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GENERAL INFORMATION

ABOUT LACC

Set on an attractive 49 acres, Los Angeles City College was the original location for UCLA before it moved to Westwood, CA. The college facilities include more than a dozen multi-story classroom buildings including a library, computer labs, fitness centers, theater, and TV/film studios.

Through a $147 million bond award, the college is further enhancing itself with a new and advanced technology learning facility, increased parking, and expanded athletic/fitness and child development centers. (Note: LACC does not provide campus housing. However, inexpensive rentals are available in the surrounding community.)

Our student body is one of the most diverse in the country. Students range in age from late teens to seniors and come from every ethnic group, culture and country in the world. We are proud to have ranked 35th among all community colleges across the country in awarding 2-year certificates to students; 33rd in awarding Associate Degrees to minority students; and 23rd in awarding Associate Degrees to Hispanic students. (Community College Week, June 24, 2002, On-line Edition.)

SATELLITES

LACCD Van de Kamp Innovation Center
2930 Fletcher Dr.
(323) 953 - 4000 X3534

We also offer distance learning (taking classes via computer and/or video) through Instructional Television and on-line courses.

HISTORY

Los Angeles Junior College was established on September 9, 1929, by the Los Angeles Board of Education. Dr. William H. Snyder served as the institution's first director. During its first year, we offered only first-semester courses. The "semi-professional courses" were for students who wanted to limit their college education to two years, and the "certificate courses" were for those looking to continue toward university work. There were more than 1,300 students taught by some 54 faculty. The first Associate in Arts degrees were conferred June 19, 1931.

Governance of LACC has changed through the years. Until 1931, it was a division of the Los Angeles Secondary School District. In 1931, the electorate voted to establish a separate Los Angeles Junior College District. In 1938, the Board of Education changed the name to Los Angeles City College. In July 1969, the California State Legislature enacted legislation allowing the separation of the nine-campus Los Angeles Community College District from the Los Angeles Unified School District. A seven member Board of Trustees was elected and formally assumed governance. (The other eight colleges in the LACCD are: East Los Angeles College; Los Angeles Harbor College; Los Angeles Mission College; Pierce College; Los Angeles Trade-Technical College; Los Angeles Valley College; Los Angeles Southwest College; and West Los Angeles College.)

The chief executive officers of Los Angeles City College since its founding have been:

Dr. William H. Snyder, Director........... 1929-1934
Dr. Rosco C. Ingalls, Director............ 1934-1945
Dr. Einar W. Jacobsen, President ....... 1946-1948
Dr. Howard S. McDonald, President ...... 1949-1955
Dr. John Lombardi, President ........... 1955-1966
Dr. Glenn G. Goorder, President ......... 1966-1970
Dr. Louis Kaufman, President ............ 1970-1973
Dr. John H. Anthony, President ......... 1973-1977
Dr. Stelle Feuers, President .............. 1978-1989
Dr. Edwin Young, President ............. 1989-1991
Mr. Jose L. Robledo, President.......... 1991-1997
Dr. Mary Spangler, President ......... 1997-2003
Dr. Doris Givens, President (Interim) ..... 2003-2005
Dr. Steve Maradian President .......... 2005-2007
Dr. Jamillah Moore, President ........... 2008-2012
Ms. Renee Martinez, President ........ 2012-Present

DISTRICT PHILOSOPHY

The Los Angeles Community College District (LACCD) affirms the principle that individuals should have opportunities to develop to their full potential. To that end, our main responsibility is to students and to providing an education that benefits students and enables them to contribute to society. The LACCD colleges, therefore, should be accessible to all individuals who have the capacity and motivation to profit from higher education. Curricula and services of our colleges should provide means for fulfilling the promise of open access.

We recognize the necessity to adapt to the changing educational needs of the LACCD communities and to the growing diversity among students. The quality of the educational experience is judged by its value to students and communities, not merely by quantitative appeal. We further recognize that academic freedom is essential to excellence in education. Los Angeles City College empowers students from the diverse communities it serves to achieve their educational and career goals by providing learner-centered pathways to success through transfer, career and technical education, and foundational skills programs.
MISSION
Los Angeles City College empowers students from the diverse communities it serves to achieve their educational and career goals by providing learner-centered pathways to success through transfer, career and technical education, and foundational skills programs.

FUNCTIONS OF THE LACCD COLLEGES
To accomplish the educational philosophy and mission of the Los Angeles Community College District, Los Angeles City College offers the following types of educational programs.

- Transfer. A college program that enables the student who completes two years of study to continue upper division (third year) work at accredited four-year colleges and universities through careful and continuous articulation with accredited collegiate institutions and high schools.
- Occupational. An occupational education program planned to offer the student basic business, technical, and professional curricula to develop skills that can lead to employment, job advancement, certification, or the Associate Degree.
- General Education. A program of General Education course work consisting of Associate Degree programs and other planned experiences that develop knowledge, skills, and attitudes necessary for the student to be effective as a person, a family member, a worker, and a citizen, thereby enhancing the quality of life for the individual and for the society at large.
- Transitional Education. A program of developmental and basic skills education for students needing preparation for community college.
- Continuing Education. A program of continuing education consisting of graded and ungraded classes to provide opportunities for personal and occupational competence that supplements formal full-time college attendance.
- Counseling and Guidance. A counseling and guidance program incorporating academic, career, and personal counseling to assist the student in the establishment of educational goals and in the selection and pursuit of a life work compatible with his or her interests, aptitudes, and abilities.
- Student Services. A student services program assisting students in matters of admissions, financial aid, job placement, matriculation and other related student services activities.
- Community Services. A program of not-for-credit classes offered to meet the needs of the community for vocational and recreational courses, community and cultural events, and civic functions, completely financed by fees charged those attending the classes.

- Joint Programs. Joint programs with business, industry, labor, education, government, international and other institutions that are of mutual benefit to sponsoring institutions, enhance the educational opportunities of program participants, and advance the mission and functions of the LACCD.

ACCURACY STATEMENT
The Los Angeles Community College District and Los Angeles City College have attempted to make this catalog accurate and may, without notice, change general information, courses, or programs offered. The reasons for change may include student enrollment, level of funding, or other issues decided by the District or college. The District and college also reserve the right to add to, change, or cancel any rules, regulations, policies and procedures as provided by law.

ACCREDITATION & PROFESSIONAL PROGRAM APPROVALS
Los Angeles City College is accredited by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education. Additional information about accreditation, including the filing of complaints against member institutions, can be found at www.accjc.org. Students and members of the public who desire to file a formal complaint related to noncompliance with accreditation standards (http://www.accjc.org/complaint-policy) may contact the Accrediting Commission for Community and Junior Colleges (ACCJC) directly. The commission can be contacted at: Accrediting Commission for Community and Junior Colleges; Western Association of Schools and Colleges; 10 Commercial Boulevard, Suite 204; Novato, CA 94949; Telephone: (415) 506-0234; Fax: (415) 506-0238.

Los Angeles City College programs are also accredited by the American Dental Association (Dental Laboratory Technician) and the American Medical Association (Radiologic Technology) and the Commission on Dietetic Education of the American Dietetic Association (Dietetic Technician).
ASSESSMENT OF STUDENT OUTCOMES
A student learning outcome (SLO) is a statement that describes specifically what students should be able to do after completing any set of college experiences, a course, an instructional program, or an interaction with a student support service. Students are advised to become familiar with the learning outcomes for each of their courses, their chosen program of study, and for the student services they utilize. Course SLOs can be found on the course syllabus that students receive in each class section. Program SLOs are listed on each department’s website at the link titled, Mission Statement & Learning Outcomes, and in this catalog. Student support service outcomes are identified on each area’s respective website.

Faculty & others responsible have also identified 11 Institutional Student Learning Outcomes that students should acquire by completing a program of study at LACC.

Area A: Essential Academic Skills
1. Information Competency: Critical and Creative Thinking
Learners read, gather, evaluate, organize, and synthesize information from a variety of sources and media and use appropriate reasoning, analytic, interpretive, and problem solving strategies to draw logical conclusions or formulate creative solutions.

2. Written and Oral Communication
Learners produce clear, logical, well-organized papers and verbal presentations using documentation and quantitative tools when appropriate.

3. Mathematical Competency/Quantitative Reasoning
Learners represent mathematical information symbolically, visually, numerically, and verbally; they use mathematical models such as formulas, graphs, tables, and schematics and draw inferences from them; they arrange data into tables or graphs.

4. Technological Literacy
Learners use computers and related technologies to achieve academic, personal, and professional goals.

Area B: Personal Growth and Development
5. Self-Assessment and Growth
Learners reflect upon their academic, personal, and professional growth and make changes based upon their resulting insights.

6. Intellectual Engagement and Physical Wellness
Learners develop intellectual curiosity that leads to lifelong learning, using that knowledge and understanding to generate and explore new questions; they establish and maintain a healthy lifestyle that includes practices that result in a healthier mind, body, and spirit for the learner as well as the learner’s community and the environment.

7. Ethical Reasoning
Learners make informed and principled choices regarding conflicting situations in their personal and public lives and foresee the consequences of these choices.

8. Aesthetic Awareness and Appreciation
Learners evaluate and analyze their own aesthetic responses to the world around them, including natural objects and human creations.

Area C: Interpersonal/Intercultural Global Awareness
9. Interpersonal Interaction and Community Participation
Learners cooperate and collaborate to reach desired outcomes when working with other people, recognizing their personal contribution to the community and to society at large.

10. Intercultural Knowledge and Exploration
Learners interact successfully and sensitively with individuals and groups holding a variety of perspectives and who may come with diverse backgrounds and experiences.

11. Discovering Global Issues
Learners recognize and analyze the interconnectedness of global and local concerns, analyzing cultural, political, social, and environmental issues from multiple perspectives; they recognize the interdependence of the global environment and humanity.

Students participate in outcomes assessments throughout their program of study, by completing assignments, portfolios, projects, and exams that are already part of the course requirements. Then, LACC engages in a systematic assessment process to evaluate how well students are achieving our defined outcomes. Results are used to improve programs and courses to enhance student learning.

Students and the public may learn more about outcomes assessment at the website SLO Guide for Students, http://tinyurl.com/laccsloforstudents

STUDENT RIGHT-TO-KNOW DISCLOSURE
Beginning in Fall 1995, all certificate, degree, and transfer-seeking first time full-time students were tracked over a three-year period; their completion and transfer rates were calculated. More information about Student Right-To-Know rates and how they should be interpreted can be found at the California Community Colleges “Student Right-To-Know Information Clearinghouse Website” at http://srtk.cccco.edu. Student Right To Know: Campus Security.
EQUAL-OPPORTUNITY POLICY
COMPLIANCE PROCEDURE

To assure proper handling of all equal opportunity matters, including the Civil Rights Act and Americans with Disabilities Act, discrimination, accommodation, and compliance issues, inquiries should be directed to following individuals:

Compliance Officer
- Sexual Harassment
- Discrimination - Education
- Discrimination - Workplace - Hiring/Promotion
- Training
For assistance, contact the Compliance Officer (323) 953-4000 ext. 2249.

- ADA Section 504
For assistance, contact the ADA Coordinator in AD 307, (323) 953-4000 ext. 2249.

Administrative Services for Affirmative Action
- EEO - Hiring/Promotion
- Gender Equity (Non-Athletic)
For assistance, contact Naira Sargsian, AD 213 (323) 953-4000 ext. 2424.

PROHIBITED DISCRIMINATION & HARASSMENT POLICY

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from prohibited Discrimination, as defined by Rule 15003. Employees, students, or other persons acting on behalf of the District who engage in Prohibited Discrimination as defined in this policy or by State and Federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of contract. The specific rules and procedures for reporting allegations of Prohibited Discrimination and for pursuing available remedies are incorporated in the Board Rules in Chapter 15. Copies may be obtained from each College and District Compliance Officer.

The LACCD has a policy that provides formal and informal procedures for resolving complaints. Copies of the policy and procedures may be obtained from the LACC Compliance Office Website (www.lacitycollege.edu/resource/compliance office) or by calling the LACCD Office of the Vice Chancellor of Educational Services at (213) 891-2279, or the LACCD Office of Diversity Programs at (213) 891-2315.

Any member of the Los Angeles City College community, which includes students, faculty, and staff, who believes, perceives, or actually experiences conduct that may constitute prohibited discrimination, has the right to seek the help of the College. Every employee has the responsibility to report such conduct to the LACC Compliance Officer when it is directed toward students. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders, may be made available. For assistance, contact the Compliance Officer, (323) 953-4000 ext. 2249.

LIMITED ENGLISH PROFICIENCY

Occupational Education Classes are open to all students. Although the lack of proficiency in English is no barrier to enrollment in occupational education courses, it is suggested the students deficient in English utilize the services of the college that are provided for persons who are limited in English proficiency or have English as a Second Language.

Contamos con cursos vocacionales en distintas rama de trabajo. Todos los cursos están disponibles a las personas que no dominan el idioma inglés con fluidez. No tener conocimientos básicos de inglés no debe ser un impedimento para matricularse en dichos cursos. Los servicios del colegio están disponibles para personas que hablan inglés como segundo lenguaje.

Mesoamerican kejijiy8an dasvew baz vn bilie iysanipnvewe famae4 Anglvevnu safmana.ak rueauovryjmg aeqv; cu fandusaniym wndgekvliyjmasnagurakan dasvew mv04Anglvevnuuzjiy8i iysanipnvewun a9a0aekqiyv h ]grqvvl ;ilv0u7a9a8iyj8iynnveuz3 iein; na7arvsaalvn a8n iysanipnvewe famae4 ieinz anglvevnuw safmana.ak h kam vekeied lvxiyn h (ESL)4.

ALTERNATIVE PUBLICATION FORMATS

Students with verifiable disabilities who require alternate formats of college publications and resources should check with The Vice President of Student Services (323) 953-4000 ext. 2460. The College will provide information in alternate text formats upon request in the timeliest manner possible. Note: the Catalog and Schedule of Classes are also available on our web site, www.lacitycollege.edu.

CAMPUS SECURITY REPORTS

Pursuant to the Clear Act, the College’s Security Reports are published in each LACC class schedule and on the web at www.lacitycollege.edu/ public/Crime/index.htm. Students may obtain a paper copy of the Report upon request from the Sheriff’s office.
STUDENT RESPONSIBILITIES TO BE INFORMED

It is the student’s responsibility to be familiar with the information presented in this catalog and to know and observe all policies and procedures related to the program he or she is pursuing.

Regulations will not be waived and exceptions will not be granted if a student pleads ignorance of policies or procedures.

While LACC academic counselors are available to assist you in planning your schedule, and other instructors are available to assist you, it remains the responsibility of the student to follow all polices and to meet all requirements and deadlines. Students need to satisfy the requirements of the catalog in effect at the time he or she is admitted to, and begins course work in, a degree or certificate program. If a student is not in attendance for more than one consecutive semester, he or she must follow the catalog in effect when they return. New catalogs take effect in the Fall semester of the year published.

Catalog Rights

The college catalog is the document of record. A student will maintain “catalog rights” by continuous* attendance in the Los Angeles Community College District to satisfy the degree, certificate or graduation requirements in effect at the college from which the student will earn the degree, certificate or graduate if:

1. At the time the student began such attendance at the college, or
2. At the time of graduation.

*Continuous attendance means no more than a one semester absence within a school year, excluding summer sessions and winter inter sessions. Absence due to an approved educational leave shall not be considered an interruption in attendance, if the absence does not exceed two years.

For purposes of implementing this policy, the college may:

1. Authorize or require substitutions for discontinued courses; or
2. Require a student changing his/her major to complete the major requirements in effect at the time of the change.
ADMISSIONS

ACADEMIC YEAR

The academic year is divided into 4 sessions:

- Fall Semester (16 weeks, August-December)
- Winter Intercession (5 weeks, January-February)
- Spring Semester (16 weeks, February-June)
- Summer Session (5 & 8 week sessions, June-August)

Courses offered during these sessions are similar in scope and maintain equivalent standards. Students may enroll concurrently at Los Angeles City College in both day and evening classes.

Days, Evening, Weekends & Distance Learning Classes

Classes are taught from 7:00 a.m. to 10:00 p.m., Monday through Friday and 7:00 a.m. to 5:00 p.m. on Saturdays. Some courses are available through distance learning including Instructional Television (ITV) and on-line.

Summer Sessions:
Los Angeles City College offers one or more 5 to 8 week summer sessions subject to approval by the Board of Trustees.

Eligibility Requirements

Individuals who possess a high school diploma or its equivalent meet the basic eligibility requirement for admission to any public California two-year community college, including Los Angeles City College.

Individuals who do not possess a high school diploma or its equivalent but who meet additional criteria are also eligible for admission to LACC if in the judgment of the College Admissions Officer they are capable of profiting from the instruction offered.

Additional eligibility criteria include persons who are:

1. Eighteen years of age.
2. Apprentices, as defined by Section 3077 of the California labor Code.
3. In grades K-12, under special circumstances. Information regarding other eligibility criteria and/ or admission procedures is available in the Office of Admissions and Records.

California Residency Requirement

To attend any of the Los Angeles Community College District colleges as a resident of California, a student is required to have been a California resident for more than one year preceding the Residence Determination Date. The “Residence Determination Date” is that day preceding the opening day of instruction of the semester.

Non-Resident

A non-resident student is one who has not had residence in the State of California for more than one year immediately preceding the Residence Determination Date.

A student classified as a non-resident will be required to pay non-resident fees as established by the LACCD Board of Trustees. Residence Reclassification Students who have been classified as non-residents must petition to be reclassified as residents anytime they feel their status has changed. The Residence Reclassification form is available in the Office of Admissions in the Cesar Chavez Administration Building (AD100) and must be submitted before the semester in which reclassification as a resident is to be effective.

ADMISSIONS INFORMATION

Residence Appeal
A student may appeal the residence classification determined by the College. The student must make the appeal within 30 calendar days of receipt of notification of the residence classification from the Admissions Office. The appeal must be submitted in writing to the College Admissions Officer, who is located in the Cesar Chavez Administration Building (AD100). You may also contact the Office of Admissions (323) 953-4000, extension 2104.

Non-Citizen Students

Los Angeles City College is authorized under Federal and State law to enroll non-citizen students. Information regarding admission procedures is available in the Office of Admissions in the Cesar Chavez Administration Building (AD100). You may also contact the Office of Admissions (323) 953-4000, extension 2104.

APPLICATION FOR ADMISSION TO LACC

Admissions applications are available online at www.lacitycollege.edu. Application forms are also available at the Student Assistance Center.

The Los Angeles Community College District is committed to protecting student privacy. The social security number will no longer be used as the student identifier for students. New students will be issued a student ID number at the time of application. Every student ID will begin with the numbers “88”.
INTERNATIONAL STUDENTS

Also see the “Services & Programs - International Student Center” section of this catalog.

Los Angeles City College has one of the most diverse campuses in the country with students of every culture and from all over the world. The college is certified by the Immigration and Naturalization Services (INS) to issue I-20's to non-immigrant visa students.

Effective April 12, 2002, the Immigration and Naturalization Service has issued an Interim Rule which requires students with B-visas to change their visa status to either a F-1 or M-1 non-immigrant visa prior to pursuing a course of study at the College.

You may be considered if you meet the following requirements:

• Have or will earn a high school diploma from a US high school or the equivalent education from a foreign school.
• Have a score of four-hundred-fifty (450-paper based / 133-computer based/45-internet based/) or more on the TOEFL (Test of English as a Foreign Language).
• Have a valid non-immigrant visa.
• Show the ability to pay the non-resident tuition.

If you live in the Los Angeles area and would like to be considered for admissions:
1. Attend a scheduled meeting
2. Take the College Placement Assessment to determine placement in English

For meeting dates & times or for more info (323) 953-4000 ext. 2470.

For information on receiving credit for courses taken in universities outside of the U.S., see the “Policies - Academic” section of this catalog.

REGISTERING FOR CLASSES

New & Returning Students:
A new student is one who has never taken classes at Los Angeles City College and has filed an Application for Admission. A returning student is one who has had a break of more than two semesters between enrollments at Los Angeles City College.

Step 1: Obtain an application from the Student Assistance Center or via the web at www.lacitycollege.edu
Step 2: Return completed application to the Admissions Office, AD 100 and receive an appointment in AD 103.
Step 3: Complete your skills level assessment and orientation.
Step 4: Register for classes via the web.

Students who already have a degree may skip Step 3.

CONTINUING STUDENTS
A continuing student is one who attended classes at Los Angeles City College during one of the previous two semesters. Continuing students will automatically receive their registration appointment dates and time by logging on to the college website www.lacitycollege.edu.

Enrollment Priority Policy Changes: Effective Fall 2014
The California Community Colleges Board of Governors established system-wide enrollment priorities effective Fall 2014. Enrollment priorities dictate how registration appointments are assigned. Students with the highest priority are given the earliest registration appointments.

The changes are designed to ensure class availability for students: seeking job training, degree attainment and/ or transfer and to reward students making progress toward their educational goals.

Based on the changes, Enrollment Priority is:

Priority 1: active duty military and veterans; and foster youth or former foster youth who are new and fully matriculated or continuing in good standing with less than 100 units completed; and new and continuing fully matriculated Disabled Students Programs and Services (DSPS) students and Extended Opportunities Programs and Services (EOP&S) students in good standing with less than 100 units completed.

Priority 2: continuing and middle college students in good standing with less than 100 units completed.

Priority 3: new, fully matriculated students and returning, fully matriculated students in good standing.

Priority 4: open registration for non-matriculated students or those without enrollment priority in any of the four groups above.

Priority 5: Special K-12 admits.

Notes:
1. Good standing is defined as not on academic or progress probation.
2. Non-degree applicable basic skills units do not count toward the 100 units completed.
3. Students may appeal the loss of priority in cases of extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student.
4. Disabled students may also appeal the loss of priority, if they did not receive reasonable accommodations in a timely manner.
**CLASS UNIT LIMIT**

The maximum study load is 19 units for the Fall and Spring semesters, 12 units for Summer when there are 3 Summer Sessions and 9 units during a Winter Intercession. While the class load for full-time students in the Fall or Spring semester is from 12 to 19 units per semester, students who will be employed while attending Los Angeles City College should reduce their programs accordingly. It is strongly recommended that students who are employed full-time should enroll in no more than 1 or 2 classes or a maximum of 9 units. Students who wish to attempt more than the unit limits specified above must petition to do so with the Counseling department, located in the Cesar Chavez Administration Building (AD 108).

**CANCELLATION OF CLASSES**

The college reserves the right to discontinue any class with insufficient enrollment prior to the end of the second week of the class.

**MATRICULATION**

The College Agrees to Provide:

1. **ADMISSIONS** - Students can complete an admissions application online at www.lacitycollege.edu. Students can speak to multilingual student staff member in the Student Assistance Center for assistance in completing the admissions application and receive general campus information with confidential support and referrals (AD 105). Completed applications are turned in to Admissions (AD100).

2. **ASSESSMENT** - You will take a basic skills assessment in reading, writing, language usage, and mathematics to help you select courses appropriate for you. Appointments to take assessment are made in AD 103.

3. **ORIENTATION** - Introduces you to the campus resources, support services and college programs which are available to help you make better, more informed educational and career choices.

4. **COUNSELING** - Provides academic advisement and assistance in course selection, development of a Student Educational Plan, career planning, referral to appropriate student services, and Personal Development Classes which are taught by counseling faculty.

5. **FOLLOW-UP** - Provides regular evaluation of your progress through the Early Alert program and group counseling sessions.

The Student Agrees to:

1. Express at least a broad educational intent upon admission.
2. Declare a specific educational goal after completion of 15 semester units at the college.
3. Meet with a College Counselor to establish a Student Educational Plan within one semester after declaring an educational goal and to review the Educational Plan at least once each semester.
4. Attend classes regularly and complete assigned course work.
5. Maintain satisfactory progress toward an educational goal according to standards established by the Los Angeles Community College District and the State of California.
6. Be familiar with the information in the college catalog and schedule of classes, and know and observe all policies and procedures related to the program of study being pursued.

**Exemption**

As a student, you may be exempted from matriculation if you meet at least one of the following criteria:

1. Have an AA, BA or higher degree from an accredited college or university.
2. Have completed 30 units or more including English 28 or 101 and Mathematics 115 or equivalent courses.
3. Are enrolling for personal enrichment or recreational purposes without plans of taking more than 15 units of credit classes.

Even if you are not exempted from matriculation you may be exempted from assessment if you meet any of the following criteria:

1. Have a record of completing English 28 or 101 and Mathematics 115 or equivalent courses.
2. Have completed equivalent assessments at other colleges and have presented their documentation for verification to the Assessment Center, AD 103. (Verification must be presented before an exemption can be granted.) Math assessment is accepted up to one year.

**Appeal**

Matriculation is a campus-wide effort of faculty, administrators, staff and students. However, if for any reason, you feel that matriculation interferes with your rights as a student, forms for appeal are available in the Office of the Vice President of Student Services, AD 207.
Repetitions and Withdrawals
Effective Summer 2012, course withdrawal ("W") or a substandard grade ("D," "F," or "NP") count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

- Students who drop or are excluded after the last day to drop without a grade of "W" will have a "W" appear on their transcript. The "W" will count as an attempt for that course.
- A course in a student’s transcript which currently shows a recorded “W” counts as an attempt for that course.
- Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- For courses specifically designated as “repeatable,” students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161).
- Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

What students should do:
- Be sure you are academically ready for classes you enroll in.
- If you must drop a course, drop before the specified deadline for dropping a class without a grade of "W."
- See a counselor before making decisions that could affect your educational plan.

PREREQUISITES/CO-REQUISITES, ADVISORIES
The following explains conditions of enrollment that qualify a student for a class or course of study according to laws and state regulations AB3 and Title 5.

Prerequisite is the requirement needed to qualify for a course. It is designed to identify skills necessary for success in a course.

Co-requisite is the requirement for taking a simultaneous course in order to enroll in a particular class.

Advisory is advice given before enrolling. It is not required that a student follow this advice.

A Satisfactory Grade is an academic record with the symbol A, B, C, or “P.”

CHALLENGE POLICY/PROCEDURE
A student may challenge the above enrollment policies by filing a Prerequisite or Co-requisite Challenge Petition. You can obtain the form from the Admissions Office (AD100), the Student Assistance Center (AD105), or the Counseling Center (AD108). Documented proof of your challenge will be required. The Petition must be filed with the Department Chair of the department over the class that is being challenged. If the College does not resolve your challenge within the five-day period, you will automatically be enrolled in the class. If no space is available in the class, the challenge shall be resolved before the beginning of registration for the next term. If your challenge is upheld and space is available, you may enroll in the next term.

Grounds for Challenges
It is your responsibility to show proof with documentation that you have grounds for a legitimate challenge. You may challenge any of the prerequisites or co-requisites using any of the Title 5 regulations listed below:

NOTE: If you have successfully completed a similar course outside of the Los Angeles Community College District, bring your official or unofficial transcripts or grade cards to the Counseling Office - AD 108 for evaluation.

1. The prerequisite/co-requisite does not follow the rules established by the District.
2. The prerequisite/co-requisite is in violation of Pre/Co-requisite and Advisory Regulation, specified in Section 55201(e) of Title V. (See Office of the Vice President of Student Services - AD207)
3. The prerequisite/co-requisite is unlawfully discriminatory or being applied in an unlawfully discriminatory manner.
4. Once you have completed the prerequisite or co-requisite Challenge petition process on the grounds of unlawful discrimination, you have the right to file a formal complaint of unlawful discrimination with the Compliance Officer.
5. You have the ability and knowledge to succeed in a course without the pre/co-requisite.
6. You will be subject to undue delay in obtaining your educational goal because the prerequisite/co-requisite course was not reasonably available.
7. You have not been allowed to enroll due
to a limitation set for a course that involves intercollegiate competition, public performance, honor courses, or blocks of courses limited to a particular group of students. You will be allowed to enroll in such a course if there is no equivalent section offered, and you would be delayed a semester or more in obtaining your degree or certificate specified in your Student Educational Plan.

8. You want to enroll in a course which has prerequisite/co-requisite established to protect health and safety, and you can demonstrate that you do not pose a threat to yourself or others.

Resolution of Prerequisite Challenges
Each prerequisite challenge shall be investigated and resolved through the appropriate department chair no later than five (5) working days from the day that your challenge is filed.

Pre/Co-requisite Challenge Petition Filing Dates
Students may file challenges throughout the fall and spring semesters up to five (5) working days before the end of each semester. Some departments may accept petitions during summer session and winter intercessions, based on faculty availability.
TUITION & FEES

NOTE: The fees listed below were accurate at the time this catalog was produced, but are subject to change by the California Legislature. Fees are due at the time of registration and create a hold until paid in full.

Students may pay fees by cash, check, Visa, Master Card, American Express or Discover Card. If you pay your fees by check, your student ID number will be written on your check. If you do not wish to have your student ID number appear on your check, you must use an alternative form of payment. $10 handling fee is charged on all returned checks. Fees may be paid online at http://www.laccd.edu/student_information/sis_logon.asp, via credit card.

ENROLLMENT FEE $46 per unit

(CA Residents) (no maximum per semester)

Section 72252 of the Education Code requires Los Angeles City College to charge an enrollment fee of each student enrolling in college. The fee is forty-six dollars ($46) per unit per semester for resident students. This fee must be paid at the time of registration. Students may pay enrollment fees by cash, check, or VISA, Master Card, American Express or Discover Card.

If at the time of enrollment you are receiving benefits under the Temporary Assistance for Needy Families (TANF), the Supplemental Security Income/State Supplementary Program, or the General Assistance Program, the enrollment fee will be waived. For information on the procedure for requesting a waiver, contact the Financial Aid Office before you enroll at LACC.

Financial aid may be available to students who meet the qualification requirements. Students with questions concerning financial aid eligibility should contact the LACC Financial Aid Office. Students should submit an application as soon as possible.

NON-RESIDENT TUITION FEE

Out-Of-State Residents $222 per unit
Foreign Citizens $222 per unit

Non-resident foreign citizens must also pay the enrollment fee of $46 per unit.

Enrollment Fee Assistance

Los Angeles City College offers enrollment fee assistance to eligible students who need assistance in paying the enrollment fee. The Board of Governors - (BOG) Enrollment Fee Waiver is available to students whose family is receiving Temporary Assistance for Needy Families (TANF)/CalWORKs, Supplemental Security Income/State Supplementary Program, General Assistance/General Relief, or who meet the qualifying income standards. In addition, dependents of Veterans/National Guard, Congressional Medal of Honor recipients and their children, victims of the September 11, 2001 terrorist attack and deceased law enforcement/fire suppression personnel killed in the line of duty, are also eligible for fee waiver.

An Automatic Fee Waiver will be processed for eligible students who have filed a Free Application for Federal Student Aid (FAFSA) “CA Dream Act Application” with the College Financial Aid Office. Students may contact the Financial Aid Office to obtain a Board of Governors Fee Waiver (BOGFW) Application.

See Board of Governor’s Fee Waiver Program under “Financial Aid - State Financial Aid.

Enrollment Fee Refunds

CA Residents: For full-session classes, a full refund of the enrollment fee will be made starting the end of the second week of classes. For short-term classes, a full refund is available up to the end of a period equal to ten percent (10%) of the total session length. No refund will be authorized after the periods described above except when college action to cancel or reschedule a class necessitates the drop. Students must request check/credit card refunds in the Business Office. Credit card refunds will be processed a week after filing the request.

Non-Residents: Non-resident students who formally drop or otherwise separate from part or all of their enrollment may request a refund of previously paid non-resident tuition and enrollment fees.

Note: After the second week, fees for dropped classes will be applied to fees for classes added simultaneously or after a drop. No refunds will be given for drop transactions alone. Students are strongly advised to complete add and drop transactions simultaneously, within the authorized dates for doing so.

Non-Residents: Non-resident students who formally drop or otherwise separate from part or all of their enrollment may request a refund of previously paid non-resident tuition and enrollment fees.

Instructional Materials Fee

Students may be required to provide instructional and other materials required for credit or no-credit courses. Such materials shall be of continuing value to a student outside the classroom setting and shall not be solely or exclusively available from the Los Angeles Community College District.
**Associated Student Government (ASG)**

Fee $7 per semester

A $7 per semester membership provides free bluebooks and scantrons, discounted printing and copier services, preferred parking, movie and amusement park discounted tickets (as available). You are also eligible to participate in student government, join a club, gain access to campus events, apply for ASG scholarships and book grants, participate in shared governance, and support campus programs.

Students may waive the ASG benefits by completing the waiver form. Waiver forms can be obtained in the Office of Student Life & Leadership Development, located in the Student Union.

**Student Representation Fee**

$1 per semester

This required fee benefits LACC students by enabling your ASG to respond to legislative issues which impact students directly, i.e. tuition increases, textbooks taxes, community college funding. The ASG advocates and lobbies on your behalf at the District or in Sacramento and coordinates their efforts with the state and regional community college student organization (California Student Senate). The ASG is your legally designated liaison with the college, the District Office, the California State Chancellor’s Office and the Board of Governors. They represent the LACC student before local, state and federal government organizations.

**Health Services Fee $11 per semester**

The Los Angeles Community College District charges an eleven dollar ($11) mandatory Health Fee. The fee is payable to one campus only and covers the costs of Health Centers at the District’s nine campuses. If you are a member of a religious group that depends on prayer for healing, please contact the Dean of Special Services, in SSV100A for exemption procedures. Also see Policies: General “Student Health Fee Waivers.”

**Parking Fee**

Parking in campus lots in areas marked “Parking by Permit Only” will be restricted to vehicles displaying a valid permit. Permit procedures, fees, and refund information are available in the Business Office. A limited number of parking permits will be sold.

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>Summer Permits</td>
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<tr>
<td>Winter Permits</td>
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</tr>
<tr>
<td>Fall or Spring: Restricted Parking</td>
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</table>
WHAT IS FINANCIAL AID?
Financial Aid is monies made available by federal and state governments and by private sources in the form of grants, scholarships, loans, and employment. This assistance makes it possible for students to continue their education beyond high school, even if they and/or their family cannot meet the full cost of the postsecondary school they choose to attend.

WHO IS ELIGIBLE FOR FINANCIAL AID?
To be considered for financial aid, students must generally meet the following minimum requirements:

- Be a U.S. citizen or an eligible non-citizen. An eligible non-citizen is a U.S. permanent resident who has documentation from the Department of Homeland Security verifying that his/her stay in the U.S. is for other than a temporary purpose.
- Show financial need.
- Be making satisfactory academic progress in a course of study leading to an AA or AS degree, certificate, or transfer to a baccalaureate degree program.
- Not be in default on any loans such as Federal Perkins Loans, Federal Stafford Loans (subsidized and unsubsidized), Federal Direct Loans (subsidized and unsubsidized, or FPLUS Loans (Parental Loans for Undergraduate Students) at any school attended.
- Not owe a refund on a Federal Pell Grant, Federal Supplemental Educational Grant (FSEOG), or Cal Grant programs.
- Be registered with the Selective Service, if male between the ages of 18 and 26 years old.
- Be enrolled as a regular student in an eligible program.
- Have a valid social security number.
- Demonstrate an ability to benefit by meeting either of the criteria below. If you do not meet any of the criteria below please see the Financial Aid Office for possible alternatives:
  - Received a high school diploma; or
  - Passed a high school proficiency examination; or
  - Received a certificate of General Education Development (GED); or
  - Successfully completed a two-year program (minimum 48 credit towards a bachelor's degree)

EDUCATION STATUS
Students requesting a change in education status must submit a general petition with explanation. This is consistent with our office policy that, like residency changes, the burden of proof lies with the student.

The general petition may be evaluated for change by the Dean, registrar, and supervisor. Changes can only be made if the petition supports the claim that the student did not earn the equivalent of an Associate degree or higher in the United States. Acceptable forms of documentation include but are not limited to a college transcript from the institution in question or a student record evaluation from a credential agency. Since the Department of Education and the Financial Aid Office use the information collected on the admissions application to determine a student's financial aid eligibility, it is important that any changes made must be supported with documentation.

Admissions and Records assistants who process paper applications are responsible for reviewing the application for consistency of information before entering the application into the SIS. If the change is being made at the time of application, the student must date and initial to indicate they are making a change to verify they have not completed a college or university degree.

HOW TO APPLY FOR FINANCIAL AID
US Citizens, and aliens that hold eligible immigration documents apply for all federal and state financial aid programs by completing a Free Application for Federal Student Aid (FAFSA). The application is available online at www.fafsa.gov. Students that are classified AB540 by the college’s Admissions Department may apply for state of California financial aid programs by completing a CA Dream Act Application. It is available online at www.cadreamact.org. The process is free. Never pay for federal or state financial aid. You'll need a PIN to “sign” your online application, make corrections to the application, and more. If you are a dependent student, your parent will need one too. You can get your PIN before you begin or as you complete the FAFSA – it’s up to you. To apply for a PIN go to www.pin.ed.gov.

Students applying for Federal Direct Loans, Emergency Loans, or scholarships must complete additional applications and/or forms that may be requested from the Financial Aid Office.
PRIORITY DATES & DEADLINES
In general, the institution must have on file a valid Institutional Student Information Record (ISIR) by the last day of enrollment for a term.
• To receive a Pell Grant, financial aid applications and all required documents must be submitted to the Financial Aid Office prior to the end of the enrollment period.
• To receive a Cal Grant, the FAFSA/CA Dream Act Application must be submitted no later than March 2, 2015 for the 2015-2016 award year. Students planning to attend a community college in 2015-2016 have a secondary deadline of September 2, 2015 to apply for Cal Grant.
• The priority processing date May 1, 2015, for the 2015-2016 academic year. Students who have missed the priority processing date are encouraged to apply as Pell Grant funds are always available.
• Consult the LACC Financial Aid Office for more information regarding priority and deadline dates.

VERIFICATION
For students selected for verification by the institution or the Department of Education, the Financial Aid Office will request additional documents, such as Federal Tax Transcripts, to process the application.

FEDERAL REFUND REQUIREMENTS
Students who receive federal financial aid and withdraw from ALL classes at the institution in the first 60% of the term may have to repay the “unearned” federal funds received prior to withdrawal. The Financial Aid Office will calculate the amount of federal funds earned up to the point of withdrawal and students will be billed and must repay any federal grant funds received but not earned. Failure to repay these funds will result in the denial of future federal financial aid.

Students are advised to contact the Financial Aid Office before withdrawing from all of their classes.

FEDERAL RECALCULATION REQUIREMENTS
Federal Pell Grant and Federal Supplemental Educational Opportunity Grant (FSEOG) awards must be recalculated if the student’s information changes after the initial calculation or disbursement. The three factors that are most likely to change are enrollment status, expected family contribution (EFC), and cost of attendance.

Awards will be calculated during each term, based on the student’s enrollment status for that term. If the student’s enrollment status changes up to the date of the second disbursement run date, the Financial Aid Office will recalculate the student’s federal financial aid grants. A recalculation may result in a decreased or increased award.

FEDERAL FINANCIAL AID
Federal Pell Grants - The Federal Pell Grant is a federally funded program. To be eligible, an applicant must be an undergraduate student and demonstrate financial need. The maximum for 2015-2016 is $5,775. During his or her lifetime a student’s eligibility is limited to the full-time equivalent of 12 semesters.

Federal Supplemental Educational Opportunity Grants (FSEOG) - The FSEOG is a federal grant program designed to supplement other sources of financial aid for Pell Grant recipients with exceptional need.

Federal Work Study (FWS) - FWS enables a student to earn part of his/her financial aid award through campus employment.

Federal Loans
Federal Perkins Loan - This is a low interest loan made available to students with exceptional need to meet their educational expenses.

Federal Direct Loans (Subsidized and Unsubsidized) - Students may be eligible to borrow up to $9,500 for first year students and $10,500 for second year students per academic year from the Direct Loan Program. The student’s annual borrowing limit may also vary based upon the following:
• The amount of unmet need after other federal assistance is considered; and
• The applicant’s aggregate student loan debt; and
• The applicant’s previous delinquent or defaulted loan history.

Note: Los Angeles City College will be unable to certify additional loans for a student who has already borrowed two years worth of loans including loans borrowed at other institutions, until the student has obtained additional loan counseling.

Federal Direct Subsidized Loan
A low interest loan for students that demonstrate financial need. Students are not charged interest as long as they are enrolled at least half-time. The amount that a student may borrow is based upon unmet need and the student’s progress in an academic program. Also, loan amounts are constrained by federally mandated annual and aggregate limits.

Federal Direct Unsubsidized Loan
A low interest loan for which a student isn’t required to demonstrate financial need. Students are responsible for the interest charges while they are in school. Interest begins to accrue when the first disbursement is made, The amount that a student may borrow is based upon unmet costs and the student’s progress in an academic
program. Also, loan amounts are constrained by federally mandated annual and aggregate limits.

**Bureau of Indian Education Grants (BIE)**

The Bureau of Indian Affairs grants provide money to help defray the costs of education for students with American Indian heritage. Students may apply if they:

- Must be a member of, or at least one-quarter degree Indian blood descendant of a member of an American Indian tribe which is eligible for the special programs and services provided by the United States through the Bureau of Indian Affairs because of their status as Indians.
- Must be accepted for admission to a nationally accredited institution of higher education which provides a course of study conferring the Associate of Arts or Bachelor of Arts or science degree.
- Must demonstrate financial need as determined by the financial aid officer of the collegiate institution.
- To obtain an application, please send your request to the Office of Indian Education Program, 2800 Cottage Way, Sacramento, California 95825.

**STATE FINANCIAL AID**

**Board Of Governor’s Fee Waiver Program (BOGFW):**

Under this program enrollment fees are waived for students who meet qualification criteria. Applicants do not have to be enrolled in a specific number of units or courses to receive the waiver and no repayment of funds is required. California residents who are enrolled in at least one (1) unit may apply for a fee waiver. There are three ways to qualify:

**Method A**

At the time of enrollment you are a recipient of benefits under the TANF/CalWORKS Program (formerly AFDC), SSI (Supplemental Security Income), General Assistance (also known as General Relief).

The Financial Aid Department determines that the student has a financial need that’s at least $1,104. This can be only be determined if the student has submitted a FAFSA.

In addition to the income standards, students may also demonstrate BOGFW B eligibility by having a zero EFC (Expected Family Contribution) under federal methodology.

Note: Under the provisions of AB 131, students who are exempt from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are eligible to participate in the BOG Fee Waiver program.

If you qualify after you have paid your enrollment fees, you should complete a “Request for Refund” form available in the college Business Office. A student that fails to meet the college’s satisfactory academic progress standards are subject to a loss or registration priority. The loss of priority registration may also result in a loss of eligibility for a Board of Governors Fee Waiver.

**Cal Grant Programs**

**Cal Grant A** - Although Cal Grant A is only for use at a four-year college, students should apply while attending Los Angeles City College. The California Student Aid Commission (CSAC) will reserve grants for students who qualify until they transfer to a four-year college, but will not hold them for more than two years.

**Cal Grant B** - Cal Grant B provides a living allowance for entering college freshman. At a community college, students receive up to $1,551 to $1,648 per academic year. Students must be enrolled in a minimum of six (6) units to be eligible.

**Cal Grant C** - Cal Grant C is intended for students who desire to train for specific occupations, vocations, or technical careers, but who do not have the financial resources to enter training programs because they are from low income families. Grants are limited to $576 per year at community colleges for programs ranging in length from four months to two years. Students must be enrolled in at least six (6) units and demonstrate occupation achievement or aptitude in the chosen field.

**Gainful Employment Program**

For thousands of dollars less than you’d pay at private career colleges, you can receive outstanding training in Dental and Radiologic Technology, Nursing, Psychology/Human Services, Photography, Journalism, Child Development, Food Services/Dietetics, Cinema/TV Production, Acting/Stage-Craft, Art/Graphic Arts, Music, Computer Technology, Business, Law/Law enforcement and more.

The link below provides information about the careers for which each Career and Technical Education Certificate prepares you, the costs associated with the program and the average expected debt.com.

http://www.lacitycollege.edu/services/finaid/eligible-programs.html

In order to be eligible for Federal Student Aid, a student MUST be enrolled in an educational program that leads to an associate's degree, or prepares a student for gainful employment in a recognized occupation. Students must declare an associate’s major, select a transfer goal, or be enrolled in one of the following programs in order to be eligible for Federal Student Aid at LACC.
**CHAFEER GRANT PROGRAM**

The California Chafee Grant Program gives up to $5,000 annually of free money to foster youth and former foster youth to use for college courses or vocational school training. The student must be enrolled in an eligible college or vocational school, enrolled at least half-time in eligible course of study that is at least one year long. To get additional information, please contact the California Chafee Grant Program at 1-888-224-7268 or write to California Student Aid Commission, Specialized Programs, Attn: California Chafee Grant Program P.O. Box 419029 Rancho Cordova, CA 95741-9029.

**LAW ENFORCEMENT PERSONNEL DEPENDENTS SCHOLARSHIP**

This grant program provides educational benefits to the dependents of California police and other law enforcement officers (Chief of Police, Police Officers, Sheriffs, Marshals, Deputy Marshals, etc.) who have been killed or totally disabled in the line of duty. For more information and application materials, write directly to: California Student Aid Commission, P.O. Box 419029 Rancho Cordova, CA 95741-9029 – Attention: LEPD Program.

**DETERMINING FINANCIAL NEED**

The type of financial aid and amount received will be determined by the LACC Financial Aid Office. Financial aid awards are based on demonstrated financial need which is the difference between allowable educational expenses and the expected family contribution (EFC) and/or the student's resources. Resources may include, but are not limited to employment earnings, veteran benefits, Social Security benefits, TANF/CalWORKS benefits, JTPA benefits, and CARE benefits. Expected family contribution and resources are then measured against the institutional student Cost of Attendance to determine financial need.

### 2015-2016 Cost of Education: Living at Home

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<td>Transportation</td>
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<td>Personal Expenses</td>
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<td><strong>TOTAL</strong></td>
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<td>$25,962</td>
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* Subject to change without notice by the California Legislature.

Non-Resident Tuition is added to fees, depending on the student residence code.

Dependent/Child Care is provided to students requiring child care up to a maximum of $1,000. A student with a spouse attending the same school will receive one child care allowance per family.

**SATISFACTORY ACADEMIC PROGRESS POLICY GENERAL INFORMATION**

Effective July 1, 2011, Los Angeles Community College District has adopted a new Satisfactory Academic Progress (SAP). In accordance with the Higher Education Act of 1965, as amended, the Los Angeles Community College District (hereinafter referred to as LACCD) established the following Standards of Academic Progress. These Standards apply to all students who apply for and receive financial aid from the programs listed below.

1. Federal Pell Grant
2. Federal Supplemental Educational Opportunity Grant (FSEOG)
3. Federal Work Study (FWS)
4. Federal Perkins Loan
5. Federal Nursing Loan
6. Federal Parent Loan for Undergraduate Students (PLUS) Family Educational Loan (FFEL)
7. Federal Direct Student Loan (FDSL)
8. Cal Grant B and C Child Development Grant

Professional Judgment may be exercised in applying these standards in accordance with Section 479A of the Higher Education Act of 1965 As Amended Through June 1994.

Satisfactory Academic Progress Standards are reasonable if they are the same as or stricter than the institution’s standards for a student enrolled in the same educational program who is not receiving assistance under Title IV Federal Financial Aid Programs.

Current and previous coursework earned at any college within the LACCD will be reviewed for compliance with the standards put forth in this policy.
Consortium Classes
All classes throughout the LACCD will be included when reviewing satisfactory academic progress.

For students aided under a consortium agreement with colleges outside the LACCD, consortium classes will be included during satisfactory academic progress review by the home school (the college that processes the student’s aid).

GENERAL REQUIREMENTS

Students receiving financial aid must be enrolled in an eligible program. An eligible program is defined as:

• An educational program that leads to an associate degree, or
• An educational program which is at least a two-year academic transfer program that is acceptable for full credit toward a bachelor’s degree, or
• An educational program which is at least a one-academic-year training program that leads to a certificate, degree, or other recognized educational credential and that prepares a student for gainful employment in a recognized occupation.

SATISFACTORY ACADEMIC PROGRESS STANDARDS

• Maintenance of a 2.0 cumulative GPA.
• Fewer than ninety (90) attempted units for students who indicated AA degree or Transfer as their educational goal.
• ESL levels 1 & 2 and Basic Skills/Remedial classes are excluded from the ninety (90) unit limit when determining units attempted.
• Students who have already earned an Associate or higher degree outside of the LACCD will need to follow the appeal procedure.
• In Progress (IP) grades count as attempted units in the maximum time frame only. It does not affect cumulative grade point average in the qualitative measure nor is it included as completed units in the quantitative measure.
• Completion of 67% cumulative units attempted.
• Entries recorded in the students’ academic record as Incomplete (INC), No Pass (NP), and/or Withdrawal (W) are considered non-grades and must be 33% or less than the cumulative units attempted.

APPLICATION OF STANDARDS

• Satisfactory academic progress for financial aid students will be determined annually at the beginning of the academic year.
• Students who are disqualified from financial aid will be notified by mail and receive the procedure for appeal.
• A student who has been disqualified at any college in the LACCD, is disqualified at all colleges within the LACCD.
• A change of one (1) educational goal or major course of study will be permitted. Students are eligible to receive financial aid for one educational goal at the institution of attendance. Disqualification

1. Students will be disqualified if they have one or more of the following academic deficiencies at the end of Spring semester:
   • Total units attempted (excluding ESL and Basic Skill/Remedial classes) are equal to or greater than ninety (90) - Associate or higher degree has been earned.
   • Student started the semester on a Warning status, and
     • Cumulative GPA is less than 2.0; or
     • Cumulative Non-Grades are more than 33%.

2. Students will receive a Warning Probation Letter at the end of the Fall semester if they have one or more of the following academic deficiencies:
   • Cumulative GPA is less than 2.0;
   • Cumulative non-grades are greater than 33%;
   • Advisory Letter
   • Number of units attempted reaches forty-five (45).

Maximum Time Length

Students attending for the purpose of obtaining an Associate of Arts Degree (AA), an Associate of Science Degree (AS), or completion of requirements for transfer to a four year college, are allowed 90 attempted units in which to complete their objective.

Exceptions will be made only when the requirements of a student’s objective cause the student to exceed the maximum time limit.

Short Length Certificate Programs

Some certificate objectives at the Los Angeles Community
Colleges may be completed in less time than that required for the Associate of Arts, Associate of Science and Transfer objectives. The following table shows the normal completion time and maximum time for certificate programs of varying length:

<table>
<thead>
<tr>
<th>Units required for the Certificate Program</th>
<th>Normal Length</th>
<th>Maximum Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 to 24</td>
<td>2 semesters</td>
<td>3 semesters</td>
</tr>
<tr>
<td>25 to 36</td>
<td>3 semesters</td>
<td>5 semesters</td>
</tr>
<tr>
<td>37 to 48</td>
<td>4 semesters</td>
<td>6 semesters</td>
</tr>
</tbody>
</table>

To be eligible for financial aid, a program must be at least six (6) months in length with a minimum of sixteen (16) units. Students enrolled in a certificate program may continue to qualify for financial aid up to ninety (90) attempted units, six (6) full-time semesters, or the equivalent, if they are planning to obtain an A.A. or A.S degree or to transfer to a four-year school in addition to obtaining the certificate.

**Summer And Winter Financial Aid**
Summer and Winter terms are included in the evaluation of Satisfactory Academic Progress standards.

**FRAUD**
Any student who attempts to obtain financial aid by fraud will be suspended from financial aid for unsatisfactory conduct. The college will report such instances to local law enforcement agencies, to the California Student Aid Commission, and/or to the Federal government. Restitution of any financial aid received in such a manner will be required.

**SCHOLARSHIPS**
Many scholarships are available to Los Angeles City College students. Criteria may include evidence of leadership in various academic departments and/or student activities, citizenship, need, and scholastic ability.

Additional information about scholarships is available through the Financial Aid Office, academic department chairpersons or through the Foundation.

**Foundation**
LACC Foundation located on the 3rd floor of the Student Union building. (323) 953-4000 ext. 2490 • www.laccfoundation.org.

Each year, the LACC Foundation provides students with scholarships and awards to allow them to continue to excel in their educational endeavors. These scholarships vary in their fields, award amounts, and application requirements, including evidence of leadership in various academic departments and/or student activities, citizenship, need, and scholastic ability. Scholarships are the result of the generosity of private donors, LACC alumni and the campus community. Students are encouraged to visit individual department websites and the LACC Foundation site for detailed information regarding available scholarships and awards. All award and scholarship applications normally become available during the beginning of the Spring semester, and are awarded to students towards the end of the Spring semester.
ASSOCIATE DEGREE PHILOSOPHY
The completion of the associate degree is the culmination of a student’s successful completion of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think critically and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student should possess sufficient depth in a field of knowledge to contribute to lifetime academic and career pursuits.

Central to all associate degree programs at LACC, general education prepares students to be successful in a dynamic, complex, and multi-cultural world. Courses in the major preparation and General Education pattern are offered on-site and many are offered through distance education, providing students with a variety of opportunities to reach their educational goals.

Students who complete general education will:

• complete courses in arts and humanities, natural sciences, mathematics, and social and behavioral sciences
• possess the essential academic skills of critical and creative thinking, oral and written communication, quantitative reasoning and information competency
• be ethical, self-aware and productive citizens with an appreciation of aesthetics, cultural diversity, and global issues
• develop skills and abilities that can be applied to subsequent coursework, employment and all other aspects of their lives

GRADUATION REQUIREMENTS
The Board of Governors of the California Community Colleges has authorized the Los Angeles Community College District Board of Trustees to confer the degrees of Associate in Arts and Associate in Science.

The awarding of an Associate Degree symbolizes a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing, to use mathematics, to understand the modes of inquiry of the major disciplines, to be aware of other cultures and times, to achieve insights gained through experience in thinking about ethical problems, and to develop the capacity of self-understanding. In addition to these accomplishments, the student should possess sufficient depth in some field of knowledge to contribute to lifetime interest.

General Graduation Requirements
A “continuing student” is one who has completed a minimum of one course per calendar year. Students who interrupt their attendance become subject to any new requirements which are in effect at the time they re-enroll.

I. Unit Requirement. 60 to 64 units of course credit in a selected curriculum. One credit hour of community college work is approximately three hours of recitation, study, or laboratory work per week throughout a term of 16 weeks.

II. Scholarship Requirement. A “C” (2.0) grade average or better in all work attempted.

III. Competency Requirement. Students must demonstrate competence in reading, in written expression, and in mathematics. The following courses and examinations are approved to meet the competency requirement for the Associate Degree as defined in Board Rule 6201.12.

A. Reading and Written Comprehension:
1. Competence in Reading and Written Expression shall be demonstrated by achieving a grade of “C” or better in English 101 or its equivalent at another college.
2. In meeting the Reading and Written Expression competency requirement, course work is the primary measure of competency. However, competency may be met through credit-by-examination as determined by the college.

B. The competency requirement in mathematics may be met by:
1. Competency in Mathematics shall be demonstrated by achieving a grade of “C” or better in Math 125 or Math 124A and Math 124B or higher or its equivalent at another college.
2. The competency requirement in Mathematics may also be met by completing an assessment and achieving a score determined to be comparable to satisfactory completion of Math 125 - Intermediate Algebra. That is, students may place into a mathematics courses above the level of intermediate algebra or may achieve a satisfactory score on a competency exam or other approved exam.

IV. Residence Requirement. Completion of at least 12 units of work in residence and attendance at the college.

V. Course Requirements. Students are required to complete a minimum of at least 18 units toward a
major or area of emphasis. In addition, students must complete a minimum of 21 General Education units as defined in Board Rule 6201.14.

**MAJOR REQUIREMENTS:**
A minimum of eighteen (18) semester units of study taken in a single discipline or related disciplines.

**GENERAL REQUIREMENTS:**
Successful completion of a minimum of twenty-one (21) semester units in General Education which shall include not less than the minimum number of units indicated.

**NOTE:**
While a course might satisfy more than one General Education requirement, it may not be counted more than once for these purposes. It may be counted again for a different degree requirement as determined by each college. Students may use the same course for credit toward the Major and the General Education requirements for the Associate Degree.
**Los Angeles City College**

**2015-2016 ASSOCIATE DEGREE – GENERAL EDUCATION REQUIREMENTS**

**General Education Requirements:** Minimum of 21 semester units.

**Major Requirements:** Minimum of 18 units in a single or related field.

Effective for all students entering Fall 2009 or later, each course counted towards the major or area of emphasis requirement must be completed with a “C” (2.0 or equivalent) or better.

Please consult with a counselor and check the college catalog for specific major requirements.

<table>
<thead>
<tr>
<th>Major Courses (minimum 18 units)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Competency Met:</th>
<th>English: Course</th>
<th>Math: Course</th>
<th>Test</th>
<th>TOTAL</th>
</tr>
</thead>
</table>

Counselor’s Signature  
Date
Los Angeles City College
ASSOCIATE DEGREE – GRADUATION REQUIREMENTS
(2015-2016)

I. Unit Requirement: 60 – 64 units of course credit in a selected curriculum. (6201.10)

II. Scholarship Requirement: A "C" (2.0) grade average or better in all work attempted in the curriculum upon which the degree is based. (6201.11)

III. Competency Requirements: (Administrative Regulation E-79)
The following courses and examinations are approved to meet the competency for the Associate Degree for all students entering beginning Fall 2009 as defined in Board Rule 6201.12.

A. Reading and Written Expression
   1. Competence in Reading and Written Expression shall be demonstrated by achieving a grade of “C” or better in English 101 or its equivalent at another college.
   2. In meeting the Reading and Written Expression competency requirement, course work is the primary measure of competency. However, competency may be met through credit-by-examination as determined by the college.

B. Mathematics
   1. Competence in Mathematics shall be demonstrated by achieving a grade of “C” or better in Math125 or Math 124A and 124B or higher or its equivalent at another college.
   2. The competency requirement in Mathematics may also be met by completing an assessment and achieving a score determined to be comparable to satisfactory completion of Math 125 – Intermediate Algebra. That is, students may place into mathematics courses above the level of intermediate algebra or may achieve a satisfactory score on a competency exam or other approved exam.

IV. Residence Requirement: Completion of at least 12 units of work in residence and attendance at the college. Exceptions may be made for injustice or undue hardship.(6201.13)

V. Major Requirements: Minimum of 18 units in a single or related field. Effective for all students entering Fall 2009 or later, each course counted towards the major or area of emphasis requirement must be completed with a “C” (2.0 or equivalent) or better.

General Education Requirements: Minimum of 21 semester units.
CSU General Education Plan (2015-2016)

This form is subject to change each year (Please Consult with a Counselor)

A. English Language Communication and Critical Thinking 9 Semester / 12 Quarter Units
   Select 1 course from each area:
   A-1. Oral Communication: **COMM 101, 102, 121**
   A-2. Written Communication: **ENGLISH 101**
   A-3. Critical Thinking: **COMM 104 ENGLISH 102, 103** **PHILOS 5, 6, 8, 9** **PSYCH 66**
   *All coursework in this area must be completed with a "C" or better to meet admissions requirements to a CSU campus.

   Other Colleges ___________________________ Advanced Placement ___________________________

B. Scientific Inquiry and Quantitative Reasoning 9 Semester / 12 Quarter Units
   One course must be completed from each Physical Science, Life Science, and Mathematics/Quantitative Reasoning. At least one of the science courses must contain a laboratory component that corresponds to the lecture course used. See Area B-3 for corresponding laboratory.
   B-1. Physical Science: **ASTRON 1, 11** **CHEM 60, 101, 102, 211, 212, 221** **EARTH 1** **ELECTRN 101** **GEOG 1** **GEOLOGY 1** **OCEANO 1, 2**
   B-2. Biological Sciences: **ANATOMY 1** **ANTHRO 101 BIO 1, 3, 6, 7, 25** **MICRO 1, 20** **PSYCH 1** **101** **PHILOS 1** **PSYCH 2**
   B-3. Laboratory Activity: **ANATOMY 1** **ASTRON 5, BIO 3, 6, 7** **CHEM 60, 101, 102, 211, 212, 221** **GEOG 15** **GEO 6** **MICRO 1, 20** **PHYSICS 6, 11, 14, 21, 22, 101, 102, 103** **PSYCH 1**
   *Coursework in area B-4 must be completed with a "C" or better for admissions to a CSU.

   Other Colleges ___________________________ Advanced Placement ___________________________

C. Arts and Humanities 9 Semester / 12 Quarter Units
   Choose 1 course from C-1, 1 course from C-2, and a third course from either C-1 or C-2.
   C-1. Arts: **AFRO AM 60** **ART 201, 209, 501** **ARTHIST 103, 110, 120, 130, 139, 140, 151, 171** **CINEMA 3, 4** **DANCEST 805**
   **MUSIC 101, 111, 121, 135, 139, 150, 200, 101, 110, 338, 400**
   C-2. Humanities: **AFRO AM 20 ASL 1, 2, 3** **ARABIC 1, 2** **ARMEN 1, 2** **CHICANO 44** **CHINESE 1, 2, 3, 4, 10** **COMM 130**
   **ENGLISH 203, 204, 205, 206, 208, 211, 212, 214, 215, 216, 218, 219, 239, 240, 252, 255, 270** **FRENCH 1, 2, 3, 4, 10**
   **HISTORY 3, 4, 7, 86, 87** **HUMAN 6, 8, 30, 31, 61** **ITALIAN 1, 2** **JAPAN 1, 2, 3, 4, 9** **KOREAN 1, 2, 3, 4, 10** **LING 1**
   **PHILOS 1, 14, 20, 30, 32, 40** **POL SCI 5** **RUSSIAN 1, 2, 3, 4, 10** **SPANISH 1, 2, 3, 4, 5, 6, 9, 10, 35, 36**

   Other Colleges ___________________________ Advanced Placement ___________________________

D. Social Sciences 9 Semester / 12 Quarter Units
   Courses must be chosen from at least two disciplines (please review box below for additional options).
   The CSU American Institutions requirement may be counted as part of the 9 units required in Area D by completing one course from each of the following groups: Group 1: **AFRO AM 4, 5** **CHICANO 8** **HISTORY 11, 12, 13, 81, 82**
   AND Group 2: **AFRO AM 7 OR POLITICAL SCIENCE 1**
   It is highly recommended students complete these requirements, as it will meet 4-year, title 5, graduation requirements.
   **D-0. LING 2 SOC 1, 2, 32** **D-3. HIST 1, 2, 3, 4, 7, 11, 12, 13, 59, 73, 78, 81, 82** **PHILOS 66**
   **D-4. HISTORY 1, 2, 3, 4, 7, 11, 12, 13, 59, 73, 78, 81, 82** **PHILOS 66**
   **D-5. CHICANO 8** **PHILOS 66**
   **D-6. CHICANO 8** **PHILOS 66**
   **D-7. COMM 121, 122** **D-8. BUS 1, 2, 3** **PHILOS 66**
   **D-9. CHICANO 8** **PHILOS 66**

   Other Colleges ___________________________ Advanced Placement ___________________________

E. Lifelong Understanding and Self-Development 3 Semester / 4 Quarter Units
   **CH DEV 1** **FAM &CS 21, 31** **HEALTH 2, 8, 11** **COUNSEL 40** **PSYCH 41, 43, 60**

   Other Colleges ___________________________ Advanced Placement ___________________________

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**Major Prep Courses:**

<table>
<thead>
<tr>
<th>C</th>
<th>IP</th>
<th>N</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C = Completed       IP = In Progress   N= Need

__________________________________________  _____________________________
Counselor’s Signature                                                                       Date
Los Angeles City College
TRANSFER REQUIREMENTS FOR THE
California State University System

General Education Approved Course List (2015-2016)

CSU: Bakersfield, Channel Islands, Chico, Dominguez Hills, East Bay (formerly Hayward), Fresno, Fullerton, Humboldt, Long Beach, Los Angeles, Maritime Academy, Monterey Bay, Northridge, Pomona, Sacramento, San Bernardino, San Diego, San Francisco, San Jose, San Luis Obispo, San Marcos, Sonoma, Stanislaus

IMPORTANT INFORMATION: Courses on this list are approved for a specific academic year, which begins with the Fall 2015 semester and remains valid through Summer 2016.

The general education courses listed for the CSU system are specified within subject areas that satisfy lower division general education requirements for the CSU campuses. Students wishing to use a course to fulfill a CSU General Education requirement must be sure that the course is approved for the academic year in which it is taken. The CSU general education form changes each year. It is advised that students meet with a counselor regularly to review any changes. A course must be on the CSU GE Breadth during the term in which it is taken. If a course is taken before it is approved for inclusion, or after it is removed from the list, it cannot be used to meet the area requirement.

CSU GE Breadth certification is available to community college transfer students who satisfy the general education requirements in each area. “Certification” means that LACC has verified that a student has completed the lower division General Education requirements listed in each area of the CSU GE Breadth. Certification does not guarantee admission or admission eligibility. Students with full CSU GE Certification will only be responsible for an additional 9 semester units of upper division general education at the CSU campus. CSU Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. Without certification, the student will be held to the specific general education requirements of the CSU campus of choice.

Students who have taken courses at other colleges can have these courses “passed along” in the certification process. Los Angeles City College will certify courses taken at other California Community Colleges in the areas designated by the offering college. Courses taken at California four-year colleges, or accredited out-of-state two-year, or four-year colleges, will be evaluated by the LACC Admissions Office Evaluators and/or Counseling Faculty. Courses from foreign institutions cannot be used in the certification process. Students requesting CSU GE “pass along” certification must complete at least 12 units in residency at Los Angeles City College.

ADDITIONAL INFORMATION

1. A course cannot satisfy more than one General Education area requirement (even if listed under multiple areas).
2. Courses used to satisfy General Education requirements may also satisfy Major Preparation requirements.
3. LACC recommends that students complete the lower division requirements for the major before transfer. Major preparation requirements can be accessed on www.assist.org, the official source for California articulation and student transfer information. Completion of these requirements may not guarantee admission into the major, but can increase the student’s chances for acceptance. Other lower division courses that are not offered at LACC may be required for the major after transfer.
4. Students who transfer to CSU may also complete an Associate degree by completing courses in the major (please see a counselor for major-specific information), a Health and a P.E. course to satisfy the General Education requirements for the Associate degree, along with a total of 60 transferable units completed.
5. Completion of the General Education requirements will not guarantee admission into a university but can increase the student’s chances for acceptance.
6. Areas A1, A2, A3 and B4 must be completed with a “C” or better for admissions eligibility to a CSU campus.
7. All coursework must have a cumulative GPA of 2.0 (“C”) or better.
8. This advising form may not be the best general education preparation pathway for ALL majors (such as Engineering, Computer Science and Liberal Studies – Teacher Prep). Please consult with a counselor to determine the best plan to meet your educational goals.

The material in this publication has been prepared as carefully as possible and is updated each year. Los Angeles City College does not assume responsibility for inaccuracies or changes in the information contained herein after the date of publication.
### Intersegmental General Education Transfer Curriculum (IGETC)

**General Education Plan for Transfer to the CSU/UC Systems (2015-2016)**

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#### I. ENGLISH COMMUNICATIONS

- **2-3 COURSES (6-9 Sem/8-12 Quarter Units)**
  - CSU transfer – complete one course from each group. UC transfer – complete one course from groups A and B only.
  - **A. English Composition:** ENGLISH 101
  - **B. Critical Thinking/English Composition:** ENGLISH 102, 103, PHILOS 5
  - **C. Oral Communication (CSU requirement only):** COMM 101, 102, 121

Other Colleges ____________

Advanced Placement (Area IA only) ____________

#### II. MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING

- **1 COURSE (3 Sem/4 Quarter Units)**

MATH 227, 230, 236, 245, 260, 261, 262, 263, 270, 272, 275

Other Colleges ____________

Advanced Placement ____________

#### III. ARTS AND HUMANITIES

- **3 COURSES (9 Sem/12 Quarter Units)**

Choose 1 course from A, 1 course from B, and a third course from A or B.

- **A. Arts:** AFRO AM 60, ARTHIST 103, 110, 120, 130, 139, 140, 151, 171, CINEMA 3, 4, DANCEST 805, MUSIC 111, 121, 122, 135, PHOTO 34, THEATER 338, 400

- **B. Humanities:** AFRO AM 20, A S L 3, CHICANO 44, CHINESE 3, 4, 10, ENGLISH 203, 204, 205, 206, 208, 211, 212, 214, 215, 216, 219, 239, 240, 252, 255, 270, FRENCH 3, 4, 10, HISTORY 3, 4, 7, 86, 87, HUMAN 6, 8, 30, 31, 61, JAPAN 3, 4, 9, KOREAN 3, 4, 10, LING 1, PHILOS 1, 14, 20, 30, 32, 40, POL SCI 5, RUSSIAN 3, 4, 10, SPANISH 3, 4, 5, 6, 9, 10, THEATER 100, 110

Other Colleges ____________

Advanced Placement ____________

#### IV. SOCIAL AND BEHAVIORAL SCIENCES

- **3 COURSES (9 Sem/12 Quarter Units)**

Choose 3 courses from at least two different disciplines.

- **AFRO AM 4, 5, 7, ANTHRO 102, 103, 121, 151, CHICANO 7, 8, CH DEV 1, ECON 1, 2, GEOG 2, HISTORY 1, 2, 3, 4, 7, 11, 12, 13, 15, 59, 73, 78, 81, 82, 86, 87, LAW 3, LING 1, POL SCI 1, 14, 19, PSYCH 1, 13, 18, 74, SOC 1, 2, 11, 12, 32, COMM 121, 122 (History 11, Afro Am 4 and Chicano 7 combined: max credit, one course; History 12, Afro Am 5 and Chicano 8 combined: max credit, one course)

Other Colleges ____________

Advanced Placement ____________

#### V. PHYSICAL AND BIOLOGICAL SCIENCES

- **2 COURSES (7 Sem/9 Quarter Units)**

Choose 2 courses, 1 course from A, 1 course from B.

- **A. Physical Science:** ASTRON 1, 5, 11, CHEM 60, 101, 102, 211, 212, 221, EARTH 1, GEOG 1, 15, GEOLOGY 1, 2, 6, OCEANO 1, PHYSICS 6, 11, 12, 14, 21, 22, 101, 102, 103

- **B. Biological Sciences:** ANATOMY 1, ANTHRO 101, 111, BIO 3, 6, 7, MICROBIOLOGY 1, 20, PHYSIOLOGY 1, PSYCH 2, GEOLOGY 6, MICROBIOLOGY 1, 20, PHYSICS 6, 11, 14, 21, 22, 101, 102, 103, PHYSIOLOGY 1

Other Colleges ____________

Advanced Placement ____________

#### VI. LANGUAGE OTHER THAN ENGLISH (UC Requirement Only)

Proficiency in any foreign language can be met by passing 2 years of a foreign language in high school with a grade of C or better, 2 years attendance at a foreign junior high or high school, proving competency by an acceptable exam, or choosing one of the following courses at a level 2 or higher: A S L 2, 3, ARABIC 2, ARMENIAN 2, CHINESE 2, 3, 4, FRENCH 2, 3, 4, ITALIAN 2, JAPAN 2, 3, 4, KOREAN 2, 3, 4, RUSSIAN 2, 3, 4, SPANISH 2, 3, 4, 5, 6, 36

If proficiency was met in high school, transcript must be provided (no units granted for HS coursework).

Other Colleges ____________

Advanced Placement ____________

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CSU GRADUATION REQUIREMENT (NOT part of IGETC American Institutions)

CSU transfer ONLY – Choose 1 course from A, 1 course from B.

Not part of IGETC, but may be completed prior to transfer. For IGETC Certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy IGETC area IV. If a course is used to satisfy both IGETC area IV and CSU, some CSU campuses may require students to take an additional course(s) after transfer.

- **A.** AFRO AM 4, 5, CHICANO 8, HISTORY 11, 12, 13, 81, 82
- **B.** AFRO AM 7, POL SCI 1

Other Colleges ____________

Advanced Placement ____________

Major Prep Courses:

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<tr>
<th>C</th>
<th>IP</th>
<th>N</th>
</tr>
</thead>
</table>

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C = Completed  IP = In Progress  N = Need  TOTAL

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Counselor’s Signature ___________________  Date ____________

---
The Intersegmental General Education Transfer Curriculum (IGETC) is a general education program that community college prospective transfer students may complete to satisfy the lower division general education requirements for either the UC (University of California) or CSU (California State University) system without the need to take additional lower-division general education courses after transfer.

All IGETC coursework must be completed with a "C" or better. Courses in which a student receives a "pass" grade may be used if the community college's policy states that a "pass" is equivalent to a "C" grade (2.0) or better. The UC system allows a maximum of 14 semester units (of the 60 required, transferable units) on a Pass/No Pass basis. There is no CSU system-wide policy on limitations for a "pass" grade, therefore each CSU campus has its own established policy (please check with your CSU campus of choice). Courses may only be used once to satisfy one IGETC subject area (even if listed under multiple areas), however, courses may be used to satisfy IGETC general education areas AND major preparation requirements. Major preparation requirements can be accessed on www.assist.org, the official source for California articulation and student transfer information.

The IGETC is NOT an admission requirement to the UC or CSU system. There is no connection between completion of the IGETC and eligibility for admission to the UC or CSU system, or admission to a specific campus or program. Existing segmental and campus-specific admission requirements for transfer students remain unchanged. Requirements for lower-division courses for admission to particular majors also remain unchanged. The IGETC plan will total approximately 34-37 transferable units. A recommended total of 60 units must be completed prior to transfer, for priority admission status.

If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible for partial certification and complete IGETC after transferring. Students receiving partial certification must ensure that admission criteria for the university has been met (IGETC areas I and II). Students may complete the necessary coursework at the transfer institution and may NOT return to the Community College for complete certification if partial certification was received. "Certification" means that LACC has verified that a student has completed the lower division General Education requirements listed in each area of the IGETC. Certification does not guarantee admission or admission eligibility. Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. Without certification, the student will be held to the specific general education requirements of the university campus of choice. Please note, the UC Berkeley, College of Letters and Science does not accept partial Certification.

Courses taken at several institutions may be used to fulfill the IGETC. Students should be aware, however, that placement of courses within IGETC subject areas may vary from college to college. Placement of a course will be based on the college of attendance and its IGETC pattern at the time the course was completed. Completion of the IGETC program may be certified by the last community college, which the student attends. Foreign coursework (from non-U.S. regionally accredited institutions) may not be used on the IGETC.

It is NOT advisable for all students to follow the IGETC. Some students may be better served by taking courses that fulfill the CSU General Education Breadth requirements or the general education pattern of the UC or CSU campus or college to which they plan to transfer. Students pursuing majors that require extensive lower division major preparation, (such as Engineering on all campuses or Business at UC Berkeley) may not find the IGETC option to be advantageous. The Eleanor Roosevelt College and Revelle College of UC San Diego do not accept IGETC. Additional lower-division general education requirements may be needed prior to transfer. The IGETC will be most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus.
## ADMINISTRATION OF JUSTICE

<table>
<thead>
<tr>
<th>Associate of Arts: Administration of Justice</th>
<th>Certificates: Administration of Justice</th>
</tr>
</thead>
</table>

| Associate of Science (AS-T): Administration of Justice | Skills Certificates: Evidence Specialist, Fingerprint Expert, Private Investigation |

## ART

| Associate of Arts: Art - General, Art - Graphic Design |
| Certificate: |

| Associate of Arts for Transfer (AA-T): Art History, Studio Arts |
| Certificate: |

## BUSINESS ADMINISTRATION

| Associate of Arts: Accounting, Bookkeeping, Business Administration, Finance & Banking, Management, Marketing, Real Estate | Certificates: Automated Accounting Technician, Business Administration, Finance & Banking, Management, Marketing, Real Estate - Finance, Investment & Marketing, Retail Management |
| Certificate: |

| Associate of Science (AS-T): Business Administration |
| Certificate: |

## BIOLOGY / ANATOMY

| Certificate: |

| Courses Only - No Degree/Certificate |

## CAOT

| Associate of Arts: Administrative Office Assistant, Computer Applications Specialist, Legal Office Assistant, Administrative Medical Office Assistant |
| Certificate: Admin Office Assistant, Computer Applications Specialist, Legal Office Assistant, Admin Medical Office Assistant, Clerical Office Assistant |

| Skills Certificates: Basic Administrative Assistant, Basic Computer Applications, Basic Legal Office, Basic Medical Transcription, Basic Web Page Design, Basic Administrative Medical Office |

## CHEMISTRY & EARTH SCIENCES

| Associate of Science: Chemistry |
| Certificate: |

## CHILD DEVELOPMENT

| Associate of Arts: Child Development |
| Certificate: Child Development Associate Teacher, Child Development Teacher, Child Development Master Teacher, Child Development Site Supervisor |

| Associate of Science (AS-T): Early Childhood Education |
| Certificate: Infant & Toddler Studies, Children with Special Needs |

## CHEMISTRY / EARTH SCIENCES

| Associate of Science: Chemistry |
| Certificate: |

## CINEMA / TELEVISION

| Associate of Arts: Cinema Production, Television Production |
| Certificate: Cinema Production, Television Production, Cinema / Video Production |

| Skills Certificates: Beginning Cinema & TV Production, Cinematography, TV Studio Production - Level I |

## COMMUNICATION STUDIES

| Associate of Arts (AA-T): Communication Studies |
| Certificate: |

## CSIT

| Associate of Science: Computer Science/Information Technology, Computer Information Systems |
| Certificate: Applications Software, Programming Languages |

| Skills Certificates: C++, Database Administration, Database Developer, Java, Macromedia Software, Operating Systems, VBA Application, Web Client Technologies |

## COMPUTER TECHNOLOGY

| Associate of Science: Computer Technology |
| Certificate: Computer Technology |

| Skills Certificate: Program in A+ Certification |

## COOPERATIVE EDUCATION

| Certificate: Program in A+ Certification |

| Courses Only - No Degree/Certificate |

## COUNSELING

| Certificate: |

| Courses Only - No Degree/Certificate |

## DENTAL TECHNOLOGY

| Associate of Science: Dental Technology |
| Certificate: Dental Technology |

| Certificate: Dietetic Service Supervisor |

## DIETETICS

| Associate of Science: Dietetic Technician |
| Certificate: |

| Courses Only - No Degree/Certificate |

## ELECTRONICS

| Associate of Science: Electronic Systems Technology |
| Certificate: Basic Electronics, Electronic Systems Technology |

## ENGINEERING

| Associate of Science: Engineering |
| Certificate: |

| Courses Only - No Degree/Certificate |
2015-16 DEGREES & CERTIFICATES

**ENGLISH & ESL**
- Associate of Arts: English
- Associate of Arts (AA-T): English

**FOREIGN LANGUAGES**
- Associate of Arts: Skills Certificates:
  - Chinese: Korean Language & Civilization: Intermediate
  - French: Korean Language & Civilization: Advanced
  - Japanese: Spanish Language & Civilization: Elementary
  - Korean: Spanish Language & Civilization: Intermediate
  - Spanish

**HEALTH**
- Courses Only - No Degree/Certificate

**HUMANITIES**
- Associate of Arts: Humanities

**JOURNALISM**
- Associate of Arts: Journalism
- Associate of Arts (AA-T): Journalism

**KINESIOLOGY**
- Courses Only - No Degree/Certificate

**LAW**
- Associate of Arts: Paralegal Studies

**LEARNING SKILLS**
- Courses Only - No Degree/Certificate

**LIBERAL ARTS**
- Associate of Arts: Social & Behavioral Sciences
- Natural Sciences & Mathematics
- Arts & Humanities
- Performing & Visual Arts

**LIBRARY SCIENCE**
- Courses Only - No Degree/Certificate

**MATH**
- Associate of Science: Mathematics
- Associate of Science (AS-T): Mathematics

**MUSIC**
- Associate of Arts: Music
- Associate of Arts (AA-T): Music
- Certificates / Skill Certificates:
  - Instrumental Performer:
    - • Brass (Level 1 - 4)
    - • Guitar (Level 1 - 4)
    - • Percussion (Level 1 - 4)
    - • Strings (Level 1 - 4)
    - • Woodwinds (Level 1 - 4)

**NURSING**
- Associate of Science: Nursing, Registered

**PHILOSOPHY**
- Courses Only - No Degree/Certificate

**PHOTOGRAPHY**
- Associate of Arts:
  - Applied Photography
- Certificates:
  - Photography - Commercial
  - Photography - Digital
  - Photography - Photojournalism
- Skills Certificate:
  - Photography Darkroom
  - Digital Photography

**PHYSICS / ASTRONOMY**
- Associate of Science: Physics
- Associate of Science (AS-T): Physics

**PSYCHOLOGY**
- Associate of Arts: Human Services - Generalist
- Human Services – Drug / Alcohol
- Associate of Arts (AA-T): Psychology
- Certificates:
  - Human Services - Generalist
  - Human Services – Drug / Alcohol

**RADIOLOGIC TECHNOLOGY**
- Associate of Science: Radiological Technology
- Skills Certificate:
  - Clinical Education
  - Fluoroscopy
  - Patient Care

**SOCIAL SCIENCE**
- Associate of Arts: Modern Political Studies
- Associate of Arts (AA-T): Political Science
- Skills Certificate:
  - African American Studies

**THEATER**
- Associate of Arts: Theater, General
- Theater: Acting
- Associate of Arts (AA-T): Theatre Arts
- Skills Certificates:
  - Acting – Level 1
  - Acting - Advanced
  - Costume Design - Level 1
  - Technical Theater Ent Tech – Level 1
  - Design and Digital Media (for the Entertainment Industry)

**WORKFORCE DEVELOPMENT READINESS ACADEMY**
- Certificate of Completion: (See catalogue)
GRADUATION PETITIONS FOR DEGREE

Students who are eligible for graduation from Los Angeles City College must file a Graduation Petition in the semester preceding when they anticipate graduating.

• JUNE GRADUATES: Students petitioning for June graduation should file during the first eight weeks of the Fall semester.
• DECEMBER GRADUATES: Students petitioning for December graduation should file during the first eight weeks of the Spring semester.

CERTIFICATE OF ACHIEVEMENT

A “certificate of achievement” is any credit certificate that may appear by name on a student transcript, diploma, or completion award, and which requires 18 or more semester units or 27 or more quarter units of coursework. State Chancellor’s Office approval is required.

The college may also request approval from the State Chancellor’s Office for certificate programs that consist of 12 or more semester units or 18 or more quarter units.

In order for a certificate of achievement to be approved, the certificate must represent a pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education. The term “general education” includes coursework taken to satisfy transfer patterns established by the institutions which award the baccalaureate degree. No sequence or grouping of courses may be approved as a certificate of achievement if it consists solely of basic skills and/or ESL courses. All coursework required for a certificate of achievement must be completed with a grade of “C” or better.

To obtain the Certificate, the student should:

1. Determine which courses are required for the Certificate by reviewing the department requirements (listed elsewhere in this catalog).
2. Obtain a copy of his or her transcript to verify completion of required courses.
3. Present the transcript to the Department Chairperson (or program coordinator) with the request that it be evaluated for awarding of the Certificate.

Department representatives will evaluate the transcript, and the student will be notified whether the requirements have been met. Each department will award its own certificates.

GRADUATION WITH HONORS

Students who qualify may graduate with honors from Los Angeles City College. There are three categories under which such students may graduate.

Summa Cum Laude is granted to students who have maintained a 3.9+ grade point average in all work taken at Los Angeles City College.

Magna Cum Laude is granted to students who have maintained a 3.7+ grade point average in all work taken at Los Angeles City College.

Cum Laude is granted to students who have maintained a 3.5+ grade point average in all work taken at Los Angeles City College.

For Dean’s List/Honor Roll information, see “Policies: Academic”

GENERAL INFORMATION FOR TRANSFER

The information below has been compiled to Los Angeles City College students who intend to transfer to a four-year college or university.

Students who are paralleling the work of four-year colleges and universities are considered transfer students.

Students who plan to earn a Bachelor Degree should take a pattern of courses approved to satisfy the lower-division general education and major prep. There are several options for completing the general education requirements. Los Angeles City College offers the lower-division coursework for most majors of the California four-year public universities and select private universities.

The following must be met to transfer to a California public university at a Junior level:

1. Complete lower-division general education coursework. Lower-division coursework for University of California (UC) can be completed by the following the Intersegmental General Education Transfer Curriculum (IGETC). Lower-division coursework for California State University (CSU) can be completed by following the CSU GE Breadth Plan. Students who are undecided on which university to transfer to should complete IGETC. Some majors have their own designated general education plan and do not accept IGETC or CSU Breadth.

2. Complete major preparation coursework.

3. Complete a minimum of 60 transferable units. Maximum of transferable units is 70.

Students transferring to a private college or university in California or out-of-state must see a College counselor or University Transfer Center staff for transfer requirements.
Transfer of Career Education Classes

All Los Angeles City College transfer and occupational education courses are college level courses and may be applied toward graduation requirements for the Associate in Arts or Associate in Science Degree. Following each course title in the Course Description section is a set of letters indicating the credit toward the Associate Degree or credit toward transfer to one of the California State University or the University of California campuses.

Course Credit Value

The following abbreviations are used in course descriptions:

- UC indicates the course is acceptable for unit credit at all campuses of the University of California.
- CSU indicates the course is Baccalaureate transferable for unit credit at all campuses of the California State University.
- NDA (Non-degree Applicable) indicates a course that presents prerequisite or preparatory work for the Associate level courses. Credit is given toward computing the grade point average but may not be used toward graduation requirements.
- NC (Non-credit Course) indicates the course is remedial and developmental to help students prepare for further advanced courses.

“Students are not likely to succeed in courses classified as UC or CSU transferable if they are not eligible to enroll in English 28 or higher.” This statement identifies the indicated level of potential success a student may expect regarding a specified course.

Students intending to transfer to a college or university upon the completion of their studies at Los Angeles City College should consult the requirements of the institution of their choice and develop a “Student Educational Plan” with an LACC counselor.

UNIVERSITY TRANSFER INFORMATION

ADMINISTRATION ROOM 109
323-953-4000 EXT. 2215

With careful planning, a student can complete the equivalent courses of the first two years of study for transfer to most universities and complete the requirements for an Associate Degree simultaneously. Students are urged to study the requirements of the University to which he or she plans to transfer to and check with the counselors in the Counseling Office or the University Transfer Center to be certain that they are taking courses which will meet their transfer requirements. Admission requirements and course preparation are subject to change; therefore, it is imperative to check regularly for new or updated requirements. It is also recommended that students use the many services provided by the University Transfer Center to assist them in preparation for transfer.

The University Transfer Center provides a variety of services for student which include file electronic applications, monthly calendar of events, meet with university representative, workshops, Transfer Admissions Agreements, attend four-year campus events, and participate in summer and weekend programs through various universities, as well as through the UCLA Center for Community Colleges Partnerships. Transfer ready students receive counseling and advisement, electronic application assistance, transcript evaluation, and information. University Transfer Admission Agreements and info on summer transfer programs experiences are available in the Center.

Computer workstations with internet access are available for use in the Center for students who need to research university transfer requirements and submit the university admissions application.

No appointment necessary to visit the Center.

University Transfer Center Service Outcomes

The mission of the University Transfer Center is to meet the needs of students preparing to transfer to a four-year college or university by providing accurate, up-to-date information and a set of coordinated resources, activities, and services that support the transfer process.

1. Students will be provided the opportunity to meet with representatives from 4-year universities
2. Students will obtain the knowledge & skills to complete the online application by attending a CSU or UC application workshop
3. Increase number of students who successfully complete transfer requirements to submit application to a 4-year university
4. Students will receive transfer advisement on walk-in basis
TRANSFER RELATED WEBSITES
As a student, the internet is a valuable resource for transfer information.

LACC University Transfer Center
www.lacitycollege.edu/services/transfer

Assist
Assist is California’s official statewide repository of transfer information for the California State University and University of California systems. As a prospective transfer student, it is important to make sure that the community college courses you take are acceptable to the university for transfer credit. Please visit the University Transfer Center for help with navigating Assist.
www.assist.org

University of California
http://admission.universityofcalifornia.edu/transfer
https://uctap.universityofcalifornia.edu/students
www.universityofcalifornia.edu

California State University
www.csumentor.edu
www.calstate.edu

California Private and Independent Colleges and Universities
www.aiccu.edu

The Common Application
www.commonapp.org

Transfer Agreements with Historically Black Colleges and Universities
www.cccco.edu/HBCUTransfer

California State University (CSU) System
Admission
Students intending to transfer to a California State University campus should plan a program to meet the graduation requirements of the specific institution which they plan to attend. Transfer admission eligibility is based on transferable college units. Students who will have at least 60 CSU transferable semester units completed by the time they enter a CSU are considered upper-division transfer students. Student applicants who are California residents are eligible as an upper-division transfer student if they:

• Complete a minimum of 60 CSU transferable units
  Complete at least 30 semester units of CSU general education courses which must include:
  • Written communication, oral communication, critical thinking and mathematics
  • A 2.0 GPA in all transferable units
  • Some majors requirea higher GPA for admission selection
  • Must be in good standing with their current school

Admission to a California State University campus does not guarantee admission to the major department or college on that campus.
Some majors require you to complete specified courses for your major before you transfer to gain admission to the major. This is called major prep coursework. Some campuses require that you fulfill specific general education requirements before transferring. Check the campuses’ programs or majors you’re interested in as you plan your coursework.

The CSU fall application submission dates are October 1 – November 30 for the following fall semester admission. Students generally apply one year prior to intended semester of transfer. Students transferring to the university for fall semester must complete all transfer requirements the spring semester prior to transfer. CSU Spring application submission dates are August 1 – August 30. Not all CSUs accept spring applications.

University of California (UC) System Admission

Students intending to transfer to a University of California campus should plan a program to meet the graduation requirements of the specific institution which they plan to attend. Transfer admission eligibility is based on transferable college units. Students who will have at least 60 UC transferable semester units completed by the time they enter a UC are considered upper-division transfer students. Student applicants who are California residents are eligible as an upper-division transfer student if they:

- Complete a minimum of 60 transferable units
- Complete the UC 7-course pattern:
  - Two transferable courses in English composition;
  - one transferable course in mathematical concepts and quantitative reasoning;
  - four transferable courses chosen from at least two of the following subject areas: Arts & Human-ities, Social & Behavioral Sciences, Physical & biological sciences
- A 2.4 GPA in all transferable units
- Some majors require a higher GPA for admission selection
- Must be in good standing with their current school

The UC application submission dates are November 1 – November 30 for the following fall semester admission. Students generally apply one year prior to intended semester of transfer. Students transferring to the university for fall semester must complete all transfer requirements the spring semester prior to transfer.

TRANSFER ADMISSION GUARANTEE (TAG)

Six UC campuses offer the Transfer Admission Guarantee (TAG) program for California community college students who meet specific requirements.

By participating in TAG, you will receive early review of your academic records, early admission notification and specific guidance about major preparation and general education coursework.

TAG applications are open for submission September 1 – 30. You can only apply for a TAG at one campus. The TAG application is not the application to the university itself. Therefore, students who apply for TAG must also apply for admissions to the university.

Students are encouraged to apply to additional UC campuses during the regular application cycle, November 1 - 30.

Students are advised to visit the LACC University Transfer Center for assistance with TAG requirements, TAG application, and UC application.
BACHELOR’S DEGREE LOWER-DIVISION REQUIREMENTS

The degree requirements at a California State University campus or a University of California campus generally consist of three parts: The General Education (GE) coursework, Major requirements, and electives.

General education is required of all degree candidates. Major requirements are a part of the student’s field of specialization. These requirements are classified in two levels: Lower-division and Upper-division. Students may complete all of the lower-division general education pattern and most of the lower-division major preparatory coursework at Los Angeles City College. The two most common general education patterns used to complete the lower-division general education are CSU GE Breadth and Intersegmental General Education Transfer Curriculum (IGETC).

Students who have completed and received full certification for one of the above GE patterns permits a student to transfer to a CSU or UC without the need to take additional lower-division General Education courses to satisfy the universities’ general education requirements.

However, depending on the major or field of interest, the student may find it better to complete the university’s campus specific GE plan. Students pursuing majors that require extensive lower-division major prep coursework, such as Engineering or Biology, may not find the IGETC to be advantageous. Also, some colleges within the UC system do not accept IGETC.

Completion of the CSU Breadth or IGETC is not a requirement to transfer.

Please consult a College Counselor or the University Transfer Center.

IGETC CERTIFICATION

Los Angeles City College can certify the completion of IGETC which satisfies the lower-division general education requirements for both UC and CSU transfer students. Full certification guarantees that no additional lower-division general education courses will be imposed on a student as a condition of graduation from the UC or CSU. All IGETC coursework must be completed before a student transfers to receive full IGETC Certification. Students may be partially certified under the IGETC pattern if they are missing no more than two courses from the IGETC pattern.

To use coursework for IGETC that has been completed at a college or university other than a California community college must be approved by an LACC Counselor using the PassAlong. Make an appointment with Counseling for additional information.

CSU BREADTH CERTIFICATION

Los Angeles City College can certify the completion of the CSU Breadth General Education Pattern. Full certification guarantees that no additional lower-division general education courses will be imposed on a student as a condition of graduation from the CSU. Partial Certification is awarded for completion of any of the five General Education Areas. Students who have received partial certification can request approval from the university to complete the remaining lower-division general education courses during summer or concurrently while attending the CSU.

To use coursework for CSU Certification that has been completed at a college or university other than a California community college must be approved by an LACC Counselor using the PassAlong. Make an appointment with Counseling for additional information.

REQUESTING IGETC & CSU CERTIFICATION

It is the student’s responsibility to request certification. Request for IGETC or CSU GE Certification is done by completing a Transcript Request Form and submitting it to the Admissions & Records Office, Room 100. Request should be made once student has completed all coursework and grades are posted. There are two sides to the form. Make sure to select the “Hold for CSU or IGETC Certification” box on the front and the corresponding box on the back along with all other requested information on both sides. Students applying for an Associate Degree for Transfer receive automatic certification.
Independent California colleges and universities

California’s fully accredited independent and private colleges and universities provide a wide range of options at undergraduate, graduate, and professional levels for students planning to continue their education beyond the community college.

Admission requirements of independent and private colleges and universities vary. Course transferability and course credit allowed also vary. Los Angeles City College has articulation agreements with a number of independent and private universities. Admission requirements are outline in the respective college catalogs.

Students needing assistance navigating university admission requirements should visit the LACC University Transfer Center.

Honors Program

The Ralph Bunche Scholars Program
(323) 953-4000 ext. 2340 AD 205B
http://www.lacitycollege.edu/services/honorsprogram/about.html

The Honors Program, called the Ralph Bunche Scholars Program, is designed to prepare the highly motivated student for transfer.

The program’s enriched and rigorous curriculum challenges those who thrive on intellectual exercise. Scholars may present research essays at honors conferences, work closely with faculty, and receive library privileges at UCLA, among other opportunities. The scholar who completes a minimum of 15 units of Honors credit (5 honors classes) will receive certification in UCLA’s Transfer Alliance Program (TAP). This guarantees priority consideration for admission to non-impacted majors at UCLA’s College of Letters and Sciences. Participation in the honors program increases a student’s chances of being admitted at four-year institutions. Other participating four-year institutions are UC Berkeley, UC Irvine, UC Riverside, UC Santa Cruz, Occidental College, Chapman University. Honors’ Program Benefits:

- Increased collaboration with faculty and scholars and participation in learning community
- Counseling and transfer advisement
- Scholars’ designation on transcripts
- Opportunity to present research at annual Honors Research Conference at UC Irvine (Spring)
- Opportunity to attend TAP Conference at UCLA (November)
- Library privileges at UCLA
- Get-togethers throughout the academic year

Program Requirements:
1. Maintain minimum 3.0 GPA (cumulative).
2. Complete minimum of 15 units (5 classes) in designated Honors sections.
3. Eligibility of English 101 and Math 125.

Students may apply to the Ralph Bunche Scholars Program at any time during the year but are encouraged to apply late Winter and late Summer for honors classes offered in Fall and Spring semesters. Students should plan their schedules accordingly.

Associate Degrees for Transfer (ADT)

Students completing an Associate Degree for Transfer (ADT) are guaranteed admission to the CSU system, but NOT to a particular campus or major. Students who have completed an ADT and are admitted to a CSU major that has been deemed similar are guaranteed admission at junior standing and the opportunity to complete a baccalaureate degree with 60 additional semester (or 90 quarter) units. ADT degrees are recognized by both the California Community College and CSU systems as a measure of preparation and readiness for transfer to upper-division course work at the CSU.

Los Angeles City College currently offers 14 Associate Degrees for Transfer. Programs Available:

- Administration of Justice AS-T
- Art History - A.A. - T
- Business Administration AS-T
- Communication Studies - A.A.-T
- Early Childhood Education - A.S.-T
- English AA-T
- Journalism AA-T
- Math AS-T
- Music - A.A.-T
- Physics AS-T
- Political Science - A.A.-T
- Psychology - A.A.-T
- Studio Arts AA-T
- Theatre Arts AA-T