A meeting of the Health Committee was held at the County Administration Building, Pembroke, Ontario on Wednesday, February 11, 2015 at 9:30 a.m.

Present were: Janice Visneskie Moore, Chair  
              Peter Emon, Warden  
and Committee Members: Glenn Doncaster, Michael Donohue, Robert Kingsbury, Kim Love  
                       John Reinwald  
City of Pembroke Reps: Mike LeMay, Christine Reavie  
Staff Present: James D. Kutschke, Treasurer/Deputy Clerk  
               Michael Nolan, Director of Emergency Services  
               Bruce Beakley, Director of Human Resources  
               Shelley Sheedy, Administrator, Miramichi Lodge  
               Shayne Hoelke, Administrator, Bonnechere Manor  
               Brian Leahey, Deputy Chief Operations, Emergency Services  
               Rhonda Chaput, Administrative Assistant, Emergency Services

Chair Visneskie Moore called the meeting to order at 9:30 a.m. The roll was called, and no pecuniary interests were declared.

RESOLUTION NO. H-C-15-02-13

Moved by: Warden Emon  
Seconded by: Councillor Donohue

THAT the minutes of January 14, 2015 be adopted as printed and circulated.

CARRIED.

Warden Emon departed the meeting at 9:45 a.m.

EMERGENCY SERVICES REPORT

Mr. Nolan overviewed the Emergency Services Report attached as Appendix A.

Mr. Nolan overviewed the status of the Public Access Defibrillator program in the County of Renfrew. Chair Visneskie Moore requested that Mr. Nolan provide CPR/AED training to Committee members at a future meeting.
Mr. Nolan reported on the Patients First: Ontario’s Action Plan for Health Care. The report outlines how the province will increase access to more coordinated, sustainable care. With respect to this report, Mr. Nolan was asked if the proposed expansion of technology in telemedicine could have negative aspects to rural communities by further decreasing access to specialists. Mr. Nolan stated that the intent of the proposed technology is to increase access to specialist care for more people by providing the access closer to home, consistent with the intent to decentralize access to care by bringing it closer to home through telemedicine.

Mr. Nolan reported that North Renfrew Health Links will provide one-time funding based upon the County of Renfrew approvals process to add a Community Paramedic for the duration of the one-year pilot program. The one-year pilot program will utilize an existing Community Paramedic to work in partnership with Health Link to test this model of service delivery and care coordination. Funding will be provided to enhance skills, and in particular cross-training in areas such as mental health illness, assessment, monitoring, chronic disease management as well as travel and technology required to support this position. The County of Renfrew Paramedic Service will work within the funding, timelines and scope of the project.

Mr. Nolan noted that five percent of patients account for two-thirds of health care costs. These are most often patients with multiple, complex conditions. Through the health team effort the patient receives better, more coordinated care. The Service feels that Paramedics are uniquely situated to meet the needs of these clients and in turn reduce repeat utilization of emergency paramedic services and improve the quality of life of our residents.

**RESOLUTION NO. H-C-15-02-14**

Moved by: Councillor Love  
Seconded by: Councillor Doncaster

THAT Health Committee recommend that County Council support the partnership between the County of Renfrew and Health Links to enter into a One-Year Pilot Project, seconding a County of Renfrew Community Paramedic to partner with Health Links to enhance primary and home care response to under serviced communities. AND THAT a bylaw authorizing the Warden and CAO/Clerk to sign the agreement be adopted at the next session of County Council.

CARRIED.

Mr. Nolan requested that Committee support the submission by Rowland Emergency Products for the provision of powered hydraulic stretchers to replace non functioning equipment and reduce potential workplace injuries associated with lifting. In addition, the Rowland product has the option of adding an automated solution in the future to load the stretchers onto the Paramedic Service vehicles.
RESOLUTION NO. H-C-15-02-15

Moved by: Councillor Kingsbury
Seconded by: Councillor Reavie

THAT Health Committee recommend that County Council approve the selection of Rowland Emergency Products to provide eleven (11) Powered Ambulance Stretcher to the County of Renfrew Paramedic Service in the amount of $184,565.24 inclusive of HST, Service Agreement and Trade-in Allowance, AND THAT a bylaw authorizing the Warden and Clerk to sign the contract be adopted at an upcoming session of County Council.

CARRIED.

RESOLUTION NO. H-C-15-02-16

Moved by: Councillor Love
Seconded by: Councillor Reinwald

THAT the Emergency Services Department Report attached as Appendix A be approved.

CARRIED.

LONG TERM CARE REPORT

Mrs. Shelley Sheedy overviewed the Long Term Care Report attached as Appendix B.

Mrs. Sheedy reviewed the 2015-2016 Case Mix Index (CMI) results for the Long-Term Care homes for the April 2015 – March 2016 funding year.

The Ministry discontinuation in the funding cap to a Home’s annual acuity increase effective April 1, 2015 will have a positive financial impact to the Miramichi Lodge budget of $74,536. Bonnechere Manor will have a negative financial impact to the budget of $180,952. Mr. Hoelke noted that Bonnechere Manor has committed to meet budget targets without compromising resident care and shared his action plan with Committee. He indicated that steps will be taken in the future related to management oversight of staff completing the RAI-MDS process.

MIRAMICHI LODGE DEPARTMENT REPORT

Mrs. Sheedy overviewed the Miramichi Lodge Department Report, which is part of the Long-Term Care Report.

Mrs. Sheedy reported that Miramichi Lodge is experiencing a respiratory outbreak on the 3A Unit. Homes across the Champlain Local Health Integration Network are having the same difficulty.
BONNECHERE MANOR DEPARTMENT REPORT

Mr. Hoelke overviewed the Bonnechere Manor Department Report, which is part of the Long-Term Care Report.

RESOLUTION NO. H-C-15-02-17

Moved by: Councillor Doncaster
Seconded by: Councillor Reinwald

THAT the Long-Term Care Department Report, including reports from Miramichi Lodge and Bonnechere Manor attached as Appendix B be approved.

CARRIED.

Mr. Nolan and Mr. Leahey vacated the meeting at 10:35 a.m.

RESOLUTION NO. H-C-15-02-18

Moved by: Councillor Reinwald
Seconded by: Councillor Love

THAT this meeting become a closed meeting for the following purpose(s) – Time 10:40 a.m.

(a) the security of the property of the municipality or local board;   
(b) personal matters about an identifiable individual, including municipal or local board employees;  
(c) a proposed or pending acquisition or disposition of land by the municipality or local board;  
(d) labour relations or employee negotiations;  
(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;  
(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;  
(g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another act;  
(h) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:  
i. The meeting is held for the purpose of educating or training the members AND  
ii. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the
business or decision-making of the council, local board or committee AND

iii. A meeting shall be closed to the public if the subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act if the council, board, commission or other body is the head of an institution for the purposes of that Act.

CARRIED.

**RESOLUTION NO. H-C-15-02-19**

Moved by: Councillor Donohue
Seconded by: Councillor Robert

THAT this meeting resume as an open meeting – Time: 11:15 a.m.

CARRIED.

**RESOLUTION NO. H-C-15-02-20**

Moved by: Councillor Reavey
Seconded by: Councillor Reinwald

THAT this meeting adjourn and the next regular meeting be held March 11, 2015. Time: 11:20 a.m.

CARRIED.
TO: Health Committee

FROM: Michael Nolan
Director, Emergency Services
Chief, Paramedic Service

DATE: February 11, 2015

SUBJECT: Emergency Services Department

INFORMATION

1. Strategic Direction: Capacity Building in Emergency Services

The department is confident that by providing opportunities for the community and stakeholders to develop understanding, skills and resources related to minimizing preventable health risk they would enjoy an improved quality of life.

(a) Strategy: Focus on Community Wellness, Engagement and Empowerment

i) Patients First: Action Plan for Health

On February 2, 2015, Minister Eric Hoskins announced the next phase of transformation to the province’s health care system to improve results for patients and support the needs of an aging population. The new plan – Patients First: Ontario’s Action Plan for Health Care – outlines how the province will increase access to better and more coordinated care, and ensure the health care system is sustainable for generations to come.

This action plan focuses on four ambitious but achievable goals:

1). Access: Providing patients with faster access to the right care, including:

• Faster access to appointments with primary care providers and specialists
• Ensuring that every Ontarian who wants one has a primary care provider
• Increased investments and shorter wait times for mental health services, including housing and employment supports to help people with their recovery
• Exploring appropriate expanded scope of practice for providers and more models for collaborative care
2). **Connect**: Connecting people with the services they need to receive better coordinated and more integrated care in the community, closer to home, including:

- More nursing, personal support, home-making and rehabilitation therapy services at home.
- Expanded use of technology and telemedicine, particularly in rural and remote communities.
- Improved and better coordinated end-of-life care.
- Improved dementia supports, including new memory clinics.

3). **Inform**: Providing people with the education, information and transparency they need to make the right decisions about their health, including:

- Additional measures to discourage harmful smoking behaviour and proposed legislation to require restaurants to post calorie information on menus.
- New online resources to help people prevent illness, including a tool that assesses cancer risk and provides a personalized prevention plan.
- Expanded patient engagement and consultation across the health care system.

4). **Protect**: Protecting our universal public health care system for generations to come, ensuring that decisions are based on value and quality, including:

- Best-in-class public reporting on areas like wait times, public drug programs and mental health to measure how the health system is performing, improve transparency and shine a light on where improvements are necessary.
- A new Patient Ombudsman to resolve complaints and ensure that the system is always focused on patients’ needs.

The Minister’s speech is available on webcast for the next few weeks at:
[http://www.vvcnetwork.ca/empireclub/20150202/](http://www.vvcnetwork.ca/empireclub/20150202/)

ii). **Community Public Access Defibrillator Program**

We are pleased to advise Committee that the County of Renfrew has applied and been approved for an additional 16 Automatic External Defibrillators (AED) through the Heart and Stroke Foundation of Canada, funding program, supporting fitness and sports and activity centres. The successful locations include:

- Roaring River Water Park
- Madawaska Valley High School Fitness Centre
- Burnstown Rowing & Aquatics Club
- McNab Park & Sports Centre
- Mountain Creek Golf Course
- Pembroke Island Brae Golf Course
• Pembroke Golf Course
• Integrated Health Studio, Pembroke
• Logos Land
• Whitewater Zip Line
• Oaks of Cobden Golf Course & Conference Centre
• Kenwood Athletic Club
• Calvin United Church Hall
• Leap High Performance School of Fitness
• Active Chiropractic & Family Fitness Health Centre
• Phaze 1 Fitness Centre

Through the funding from the Heart and Stroke Foundation of Canada, successful sites receive an AED, cabinet, defibrillator pads and battery, as well as funding for initial training on site. The Service in turn utilizes the funds received for training to ensure the program remains self-sustaining.

2. **Strategy: Enhance Paramedic Scope of Practice**

(a). **Continuing Medical Education**
Paramedics are able to increase their scope of practice by accessing the E-learning platform for self-directed training. This is a cost-effective method to assist Paramedics to maintain legislated certification requirements. Currently training opportunities include Hydraulic Stretcher Training, Left Ventricular Assist Device (LVAD) Training, preparing for new Intravenous (IV), and Intraosseous (IO) Training.

(b) **Clinical Experience**
The Service is pleased to be invited to a free Diabetes Foot Care and Foot Ulcer Prevention Clinic, being held at the Pembroke Regional Hospital on February 23, 2015. This information will enhance the Paramedic knowledge base and assist to implement a standardize approach to screening, documenting and educating clients about foot care and diabetes.

3. **Strategy: Enhance Resilience**

(a). **Nocospray Unit Trial**
The Service is currently trialing a product from AMG Medical supplies. The unit utilizes Nocolyte spray to disinfect vehicles effectively and efficiently. Nocolyte is a powerful sporicidal disinfectant that can kill pathogens should they exist in paramedic vehicles. The amount of Nocolyte required is defined by the dimensions of the vehicle and the pathogen type present. Nocospray is precalibrated to work with Nocolyte and requires no dilution or measuring, addressing concerns of infection control and spread of contagions. The results of this trial will be brought to the Joint Health & Safety committee for further discussion and recommendation.

**Recommendation:** Receive as information
4. **Health Links Partnership**

As previously reported, the County of Renfrew Paramedic Service is involved in the creation of all three health links in the County of Renfrew, with the primary goal to maximize health care resources by improving coordination, delivery of care and quality of service, while reducing costs.

Community Health Links provide coordinated, efficient and effective care to patients with complex needs. Five per cent of patients account for two-thirds of health care costs. These are most often patients with multiple, complex conditions. When the hospital, the family doctor, the long-term care home, community organizations and others work as a team, the patient receives better, more coordinated care. Providers will design a care plan for each patient and work together with patients and their families to ensure they receive the care they need. For the patient it means they will:

- Have an individualized, coordinated plan.
- Have care providers who ensure the plan is being followed.
- Have support to ensure they are taking the right medications.
- Have a care provider they can call who knows them, is familiar with their situation and can help.

Health Links will provide one-time funding based upon the approvals process to add a Community Paramedic for the duration of the program. The one-year pilot program will utilize an existing Community Paramedic to work in partnership with Health Link to test this model of service delivery and care coordination. It is estimated that this will be commensurate with approximately one full-time equivalent position. Funding will be included to enhance skills and in particular cross-training in areas such as mental health illness, assessment, monitoring, chronic disease management as well as travel and technology required to support this position. The County of Renfrew Paramedic Service will work within the funding, timelines and scope of the project. Once the program is complete, all staff will return to the normalized staffing model at no additional cost to the County. We will use information gathered in year one to inform potential future rollout of care coordination and case management services in North Renfrew County.

Health Links feels that through better collaboration with care providers, patients will gain quicker access to needed services such as primary and home care. The Service feels that Paramedics are uniquely situated to meet the needs of these clients and in turn reduce repeat utilization of emergency paramedic services and improve the quality of life of our residents. We respectfully request that the Warden, on behalf of this Committee and Council to endorse this partnership.

**Recommendation:** THAT Health Committee support the partnership between the County of Renfrew and Health Links to enter into a One-Year Pilot Project, seconding a County of Renfrew Community Paramedic to partner with Health Links to enhance primary and home care response to under serviced communities. AND THAT a bylaw authorizing the Warden to sign the partnership agreement be passed at the next session of County Council.
5. **Powered Hydraulic Stretchers**

The Service is replacing the current complement of vehicle stretchers with powered stretchers. In addition to replacing non-functioning equipment, we intend to reduce potential workplace injuries caused by long-term repetitive strain and lifting load (volume and weight). Paramedic staff will benefit from the implementation of power-assisted stretchers with an option to add an automated solution to load the stretcher into an Ambulance owned by the Service.

In accordance with the County of Renfrew Procurement of Goods and Services Policy, Article 19.0, Purchases Exceeding $50,000, require a Request for Proposal (RFP EMS# 2014-01) for purchase of Powered Ambulance Stretchers for the County of Renfrew Paramedic Service that was developed and posted publicly on December 1st 2014, with a closing date of December 9th 2014. The following companies submitted proposals.

1. Rowland Emergency Products (Stryker POWER PRO XT Stretcher Agent)
2. Ferno Canada (INFX/Power Flex + Stretcher Manufacturer)

The proposals submitted were evaluated on a range of criteria including:

- a) Qualification and experience: including the credentials of the firm, their knowledge of the paramedic service business processes and demonstrated track record for the product.
- b) Responsiveness to the RFP process, including completeness of submission, understanding of the project objectives, willingness to comply with the terms and conditions of the RFP and written opportunities for technological improvements.
- c) Criteria, including a review of the mandatory product requirements, serviceability, weight of the product, impact of the powered loading device to the existing vehicle fleet, preventative maintenance and inspection schedule, and cost impact of training staff, and,
- d) Overall cost of the product.

<table>
<thead>
<tr>
<th>Criteria Score</th>
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<tr>
<td>Rowland Emergency (Stryker)</td>
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<tr>
<td>Ferno Stretchers</td>
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The powered stretcher presented by Rowland Emergency (Stryker POWER PRO XT) was determined to be the product that best met these criteria. The Stryker product will allow for a significant, immediate, service-wide reduction in lifting-related risk to Paramedics, combined with a long-term move to reducing lifting-related risks when responding to the emergency medical needs of clients in our communities. The Stryker product will enhance the Service capacity to respond to bariatric clients and enable greater confidence in maintaining patient safety.

<table>
<thead>
<tr>
<th>Unit Cost Including 13% HST</th>
<th>Total Cost 11 Units</th>
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<tbody>
<tr>
<td>Rowland Emergency (Stryker)</td>
<td>$16,778.66</td>
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<tr>
<td>Ferno Option 1</td>
<td>$34,691.00</td>
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</table>
Recommendation: THAT Contract RFP# 2014-01 Rowland Emergency Products to provide eleven (11) Powered Ambulance Stretchers to the County of Renfrew Paramedic Service in the amount of $184,565.24 inclusive of HST, Service Agreement and Trade-in Allowance, be approved by Committee; AND THAT a bylaw authorizing the Warden and Clerk to sign the contract be passed at the next session of County Council

Respectfully submitted,
COUNTY OF RENFREW

BY-LAW NUMBER

A BY-LAW TO ENTER INTO A PARTNERSHIP AGREEMENT BETWEEN THE COUNTY OF RENFREW AND NORTH RENFREW COUNTY HEALTH LINK FOR A ONE-YEAR PILOT PROJECT USING COMMUNITY PARAMEDICS TO ENHANCE PRIMARY AND HOME CARE RESPONSE TO UNDER SERVICED COMMUNITIES.

WHEREAS the Municipal Act, 2001, Sections 8, 9 and 11, authorizes Council to enter into agreements;

AND WHEREAS the County of Renfrew deems it desirable to enter into a partnership agreement with North Renfrew County Health Links to enhance primary and home care services in the County of Renfrew.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. The agreement marked as Schedule “A” attached to and made part of this by-law shall constitute an agreement between the Corporation of the County of Renfrew and North Renfrew Health Links to participate in a One-Year Pilot Project utilizing Community Paramedics to support primary and home care services in our Communities. The County of Renfrew Paramedic Service will work within the funding, timelines and scope of the project.

2. That the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this by-law.

3. That this by-law shall come into force and take effect upon the final passing thereof.

READ a first time this 26th day of February 2015.

READ a second time this 26th day of February 2015.

READ a third time and finally passed this 26th day of February 2015.

_________________________________   ______________________________
PETER R. EMON, WARDEN    W. JAMES HUTTON, CLERK
COUNTY OF RENFREW

BY-LAW NUMBER

A BY-LAW TO PURCHASE STRYKER POWERED STRETCHERS FROM ROWLAND EMERGENCY PRODUCTS FOR USE BY THE COUNTY OF RENFREW PARAMEDIC SERVICE

WHEREAS the Municipal Act, 2001, Sections 8, 9 and 11, authorizes Council to enter into agreements for the purpose of purchasing;

AND WHEREAS the County of Renfrew deems it desirable to enter into a contract to purchase powered ambulance stretchers for use by the County of Renfrew Paramedic Service.

NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. The contract marked as Schedule “A” attached to and made part of this by-law shall constitute an agreement between the Corporation of the County of Renfrew, Purchaser and Rowland Emergency Products for the purchase of Stryker Powered Stretchers for use by the County of Renfrew Paramedic Service.

2. That the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this by-law.

3. That this by-law shall come into force and take effect upon the final passing thereof.

READ a first time this 26th day of February 2015.

READ a second time this 26th day of February 2015.

READ a third time and finally passed this 26th day of February 2015.

_________________________________   ______________________________
PETER R. EMON, WARDEN    W. JAMES HUTTON, CLERK
TO: Health Committee

FROM: Shelley Sheedy, Administrator, Miramichi Lodge and Shayne Hoelke, Administrator, Bonnechere Manor

DATE: February 11, 2015

SUBJECT: Long-Term Care Departmental Report

INFORMATION

1. Bonnechere Manor Resident Statistics:

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<tr>
<td>Population at end of Month</td>
<td>178</td>
<td>177</td>
<td>178</td>
</tr>
<tr>
<td># of Female Residents</td>
<td>116</td>
<td>115</td>
<td>117</td>
</tr>
<tr>
<td># of Male Residents</td>
<td>62</td>
<td>62</td>
<td>61</td>
</tr>
<tr>
<td>Vacant Beds at End of Month</td>
<td>1 LTC / 1 Respite</td>
<td>2 LTC / 1 Respite</td>
<td>1 LTC / 1 Respite</td>
</tr>
<tr>
<td>Resident Deaths</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Resident Discharges</td>
<td>1</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Resident Admissions</td>
<td>6 LTC / 1 Respite</td>
<td>2 LTC / 2 Respite</td>
<td>5 LTC / 4 Respite</td>
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2. Miramichi Lodge Resident Statistics:

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<tbody>
<tr>
<td>Population at end of Month</td>
<td>164</td>
<td>160</td>
<td>164</td>
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<tr>
<td># of Female Residents</td>
<td>115</td>
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<td>114</td>
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<tr>
<td># of Male Residents</td>
<td>49</td>
<td>49</td>
<td>50</td>
</tr>
<tr>
<td>Vacant Beds at End of Month</td>
<td>1 LTC / 1 Respite</td>
<td>5 LTC / 1 Respite</td>
<td>1 LTC / 1 Respite</td>
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<tr>
<td>Resident Deaths</td>
<td>2</td>
<td>6</td>
<td>7</td>
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<tr>
<td>Resident Discharges</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Resident Admissions</td>
<td>2 LTC / 3 Respite</td>
<td>2 LTC / 3 Respite</td>
<td>10 LTC / 3 Respite</td>
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</table>

Recommendation: Receive as information.
3. **Champlain Local Health Integration Network Update**

Attached as Appendix LTC I is a copy of ‘Highlights’ from the Champlain LHIN meetings held on November 26, 2014.

**Recommendation:** Receive as information.

4. **2015-2016 Case Mix Index (CMI) Results**

Long-Term Care homes received the Case Mix Index (CMI) results for the April 2015 – March 2016 funding year on February 2, 2015. The CMI calculation was based on:

1. The continuation of the 5% cap on Special Rehabilitation hours, and
2. The discontinuation of the +/-5% transition corridor.

Although Special Rehabilitation category hours declined during the CMI assessment period, they remain higher than what the Ministry feels is appropriate.

The re-indexing factor for the 2015 funding CMI is 0.9729. The re-indexing factor is a final adjustment to reach the final funding CMI. Re-indexing ensures that the total funding to all homes is not changed by the CMI calculations. The CMI is intended to equitably distribute the total funding pot, but not to determine the size of the pot. It is noted that the Ministry has included a 1.0% hypothetical acuity increase in the CMI letter, however, the actual acuity increase has yet to be determined.

**Bonnechere Manor**

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<tr>
<th>Funded CMI 13/14</th>
<th>Funded CMI 14/15</th>
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<tr>
<td>0.9978</td>
<td>0.9897</td>
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**Miramichi Lodge**

<table>
<thead>
<tr>
<th>Funded CMI 13/14</th>
<th>Funded CMI 14/15</th>
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<tr>
<td>1.0213</td>
<td>1.0880</td>
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The Ministry change in the funding practice for 2014 will have a negative financial impact to Bonnechere Manor’s budget of $180,952 and a positive financial impact to Miramichi Lodge’s budget of $74,536.

**Recommendation:** Receive as information.

5. **Short-Stay Respite Care Bed 2015 Application**

Committee is advised that Ontario Regulation 70/10 under the Long-Term Care Homes (LTCH) Act, 2007 defines the short-stay program as a program in which a person is admitted to a long-term care home for a definite number of days. The Local Health Integration Networks (LHINs) require that LTCHs who operate short-stay respite care beds within their approved/licensed bed complement formally apply each year through the Short-Stay Care Beds Application and Survey Form. Bonnechere Manor operates two short-stay beds and Miramichi Lodge operates two short-stay beds. As per Health Committee and County Council authorization at the October 2014 meeting, both Homes completed and submitted their applications by the deadline of October 31, 2014.
We wish to advise Committee that approval has been received from the LHIN for the operation of these short-stay beds.

**Recommendation:** Receive as information

6. **Home’s Quarterly Reporting to Health Committee**

One of the requirements of Accreditation Canada is that the Homes provide quarterly performance measurement reports to their Board of Governance. The final report for 2014 for Bonnechere Manor and Miramichi Lodge is attached as Appendix LTC II.

**Recommendation:** Receive as information.


The Ontario Association of Non-Profit Homes and Services for Seniors (OANHSS) Annual General Meeting and Convention is scheduled for April 13 - 15, 2015 in Toronto. Should any County of Renfrew Health Committee members wish to attend this conference as per Bylaw # 97-14, please contact either Karen Fabian at Miramichi Lodge: 613-735-0175 ext 215 or email kfFabian@countyofrenfrew.on.ca or Dianne Johnston at Bonnechere Manor: 613-432-4873 ext 1243 or email djohnston@countyofrenfrew.on.ca before March 6, 2015 in order to meet the early bird registration and hotel reservation deadlines.

**Recommendation:** Receive as Information
COUNTY OF RENFREW
LONG TERM CARE REPORT

TO: Health Committee
FROM: Shelley Sheedy, Administrator, Miramichi Lodge
DATE: February 11, 2015
SUBJECT: Miramichi Lodge Report

INFORMATION

1. Renfrew County and District Public Health Unit Inspections

On November 21, 2014 Mr. Stephen Correia, Public Health Inspector with the Renfrew County and District Health Unit inspected the main kitchen area at Miramichi Lodge, to which there were no issues of non-compliance reported. Positive comments were received including: “Kitchen facility is well maintained and in accordance with the Food Premises Regulation of Ontario (FPR). No recommendations or requirements at this time.”

One of the initiatives of the Miramichi Lodge Strategic Plan was to create a coffee shop in the main lobby area of Miramichi Lodge for use by the Lodge residents and their visitors and staff. The coffee shop has been created and on January 19, 2015 Mr. Correia, Public Health Inspector with the Renfrew County and District Health Unit inspected the Café M area, to which there were no issues of non-compliance reported. Positive comments were received including: “Premise is clean and well maintained. No recommendations or requirements at this time. Café M can open for business tomorrow. The Health Unit has no objections”. Café M opened for business on Tuesday, January 20, 2015.

Recommendation: Receive as information.

2. National Cupcake Day - Resident Fundraiser for OSPCA

For the third year, the Miramichi Lodge residents are hosting a fundraiser for the Renfrew County Branch of the Ontario Society for the Prevention of Cruelty to Animals (OSPCA). Stop in to the Lodge on Monday, February 23rd between 9:00 and 11:00 am and pick up a coffee and cupcake.

Recommendation: Receive as information

3. Miramichi Lodge Foundation – Fundraising Events

The Miramichi Lodge Foundation hosted an “All About Prom” event at Miramichi Lodge on Wednesday, January 14, 2015. Many vendors, such as photographers, caterers, hair stylists, make-up artists etc., participated in the event. The highlight of the evening was a fashion show exhibiting prom and formal dresses. Thanks to Donna Cotnam, Community Relations Coordinator, and the Miramichi Lodge Foundation volunteers, over $1,000.00 was raised.
The Miramichi Lodge Foundation will be hosting their annual Gala on Saturday, May 23, 2015 at the Miramichi Lodge Community Centre. Elected officials and staff are invited to attend. Please refer to the invitation attached as Appendix LTC III or contact Donna Cotnam, Community Relations Coordinator for more information or to purchase tickets.

**Recommendation:** Receive as information
COUNTY OF RENFREW
LONG TERM CARE REPORT

TO: Health Committee
FROM: Shayne Hoelke, Administrator, Bonnechere Manor
DATE: February 11, 2015
SUBJECT: Bonnechere Manor Report

INFORMATION

1. Renfrew County and District Public Health Unit Inspections

On January 28, 2015 Ms. Margaret Coady, Public Health Inspector with the Renfrew County and District Health Unit inspected the main kitchen and the three servery areas on HMI, HMII and Pinnacle at Bonnechere Manor. Positive comments were received including: “keep up the good work” with regards to washing hands thoroughly before and after handling food. There was an issue of non-compliance regarding the temperature of one freezer being recorded at -15°C at the time of the inspection. The required temperature for freezers is -18°C which was adjusted and has maintained on the freezer in question. Ms. Coady returned to Bonnechere Manor on January 29, 2015 to confirm that the proper temperature was met and maintained, and provided an updated report of Bonnechere Manor in full compliance.

Recommendation: Receive as information

2. Bonnechere Manor Foundation Hosting a Senior Talent Showcase

The Bonnechere Manor Foundation is hosting a Senior Talent Showcase on Thursday, March 5, 2015 at 2:00 pm in the Renfrew Rotary Hall at Bonnechere Manor. Seniors from across the County of Renfrew are encouraged to submit a talent application which is available online at www.bonnecheremanorfoundation.com or by calling Jacqui Phillips, Community Relations Coordinator. Free transportation is provided to and from this event for seniors living across Renfrew County. This event is funded by the Government of Ontario’s Seniors Community Grant Program. If you know of a senior who would like to attend this event please contact Jacqui Phillips to coordinate transportation. The event has limited seating so reserve your spot soon!

Recommendation: Receive as information

Respectfully submitted.
Champlain LHIN

Board Highlights

The following are highlights of the Board of Directors meeting held by the Champlain Local Health Integration Network (LHIN) in Kars, Ottawa (Ontario) on November 26, 2014.

Topics:

- Residential Youth Treatment Program for Francophones – Decision
- Champlain Geriatric Emergency Management – Update

Building a strong foundation of integrated primary, home and community care

Francophone Youth Residential Substance Use Treatment Program (Résidence Richelieu Fondateur) - Decision

The Champlain LHIN Board approved a plan and related strategies proposed by Maison Fraternité to resolve issues of lower-than-expected occupancy rates at Résidence Richelieu Fondateur.

The five-bed facility opened in November 2012 to ensure timely and culturally appropriate services for Francophone youth with substance-use problems. This residential treatment program plays a unique role in the continuum of substance use treatment services for youth, not only in Champlain, but in the province of Ontario. It is the only such specialized residential substance-use treatment program serving Francophone youth in the province.

Rod Olfert (Senior Integration Specialist, Champlain LHIN), presented an overview of the youth substance-use treatment system in our region. He explained that there was an overwhelming need for these services, and that demand was growing. According to 2010 statistics, over 3,000 francophone
adolescents were affected by substance abuse in the Champlain LHIN region. The same study suggests that another 3600 had substance-use issues and concurrent mental-health challenges.


Yvon Lemire (Executive Director, *Maison Fraternité*) added, “Based on our observations and the business plan, it was clear that the demand was there. We thought for sure that if we open the doors tomorrow .... that if we build it they will come,” he explained. “But it wasn’t quite the case. The reality is that the start-up was slower than expected.”

To promote its youth residential treatment program, *Maison Fraternité* is expanding networks and referral sources, raising awareness across Ontario about its specialized services for youth with concurrent disorders, and re-assessing admission criteria to increase the age limit of participants from 18 to 21.

Since these strategies have been implemented, occupancy within the program has increased. It is anticipated that this trend will continue.

**Improve coordination and transitions in care**

---

**Champlain Geriatric Emergency Management (GEM) – Update**

The Geriatric Emergency Management (GEM) program was initially funded under the Champlain LHIN’s Aging at Home strategy in 2008 and is a key component of the Champlain LHIN’s seniors’ strategy and emergency department improvement strategy.

The program is targeted at screening and assessing at-risk seniors in emergency departments. Patients that are appropriate for the GEM program are those with concerns about memory, delirium, mobility issues, falls, depression/anxiety, medication compliance or managing at home.

Elan Graves (Senior Integration Specialist, Champlain LHIN), explained that the program is based on improving quality of care and accessibility of
services. “About 72% of the program budget is dedicated to those community support services that enable folks to be safely discharged home,” she said.

The services are managed by the Regional Geriatric Program of Eastern Ontario (RGPEO), and supported by a project leadership committee made up of 10 hospitals and key community organizations.

“The Emergency Department is a unique environment and not always as senior- friendly as we would like it to be,” AnnMarie DiMillo (Program Manager, RGPEO) informed the Board members. “We really want to support older adults to remain in their own homes, and make sure when they are discharged, it is a safe discharge.”

Kelly Milne (Director, RGPEO - pictured right) highlighted some of the key factors that have contributed to the success of the GEM program. “We wanted to create that urgent capacity response, so that if the GEM nurses identified that a patient needs to see a specialized geriatrician, they have the ability to make the referral... so we essentially purchased spaces within geriatric services and community support services,” he said.

The model has been successfully adapted to both urban and rural communities. GEM nurses are currently working in the emergency departments in Arnprior, Cornwall, Hawkesbury, Montfort, Pembroke, Queensway Carleton, Renfrew and The Ottawa Hospital.

Performance data indicates that the program is meeting its targets for reducing repeat emergency department visits and reducing hospital admissions. The current program annual investment is just over $4.2 million.

Jocelyne Beauchamp, Acting Board Chair of the Champlain LHIN, highlighted two projects from the Champlain region that were recently added to the Honour Roll for the Minister’s Medal at Health Quality Ontario's annual event on November 20, 2014.
The annual Minister's Medal recognized Champlain BASE eConsult Service and Telehome Monitoring Program for their excellent work in putting patients at the centre of the circle of care.
## Bonnechere Manor Quarterly Performance Targets 2014

<table>
<thead>
<tr>
<th>Key Measures</th>
<th>Indicators</th>
<th>2014 Target</th>
<th>1st Quarter 2014 (Jan Feb Mar)</th>
<th>2nd Quarter 2014 (Apr May Jun)</th>
<th>3rd Quarter 2014 (Jul Aug Sep)</th>
<th>4th Quarter 2014 (Oct Nov Dec)</th>
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WN - written notices  
CO - Compliance Order
# MIRAMICHI LODGE QUARTERLY PERFORMANCE TARGETS 2014

## Key Measures

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<th>Indicators</th>
<th>2014 Target</th>
<th>1&lt;sup&gt;st&lt;/sup&gt; Quarter 2014 (Jan Feb Mar)</th>
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<td># of Employee WSIB Claims</td>
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WN – Written Notices  
CO – Compliance Order
Gala 2015

‘Derby Delight’

12th Annual fundraising Gala in support of the residents of Miramichi Lodge

Join us

Saturday May 23, 2015
For a Kentucky Derby themed evening

Champagne Reception, Dinner, Dance Featuring:

Eli & the Scramblers

Bet on a great time!!!

Silent Auction, horse races, raffles and many more prize winning opportunities!!

Ladies, in keeping with the Kentucky Derby theme, there will be a ‘Best in Show’ hat contest (participation is optional of course)

Tickets are $120 each and includes a $60 charitable tax receipt

For more info - 613 - 735-0175 ext 213
Or dcotnam@countyofrenfrew.on.ca

Miramichi Lodge is a non-smoking property
RENFREW COUNTY AND DISTRICT BOARD OF HEALTH

Regular Board Meeting

Tuesday, November 25, 2014

The Regular Board meeting of the Renfrew County and District Board of Health was held in Pembroke at 11 a.m. with the following members present.

Present:

Acting Warden Jack Wilson Chair
Reeve Tammy–Lea Stewart Vice-Chair
Mayor Jane Dumas Member
Mr. J. Michael du Manoir Member
Mr. Wilmer Matthews Member
Mayor Richard Rabishaw Member
Councillor Les Scott Member
Ms. Marcia Timm Member
Ms. Carolyn Watt Member

Regrets:

Warden Peter Emon Member

Staff:

Dr. Maureen Carew Medical Officer of Health/Chief Executive Officer
Ms. Catherine Bloskie Director, Corporate Services

1. Call to Order

Chair Jack Wilson called the meeting to order at 11:00 a.m.

2. Agenda Approval

A motion by Councillor Les Scott, seconded by Ms. Carolyn Watt,

To approve the agenda as circulated. Carried

3. Declaration of Conflict of Interest

There were no conflicts of interest declared.

4. Reports

i) Health Promotion and Clinical Services - What is nutriSTEP?

Ms. Carla Walters, Manager of Health Promotion and Clinical Services introduced Ms. Patti Smith, Acting Coordinator who provided a presentation outlining background information regarding NutriSTEP, health unit activities and the process for implementing the program in Renfrew County and District Health Unit (RCDHU). (A copy of the report is appended to these minutes.)
ii) **Strategic Plan Update**

Dr. Carew presented the consultant's proposed timeline for the Strategic Plan. She indicated that the Steering Committee is expecting to receive the first draft of the consultants' report during the first week of December with revisions made during the remainder of the month of December. The final report is intended to describe the process leading to the development of the Mission, Vision, Values and Strategic Directions and Goals, set by the Board of Health. The consultants are working towards having a Strategic Plan report ready by the end of December, 2014. If the report is ready earlier, the Board discussed having a special meeting during the week of December 8 to review the report.

iii) **Audit Action Plan Update**

Monthly updates of the RCDHU Audit Action Plan are sent to the Ministry of Health and Long Term Care. A copy of the monthly Audit Action Plan is circulated to members of the Board of Health. The Strategic Plan will inform the implementation of several other action items (e.g. the Operational Plan, a Communications Plan). Implementation of the Audit Action Plan items is being addressed by the RCDHU Senior Management Committee.

iv) **Medical Officer of Health Update**

Dr. Carew provided an overview of the data related to the Ebola outbreak in Africa and described the actions and activities that have been initiated by the province and as well by RCDHU. She also summarized information regarding Enterovirus D68 activity in Ontario and Canada and enhanced surveillance related to cases of Acute Flaccid Paralysis in Ontario.

5. Delegations

None

6. Correspondence

i) Order in Council, Marcia Timm re-appointment to Board of Health for a one year term, October 7, 2014 – October 6, 2015. [For Information]

ii) Correspondence from the Ministry of Health and Long-Term Care (MOHLTC), Office of the Ministry of Health and Long-Term Care, Office of the Minister, Dr. Eric Hoskins, Minister Re: Base Funding, October 31, 2014. [For Information]


The alPHa Government Communication from the Ministry of Finance (November 17, 2014) was reviewed. The document outlined the province's intent to eliminate the deficit by 2017-18, Modernize Operations for Alcohol and the renewed Poverty Reduction Strategy.

iv) Correspondence from the Ministry of Health and Long-Term Care, Office of the Ministry of Health and Long-Term Care, Office of the Minister, Dr. Eric Hoskins, Minister Re: Making Transparency a Priority.
Dr Carew discussed the Transparency Plan Template received from the MOHLTC, for reporting lapses in Infection Prevention and Control (IPAC). RCDHU will ensure all investigations related to IPAC lapses comply with the requirements as specified by the MOHLTC.

7. Minutes of the September 30, 2014 meeting

A motion by Mr. Michael du Manoir, seconded by Ms. Marcia Timm,

That the minutes of the September 30, 2014 meeting be approved as circulated. Carried

8. Business Arising

i) Procedural By-Law Revision

A motion by Councillor Les Scott, seconded by Mayor Richard Rabishaw,

That the revised Procedural By-Law #14-01 be approved. Carried

9. New Business

i) Awards Presentations

Service Awards were presented to retired and current employees of Renfrew County and District Health Unit as per the Board of Health Long Service Awards Policy.

ii) Accounts Payable

A motion by Mayor Richard Rabishaw, seconded by Carolyn Watt,

That the schedule of accounts payable for Renfrew County and District Health Unit operations for the period September 30, 2014 - November 14, 2014 be approved for payment in the amount of $1,085,498.02 Carried

iii) Renfrew Area Administrators Group (RAAG), Addition of Twp of McNab/Braeside

On August 28, 2014, the Renfrew Area Administrators Group passed a resolution that the Corporation of the Township of McNab/Braeside be added as a "Customer" to the Interest Calculation Agreement in accordance with article 13.01 this Agreement. The consent form for the addition of the Township of McNab/Braeside was circulated to the Board of Health for review.

iv) Program Based Grants

Dr. Carew and Ms. Catherine Bloskie, Director, Corporate Services provided an overview of the third quarter financial report. The MOHLTC program based grants, MOHLTC one time funding and Ministry of Children and Youth Services funding and expenditures were reviewed. A surplus is expected in 2014 due to a surplus in salary dollars.
v) 2015 Estimated Funding Requirement

A motion by Mayor Richard Rabishaw, seconded by Mr. Wilmer Matthews,

That obligated municipalities will be notified that the estimated funding requirement for 2015 will be 102% of the 2014 requirement (representing a 2% increase).

vi) Public Health Funding and Accountability Agreement

On October 31, 2014 The Ministry of Health and Long-Term Care sent a letter to Board of Health Chairs indicating that the 2014 Public Health Funding and Accountability Agreements were approved. Renfrew County and District Health Unit received approval for the 2014 requested amount of $6,062,808 to support the provision of mandatory and related public health programs. Up to $119,167 was approved for the 2014-15 year for one-time funding related projects.

vii) Circulation of Board of Health Membership Information

Contact information for Board of Health members was circulated, for internal Board use only.

10. Date of Next Meeting

The date of next regular Board of Health meeting will be determined once new appointees are announced in December, 2014. A Special Board meeting may be convened the week of December 8, 2014 to review the Strategic Plan report, if the consultants have the report ready by early December.

11. Adjournment

A motion by Carolyn Watt, seconded by Wilmer Matthews,

That the meeting be adjourned. Carried
RENFREW COUNTY AND DISTRICT BOARD OF HEALTH

Special Board of Health Meeting

Friday, January 9, 2015

A special meeting of the Renfrew County and District Board of Health was held in Pembroke at 11:30 a.m. with the following members present:

Present:

Mr. J. Michael du Manoir  Chair
Ms. Carolyn Watt  Vice-Chair
Mayor Michael Donohue  Member
Reeve Glenn Doncaster  Member
Mayor Jane Dumas  Member
Warden Peter Emon  Member
Mr. Wilmer Matthews  Member
Councillor Christine Reavie  Member
Ms. Marcia Timm  Member
Mayor Janice Visneskie-Moore  Member

Staff:

Dr. Maureen Carew  Medical Officer of Health/Chief Executive Officer
Ms. Catherine Bloskie  Director, Corporate Services

1. Call to Order

The meeting was called to order at 11:30 a.m. Welcoming comments were extended to the new Board of Health members who were Mayor Michael Donohue, Reeve Glenn Doncaster, Councillor Christine Reavie and Mayor Janice Visneskie-Moore.

2. Agenda Approval

A motion by Mayor Janice Visneskie-Moore, seconded by Mayor Jane Dumas.

To approve the agenda as circulated.  Carried

3. Declaration of Conflict of Interest

There were no declarations of a Conflict of Interest.

4. Board Elections - Chair and Vice Chair

Section 56 of the By-Law to regulate the proceedings of the Board of Health was followed to conduct the Board elections.

A. Election of Chair

A motion by Ms. Marcia Timm, seconded by Warden Peter Emon,

To appoint Dr. Maureen Carew as presiding officer to conduct the election of the Chair.  Carried
A motion by Mayor Jane Dumas, seconded by Ms. Marcia Timm,

To nominate Mr. Michael du Manoir for election to the position of Chair.

This nomination was accepted by Mr. du Manoir.

A motion by Warden Peter Emon, seconded by Mayor Michael Donohue,

To nominate Mayor Janice Visneskie-Moore for election to the position of Chair.

This nomination was accepted by Mayor Visneskie-Moore.

There being no other nominations, Dr. Carew declared the nominations closed. As the number of members nominated exceeded the number of vacancies, a vote by ballot was completed. The successful candidate was Mr. du Manoir who then assumed the Office of Chair.

B. Election of Vice-Chair

A motion by Ms. Marcia Timm, seconded by Mr. Wilmer Matthews,

To nominate Ms. Carolyn Watt for election to the position of Vice-Chair.

This nomination was accepted by Ms. Watt. There being no further nominations for Vice-Chair, nominations were declared closed and Ms. Carolyn Watt was elected by acclamation.

5. Date of Next Meeting

The next regular Board of Health meeting is scheduled for Tuesday, January 27, 2015 at 10:00 a.m.

6. Adjournment

A motion by Mayor Janice Visneskie-Moore, seconded by Mr. Wilmer Matthews.

That the meeting be adjourned. Carried