance to restricted lots should be addressed to the designated facilitator for the requestor’s NSU department or center.
- Visitor, client, and patient parking spaces
- Fire lanes in any managed or owned properties of the university
- All disabled parking spaces (unless displaying state-issued permit and/or issued plate)
- On any roadway where the parked vehicle becomes an obstruction in the traffic lane
- Wherever signs and road markings prohibit parking
- Designated spaces, except where otherwise authorized
- Sidewalks, walkways, lawns, or other cultivated areas such as gardens
Metered Parking

Nova Southeastern University offers metered parking spaces in the Alvin Sherman Library, Research, and Information Technology Center's public parking garage (ASLRITC Garage). All individuals who park in this area must pay to park. Non-NSU patrons visiting the campus must enter the parking garage from one of the two entrances off SW 30th Street. Public parking costs $1 per hour. Please make note of your parking space number and pay in advance at one of the meters located near the elevator in the southeast corner of the garage. You may add time at a meter located in the library near the West End Ave Deli entrance.

All individuals who park in the metered public section of the ASLRITC Garage are required to pay for parking. This includes students, faculty and staff members, and visitors.

Exceptions: Commuter students and faculty and staff members are permitted to park on the second and third floors of the public side of the ASLRITC Garage at no charge. Note: The east side on the first floor of the garage is pay-to-park for everyone at all times.

Parking and Traffic Policies

General Policies

1. In order to park a motor vehicle on campus in any university parking area, it must be registered with the university and a parking permit must be properly displayed.
2. All administrators, faculty and staff members, students, visitors, and outside contractors must register vehicles to be driven or parked on campus.
3. Administrators, faculty and staff members, students, and visitors are responsible for any violations of these regulations in which their vehicles are involved.
4. Nova Southeastern University assumes no liability for damages to any vehicle parked or driven on campus.
5. Motorcycles, motor scooters, and mopeds are subject to traffic law regulations.
6. The Public Safety Department is authorized to designate any spaces as temporarily reserved parking.
7. Abandoned vehicles are subject to towing at the owner's expense, unless the owner notifies the Public Safety Department in writing at the time the vehicle becomes disabled. The director of Public Safety will determine whether a disabled vehicle is allowed to remain on campus.
8. Vehicle repairs that create a nuisance are not permitted on campus. Any property damage caused by the making of any repairs is the responsibility of the person making such repairs.
9. Trailers or mobile campers are allowed to be parked on campus only with written permission from the director of Public Safety. Trailers and mobile campers are not allowed to be left on campus overnight.
10. The maximum speed on any NSU driveway or roadway—excluding those owned and managed by the Town of Davie, Broward County, or the state of Florida—is 15 miles per hour, unless signage indicates otherwise.
11. All vehicle operators must obey Public Safety and police direction and instructions regarding operating and parking motor vehicles.
12. Personal vehicles are not allowed to be left on campus overnight unless it is the outcome of approved NSU business travel or approved NSU International Student travel. In these instances, parking arrangements must be approved by the office of Public Safety.
13. The parking of personal vehicles on NSU property during tropical cyclones is NOT permitted by nonresident NSU students, staff members, or faculty members.

Permits

The One-Stop Shop, located in the Horvitz Administration Building, issues parking permits for all NSU faculty and staff members and students. A current NSU decal permit must be displayed on the vehicle or a parking citation will be issued. NSU requires the parking decal permit to be affixed to the exterior of the left-hand corner of the rear window or the left side of the rear bumper, not inside the vehicle.

The parking permit application is available at www.nova.edu/publicsafety/forms/index.html, or it can be picked up at the One-Stop Shop. All permits issued will require the applicant to present a valid driver’s license, current NSU identification card, and a state-issued vehicle registration card for each vehicle registered. The applications and copies of the required documents can be submitted to the One-Stop Shop by interoffice mail or by fax to (954) 262-7265. Faculty and staff members and students will be notified via NSU email with the date and time decals will be available for pick up at the One-Stop Shop. If you present your application and copy of registration to the One-Stop Shop in person, your decal will be issued at that time. If, at any time, the One-Stop Shop representative cannot enter the information, the application will be entered later and the decal(s) can be picked up at the One-Stop Shop at a later time. Representatives of the One-Stop Shop will be available for pick up at the One-Stop Shop. If you present your application and copy of registration to the One-Stop Shop in person, your decal will be issued at that time.

- All parking permits expire on the date indicated on the permit. A current NSU parking permit must be prominently displayed (as outlined in this policy) on any vehicle parked on NSU property. Vehicles in violation of this policy will be ticketed or towed.
Every motor vehicle on the property of Nova Southeastern University shall display the proper NSU parking permit emblem or decal at all times.

NSU parking permit holders should report any transfer or sale of a registered vehicle promptly to the One-Stop Shop. If the vehicle is purchased or used to replace another, the new vehicle shall be registered at no charge.

Parking permits shall be affixed to the left side of the rear bumper, or affixed to the exterior left lower corner of the rear window. On motorcycles, motor scooters, and mopeds, the parking decal shall be displayed in plain view and readable.

The NSU parking permit must be visible at all times while the vehicle is parked on campus. Any vehicle with an NSU parking permit not affixed in accordance with this policy will be cited and fined for improper display and is subject to being towed from campus at the owner’s expense.

Exception: Temporary parking permits (hangtags) are to be hung from the rearview mirror.

If, for any reason, the parking permit is lost or destroyed, notify the university One-Stop Shop and another may be obtained at no charge.

Government vehicles displaying county, state, or federal license plates are exempt from the permit requirement.

A representative from the One-Stop Shop will attend orientation sessions to help accommodate students/programs on the main NSU campus. All applications from these sessions will be entered into the BOSSCARS parking records system, and the decals will be sent back to orientation leaders for distribution. Students will have to show their driver’s licenses or NSU identification cards to receive their decals.

The fee for the parking permit for all NSU students is included in tuition.

Temporary parking passes (hangtags) will be issued for a specified time, not to exceed seven days, and will be issued at no charge by the Public Safety Department at the Horvitz Administration Building, the Terry Building, or the Campus Support Building.

Exception: The temporary permit may be extended, under certain conditions, such as the need for repairs, for a period not to exceed 30 days.

Payment of Fines
1. The fine for any parking violations issued by the Nova Southeastern University Public Safety Department shall be assessed in the amount indicated on the parking citation.

2. Fines are to be paid at the One-Stop Shop, Horvitz Administration Building, 3301 College Avenue, Fort Lauderdale, Florida 33314-7796. This can be done either in person or by mail. The hours of operation are as follows: Monday through Thursday (8:30 a.m. to 7:00 p.m.), Friday (8:30 a.m. to 6:00 p.m.), and Saturday (9:00 a.m. to noon). All fines must be paid within five business days of receipt of the citation or the recipient may be subject to additional fines and late fees. Any appeal must be made in writing within the five business days and must explain, in detail, the circumstances for the appeal.

3. Students not current in payment to the One-Stop Shop will have a stop order placed on grades and transcripts, and will not be able to register for classes until the block is removed.

4. If the parking fines for a vehicle are not paid, the vehicle will be towed at the owner’s expense.

5. NSU reserves the right to attempt collection on outstanding citations for up to three years after issuance upon receipt of notice to collect; proof of appeal or payment must be provided in order to dismiss.
Appeals Process

NSU parking citations can be appealed through the NSU Division of Parking Enforcement. To obtain a form to request a hearing, go to the following website: www.nova.edu/publicsafety/forms/, or visit the Public Safety officer in the Horvitz Administration Building or the Health Professions Division, Terry Building. The form must be obtained and returned to the Office of Parking Enforcement/Public Safety Department within five business days of receipt of the violation notice.

Forms may be faxed to (954) 262-3924 or mailed to Nova Southeastern University Public Safety/Parking Enforcement Division Campus Support Building 3301 College Avenue Fort Lauderdale, Florida 33314-7796

You may email your questions or concerns to parkingservices@nova.edu, or call (954) 262-8984.

Any person charged with an infraction must either pay the prescribed fee or appeal the citation within five business days from the date the citation was issued.

Lack of knowledge of NSU's traffic and parking policies is not an acceptable justification to appeal a citation.

Revocation

The university reserves the right to revoke any on-campus parking and driving privileges for the following reasons:

1. violations in excess of five per semester or seven per year
2. use of fraudulent permits
3. creating a nuisance or causing property damage while making repairs to vehicles on campus
4. causing other property damage
5. becoming either verbally or physically abusive, threatening, or assaulting any Public Safety officer during the performance of his/her duties
6. inappropriate operation of any motor vehicle on campus that is a detriment or safety concern to the campus community

Payment of parking citations may not void the revocation decision.

Valet

Complimentary valet parking is available for NSU students and employees who are Sanford L. Ziff Health Care Center and Dental Clinic patients. Valet tickets will be validated in the doctor's office, and tickets that are NOT validated will be assessed a flat fee of $20 (fee subject to change).

Commuter Service

Nova Southeastern University has implemented a program to benefit students who choose to carpool to school. Preferred carpool parking spaces have been installed around campus and are available for registered participants of the program.

Registered carpools with a valid carpool permit and Nova Southeastern University parking permit can use the parking spaces. Carpools must consist of two registered students who carpool to and from campus an average of two days per week. Carpools may use any available carpool parking space in the lot on a first-come, first-served basis.

The spaces can be used when you have carpooled to school. If your carpool partner was not present on your ride to school or you are not registered for the program, you may not use the spaces.

A minimum of two registered carpool participants must be seen exiting a vehicle using a carpool parking spot. If you are found parking in a designated carpool parking spot as a single commuter or with someone other than your registered carpool partner(s), you will be in violation of the program.

South Florida Commuter Services (SFCS) carpool criteria is used to determine carpool eligibility.

Based on the information provided in your registration form, SFCS carpool software will validate that your carpool makes a logical commute to campus.

How to Obtain a Carpool Permit

You must register your carpool with SFCS. First, find a carpool partner. Then, register your carpool at www.1800234ride.com.

Permits will be valid for one semester. At the end of the semester you will receive a renewal notification from SFCS asking if you are interested in renewing or revising your registration. If you renew your carpool, a new permit will be provided to your carpool.

It is important to keep your carpool registration current. If your carpool arrangements change during the semester, resubmit a carpool registration form to SFCS and your information will be automatically updated.

Nova Southeastern University Public Safety Department monitors the carpool parking spaces at all times. If you are an unregistered vehicle found violating the program, you will be issued a citation and your vehicle may be towed. If you are a registered vehicle found violating the program, your permit will be taken on the spot and you will not be eligible to participate in the program for at least one semester. Violation includes using the spaces without a valid Carpool parking permit and Nova Southeastern University parking permit.

If you have questions regarding the carpool parking program, please contact South Florida Commuter Services at 1-800-234-RIDE (7433).
**Towing**
A vehicle may be towed at the owner's expense after parking citations have been issued to the vehicle and remain unpaid past the deadline for payment.

The following are also subject to be towed from campus at the owner’s expense:

1. vehicles that are not properly permitted  
2. vehicles with unpaid parking fines  
3. vehicles with payment past due  
4. vehicles with the parking privilege revoked  
5. vehicles otherwise in violation of university parking policies  
6. vehicles blocking a driving lane, fully or partially restricting passage  
7. vehicles blocking another parked vehicle, fully or partially restricting passage or exit

The towing of a vehicle from the campus may occur any time a vehicle has no parking permit.

**Golf Carts**
Individuals utilizing golf carts on NSU property are expected to operate them in a safe and courteous manner. Golf cart operators found in violation of these safety procedures and/or misusing golf cart equipment may be subject to disciplinary action, including being prohibited from operating a golf cart on NSU property. This policy will be enforced by NSU Public Safety and the local police.

**Procedures for Safe Operations of Golf Carts**
The following are basic rules of operating and maintaining golf carts used for work transportation on the campus of Nova Southeastern University.

1. Golf carts should be operated on campus roadways. Sidewalks should be used only where roadways and/or parking lots are not available, and then only to the nearest adjacent street or parking lot.

2. On the campus of Nova Southeastern University, the pedestrian always has the right-of-way. Operators of golf carts will permit this right-of-way. If the golf cart is being operated on a sidewalk, the operator will pull off of the sidewalk to pass the pedestrians or stop the unit when approaching pedestrians until they pass.

3. Most of the golf carts used on this campus are designed to carry a driver and one passenger. Some “tram” type carts carry multiple passengers. No golf cart is to be operated with more passengers than seating is provided for.

4. All occupants in the golf cart shall keep hands, arms, legs, and feet within the confines of the golf cart at all times when the cart is in motion.

5. Drivers should never back up a golf cart without making sure there are no people or obstructions behind the cart.

6. Drivers should never shift gears while the vehicle is in motion.

7. A golf cart should be operated on campus at a speed equivalent to a well-paced walk and no faster than 15 mph. This maximum speed may be subject to the terrain over which the cart is being driven; the weather conditions; and the total weight of the golf cart, passengers, and any equipment being carried.

8. Golf cart operators shall possess a valid driver’s license and observe all Florida vehicle traffic laws such as lane travel, stop signs, legal passing of other vehicles, etc.

9. Avoid operating a golf cart on landscaped lawns.

10. Reduce speed to compensate for inclines, pedestrians, and weather conditions.

11. Maintain adequate distance between vehicles and pedestrians.

12. Approach sharp or blind corners with caution and reduce speed.

13. Use extreme care at building entrances and upon entering/exiting enclosed areas.

14. Do not park on any area that has pavers.

15. Use parking areas posted for golf carts, areas on sidewalks that are not in the main stream, or a Services parking space.

16. Never leave the keys in the golf cart when the cart is unattended.
17. When the golf cart is not in use, the operator must place the golf cart control lever in the park or neutral position, remove and secure the key, and set the parking pedal brake.

18. When the golf cart is not in use, including overnight, the unit will be secured with a chain and lock or other equivalent locking mechanism. The steering wheel must be chained to a fixed post on the cart to prevent the wheel from turning.

19. No personally owned golf carts are allowed on any NSU campus.

Equipment and Safety Checklist

Before operating the golf cart, the operator will check for proper tire condition and inflation. Brakes will be checked for proper operation. The operator will check for any indication of battery fluid leaks such as wet spots under the unit. If the golf cart is in need of repair or maintenance, it should not be driven. Authorized Physical Plant personnel will work on the identified problem at the site where the cart is located or will tow it to the Fleet Services Department.

Battery Recharge: When recharging the batteries, the following safety rules shall be observed.

- Do not smoke near the recharge station.
- Only an approved battery charger will be used to recharge the batteries (designed to shut off automatically when the batteries are fully charged).
- Do not recharge near an open flame or source of ignition.
- Pour baking soda on all spilled battery acid before cleaning up the spill.
- Wash skin thoroughly with cold water if it comes in contact with battery acid.
- Disconnect all battery charger cords before using the golf cart.

Fire and Life Safety

The Higher Education Opportunity Act, enacted on August 14, 2008, requires all United States academic institutions that maintain on-campus student housing facilities to produce and maintain an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics.

Fire Log and Fire Statistics

The Nova Southeastern University Public Safety Department maintains a fire log and all applicable statistics on fires and related injuries, deaths, and damages as defined by the Higher Education Opportunity Act of 2008 in section 668.49.

All reports of fires and fire alarm activations are maintained in a database by Nova Southeastern University Public Safety Department. Data collected includes, but is not limited to, the building name, location, time and date of alarm, injuries, fatalities, and the dollar values for property damaged. The fire log is available to the public at the NSU Public Safety Department, 7500 SW 36th Street (Campus Support Building), Davie, Florida, during normal working hours. For further information, please contact the Fire and Life Safety Division by calling (954) 262-8944 or emailing FireSafety@nova.edu

2014 Fire Log

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<thead>
<tr>
<th>Residential Facilities</th>
<th>Fires</th>
<th>Cause</th>
<th>Injury</th>
<th>Deaths</th>
<th>Value of Property</th>
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2014 Fire Statistics

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Definitions

Fires: Any instances of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

False alarm: The fire alarm system was intentionally activated when no fire or danger existed, or the system malfunctioned.

Unwanted alarm: The fire alarm system was activated as it was designed to do, though the ultimate cause of the alarm was false.
**Fire Safety Systems**

The existing fire safety systems for on-campus residential facilities breakdown are as follows:

Four (4) residential facilities have full sprinkler systems and four (4) residential facilities have partial sprinkler systems.

All Nova Southeastern University residential facilities have a fire alarm system that is monitored 24 hours a day, 7 days a week by a third-party alarm monitoring provider. The buildings are also equipped with emergency generators that are designed to automatically activate whenever there is a power loss. They all have smoke detection systems and fire extinguisher devices in place. All of the housing facilities have evacuation plans in place.

The following table describes each on-campus residential facility fire safety system.

### Nova Southeastern University On-Campus Residential Facilities Fire Safety Systems

<table>
<thead>
<tr>
<th>Undergraduate Housing</th>
<th>Full Sprinkler</th>
<th>Partial Sprinkler</th>
<th>Monitored Fire Alarm</th>
<th>Evacuation Plans</th>
<th>Fire Drills</th>
<th>Fire Extinguishers</th>
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### Policies

Anyone unnecessarily setting off a fire alarm or tampering with fire exits and other means of egress may result in immediate university disciplinary action and criminal prosecution. Residents found damaging smoke alarms or fire alarm equipment will be charged for the damages and dealt with in a judicial manner. Failure to evacuate a residence hall during a fire alarm is also prohibited and may result in disciplinary action.

In addition, on-campus housing facilities have prohibitions against the following activities:

- smoking inside any housing facility
- lighting candles, incense, oil burners, and/or other open flames devices
- using of space heaters
- misusing extension cords (for temporary use, the extension cord shall be (ul) rated, heavy duty, three wire type with ground plug, it should not exceed six to eight (6–8) feet in length)
- tampering with or blocking any fire protection equipment
- possessing fireworks
- using halogen lamps or halogen bulbs

For detailed information on Residential Life and Housing’s safety and security policies and procedures, including fire safety practices, please review the Residential Life Living Guide, available at [www.nova.edu/reslife/forms/resguide.pdf](http://www.nova.edu/reslife/forms/resguide.pdf).

### Fire Training

Basic fire safety instruction is mandatory and is provided to all students living in residence halls at the beginning of each academic year. In addition, all residence advisers (RAs) receive additional comprehensive fire safety training and life safety training at the beginning of the calendar year that includes, but is not limited to, the following topics:

- fire extinguishers
- emergency evacuation
- health and safety inspections

### Smoking

Smoking and tobacco use are prohibited in all Nova Southeastern University facilities and on all university property and other properties owned or leased by the university with no exception. This includes, but is not limited to, all indoor and outdoor areas and properties. Indoor areas and properties include, but are not limited to, all common work areas, elevators, hallways, university owned or leased vehicles, garages, restrooms, dining areas, employee lounges, conference and meeting rooms, and all other enclosed areas in the workplace. Outdoor areas include, but are not limited to, parking lots, grounds, rooftops, plazas, courtyards, entrance and exit ways, and any other areas of the university campus.

### Fire Inspections

The Division of Fire and Life Safety, along with the Town of Davie Fire Department, conducts annual fire inspections in all university buildings including residential buildings. In addition, the university safety committee conducts annual safety inspections in all university buildings including residential buildings. The Department of Residential Life and Housing also conducts periodic safety and health inspections in all residential buildings.
Fire Identification, Notification, and Evacuation Procedures for Residence Halls

In the event that anyone smells smoke or sees fire or smoke in a residence hall or any other building, he or she should immediately activate the fire alarm system to evacuate the building by using the nearest pull station. Even if the fire is known to be small, the fire alarm should be activated immediately. The fire could grow quickly, endangering building occupants. All building occupants should be familiar with the fire alarm pull station locations in their area.

The person who discovered the fire should evacuate with all other building occupants to the designated evacuation areas (emergency assembly points). Do not use elevators. If it is not safe to use the nearest exit, go to the next nearest available exit.

After evacuating the building, and from a safe distance, the person who discovered the fire should immediately call 9-1-1 for the fire department. Give the fire department the following information:

- building name and address
- the exact location of the fire (i.e., floor, room number)
- type of fire (trash can, smoke, flames, etc.)
- your name and phone number

Call the Office of Public Safety at (954) 262-8999, from a safe location and provide the dispatcher with the name and location of the building and information about the fire. Public Safety will verify that you have called 9-1-1 and ask for the same information as above.

The NSU fire and life safety manager will publicize the university’s procedures to test emergency response and evacuation procedures on an annual basis in support of the NSU Annual Preparedness Emergency Exercise. To review the comprehensive NSU Fire Prevention Plan for policies regarding fire safety education and training programs provided to the students and faculty and staff members, please visit https://www.nova.edu/portal/ehs/forms/ehs_fire_prevention_plan.pdf.

Fire Drills

Nova Southeastern University conducts periodic mandatory fire evacuation drills. The evacuation drills are conducted by activating each individual fire alarm system in each on-campus student housing facility. These drills are conducted by the Division of Fire and Life Safety and the Department of Public Safety. Evacuation drills are used to familiarize occupants with the building alarm system, emergency exits, and emergency assembly points. Participation of all residents in the relevant buildings is mandatory.

Future Plans for Improvements

Nova Southeastern University is continually evaluating the fire protection system in residential facilities. Upgrades to the system occur through replacements or building renovations. Current planning and education include the following:

- Upon budget approval, NSU will retrofit four residence halls (Founders, Farquhar, Vettel, and Cultural Living Center) from partial sprinkler systems to full sprinkler systems.
- Expanded fire safety education will be provided for those students that will be studying abroad.
### Nova Southeastern University Crime Statistics

#### Fort Lauderdale/Davie Campus
3301 College Avenue, Fort Lauderdale, Florida 33314-7796

<table>
<thead>
<tr>
<th>Offense (Reported By Hierarchy)</th>
<th>Year</th>
<th>On Campus¹</th>
<th>Residential Facilities*</th>
<th>Non-Campus</th>
<th>Public Property²</th>
<th>Total</th>
<th>Unfounded Crimes³</th>
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¹Note: Residential Facility Crime Statistics are a subset of the On-Campus Category, i.e., they are counted in both categories.

**HATE CRIME REPORTING**

There were no hate crimes reported for 2012, 2013, or 2014.

1. “On Campus” includes the figure from residence halls within the aggregate. “On Campus” means (1) any building or property owned or controlled by the university within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, the university’s educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition that is owned by the university, but controlled by another person, that is frequently used by students and supports university purposes (such as a food or other retail vendor).

2. “Public Property” means all public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus.

3. “Unfounded Crimes”: An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and, therefore, “unfounded.” Only sworn or commissioned law enforcement personnel may “unfounded” a crime report for purposes of reporting under this section. Because the university’s Public Safety Department is not a sworn or commissioned law enforcement agency, the university deems to the crime offenses local law enforcement agencies report including “unfounded” Clery-reportable crimes. Such “unfounded” crimes will be included in this chart along the same row as the corresponding crime type and in the corresponding unfounded column with a separate caveat (note).

4. Unfounded by Town of Davie Police Department.

5. “Hate Crime” is a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. Pursuant to the 2008 Clery Act Amendments: “Higher Education Opportunity Act” (Public Law 110-315) hate crime statistics reported under the Clery Act now additionally include larceny-theft, simple assault, intimidation, and vandalism if motivated by bias.
North Miami Beach 1750 NE 167th Street, North Miami Beach, Florida 33162-3017

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* This was changed from “1” to “0” because this was a burglary per Florida law that does not meet the Clery definition of burglary.

**HATE CRIME REPORTING**

There were no hate crimes reported for 2012, 2013, or 2014.

1. “On Campus” includes the figure from residence halls within the aggregate. “On Campus” means (1) any building or property owned or controlled by the university within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, the university’s educational purposes, including residence halls, and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition that is owned by the university, but controlled by another person, that is frequently used by students and supports university purposes (such as a food or other retail vendor).

2. “Public Property” means all public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus.

3. “Unfounded Crimes”: An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and, therefore, “unfounded.” Only sworn or commissioned law enforcement personnel may “unfound” a crime report for purposes of reporting under this section. Because the university’s Public Safety Department is not a sworn or commissioned law enforcement agency, the university defers to the crime dispositions local law enforcement agencies report including “unfounded” Clery-reportable crimes. Such “unfounded” crimes will be included in this chart (along the same row as the corresponding crime type and in the corresponding unfounded column with a separate caveat/NOTE).

4. “Hate Crime” is a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. Pursuant to the 2008 Clery Act Amendments: “Higher Education Opportunity Act” (Public Law 110-315) hate crime statistics reported under the Clery Act now additionally include larceny-theft, simple assault, intimidation, and vandalism if motivated by bias.
Oceanographic Campus 8000 North Ocean Drive, Dania Beach, Florida 33004-3078

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HATE CRIME REPORTING⁴

There were no hate crimes reported for 2012, 2013, or 2014.

1. “On Campus” includes the figure from residence halls within the aggregate. “On Campus” means (1) any building or property owned or controlled by the university within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, the university’s educational purposes, including residence halls, and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition that is owned by the university, but controlled by another person, that is frequently used by students and supports university purposes (such as a food or other retail vendor).

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4. “Hate Crime” is a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. Pursuant to the 2008 Clery Act Amendments, “Higher Education Opportunity Act” (Public Law 110-315) hate crime statistics reported under the Clery Act now additionally include larceny-theft, simple assault, intimidation, and vandalism if motivated by bias.
Miramar Campus 2050 Civic Center Place, Miramar, Florida 33025-7878

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HATE CRIME REPORTING

There were no hate crimes reported for 2012, 2013, or 2014.

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### HATE CRIME REPORTING

There were no hate crimes reported for 2012, 2013, or 2014.

1. “On Campus” includes the figures from residence halls within the aggregate. “On Campus” means (1) any building or property owned or controlled by the university within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, the university’s educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition that is owned by the university, but controlled by another person, that is frequently used by students and supports university purposes (such as a food or other retail vendor).

2. “Public Property” means all public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus.

3. “Unfounded Crimes”. An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and, therefore, “unfounded.” Only sworn or commissioned law enforcement personnel may “unfound” a crime report for purposes of reporting under this section. Because the university’s Public Safety Department is not a sworn or commissioned law enforcement agency, the university defers to the crime dispositions local law enforcement agencies report including “unfounded” Clery-reportable crimes. Such “unfounded” crimes will be included in this chart (along the same row as the corresponding crime type and in the corresponding unfounded column with a separate caveat/footnote).

4. “Hate Crime” is a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. Pursuant to the 2008 Clery Act Amendments: “Higher Education Opportunity Act” (Public Law 110-315) hate crime statistics reported under the Clery Act now additionally include larceny-theft, simple assault, intimidation, and vandalism if motivated by bias.
### Fort Myers Campus
3650 Colonial Court, Fort Myers, Florida 33913-6636

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### HATE CRIME REPORTING

There were no hate crimes reported for 2012, 2013, or 2014.

1. “On Campus” includes the figure from residence halls within the aggregate. “On Campus” means (1) any building or property owned or controlled by the university within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, the university’s educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition that is owned by the university, but controlled by another person, that is frequently used by students and supports university purposes (such as a food or other retail vendor).

2. “Public Property” means all public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus.

3. “Unfounded Crimes”: An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and, therefore, “unfounded.” Only sworn or commissioned law enforcement personnel may “unfound” a crime report for purposes of reporting under this section. Because the university’s Public Safety Department is not a sworn or commissioned law enforcement agency, the university defers to the crime dispositions local law enforcement agencies report including “unfounded” Clery-reportable crimes. Such “unfounded” crimes will be included in this chart (along the same row as the corresponding crime type and in the corresponding unfounded column with a separate caveat/note).

4. “Hate Crime” is a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. Pursuant to the 2008 Clery Act Amendments, “Higher Education Opportunity Act” (Public Law 110-315) hate crime statistics reported under the Clery Act now additionally include larceny-theft, simple assault, intimidation, and vandalism if motivated by bias.
## Orlando Campus
4850 Millenia Boulevard, Orlando, Florida 32839-6012

### Offense (Reported By Hierarchy)

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## Jacksonville Campus
6675 Corporate Center Parkway, Suite 115, Jacksonville, Florida 32216-8080

### Offense (Reported By Hierarchy)

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### HATE CRIME REPORTING

There were no hate crimes reported for 2012, 2013, or 2014.

1. “On Campus” includes the figure from residence halls within the aggregate. “On Campus” means (1) any building or property owned or controlled by the university within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, the university’s educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition that is owned by the university, but controlled by another person, that is frequently used by students and supports university purposes (such as a food or other retail vendor).

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4. “Hate Crime” is a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. Pursuant to the 2008 Clery Act Amendments: “Higher Education Opportunity Act” (Public Law 110-315) hate crime statistics reported under the Clery Act now additionally include larceny-theft, simple assault, intimidation, and vandalism if motivated by bias.
# Ponce, Puerto Rico Academic Site

*PEREA Building #607, Avenida Las Americas 2250, Ponce, Puerto Rico 00717-0777*

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NOTE: Puerto Rico State Police only provide crime statistics for wide geographical areas and do not provide statistics by specific address location.

*The Ponce, Puerto Rico, Academic Site closed in 2014 when the Puerto Rico Regional Campus in San Juan, Puerto Rico, opened.*
<table>
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<th>Offense (Reported By Hierarchy)</th>
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¹The Puerto Rico Regional Campus in San Juan, Puerto Rico, opened in March 2014.

**HATE CRIME REPORTING⁴**

There were no hate crimes reported for 2012, 2013, or 2014.

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NOTE: Puerto Rico State Police only provide crime statistics for wide geographical areas and do not provide statistics by specific address location.
**Bahamas Regional Campus**

8 Jean Street, c/o BBCC, P.O. Box EE 15958, Nassau, Bahamas

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*The Bahamas Regional Campus in Nassau, Bahamas, closed in 2014.

**HATE CRIME REPORTING**

There were no hate crimes reported for 2012, 2013, or 2014.

1. “On Campus” includes the figure from residence halls within the aggregate. “On Campus” means (1) any building or property owned or controlled by the university within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, the university’s educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition that is owned by the university, but controlled by another person, that is frequently used by students and supports university purposes (such as a food or other retail vendor).

2. “Public Property” means all public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus.

3. “Unfounded Crimes”: An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and, therefore, “unfounded.” Only sworn or commissioned law enforcement personnel may “unfound” a crime report for purposes of reporting under this section. Because the university’s Public Safety Department is not a sworn or commissioned law enforcement agency, the university defers to the crime dispositions local law enforcement agencies report including “unfounded” Clery-reportable crimes. Such “unfounded” crimes will be included in this chart along the same row as the corresponding crime type and in the corresponding unfounded column with a separate caveat/note.

4. “Hate Crime” is a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. Pursuant to the 2008 Clery Act Amendments: “Higher Education Opportunity Act” (Public Law 110-315) hate crime statistics reported under the Clery Act now additionally include larceny-theft, simple assault, intimidation, and vandalism if motivated by bias.

NOTE: Royal Bahamas Police did not respond to NSU’s request for crime statistics.
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<td>2012</td>
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**HATE CRIME REPORTING**¹

There were no hate crimes reported for 2012, 2013, or 2014.

1. "On Campus" includes the figure from residence halls within the aggregate. "On Campus" means (1) any building or property owned or controlled by the university within the same reasonably contiguous geographic area and used by the university in direct support of, or in a manner related to, the university’s educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition that is owned by the university, but controlled by another person, that is frequently used by students and supports university purposes (such as a food or other retail vendor).

2. "Public Property" means all public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus.

3. "Unfounded Crimes": An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and, therefore, "unfounded." Only sworn or commissioned law enforcement personnel may "unfound" a crime report for purposes of reporting under this section. Because the university’s Public Safety Department is not a sworn or commissioned law enforcement agency, the university defers to the crime dispositions local law enforcement agencies report including "unfounded" Clery-reportable crimes. Such "unfounded" crimes will be included in this chart (along the same row as the corresponding crime type and in the corresponding unfounded column with a separate caveat/NOTE).

4. "Hate Crime" is a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. Pursuant to the 2008 Clery Act Amendments: "Higher Education Opportunity Act" (Public Law 110-315) hate crime statistics reported under the Clery Act now additionally include larceny-theft, simple assault, intimidation, and vandalism if motivated by bias.
Appendix

Campus SaVE Act and VAWA

What is the Campus SaVE Act?
The Campus SaVE Act refers to the recent Violence Against Women Act (VAWA) amendments to the Clery Act. On March 7, 2013, President Obama signed a bill that strengthened and reauthorized the Violence Against Women Act. Included in the bill was the Campus Sexual Violence Elimination Act (Campus SaVE), which amends the Jeanne Clery Act and affords additional rights to campus victims of sexual violence, dating violence, domestic violence, and stalking. The Campus SaVE Act is an update to the Clery Act, expanding the scope of this legislation in terms of reporting, response, and prevention education requirements around rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking.

Institutions must make a good-faith effort to include these statistics for these crimes for calendar year 2013 in the ASR issued by October 1, 2014 (this document). Institutions must also make a good-faith effort to ensure that the statistics for the new crime categories are accurate and complete. While institutions must include calendar year 2013 statistics for domestic violence, dating violence, and stalking in their ASRs to be issued to students, employees, and prospective students and employees by October 1, 2014, they will not report these new crimes to the Department of Education (DoE) in the Web-based data collection this year. Instead, institutions will report the statistics for both calendar years 2013 and 2014 to the DoE during the data collection period in fall 2015.

The Final Regulations

• Require institutions to collect and report information regarding incidents of dating violence, domestic violence, sexual assault, and stalking that occur on an institution’s Clery Geography and are reported to a campus security authority or to local law enforcement agencies;

• Require institutions to disclose statistics of such incidents in their Annual Security Reports (ASRs) and the Campus Safety and Security Survey and to maintain credible documentation that substantiates the institution’s crime statistics;

• Require institutions to have policies and procedures for victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the institution’s crime statistics;

• Clarify the very limited circumstances in which an institution may remove reports of crimes that have been “unfounded” by law enforcement officials and require institutions to report to the department and disclose in the ASR the number of crimes that were “unfounded” and subsequently withheld from their crime statistics;

• Revise the definition of “rape” to reflect the Federal Bureau of Investigation’s (FBI’s) updated definition in the Uniform Crime Reporting (UCR) Summary Reporting System, which encompasses the categories of rape, sodomy, and sexual assault with an object that are used in the UCR National Incident-Based Reporting System;

• Revise the categories of bias for the purposes of Clery Act hate crime reporting to add gender identity and to separate ethnicity and national origin into different categories;

• Require institutions to provide information on culturally relevant, inclusive prevention awareness programs to incoming students and new employees, as well as describe these programs in their ASRs—these programs must include: a statement that the institution prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking; the definitions of these terms in the applicable jurisdiction; the definition of “consent,” in reference to sexual activity, in the applicable jurisdiction; a description of safe and positive options for bystander intervention; information on risk reduction; and information on the institution’s policies and procedures after a sex offense occurs;

• Require institutions to provide, and describe in their ASRs, ongoing prevention and awareness campaigns for students and employees; these campaigns must include the same information as the institution’s primary prevention and awareness program;

• Define the terms “awareness programs,” “bystander intervention,” “ongoing prevention and awareness campaigns,” “primary prevention programs,” and “risk reduction”;

• Require institutions to describe each type of disciplinary proceeding used by the institution in cases of alleged dating violence, domestic violence, sexual assault, or stalking; the steps, anticipated timelines, and decision-making process for each type of disciplinary proceeding; how to file a disciplinary complaint; how the institution determines which type of proceeding to use based on the circumstances of an allegation of dating violence, domestic violence, sexual assault, or stalking; and the standard of evidence that will be used during the disciplinary proceeding; 1

• Require institutions to list all of the possible sanctions that the institution may impose following the results of any institutional disciplinary proceedings for an allegation of dating violence, domestic violence, sexual assault, or stalking;

• Require institutions to describe the range of protective measures that the institution may offer following an allegation of dating violence, domestic violence, sexual assault, or stalking;
• Require institutions to provide students or employees who report being victims of dating violence, domestic violence, sexual assault or stalking with a written explanation of their rights and options, regardless of whether the offense occurred on campus, including written notification of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims both within the institution and in the community, and the availability of changes to academic, living, transportation, and working situations, or protective measures regardless of whether the victim reports to law enforcement;

• Require institutions to provide for a prompt, fair, and impartial disciplinary proceeding in cases of alleged dating violence, domestic violence, sexual assault, or stalking in which (1) officials are appropriately trained and do not have a conflict of interest or bias for or against the accuser or the accused; (2) the accuser and the accused have equal opportunities to have others present, including an adviser of their choice; (3) the accuser and the accused receive simultaneous notification, in writing, of the result of the proceeding and any available appeal procedures; (4) the proceeding is completed in a reasonably prompt time frame; (5) the accuser and accused are given timely notice of meetings at which one or the other or both may be present; and (6) the accuser, the accused, and appropriate officials are given timely and equal access to information that will be used during informal and formal disciplinary meetings and hearings;

• Define the terms “proceeding” and “result”; and

• Specify that compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

1 An institution of higher education can comply with both Title IX and the Clery Act by using a preponderance of evidence standard in disciplinary proceedings regarding Title IX complaints and by disclosing this standard in the ASR required by the Clery Act. (As stated in this Sexual Misconduct policy, NSU utilizes a preponderance of evidence standard.)

**Clery Crimes Statistics Definitions**

**Criminal Homicide**—murder and nonnegligent manslaughter: The willful (nonnegligent) killing of one human being by another.

**Criminal Homicide**—manslaughter by negligence: The killing of another person through gross negligence.

**Sex Offenses:** Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

(1) Forcible

   a. **Rape**—The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

   b. **Fondling**—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

(2) Non-Forcible

   a. **Incest**—Nonforcible sexual intercourse between individuals who are related to each other within the degrees wherein marriage is prohibited by law.

   b. **Statutory Rape**—Nonforcible sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joyriding.)

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned.

**Liquor Law Violations:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Drug Abuse Violations:** The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local
laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

**Weapons:** Carrying, Possessing, Etc.: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Domestic Violence:** A felony or misdemeanor crime of violence committed

1. by a current or former spouse or intimate partner of the victim;
2. by a person with whom the victim shares a child in common;
3. by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
4. by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
5. by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

1. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the person involved in the relationship.
2. For the purpose of this definition
   a. dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
   b. dating violence does not include acts covered under the definition of domestic violence.

**Stalking:**

1. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to
   a. fear for the person's safety or the safety of others; or
   b. suffer substantial emotional distress.
2. For the purpose of this definition
   a. course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
   b. substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
   c. reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

**Hate Crime:** A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. The categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability. The crime statistics reported under the Clery Act include the following crimes:

1. Larceny-Theft (Except Motor Vehicle Theft)—The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded.
2. Simple Assault—An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
3. Intimidation—To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
4. Destruction/Damage/Vandalism of Property—To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**State of Florida Statutes**

**Dating Violence (Fla. Stat. 784.046(d)):** Violence between individuals who have or have had a continuing and significant relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on the consideration of the following factors:
(1) a dating relationship must have existed within the past 6 months;

(2) the nature of the relationship must have been characterized by the expectation of affection or sexual involvement between the parties; and

(3) the frequency and type of interaction between the persons involved in the relationship must have included that the persons have been involved over time and on a continuous basis during the course of the relationship.

The term does not include violence in a casual acquaintanceship or violence between individuals who only have engaged in ordinary fraternization in a business or social context.

Domestic Violence (Fla. Stat. 741.28): Any assault, aggravated assault, battery, aggravated battery, sexual assault, sexual battery, stalking, aggravated stalking, kidnapping, false imprisonment, or any criminal offense resulting in physical injury or death of one family or household member by another family or household member.

Family or household member means spouses, former spouses, persons related by blood or marriage, persons who are presently residing together as if a family, and persons who are parents of a child in common regardless of whether they have been married. With the exception of persons who have a child in common, the family or household members must be currently residing or have in the past resided together in the same single dwelling unit.

Sexual Assault (i.e., Sexual Battery as defined in Fla. Stat. 794.011):

(1) As used in this chapter:

(a) “Consent” means intelligent, knowing, and voluntary consent and does not include coerced submission. “Consent” shall not be deemed or construed to mean the failure by the alleged victim to offer physical resistance to the offender.

(b) “Mentally defective” means a mental disease or defect which renders a person temporarily or permanently incapable of appraising the nature of his or her conduct.

(c) “Mentally incapacitated” means temporarily incapable of appraising or controlling a person’s own conduct due to the influence of a narcotic, anesthetic, or intoxicating substance administered without his or her consent or due to any other act committed upon that person without his or her consent.

(d) “Offender” means a person accused of a sexual offense in violation of a provision of this chapter.

(e) “Physically helpless” means unconscious, asleep, or for any other reason physically unable to communicate unwillingness to an act.

(f) “Retaliation” includes, but is not limited to, threats of future physical punishment, kidnapping, false imprisonment or forcible confinement, or extortion.

(g) “Serious personal injury” means great bodily harm or pain, permanent disability, or permanent disfigurement.

(h) “Sexual battery” means oral, anal, or vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object; however, sexual battery does not include an act done for a bona fide medical purpose.

(i) “Victim” means a person who has been the object of a sexual offense.

(j) “Physically incapacitated” means bodily impaired or handicapped and substantially limited in ability to resist or flee.

(2)(a) A person 18 years of age or older who commits sexual battery upon, or in an attempt to commit sexual battery injures the sexual organs of, a person less than 12 years of age commits a capital felony, punishable as provided in ss. 775.082 and 921.141.

(b) A person less than 18 years of age who commits sexual battery upon, or in an attempt to commit sexual battery injures the sexual organs of, a person less than 12 years of age commits a life felony, punishable as provided in s. 775.082, s. 775.083, s. 775.084, or s. 794.0115.

(3) A person who commits sexual battery upon a person 12 years of age or older, without that person’s consent, and in the process thereof uses or threatens to use a deadly weapon or uses actual physical force likely to cause serious personal injury commits a life felony, punishable as provided in s. 775.082, s. 775.083, s. 775.084, or s. 794.0115.

(4)(a) A person 18 years of age or older who commits sexual battery upon a person 12 years of age or older but younger than 18 years of age without that person’s consent, under any of the circumstances listed in paragraph (e), commits a felony of the first degree, punishable by a term of years not exceeding life or as provided in s. 775.082, s. 775.083, or s. 794.0115.

(b) A person 18 years of age or older who commits sexual battery upon a person 18 years of age or older without that person’s consent, under any of the circumstances listed in paragraph (e), commits a felony of the first degree, punishable as provided in s. 775.082, s. 775.083, or s. 794.0115.

(c) A person younger than 18 years of age who commits sexual battery upon a person 12 years of age or older without that person’s consent, under any of the circumstances listed in paragraph (e), commits a felony of the first degree, punishable as provided in s. 775.082, s. 775.083, or s. 794.0115.
(d) A person commits a felony of the first degree, punishable by a term of years not exceeding life or as provided in s. 775.082, s. 775.083, s. 775.084, or s. 794.0115 if the person commits sexual battery upon a person 12 years of age or older without that person's consent, under any of the circumstances listed in paragraph (e), and such person was previously convicted of a violation of:

1. Section 787.01(2) or s. 787.02(2) when the violation involved a victim who was a minor and, in the course of committing that violation, the defendant committed against the minor a sexual battery under this chapter or a lewd act under s. 800.04 or s. 847.0135(5);
2. Section 787.01(3)(a)2. or 3.;
3. Section 787.02(3)(a)2. or 3.;
4. Section 800.04;
5. Section 825.1025;
6. Section 847.0135(5); or
7. This chapter, excluding subsection (10) of this section.

(e) The following circumstances apply to paragraphs (a)-(d):
1. The victim is physically helpless to resist.
2. The offender coerces the victim to submit by threatening to use force or violence likely to cause serious personal injury on the victim, and the victim reasonably believes that the offender has the present ability to execute the threat.
3. The offender coerces the victim to submit by threatening to retaliate against the victim, or any other person, and the victim reasonably believes that the offender has the ability to execute the threat in the future.
4. The offender, without the prior knowledge or consent of the victim, administers or has knowledge of someone else administering to the victim any narcotic, anesthetic, or other intoxicating substance that mentally or physically incapacitates the victim.
5. The victim is mentally defective, and the offender has reason to believe this or has actual knowledge of this fact.
6. The victim is physically incapacitated.
7. The offender is a law enforcement officer, correctional officer, or correctional probation officer as defined in s. 943.10(1), (2), (3), (6), (7), (8), or (9), who is certified under s. 943.1395 or is an elected official exempt from such certification by virtue of s. 943.253, or any other person in a position of control or authority in a probation, community control, controlled release, detention, custodial, or similar setting, and such officer, official, or person is acting in such a manner as to lead the victim to reasonably believe that the offender is in a position of control or authority as an agent or employee of government.

(5)(a) A person 18 years of age or older who commits sexual battery upon a person 12 years of age or older but younger than 18 years of age, without that person's consent, and in the process does not use physical force and violence likely to cause serious personal injury commits a felony of the first degree, punishable as provided in s. 775.082, s. 775.083, s. 775.084, or s. 794.0115.

(b) A person 18 years of age or older who commits sexual battery upon a person 18 years of age or older, without that person's consent, and in the process does not use physical force and violence likely to cause serious personal injury commits a felony of the second degree, punishable as provided in s. 775.082, s. 775.083, s. 775.084, or s. 794.0115.

(c) A person younger than 18 years of age who commits sexual battery upon a person 12 years of age or older, without that person's consent, and in the process does not use physical force and violence likely to cause serious personal injury commits a felony of the second degree, punishable as provided in s. 775.082, s. 775.083, s. 775.084, or s. 794.0115.

(d) A person commits a felony of the first degree, punishable as provided in s. 775.082, s. 775.083, s. 775.084, or s. 794.0115 if the person commits sexual battery upon a person 12 years of age or older, without that person's consent, and in the process does not use physical force and violence likely to cause serious personal injury and the person was previously convicted of a violation of:

1. Section 787.01(2) or s. 787.02(2) when the violation involved a victim who was a minor and, in the course of committing that violation, the defendant committed against the minor a sexual battery under this chapter or a lewd act under s. 800.04 or s. 847.0135(5);
2. Section 787.01(3)(a)2. or 3.;
3. Section 787.02(3)(a)2. or 3.;
4. Section 800.04;
5. Section 825.1025;
6. Section 847.0135(5); or
7. This chapter, excluding subsection (10) of this section.

(e) The offense described in paragraph (5)(a) is included in any sexual battery offense charged under paragraph (4)(a).

(b) The offense described in paragraph (5)(a) is included in an offense charged under paragraph (4)(a).

(c) The offense described in paragraph (5)(b) is included in an offense charged under paragraph (4)(b).

(d) The offense described in paragraph (5)(c) is included in an offense charged under paragraph (4)(c).

(e) The offense described in paragraph (5)(d) is included in an offense charged under paragraph (4)(d).
(7) A person who is convicted of committing a sexual battery on or after October 1, 1992, is not eligible for basic gain-time under s. 944.275. This subsection may be cited as the “Junny Rios-Martinez, Jr. Act of 1992.”

(8) Without regard to the willingness or consent of the victim, which is not a defense to prosecution under this subsection, a person who is in a position of familial or custodial authority to a person less than 18 years of age and who:

(a) Solicits that person to engage in any act which would constitute sexual battery under paragraph (1)(h) commits a felony of the third degree, punishable as provided in s. 775.082, s.775.083, or s. 775.084.

(b) Engages in any act with that person while the person is 12 years of age or older but younger than 18 years of age which constitutes sexual battery under paragraph (1)(h) (h) commits a felony of the first degree, punishable by a term of years not exceeding life or as provided in s. 775.082, s.775.083, or s. 775.084.

(c) Engages in any act with that person while the person is less than 12 years of age which constitutes sexual battery under paragraph (1)(h), or in an attempt to commit sexual battery injures the sexual organs of such person commits a capital or life felony, punishable pursuant to subsection (2).

(9) For prosecution under paragraph (4)(a), paragraph (4)(b), paragraph (4)(c), or paragraph (4)(d) which involves an offense committed under any of the circumstances listed in subparagraph (4)(e), acquiescence to a person reasonably believed by the victim to be in a position of authority or control does not constitute consent, and it is not a defense that the perpetrator was not actually in a position of control or authority if the circumstances were such as to lead the victim to reasonably believe that the person was in such a position.

(10) A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person commits the offense of stalking, a misdemeanor of the first degree, punishable as provided in s. 775.082 or s.775.083.

(11) A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person and makes a credible threat to that person commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s.775.083, or s. 775.084.

(12) A person who, after an injunction for protection against repeat violence, sexual violence, or dating violence pursuant to s. 784.046, or an injunction for protection against domestic violence pursuant to s. 741.30, or after any other court-imposed prohibition of conduct toward the subject person or that person’s property, knowingly, willfully, maliciously, and repeatedly follows, harasses, or cyberstalks another person commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s.775.083, or s. 775.084.

(13) A person who willfully, maliciously, and repeatedly follows, harasses, or cyberstalks a child under 16 years of age commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s.775.083, or s. 775.084.

(14) A law enforcement officer may arrest, without a warrant, any person that he or she has probable cause to believe has violated this section.
(7) A person who, after having been sentenced for a violation of s. 794.011, s. 800.04, or s. 847.0135(5) and prohibited from contacting the victim of the offense under s. 921.244, willfully, maliciously, and repeatedly follows, harasses, or cyberstalks the victim commits the offense of aggravated stalking, a felony of the third degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

(8) The punishment imposed under this section shall run consecutive to any former sentence imposed for a conviction for any offense under s. 794.011, s. 800.04, or s. 847.0135(5).

(9) (a) The sentencing court shall consider, as a part of any sentence, issuing an order restraining the defendant from any contact with the victim, which may be valid for up to 10 years, as determined by the court. It is the intent of the Legislature that the length of any such order be based upon the seriousness of the facts before the court, the probability of future violations by the perpetrator, and the safety of the victim and his or her family members or individuals closely associated with the victim.

(b) The order may be issued by the court even if the defendant is sentenced to a state prison or a county jail or even if the imposition of the sentence is suspended and the defendant is placed on probation.

State of Nevada Statutes

NRS 200.366 Sexual assault: A person who subjects another person to sexual penetration, or who forces another person to make a sexual penetration on himself or herself or another, or on a beast, against the will of the victim or under conditions in which the perpetrator knows or should know that the victim is mentally or physically incapable of resisting or understanding the nature of his or her conduct, is guilty of sexual assault.

NRS 33.018 Domestic violence: Domestic violence occurs when a person commits one of the following acts against or upon the person's spouse or former spouse, any other person to whom the person is related by blood or marriage, any other person with whom the person is or was actually residing, any other person with whom the person has had or is having a dating relationship, any other person with whom the person has a child in common, the minor child of any of those persons, the person's minor child or any other person who has been appointed the custodian or legal guardian for the person's minor child:

(a) A battery.

(b) An assault.

(c) Compelling the other person by force or threat of force to perform an act from which the other person has the right to refrain or to refrain from an act which the other person has the right to perform.

(d) A sexual assault.

(e) A knowing, purposeful or reckless course of conduct intended to harass the other person. Such conduct may include, but is not limited to:

(1) Stalking.

(2) Arson.

(3) Trespassing.

(4) Larceny.

(5) Destruction of private property.

(6) Carrying a concealed weapon without a permit.

(7) Injuring or killing an animal.

(f) A false imprisonment.

(g) Unlawful entry of the other person's residence, or forcible entry against the other person's will if there is a reasonably foreseeable risk of harm to the other person from the entry.

NRS 200.575 Stalking: A person who, without lawful authority, willfully or maliciously engages in a course of conduct that would cause a reasonable person to feel terrorized, frightened, intimidated, harassed or fearful for the immediate safety of a family or household member, and that actually causes the victim to feel terrorized, frightened, intimidated, harassed or fearful for the immediate safety of a family or household member, commits the crime of stalking.

Note: There are no definitions for consent or dating violence in Nevada.

Territory of Puerto Rico Statutes

Chapter 29, Subchapter I, Section 602—Domestic abuse—A constant pattern of conduct involving physical force or psychological violence, intimidation or persecution against a person by his/her spouse, former spouse, a person with whom he/she cohabits, or has cohabited, with whom he/she has, or has had a consensual relationship, or a person with whom a son or daughter has been procreated, to cause physical harm to their self, their property, or another's self, or to cause him/her grave emotional harm.

Chapter 300, Subchapter I, Section 4770—Sexual Assault—Any person who performs sexual penetration, whether vaginal, anal, oral-genital, digital or instrumental under any of the following circumstances shall incur a severe second degree felony:

(a) If the victim has not yet reached the age of sixteen (16) at the time of the event.

(b) If due to mental disability or illness, whether temporary or permanent, the victim is unable to understand the nature of the act at the time of its commission.

(c) If the victim has been compelled into the act by means of physical force, violence, intimidation or the threat of serious and immediate bodily harm.
(d) If the victim’s capability to consent has been annulled or diminished substantially without his/her knowledge or without his/her consent by means of hypnosis, narcotics, depressants or stimulants, or similar means or substances.

(e) When at the time of the commission of the act the victim is not conscious of its nature and this circumstance is known to the person accused.

(f) If the victim submits to the act by means of deception, trickery, simulation or cover up with respect to the identity of the person accused.

(g) If the victim is forced or induced by means of abuse or physical or psychological violence into participating or becoming involved in unwanted sexual relations with third parties.

(h) If the accused person is a relative of the victim, by ascendancy or descendancy, or consanguinity, adoption or affinity, or collateral by consanguinity or adoption up to the third degree.

(i) When the accused person takes advantage of the trust deposited in him/her by the victim because there is a relationship of superiority because the victim is under his/her custody, guardianship, or primary, secondary or special education, medical or psychotherapeutic treatment, or any type of counseling, or because there is a relationship with the victim as the leader of his/her religious belief.

If the conduct typified in subsection (a) of this section is committed by a minor who has not yet reached the age of eighteen (18), the offender shall incur a third degree felony if prosecuted as an adult.

Chapter 251, Section 4013—Stalking—Means a pattern of behavior of vigilance, over a person; unwanted verbal or written communications are sent repeatedly to a specific person; written, verbal or implicit threats are made against a specific person; repeated acts of vandalism are directed to a specific person; repeated harassment through words, gestures or actions intended to intimidate, threaten or pursue the victim or members of his/her family.

Note: There are no definitions for consent or dating violence in Puerto Rico.

Commonwealth of the Bahamas

“Domestic Violence”

Includes physical, sexual, emotional or psychological or financial abuse committed by a person against a spouse, partner, child, any other person who is a member of the household or dependent.

Chapter 99A(2), Domestic Violence (Protection Orders), Interpretation

“Indecent Assault”

(1) Any person who:

(a) indecently assaults any other persons;

(b) does anything to any other person with the consent of that person which, but for such consent, would be an indecent assault, such consent being obtained by false and fraudulent representation as to the nature and quality of the act;

Is guilty of an offence and liable to a term of imprisonment of three years

(2) It is no defense to a charge of an indecent assault committed on a person less than sixteen years of age, to prove that the person consented to the act of indecency.

Chapter 99(5D), Sexual Offence, Summary Sexual Offenses, Indecent Assault

also

(1) Any person who:

(a) indecently assaults any other person;

(b) does anything to any other person with the consent of that other person which, but for such consent, would be an indecent assault, such consent being obtained by false and fraudulent representation as to the nature and quality of the act, is guilty of an offence and liable to imprisonment for eight years.

(2) It is no defense to a charge of an indecent assault committed on a person less than fourteen years of age, to prove that that person consented to the act of indecency.

Chapter 99(17), Sexual Offence, Indictable Sexual Offenses, Indecent Assault

also

(1) Whoever commits an indecent assault upon any person, whether male or female, shall be liable to imprisonment for six months.

(2) When any person shall be charged before a magistrate with an assault or battery upon any male or child or upon any female, either upon the complaint of the party aggrieved or otherwise, the said magistrate, if the assault or battery is of such an aggravated nature that it cannot in his opinion be sufficiently punished under the provisions hereinbefore contained as to common assaults and batteries, may proceed to hear and determine the same in a summary way, and, if the same be proved, the accused person shall be liable to imprisonment for six months.

Chapter 84(134), Title x, Common Assaults and Harm to the Person, Indecent, etc., assaults

“Rape”

(3) Rape is the act of any person not under fourteen years of age having sexual intercourse with another person who is not his spouse —

(a) without the consent of that other person;

(b) without consent which has been extorted by threats or fear of bodily harm;
(c) with consent obtained by personating the spouse of that other person; or

(d) with consent obtained by false and fraudulent representations as to the nature and quality of the act.

Chapter 99(3), Sexual Offence, Definitions, Definition of Rape

“Consent”

(15) In construing any provision of this Code by which it is required for a criminal act or criminal intent that an act should be done or intended to be done without a person’s consent, or by which it is required for a matter of justification or exemption that an act should be done with a person’s consent, the following rules shall be observed, namely —

(1) a consent shall be void if the person giving it is under ten years of age, or is, by reason of insanity, or of immaturity, or of any other permanent or temporary incapacity, whether from intoxication or any other cause, unable to understand the nature or consequences of the act to which he consents;

(2) a consent shall be void if it is obtained by means of deceit or of duress;

(3) a consent shall be void if it is obtained by the undue exercise of any official, parental, or other authority; and any such authority which is exercised otherwise than in good faith for the purposes for which it is allowed by law, shall be deemed to be unduly exercised;

(4) a consent given on behalf of a person by his parent, guardian or any other person authorized by law to give or refuse consent on his behalf, shall be void if it is given otherwise than in good faith for the benefit of the person on whose behalf it is given;

(5) a consent shall be of no effect if it is given by reason of a mistake of fact;

(6) a consent shall be deemed to have been obtained by means of deceit or of duress, or of the undue exercise of authority, or to have been given by reason of a mistake of fact, if it would have been refused but for such deceit, duress, exercise of authority or mistake, as the case may be; and

(7) for the purposes of this section, exercise of authority is not limited to exercise of authority by way of command, but includes influence or advice purporting to be used or given by virtue of an authority:

Provided that no person shall be prejudiced by the invalidity of any consent if he did not know, and could not by the exercise of reasonable diligence have known, of such invalidity.

Chapter 84(15) Penal Code, Title ii, General and Special Rules of Criminal Law, Provisions Relating to Consent

Note: There are no definitions for dating violence or stalking in the Commonwealth of the Bahamas.
As members of the university community, each of us has a role in keeping our campus safe. Shark Watch, the NSU crime prevention program, asks that all students and employees immediately report any suspicious individuals or activity to NOVALERT at (954) 262-8999.

On-campus Safety Escorts are available 24/7 by calling (954) 262-8999. A uniformed Public Safety officer will meet you and accompany you to your destination.
Visit Us at the Fort Lauderdale/Davie Campus

The central Public Safety office is located at the Campus Support Building on this campus.

To provide consolidated, one-stop service and support to our campus community, all Public Safety services are available directly by visiting the Campus Support Building, which is also the home of NSU’s Facilities Management and Physical Plant Departments.

The Public Safety Department is available 24/7 at (954) 262-8999 or via any campus blue light emergency phone.
OFFICE WATCH
PREVENT OFFICE THEFT

**WHO** is that stranger?

**ASK:** “May I help you?” and “Who are you here to see?”

**TAKE** time to secure valuables

**CALL** Public Safety, (954) 262-8999

**HELP** your office neighbors

Lock purses away the first thing in the morning and after lunch!

Watch their areas when they are gone. Identify people in their office or around their desk.

Photocopy all important papers that you carry in your purse or wallet, including your driver’s license.

Keep the photocopies in a safe place. This information will be invaluable if you lose your license or cards.
Phone Numbers

NSU Public Safety
Nova Southeastern University Public Safety Department .............................................. (954) 262-8999

NSU Emergency Hotline
Information updates in the event of a crisis or emergency, including weather related events ............................... 800-256-5065

Local Police
AutoNation Academy of Art and Design—Fort Lauderdale Police .................................. 9-1-1 or (954) 828-5700
East Campus—Fort Lauderdale Police ............................................................................. 9-1-1 or (954) 828-5700
Eye Care Institute—Fort Lauderdale Police ...................................................................... 9-1-1 or (954) 828-5700
Fort Lauderdale Museum Plaza—Fort Lauderdale Police .............................................. 9-1-1 or (954) 828-5700
Fort Myers Campus—Lee County Sheriff’s Office ........................................................... 9-1-1 or (239) 477-1000
Jacksonville Campus—Jacksonville Sheriff’s Office ...................................................... 9-1-1 or (904) 630-0500
Las Vegas Site—Las Vegas Metropolitan Police .............................................................. 9-1-1 or (702) 828-3111
Fort Lauderdale/Davie Campus—Davie Police ................................................................. 9-1-1 or (954) 693-8200
Miami Campus—Miami-Dade Police ............................................................................... 9-1-1 or (305) 595-6263
Miramar Campus—Miramar Police ................................................................................ 9-1-1 or (954) 431-4600
NSU Art Museum of Fort Lauderdale—Fort Lauderdale Police ........................................ 9-1-1 or (954) 828-5700
North Miami Beach Campus—North Miami Beach Police ............................................. 9-1-1 or (305) 949-5500
Oceanographic Campus—Hollywood Police ................................................................. 9-1-1 or (954) 764-4357
Orlando Campus—Orlando Police .................................................................................. 9-1-1 or (321) 235-5300
Palm Beach Campus—Palm Beach Gardens Police ....................................................... 9-1-1 or (561) 799-4445
Puerto Rico Regional Campus—Puerto Rico State Police ............................................. 9-1-1 or (787) 343-2020
Tampa Campus—Hillsborough County Sheriff’s Office .................................................. 9-1-1 or (813) 247-8200

Other Important Phone Numbers
NSU Human Resources ....................................................................................... (954) 262-4748
NSU Lost and Found (Public Safety) ............................................................................. (954) 262-8985
NSU Main Number .................................................................................. (954) 262-7300
NSU Physical Plant ...................................................................................... (954) 262-8800
NSU Public Affairs/University Relations ................................................................. (954) 262-5357
NSU Residential Life .................................................................................... (954) 262-7052
NSU Student Affairs ......................................................................................... (954) 262-7280
Student Counseling (24/7) ................................................................................... (954) 424-6911
NSU Employee Assistance Program provided by MHNet (24/7) ................................ 877-398-5816
Florida Abuse and Neglect Hotline ................................................................. 800-962-2873

Please see pages 46 for additional emergency contact information resources.