2013-14 Academic Catalog

This Catalog provides information about the programs at William Peace University and does not constitute a contract with students.

15 East Peace Street, Raleigh, North Carolina 27604
919-508-2000

William Peace University does not discriminate in its recruitment and admission of students, regardless of gender, race, creed, color, religion, age, national and ethnic origin, sexual orientation, disability, or veteran status.

William Peace University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia, 30033-4097 or call 404-679-4500 for questions about the accreditation of William Peace University.

The University reserves the right to make any necessary changes governing admissions, the calendar, regulations, student charges, courses of instruction, or granting of degrees announced in this catalog. Any changes will take effect whenever University officials deem necessary. It is the responsibility of the student to see that all the degree requirements are met for graduation from Peace and/or transfer to other institutions.
MESSAGE FROM THE PRESIDENT

Dear Student,

William Peace University is committed to preparing students to be the leaders of tomorrow and has done so for more than 150 years. Rooted in a liberal arts curriculum focused on career building and personal discovery, Peace gives its students a foundation for ethical lives of leadership and service.

Always a leader in jobs or graduate school for graduates, Peace now offers a four-year professional development program as well as an expanded internship program. Our core curriculum is comprised of program-specific courses, and elective courses offering a diverse learning experience and includes courses that are critical for your future, including personal financial management, public speaking, and four years of writing taught by English faculty.

This catalog represents a roadmap for you and your advisors and campus mentors as you build toward your life after William Peace University.

Not all lessons are taught within a classroom. We encourage students to enrich their university experience through clubs, the arts, student government, athletics, and/or community service. Peace offers more than 30 student clubs and organizations, including publications, academic societies and active fine arts programs. Our athletics program participates in NCAA Division III in the USA South Athletic Conference in six women’s sports and three men’s sports with two more men’s sports scheduled for addition in the 2013-2014 Academic year.

You will begin to notice some of our building renovations on campus. In January, we announced the beginning of our campus renovations, starting with the Hermann Center to allow for more wellness and athletic space and to include a field house for spring training and intramural sports and a fitness center and weight room. Plans for the Student Center renovations are now underway to offer an updated dining hall, coffee bar, student game and lounge space and student government offices.

As a student, you enter a community of graduates past and present including more than 8,000 alumni. More than 90% of our graduates find careers or admission into graduate school within a year of graduation and more than 60% of students reported that their internship experience at WPU led to finding a job.

Our outcomes are closely linked to our programming and the building blocks of a fulfilling education are detailed in this catalog. At William Peace University, your success is our mission and we look forward to helping you grow and succeed as you embark on your educational journey.

Debra M. Townsley, Ph.D.
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# OUR EDUCATIONAL OBJECTIVES

THE WILLIAM PEACE UNIVERSITY HONOR CODE

SEMESTER LOAD

COURSE NUMBERING

CLASS LEVEL

GRADING SYSTEM FOR CREDIT CLASSES

HOW TO CALCULATE YOUR GRADE POINT AVERAGE (GPA)

GRADE REPORTS AND ORDERING OFFICIAL TRANSCRIPTS

EXAMINATIONS

LATIN HONORS

DEAN’S LIST

CANCELLATION OF A COURSE BY THE UNIVERSITY

ACADEMIC POLICIES

Drop/Add Policy

Course Audit Policy

Credit Transferrable to Peace

Acceptable course credits are applicable toward a degree program, but are not used in the computation of the student’s William Peace GPA.

Double-Counting Course Requirements

Course Repeat Policy

Grade Appeal Policy

Class Attendance and Conduct

Requesting an Incomplete

Withdrawal from a Course

Withdrawal from the University

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MAKING ACADEMIC PROGRESS

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ABOUT WILLIAM PEACE UNIVERSITY

OUR MISSION
William Peace University's mission is to prepare students for careers in the organizations of tomorrow. Rooted in the liberal arts tradition, the student develops an appreciation for life-long learning, a focus on meaningful careers, and skills for ethical citizenship.

DEGREES OFFERED
The University offers the Bachelor of Arts degrees in biology, communication, criminal justice, education, English, liberal studies, political science, pre-law, psychology, simulation and game design, and theatre. Additionally, Bachelor of Science degrees are offered in biology and business administration, and a Bachelor of Fine Arts degree in musical theatre.

A VALUE-ADDED EDUCATIONAL EXPERIENCE
William Peace University offers a variety of special programs that contribute to a student’s overall academic experience:
- Professional, course-related internships are required for students in all baccalaureate majors.
- WPU students are required to take four years of writing and participate in a four-year professional development seminar series.
- The Career Services Office provides career counseling, listings of internship options, workshops, and a resource library.
- William Peace University students have access to courses, library facilities, and on-line databases of other Raleigh colleges and universities through the Cooperating Raleigh Colleges (CRC) consortium.
- International study programs are available in several parts of the world, and opportunities are available in a variety of other locations for short-term work, internships, or for a semester abroad.
- A special program for honors student scholars is available.

FACULTY
The University faculty offers individual attention to students, while serving as role models and mentors. More than 80% of the full-time faculty members hold doctoral or terminal degrees in their disciplines. As an institution with a primary focus on teaching, faculty members, not graduate assistants, teach all classes. Faculty members are dedicated to developing each student. The student to faculty ratio is 14:1.

ACCREDITATION
William Peace University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, GA, 30033-4097 or call 404-679-4500 for questions about the accreditation of William Peace University. WPU also has membership in:
- Association of Governing Boards (AGB)
- Association of Presbyterian Colleges and Universities (APCU)
- Chamber of Commerce of Raleigh
- Cooperating Raleigh Colleges Consortium (CRC)
- Council for Advancement and Support of Education (CASE)
- Council for Independent Colleges (CIC)
- Downtown Raleigh Alliance (DRA)
- Independent Collegiate Enterprise (ICE)
- National Association of Independent Colleges and Universities (NAICU)
- National Collegiate Athletic Association (NCAA)
- North Carolina Independent Colleges and Universities (NCICU).

**THE CAMPUS**

William Peace University maintains a vibrant, picturesque campus in the center of the busy capital city of Raleigh, North Carolina. It is located on 21-acres and features a mix of historic and contemporary facilities.

The following are the major facilities on campus:

- Main (1872, administrative offices, faculty offices and residence hall), which houses the Mary Howard Leggett Theatre and James Dinwiddie Chapel
- William C. Pressly Arts and Science Building (1964, science labs, classrooms, visual arts, and labs)
- Marian N. Finley Residence Hall (1964)
- Mary Lore Flowe Building (2000, academic classrooms, labs, and faculty offices)
- Browne-McPherson Fine Arts Center and Kenan Hall (1974, fine arts, academic classrooms, dance studio, and offices)
- Lucy Cooper Finch Library (1969, renovated and expanded 2009)
- S. David Frazier Hall (1928, Office of Admissions, Office of Financial Aid, and residence hall)
- Irwin Belk Hall (1967, dining hall, bookstore, and Student Services Offices)
- Joyner House (Health Services)
- Grover M. Hermann Athletic Center (1963, renovated and expanded 2012, gymnasium, locker rooms, weight and fitness rooms, and offices)
- Ragland Tennis Courts
- James A. Davidson Residence Hall (1986, updated 2012)
- Bingham Residence Hall (2005)

**Spiritual Development**

William Peace University is historically affiliated with the Presbyterian Church USA, especially through its ties with the First Presbyterian Church of Raleigh. However, the University is nonsectarian, and diversity in religious beliefs plays an important role in our campus community. Spiritual development is enhanced through weekly chapel services, by an on-campus chaplain, and by student-led religious organizations of interest.

**Student Activities**

William Peace University has more than 30 student-led groups with many opportunities for leadership. Spiritual life, sports, special interest and academic clubs, intercollegiate athletics and student government are among the areas sponsoring a variety of student activities. Each semester, the Office of Student Services department hosts an Involvement Fair for students to explore all of the clubs and organizations at William Peace University.

**Fine Arts**

William Peace University Singers celebrate all genres of music. With glee club ties dating back to the late 1800’s, WPU remains dedicated to entertaining audiences with a wide repertoire including pop, classical, contemporary, country, swing, patriotic, Broadway, gospel and jazz. This multi-talented
troupe represents the brightest and best from a variety of majors across the University. Known for their “singing team” approach, they consistently showcase the musical talents of the 15-30 vocalists through full ensemble selections, as well as small groups and solo presentations. Maintaining excellence on and off the stage, this active ensemble also serves as the official ambassadors of William Peace University, singing for community events, WPU alumni and across the state all the while connecting the University to alumni, friends and communities beyond North Carolina.

Students also have an opportunity to participate in the theatre and musical theatre both on stage and behind the scenes. There are three to four productions each year and other opportunities, such as improvisational theatre.

**Athletics**
William Peace University currently offers five men’s and six women’s teams. The University is a member of the National Collegiate Athletic Association (NCAA) Division III and competes in the USA South Athletic Conference. The campus also offers club and intramural sports. See the *Student Handbook* for more information.

**WILLIAM PEACE UNIVERSITY HISTORY**
William Peace University is located in the heart of Raleigh, North Carolina. It was chartered in 1857 as Peace Institute, offering education for boys and girls in primary grades and to women from high school to college.

The school is named in honor of William Peace, a Raleigh businessman and church elder, who pledged $10,000 to the Rev. Joseph M. Atkinson in trust for the First Presbyterian Church. The gift was used to establish Peace Institute.

The Civil War interrupted construction of the University’s Main Building when the Confederate government used it as a military hospital. After the war, the federal government used the building as the North Carolina headquarters for the Freedmen’s Bureau, which helped former slaves, establish new lives.

Peace Institute opened in 1872, when the First Presbyterian Church regained ownership of the property and repaired the Main Building. R. Stanhope Pullen, a local businessman and philanthropist, who owned the eight acres of land the campus is built on, signed over ownership of the property to the Peace Institute in 1878.

By 1940, Peace offered an academic program for young women that encompassed the last two years of high school and the first two years of college. During the 1960s and early 1970s, Peace College saw its greatest growth with the construction of 11 new buildings and many renovations to existing structures.

Peace College transitioned into a four-year baccalaureate institution during the mid-1990s, awarding its first baccalaureate degree in 1996. Additionally, Peace began offering coeducational evening courses through the William Peace School of Professional Studies in 2009.

In 2011, the Board of Trustees unanimously voted to transition Peace’s day program to coeducational and to rename the college William Peace University. The University’s first male students in the day program matriculated in the 2012-2013 academic year.
William Peace University’s mission is to prepare students for careers in the organizations of tomorrow. On average, more than 90 percent of the University’s graduates are working in jobs or attending graduate school within one year of graduation.

EXPERIENCING RALEIGH
William Peace University is located in the heart of downtown Raleigh, North Carolina. Raleigh is the capital of North Carolina and one of the fastest growing cities in the southeast. The city has received many accolades including one of the best cities for young professionals, students, and cultural events.

Students have access to the North Carolina Museums of History, Natural Science and Art; the Progress Energy Performing Arts Center; the Raleigh Amphitheater; and the Convention Center. The North Carolina State Capital, Legislative Buildings, and Governor’s Mansion are all within walking distance. Restaurants and retail abound. Many concerts and events are available throughout the year downtown.

Downtown landmarks are walking distance from campus. Students can also ride the downtown circuit “R-Line” bus which stops in front of the campus and is free.

POLICIES FOR THE CAMPUS COMMUNITY

Nondiscrimination Policy
William Peace University does not discriminate in its recruitment and admission of students, regardless of gender, race, creed, color, religion, age, national and ethnic origin, sexual orientation, disability, or veteran status.

In our employment practices, William Peace University seeks to hire, promote, and retain the best qualified individuals regardless of race, creed, color, religion, sex, national origin, sexual orientation, disability, veteran status, citizenship, or on the basis of age with respect to persons 18 years or older. This is done in accordance with the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act. The University complies with the Family Education Rights and Privacy Act of 1974, as amended, regarding information on file and students’ access to their records. Directory information (name, address, class, and major) may be released, unless the student requests in writing that their information be withheld.

Observance of Religious Holidays
If a student cannot attend classes because of religious beliefs, the student may be excused and provided the opportunity to make up assignments or exams, which may have been missed as long as the make-up work or tests do not create an unreasonable burden on the University. Students will not be penalized because of religious beliefs.

Sexual Harassment Policy
Conduct referred to as sexual harassment will not be tolerated at William Peace University. The University, when made aware of a claim, will take appropriate action to investigate the situation and take corrective action, including disciplinary action, if appropriate. Full details of this policy are available in the Student Handbook.

Communication During Weather or Other Emergencies
Peace has a full “PacerAlert” system where students are informed of weather (or other) emergencies through email, text, voicemail and/or various campus alerts.
Drug Free Campus
William Peace University is a drug-free campus. Please see the Student Handbook for complete details.

Oversight by the Board of Trustees
Full authority in all matters pertaining to William Peace University rests with the Board of Trustees. This policy-making body holds formal meetings each year. The Executive Committee of the Board of Trustees meets on call throughout the year.

The President is the chief administrative officer of the University, acting upon the authority vested in her by the Board of Trustees.

On Being a Member of the Campus Community
Enrollment which begins at the time of admission, at William Peace University implies full acceptance of all University regulations, including those having to do with conduct.

The University, in order to safeguard its scholarship and its moral atmosphere, reserves the right to dismiss any student whose presence is deemed detrimental. In such instances there will be no financial adjustments.

Use of Directory Information
William Peace University designates the following items as “directory information”: student name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent previous school attended and photograph, plus the parent’s name and address. The University may disclose any of these items without prior written consent, unless notified in writing to the contrary by the second week after the start of a term.

Ongoing Assessment of the Educational Experience
Periodic and systematic evaluation of students at the university-wide level helps William Peace University determine how effectively we are meeting the academic and personal development needs of our students. In addition to using the results of such assessment to make appropriate changes in the curricular and student-support programs at Peace, the information is needed for the Southern Association of Colleges and Schools as part of our continuing accreditation by the Commission on Colleges. All Peace students will participate in this assessment process throughout their years at William Peace University.

The different types of assessments focus on: general education knowledge and skills, writing skills, critical thinking, development and achievement of personal and academic goals while at William Peace University. We also conduct surveys about the facilities, programs, and services offered by WPU. Scores on standardized tests used in the assessment work remain confidential and in no way affect student course grades. The results are used solely for examining programs and services offered by the University and to make improvements as deemed appropriate.

ADMISSIONS

ADMISSIONS PHILOSOPHY
William Peace University acknowledges that each prospective student is an individual. The University takes a holistic approach to admission, considering each application as it is submitted throughout the
academic year. Applications for full-time undergraduate students are accepted on a rolling basis and decisions are made when applications are complete.

Admission procedures for students are defined by the following five categories:

- First-Year student (high school senior or graduate)
- High school student applying as a junior for early entrance
- Transfer student
- International student
- Former Peace College/William Peace University student (readmission)

Regardless of category, a candidate for admission to William Peace University must submit entrance credentials indicating evidence of graduation from a secondary school or other successful experiences that demonstrate the student’s ability to make satisfactory progress at William Peace University.

Applications are reviewed individually. Decisions are based on the following criteria:

- GPA in academic courses (see minimum course requirements)
- Scholastic Aptitude Test (SAT) (verbal and math only) or American College Test (ACT) scores
- course selection
- rank in class
- personal essay
- letter(s) of recommendation
- an interview with an admissions representative is also recommended.

Further consideration will be given to an applicant’s personal qualifications, co-curricular activities, community involvement, and overall potential for success. Additional consideration of a student’s acceptance will be granted upon the discretion of the Vice President for Enrollment.

INTERVIEWS AND CAMPUS VISITS

All applicants are encouraged to schedule an appointment to visit the campus and interview with a member of the admissions staff. In some cases, an interview may be required as part of the application process. There is no substitute for a campus visit when you are choosing a university. The William Peace University campus is open for visits throughout the year. Prospective students are encouraged to schedule an appointment to visit the Office of Admissions as follows:

- Year-round: 9 a.m. to 7 p.m. Monday through Thursday, 9 a.m. to 4 p.m. Friday, and 9 a.m. to 1 p.m. on Saturday (except on Holiday weekends).
- Offices are closed on major holidays throughout the year.
- Extended hours are also available by appointment.

To arrange for a visit please contact the Office of Admissions online at www.peace.edu and click on “Schedule Visit.” If you have a special request to meet with a member of the faculty, a member of the athletic department, or to attend a class, we will do our best to arrange it.
APPLICATIONS
Applications may be obtained from your high school counselor, through the William Peace University website at www.peace.edu, the College Foundation of North Carolina website at www.cfnc.org, or by calling the William Peace University Office of Admissions at 1-919-508-2214. All first-time applicants are required to submit a $35 non-refundable processing fee payable to William Peace University with the application. This fee, paid only once, is intended to defray the cost of processing the application and is not credited to the student's account. WPU will consider waiving the non-refundable application fee of $35 for students who submit the College Board Application Fee Waiver Form (available from school counselors).

Since William Peace University uses the rolling admissions procedure, applicants are considered for admission as soon as their application files are completed. You will need to submit the following to complete requirements for application:

1. A completed application form must be filed with the Office of Admission along with an application fee.
2. Secondary school transcripts should be sent directly to the University. Home-schooled students should submit a self-certified transcript. While a preliminary evaluation can be done with an unofficial transcript, an official offer of admission cannot be made until official transcripts are in the application file. Any prior college official transcripts should also be submitted directly to the University.
3. Test scores from either the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board or the American College Test (ACT) of the American College Testing Program should be submitted to William Peace University. Applicants should take these tests in the spring or summer of the junior year of high school or early in the senior year. In order to have your scores sent directly to William Peace University, enter our code as 5533 for SAT tests or 3136 for ACT tests.
4. Have at least one academic recommendation, preferably from a guidance counselor or teacher, sent directly to the University.
5. Send us a personal essay (250 words) describing a book, person, or experience that has influenced your life.
OVERVIEW OF THE APPLICATION PROCESS

The table below is designed to show at a glance what is needed for each type of student wanting to attend WPU.

<table>
<thead>
<tr>
<th>APPLICATION REQUIRED</th>
<th>REQUIRED DOCUMENTS</th>
<th>INTERVIEW</th>
<th>DEADLINES</th>
<th>NOTIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST-YEAR STUDENT</td>
<td>Yes</td>
<td>High school transcripts and SAT or ACT scores</td>
<td>Recommended</td>
<td>No later than two weeks prior to the start of Fall and Spring semester classes</td>
</tr>
<tr>
<td>EARLY ADMISSION after Junior year of high school</td>
<td>Yes</td>
<td>High school transcripts and SAT or ACT scores</td>
<td>Required</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
</tr>
<tr>
<td>TRANSFER</td>
<td>Yes</td>
<td>24 + attempted credits: only college transcripts; 23 attempted credits and below: high school transcripts and SAT or ACT scores; Dean's evaluation</td>
<td>Recommended</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
</tr>
<tr>
<td>INTERNATIONAL</td>
<td>Yes</td>
<td>TOEFL, and translated high school transcripts; SAT or ACT needed to be considered for financial aid</td>
<td>Recommended</td>
<td>May 1 for Fall Semester; October 1 for Spring Semester</td>
</tr>
<tr>
<td>READMITS</td>
<td>Yes</td>
<td>Some (see section above)</td>
<td>May be required</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
</tr>
<tr>
<td>PART-TIME STUDENTS</td>
<td>Yes</td>
<td>In some cases: high school transcripts and SAT or ACT scores</td>
<td>No</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
</tr>
</tbody>
</table>

First-Year Student Admission
The major criteria in admissions' decisions are the strength of the high school course selection and the grades in the academic courses. Below is a list of the recommended academic courses Admissions uses to evaluate a student file:
English: 4 units  
Math: 4 units (Algebra I, II, Geometry, & Advanced Math)  
Science: 3 units (2 lab sciences)  
Social Science: 3 units  
Foreign Language: 2 units

Students should follow the admissions procedures outlined above.

**Early Admission after Junior Year**
Students may apply for admission to William Peace University after completion of their junior year of high school if they can provide written evidence of exceptional academic achievement, emotional stability, and social maturity.

Students who apply for early entrance are required:

- to have a minimum GPA of “B” (3.00) in academic courses
- to be ranked in the top 25th percentile of their class
- to have earned scores of 950 or higher on the SAT (math and verbal only)/ACT 20
- to be interviewed on campus by the Admissions staff

To apply for early entrance, students should follow the procedures outlined above in the *Admissions At A Glance* section and submit a final transcript showing all work completed through the end of the junior year. Please note that to be eligible for financial assistance, students must have received a high school diploma or its recognized equivalent (generally General Education Diploma or GED.)

**Admissions on Probation**
Students who are admitted to the University with the status of admissions on probation by the Office of Admissions may be limited to 12 credit hours during their first semester. Students must maintain letter grades of at least a C- or higher in addition to earning a grade point average (GPA) of at least 2.0 to avoid academic dismissal.

Students should work with their academic advisor and the Academic Services Center throughout their first semester to ensure academic success.

**Transfer Students**
Transfer applications are accepted for all class levels. Those applying for transfer from another college must follow the same application procedure and complete the same required units for entrance as outlined for first-time college students. Transfer students must furnish official transcripts of all previous college or university work attempted, whether or not credit is sought. Prospective transfer students who have attempted fewer than 24 credits of college-level work are required to submit SAT or ACT scores and an official high school transcript. All transfer students must have a 2.0 GPA or better. Additionally, transfer applicants are required to submit a completed Dean’s Evaluation form. This form is to be completed by the Dean of Students at the last college or university attended.

Upon admission to William Peace University, copies of the transfer student’s official transcript are sent to the Office of the Registrar for evaluation of transfer credits.
Courses for transfer credit will be evaluated according to the following guidelines:

1. Courses taken at regionally accredited higher education institutions where a grade of “C-“ or higher was earned will be accepted for transfer credit, provided the course or courses are applicable to a William Peace University degree program.
2. The maximum number of credit hours allowed for transfer from regionally accredited higher education institutions is 90 semester hours.
3. Only six semester hours are permitted for transfer credit toward minor requirements.
4. Only three semester hours are permitted for transfer credit toward concentration requirements.
5. Courses taken at a CHEA accredited institution, with a grade of “C-“ or better will be accepted provided they contain academic content and must be approved by the Registrar.
6. ACE (American Council on Education) certified credits may be accepted pending approval of the Registrar.
7. To ensure credit transfer, students enrolled at William Peace University must receive approval from the Registrar before registering for course(s) for credit to be taken at another institution for transfer to William Peace University.

**International Students**

William Peace University is authorized by the U.S. Immigration and Naturalization Services to enroll non-immigrant students in accordance with federal regulations. International applicants for fall must complete their application by May 1 for the fall semester or October 1 to be considered for the spring semester. Applicants from foreign countries are expected to meet the same minimal educational background as that of students educated in the United States. The following guidelines are used to evaluate the application of international students:

- William Peace University requires international students seeking admission to complete the Personal Verification Worksheet.
- The Admissions Office must receive official copies of transcripts from all schools attended previously; all forms must be translated into English by an accredited service. William Peace University recommends using World Education Service, Inc. (WES) as a valid source of accredited translation. WES does require a fee for translation.
- William Peace University requires a minimum score of 550 on the written Test of English as a Foreign Language (TOEFL) or a minimum score of 80 on the internet-based TOEFL from students whose native language is not English. The submission of a lower than minimum TOEFL score would be considered accompanied by an SAT score above 1000 or an ACT score above 22. To be considered for merit-based scholarships, international students are required to take the SAT I or the ACT. Information on the TOEFL or the SAT may be obtained through Educational Testing Service (ETS), Princeton, NJ, USA 08540.
- All applicants are required to submit an admissions application and to provide a copy of their Visa.
- Four years of study of English as a foreign language is preferred; students should have maintained a grade of “C-“ or better in such courses.
- Applicants must complete and submit the Certificate of Financial Responsibility with official certification from your bank.
- Any National Examination results, such as British GCE “O” or “A” levels should be submitted as a part of the application. Photocopies of these certificates must be certified by the high school and bear the secondary school's official stamp or seal.
• Applicants must submit a notarized medical form with immunization records upon acceptance to William Peace University.
• Letters of recommendation must be submitted in English.
• The application fee may be submitted in the form of an international money order or bank draft.

International students applying under the auspices of Kaplan International or those who are presently enrolled in an American high school or college should contact the Office of Admissions for more information at 919-508-2214.

To study at a four-year institution in the United States, each student must obtain an F-1 Student Visa. William Peace University will issue an I-20 after the student completes the following:
1. Apply and be accepted by William Peace University.
2. Pay a $5,000 deposit.

After receiving the I-20 form, the student must then pay the SEVIS I-901 fee. For more information on this fee, please go to http://www.fmjfee.com. The student must then visit an embassy or consulate to obtain the Visa and receive any additional information.

Here are some helpful tips for international students:
• Start early. June, July, and August are typically the busiest months at embassies and consulates.
• Often in countries, there are Education USA centers that help advise international students on various educational opportunities inside the United States. For more information, please visit the U.S. Department of State website.
• Please keep in mind that it is impossible to transfer a visitor Visa or expired Visa to obtain the proper paperwork for an I-20.
• William Peace University cannot accept students with expired Visas.

International students may only take one course online per semester if in the United States on a student Visa. International students are eligible for academic scholarships granted by William Peace University. Normally, international students are not eligible for need-based financial aid. You may be eligible to receive Federal Student Financial Assistance if you meet all of the following requirements:
• Are a citizen or eligible non-citizen of the United States with a valid Social Security number;
• Have a high school diploma or a General Educational Development (GED) certificate or pass an approved “ability to benefit” test.

TRANSFER ARTICULATION AGREEMENTS
William Peace University has signed the Comprehensive Articulation Agreement (CAA) with the North Carolina Community College System. This agreement aids in the transfer of credit from colleges within the North Carolina Community College System. For specific details concerning how courses transfer under the CAA, please contact the Office of Admissions by phone 919-508-2214 or email admissions@peace.edu. Guidelines for other transfer articulation agreements are available by contacting the Office of Admissions or the Office of the Registrar.
North Carolina Community College Comprehensive Articulation Agreement (CAA)
William Peace University agrees that students who earn an Associate in Arts (AA) or Associate in Science degree (AS) from a member college of the North Carolina Community College System under the terms and conditions of the Comprehensive Articulation Agreement since its inception and who further met Peace's admissions standards are eligible to apply and may expect the following, if admitted:

A student who has completed the General Education Transfer Core (44 credit hours) shall be considered to have fulfilled the lower-division, institution-wide liberal education requirements of William Peace University and will receive 44 transfer credits. The student must have an overall GPA of 2.0 and a grade of “C-“ or better on all transfer courses.

General Education Transfer Core (44 credit hours)

**English Composition** (6 credits)

**Humanities/Fine Arts** (9-12 credits)
- Four courses (AA) or three courses (AS) are completed from at least three areas: music, art, drama, dance, French, German, Italian, Russian, Spanish, interdisciplinary studies, humanities, literature, philosophy, and religion.
- One course must be a literature course.

**Social/Behavioral Sciences** (9-12 credits)
- Four courses (AA) or three courses (AS) are completed from at least three areas: anthropology, economics, geography, history, political science, psychology, and sociology.
- One course must be a history course.

**Natural Sciences/Mathematics** (14-20 credits)
- Natural Sciences (8 credits) - Two courses with labs are completed from among the biological and physical sciences.
- Mathematics (6 credits) – One introductory course is completed from college algebra, trigonometry, or calculus; another course be selected from a qualitative subject, such as computer science or statistics.

A student who has successfully completed the Associate in Arts (AA) or Associate in Science (AS) degree with an overall GPA of 2.0 and an earned grade of C- or better on all courses shall receive 64 semester hours of credit and junior status upon admission to Peace.

**Comprehensive Articulation Agreement and William Peace University Requirements**
The Comprehensive Articulation Agreement (CAA) with William Peace University applies only to students who have completed the community college Associate of Arts (AA) or Associate of Science (AS) degrees. It does not apply to students who have completed another type of associate degree (for example, in engineering).

CAA transfer students who have completed the General Education Core (44 credits) have met the Liberal Education Requirements at William Peace University, except as noted below:
a) Students will be required to take BSA 180 Introduction to Media Literacy, a one-hour course required of all William Peace University graduates.

b) Students will be required to take BSA 120 Personal Finance, a one-hour course required of all William Peace University graduates.

c) Students will be required to have MAT 201: Statistics for WPU degree requirements.

d) Students transferring 29 or fewer hours will be required to take the four-part Professional Development Seminar series (PDS).

e) PDS 100 will be waived for students transferring 30 or more credits.

f) PDS 200 will be waived for students transferring in 60 or more hours or for transfer students who have already declared their majors.

g) All students will be required to take PDS 300 Workplace Connections, a one-hour course required of all William Peace University graduates.

h) All students will be required to take PHL 400, a three-hour course required of all William Peace University graduates.

i) Students will be required to complete an internship required of all William Peace University graduates.

**All Other Transfers (Non-CAA)**

Students who have attended a member college of the North Carolina Community System without completing general education core, those who have attended a community college in another state, and transfers from all four-year institutions are eligible to apply and can expect the following guidelines to apply:

- Students may receive transfer credit for William Peace University’s liberal education requirements as outlined in the transfer equivalency list.

- Students will be required to complete the four-year liberal education writing requirement. English composition may be transferred to Peace to fulfill the first-year writing requirement.

- Students will be required to take BSA 180 - Introduction to Media Literacy, a one-hour course required of all William Peace University graduates.

- Students will be required to take BSA 120 - Personal Finance, a one-hour course required of all William Peace University graduates.

- Professional Development Seminar (PDS) requirement: A transfer student with 29 or fewer credits must complete all four Professional Development Seminars. With 30 or more credits, the student must complete Professional Development Seminar II, III, and IV.

**EXTRA-INSTITUTIONAL LEARNING**

William Peace University does not award credit for life experiences.

**College Level Examination Placement (CLEP)**

The Educational Testing Service has developed the CLEP as a national method of attaining placement and credit. William Peace University recognizes the general examinations of the CLEP and selected subject examinations. William Peace University will award credit toward graduation. A 50% or better score on the approved CLEP exams is required for transfer to William Peace University. The following table indicates William Peace University credit for CLEP:
<table>
<thead>
<tr>
<th>CLEP EXAM</th>
<th>WPU COURSE</th>
<th>MINIMUM SCORE</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Business</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Principles of Accounting</td>
<td>BSA 221</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Business Law</td>
<td>BSA 270</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Management</td>
<td>BSA 240</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Marketing</td>
<td>BSA 230</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td><strong>Composition &amp; Literature(^1)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College Composition Modular</td>
<td>N/A ENG 112</td>
<td>N/A 50 or above</td>
<td>No credit 3</td>
</tr>
<tr>
<td>American Literature</td>
<td>ENG 216</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Analyzing &amp; Interpreting Lit</td>
<td>English Lit elective</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>English Literature</td>
<td>English Lit elective</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Humanities</td>
<td>N/A N/A</td>
<td>No credit</td>
<td></td>
</tr>
<tr>
<td><strong>Foreign Language</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>French, Level 1</td>
<td>French elective</td>
<td>50-65</td>
<td>3</td>
</tr>
<tr>
<td>French, Level 2</td>
<td>French elective</td>
<td>66 or above</td>
<td>3</td>
</tr>
<tr>
<td>German, Level 1</td>
<td>German elective</td>
<td>50-65</td>
<td>3</td>
</tr>
<tr>
<td>German, Level 2</td>
<td>German elective</td>
<td>66 or above</td>
<td>3</td>
</tr>
<tr>
<td>Spanish, Level 1</td>
<td>SPA 101</td>
<td>50-65</td>
<td>3</td>
</tr>
<tr>
<td>Spanish, Level 2</td>
<td>SPA 102</td>
<td>66 or above</td>
<td>3</td>
</tr>
<tr>
<td><strong>History &amp; Social Sciences</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Government</td>
<td>PSC 201</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Educational Psychology</td>
<td>Psychology elective</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>History of US I</td>
<td>HIS 201</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>History of US II</td>
<td>HIS 202</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Human Growth &amp; Development</td>
<td>PSY 221</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Macroeconomics</td>
<td>BSA 212</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Microeconomics</td>
<td>BSA 211</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Intro to Psychology</td>
<td>PSY 101</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Social Sciences &amp; History</td>
<td>History elective</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Intro to Sociology</td>
<td>Sociology elective</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Western Civ: Ancient Near East to 1648</td>
<td>History elective</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Western Civ: 1648 to present</td>
<td>History elective</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td><strong>Science &amp; Math(^2)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td>BIO 101</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>Chemistry</td>
<td>CHE 111</td>
<td>50 or above</td>
<td>3</td>
</tr>
<tr>
<td>College Algebra</td>
<td>MAT 111</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>College Pre-calculus</td>
<td>MAT 112</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>College Mathematics</td>
<td>N/A N/A</td>
<td>No credit</td>
<td></td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>SCI 199</td>
<td>50</td>
<td>3</td>
</tr>
</tbody>
</table>

\(^1\) Students may earn only three literature credits.

\(^2\) Students who get CLEP transfer credit for Biology or Chemistry must take the one-credit lab at WPU.
**College Entrance Examination Board Advanced Placement Examination (AP)**

Applicants enrolled in advanced placement courses in high school who take the Advanced Placement Examination in May of their senior year and who earn grades of 3, 4, or 5 will be granted credit in appropriate courses. The table below indicates what the AP transfer credits will be at William Peace University:

<table>
<thead>
<tr>
<th>AP Test</th>
<th>Score 3</th>
<th>WPU Course</th>
<th>Credits</th>
<th>Score 4</th>
<th>WPU Course</th>
<th>Credits</th>
<th>Score 5</th>
<th>WPU Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>US History</td>
<td></td>
<td>HIS 201</td>
<td>3 cr.</td>
<td></td>
<td>HIS 201</td>
<td>3 cr.</td>
<td></td>
<td>HIS 201 &amp; HIS 201</td>
<td>6 cr.</td>
</tr>
<tr>
<td>History of Art</td>
<td></td>
<td>ART elective</td>
<td>3 cr.</td>
<td></td>
<td>ART elective</td>
<td>3 cr.</td>
<td></td>
<td>ART elective</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Art Studio Art Drawing</td>
<td></td>
<td>ART elective</td>
<td>3 cr.</td>
<td></td>
<td>ART elective</td>
<td>3 cr.</td>
<td></td>
<td>ART elective</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Art Studio Art 2-D Design</td>
<td></td>
<td>ART elective</td>
<td>3 cr.</td>
<td></td>
<td>ART elective</td>
<td>3 cr.</td>
<td></td>
<td>ART elective</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Art Studio Art 3-D Design</td>
<td></td>
<td>No Credit</td>
<td></td>
<td></td>
<td>BIO 101 &amp; Lab</td>
<td>4 cr.</td>
<td></td>
<td>BIO 101 &amp; Lab</td>
<td>4 cr.</td>
</tr>
<tr>
<td>Biology</td>
<td></td>
<td>CHE 111 &amp; Lab</td>
<td>4 cr.</td>
<td></td>
<td>CHE 111 &amp; Lab</td>
<td>8 cr.</td>
<td></td>
<td>CHE 111 &amp; Lab</td>
<td>8 cr.</td>
</tr>
<tr>
<td>Chemistry</td>
<td></td>
<td>BSA 211</td>
<td>3 cr.</td>
<td></td>
<td>BSA 211</td>
<td>3 cr.</td>
<td></td>
<td>BSA 211</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Economics: Microeconomics</td>
<td></td>
<td>BSA 212</td>
<td>3 cr.</td>
<td></td>
<td>BSA 212</td>
<td>3 cr.</td>
<td></td>
<td>BSA 212</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Economics: Macroeconomics</td>
<td></td>
<td>ENG 112</td>
<td>3 cr.</td>
<td></td>
<td>ENG 112</td>
<td>3 cr.</td>
<td></td>
<td>ENG 112</td>
<td>3 cr.</td>
</tr>
<tr>
<td>English Language &amp; Composition</td>
<td></td>
<td>ENG 112</td>
<td>3 cr.</td>
<td></td>
<td>ENG 112</td>
<td>3 cr.</td>
<td></td>
<td>ENG 112</td>
<td>3 cr.</td>
</tr>
<tr>
<td>European History</td>
<td></td>
<td>HIS elective</td>
<td>3 cr.</td>
<td></td>
<td>HIS elective</td>
<td>3 cr.</td>
<td></td>
<td>HIS elective</td>
<td>6 cr.</td>
</tr>
<tr>
<td>French Language</td>
<td></td>
<td>No Credit</td>
<td></td>
<td></td>
<td>No Credit</td>
<td></td>
<td></td>
<td>Foreign Language elective</td>
<td>3 cr.</td>
</tr>
<tr>
<td>German Language</td>
<td></td>
<td>No Credit</td>
<td></td>
<td></td>
<td>No Credit</td>
<td></td>
<td></td>
<td>Foreign Language elective</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Government &amp; Politics: United States</td>
<td></td>
<td>PSC 201</td>
<td>3 cr.</td>
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<td>PSC 201</td>
<td>3 cr.</td>
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<td>PSC 201</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Latin: Vergil</td>
<td></td>
<td>No Credit</td>
<td></td>
<td></td>
<td>No Credit</td>
<td></td>
<td></td>
<td>Foreign Language elective</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Math: Calculus AB</td>
<td></td>
<td>Place in MAT 241</td>
<td>4 cr.</td>
<td></td>
<td>MAT 241</td>
<td>4 cr.</td>
<td></td>
<td>MAT 241</td>
<td>4 cr.</td>
</tr>
<tr>
<td>Math: Calculus BC</td>
<td></td>
<td>MAT 241</td>
<td>4 cr.</td>
<td></td>
<td>MAT 241 &amp; MAT 242</td>
<td>8 cr.</td>
<td></td>
<td>MAT 241 &amp; MAT 242</td>
<td>8 cr.</td>
</tr>
<tr>
<td>Psychology</td>
<td></td>
<td>PSY 101</td>
<td>3 cr.</td>
<td></td>
<td>PSY 101</td>
<td>3 cr.</td>
<td></td>
<td>PSY 101</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Spanish Language</td>
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<td>No Credit</td>
<td></td>
<td></td>
<td>No Credit</td>
<td></td>
<td></td>
<td>Foreign Language elective</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Statistics</td>
<td></td>
<td>MAT 201</td>
<td>3 cr.</td>
<td></td>
<td>MAT 201</td>
<td>3 cr.</td>
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<td>MAT 201</td>
<td>3 cr.</td>
</tr>
<tr>
<td>World History</td>
<td></td>
<td>HIS elective</td>
<td>3 cr.</td>
<td></td>
<td>HIS elective</td>
<td>3 cr.</td>
<td></td>
<td>HIS elective</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

**International Baccalaureate (IB)**

International Baccalaureate credit is granted to students who have achieved a score of 5 or above in the areas listed below. Students may petition the Registrar for additional or alternative credit if warranted.

<table>
<thead>
<tr>
<th>IB Test</th>
<th>WPU Course</th>
<th>Minimum Score</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Higher Level Exams</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anthropology</td>
<td>ANT 214</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>Biology</td>
<td>BIO 101</td>
<td>5</td>
<td>4</td>
</tr>
<tr>
<td>Business &amp; Management</td>
<td>BUS 241</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>Business &amp; Organization</td>
<td>BUS 199</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>Course</td>
<td>Code(s)</td>
<td>Credits</td>
<td></td>
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<tr>
<td>-------------------------------</td>
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<td></td>
</tr>
<tr>
<td>Chemistry</td>
<td>CHE 111 &amp; CHE 112</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Classical Languages—Greek</td>
<td>HUM 199 &amp; 299</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Classical Languages—Latin</td>
<td>LAT 299 &amp; 399</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Computer Science</td>
<td>CIS 199</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Design &amp; Technology</td>
<td>ADE 199</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Economics</td>
<td>ECO 211 &amp; 212</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>English</td>
<td>ENG 199</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Geography</td>
<td>GEO 199</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>History</td>
<td>HIS 101</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>History of Americas</td>
<td>HIS 299</td>
<td>5</td>
<td></td>
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<tr>
<td>History of East/Southeast Asia &amp; Oceania</td>
<td>HIS 299</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>History of Europe</td>
<td>HIS 103&amp; 104</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>History of South Asia &amp; The Middle East</td>
<td>HIS 299</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Languages—French, German, Japanese &amp; Spanish</td>
<td>Foreign Language 211</td>
<td>5</td>
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</tr>
<tr>
<td>Mathematics</td>
<td>MAT 241</td>
<td>5</td>
<td></td>
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<tr>
<td>Music</td>
<td>MUS 180</td>
<td>5</td>
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<tr>
<td>Philosophy</td>
<td>PHL 201</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Physics</td>
<td>SCI 299 &amp; 399</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Psychology</td>
<td>PSY 101</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Theatre Arts</td>
<td>THE 199</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Visual Arts</td>
<td>ART 199</td>
<td>5</td>
<td></td>
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<tr>
<td><strong>Subsidiary Exams</strong></td>
<td></td>
<td></td>
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<tr>
<td>Environmental Systems</td>
<td>BIO 199</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Mathematics, Further</td>
<td>MAT 241</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Mathematical Methods</td>
<td>MAT 199</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Physics</td>
<td>SCI 299</td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

**Military Service Schools and Military Examination Credits (Dantes)**

William Peace University follows the recommendations of the American Association of Collegiate Registrars and Admissions Officers as to appropriate credit to be awarded for formal service school courses in the armed services. Peace also accepts and individually evaluates course credits earned through examination utilizing DANTES (Defense Activity for Non-Traditional Educational Support Program previously called the United States Armed Forces Institute).

**Non-traditional Coursework (ACE)**

Students may be granted credit for courses or programs offered by employers, professional organizations and other agencies only if those courses or programs have been evaluated by the American Council on Education (ACE). ACE’s Center for Adult Learning Experiential Web site is: www.acenet.edu/calec.
READMISSION OF FORMER PEACE COLLEGE/WILLIAM PEACE UNIVERSITY STUDENTS

Former WPU students who have not been enrolled for at least one semester seeking readmission should contact the Office of Admissions. An interview may be required for some applicants. Applicants for readmission are asked to apply at least two weeks prior to the beginning of classes.3

Former students who have taken a medical withdrawal from Peace will also need to reapply to the Office of Admissions. Applicants for readmission will be required to submit a medical examination form at the time of application, but no later than two weeks prior to matriculation. Additionally, a letter from the student’s physician supporting his/her return to William Peace University will be required before a final decision can be made regarding readmission.

Applicants for readmission are required to submit official copies of transcripts from other schools at the time of application, but no later than two weeks prior to matriculation. A 2.0 cumulative GPA is required for readmission. In the event that the applicant is enrolled in classes at the time of application, he or she will be required to submit an updated official final transcript upon completion of work in progress.

Applicants who have been Academically Suspended from William Peace University must provide written evidence as to why they will be successful back at WPU.

A student who is readmitted to William Peace University after an absence of a year or more will be required to comply with the Catalog at the time of readmission. A readmitted student must pay the required deposit and submit the medical examination form.

DUAL ENROLLMENT PROGRAM

The Dual Enrollment Program allows qualified high school students to take courses at William Peace University for college credit. Students who meet the following academic requirements are eligible for the program:

- Class rank in the top 30% of her/his class
- Endorsement by the high school guidance counselor
- Approval by the high school principal.

Interested students may request information on Dual Enrollment from the Office of Admissions.

Credits earned through the program may be applied toward a degree at William Peace University provided the student is accepted and enrolls as a degree-seeking student. Students may also request their William Peace University transcript be transferred to another college or university.

STUDENTS WITH DISABILITIES

Students with disabilities must meet regular admissions requirements. In addition, they must submit documentation from a licensed psychologist or physician as to the nature and extent of their disability. To receive accommodations through Academic Services, comprehensive testing recommendations with all tests and scores, must be reported. These results must be recent. For additional information, contact the Office of Academic Services.

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3 In some cases, a student may be able to use the “Continuous Enrollment Policy” to maintain enrollment. This policy is explained in the Academics section.
DEPOSIT REQUIRED AFTER ACCEPTANCE
For the fall semester, a tuition and housing deposits for new students are due May 1. For the spring semester, deposits are due December 1. (See the Special Fees section.)

ALL DEPOSITS ARE NONREFUNDABLE after May 1 for the fall semester and December 1 for the spring semester. Deposits are credited to students’ accounts.

Most first-year students live on campus. Please consult the Office of Admissions for details and exceptions to this policy.

As soon as a student is accepted into William Peace University, a student is considered a student and must follow and be governed by the appropriate policies, regulations, and procedures of the University.

MEDICAL EXAMINATION RECORDS
Upon acceptance to William Peace University, a student must submit a medical examination report prior to enrollment.

FINANCIAL INFORMATION

INVEST IN QUALITY
A William Peace University education is a quality education at a reasonable cost. Prospective students interested in William Peace University are encouraged to apply for admission regardless of their financial situation. William Peace University offers generous merit scholarships and need-based grants to qualified students.

Please refer to the Scholarships and Grants section of the Catalog for details on financial assistance programs. The University reserves the right to adjust tuition, room and board, and fees if conditions make an adjustment necessary. Consequently, at the time of a student’s future enrollment, expenses may differ from those stated in this particular issue of the Catalog. Advance notice of any adjustments will be provided to students.

TUITION, ROOM, AND BOARD FOR 2013-14
Tuition for full-time day students covers a course load of 12-18 credit hours.

All Resident Students:
Tuition $23,700
Standard Room and Board 9,000
Total $32,700

All Commuter Students:
Tuition $23,700
Total $23,700

COMMUTER STUDENT EXPENSES
Commuter students are those attending William Peace University full-time or part-time but are not living on campus. A full-time student is one registered for 12 or more hours per semester. Tuition

4 Students are required to purchase the Meal Plan. Resident students are required to be full-time students.
charges for full-time commuter students are detailed above. Commuter students registering for fewer than 12 semester hours will be assessed charges at the rate of $790 per semester hour. Commuter students may purchase block meal plans offered by Dining Services.

**PAYMENT SCHEDULES**
Payments for tuition/fees and room and board are due in full by August 1 for the fall semester and by December 15 for the spring semester. Payments, financial aid, and/or a payment plan must be in place by these dates to cover the full semester balance. If the decision to attend Peace is made after August 1 for the fall or December 15 for the spring, payments, financial aid, and/or a payment plan must be in place prior to the start of classes to cover the full semester balance. Class registration may be cancelled at the University’s discretion prior to the start of classes if a student account balance is not fully satisfied by payment, financial aid, and/or a payment plan. All balances are ultimately the responsibility of the student. Unpaid balances owed to the University may be subject to collection action, and all associated costs/legal fees may be billed to and payable by the student.

**PAYMENT PLANS**
William Peace University offers the advantage of up to five monthly payments per semester. There is an enrollment fee of $30 paid to the University each semester for this plan. The first payment for the fall is due by July 5. The first payment for the spring is due by December 5. Monthly fees may be assessed by the University for late payments. Students and parents desiring to use this monthly payment plan can enroll by visiting our web site at [www.peace.edu](http://www.peace.edu) and clicking on the “I am, a current student, and payment plan setup” under the “Student Accounts” heading.

**PURCHASING TRANSCRIPTS**
Students may purchase copies of official transcripts. To purchase a transcript:

1. Go to [www.peace.edu](http://www.peace.edu)
2. Select “Academics” tab
3. Select “Office of the Registrar” link on the left
4. Select Login to the Clearinghouse site under “Transcript Request.”

There is a charge for each transcript. Transcripts will not be released until a student’s account balance has been paid in full.

**SPECIAL FEES**
Special or additional fees are listed below. Lab/course fees associated with specific courses can be found on the course listing published by the Registrar’s Office for each semester. Students from Cooperating Raleigh Colleges pay the same additional course fees as William Peace University students.

**Part-time Fees**
- 1-11 hours $790/credit hour
- Credit in excess of 18 hours $790/credit hour (and special permission must be obtained from the Vice President for Academic Affairs)
- Dual Enrollment Fee $250/credit hour
- Summer courses and internships will be charged at the rate of $250/credit hour.

**Other Fees**
- Housing Deposit for Returning Students (nonrefundable) $250
- New Student Deposit $250
- Student Activity Fee $200
- Parking Fee $200
- Stop Payment Request Fee $25
- Returned Check Fee $25
- Replacement Student Identification Card Fee $25
- Health Insurance Fee $1479 (see below)
- Graduation Fee (including diploma) $150, whether or not the student attends the graduation ceremony; duplicate diploma $25
- Continuing Enrollment Fee $100
- Transcripts of Academic Records Fee $10
- Copy of records is $2.00 per page, other than transcripts.
- Residence Hall Room Key Replacement Fee $100
- Student Teaching Fee $300
- Education Practicum Fee $50
- Credit by Examination Fee $50
- Lock out fee (at third lockout) $50
- First-year student orientation $200; transfer student orientation $100
- Lab Fees (vary by course, if required)
- Books, supplies, and spending money are not included in the above charges

**HOUSING DEPOSIT FOR RETURNING STUDENTS**

Students should have their bill paid in full and have paid a $250 nonrefundable deposit to participate in the Spring room selection for the coming fall. The $250 deposit will be applied to your Fall account.

**NEW STUDENT DEPOSIT**

All new students must pay a $250 tuition deposit. New student deposits are due by May 1 for the Fall semester and December 1 for the Spring semester. After these dates, the deposits are nonrefundable. Deposits are credited to students' accounts.

A new student must notify the University in writing that he or she no longer wishes to enroll/or live in housing in order to obtain a tuition/or housing deposit refund prior to the July 1 or December 1 deadline for refunds.

New international students must follow the financial procedures outlined in the section on international students.

**STUDENT HEALTH INSURANCE**

The University requires all full-time day students to have health insurance. Students who already have coverage must provide proof of insurance and complete the online insurance waiver form annually prior to the beginning of the semester in which the student enrolls. Students enroiling for the fall semester may begin completing their waivers during the summer break leading up to the beginning of the semester. Full-time students who do not have health insurance, and those who do not complete the online waiver, will automatically be billed on their student accounts for the injury and sickness policy offered by the University. The policy is administered through BCBS for those students beginning in the

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5 Within a limited time, deposit may be refundable. See Student Handbook for more detail.
fall. The cost covers both semesters and is prorated for students who begin studies in the spring. Students are responsible for filing all claims.

Online waivers are required to be completed within seven (7) days of the start of the semester. Students who enter William Peace University after this date must notify the Office of Student Accounts within the first four weeks of the start of the semester with proof of insurance to have the charges waived. After the first four weeks of the semester, failure to submit substantial proof of coverage will result in the full amount of the policy due.

The Wellness Center staff offers various lab tests and physicals for a small fee. See the Nurse for details.

TUITION DEDUCTIONS
Tuition deductions are allowed in the following situations:

- Full-time students who are dependent children of Presbyterian ministers or Presbyterian missionaries (home or foreign) are given tuition deductions of $500 per semester.
- When siblings are simultaneously enrolled at Peace, a $500 per semester deduction is made for each enrolling sibling after the first enrolled student.

GENERAL FINANCIAL POLICIES
William Peace University will continue to make every effort to contain costs. The Trustees, however, reserve the right to make changes in tuition and fees at any time. Normally, tuition and fees are reviewed annually by the Board of Trustees.

Statement of Student Financial Responsibility
Students are responsible for all costs and charges incurred and agree to remit payments to William Peace University in a timely manner. The University provides several payment options for satisfying current obligations including a non-interest payment plan. Also explained elsewhere are the refund policies for students who withdraw from courses and withdraw from the University. In many instances, when a student withdraws, a financial obligation to WPU still exists and must be paid in full before transcripts or other official documents are released. The University actively pursues all outstanding accounts. Overdue accounts may be referred to collection agencies.

Refund Checks Due to Excess Financial Aid
Monies are considered to be applied to the student account as follows (regardless of the date in which the monies are received):

1. Federal financial aid
2. State financial aid
3. William Peace University financial aid
4. Miscellaneous loans
5. Cash and checks
6. Credit Cards

Refunds are applied in the reverse order of the received funds. Example, credit card payments are the first to be refunded (within 90 days) and then cash/check payments. (Again this is regardless of the date in which the funds were actually received at William Peace University.)
Refunds will be issued to the student (or parent if credit is result of Parent PLUS loan) when a credit balance is created on the student account by receipt of funds from the US Department of Education for loans and the State of North Carolina for the NC Need Based Scholarship. Students may sign a form to prevent the automatic issuance of refund checks; however, refund checks will still be available upon request.

**Tuition Insurance Refund Plan**
William Peace University has a concern for the student who suffers a serious illness or accident and has to leave the University before the semester is completed. William Peace University has arranged to offer the Tuition Refund Plan to students and parents to minimize the financial portion of the loss. This elective insurance plan, made available through A.W.G. Dewar, Inc. (Dewar), provides coverage for tuition and housing charges.

This plan significantly extends and enhances the University's published refund policy. In cases of withdrawals due to accident, illness, or psychological reasons, the plan assures a 70% refund throughout the term. Contact the Student Accounts Office for more information about signing up for this plan and current rates.

**FINANCIAL AID PROCEDURES**
Financial aid is available to eligible undergraduate students. Students must be accepted for admission and be attending at least half-time for most forms of financial aid. For timely financial aid information, please visit or call the Office of Financial Aid at 919-508-2000 or visit www.peace.edu.

**The Financial Aid Application Process**
The first step in determining your eligibility for financial aid is to complete the Free Application for Federal Student Aid, better known as the FAFSA. Students may apply online at www.fafsa.ed.gov. The University’s school code is 002953. Before completing the FAFSA online, students must obtain a federal pin number. The pin number is the student’s electronic signature which can be used to sign the online FAFSA. It takes very little time to apply for a pin number. Begin by visiting the federal pin website at www.pin.ed.gov. Parents of dependent students must also obtain a pin number. After a student sends the FAFSA, William Peace University will receive an electronic aid file called an Institutional Student Information Record (ISIR). It takes approximately one to three weeks after FAFSA submission for the University to receive the ISIR. The University will use the ISIR to prepare students’ financial aid awards.

**The Financial Aid Award**
Before an award can be made, the Office of Financial Aid must receive the student’s FAFSA data. The Financial Aid staff will verify the student’s enrollment and matriculation status. Awards are based on the number of credits a student registers for during each semester and financial need. All financial need is determined by subtracting the Expected Family Contribution (EFC) as determined by the federal analysis of the family’s resources from the total cost of tuition, room and board. The family’s contribution is estimated on the basis of income and assets, with consideration given to taxes and other expenses of the family. Once the student’s enrollment status is determined, the Financial Aid staff will generate an award letter, which lists the types and amounts of financial aid the student can expect to receive for the year. **Students must reapply for financial aid annually.**

**Application Deadlines**
The priority date for submitting the FAFSA each year is March 15 for the following fall semester. Be aware that most states, including North Carolina, have a priority date of March 15th for state financial...
aid eligibility. Late applicants are usually ineligible for state funds. Those who fail to meet the priority date may still apply anytime during the award year. The Office of Financial Aid will accept applications until such time it is deemed too late to process and disburse the aid to the student for the period of enrollment. Late applicants are responsible for any and all tuition and fees, including late payment fees, if the student’s financial aid is incomplete at the time of registration. Late applicants may receive substantially fewer funds than on-time applicants.

Other Requirements
Students must submit all necessary paperwork, verification documents, and any other requested items by June 1st. Late applicants must submit all requested documents within 10 days of the date requested. Timely submission of documents helps to expedite the processing of awards. Failure to submit required documents could result in the cancellation of some or all of the student’s financial aid. If an extension is needed, please contact the Office of Financial Aid.

Students receiving outside assistance must notify the Office of Financial Aid. At no time can total assistance (including loans and scholarships made from outside agencies) exceed the student’s cost of attendance. The University cannot guarantee funding to any student, regardless of eligibility. Peace financial aid is awarded on the assumption that a student will successfully complete all credits attempted. In the event of withdrawal, dismissal, or the failure to maintain satisfactory academic progress, aid may be withdrawn or adjusted according to applicable Federal, State, and University policies. William Peace University does not discriminate in the awarding of financial aid on the basis of gender, race, creed, color, religion, age, national and ethnic origin, sexual orientation, disability, or veteran status.

WILLIAM PEACE UNIVERSITY-FUNDED STUDENT AID PROGRAMS
All Peace funded aid programs are subject to change without prior notice based upon changes in a student’s Estimated Family Contribution (EFC), enrollment status, resident/commuter status and other factors such as funding limitations. William Peace University will make every effort to give the best financial aid package possible, but late applicants may receive less financial aid. To maximize eligibility for all forms of financial aid, students should complete the FAFSA by March 15 annually. Peace-funded aid programs are available to full-time day students only and may not exceed the cost of tuition. Students receiving CIC, NCICU, APCU, or other full-tuition grants or scholarships are not eligible to receive additional University grant assistance. Students must maintain satisfactory academic progress to remain eligible for University-funded grants and scholarships.

William Peace University Scholarships and Grants
The following is a list of scholarships and grants that William Peace University offers to those that may be eligible. Please contact the Office of Admissions or the Office of Financial Aid for further questions.

William Peace University Presidential Scholarship. William Peace University Presidential Scholarships are awarded to qualified students who have earned exceptional academic records. These students should also possess exemplary characteristics of leadership ability and/or special talents that would enable them to make significant contributions to campus life. These merit-based scholarships are renewable for an additional three years of study at William Peace University provided recipients maintain at least a 3.0 cumulative GPA. This scholarship award applies to tuition and fees.
**William Peace University Academic Achievement Scholarship.** William Peace University Academic Achievement Scholarships are awarded to qualified students who have earned outstanding academic records and who, in the judgment of University representatives, display potential for making significant contributions to the William Peace University community. These merit-based scholarships are renewable for an additional three years of study at William Peace University provided recipients maintain at least a 2.5 cumulative GPA. This scholarship award applies to tuition and fees.

**William Peace University Challenge Grant.** William Peace University Challenge Grants are awarded annually on the basis of academics. These merit-based grants are renewable for an additional three years of study at William Peace University, provided recipients maintain at least a 2.0 cumulative GPA. This scholarship award applies to tuition and fees.

**William University Transfer Merit Grant.** Students who transfer into William Peace University with more than 24 credit hours may be eligible for merit-based grants. These grants are awarded on the basis of the number of transferable credits earned at an accredited college or university and on the cumulative GPA earned at each institution attended. The Transfer Merit Grants are renewable for up to two additional years, provided recipients maintain at least a cumulative 2.0 GPA. This scholarship award applies to tuition and fees.

**Phi Theta Kappa Honor Scholarship.** William Peace University offers scholarships to members of Phi Theta Kappa Honor Society. Members are eligible to apply for these funds and scholarships must be applied toward tuition. Member of Phi Theta Kappa should apply for scholarships directly through William Peace University. Several factors are considered in the allotment of awards, including financial need, academic and student involvement in extracurricular and volunteer activities. This scholarship award applies to tuition and fees.

**William Peace University Peace Assistance Grant.** Need-based grants are awarded annually to eligible students. Eligibility and grant amounts are based on information received from the Free Application for Federal Student Aid (FAFSA) along with all other grants, scholarships and loans. Students may apply to have the grants renewed each year they are enrolled in William Peace University by completing the FAFSA at www.fafsa.ed.gov.

**Sloan Scholars Program for Presbyterians.** Through the Sloan Scholars Program, William Peace University will award up to $5,000 per year to students who are certified by the Session of their Presbyterian Church as an active member of the congregation. New students must meet all William Peace University admission requirements and be in the top 1/3 of the high school class. Priority will be given to students who demonstrate financial need. The Scholarship is renewable for three years provided the student maintains a (2.0 GPA) and maintains good social standing at William Peace University along with a letter of certification from the Session. The scholarship is available to students from North Carolina and states other than North Carolina with preference given to North Carolina students. This scholarship award applies to tuition and fees.

**Departmental Scholarships.** Students who are interested in pursuing a degree in Fine Arts at William Peace University are eligible for additional scholarships. Students must submit a scholarship application, interview and audition with the respective department. Students must meet the minimum requirement for admission and must be a first-year applicant to William Peace University. This scholarship award applies to tuition and fees.
**William Peace University Leadership Scholarship.** Students who are involved in service and leadership activities throughout high school are eligible for $1,000-$5,000 in scholarships. Students will be required to take an active part in leadership roles and service to William Peace University during their enrollment. Students must submit a scholarship application, meet the minimum requirements for admission and be a first-year applicant to WPU. The scholarship is renewable for three years contingent on the student’s continued campus involvement and maintenance of a minimum cumulative GPA of 2.5. This scholarship award applies to tuition and fees.

**William Peace University Honors Scholarship.** Students who have a 3.5 weighted cumulative GPA or higher, and a combined critical reading and math SAT/ACT score of 1100/25 or higher are eligible to apply and enroll in the William Peace University Honors Program. Students accepted into this program can be awarded up to $5,000 in scholarships. Students must submit a scholarship application and have an interview. All students must be first-year applicants to WPU. This scholarship award applies to tuition and fees.

**William Peace Scholarship.** Student’s overall GPA, SAT, ACT, community involvement, extracurricular activities and achievements as well as need will be considered in evaluation for this scholarship. Student can be awarded up to $1,000-$5,000 in scholarships. Student must submit a scholarship application to apply. All students must be first-year applicants to WPU. This scholarship award applies to tuition and fees.

**RENEWABILITY OF UNIVERSITY-FUNDED AID**
There are limited funds for the above listed scholarships. The Board of Trustees can change these limitations at any time. Students must maintain certain standards for annual renewability. It is the student’s responsibility to know what those standards are and to maintain them at all times during the awarded time of the scholarship and/or grants.

**OUTSIDE SCHOLARSHIPS**
The Office of Financial Aid maintains a listing of outside scholarships and resource links online at www.peace.edu on the Financial Aid section under Online Resources. Students should visit the Office of Financial Aid website or office to stay informed on other available resources. The Office of Financial Aid reserves the right to adjust a student’s award based on receipt of outside scholarship.

**Federal Grants and Loans**
Various federal grant and loan programs are available. Staff members in the Office of Financial Aid are available to assist families and students in the use of these programs.

**Federal Pell Grants**
These federally-sponsored grants are available to eligible students with high financial need attending approved post-secondary institutions. To apply, the student must complete a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Rules and regulations governing this program are subject to changes made in federal policies.

**Federal Supplemental Educational Opportunity Grants (FSEOG)**
These federally-sponsored grants are awarded to students with significant financial need who are enrolled at least half time. The amount of the grant is determined by available funds and results of the Free Application for Federal Student Aid (FAFSA). The FSEOG Program is designed as a supplement to
the Federal Pell Grants. A student should submit a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov each year.

**William D. Ford Direct Loan Program**

A federally-sponsored loan program, the Stafford Loan program is administered through the University and the Department of Education. Federal Subsidized Stafford Loans are awarded based on demonstrated financial need. Applicants are required to submit a FAFSA in order to determine eligibility. Loan amounts vary depending on eligibility and year in school. There are two types of Federal Stafford Loans: subsidized and unsubsidized. The federal government will pay the interest while enrolled at least half time (6 credit hours) and during grace or deferment periods on Subsidized Stafford loans. Those who do not demonstrate financial need may still qualify for a Federal Unsubsidized Stafford Loan, in which the student is responsible for interest. The unsubsidized loan offers two interest repayment options: 1) quarterly payment of interest during school or 2) deferment of interest until after school. If a student elects to defer interest, interest is added to the principal. Repayment of either a subsidized or unsubsidized loan begins six months after leaving school whether due to graduation or withdrawal, but deferments may be granted under a variety of conditions set forth in federal law. The interest rate is set annually for the 12-month period July 1-June 30. The government limits Stafford Loan borrowing in the first two years of enrollment, but then increases that limit during the third and fourth years. The loan limits are outlined in the following table:

<table>
<thead>
<tr>
<th>Academic Status</th>
<th>Subsidized/Unsubsidized Stafford</th>
<th>Additional Unsubsidized Stafford</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st year (&lt; 30 hours)</td>
<td>$5,500</td>
<td>$4,000</td>
</tr>
<tr>
<td>2nd year (30-59 hours)</td>
<td>$6,500</td>
<td>$4,000</td>
</tr>
<tr>
<td>3rd year (60-89 hours)</td>
<td>$7,500</td>
<td>$5,000</td>
</tr>
<tr>
<td>4th year (90+ hours)</td>
<td>$7,500</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

**Federal Parent PLUS Loan**

PLUS Loans are federally-sponsored loans for credit-worthy parents of undergraduate students. The loan is disbursed in two equal disbursements, usually fall and spring. Repayment begins immediately after the scheduled second disbursement of the loan. The student must complete a FAFSA for consideration. Parents may borrow up to the cost of attendance less other aid. The interest rate is adjusted annually on July 1 over the life of the loan. The length of the repayment period depends on the total amount borrowed, but normally does not exceed 10 years.

The Federal PLUS loan is meant to be used in addition to any other loan the student may borrow. For this reason, we recommend that students apply for a Federal Stafford Loan before their parents apply for a Federal PLUS loan. Parents who are denied Federal PLUS loans may contact the US Department of Education to appeal this decision, or they may have their student borrow additional Federal Stafford Unsubsidized funds up to $5,000.

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6 Additional unsubsidized loans are available to students whose parents are ineligible to borrow parent PLUS loans. Undergraduate dependent students whose parents are denied the Federal PLUS or undergraduate independent students may borrow $9,500 (subsidized plus unsubsidized) in their first year; $10,500 (subsidized plus unsubsidized) in their second year; $12,500 (subsidized plus unsubsidized) in their third, fourth, and fifth years. Eligible students will sign a master promissory note with the Department of Education (DOE) and complete entrance counseling with the DOE prior to loan disbursement. To apply for the Federal Stafford Loan, the student must complete and file the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov.
Federal Work-Study
The Federal Work-Study Program is awarded to full-time day students who demonstrate significant financial need. Eligible students work up to 10 hours per week. A select group of community service jobs are also available to work-study eligible students. Eligibility is determined by the Free Application for Federal Student Aid (FAFSA). Work-study opportunities are limited. Students are considered on a first-come basis. Eligibility to participate does not guarantee employment.

State Scholarships or Grants
Residents of North Carolina or other states may be eligible for these programs. Check with the Office of Financial Aid to determine eligibility.

State Scholarship Programs
Many states provide scholarships to eligible residents and some states provide scholarships to students attending out-of-state schools. Requests for specific information should be directed to the state scholarship organization in the student’s home state.

North Carolina State Need Based Scholarship (NCNBS)
The North Carolina Need Based Scholarship program was established by the 2011 North Carolina General Assembly to provide need based scholarships for North Carolina students attending private institutions of higher education in the State of North Carolina. These scholarships are available to legal residents of North Carolina with specific needs. To apply, the student must complete a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Students should complete the FAFSA no later than March 15th to be considered for the scholarship. Funds for the support of the program are contingent each year upon appropriations made available by the North Carolina General Assembly.

Alternative Loans
Various alternative loans are available for students who are not eligible for Federal Stafford loans or who need additional loan money. Consult the Office of Financial Aid for information regarding these loans. William Peace University strongly encourages all students to complete the FAFSA before applying for an alternative loan. Federal loans (Stafford and PLUS) should always be the first option to consider when borrowing money to finance an education. If you are considering an alternative loan, you should carefully evaluate a loan program to determine if it best meets your needs.

Veterans Educational Assistance Program
Educational Assistance Benefits are available for veterans, active-duty military, National Guard and selected reserve and, in some instances, their qualified dependents. For additional information on specific programs, contact your local Veterans’ Office or the Veterans’ Certifying Official in the Registrar’s Office at the University.

ROTC Scholarships
The ROTC Scholarships are designed to offer financial assistance to outstanding young students who are seeking a commission as a military officer. The scholarship is based on the achievements of the applicants, not the financial status of their families. The ROTC scholarships may cover partial or full tuition and fees. Students interested in ROTC should contact the William Peace University Admissions Office or the Military Science Department at St. Augustine’s University (919-516-4200).
ADDITIONAL FINANCIAL AID REGULATIONS

Independent and Dependent Status
The FAFSA determines a student’s dependency status. Federal regulations are very specific about the classification of dependent and independent students. If the student feels that they do not meet the classification of a dependent student, please contact the Office of Financial Aid.

Financial Aid Satisfactory Academic Progress (SAP) Policy
Federal regulations require that schools monitor the academic progress of each applicant for financial assistance and confirm that the applicant is making satisfactory academic progress towards earning a degree in his/her program of study. Standards of the William Peace University (WPU) SAP policy for financial aid purposes regarding cumulative attempted hours and cumulative GPA follow the University’s established requirements for satisfactory academic progression. Students are responsible for knowing SAP standards in effect at the start of their matriculation at WPU and to monitor their progress to ensure they remain in compliance at all times.

Institutions must establish Standards of Satisfactory Academic Progress involving qualitative (cumulative grade point average), quantitative (hours earned compared to hours attempted) and a maximum length of study. This requirement applies to all applicants for Federal assistance, including Federal Pell Grants, Federal Supplemental Educational Opportunity Grants (FSEOG), Federal Work-Study, the Federal William D. Ford Direct Loan Program, which includes the Federal Stafford Subsidized and Unsubsidized Loans for students, and Federal PLUS Loans for parents of undergraduate students. The same standards apply to all assistance from William Peace University, the State of North Carolina and all other aid administered by the Office of Financial Aid. If students have obtained a scholarship, grant, or loan from any other source, they are encouraged to contact that source regarding their academic progress requirements.

The Standards of Satisfactory Academic Progress for Financial Aid
To be eligible for financial aid at William Peace University, whether or not aid was received in the past, students must be in compliance with all three of the following areas: cumulative GPA, cumulative hours earned, and maximum length of study.

1. Cumulative Grade Point Average (CGPA)
Qualitative Requirement – Each student must maintain the following minimum cumulative grade point average (CGPA), based on credits attempted.

Students must maintain the minimum cumulative grade point average established by William Peace University for satisfactory progress toward graduation requirements. Please refer to the academic catalog that correlates with the academic year in which the student’s matriculation started at WPU. The standards indicated in the chart below are consistent with academic standards required for graduation.

<table>
<thead>
<tr>
<th>CUMULATIVE GPA REQUIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours Attempted</td>
</tr>
<tr>
<td>------------------</td>
</tr>
<tr>
<td>0-31</td>
</tr>
<tr>
<td>32-59</td>
</tr>
<tr>
<td>60+</td>
</tr>
</tbody>
</table>
II. Hours Earned (Compared to Hours Attempted)
Pace (Quantitative) Requirement – Each student must also be making satisfactory progress toward the completion of a degree. Satisfactory progress toward graduation is measured in terms of total academic credits earned.

We recommend students attempt to average 30 earned hours per academic year in order to graduate in four years for programs that require 120 credit hours. To remain eligible for financial aid, students must earn at least 70% of total hours attempted each semester.

For financial aid purposes, the following definitions and conditions apply:

• To earn hours at William Peace University, students must receive a grade of A, B, C, or D. All other grades, including: F, I, W, M, AU, UA or Pass/Fail, do not earn hours.
• Classes from which a student withdraws after the drop/add period count as attempted but not earned hours. Therefore, withdrawing from classes after the drop/add period negatively affects students’ ability to satisfy the hours earned standard.
• When a student repeats a course, the total attempted hours will increase with each repeat, but the student may only earn hours for a successfully completed course once. Therefore, repeating courses may negatively affect students’ ability to satisfy the hours earned standard.
• Audited courses count as attempted but not earned hours. Therefore, auditing classes will negatively affect students’ ability to satisfy the hours earned standard.
• Developmental courses are not counted as credits attempted or calculated into the CGPA.
• Accepted transfer credits count as both attempted and earned hours.

III. Maximum Length of Study
To remain eligible for financial aid, students must complete their degree requirements within 150 percent of the published length of their academic program. At WPU, this means that students in programs requiring 120 hours for graduation are eligible for financial aid during the first 180 attempted hours as an undergraduate. All attempted hours are counted, including transfer hours, whether or not financial aid was received, or the course work was successfully completed. The maximum length of study will be reviewed each semester. Students who do not graduate after attempting 180 hours are no longer eligible for federal, state or institutional aid. No financial aid will be disbursed for the student during subsequent semesters unless the student has an approved Satisfactory Academic Progress (SAP) appeal. In rare cases, exceptions are granted through a formal appeal.

Satisfactory Academic Progress (SAP) Reviews
At the end of each academic semester (fall, spring, and summer) student academic records are evaluated by the Office of Financial Aid for compliance with SAP standards. Students who are out of compliance with one or more of the SAP standards are placed on Financial Aid Warning, Financial Aid Probation, or Financial Aid Suspension as appropriate. When placed on Financial Aid Warning, Financial Aid Probation or Financial Aid Suspension; the Office of Financial Aid sends written notification to students at their permanent addresses as listed in official University records in the Registrar’s Office.

• Financial Aid Warning
Financial aid recipients will automatically be placed in this status for one semester the first time they fall below the standards of satisfactory academic progress. Students are required to meet with a representative of the Office of Academic Services. The establishment of an academic
plan is encouraged at this status, but not required. Financial aid can be received while the student is on Financial Aid Warning.

- **Financial Aid Suspension**
  Students are placed in this status if they do not meet SAP standards at the end of the semester in which they are placed on Financial Aid Warning. Also, students are placed in this status if they do not follow the academic plan established in response to an approved appeal. Financial aid cannot be received while the student is on Financial Aid Suspension.

- **Financial Aid Probation**
  Upon successful appeal; students are placed on Financial Aid Probation for one semester and are required to establish an academic plan through the Office of Advising and Learning Services. Financial aid can be received while the student is on Financial Aid Probation, provided they appropriately follow the established academic plan.

**REGAINING ELIGIBILITY FOR FINANCIAL AID**
When placed in Financial Aid Suspension status; eligibility may be regained by resolving all deficiencies (except the Maximum Length of Study). Students are able to receive financial aid again once they fully meet the SAP standards. Students who are meeting the standards are eligible for financial assistance for the next enrollment period.

**APPEALS**
Federal regulations allow for certain cases in which the school may waive the aforementioned standards for satisfactory academic progress. Specifically, if a student's failure to be in compliance with one or more areas of satisfactory academic progress is due to events beyond the student's control, such as a student's extended illness, serious illness or death in the immediate family, or other significant trauma, and if such mitigating circumstances can be appropriately documented for the specific term(s) in which the deficiency occurred. Students may submit an appeal to the Office of Financial Aid using the WPU Financial Aid Appeal Form outlining the extenuating circumstances that contributed to their inability to meet SAP standards and what has changed that will allow them to meet SAP at the next evaluation. If approved, the student will be placed on Financial Aid Probation and required to establish an academic plan through the Office of Advising and Learning Services.

**WITHDRAWAL FROM THE UNIVERSITY**

**Withdrawal Procedures:**
Full-time day students who elect to leave William Peace University for reasons other than graduation MUST officially withdraw from the institution.

- Non-attendance does not relieve a student of his/her financial obligations nor entitle a student to financial aid or a refund.
- The date of last attendance will be considered the official withdrawal date.
- Students who plan to withdraw from the University after a semester has ended may file a withdrawal to be effective at the end of the semester. The withdrawal between semesters MUST be completed prior to the beginning of the next semester in order to avoid incurring additional financial obligations.
- Official withdrawal requires the student to complete the *Departing Student Survey*, available from the Registrar’s Office.
It is the responsibility of the student to read and understand the complete withdrawal and refund policy. Questions regarding the financial impact of the withdrawal should be directed to the Business Office and the Office of Financial Aid. You should visit or speak with the Office of Financial Aid PRIOR to withdrawing from William Peace University to review your account and give you an estimate of the financial impact.

Upon withdrawal, resident student should immediately contact the Director of Residence Life with the date and time of his/her departure. A student has 24 hours after withdrawing to remove his/her belongings, formally check out of the room, return the residence key, and turn in the student ID card.

- Any adjustments to the 24-hour policy must be approved in advance by the Director of Residence Life.
- There will be a fine for unreturned keys.
- To avoid any cleaning or damage charges, room must be clean and in the same condition as when the student moved into it.
- A fee may be assessed if any personal belongings are left in the room after departure. Belongings left behind may be discarded.

After the withdrawal, William Peace University will complete the calculations for refunding of Institutional Charges and Financial Aid. A financial audit is completed upon the account of a student upon withdrawal. Students who withdraw in the month of December may have the final damage charges added to the account in the month of February due to the December/January break.

**Withdrawal Policy and Refund Schedule (Full-Time Undergraduate Day):**
This policy applies to all full-time day students (resident and commuter students) who are withdrawing completely from William Peace University. The room and board percentages are applied to students who change from a Resident to a Commuter status within a term. There are official documents that need to be completed and signed in order for a student to officially withdraw from the University. A withdrawal is considered to be effective as of the last day of academic attendance.

Students who are dismissed or suspended from the University and/or from University housing for disciplinary reasons or violations of local, state, or federal law are not entitled to any pro-rate of tuition, room, board, or fees. They will be held responsible for all the institutional charges, disciplinary fines, and any other charges that are applied to their account. However, please note that the Financial Aid award will be re-calculated according to the guidelines of Financial Aid and Withdrawals.

**Institutional Charges and Institutional Financial Aid and Withdrawals:**

<table>
<thead>
<tr>
<th>Withdrawal Completed within so many Class Days (Monday thru Friday)</th>
<th>Student Responsibility Tuition % 7</th>
<th>Student Responsibility Fees %</th>
<th>Deposits Forfeited / Returned</th>
<th>Institutional Financial Aid Percentage kept by the Student to apply to his/her Account 8</th>
</tr>
</thead>
<tbody>
<tr>
<td>First week</td>
<td>0%</td>
<td>0%</td>
<td>Tuition deposit is forfeited and housing deposit is forfeited</td>
<td>0%</td>
</tr>
</tbody>
</table>

---

7 Please see Student Handbook for “Room and Board Charges and Refund Policy.”
8 Students receiving Federal and State Financial Aid should see the next section for additional information.
Second week | 40% | 100% | Housing deposit remains as a credit on student account. Tuition deposit is forfeited | 40%
---|---|---|---|---
Third week | 60% | 100% | Housing deposit remains as a credit on student account. Tuition deposit is forfeited | 60%
Fourth week | 80% | 100% | Housing deposit remains as a credit on student account. Tuition deposit is forfeited | 80%
After Fourth week | 100% | 100% | Housing deposit remains as a credit on student account. Tuition deposit is forfeited | 100%

WITHDRAWAL AND RETURN OF THE TITLE IV FUNDS (R\textsuperscript{2}T\textsubscript{4}) POLICY:

**Introduction**
The return of Title IV funds is administered by the William Peace University (WPU) Office of Financial Aid (OFA).

The Return of Title IV Funds regulation does not dictate the institutional refund policy. The calculation of Title IV funds earned by the student has no relationship to the student's incurred institutional charges. Therefore, the student may still owe funds to WPU to cover unpaid institutional charges.

The following policies will help you to understand that a withdrawal potentially affects students academically as well as financially. We encourage students to read all the information below prior to making a final decision.

**How a Withdrawal Affects Financial Aid**
Title IV funds are awarded to a student under the assumption that they will attend school for the entire period for which the assistance is awarded. When a student withdraws from all their courses, for any reason including medical withdrawals, he/she may no longer be eligible for the full amount of Title IV funds that he/she was originally scheduled to receive.

The return of funds is based upon the premise that students earn their financial aid in proportion to the amount of time in which they are enrolled. A pro-rated schedule is used to determine the amount of federal student aid funds the student will have earned at the time of the withdrawal. Once 60% of the semester is completed, a student is considered to have earned all of their financial aid and will not be required to return any funds.

A recipient of federal financial aid Title IV funds is subject to a recalculation of their Title IV eligibility if they:
- Completely withdraw from all classes prior to the 60% point of the semester.
- Stop attending all their classes before completing the semester.
- Earn no passing grades in the semester.
How the Earned Financial Aid is Calculated
Students who receive federal financial aid must “earn” the aid they receive by successful completion of enrolled classes. The amount of federal financial aid assistance the student earns is on a pro-rated basis. Students who withdraw or do not complete all registered classes during the semester may be required to return some of the financial aid they were awarded.

Institutions are required to determine the percentage of Title IV aid “earned” by the student and to return the unearned portion to the appropriate federal programs. Regulations require schools to perform calculations within 30 days from the date the school determines a student’s withdrawal. The school must return the funds within 45 days of the calculation. The R2T4 calculation process and return of funds is completed by the Office of Financial Aid.

The following formula is used to determine the percentage of unearned aid that has to be returned to the federal government:

- The percent earned is equal to the number of calendar days completed up to the withdrawal date, divided by the total calendar days in the payment period (less any scheduled breaks that are at least 5 days long).
- The percent unearned is equal to 100 percent minus the percent earned.

Calculation of Institutional Funds
Institutional funds are recalculated based on the William Peace University refund policy. If you are withdrawing before the end of the semester you will be responsible for the following percentage of tuition and fees for the semester:

- Withdrawal during the first week 0%
- Second week 40%
- Third week 60%
- Fourth week 80%
- After four weeks 100%

Steps in the Return of Title IV Funds

Step 1: Student’s Title IV information
OFA will determine:

- The total amount of Title IV aid disbursed for the semester in which the student withdrew. A student’s Title IV aid is counted as aid disbursed in the calculation if it has been applied to the student’s account on or before the date the student withdrew.
- The total amount of Title IV aid disbursed plus the Title IV aid that could have been disbursed for the semester in which the student withdrew.

Step 2: Percentage of Title IV aid earned
OFA will calculate the percentage of Title IV aid earned as follows:

\[
\text{Days Attended} \div \text{Days in Enrollment Period} = \text{Percentage Completed}
\]
If the calculated percentage completed exceeds 60%, then the student has “earned” all the Title IV aid for the enrollment period.

**Step 3: Amount of Title IV aid earned by the student**
OFA will calculate the amount of Title IV aid earned as follows:

The percentage of Title IV aid earned multiplied by the total amount of Title IV aid disbursed or that could have been disbursed for the term in which the student withdrew.

\[ \text{Total Aid Disbursed} \times \text{Percentage Completed} = \text{Earned Aid} \]

**Step 4: Amount of Title IV aid to be disbursed or returned**
- If the aid already disbursed equals the earned aid, no further action is required.
- If the aid already disbursed is greater than the earned aid, the difference must be returned to the appropriate Title IV aid program.
- If the aid already disbursed is less than the earned aid, then OFA will calculate a post-withdrawal disbursement.

**Types of Withdrawals**
For financial aid purposes there are two types of withdrawals: Official and Unofficial.
- **Official**: Official withdrawal from William Peace University by the student. To begin the official withdrawal, the first point of contact is the Registrar's office.
- **Unofficial**: Federal financial aid regulations consider a student to be an unofficial withdrawal if the student stops attending all classes before completing the semester and earns no passing grades in the semester.

**Determination of the Withdrawal Date**
The withdrawal date used for R2T4 is the actual date indicated on the official drop form. If a student stops attending classes without notifying William Peace University, the withdrawal date will be the midpoint of the semester or the last date of academic activity determined by WPU. Additional documentation supporting the last date of academic activity may be provided by the student if they verify a later date of attendance than determined by WPU.

**Withdrawing Prior to Completing 60% of a Semester**
Unless a student completes 60% of the term in which federal aid was disbursed, the student will be required to return all or part of the financial aid disbursed in the term. This applies to students who have officially (including medical), or unofficially withdrawn.

**When a Student Fails to Earn a Passing Grade in any Course**
If the student has failed to earn a passing grade in at least one course for the semester, federal regulations require the school to determine whether the student established eligibility for financial aid. Eligibility is based on if the student attended at least one class or participated in any William Peace University academic-related activity. All disbursed funds must be returned to the respective federal and institutional aid programs if the student cannot prove that they began attendance.

**Students Who Receive All Failing Grades at the End of the Semester**
Financial aid is awarded under the assumption that the student will attend William Peace University for the entire semester for which federal assistance was disbursed. A student who fails all of their classes in
a semester may be subject to a R2T4 calculation. If a student “earned” at least one of their F’s (attended class until the end of the semester and received an F for poor performance), then no calculation is required. When the student has failed to earn a passing grade in at least one course for the semester, federal regulations require the school to determine whether the student established eligibility for funds disbursed by attending at least one course or participating in any WPU academic-related activity during the semester. If the school cannot verify that the student attended, then a R2T4 calculation is required based on the last date of confirmed attendance. If a last date of attendance cannot be determined the 50% point of the semester will be used on the withdrawal date. The Student Account will be charged and the student will be responsible for any balance due.

Students who are able to verify attendance beyond William Peace University’s records may submit supporting documentation to OFA. The student must submit supporting documentation within 30 days from the last date of the semester or the date of R2T4 notification, whichever is last. Recalculations for aid eligibility will not be performed for documentation received after that date.

**Repayment Calculation Process**

Once grades are posted for the student who receives all failing grades, OFA will return all unearned aid back to the federal and institutional programs and the student’s Student Account will be charged. OFA will mail a revised financial aid award letter along with a Student Account Statement to the student’s permanent address. The student will be responsible for any balance due. A statement reflecting these changes will also be sent to the student’s permanent address by the Office of Student Accounts.

**Definition of an Academic-Related Activity**

Examples of William Peace University academic-related activities include but are not limited to physically attending a class where there is an opportunity for direct interaction between the instructor and students.

- **Proof of participation:**
  - Exams or quizzes
  - Tutorials
  - Computer-assisted instruction
  - Completion of an academic assignment, paper or project
  - Participating in an online discussion about academic matters
  - Initiating contact with a faculty member to ask a question about the academic subject studied in the course
  - WPU required study group/group project where attendance is taken

- **Documentation not acceptable as proof of participation:**
  - Student’s self-certification of attendance that is not supported by school documentation
  - Verification of Enrollment form issued by the Registrar’s Office
  - Living in WPU housing
  - Participating in the school’s meal plan
  - Participating in academic counseling or advising

**Repayment Calculation of Unearned Aid as a Result of a Withdrawal**

As a result of a withdrawal, students who received federal funds will be required to repay “unearned” aid. The repayment calculation is performed utilizing the federal government’s repayment worksheet: “Treatment of Title IV Funds When a Student Withdraws from a Credit-Hour Program.”
The amount of the assistance earned is determined on a pro-rated basis. For example, if a student completed 30% of the term, they have earned 30% of the assistance they were originally scheduled to receive. Once a student has completed more than 60% of the term, the student earns all the assistance they were scheduled to receive for the term.

**Student Notification of Repayment**
A revised financial aid award notification outlining the amount of the federal and institutional funds earned along with the federal government's repayment worksheet will be mailed to the student's permanent address. William Peace University will return funds on the student's behalf to the appropriate federal and institutional aid program(s) and adjustments to the student's Student Account will be made reflecting the changes. A statement reflecting these charges will be sent to the student. The student is responsible for all charges and overpayments resulting from a Return of Title IV calculation.

**Repayment to Federal Aid Programs**
Federal regulations require that the following aid programs be subject to the repayment calculation if the student did not attend 60% of the term:
- Federal Direct Loans: Unsubsidized and Subsidized
- Federal Direct Parent PLUS Loans
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)

Loans must be repaid to the lender by the borrower (student/parent) as outlined in the terms of the borrower's promissory note. The student's grace period for loan repayments for Federal Unsubsidized and Subsidized Stafford Loans will begin on the day of the withdrawal from William Peace University. The student should contact the lender with question regarding their grace period or repayment status.

**How Institutional Scholarship/Grant Aid is Affected by a Withdrawal**
All institutional aid provided by WPU is based on need and academic achievement. Any change in enrollment status may cause the amount of the award to be recalculated based on the William Peace University refund policy. A drop in enrollment to 0 credits requires the funds to be repaid up to 100% of the disbursed amount.

Institutional funds are recalculated based on the WPU refund policy. If you are withdrawing before the end of the semester you will be responsible for the following percentage of tuition and fees for the semester:
- Withdrawal during the first week 0%-earned 0% of all William Peace University aid
- Second week 40%-earned 40% of all WPU aid
- Third week 60%-earned 60% of all WPU aid
- Fourth week 80%-earned 80% of all WPU aid
- After four weeks 100% -earned 100% of all WPU aid

Please contact the Office of Financial Aid for additional information. The procedures and policies listed above are subject to change without advance notice.

**MEDICAL WITHDRAWAL**
A medical withdrawal is not permitted within 14 days of the last day of class of the semester and must be approved by the Vice President for Academic Affairs. It should be noted that a medical withdrawal is
from all courses at the University and no credit will be received for the semester. To be eligible for medical withdrawal, a student must submit information related to a condition that prevents him/her from engaging in successful academic work.

**ADDITIONAL FINANCIAL AID INFORMATION**
For additional information on scholarships, grants, loans, or federal work-study positions, visit www.peace.edu or contact the William Peace University Office of Financial Aid. Financial Aid programs are subject to change. Always check with the Office of Financial Aid for the most up-to-date information.

A student’s enrollment status may affect the type and amount of financial aid for which he or she qualifies. The chart below shows the credits needed per semester for each status:

<table>
<thead>
<tr>
<th>STATUS</th>
<th>CREDIT HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time student</td>
<td>12 or more credits</td>
</tr>
<tr>
<td>Three-quarter time</td>
<td>9 to 11 credits</td>
</tr>
<tr>
<td>Half-time</td>
<td>6 to 8 credits</td>
</tr>
<tr>
<td>Less than half-time</td>
<td>1 to 5 credits</td>
</tr>
</tbody>
</table>

Students attending less than half time in any semester are ineligible for most forms of financial aid, with the exception of Pell Grants.

William Peace University reserves the right to change, amend or discontinue scholarships/awards without notice. Awards may be adjusted if academic, enrollment, or housing status changes.
ACADEMIC INFORMATION

OUR EDUCATIONAL OBJECTIVES
William Peace University is a teaching institution where faculty research enhances academic programs and fosters student learning in the classroom.

At Peace, our aim is that every student who completes a degree will achieve competency in several key areas. These five areas provide the educational framework for all Peace students:

1. **Writing**: Students will communicate professionally and effectively through proper conventions of writing.
2. **Empirical Reasoning**: Students will understand the process of knowledge building with an emphasis on how evidence is defined, gathered, analyzed, and interpreted.
3. **Ethical Reasoning**: Students will examine current and historical ethical topics as well as the use of their own value systems as ethical criteria.
4. **Critical Thinking about Culture and Society**: Students will identify the ways in which human cultures produce values, customs, and social identities. Students will evaluate these cultural expressions in regional, historical, or global contexts.
5. **Professional Readiness**: Students will develop practical competencies to enhance their professional lives.

THE WILLIAM PEACE UNIVERSITY HONOR CODE
The Honor Code represents the important university values of integrity and accountability to the community. It sets the standard for personal behavior and is particularly relevant to behavior in academic matters. Acknowledging an Honor Code violation is the first step in correcting the violation. All new students are given the opportunity to sign the Honor Code to indicate their commitment, but all students are bound by it because of their membership in the William Peace University community.

Issues of academic dishonesty such as cheating and plagiarism are addressed initially by faculty, but may also be referred to the student conduct board, which hears charges of alleged violations of both the Honor Code and the Student Code of Conduct.

*On my honor as a William Peace University student, I will not lie, cheat, or steal; nor will I condone the actions of those who do.*

- Every student shall be honor-bound to refrain from cheating.
- Every student shall be honor-bound to refrain from stealing.
- Every student shall be honor-bound to refrain from lying.

ACADEMIC INTEGRITY
William Peace University takes academic integrity seriously. It is expected that students are familiar with the University Honor Code and that they strive to embody its principles in their work. Students should be aware that there is a process by which accusations of dishonesty are adjudicated.

WPU’s Academic Integrity Policy
Academic integrity requires that all members of the University community pursue learning with honesty and responsibility. Violations of academic integrity include:
- Cheating (using or attempting to use unauthorized materials, information, or study aids in academic requirements or in working with others on academic requirements (tests, assignments, etc.) when not allowed.
- Plagiarism (representing the words or ideas of another as one’s own in any academic requirement).
- Falsification (falsification or invention of any information or citation in academic requirements).
- Facilitating academic dishonesty (helping or attempting to help another student to commit an act of academic dishonesty as noted above).

**Procedure for Handling Violations**

The instructor will meet with the student(s) involved, send an email response, or note the matter on a graded assignment and clearly state the nature of the charge. Most incidents can likely be dealt with satisfactorily at this level. If the student admits a violation of academic integrity, or if the instructor has proof of an actual infraction, the instructor may impose appropriate disciplinary measures and is required to report the event to the Vice President of Academic Affairs. Disciplinary measures include a wide range of penalties from a zero or "F" for a specific assignment to an automatic "F" for the entire course. Other penalties may be specified in the course syllabus and will be part of the determination of appropriate sanctions. The student is under no pressure, overt or implied, to admit responsibility.

A student cannot withdraw from a course in which a decision about the violation of academic integrity is pending. When a decision has been made, the accused student(s) may appeal using the academic grade appeal process, if the student(s) choose.

The Vice President of Academic Affairs will keep a record of the violation in the event that future infractions occur. A case involving a student who has a previous violation on record will be considered a repeated offense and will be dealt with accordingly. A second violation will generally warrant suspension or expulsion from the University.

**SEMESTER LOAD**

The credit hour usually represents the in-class time commitment for each course during the week. The minimum full-time academic load is 12 credit hours or credits and the maximum full-time load is 18 credit hours or credits. Class load will be determined by a student in consultation with his/her advisor. An average load in a semester is 15-16 credit hours, with students on probation restricted to 12-14 credit hours. In order to be eligible to take more than 18 credit hours, the student must have the approval of the Vice President for Academic Affairs. An overload or underload should be undertaken only after careful review with the student’s advisor. The student will be charged for credit hours above the 18 credit hours per semester maximum.

Normally, no first-year student may exceed 14-16 credit hours. Sophomores with a GPA of 3.0 or above, juniors with a 2.7 or above, and seniors with a 2.4 or above, may take up to 18 credit hours.

**COURSE NUMBERING**

<table>
<thead>
<tr>
<th>Course Number Range</th>
<th>Definition</th>
<th>Characteristics</th>
</tr>
</thead>
<tbody>
<tr>
<td>001 – 099</td>
<td>Pre-college or developmental level courses.</td>
<td>These courses do not count toward graduation credits.</td>
</tr>
</tbody>
</table>
Typically, these introductory and intermediate courses offer foundational skills and/or content and thus are populated by first- and second-year students. These courses may be prerequisites for Major courses.

These courses reflect a progression of content and/or rigor. As these courses indicate advanced level material, they are typically taken during the junior and senior years. Ordinarily, students have completed introductory and/or intermediate courses in related areas.

Numbers will correspond with the course levels outlined above.

Numbers will correspond with the course levels outlined above.

Based on the number of credit-hours earned, students are recognized by class as follows:

<table>
<thead>
<tr>
<th>CLASSIFICATION</th>
<th>EARNED CREDIT HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>First-year</td>
<td>0 - 29</td>
</tr>
<tr>
<td>Sophomore</td>
<td>30 - 59</td>
</tr>
<tr>
<td>Junior</td>
<td>60 - 89</td>
</tr>
<tr>
<td>Senior</td>
<td>90 +</td>
</tr>
</tbody>
</table>

A credit at Peace is equivalent to one collegiate semester hour of credit or one credit-hour. One credit is awarded for each of the following:

- One hour per week of class
- Two hours per week of laboratory with one hour of out-of-class practice
- Three hours per week of laboratory with no out-of-class practice.

Usually at Peace, semesters are fifteen weeks, which includes an exam period. The grades of A, B, C, D, P are passing grades. Grade of F is a failing grade. The grade of I (Incomplete) is a temporary grade. Grades of W (Withdrawn) and AU (Audit) are final grades carrying no credit.

The quality of performance in any academic course is reported by a letter grade. These grades are assigned quality points as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points per Credit Hour</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>Excellent</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>Good</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>Average</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>Poor</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Failure</td>
</tr>
<tr>
<td>Grade</td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>-------</td>
<td>-----------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>AU</td>
<td>Only with the permission of the Registrar during Drop-Add with no grade point credit (see below)</td>
<td></td>
</tr>
<tr>
<td>W</td>
<td>Withdrawn within first 9 weeks or 60% of a semester with no grade point credit (see below)</td>
<td></td>
</tr>
<tr>
<td>I</td>
<td>A temporary grade that must be reversed within six weeks on the next semester (see below)</td>
<td></td>
</tr>
<tr>
<td>P/F</td>
<td>Courses on pass/fail basis</td>
<td></td>
</tr>
</tbody>
</table>

**HOW TO CALCULATE YOUR GRADE POINT AVERAGE (GPA)**

The point value for each grade received is multiplied by the number of credit-hours for that course. A total of the grade points for the semester’s courses is then divided by the overall credit-hours attempted to determine the semester grade point average. A perfect average would be 4.0 (“A”).

The semester grade point average includes only grades received in a given semester. The cumulative grade point average is a measure of the student’s total coursework attempted at William Peace University. To figure the cumulative grade point average, the total number of grade points (the sum of all course grades multiplied by their grade point values) is divided by the total number of credit-hours attempted.

Grades of “AU” and “W” have no effect on number of hours attempted or earned. A grade of “P” is counted toward hours earned, not hours attempted, and does not have a quality point value. Grades of “F” are included in hours attempted but represent no earned hours and 0.00 grade points.

**GRADE REPORTS AND ORDERING OFFICIAL TRANSCRIPTS**

Semester grade reports are available on the MyPacerNet portal. Grades cannot be reported by phone. At mid-semester, a student doing less than satisfactory work in a course will receive a Mid-term Deficiency Report.

In accordance with the 1974 Family Educational Rights and Privacy Act, which regulates the access to and release of academic records, official transcripts may be ordered from the Peace web site (www.peace.edu). Click on the link “For Students,” select the “Registrar’s Office” link, then select the “Obtaining Transcripts” link, and login to the National Student Clearinghouse secure website. The URL is http://www.peace.edu/content/page/id/204.

All official transcripts must be requested and paid for online through the National Student Clearinghouse. A processing fee is charged for each transcript mailed. An official transcript will not be issued for a student who has an outstanding financial obligation to the University. Students may obtain unofficial transcripts by logging into the MyPacernet portal.

**EXAMINATIONS**

Final examinations are scheduled during the exam period of each semester. Permission to reschedule an examination may be granted by the professor in cases of extenuating circumstances. An exam change must be approved by the instructor prior to Reading Day. Final exams cannot be given prior to the exam period.

**LATIN HONORS**

Latin Honors will be conferred on graduating seniors whose cumulative grade point average meets the following criteria:
A transfer student must earn a minimum of 60 semester credit hours at William Peace University to be eligible for Latin Honors. In order to be recognized as valedictorian, a student must have earned at least 90 credits at William Peace University. The WPU Honors Program allows a day student to receive recognition at Commencement as graduating with Honors. For more information, see the section on the Honors Program under Academic Opportunities.

DEAN’S LIST
The Dean’s List shall include all students (1) who are full-time students, (2) who maintain at least a 3.30 cumulative GPA during the semester, (3) who have grades of C or better in all subjects, and (4) who are in good academic standing. Students earning a cumulative GPA of 3.70-3.99 will receive the designation of Dean’s List with Distinction. Students achieving a GPA of 4.0 will receive the designation of Dean’s Scholar. Part-time students enrolled in a degree program of 9 hours or more are also eligible for the Dean’s List, Dean’s List with Distinction, and Dean’s Scholar List.

CANCELLATION OF A COURSE BY THE UNIVERSITY
The University may cancel a course or section of a course for various reasons. Students enrolled in a canceled course will be enrolled in another course.

ACADEMIC POLICIES

Drop/Add Policy
Prior to the beginning of classes, a student may make necessary schedule changes online or in the Registrar’s Office. A student dropping a course during the add/drop period for each semester will have that course removed from his/her transcript. No student will be allowed to drop courses after the last day to drop a course as indicated on the academic calendar, unless it is an approved medical withdrawal. Any student who voluntarily or involuntarily leaves the University after the last day to drop a course of the semester will receive a grade of “F” for each course in which he/she is enrolled.

Course Audit Policy
A student may audit any course at Peace with the permission of the instructor and seat availability. No credit will be given, and the grade of “AU” will appear on the transcript. The student may only select an audit option during the Add/Drop period of the semester.

Credit Transferrable to Peace
Students wishing to take courses at other institutions (including study abroad) after being accepted for matriculation at William Peace University must secure the written prior approval of each course from the Registrar. Otherwise, the transfer credits may not be applicable to the student’s degree at William Peace University. Transfer credit is added to the student’s William Peace University record at the request of the student. The University will accept the transfer credit for such courses in which a grade of

<table>
<thead>
<tr>
<th>Required Cumulative GPA</th>
<th>Honors</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.9 – 4.0</td>
<td>Summa Cum Laude</td>
</tr>
<tr>
<td>3.75 – 3.89</td>
<td>Magna Cum Laude</td>
</tr>
</tbody>
</table>
| 3.6 – 3.74              | Cum Laude
“C-” or better was earned. **Acceptable course credits are applicable toward a degree program, but are not used in the computation of the student’s William Peace GPA.**

Double-Counting Course Requirements
Several courses offered at William Peace University fit more than one requirement. In some situations, a student taking such a course can count it toward multiple requirements. In other situations, such “double-counting”, it is not allowed. Listed below are some common double-counting scenarios along with the university policy. If you are confused about a policy or uncertain as to how it applies to your own situation, contact your advisor.

A maximum of 2 courses (no more than 6-8 credit hours combined) are permitted to be double counted according to the following rules:

- Count toward a Liberal Education requirement and a Major requirement: YES
- Count toward Liberal Education requirement and a Minor requirement: YES
- Count toward Liberal Education requirement and a Concentration requirement: YES
- Count toward two majors: NO
- Count toward a Major and a Minor: NO
- Count toward a Major and a Concentration: NO
- Count toward two different minors: NO
- Count toward two different concentrations: NO

If any of the above restrictions prevent a student from completing a specific major, minor, or concentration, the student will need to contact his or her faculty advisor to determine if an acceptable course substitution exists. All exceptions must be approved by the advisor and the Vice President for Academic Affairs.

Double counting a course requirement does not affect the total number of credits required for graduation.

Course Repeat Policy
A student may repeat a course in an attempt to earn a higher grade. If a course is repeated all grades for the course will appear on the student’s permanent record. However, semester hours credit for the course will be awarded only once. Only the grade (not to include a “W”) from the most recent attempt will be included in the computation of the grade point average.

Students must retake the course at William Peace University. All grades will be used in the determination of academic honors.

Grade Appeal Policy
If a student believes that the grade received in a course was assigned in error or arrived at unfairly, or if the assigned course grade is not supported by the policies and procedures distributed in the course syllabus, he/she may file an appeal to have their grade reviewed.

The appeal procedure may not be used to challenge a grade that results from a faculty member exercising usual and customary professional judgment in the evaluation of student work. No grade may be appealed after three months from the issuance of the grade.
1. A student who believes an error has been made in his/her grade in any class should attempt to resolve the issue informally with the faculty member.

2. In the event that an informal resolution does not occur, the student should promptly (within two weeks of speaking with the instructor) submit an appeal in writing, with supporting evidence, to the Department Chair. The Department Chair will then arrange a meeting with the student within two weeks, review the appeal and supporting evidence, meet with the instructor, and resolve the problem, providing the student with written notification.

3. If the student remains unsatisfied with the Department Chair’s decision, he/she may submit a written appeal to the Vice President for Academic Affairs, within two weeks of receiving written notification from the Department Chair and request a meeting. Following this meeting, the Vice President will make a final decision, thereby concluding the matter.

Class Attendance and Conduct
William Peace University expects students to attend all classes and laboratories for which they are registered, believing that regular class attendance and participation are an essential part of a student’s educational program.

The instructor in each course will announce the attendance policy for that course at the beginning of each semester and will track attendance. It will be the responsibility of the student to meet these standards. Attendance and conduct-related problems will be reported to the Vice President of Academic Affairs and to the Office of Student Services.

Requesting an Incomplete
An Incomplete (I) grade may be issued for a course in which a substantial portion of the class work has been satisfactorily completed as of the end of the semester. The Incomplete grade can be recorded only when the completed portion of the student’s work is of passing quality and thus the student has the potential to pass the course. The grade of Incomplete is reserved for exceptional circumstances that prevent a student from completing coursework by the time that grades must be submitted. Examples of such circumstances include serious illness, emergency, and/or extreme hardship. An Incomplete typically is not granted when a student has missed more than 30% of the class work. Should the faculty member agree to assign a grade of Incomplete, the student has six (6) weeks after the start of the next semester to complete all unfinished work. Upon submission of the completed work, the faculty member completes a grade change form and submits it to the Office of the Registrar. If the student has not satisfactorily completed the work by the end of six weeks, the instructor will submit the grade earned including or for unfinished work, to the Office of the Registrar.

Withdrawal from a Course
Students are permitted to withdraw from a course until the end of the 9th week (or 60%) of the semester with a grade of “W” (a “W” grade designation has no impact on the number of credit-hours attempted or earned). After the 9th week or 60% of the semester, before the last day of class, and before taking the final exam, a student may petition for a withdrawal provided they have a documented mitigating circumstance. All petitions for withdrawal after the 9th week or 60% of the semester must be approved by the faculty and the Vice President for Academic Affairs. Students exercising this option should consult with their academic advisor and should bear in mind that full-time students are not allowed to carry fewer than 12 credits. (Dropping below 12 credits or full-time could affect a student’s housing and/or financial aid.)

Once a student has gone past the last class of the semester where a grade of “W” is appropriate, the student will be considered to be in the course for an A, B, C, D or F grade.
Withdrawal from the University
Full-time day students who elect to leave William Peace University for reasons other than graduation must officially withdraw from the institution. Official withdrawal requires the student to complete the Departing Student Survey, available from the Registrar's Office. For more detailed information about the procedures for withdrawing, see “Withdrawing from the University” in the Financial Information section of this Catalog.

Continuous Enrollment Policy
In any regular semester that a student is not attending classes, enrolling in CEN 199: Continuous Enrollment is recommended as an option. This is a non-credit course. The course allows a student to return to William Peace University without having to reapply for admission. A student may enroll in CEN 199 for one semester. However, an additional consecutive semester of continuous enrollment may be requested but must be approved by the Vice President of Academic Affairs. If a student has a lapse in enrollment without registering for CEN 199, he/she will be considered withdrawn from the University and will be required to go through the readmission process to return. The Continuous Enrollment fee is waived for military students who are called to active duty. The Continuous Enrollment fee is $100. Please contact the Registrar’s Office for more information.

MAKING ACADEMIC PROGRESS
To make satisfactory academic progress toward the baccalaureate degree, the student is expected to earn at least the cumulative GPA listed below for the indicated number of credit hours attempted. A minimum GPA of 2.0 is required for graduation.

Cumulative GPA Requirement
Students must meet the following GPA according to credit hours attempted:

<table>
<thead>
<tr>
<th>Hours Attempted (to include transfer credit)</th>
<th>Required Minimum Cumulative GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-31</td>
<td>1.50</td>
</tr>
<tr>
<td>32-59</td>
<td>1.75</td>
</tr>
<tr>
<td>60+</td>
<td>2.00</td>
</tr>
</tbody>
</table>

Individual majors/minors may have additional standards for admission to and/or advancement within the discipline. Students are responsible for familiarizing themselves with the specific requirements of their programs and are encouraged to seek clarification from their advisor when necessary. Students are responsible for ensuring that they are meeting all academic requirements for graduation.

Academic Probation
Academic probation automatically will be assigned at the close of any semester (fall, spring and summer) in which the student fails to meet the minimum cumulative GPA requirement outlined in the previous section. Full-time students placed on probation must achieve the specified minimum cumulative GPA requirement after completing the next semester of enrollment or must show clear progress of at least a 2.00 GPA on 12 credit hours earned during the probationary term. Non full-time students placed on probation must achieve the specified minimum cumulative GPA requirement after
completing the next 12 credit-hours and/or must show clear progress of at least a 2.00 GPA on a minimum of two 3-credit hour classes during the probationary term.

A student will be removed from probationary status if the stated cumulative GPA is achieved. If the indicated GPA is not met but a 2.00 GPA on 12 credit hours has been earned during the probationary semester, a student will be continued on probation for one additional semester to achieve the required cumulative GPA.

A student on academic probation is restricted to 12-14 credit hours of course work, unless a heavier load is approved by the advisor and the Vice President for Academic Affairs. The student has the option to retake courses (see “Course Repeat Policy”). The student should consult his/her advisor frequently to monitor progress.

No student on academic probation may hold office in any University organization, participate in any intercollegiate event or program, including intercollegiate athletics, or otherwise represent the University publicly. A student on academic probation is expected to attend all classes. The student may participate in student organizations or intramural athletics. Participation in intercollegiate athletics is also subject to the regulations of the National Collegiate Athletic Association and other athletic associations in which the University holds membership.

Students who are placed on academic probation receive the following assistance:

1. They are encouraged to report to their advisor to review their course schedule and their study habits.
2. The Vice President for Academic Affairs and the Registrar are available by appointment to assist students in planning a program to help them improve their academic records.
3. Students may be required to identify a mentor and sign a contract to ensure success or to register for PDS 101.

If a student receives less than a 1.0 GPA in any one semester (taking 9 or more credits), the student will be academically suspended if his/her cumulative GPA is less than a 2.0 GPA. If a student earns less than a 1.0 GPA in any one semester taking 9 or more credits and has a GPA of 2.0 or better, the student will be placed on academic probation. Students earning a 1.0 or less in their first semester may be academically suspended.

**Academic Suspension**

A student on academic probation who fails to meet the conditions stated in the previous section on Academic Probation will be suspended academically from the University.

A student placed on Academic Suspension may not continue enrollment at William Peace University for a period of at least 5 months. The suspended student may apply for reinstatement after the 5 month period has elapsed. The application for reinstatement must provide written evidence which demonstrates the potential for future academic success. The application must be submitted to the Vice President for Academic Affairs at least four weeks prior to the semester start date. The application will be reviewed to determine if there is reason to expect academic success upon reinstatement.

Probationary status is not a necessary prior condition for academic suspension. New students who fail to earn a GPA of 1.00 may be suspended at the end of their first semester. Also, a student may be
suspended for lack of progress if evidence of eventual academic success is lacking, or if it becomes clear to University personnel that the student has forfeited responsible academic citizenship by:

   a. persistent failure to complete classroom assignments
   b. habitual class absence
   c. disruption and disturbance of fellow students
   d. cheating or plagiarism

Appeal Process for Academic Suspension
An academically-suspended student may appeal to the Vice President for Academic Affairs in writing upon receipt of notification. Any extenuating circumstances or other information to be considered should be included in the written appeal by the deadline indicated.

Academic Dismissal
If a student is suspended twice, the student will be dismissed and ineligible to return.

Academic Progress for Part-time Students
Academic progress is evaluated for any term a student is enrolled at least half time. However, academic action is not taken for a part-time student until they have attempted a total of 12 semester hours of credit. Academic status will be reviewed at the end of a term for which a student's record indicates at least 12 cumulative hours of attempted coursework.

GRADUATION

Degree Requirements
The university reserves the right to make any necessary changes in the calendar, regulations, student charges or courses of instruction announced in this Catalog. It is the responsibility of the student to see that all the degree requirements are met for graduation from WPU and/or transfer to other institutions. Students are responsible for understanding and meeting all degree requirements for their programs of study for graduation.

The baccalaureate degree is granted upon successful completion of the appropriate curriculum presented below and upon satisfaction of the following requirements for all degrees:

   ▪ A cumulative GPA of at least 2.00 on all coursework and a minimum of 120 earned semester hours.
   ▪ At least 30 semester hours must be earned at Peace, including at least 30 of the last 36 hours for the baccalaureate degree. Only courses with a grade of "C-" or higher will transfer.
   ▪ A GPA of least 2.00 on coursework designated as being in the “major,” “concentration” or “minor” for the baccalaureate program of study chosen. When calculating the GPA, all courses with a disciplinary designation (i.e., all English courses for English majors) and any other courses will be calculated in the major, concentration, or minor GPA.
   ▪ A minimum of one-half of the coursework credit in the major must be taken at William Peace University
   ▪ At least 30 hours of the coursework applied to the baccalaureate degree must be 300-level or above.
   ▪ Successful completion of the liberal education requirements
   ▪ No more than 6 semester hours toward the baccalaureate degree can consist of independent study or internship.
   ▪ Satisfaction of financial obligations to the university.
A student will follow the graduation requirements listed in the Catalog of the year in which he or she enters, unless the student notifies the Registrar about wanting to qualify under a subsequent catalog. Course substitutions or waivers within a student’s major may be made with departmental and Registrar approval.

All technical questions related to requirements for graduation and transfer of credit to William Peace University should be referred to the Registrar, who certifies compliance with such requirements. The faculty advisor may be of considerable assistance in scheduling coursework for graduation on an optimal timetable. It is the responsibility of the student to see that all the degree requirements are met for graduation from WPU and/or transfer to other institutions.

WPU allows students to graduate in the fall, spring, and summer semesters. At the beginning of the semester in which a student anticipates the completion of his/her graduation requirements, a student must submit a Graduation Application to the Registrar's Office. The deadline to apply for graduation each semester is as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Graduation Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring</td>
<td>February 15</td>
</tr>
<tr>
<td>Summer</td>
<td>June 15</td>
</tr>
<tr>
<td>Fall</td>
<td>October 15</td>
</tr>
</tbody>
</table>

Once the student completes his/her final semester and all grades have been submitted and finalized, the Registrar will review the student’s academic record and requirements in order to verify graduation eligibility. For students completing all requirements for graduation, the official diploma will be mailed within 8 – 10 weeks after verification. All financial obligations must be met before the diploma will be sent.

**Limits on Degree Completion**
A student must complete the baccalaureate degree within eight (8) years of initial enrollment or his or her transcript will be reviewed to determine whether courses should be retaken. Also, students may not register for further coursework following the semester in which 160 semester hours of credit have been earned. Any exception to the time and credit limitations requires special written permission from the Vice President of Academic Affairs.

**Participation in Commencement**
There is one commencement ceremony each year which is designed to honor all graduates from that academic year. The commencement ceremony takes place each May. All students who graduated in the summer semester and the fall semester, along with the students completing their graduation requirements in the spring semester, are welcome to participate in the commencement ceremony.

In addition, a student who is eligible for graduation with no more than seven (7) credit hours remaining to complete all degree requirements by the end of the spring semester, is welcome to participate in the commencement ceremony. The Graduation Application reflects a student’s anticipated semester of graduation and indicates participation in the commencement ceremony. If all credits are not completed by the commencement ceremony, any potential Latin honors recipients are ineligible to wear the honor cords at the ceremony.
ACADEMIC SERVICES

Academic Advising
Upon entering William Peace University, each student is assigned a professional advising staff member who counsels the student about course selection, academic success, and other academic-related issues. Academic advisors refer students to other counseling and support services when appropriate. After a student declares a major she/he is assigned a faculty advisor in her/his major.

As long as a student has met the prerequisites for entry into a particular major, a student may declare his/her major at any time. In order to stay on pace for graduation in four years, it is highly advisable that a student declare a major no later than the second semester of the sophomore year. Throughout the sophomore year, a student will have many opportunities to help clarify the choice of major including access to the Career Center staff, “Exploring Majors and Careers” workshops, the Majors Fair, and through his/her PDS 200: Career and Leadership Development course.

Bookstore
Textbooks, supplies, stationery, William Peace University apparel and memorabilia, convenience, and miscellaneous items are for sale during bookstore hours as well as on the bookstore website. Items may be purchased with cash, check, credit card, or campus card (Pacer Card). The bookstore also sells postage stamps by the book. Some textbooks are available on a rental program.

Textbooks may be sold back under the book buyback policy year round with the exception of the first week of classes each semester.

The bookstore will accept returns in accordance with the following policies:

a. Non-textbook items in resalable condition may be refunded or exchanged within 30 days of purchase with original receipt.
b. Textbooks in resalable condition may be refunded with receipt within seven calendar days from the start of classes.
c. In addition, upon proof of drop/add, the Bookstore will accept textbook returns until the end of the official drop/add period from students who have dropped a course.
d. Rental books must be returned or converted to purchase by end of term date set by bookstore at the start of the semester.

The bookstore accepts MasterCard, Visa, Discover and American Express charge cards; cash; checks; and Pacer Card. Identification is necessary when paying with credit card. The name on the credit card and identification must match.

Bookstore Website: www.peace.bkstr.com

Bookstore hours:
Monday through Thursday: 9 a.m. to 6 p.m.
Friday: 9 a.m. to 3 p.m.
Saturday: 11:30 a.m. to 1:30 p.m.
Sunday: Closed
Career Services
The Career Center is open 8:00 a.m. to 5:00 p.m., Monday-Friday, all year. It is located on the first floor of Main. There is no charge for these services for Peace students or alumni. The Career Center is available to all alumni for life. The Career Center provides the student with a variety of services to assist with determining and accomplishing career goals. Specifically, the Career Center staff support the student in the:

- exploration of college majors and career options through career counseling and interest, skill and personality assessments
- applying for an internship experience
- examination of post-graduation options, including help with graduate school and professional schools search and application process
- preparation for a competitive job search through participation in job fairs, resume writing, mock interviews, and job search coaching.

Chaplaincy
Chaplaincy at William Peace University is affiliated with the Presbyterian denomination, the faith in which it was founded. However, today it is interfaith in nature, and exists to encourage, facilitate, offer advice and counsel, educate and serve as an example in matters spiritual and religious.

Counseling Services
Free, confidential counseling services are provided on campus to all full-time, undergraduate students. Students can seek personal and emotional counseling, explore specific issues, and gain a better understanding of their feelings and experiences. Individual counseling is available for students who are having personal, social, and mental health issues. The counseling staff can assist in finding off-campus resources for students who need ongoing counseling services. As interpersonal difficulties and emotional blocks to learning are resolved, most find they become more effective, more committed, and more enthusiastic students. Counseling services are located at the Wellness Center.

Developmental Instruction
Special workshop sections of College Algebra and Trigonometry (MAT 111-112) are available to students whose high school grades, SAT scores, or placement test scores indicate that they will need more intensive instruction than the regular sections include. These courses are designated as “workshop” sections because they include two additional hours of contact with the professor each week and allow students more time for drills, questions, and test preparation. Workshop sections cover the same college-level material during the semester as do the regular sections and award three hours of credit.

A course in composition (ENG 100) is offered for students whose SAT and/or composition grades indicate a need for practice prior to taking ENG 112. This course does not meet the composition requirement. It earns three credits.

A developmental course in mathematics (MAT 097) is offered in the fall semester for students who have SAT and placement test scores that indicate a need for intensive mathematics review. This course does not count toward mathematics requirements; neither do the credit hours or grade count toward graduation requirements.
Finch Library
Finch Library is the academic resource center of the University, with collections selected to support the teaching efforts of faculty and the research and lifelong learning needs of students. Professional librarians maintain the collections and provide research assistance.

The library contains over 47,000 books, with several million more available to students through agreements with local colleges and universities. Additionally the library provides comprehensive online resources containing full-text journals, magazines, e-books, and newspapers. Books and articles can also be requested for free from libraries across the country through interlibrary loan services. Inside the library, students will find computers, wireless internet access, group study rooms, the University archives, the Teacher’s Curriculum Materials Center, various support services, and plenty of comfortable seating and workspaces.

Health Services
Health Services are available to all full-time day students. Anyone wishing to see the physician or nurse must call Health Services at 919-508-2502 or stop by to schedule an appointment to be seen. All entering first-year and transfer students are required to have, on file in Health Services, a physical preferably within the last six months and an up-to-date immunization record.

Information Technology Resources
The Information Technology Office is responsible for the design, administration and management of Peace’s information technology resources. Services provided include Peace e-mail accounts, storage space for personal web pages, and storage space for personal files.

E-Mail Accounts
All enrolled students are assigned an e-mail account through the Information Technology Office. Students should activate their account and use it regularly to check for important information regarding the University, especially as e-mail is considered the primary means of communication at Peace. Examples of information provided through e-mail include Pacer Alerts, class related faculty messages, and registration updates. Communication with a faculty member must be through your Peace e-mail account.

Information Technologies Policy
This policy addresses the acceptable use of technology resources provided by William Peace University. Peace expects employees and students to use computers, networks, network access, telephones and other information technologies in a responsible, considerate, ethical, and lawful manner. Compliance with policies that ensure the security and integrity of all University information systems is mandatory and critical to ensure continuing provision of technological resources to the entire University community. This policy applies to all Peace students, faculty, and staff and to all users of technology resources that include, but are not limited to, equipment, software, networks, data, and telecommunications equipment, whether owned, leased, or otherwise provided by William Peace University.

William Peace University understands that information technology has become vital to our educational purpose. Thus, William Peace University owns a variety of technological resources that are provided primarily to support its academic and administrative functions, such as education, research, academic development, and public service by the community.
These technological resources enable users to locate and disseminate information, communicate and collaborate with others in a global setting, and build the necessary strategic technologies for the current and future needs of the University community. Use of University technology resources shall be consistent with local, state and federal law and in accordance with all University policies, codes, regulations, and procedures. All users are responsible for using technology resources in an efficient, responsible, considerate, ethical, and lawful manner.

Disregard for the rights of authorship, including plagiarism, invasion of privacy, unauthorized access, and copyright violations, may be grounds for sanctions against members of the University community. Access to technology resources is a privilege, not a right, and as such, can be withdrawn from those who use it irresponsibly. Users of University technology resources who are determined to have purposely violated any of the information technologies policies will be subject to disciplinary action up to and including suspension of access to technology resources and/or discharge, dismissal, suspension, or expulsion from the University and/or legal action.

**Acceptable Uses**

University information technologies resources may be used for such purposes as instruction, independent study and research, and the official work of the University. Any information distributed by a user of University technologies must accurately identify the creator, distributor, and recipient of that information.

**Unacceptable Uses**

University technology resources may only be used for legal purposes and may not be used for any purpose that is illegal, immoral, unethical, dishonest, damaging to the reputation of the University, inconsistent with the mission of the University, or that may subject the University to liability. Unacceptable uses include but are not limited to the following:

- Harassment
- Libel or slander
- Fraud or misrepresentation
- Destruction of or damage to equipment, software or data belonging to the University or to others
- Disruption or unauthorized monitoring of electronic communications and electronically stored information
- Infringement of copyright or trademark laws or rights of others
- Use of the University's logo without prior approval of the Vice President for Communications and Marketing.

**Violation of Computer System Security**

The following are examples of, but are not limited to, violations of the University's Information Technology policy:

- Unauthorized use of computer accounts, access codes (including passwords) or network identification numbers (including e-mail addresses) assigned to others
- Unauthorized access to the University's information systems, Internet or other networked computers
• Use of computer communications facilities in ways that unnecessarily impede the computing activities of others, such as randomly initiating interactive electronic communications or e-mail exchanges, abuse of interactive network utilities, etc.
• Use of computing facilities for commercial business purposes unrelated to the University
• Academic dishonesty
• Violation of software license agreements
• Violation of network usage policies and regulations
• Violation of privacy
• Posting, sending or accessing pornographic, sexually explicit, or offensive material
• Posting, sending or accessing material that is contrary to the mission of the University
• Intentional distribution of computer viruses, Trojan horses, time bombs, worms or other rogue programming.

Confidentiality
The University will take necessary actions against anyone who violates the examples above or any other use of Information Technology that is deemed inappropriate up to and including dismissal from the University. Peace personnel or designees generally will not access content of user files unless subject to the following types of exceptions: the user gives prior consent, the University needs to ensure the security or operating performance of its systems or networks, the University has a reasonable concern that a violation of University policy or applicable law has occurred, or the University is complying with a valid subpoena or search warrant issued by a court of competent jurisdiction. While general content review will not typically be undertaken, monitoring of electronic information may occur for these reasons and others as necessary. Because Peace may need to access individual electronic information, users of University technologies do not have a reasonable expectation of privacy in their electronic information.

Copyright Policies
The intellectual work and property of others is respected in higher education and protected by law. Details of the U.S. Copyright Act of 1976 and the Digital Millennium Copyright Act of 1998 may be found at www.copyright.gov.

The Copyright Act establishes a four-factor balancing test to determine the “fair use” or reproduction of copyrighted works without the copyright’s owner’s permission, for such purposes as teaching and research, commentary, criticism or reporting. Otherwise, through fair use, the copyright owner must give permission for the copyrighted material to be used or the law is broken.

Copyright laws protect the right of the owner (author, playwright, artist, composer, etc.) to control the use of his/her work(s) by others. At a minimum, improper use of copyrighted materials will be considered plagiarism and subject to the Academic Honest Policy. Violation of the Copyright Act may also lead to civil and criminal penalties.

File sharing of copyrighted materials with others or illegally downloading copyrighted materials without purchasing them violates the U.S. law and is prohibited by University policy.

Learning Services
The Learning Services staff provide free tutorial and writing assistance for all William Peace University students. The center offers one-on-one, personalized tutoring in math, statistics, chemistry, biology and other subjects where there is a demand for extra assistance. The peer tutors are trained and
knowledgeable in working with diverse learning styles. Students consistently cite their tutoring experience as beneficial to their academic careers.

Academic Success workshops are offered to students who feel they need assistance with developing various academic skills. These workshops target areas such as time management, how to study, test-taking, and motivation. The center also houses various print resources to assist students in writing research papers, reading comprehension, note-taking strategies, etc.

Additionally, Learning Services serves as the home of the Disability Resource Center. In this capacity, the Learning Services staff members ensure that eligible students with current documentation of physical or learning disabilities are accommodated appropriately.

**Pacer Camp and Orientation**
During the summer, incoming students and their parents attend a pre-college orientation programs called Pacer Camp. Students plan their fall semester schedules with a member of the advising staff and meet other incoming students and faculty and administration members. Parents attend workshops with University officials. In September and January, semester opening programs for new students are also offered.

**ACADEMIC OPPORTUNITIES**

**Honors Program**
Day students with an interest to pursue the highest academic standards of critical thinking, empirical reasoning, writing, and research may apply to the Peace Honors Program. Specific honors classes are completed throughout the students’ Peace academic career.

Students usually join the Honors Program as a first or second-year student in order to complete the requirements for graduation. To be admitted into the Honors Program, students typically have a 3.5 or better weighted cumulative high school GPA and an 1100 or higher SAT or 25 or higher ACT score. If there is a large enough applicant pool, 20 to 22 first-year students will be admitted to the program. Students who earn a cumulative GPA of 3.5 or better in 15 or more hours at WPU can petition to join the Honors Program, and, if invited by the Honors Coordinator, join the Honors Program and enroll in Honors courses.

All Honors candidates are expected to maintain an overall GPA of 3.0 or better. If a student falls below a 3.0 GPA, he/she will be placed on probation from the Honors Program until the GPA requirement is met. Probation may prohibit students from taking Honors courses. Students in the Honors Program will be given priority registration and other enrichment opportunities to ensure that they have the maximum experience during their time at WPU.

Students interested in this program may receive more information through by contacting the Honors Program Coordinator, Dr. Corinne Andersen. Students completing the Peace Honors Program will be recognized at graduation and receive a special notation of “Peace Honors” on their academic transcripts.

**Internships (490/491)**
Academic internships are open to second semester juniors and seniors and are required for graduation. These internships offer three to six credit hours of academic credit for planned, supervised work experience. During an internship, the intern is expected to have completed, or to be completing, at
least three courses directly related to their major and to be currently enrolled in others. Students are required to work at the approved internship site for 120 hours. The student will apply the skills, knowledge, and theories developed in the classroom to professional work responsibilities. During the same semester the student is completing the internship, he or she is required to be enrolled in an internship class in the major. This class provides the student with internship supervision, advising and transition services for career planning. While the student is expected to locate his/her own internship, Career Services has internships postings and will assist in locating an internship that is relevant to the student’s major and career goals. Career Services posts approved internships on a job posting web site (College Central Network.)

For information concerning academic internships, the student should contact Career Services or his or her academic advisor. No more than six hours of internship credit can be applied to graduation credit. The course, PDS 300 Workplace Connections, is a prerequisite for Internships in all majors.

International Study
Interested students may include study abroad in their educational plans. Through the generous support of a fund endowed by Mr. and Mrs. W. Trent Ragland, Jr., as well as smaller scholarships provided by other donors, qualified students are eligible to receive grants to assist students in participating in various programs of international study. A full-time student with a cumulative GPA of 2.6 or higher is eligible for consideration for Ragland grants if the student is returning to Peace the semester after the study abroad is completed. Recipients of Ragland grants are expected to have a serious interest in international study and to be ambassadors for the University and their country. Students at William Peace University can also participate in summer programs offered by other institutions or semester abroad programs. The junior year is ideal for participation in semester abroad programs. Please see the Vice President of Academic Affairs for information.

The following policies govern William Peace University's provision of international travel:

- All students and faculty traveling abroad on William Peace University international studies programs receive limited accident and sickness coverage through the University's Foreign Program insurance policy. The Business Office should be consulted for details.
- All students will complete a medical form provided to them by the Office of International Studies. These forms will be kept confidential.
- All students will return a waiver signed by the student and their parent/guardian to the Office of International Studies.
- In case of program cancellation:
  1. The University reserves the right to cancel a trip if there are concerns about the safety of students and faculty.
  2. Trip cancellation/interruption insurance (covering airfare) is required for all program participants. If the travel company deems refunds or partial refunds are due, the University will forward those refunds to students, with the exception of funds provided through the Ragland Travel Fund or other William Peace University donor funds. Additional trip insurance (beyond airfare) is also encouraged.
  3. A student who decides, after published deadlines, not to participate in a trip is liable for expenses (including repayment to the Ragland Travel Fund or other donor funds) not covered by trip cancellation insurance.
Academic Honor Societies
Students are invited to join an academic honor society based on certain criteria. There is a spring induction ceremony.

- **Alpha Chi National Honor Scholarship Society.** Since 1922, Alpha Chi’s purpose has been to promote academic excellence and exemplary character among college and university students and to honor those who achieve such distinction. The William Peace University chapter is North Carolina Psi. To be eligible for membership in Alpha Chi, students must have completed at least 59 hours of credit with a minimum GPA of 3.6 and must rank in the top 10 percent of their class. In the case of transfer students, at least 24 hours must have been completed at William Peace University, and both the overall GPA and the WPU GPA must meet these standards.

- **Beta Beta Beta** is a National Biological Honor Society, dedicated to improving the understanding and appreciation of biological study and extending boundaries of human knowledge through scientific research. To be eligible for membership, a student must have 1) a minimum average of “B” in at least four biology courses, 2) declared a major in biology, and 3) good academic standing overall.

- **Gamma Sigma Sigma** is a service organization for women. It has a long and proud history of providing service to our communities, developing life-long friendships, and providing leadership opportunities for its members. Members must pay national dues.

- **Omicron Delta Kappa**, a national honor society for leadership, was chartered at Peace in April 2009. The purpose of The Omicron Delta Kappa Society is threefold: first, to recognize those who have attained a high standard of efficiency in collegiate activities and to inspire others to strive for conspicuous attainments along similar lines; second, to bring together the most representative students in all phases of collegiate life and thus to create an organization which will help to mold the sentiment of the institution on questions of local and intercollegiate interest; third, to bring together members of the faculty and student body of the institution, as well as other Omicron Delta Kappa members, on a basis of mutual interest, understanding, and helpfulness.

- **Phi Beta Lambda** is a national organization for all students in post-secondary schools and colleges enrolled in programs designed to develop vocational and professional competencies and who accept the purpose of Phi Beta Lambda (PBL) and subscribe to its creed. Students must become members of the national organization and pay dues.

- **Psi Chi** is the International Honor Society in Psychology. Its purpose is to encourage, stimulate, and maintain excellence in scholarship and advance the science of psychology. Membership is open to students who are making the study of psychology one of their major interests, and who meet the minimum qualifications, including: second-semester sophomore status, completion of 9 credit hours of Psychology classes, established GPA at Peace of at least 3.0, and a rank within the top 35% of the class (within sophomore, junior or senior year). Psi Chi is a member of the Association of College Honor Societies and is an affiliate of the American Psychological Association (APA) and the Association for Psychological Science (APS).
• **Sigma Tau Delta**'s central purpose is to confer distinction upon outstanding students of the English language and literature in undergraduate, graduate, and professional studies. Membership in this honor society is available to juniors and seniors who have completed at least two English courses beyond introductory composition, who have at least a B average in English, and who rank in the highest 35 percent of their class in general scholarship. A member of the Association of College Honor Societies, Sigma Tau Delta is composed of more than 560 chapters located throughout the United States, Europe, Canada, and the Caribbean.

**Student Publications**

*University Literary Magazine*

*PRISM* provides a vehicle for Peace’s writers and artists to express their thoughts and ideas. The magazine is published annually.

*University Newspaper*

*The Peace Times* keeps the University community updated on campus happenings.

**Conferences and Competitions for Students**

William Peace University encourages students to present their academic work at conferences and to compete in events related to their disciplines. Students regularly submit their work to the National Conference on Undergraduate Research (NCUR) and other discipline-specific conferences. William Peace University helps to support students who are presenting or competing as a member of the William Peace University community through some funding assistance.

**Community Service or Service Learning**

Students have many opportunities for community service in the broader Raleigh community. This is organized through Student Services, and students are encouraged to introduce ideas as well.

Selected classes will also afford students the opportunity to take on a project or practicum in the community to learn more about the discipline of study.

**Cooperating Raleigh Colleges (CRC)**

William Peace University is a member of Cooperating Raleigh Colleges (CRC). Through this inter-institutional consortium, consisting of William Peace University, Meredith College, North Carolina State University, Saint Augustine’s University, Shaw University, and Wake Tech Community College, a WPU student may register for a class at any of the other five participating institutions. Inter-institutional courses typically are used for personal interest and academic enrichment, or to strengthen a major. Through Cooperating Raleigh Colleges a student may also participate in Army, Navy, Marines or Air Force ROTC programs. Our CRC arrangement also allows students from the other five Raleigh institutions to attend classes at William Peace University.

Students who desire cross-registration at one of the Cooperating Raleigh Colleges should request a registration form from the Office of the Registrar. Approval must be secured from the student’s advisor, the Vice President for Academic Affairs, and the Registrar.

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9 Cross registration with Wake Tech will begin spring 2014.
Typically, approval will be granted only for courses not offered on the William Peace University campus, and, generally, these courses are open only to sophomores, juniors, and seniors. Approval granted to register for a Cooperating Raleigh Colleges class does not guarantee enrollment. Class availability is subject to departmental restrictions and class size limitations at the host campus. Enrollment is free as long as the Peace student is a full-time student (12 credit hours minimum) and enrolled in at least 9 hours at Peace.

All CRC courses are treated as transfer credit, therefore only courses with a grade of "C-" or higher will be accepted. CRC courses are not included in the student’s GPA.

Library and research facilities at all Cooperating Raleigh College participating institutions, including borrowing privileges, are available to William Peace University students. Interested students should consult the Director of Library Services.

**U.S. Army Reserve Officer Training Corps Program (ROTC)**
The mission of the ROTC is to commission the future officer leadership of the United States Army and motivate young people to be better Americans. Army ROTC develops self-discipline, responsibility, and the confidence necessary to succeed in the Army or in a civilian career through recruiting, selecting, motivating, training, and retaining students who possess leadership potential.

ROTC graduates are leaders, thinkers and decision-makers. They meet problems head-on and solve them quickly. They know how to adapt to situations and take charge. They will find that their background and experience in ROTC can be a valuable asset if they decide to pursue a civilian career or a career in the Army. The practical experience they gain by completing Leader Development and Assessment Course (LDAC), and the advance course will determine their placement in active duty or reserve and the branch they will receive in the Army. The Military Science Program of Instruction is structured to develop and assess the following characteristics within students:

- A strong personal integrity and a sense of duty
- A strong sense of individual responsibility and accountability
- An understanding of the principles of leadership, time management, and organizational structures
- The ability to communicate effectively both orally and in writing
- A general knowledge of the historical development of the U.S. Army and its role in support of national objectives
- An understanding of military life as a commissioned officer to include opportunities and obligations
- Development of cadets’ ethical and moral perspective
- The ability to apply principles of leadership, management, and tactics.

**School of Professional Studies (SPS)**
The School of Professional Studies (SPS) is an evening program for working students. Courses are offered onsite and online in an accelerated format. Students enrolled in the day program at Peace do not usually enroll in the SPS courses during the fall and spring semesters. The exception to this policy is if the advisor and the Vice President for Academic Affairs agree, after meeting with the student and reviewing his/her record, that the student faces extenuating circumstances and demonstrates the capability to complete the accelerated pace of the evening program in combination with daytime classes. Further information on SPS is available in the *School of Professional Studies Academic Catalog*. 
Summer School at William Peace University
SPS administers summer school at Peace. Summer sessions at Peace offer a variety of undergraduate courses for continuing and entering students. Courses are available to students from other colleges and universities. For specific information about summer programming, consult the web site www.peace.edu, or call the SPS Office at 919-508-2293. A schedule of courses is available online or in the Office of the Registrar.

A student is strongly encouraged to meet with his/her advisor prior to signing up for summer courses.

Master's Level Articulation Agreements
William Peace University has developed articulation agreements with a variety of master's programs. These articulation agreements provide many benefits to Peace students including visits to the Peace campus by representatives of the programs and an early decision on the application. The University has an articulation agreement with the NCSU Graduate School (more than 160 graduate and Ph.D. programs) and with some individual departments at NCSU. Peace has two agreements with UNC-Chapel Hill, one with the School of Education Master of Arts in Teaching program, which gives students access to a 15-month program that will enable them to meet licensure requirements to teach all subjects at the secondary level. Peace also has an agreement with the UNC-Chapel Hill Department of Allied Health Sciences, which offers degrees in speech-language pathology, occupational therapy, rehabilitation counseling, audiology, and physical therapy. William Peace University and ECU have an agreement that provides Master of Arts in Teaching options in elementary, secondary and special education. See the Registrar for more information.

ACADEMIC AWARDS
There are a variety of awards given annually to recognize student achievements.

**Bios Award in Biological Science:** Established in 1990 by Peace faculty members Drs. Patricia L. Weigant and Lisa A. Bonner, this award recognizes outstanding biology majors.

**Chemistry Achievement Award for a First-Year Student:** Sponsored by the Chemical Rubber Company, this award is given to the first-year student attaining the highest achievement in general chemistry.

**Elizabeth Gibson Taylor Prose Award:** This award was established in 1982 to honor Elizabeth Gibson Taylor '22 for her interest in English studies. This award is presented annually to the student who has produced the most outstanding work of prose published in the University literary magazine.

**Ida Withers Currie Award:** The Ida Withers Currie Award is given to the outstanding senior business student chosen by the business faculty. James Currie established this award in honor of his sister, Ida Withers Currie '29, a Peace graduate and former Business professor at Peace College.

**Jane Herring Wooten '37 Research Grants:** Established in 1998 by Peace graduate and retired Raleigh pediatrician Dr. Jane Herring Wooten '37 and her husband Kenneth Wooten, for students conducting research projects in cellular and molecular biology.
Katharine Bryan Sloan Graham Academic Achievement Award: Recognized annually at graduation, the award was established in 1969 in memory of Katharine Bryan Sloan Graham, the first student to matriculate at Peace in 1872. The award is presented to the graduating senior whose academic record places them at the top of the class and who, in the opinion of the faculty and administration, exemplifies commendable traits of citizenship, cooperation, and concern for others.

Mary Pate Currie Award: This award was established in memory of Mary Pate Currie, Peace College class of 1923, by her family and friends. The award recognizes a rising William Peace University senior of high moral character who exemplifies the character of Mary Pate Currie. The selection is made annually by a committee of faculty members representing the areas of humanities and fine arts. The recipient will demonstrate high academic achievement and have a major in an area of the humanities.

Nancy J. Frazier Student Service Award: This award was established by former Peace President Dr. S. David Frazier in memory of his mother. The award is presented to a student in student government who has demonstrated outstanding service to the University and her/his classmates.

Outstanding Graduate Award: The University annually presents this award to a bachelor’s degree graduate who, in the opinion of the faculty and administrative staff, is the outstanding member of the graduating class in academic, social, and religious leadership; in acceptance of their obligations; and in their general interpretation of the ideals of William Peace University.

The Peace Times Award: The Peace Times Award is presented by faculty advisors to members of the Peace Times staff who have made the most significant contributions to the student newspaper during the year.

Penny English Award: The late Celeste Penny, class of 1909, who taught English for many years in the North Carolina public schools, established this award in 1973. It is awarded to a first-year student chosen by the faculty of the English department for the most outstanding work in the first-year English classes.

Penny Poetry Award: The Penny Poetry Award, established in 1977, is given annually to the student who has produced an outstanding work of poetry published in the University literary magazine.

Psi Chi Outstanding Student in Psychology Award: Established in 2002 by the faculty of the psychology program to recognize excellence in the research and practice of psychology. The award is presented annually to the student chosen by the psychology faculty who demonstrates a commitment to scientific study of human behavior and to the values of tolerance, compassion, and critical thinking that are essential components of the discipline.

Schwertman Award for Excellence in English: This award is presented annually to the student chosen by the English faculty for the most outstanding work in English. The award honors the memory of Dr. Mary Pogue Schwertman, who taught English at Peace from 1960 until her death in 1981.
*Tyner-Crossno Award in History and Political Science*: This award, established in 1987 by Dr. Wayne C. Tyner, retired Alumnae Professor of History, and Mr. John L. Crossno, retired Associate Professor of History, is given annually to a student who has taken at least nine semester hours in history and/or political science, who has done excellent work in those courses, and who has demonstrated seriousness of purpose in his or her studies.

*W. Robert Everett Business Achievement Award*: The W. Robert Everett Business Achievement Award Fund is given to an outstanding sophomore chosen by the business faculty.
LIBERAL EDUCATION REQUIREMENTS

Writing (WR)
The ability to write well is an important life skill. At William Peace University, all students take four semesters of writing taught by English faculty. Students also have assistance available to help them improve their writing in the Learning Center on the second floor of the Finch Library.

Students will communicate professionally and effectively through proper conventions of writing. Courses in this category emphasize the use of argument, grammar, tone, and structure. (10 total credit hours)

- ENG 112 Composition (3)
- ENG 200 Writing About Literature (3)
Select one upper-level writing course:
  - ENG 312 Advanced Topics in Writing (3) or
  - ENG 313 Writing About Storytelling in Simulation (3) or
  - ENG 314 Professional Writing (3) or
  - ENG 316 Advanced Grammar (3)
- ENG 400-L Senior Writing Lab (1)

Examples of student outcomes include:

- Understand writing as a series of tasks, including finding, evaluating, analyzing, and synthesizing appropriate sources, and as a process that involves composing, editing, and revising.
- Critically analyze texts, including understanding an argument's major assertions and assumptions and how to evaluate its supporting evidence.
- Prepare arguments for specific audiences and occasions.
- Demonstrate research skills, integrate their own ideas with those of others, and apply the conventions of attribution and citation correctly.
- Use appropriate format, syntax, grammar, punctuation, and spelling.

Empirical Reasoning (EMP)
Students will understand methods for gathering, analyzing, and interpreting data. Courses in this category will emphasize an analysis and critique of methods used to generate knowledge with a special emphasis on factors that limit the validity and generalizability of findings. (10 total credit hours)

- MAT 201 Statistics (3)
- Choose 1 Empirical Reasoning Course within the Natural Sciences, for example:
  - ANT 216 Biological Anthropology (4)
  - BIO 101 Principles of Biology (4)
  - CHE 111 General Chemistry I (4)
  - CHE 112 General Chemistry II (4)
- Choose 1 Empirical Reasoning Course within the Social Sciences, for example:
  - ANT 214 Cultural Anthropology (3)
  - PSC 260 Political Economy (3)
  - PSY 101 General Psychology (3)
Examples of student outcomes include:

- Interpret mathematical models such as formulas, graphs, tables, and schematics, and draw inferences from them.
- Communicate mathematical information symbolically, visually, numerically, and verbally.
- Apply mathematical/statistical techniques and logical reasoning to produce predictions, identify optimal, and make inferences based on a given set of data or quantitative information.
- Judge the soundness and accuracy of conclusions derived from quantitative information, recognizing that mathematical and statistical methods have limits and discriminating between association and causation.
- Apply statistics to evaluate claims and current literature.
- Demonstrate an understanding of the fundamental issues of statistical inference, including measurement and sampling.

Ethical Reasoning (ETH)
Students will examine current and historical ethical topics as well as the use of their own value systems as ethical criteria. Courses in this category help students identify the values and priorities that underlie specific ethical problems and apply ethical standards to contemporary debates. (4 total credit hours)

- PDS 100 Professional Development Seminar I: First Year Experience (1)
- PHL 400 Interdisciplinary Ethics Seminar (3)

Examples of student outcomes include:

- Understand and use correctly the basic terminology from established models of ethical decision making.
- Follow the steps of an established model for making ethical decisions.
- Analyze elements of ethical decision making in the workplace.

Critical Thinking about Culture and Society (CTC)
Students will identify the ways in which human cultures produce values, customs, and social identities, using regional, historical, or global contexts. Courses in this category will require students to analyze cultural constructions of meaning and the systems that help shape those meanings, including religious, political, artistic, and historical systems. (15 total credit hours)

- Required Course: 100- or 200-level REL (3)
- Select four courses from three different areas (for example, ANT, COM, ECO, ENG, HIS, PHL, PSC, PSY, REL, SPA or THE courses that meet the criteria above) At least one of these courses must have a non-western focus (CTC-NW) (12)

Regularly Offered Courses Satisfying the CTC Requirement Include:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANT 214</td>
<td>Cultural Anthropology (CTC-NW)</td>
</tr>
<tr>
<td>ANT 240</td>
<td>Anthropology of Death (CTC-NW)</td>
</tr>
<tr>
<td>ANT 305</td>
<td>Hispanic Voices in the U.S. (CTC-NW)</td>
</tr>
<tr>
<td>BIO 131</td>
<td>Environmental Biology</td>
</tr>
<tr>
<td>COM 200</td>
<td>Media &amp; Culture</td>
</tr>
<tr>
<td>COM 230</td>
<td>Media Writing</td>
</tr>
<tr>
<td>COM 240</td>
<td>Introduction to Public Relations</td>
</tr>
</tbody>
</table>
Examples of student outcomes include:

- Carefully interpret, analyze, and evaluate evidence, statements, graphics, questions, regarding the different ways cultures create meaning.
- Construct well-supported, clearly articulated, and sustained arguments about particular expressions of human culture.
- Justify conclusions based on well-supported arguments.

**Professional Readiness (PR)**
Students will develop practical competencies to enhance their professional lives. (10 total credit hours)

- COM 101 Public Speaking (3)
- PDS 200 Professional Development Seminar II: Career and Leadership Development (1)
- PDS 300 Professional Development Seminar III: Workplace Connections (1)
- Professional Development Seminar IV: Internship in the Major (3)
- BSA 120 Personal Finance (1)
- BSA 180 Introduction to Media Literacy (1)

Examples of student outcomes include:

- Demonstrate the ability to speak confidently and knowledgeably in a public setting.
- Manage personal finances.
- Locate and access information in print and in electronic form.
- Evaluate the quality, accuracy, timeliness, and usefulness of information.
- Produce a competent resume or vita in preparation for choosing a career.
- Complete a professional internship in a workplace setting in support of a particular career path.

**Total Liberal Education Hours Required: 49 credit hours**
OVERVIEW OF PROGRAMS OFFERED AT WPU

- Anthropology
  - Minor in Anthropology
- Biology
  - Bachelor of Arts in Biology
  - Bachelor of Science in Biology
  - Minor in Biology
- Business Administration
  - Bachelor of Science in Business Administration
    Concentration Options
    - Global Business
    - Leadership and Management Studies
    - Marketing
    - Sports Management
  - Minor in Business Administration
  - Minor in Leadership and Management Studies
  - Minor in Marketing
- Chemistry
  - Minor in Chemistry
- Communication:
  - Bachelor of Arts in Communication
    Concentration Options
    - Public Relations
    - Integrated Media
    - Graphic Design
  - Minor in Communication
- Criminal Justice
  - Bachelor of Arts in Criminal Justice
  - Minor in Criminal Justice
- Education
  - Bachelor of Arts in Education
    - Licensure in Elementary Education
    - Licensure in Special Education
    - Dual Licensure in Elementary Education and Special Education
    - Non-licensure degree
- English
  - Bachelor of Arts in English
  - Minor in English
  - Minor in Writing
- History
  - Minor in History
- Liberal Studies
  - Bachelor of Arts in Liberal Studies
- Political Science
  - Bachelor of Arts in Political Studies
  - Minor in Political Science
- Pre-Law
  - Bachelor of Arts in Pre-Law
- Psychology
  - Bachelor of Arts in Psychology
  - Concentration Option: Psychology Research
  - Minor in Psychology
- Religion
  - Minor in Religion
- Simulation and Game Design
  - Bachelor of Arts in Simulation and Game Design
- Theatre/Musical Theatre
  - Bachelor of Arts in Theatre
  - Bachelor of Fine Arts in Musical Theatre
  - Minor in Theatre
- Women’s Studies
  - Minor in Women’s Studies
ANTHROPOLOGY

ANTHROPOLOGY MINOR

Required courses: 19 credit hours
- ANT 214: Cultural Anthropology 3
- ANT 216: Biological Anthropology 4

Elective course choices: 12 credit hours
- ANT 218: Archaeology: People and the Past 3
- ANT 240: Anthropology of Death 3
- ANT 295/395/495: Special Topics 3
- ANT 305: Hispanic Voices in the US 3
- ANT 310: An Anthropology of Sport 3
- ANT 315: Globalization, People and Culture 3
- ANT 330: Forensic Anthropology 3
- ANT 368: American Ethnic Relations 3
- ANT 370: The Female of the Species 3
- ANT 380: India, Past and Present 3
- ANT 392/492: Directed Study 3
- ANT 450: Archaeological Fieldwork 4
BIOLOGY

A major in biology prepares you for admission to professional programs in health professions such as

- medicine
- physician assistant
- dentistry
- veterinary medicine
- nursing
- physical therapy
- pharmacy
- podiatry
- optometry

You can continue in graduate school in areas of biological science such as

- genetics or genetic counseling
- microbiology
- clinical research
- occupational therapy
- audiology
- speech pathology
- zoology
- physiology
- marine biology
- environmental biology
- ecology

You can enter the workplace immediately after graduation in careers such as

- laboratory research assistant
- pharmaceutical sales
- Special Agent for State Bureau of Investigation
- zoo assistant
- museum education outreach
- field research assistant

Biology is offered as a major or minor at William Peace University. The Bachelor of Arts degree offers more flexibility within the program while the Bachelor of Science degree is more focused, requiring additional specific math, chemistry, and physics. Consult your advisor about which degree best suits your post-graduate goals. Regardless of the type of degree chosen, students in the Biology major take requirements and choose electives from content areas: Organismal Biology, Interrelationships, Evolutionary Biology, and Cell Biology and Genetics. Specific courses are recommended as part of the Liberal Education Curriculum in the areas of Empirical Reasoning and Professional Readiness.

A major in biology prepares you for several different disciplines ranging from professional programs in health, graduate school in biological science or a career in biology immediately following graduation. If a student decides to take the path of professional programs in health, they will be able to study in areas including medicine, physician assistant, dentistry, veterinary medicine, nursing, physical therapy,
pharmacy, podiatry, optometry, audiology, and other professions. Graduate school in biological science can lead to disciplines in genetics or genetic counseling, microbiology, clinical research, audiology, speech pathology, zoology, marine biology, environmental biology, ecology and other areas. Immediately after graduation from William Peace University, a degree in biology can lead to careers in laboratory research, pharmaceutical sales, State Bureau of Investigation technician, zoo assistant, museum education outreach, field research assistant and many others.

**BACHELOR OF SCIENCE IN BIOLOGY**

Liberal Education Curriculum: 49 credit hours

**Empirical Reasoning within the Natural Sciences:**
Recommend: BIO 101: Principles of Biology

**Professional Readiness:**
BIO 490 (Internship) or BIO 499 (Undergraduate Research)

**Biology Core Courses:** 18-19 credit hours

**Biology Electives:** 17-20 credit hours

**Allied Requirements:** 28 credit hours

**General Electives:** 4-8 credit hours

**Total credit hours for the B.S. in Biology:** 120 credit hours

**BIOLOGY CORE COURSES** 18-19 credit hours

**BIO 101: Principles of Biology**

**Group A (choose one):**
- BIO 210: Botany
- BIO 320: Vertebrate Zoology
- BIO 321: Invertebrate Zoology

**Group B (choose one):**
- BIO 330: Ecology
- BIO 430: Ethology: Animal Behavior

**Group C (choose one):**
- BIO 460: Genetics
- BIO 450: Cell Biology

**Capstone:**
- BIO 440: Evolutionary Biology

**BIOLOGY ELECTIVES** 17-20 credit hours

Five additional courses, of which at least two must include a lab. May include any courses listed in the biology curriculum (including core courses which have not already been taken) or other biology courses approved through CRC or summer school. Students should choose biology electives based on their chosen career or post-graduate plans.

**ALLIED REQUIREMENTS FOR THE MAJOR** 28 credit hours

- CHE 111: General Chemistry I
- CHE 112: General Chemistry II
- CHE 211: Organic Chemistry I
- CHE 212: Organic Chemistry II

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10 If BIO 101 is taken as a Liberal Education requirement, it may be “double counted,” allowing the student to take 4 additional hours of general elective credit hours.
• Physics I
• Physics II
• MAT 241 or higher

GENERAL ELECTIVES

4-8 credit hours

BACHELOR OF ARTS IN BIOLOGY

Liberal Education Curriculum:

Empirical Reasoning within the Natural Sciences:
Recommend: BIO 101: Principles of Biology

49 credit hours

Biology Major Courses

18-19 credit hours

Biology Electives

17-20 credit hours

Allied Requirements

8 credit hours

General Electives

24-28 credit hours

Total credit hours for the B.A. in Biology

120 credit hours

BIOLOGY CORE COURSES

18-19 credit hours

BIO 101: Principles of Biology11

Group A (choose one):
• BIO 210: Botany
• BIO 320: Vertebrate Zoology
• BIO 321: Invertebrate Zoology

Group B (choose one):
• BIO 330: Ecology
• BIO 430: Ethology

Group C (choose one):
• BIO 450: Cell Biology
• BIO 460: Genetics

Capstone:
• BIO 440: Evolutionary Biology

BIOLOGY ELECTIVES

17-20 credit hours

Five additional courses, of which at least two must be with lab. May include any courses listed in the biology curriculum (including core courses which have not already been taken) or other biology courses approved through CRC or summer school. Students should choose biology electives based on their chosen career or post-graduate plans.

ALLIED REQUIREMENTS FOR THE MAJOR

8 credit hours

• CHE 111: General Chemistry I
• CHE 112: General Chemistry II

GENERAL ELECTIVES

24-28 credit hours

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11 If BIO 101 is taken under the Liberal Education requirements, it may be “double counted,” allowing the student to take 4 additional hours of general elective credit hours.
MINOR IN BIOLOGY  18-20 credit hours
• BIO 101 plus 4 additional biology courses, of which at least two must be with lab.

BUSINESS ADMINISTRATION

The Business Administration program at William Peace University offers a Bachelor of Science in Business Administration degree with concentrations in Global Business, Marketing, Sport Management, and Leadership and Management Studies. Underlying the undergraduate degree program is a solid core of business courses, which prepare students for the significant managerial positions in the 21st century whether in a for-profit, nonprofit, or public setting. The curriculum emphasizes analytical tools needed to solve the intricate problems in the contexts of a turbulent environment, increasing globalization, and technological advancements facing today’s organizations. The combination of theoretical and applied course content ensures that students are prepared for business careers and/or graduate studies.

The goal of our dedicated business faculty is to enhance the knowledge base of our students, to encourage lifelong learning, and to empower our students with the critical thinking skills necessary to make today’s complex business decisions. It is consistent with the traditions of excellence, integrity, liberal arts education, and community. A sample of the career paths of our graduates include business owners, managers, sales representatives, public relations professionals, financial professionals, human resource specialists, and non-profit leaders.

To earn the Bachelor of Science in Business Administration (BSBA) degree, majors must earn a minimum of 120 credits. Business majors fulfill all Liberal Education requirements as well as all BSBA core courses. Students also complete 15 credit hours of business electives which may be used to complete one of the program’s concentrations.

### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

<table>
<thead>
<tr>
<th>Curriculum</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Education Curriculum:</td>
<td>49</td>
</tr>
<tr>
<td>Business Core Courses:</td>
<td>39</td>
</tr>
<tr>
<td>Business Electives or Concentration:</td>
<td>15</td>
</tr>
<tr>
<td>General Electives :</td>
<td>17</td>
</tr>
<tr>
<td>Total credit hours for the B.S. in Business Administration:</td>
<td>120</td>
</tr>
</tbody>
</table>

### BUSINESS CORE COURSES  39 credit hours

- BSA 160: Global Business Environment  3
- BSA 211: Microeconomics  3
- BSA 212: Macroeconomics  3
- MAT 202: Finite Math or MAT 241 Calculus  3
- BSA 221: Principles of Accounting I  3
- BSA 222: Principles of Accounting II  3
- BSA 230: Marketing  3
- BSA 225: Finance  3
- BSA 240: Management and Organizational Behavior  3
- BSA 250: Human Resource Management  3
- BSA 270: Business Law  3
- BSA 441: Decision Science  3
• BSA 499: Strategic Management 3
• Business Electives 300-level or higher 15

With the help of your academic advisor, you may create a focus within your major by using your business electives to complete one of the following concentrations:

**CONCENTRATION IN GLOBAL BUSINESS**  
12 credit hours
Choose 12 credits, in any combination, from the following:
• BSA 345: Global Business Opportunities and Challenges 3
• BSA 493 (second 3 credit hour Internship in Global Business) 3
• Study Abroad Up to 9
• Study Tour Up to 9
• Foreign Language electives Up to 9
• Anthropology electives Up to 9

**CONCENTRATION IN LEADERSHIP AND MANAGEMENT STUDIES**  
12 credit hours
• BSA 140: Introduction to Leadership 3
• BSA 343: Leadership & Change in Organizations 3
• BSA 354: Performance Management 3
• Plus choose (1):
  • BSA 340: Group Process and Dynamics 3
  • BSA 356: Employee Selection and Development

**CONCENTRATION IN MARKETING**  
12 credit hours
• BSA 332: Consumer Behavior 3
• BSA 331: Advertising 3
• BSA 426: Sales and Marketing Management 3
• BSA 336: Marketing Research 3

**CONCENTRATION IN SPORTS MANAGEMENT**  
12 credit hours
• BSA 320: Sports Management 3
• BSA 370: Sport Law 3
• PSY 344: Sport Psychology 3
• ANT 310: An Anthropology of Sport 3

**MINOR IN BUSINESS ADMINISTRATION**  
18 credit hours
• BSA 160: Global Business Environment 3
• BSA 221: Principles of Accounting I 3
• BSA 230: Marketing 3
• BSA 211: Principles of Microeconomics 3
• BSA 240: Management and Organizational Behavior 3
• One 300-level BSA course 3

**MINOR IN LEADERSHIP AND MANAGEMENT STUDIES**  
18 credit hours
• BSA 140: Introduction to Leadership 3
• BSA 160: Global Business Environment 3
• BSA 240: Management and Organizational Behavior 3
• BSA 343: Leadership & Change in Organizations 3
• BSA 354: Performance Management 3
• Plus choose (1):
  • BSA 340: Group Process and Dynamics 3
  • BSA 356: Employee Selection and Development

18 credit hours

MINOR IN MARKETING
• BSA 160: Global Business Environment 3
• BSA 230: Marketing 3
• BSA 332: Consumer Behavior 3
• BSA 331: Advertising 3
• BSA 426: Sales and Marketing Management 3
• BSA 336: Marketing Research 3

CHEMISTRY

Chemistry is offered as a minor or as a concentration in the Liberal Studies major at William Peace University. Chemistry is the study of matter [everything in our lives]. By learning the principles that predict the behavior of matter, students can better understand the world around them. All that we are depends upon Chemistry. Courses will include both inorganic, organic, and biochemistry. These will prepare students for future careers in all medical fields, graduate work, and/or laboratory positions. Students wishing to obtain a minor in Chemistry are required to complete: General Chemistry [CHE 111 & 112], Organic Chemistry [CHE 211 & 212], and one other course in the field. Biochemistry is offered and will fulfill this requirement.

CHEMISTRY MINOR 19-20 credit hours
• CHE 111: General Chemistry I (may double count if a Biology major) 4
• CHE 112: General Chemistry II (may double count if a Biology major) 4
• CHE 211: Organic Chemistry I (may double count if a Biology major) 4
• CHE 212: Organic Chemistry II (may double count if a Biology major) 4
• 300/400 level Chemistry course approved by the CHE faculty 3-4

COMMUNICATION

Choosing to major in Communication Peace will prepare you for graduate school or a wide ranging choice of career paths. Many of our graduates are working in corporate communication, public relations, non-profit administration, marketing, sales, journalism, media development, graphic design or communication management. All of our majors complete a core of classes which provide a foundation in creative problem-solving and communication principles. The degree in communication is also supported by a strong liberal foundation, helping you develop an understanding of the history of ideas, human nature, global issues, and popular culture.

BACHELOR OF ARTS IN COMMUNICATION
Liberal Education Curriculum: 49 credit hours
Communication Core Courses: 24 credit hours
Communication Concentration: 12 credit hours
General Electives: 35 credit hours
Total credit hours for the B.A. in Communication: 120 credit hours

COMMUNICATION CORE COURSES 24 credit hours
- COM 200: Media and Culture 3
- COM 220: Design and Typography I 3
- COM 230: Media Writing 3
- COM 270: Digital Media Convergence 3
- COM 300: Communication Research 3
- COM 480: Communication Agency 3
- COM electives 6

With the help of your academic advisor, you will create a focus within your major by choosing one of the following concentrations:

CONCENTRATION IN PUBLIC RELATIONS 12 credit hours
- COM 240: Introduction to Public Relations 3
- COM 340: Public Relations Techniques 3
- COM 465: Strategic Communication Campaigns 3
- BSA 331: Advertising 3

CONCENTRATION IN INTEGRATED MEDIA 12 credit hours
- COM 211: Interactive and Social Media 3
- COM 390: Multimedia Editing 3
- COM 420: Motion for the Screen 3
- COM 475: Creating the Documentary 3

CONCENTRATION IN GRAPHIC DESIGN 12 credit hours
- COM 317: Design and Typography II 3
- COM 329: Imaging 3
- COM 417: Advanced Graphic Design Studio 3
- COM 420: Motion for the Screen 3

MINOR IN COMMUNICATION 18 credit hours
- COM 200: Media and Culture 3
- COM 230: Media Writing 3
- 300/400 level COM electives 12

CRIMINAL JUSTICE

The Criminal Justice program engages students in the interdisciplinary study of crime and criminal justice, primarily within the United States. Students gain an understanding of the psychological and sociological dimensions of crime, as well as insights into the workings of the criminal justice system and its components. Students examine both academic and applied aspects of the field. Ethical implications and critical analysis of issues are stressed.
Students in criminal justice are encouraged to engage in experiences that move beyond the classroom, primarily through research and the Raleigh Experience. This cooperative learning program takes place in applied settings such as local law enforcement agencies, prisons, the court system, law offices, and medical examiner’s laboratories.

These experiences have proven exciting and educationally beneficial to political science and pre-law majors and will do the same for criminal justice majors.

### Liberal Education Program
49 credit hours

### Criminal Justice Core Classes
18 credit hours

### Criminal Justice Electives
9 credit hours

### The Raleigh Experience
12 credit hours

### General Electives
32 credit hours

### Total credit hours for the B.A. in Criminal Justice
120 credit hours

#### Required Courses
18 hours

- **CRJ 201** Introduction to Criminal Justice 3
- **PSC 220** Introduction to Public Administration 3
- **PSY 240** Abnormal Psychology 3
- **PSC 270** Law and the Legal System 3
- **PSY 343** Psychology and the Law 3
- **PSY 480** Capstone in Political Science 3

#### Elective Courses (Choose three)
9 hours

- **ANT 330** Forensic Anthropology 3
- **PSY 230** Personality Psychology 3
- **PSY 330** Social Psychology 3
- **PSY 341** Child, Family, and Youth Services 3
- **PSY 360** Family Psychology 3
- **ANT 368** American Ethnic Relations 3
- **PSC 370** Constitutional Law 3
- **PSY 361** Violence in the Family 3
- The Raleigh Experience 12 hours

#### MINOR IN CRIMINAL JUSTICE
21 credit hours

- **CRJ 201** Introduction to Criminal Justice 3
- **PSY 240** Abnormal Psychology 3
- **PSC 270** Law and the Legal System 3
- **PSY 343** Psychology and the Law 3

Choose 1 course from each of the three areas below:

#### Criminal Justice and Behavior

- **PSY 341** Child, Family, and Youth Service 3
- **PSY 361** Violence and the Family 3
Criminal Justice in the Courtroom
PSY 230  Personality Psychology  3
PSY 311  Cognitive Psychology  3
PSY 330  Social Psychology  3

Culture and Ethics
PHL 400  Introduction to Philosophy  3
ANT 368  American Ethnic Relations  3

EDUCATION

William Peace University offers an education major with a dual licensure option for students who are interested in a teaching career. The Elementary Education (K-6) and Special Education: General Curriculum (K-12) dual licensure option is an innovative, undergraduate program that prepares students for teaching careers in both Elementary Education (K-6) and Special Education: General Curriculum (K-12). Interested candidates must meet certain academic performance standards and apply to the Education Program (see “Program Admission Requirements” below).

An education major without licensure is available for students not planning to teach in the public schools. Students must complete certain education and elective courses (see below).

BACHELOR OF ARTS IN EDUCATION (with licensure)

EDUCATION MAJOR REQUIREMENTS
1. Earn a “C” or better in EDU 200.
2. Complete an application to the program.
3. Achieve cumulative GPA of 2.5 or higher in college coursework at the time of program entry.
4. Maintain 2.5 or higher GPA throughout the program.
5. Achieve “C” or better in each course required in the liberal education curriculum.
6. Meet with the Director of Education to discuss the program expectations.
7. Pass Praxis I by August 15 prior to junior year.
   Note: Applicants must score 1100 (minimally) on the SAT I or pass Praxis I Reading, Math, and Writing portions. If SAT I Verbal scores are 550 (minimally), you are exempt from the Reading and Writing sections of the Praxis. If SAT I Math scores are 550 (minimally), you are exempt from the Praxis Math section. Register for Praxis I tests on-line registration (www.ets.org/praxis).
8. Must complete ENG 314, designated for Education Majors, as part of Liberal Education requirements.

Liberal Education Curriculum: 49 credits
Education Major Courses (depends on licensure choice): 41-48 credits
General Electives: 23-30 credits

DUAL LICENSURE: SPECIAL EDUCATION AND ELEMENTARY EDUCATION 48 credits
• EDU 200: Early Experiences for Prospective Teachers 1
• EDU 250: Exceptionalities in Education 3
• EDU 302: Literacy Methods I 3
- EDU 303: Social Studies Methods 3
- EDU 304: Mathematics Methods 3
- EDU 305: Science Methods 3
- EDU 325: Effective Programs & Learning Strategies 1
- EDU 330: Practicum for Special Education 1
- EDU 331: Practicum for Elementary Education 3
- EDU 351: Classroom Organization and Management 3
- EDU 402: Testing and Measurements 3
- EDU 452: 21st Century Teacher Leadership 3
- EDU 460: Literacy Methods II 3
- EDU 496: Student Teaching and Seminar 15

**LICENSURE: ELEMENTARY EDUCATION** 41 credits
- EDU 200: Early Experiences for Prospective Teachers 1
- EDU 250: Exceptionalities in Education 3
- EDU 302: Literacy Methods I 3
- EDU 303: Social Studies Methods 3
- EDU 304: Mathematics Methods 3
- EDU 305: Science Methods 3
- EDU 331: Practicum for Elementary Education 1
- EDU 351: Classroom Organization and Management 3
- EDU 452: 21st Century Teacher Leadership 3
- EDU 460: Literacy Methods II 3
- EDU 496: Student Teaching and Seminar 15

**LICENSURE: SPECIAL EDUCATION** 41 credits
- EDU 200: Early Experiences for Prospective Teachers 1
- EDU 250: Exceptionalities in Education 3
- EDU 302: Literacy Methods I 3
- EDU 304: Mathematics Methods 3
- EDU 325: Effective Programs & Learning Strategies 3
- EDU 330: Practicum for Special Education 1
- EDU 351: Classroom Organization and Management 3
- EDU 402: Testing and Measurements 3
- EDU 452: 21st Century Teacher Leadership 3
- EDU 460: Literacy Methods II 3
- EDU 496: Student Teaching and Seminar 15

**BACHELOR OF ARTS IN EDUCATION (NON-LICENSURE)**

| Liberal Education Curriculum | 49 credits |
| Education Major Courses | 28 credits |
| Psychology Electives | 15 credits |
| General Electives | 28 credits |
EDUCATION MAJOR COURSES

- EDU 200: Early Experiences for Prospective Teachers 1
- EDU 250: Exceptionalities in Education 3
- EDU 302: Literacy Methods I 3
- EDU 303: Social Studies Methods 3
- EDU 304: Mathematics Methods 3
- EDU 305: Science Methods 3
- EDU 325: Effective Programs & Learning Strategies 3
- EDU 351: Classroom Organization and Management 3
- EDU 402: Testing and Measurements 3
- EDU 460: Literacy Methods II 3

Students must complete any five (15 credits) from the courses below:

- PSY 101: General Psychology 3
- PSY 221: Life Span Development 3
- PSY 230: Personality Psychology 3
- PSY 240: Abnormal Behavior 3
- PSY 310: Child and Adolescent Development 3
- PSY 311: Cognitive Psychology 3
- PSY 341: Child, Family and Youth Services 3
- PSY 360: Family Psychology 3

ENGLISH

As an English major at Peace, you’ll have opportunities to shape your education in ways most fitting for your passions and your future goals. Choosing from an array of courses in literature, theory, and creative and professional writing, you can focus on a plan of study that will best serve you, now and in the future. Outside the classroom, you’ll enjoy access to independent research – we’ve sent an average of three English majors yearly to the National Conference for Undergraduate Research – as well as a variety of exciting opportunities, including Sigma Tau Delta, Alpha Chi, the Prism (our literary magazine), visits from well-known writers, and more. The major will also serve you well in the future, as employers increasingly prefer to hire graduates who demonstrate skills inherent in the study of English: the ability to speak and write clearly and precisely, proficiency in critical thinking, and intellectual flexibility. In addition, the English program has a strong record of placing graduates in graduate school, including programs at UNC-Chapel Hill, George Washington University, NC State, the University of Georgia, and the University of Florida, among others. And, finally, our graduates have gone on to careers as attorneys; administrators and managers; editors; writers (technical and creative); government, corporate, and non-profit employees; small business owners; and teachers (elementary, high school, and university).

BACHELOR OF ARTS IN ENGLISH

Liberal Education Curriculum: 49 credit hours
English Core Courses: 33 credit hours
General Electives: 38 credit hours
Total credit hours for the B.A. in English: 120 credit hours
ENGLISH CORE COURSES

- ENG 220: World Literature Before 1700 3
- ENG 212: British Literature After 1700 3
- ENG 216: American Literature After 1700 3
- Additional hours required in English at the 200-300 level: 21
  (15 of the 21 hours must be completed at or above the 300 level)
- ENG 470: Senior Seminar/Capstone class 3

33 credit hours

MINOR IN ENGLISH

- 200 level ENG courses 6-9
- 300 and 400 level ENG courses 9-12

18 credit hours

MINOR IN WRITING

- Choose one:
  ENG 312: Advanced Composition 3
  ENG 314: Professional Writing 3
  ENG 316: Advanced Grammar 3

- Choose 15 additional hours from the following courses:
  ENG 147: Prism - Literary Magazine (maximum of 4 credits) 1
  ENG 211: British Literature before 1700 3
  ENG 212: British Literature after 1700 3
  ENG 214: Studies in Fiction 3
  ENG 216: American Literature after 1700 3
  ENG 219: Latin American Literature 3
  ENG 220: World Literature before 1700 3
  ENG 221: World Literature after 1700 3
  COM 230: Media Writing 3
  ENG 285: Introduction to Creative Writing 3
  ENG 312: Advanced Composition 3
  ENG 313: Writing about Storytelling in Simulation 3
  ENG 314: Professional Writing 3
  ENG 316: Advanced Grammar 3

15 credit hours

MINOR IN WRITING

- Choose one:
  ENG 312: Advanced Composition 3
  ENG 314: Professional Writing 3
  ENG 316: Advanced Grammar 3

3 credit hours

HISTORY

The History minor is designed to expose students to the study of the past in all parts of the world and to increase students’ understanding of historical forces in a global context. A minor in history will connect to and reinforce the work done in any major at Peace, providing historical context and cultural understanding to assist in interpreting contemporary issues. History is offered as a minor in the Liberal Studies major. The study of history deepens your understanding of the past and also provides the means to better understand the problems of today’s world.

HISTORY MINOR

Select 2 courses from each of the following categories:

U.S. History

18 credit hours

6
• HIS 201: History of the United States I
• HIS 202: History of the United States II
• HIS 368: American Ethnic Relations
• HIS 348: History of the South since 1865

**Global History**
• HIS 103: World Civilization I
• HIS 104: World Civilizations II
• HIS 315: Globalization, People and Culture
• HIS 380: India: Past and Present

**History Electives**
• Select 2 additional HIS courses

Of the 18 credit hours required for the minor, 9 hours must be at the 300 or 400 level.

**HONORS PROGRAM**

Students typically enter the Honors Program in the fall semester of their first year, after being selected from the top entering students and invited by the Honors Coordinator to enroll in Honors courses. Others may begin Honors work after their first semester on the basis of outstanding academic achievement while enrolled at WPU. The Honors Program requires the successful completion of 18 credit hours of Honors coursework and a minimum cumulative GPA of 3.0.

Honors students are invited to participate annually in organized events with speakers, community members, and other special guests. Experiential learning opportunities are offered, and the University encourages students to present their academic work at conferences and or compete in events related to their disciplines. Students regularly submit their work to the National Conference on Undergraduate Research (NCUR) and other discipline-specific conferences.

**LIBERAL STUDIES**
Liberal Studies is offered as a major at William Peace University. The Liberal Studies program includes the following disciplines: English, Fine Arts, Foreign Language, History, Mathematics, Natural Sciences, Philosophy, Religion, and Social Sciences. The Liberal Studies major is an interdisciplinary program, which ensures the flexibility needed in today’s market. It offers both breadth and depth. Together with your advisor and other appropriate members of the faculty, you will craft your curriculum to fit your individual needs and interests.

**BACHELOR OF ARTS IN LIBERAL STUDIES**

Liberal Education Curriculum: 49 credit hours
Liberal Studies Core Courses: 34-37 credit hours
Concentration (15 credit hours) OR Minor (18-20 credit hours): 15-20 credit hours
General Electives: 14-22 credit hours
Total credit hours for the B.A. in Liberal Studies: 120 credit hours

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For additional information, see the description of the Honors Program under “Academic Opportunities.”
LIBERAL STUDIES CORE COURSES  
This section ensures breadth in the student’s program by offering the following courses:

- 2 courses each from any 3 Liberal Studies areas  
  18-20
- 1 course each from any 4 other Liberal Studies areas  
  12-13
- Liberal Studies Junior Seminar: LST 380  
  1
- Liberal Studies Senior Seminar: LST 470  
  3

LIBERAL STUDIES AREAS:
- ENGLISH (for example, ENG)
- FINE ARTS (for example, THE, ART)
- FOREIGN LANGUAGES (for example, SPA)
- HISTORY (for example, HIS)
- MATHEMATICS (for example, MAT)
- NATURAL SCIENCES (for example, BIO, CHE, physically-focused ANT)
- PHILOSOPHY/RELIGION (for example, PHL, REL)
- SOCIAL SCIENCES (for example, PSC, PSY, culturally-focused ANT)

A lower-level course taken to prepare a student for a Liberal Education requirement cannot count toward the Liberal Studies core.

MINOR  
A minor offers depth in a student’s program. If a student chooses this option, then the student must complete the minor requirements for a minor offered at William Peace University. The minor can be either in a Liberal Studies area or in a non-Liberal Studies area.

CONCENTRATION  
A concentration offers depth in a student’s program. If a student chooses this option, then the student must complete a course of study created by the Program Coordinator for Liberal Studies that is based on the student’s interests. The course of study can be composed of courses from two or more disciplines that are focused on a common theme. For Liberal Studies, a student’s concentration cannot be in an area that has a minor at William Peace University. For example, a student cannot have a concentration in Anthropology because William Peace University already has a minor in that area. If a student wants to study Anthropology within a Liberal Studies major, then the student should pursue an Anthropology minor.

ELECTIVES  

PROFESSIONAL DEVELOPMENT SEMINARS (PDS)
The PDS program is designed for student learning on “professional readiness” upon graduation. The PDS program is a sequence of three one-credit required courses and an upper-level three-credit internship experience. To demonstrate that they have acquired skills and abilities while in the program, each student must develop a portfolio of his or her best work and learning experiences.
**POLITICAL SCIENCE/PRE-LAW**

If you’re interested in working in government or being a political leader, the Political Science program at William Peace University—located in the heart of North Carolina’s capital city—is for you. Even if you want to know how laws are made or you want to be a better citizen, then Political Science is for you. Since you’ll be studying just blocks from local, state, and federal government offices, you will have the opportunity to learn from and intern with policy analysts, journalists, and political leaders in the judicial, legislative, and executive branches of state government.

The William Peace University Political Science program features exciting classes focused on applying ideas from the political science discipline to events happening now. You will develop your critical thinking, analytical writing, and public speaking abilities in the courses. After you take the courses, you will also participate in a unique learning program—the Raleigh Experience—which will give you hands-on experience working with professionals in areas related to political science. When you graduate, you will be well prepared to start a career in the public sector or attend a graduate or professional program, like law school.

**BACHELOR OF ARTS IN POLITICAL SCIENCE**

<table>
<thead>
<tr>
<th>Liberal Education Curriculum:</th>
<th>49 credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Political Science Core Courses:</td>
<td>15 credit hours</td>
</tr>
<tr>
<td>Political Science Electives:</td>
<td>6 credit hours</td>
</tr>
<tr>
<td>The Raleigh Experience:</td>
<td>15 credit hours</td>
</tr>
<tr>
<td>General Electives:</td>
<td>35 credit hours</td>
</tr>
<tr>
<td>Total credit hours for the B.A. in Political Science:</td>
<td>120 credit hours</td>
</tr>
</tbody>
</table>

**POLITICAL SCIENCE CORE COURSES**

- PSC 201: American Government 3 credit hours
- PSC 202: State & Local Government 3 credit hours
- PSC 260: Political Economy 3 credit hours
- PSC 270: Law and the Legal System 3 credit hours
- PSC 280: Public Policy 3 credit hours

**POLITICAL SCIENCE ELECTIVES**

Choose two of the following courses:

- PSC 305: Campaigns and Elections
- PSC 311: Political Leadership
- PSC 370: American Constitutional Law

**THE RALEIGH EXPERIENCE**

15 credit hours

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33 Students may take 3 credit hours of general electives in place of the internship in the Liberal Education requirements. The Raleigh Experience meets the internship requirement.

34 To enroll in the Raleigh Experience, a student must be a Political Science (PSC) or Pre-Law (PRL) major and have earned at least 90 credit hours prior to enrolling in the program. Permission of the department chair may also allow a student to enroll in the program. Also, note that students in the Raleigh Experience are expected to participate from 8 am – 5 pm Monday-Friday during that semester. That means that the student may not take other courses during the Raleigh Experience and must not have other activities (e.g., work or club meetings) during those hours.
During the senior year, a Peace Political Science major will participate in an intensive (40 hours per week) learning experience, similar to a co-op program at other institutions. They will work for sponsoring organizations in three areas related to the Political Science discipline: advocacy/lobbying, governance, law, non-profit administration, politics, policy research, and public administration. During the semester, they will rotate through three, four-week practicums and be concurrently enrolled in their senior seminar course.

- PSC 410: Practicum in Advocacy/Lobbying .................................................. 4
- PSC 420: Practicum in Governance ............................................................. 4
- PSC 430: Practicum in Law ......................................................................... 4
- PSC 440: Practicum in Non-profit Administration ...................................... 4
- PSC 450: Practicum in Politics ...................................................................... 4
- PSC 460: Practicum in Policy Research ....................................................... 4
- PSC 470: Practicum in Public Administration .............................................. 4

Also, during the Raleigh Experience semester, students will enroll in:

- PSC 480: Senior Seminar ........................................................................... 3

**MINOR IN POLITICAL SCIENCE**

- PSC 201: American Government ............................................................... 3
- Plus 5 additional PSC courses (15 hours) ................................................ 15

**PRE-LAW**

If you’re interested in attending law school and becoming a lawyer or judge, the Pre-Law major is for you. Studying pre-law at Peace means you are only blocks away from county, state, and federal courthouses, as well as the General Assembly, where state laws are made.

The William Peace University Pre-Law Program consists of inter-disciplinary courses that will help you hone the skills that law schools and the legal profession desire. You will develop your critical thinking, analytical writing, and public speaking abilities in the courses. After you take the courses, you will also participate in a unique learning program—the Raleigh Experience—which will give you hands-on experience working with professionals in areas related to political science and the law. When you graduate, you will be well prepared to pursue admission to law school or in law-related career.

**BACHELOR OF ARTS IN PRE-LAW**

<table>
<thead>
<tr>
<th>Liberal Education Curriculum:</th>
<th>49 credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Law Core Courses:</td>
<td>12 credit hours</td>
</tr>
<tr>
<td>Allied Courses:</td>
<td>12 credit hours</td>
</tr>
<tr>
<td>The Raleigh Experience:</td>
<td>12 credit hours</td>
</tr>
<tr>
<td>General Electives:</td>
<td>35 credit hours</td>
</tr>
<tr>
<td>Total credit hours for the B.A. in Pre-Law:</td>
<td>120 credit hours</td>
</tr>
</tbody>
</table>

**PRE-LAW CORE COURSES**

- PSC 201: American Government ............................................................... 3
- PSC 202: State and Local Government ..................................................... 3

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35 Students may take 3 credit hours of general elective hours in place of the internship under the Liberal Education requirements. Completing the Raleigh Experience fulfills the internship requirement.
• PSC270: Law and the Legal System  
• PSC 370: American Constitutional Law

ALLIED COURSES  
• HIS 201: History of the United States I  
• HIS 202: History of the United States II  
• BSA 221: Accounting I  
• BSA 222: Accounting II

THE RALEIGH EXPERIENCE  
During the senior year, pre-law majors will participate in an intensive (40 hours per week) learning experience, similar to a co-op program at other institutions. They will work for sponsoring organizations in three areas, such as: advocacy/lobbying, governance, law, non-profit administration, politics, policy research, and public administration. During the semester, they will rotate through three, four-week practicums.

• PSC 410: Practicum in Advocacy/Lobbying  
• PSC 420: Practicum in Governance  
• PSC 430: Practicum in Law  
• PSC 440: Practicum in Non-profit Administration  
• PSC 450: Practicum in Politics  
• PSC 460: Practicum in Policy Research  
• PSC 470: Practicum in Public Administration

PSYCHOLOGY

Psychology is the study of human behavior and the mind. Major areas of emphasis include child development, adulthood and aging, family psychology, psychological disorders and treatment, learning and memory, persuasion and influence, and the application of psychological theories to the areas of sport, law, and business. The psychology major helps students develop skills in critical thinking, data analysis, scientific writing, and ethical decision making. The psychology major also prepares students to excel in public speaking and the development of professional presentations:

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16 To enroll in the Raleigh Experience, a student must be a Political Science (PSC) or Pre-Law (PRL) major and have earned at least 90 credit hours prior to enrolling in the program. Permission of the department chair may also allow a student to enroll in the program. Also, note that students in the Raleigh Experience are expected to participate from 8 am – 5pm Monday-Friday during that semester. That means that the student may not take other courses during the Raleigh Experience and must not have other activities (e.g., work or club meetings) during those hours.
BACHELOR OF ARTS IN PSYCHOLOGY

Liberal Education Curriculum: 49 credit hours
Psychology Core Courses: 24 credit hours
Psychology Electives OR Concentration in Psychology Research: 15 credit hours
General Electives: 32 credit hours
Total credit hours for the B.A. in Psychology: 120 credit hours

PSYCHOLOGY CORE COURSES 24 credit hours
• PSY 101: General Psychology 3
• PSY 300: Research Methods I 3
• PSY 303: Research Methods II 3
• PSY 470: Senior Seminar 3
• Choose 1 course from each of the four major areas listed below: 12

Cognitive and Biological Sciences
PSY 311: Cognitive Psychology
PSY 382: Learning
PSY 411: Biological Psychology

Developmental Processes
PSY 360: Family Psychology
PSY 221: Life Span Development
PSY 310: Child and Adolescent Development
PSY 321: Psychology of Adulthood and Aging

Social, Personality, and Applied
PSY 230: Personality Psychology
PSY 245: Sport Psychology
PSY 330: Social Psychology
PSY 343: Psychology and the Law
PSY 375: Human Sexuality and Gender

Abnormal and Clinical Psychology
PSY 240: Abnormal Behavior
PSY 341: Child, Family and Youth Services
PSY 361: Violence in the Family
PSY 440: Counseling Theories and Techniques

37 No more than three courses used by a student to fulfill the requirements for the psychology major can also be used by that student to fulfill the Liberal Education requirements.

Students majoring in psychology may “double count” nine credit hours toward the completion of second majors or six credit hours toward the completion of a minor.

Students who double major must complete an internship in psychology unless their internship in the other discipline clearly includes psychology-related elements (e.g., research, data collection, consulting, or counseling). Students must obtain approval from the Psychology internship coordinator prior to the completion of the other internship in order to receive an exemption from PSY 490/491.
PSYCHOLOGY ELECTIVES 15 credit hours
Psychology elective courses at the 300/400 level

CONCENTRATION IN PSYCHOLOGY RESEARCH 15 credit hours
• PSY 394: Psychology Research I 3
• PSY 396: Psychology Research II 3
• PSY 480: Honors Thesis in Psychology 3
• PSY electives 6

MINOR IN PSYCHOLOGY 18 credit hours
Students who want to enhance their major course of study by learning more about human behavior and the mind are encouraged to minor in Psychology. A minor in Psychology helps students further develop skills in critical thinking, research methods, scientific writing, ethical decision-making, professional presentations, and socio-cultural awareness.

Required courses:
• PSY 101: General Psychology 3
• PSY elective 3
• Choose 1 course from each of the four major areas listed below: 12

  Cognitive and Biological Sciences
  PSY 311: Cognitive Psychology
  PSY 382: Learning
  PSY 411: Biological Psychology

  Developmental Processes
  PSY 360: Family Psychology
  PSY 221: Life Span Development
  PSY 310: Child and Adolescent Development
  PSY 321: Psychology of Adulthood and Aging

  Social, Personality, and Applied
  PSY 230: Personality Psychology
  PSY 245: Sport Psychology
  PSY 330: Social Psychology
  PSY 343: Psychology and the Law
  PSY 375: Human Sexuality and Gender

  Abnormal and Clinical Psychology
  PSY 240: Abnormal Behavior
  PSY 341: Child, Family and Youth Services
  PSY 361: Violence in the Family
  PSY 440: Counseling Theories and Techniques

RELIGION

Religion plays a central role in virtually every aspect of human society around the globe. It is not
possible to understand today's pluralistic and interconnected world without knowledge of the religious traditions that lie at the foundation of distinctive cultural outlooks worldwide. Our religion curriculum offers Peace students the opportunity to explore the histories, texts, and practices of many of the world's religious communities and to consider both the profound ways in which religion has worked historically and how it continues to inform and affect the cultural, political, and ethical debates of the current moment.

Religion is offered as a minor or as a concentration in the Liberal Studies major.

**RELIGION MINOR**

<table>
<thead>
<tr>
<th>Required courses:</th>
<th>18 credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required courses:</strong></td>
<td>6 credit hours</td>
</tr>
<tr>
<td>• REL 114: Introduction to the Old Testament <strong>OR</strong></td>
<td>3</td>
</tr>
<tr>
<td>• REL 124: Introduction to the New Testament <strong>AND</strong></td>
<td>3</td>
</tr>
<tr>
<td>• REL 111: World Religions</td>
<td></td>
</tr>
</tbody>
</table>

**Religion electives:**

Choose 4 courses:

<table>
<thead>
<tr>
<th>12 credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>• REL 202: Religion in America</td>
</tr>
<tr>
<td>• REL 231: Comparative Mythology</td>
</tr>
<tr>
<td>• REL 244: Prophets and the Prophetic Movement</td>
</tr>
<tr>
<td>• REL 302: Religion in the American South</td>
</tr>
<tr>
<td>• REL 315: Wisdom in Ancient Israel and in the Ancient Near East</td>
</tr>
<tr>
<td>• REL 323: Critical Issues in Western Religious Thought</td>
</tr>
</tbody>
</table>

**SIMULATION AND GAME DESIGN**

The William Peace University Simulation and Game Design program provides a broad background in simulation and game design. Practical applications in creative arts, visual arts, audio/video technology, interactive storytelling, 3D modeling, animation, programming and management are the core of the major. Combined with a Liberal Education foundation, students will be prepared to become “Serious Gamers” in organizations of tomorrow. The rapid growth of this industry has created a high demand for artists and designers who can combine an art background with technical know-how and an understanding of the complex interconnected world we live in.

**BACHELOR OF ARTS IN SIMULATION AND GAME DESIGN**

<table>
<thead>
<tr>
<th>Liberal Education Curriculum:</th>
<th>49 credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Simulation and Game Design Core Courses:</td>
<td>48 credit hours</td>
</tr>
<tr>
<td>General Electives:</td>
<td>23 credit hours</td>
</tr>
<tr>
<td>Total credit hours for the B.A. in Simulation and Game Design:</td>
<td>120 credit hours</td>
</tr>
</tbody>
</table>

**SIMULATION AND GAME DESIGN CORE COURSES**

<table>
<thead>
<tr>
<th>48 credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>• ART 110: Drawing</td>
</tr>
<tr>
<td>• ART 160: Art Appreciation</td>
</tr>
<tr>
<td>• COM 220: Design and Type I</td>
</tr>
<tr>
<td>• COM 270: Digital Media Convergence</td>
</tr>
</tbody>
</table>
• COM 329: Imaging 3
• COM 420: Motion for the Screen 3
• ENG 313: Writing About Storytelling in Simulation\(^{18}\) 3
• MAT 202: Finite Math 3
• SGD 111: Intro to Simulation and Game Design 3
• SGD 151: Programming C++ 3
• SGD 211: Simulation and Game Technology I 3
• SGD 222: Simulation and Game Design 3
• SGD 311: Simulation and Game Technology II 3
• SGD 322: 3D Modeling and Animation 3
• SGD 411: Collaborative Simulation and Game Design 3
• SGD 422: Senior Project 3

GENERAL ELECTIVES 23 credit hours

THEATRE/MUSICAL THEATRE

The Theatre Arts program is designed for the theatre student to study all aspects of the theatrical world. Theatre students learn to perform, design, research, analyze, imagine, create, budget and work collaboratively with other William Peace University students and local professional artists. After graduating, theatre majors can continue to work in their field of study or seek a graduate degree in design, directing, acting, theory and criticism, law, education, business and non-profit management.

BACHELOR OF ARTS IN THEATRE

Liberal Education Curriculum:\(^{19}\) 49 credit hours

Theatre Required Courses: 33 credit hours

General Electives: 38 credit hours

Total credit hours for the B.A. in Theatre: 120 credit hours

THEATRE REQUIRED COURSES 39 credit hours

• Two credit hours of crew (THE 105 to 406 series)\(^{20}\) 2
• Two credit hours of Theatre Performance (THE 101 to 402 series) 2
• Two credit hours of Showcase (THE 108/208/308/408 series) 2
• THE 212: Acting II: Studio Voice 3
• THE 248: Stagecraft\(^{21}\) 3
• THE 270: Design I 3
• THE 338: Costume & Make-up 3
• THE 312: Acting III: Script Analysis for the Actor 3
• THE 370: Design II 3
• THE 412: Acting IV: Audition Techniques & Business of Acting 3

\(^{18}\) If Simulation and Game Design majors select ENG 313 as their “upper-level writing course” under the Liberal Education requirements, they can take three elective hours to complete their major requirements.

\(^{19}\) Under the Liberal Education requirements, Theatre majors take THE 112 in place of COM 101 and register for THE 490 for their internship requirement.

\(^{20}\) THE 105 or 406 must be taken the first year of enrollment.

\(^{21}\) THE 248 should be taken the first year of enrollment.
• THE 370: Design II: Lighting 3
• THE 390: Theatre History I 3
• THE 391: Theatre History II 3

**MINOR IN THEATRE**
**Required courses:**
• One credit hour of Theatre Performance series (THE 101 to 402 series) 1
• THE 112: Introduction to Acting 3
• THE 270: Design I 3
• THE 390 or THE 391: Theatre History 3
• Elective Theatre courses 8

**MUSICAL THEATRE**

Musical Theatre is a competitive and demanding profession. If you want to work as a musical theatre artist you will need to train your body, voice, mind, and soul. The Bachelor of Fine Arts in Musical Theatre rigorously trains its students in the “triple threats” needed to be successful musical theatre performer. Acting, movement, and voice re the core courses for this program. All BFA students are required to perform on stage, work as a crew member, and be a contributing member of the theatre company. Students learn to work collaboratively with other artists while maintaining their own sense of individuality and graduate as confident, marketable, self-assessing artists prepared to step directly into the professional arena.

**BACHELOR OF FINE ARTS IN MUSICAL THEATRE**

**Liberal Education Curriculum:**

<table>
<thead>
<tr>
<th>Note: Students must take:</th>
<th>49 credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 325 OR ENG 322 as part of the CTC requirement</td>
<td></td>
</tr>
<tr>
<td>THE 112 in place of COM 101</td>
<td></td>
</tr>
</tbody>
</table>

**Theatre Required Courses:**

| 59 credit hours |

**General Electives:**

| 12 credit hours |

**Total credit hours for the B.F.A. in Musical Theatre:**

| 120 credit hours |

**Required Courses in Theatre**

| 59 credit hours |

**First Year**

<table>
<thead>
<tr>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE 151(F)/THE 152(S): Applied Voice I</td>
</tr>
<tr>
<td>THE 167(F)/THE 168(S): Musical Theatre Styles I</td>
</tr>
<tr>
<td>THE 171(F)/THE 172(S): Applied Piano I</td>
</tr>
<tr>
<td>THE 175(F)/THE 176(S): Musicianship I</td>
</tr>
<tr>
<td>THE 248: Stagecraft</td>
</tr>
<tr>
<td>THE 105 or 106: Theatre Crew</td>
</tr>
</tbody>
</table>

**Second Year**

<table>
<thead>
<tr>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE 251(F)/THE 252(S): Applied Voice II</td>
</tr>
<tr>
<td>THE 267(F)/THE 268(S): Musical Theatre Styles II</td>
</tr>
<tr>
<td>THE 271(F)/THE 272(S): Applied Piano II</td>
</tr>
<tr>
<td>THE 275(F)/THE 276(S): Musicianship II</td>
</tr>
</tbody>
</table>
**Third Year**

THE 351(F)/THE 352(S): Applied Voice III  
THE 367(F)/THE 368(S): Musical Theatre Styles III  

**Fourth Year**

THE 451(F)/THE 452(S): Applied Voice IV  
THE 467(F)/THE 468(S): Musical Theatre Styles IV  

**Other Required Courses**

Two credit hours of Theatre Performance (THE 101 to 402 series)  
Two credit hours of Theatre Showcase (THE 108 to 408 series)  
THE 212: Acting II: Studio Voice  
THE 312: Acting III: Script Analysis for the Actor  
THE 338: Costume & Makeup  
THE 385: History of Musical Theatre  
THE 412: Acting IV: Audition Techniques & Business of Acting  

**WOMEN’S STUDIES**

The Women's Studies minor is designed to help students examine the ways in which gender is constructed, learned, and performed in different cultures and social contexts. Women’s Studies helps students to identify how these constructions of gender are shaped by power and to develop strategies for social, political and economic change. Comprised of interdisciplinary courses from across the curriculum, Women’s Studies uses feminist theory as a lens to explore gender inequality and other systems of inequality, such as those based in racism, classism, heterosexism and colonialism. By using this lens, students can better understand the global issues that so many women face, including: health disparities, unpaid labor, limited reproductive choices, violence, and political under representation. As a discipline, Women’s Studies is informed by the fields of anthropology, economics, history, law, literature, medicine, philosophy, political science psychology, public health, religion, and sociology.

Classes in Women's Studies help students refine their skills in critical thinking and writing and can enhance almost every course of study. Systems that promote traditional gender role expression and power relations shape both men and women’s perceptions of efficacy and professional goals. By learning tools to identify and deconstruct those systems, students can generate new ideas about careers, the role and purpose of work, and ethical decision-making within the context of their chosen profession.

**WOMEN’S STUDIES MINOR**  

<table>
<thead>
<tr>
<th>Required course:</th>
<th>18 credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required course:</strong></td>
<td>3 credit hours</td>
</tr>
<tr>
<td>WST 200: Introduction to Women's Studies</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Women's Studies electives:</th>
<th>15 credit hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 374: Image of Women</td>
<td>3</td>
</tr>
<tr>
<td>PSC 311: Political Leadership</td>
<td>3</td>
</tr>
<tr>
<td>ENG 325: Women On Stage</td>
<td>3</td>
</tr>
</tbody>
</table>
• ANT 370: Female of the Species  3
• PSY 375: Human Sexuality and Gender  3
COURSE LISTING

ANTHROPOLOGY

ANT 214: Cultural Anthropology: People and Culture  
3 credit hours  
EMP Social Science credit, CTC NW credit  
This course is designed to give you a better understanding of yourself as a human being and of the world in which you live. Through the course you will be introduced to some new and different ways of viewing the world while learning about human cultural diversity. You will learn about a number of peoples from a variety of places and times and you will also learn to take a critical look at your own society and culture. You will become more aware of what culture is, how it has shaped us, and how we can change it. The course will focus on what makes cultural anthropology a distinct discipline in terms of perspective, methodology, and subject matter, and it will consider what insights the discipline has to offer. You will be introduced to some of the topics and issues that have traditionally been of concern to cultural anthropologists and you will learn what role cultural anthropology plays in our ever-changing world. Offered fall and spring.

ANT 216: Biological Anthropology (Physical Anthropology)  
4 credit hours  
EMP Natural Science credit; three lecture hours, two-hour lab each week  
Have you ever wondered how crime scene investigators (CSI) can determine, from skeletal fragments, the sex, age, or ethnic identity of a murder victim? Have you ever thought about how unique humans really are? Do you want to know why we are so attracted to babies and so fascinated with the lives of the rich and famous? Are you curious about how human beings have changed over time or how different the human “races” really are? Through class discussion and laboratory exercises, we will explore these questions and more. You will learn about human genetics and human variation, how humans compare to the nonhuman primates, what our early ancestors were like, and how culture and biology have interacted and continue to interact to shape humankind. You will also learn basic techniques used by biological and forensic anthropologists as they evaluate data in order to solve problems. This course is a foundation course for advanced study in forensic and other branches of biological anthropology. Biological anthropology is also a recommended lab science course for students in any major, as it will help you to understand better why we humans are the way we are. Offered fall and spring.

ANT 218: Archaeology: People and the Past  
3 credit hours  
EMP Social Science credit  
Have you ever wondered what people like Indiana Jones really do? This course will offer you a basic introduction to the scope and concerns of archaeology, a deeper understanding of the human past, and a greater sensitivity to issues surrounding the reconstruction and representation of that past. The course will begin with a review of the history of the discipline and of the archaeological research process, then proceed to an overview of select aspects of human prehistory and of the archaeology of the United States. In doing so, some of the most famous archaeological discoveries will be covered, including Pompeii and King Tut’s tomb, and also more local and contemporary discoveries such as New York City’s African Burial Ground and Blackbeard’s Queen Anne’s Revenge. Over the semester, you will
participate in several activities dealing with the analysis of material culture and you will gain practice in critically analyzing public presentations of archaeological research. Offered spring.

ANT 240: Anthropology of Death
3 credit hours
CTC NW credit
Do you cry, sing, or laugh in the face of death? Do you burn, bury, or bottle the dead? Who among the dead is remembered, forgotten, and why? Is death the end of life, part of living, or the way to eternal life? The Anthropology of Death will provide you with a broad introductory survey of some of the diversity of behavior and beliefs concerning this most common and most significant of human experiences, death. The course will focus on the different understandings and meanings of death in different cultures in the past and the present, drawing mostly on examples from cultural anthropology and archaeology. Examples will be drawn from all over the world though a special emphasis will be placed on death in the U.S. The course will also address how death has been researched and theorized by cultural anthropologists and archaeologists, and practitioners in related fields. Finally, the course will address some key political issues surrounding death, burials, and memorials, including organ donation, NAGPRA, and the memorialization of 9/11. Offered fall of odd-numbered years.

ANT 305: Hispanic Voices in the United States
3 credit hours
Prerequisite: ANT 214 or permission of the professor
CTC NW credit
This course provides an introduction to the history and cultures of Hispanic/Latino communities in the United States from the first Spanish explorations and settlements to the present. The course will provide an overview of the diversity of Hispanic/Latino groups and experiences, and will explore how Hispanics/Latinos have become such a significant part of the U.S. society and culture. The course will focus particularly on the continuities and connections of culture that are maintained by and shape Hispanics/Latinos in the U.S. The course will also address a variety of issues relevant to Hispanics/Latinos, including immigration, bilingualism, and political representation. Students will learn about Hispanics/Latinos through readings across the disciplines, including anthropology, history, literature, film and art. Offered spring of odd-numbered years.

ANT 315: Globalization, People and Culture
3 credit hours
Prerequisite: ANT 214 or permission of the instructor
Globalization is one of the key concepts of our age—a term often used but little understood. Globalization is generally characterized by the increasing interconnectedness of economic, political, and cultural phenomena. While many of these connections are new, their roots lie deeper in history. These connections have come to shape the lives of virtually all of the world’s peoples, often in intimate ways. Understanding globalization is central to understanding life today, including such diverse phenomena as Bollywood in North Carolina, McDonald’s in Hong Kong, iPad production in China, and coffee growing in Guatemala. In order to be intelligent and compassionate actors in our contemporary world, it is important to explore the realities of globalization and consider its promise and peril. This course will do so primarily through the lens of anthropology, but will also draw upon insights and examples from history and other disciplines as well. The course will consider what globalization is today, how it developed over history, and what its effects are. Students will look at why some people are excited about globalization while others resist it. They will consider how globalization affects our
politics, our economics, and our culture, addressing such diverse topics as terrorism, immigration, religious fundamentalism, and the environment, as well as McDonald’s, Disney, smart phones, and hip-hop culture. Offered spring of even-numbered years.

ANT 368: American Ethnic Relations
3 credit hours
Prerequisite: ANT 214 or permission of the instructor
Where did your ancestors come from? How did they shape America? What is America—a melting pot, mosaic, or unequal mix? This course examines the complex dynamics of race and ethnicity in the United States in the present and the past. Through this course you will better understand the histories and social and cultural characteristics of different racial and ethnic groups, and the ongoing politics of racial and ethnic relations. We will explore some of the most interesting and controversial issues in American public discourse, including immigration policy, affirmative action, assimilation, and diversity in education. We will explore these subjects through readings across the disciplines as well as through critical reflection on our own experiences. Although an upper-level course tied to the social sciences and humanities, the content of this course is important for majors in all fields interested in gaining a better understanding of America’s diversity. Offered fall.

ANT 370: The Female of the Species: A Biocultural, Anthropological Perspective
3 credit hours
Prerequisite: ANT 214 or ANT 216 or BIO 101 or permission of instructor
William Peace University is dedicated to helping women develop to their fullest potential. But what does it mean to be a human female? To fully understand the human female—in terms of their various roles and physical features across cultures—an evolutionary, cross-cultural view is needed: How are we like, unlike other mammals and, most especially, our nonhuman primate relatives? What happened in the course of evolution to make us the way we are? Is the “mother” role instinctual? Does it—and our other roles—vary across cultures today, and, if so, what factors (biological and cultural) might be responsible for this variation? This course gives students a chance to explore these questions through readings, videos, and discussions in which we examine data from nonhuman primates, the fossil record, archaeological remains of past human societies, and ethnographic research on recent and contemporary human societies. We also examine contemporary issues, such as social inequality, female infanticide, arranged marriages, genital mutilation, and “honor” murder, which affect millions of women in various parts of the world. No matter your major, this course will allow you to better understand yourself and your sisters—no matter where they live—as well as the problems women face in the world today. Offered spring of even-numbered years.

ANT 380: India: Past and Present
3 credit hours
Prerequisites: ANT 214 or permission of instructor
India is a place of paradoxes: a land of great riches and grinding poverty; a land of indescribable beauty and unmentionable horrors; a land of Gandhi’s nonviolence and nuclear weapons; a land where the past and the present regularly collide and live in harmony. India is the world’s biggest democracy and is poised to be one of the great powers of the 21st century. To understand our contemporary world and where it is headed, it is essential that we understand India. In this course we will explore both the past and the present of India, focusing on its historical social and cultural diversity, and the issues its people confront today. We will pay particular attention to contemporary issues of nationalism, gender, communalism, and globalization, with a special focus on Indian popular culture and the Indian diaspora. Offered fall of even-numbered years.
ANT 450: Archaeological Fieldwork
4 credit hours
Prerequisite: ANT 218 or permission of instructor; 4 week summer program
This course offers students the opportunity to learn more about the field of archaeology through participation in a summer field school. Through the field school students will develop and practice basic methods of archaeological field research. They will gain experience in conducting archaeological survey and excavation and also develop skills in such areas as mapping, stratigraphic interpretation, the analysis of cultural materials, and data processing. Through additional readings and a variety of guest speakers, students will also learn about the culture and history of the area being investigated, as well as various specializations and career paths within archaeology. As part of the field school, students will also be involved in helping to make our research more public by assisting volunteers and presenting our work to site visitors, in order to promote the preservation of archaeological sites and the sharing of archaeological knowledge. The course will be held for three to four weeks during the summer at a local archaeological site.

ANT 295/395/495: Special Topics
3 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand, or the interests of the faculty member.

ANT 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

ART

ART 110: Drawing I
3 credit hours
This course is designed for the beginning student of drawing. The problems and possibilities of visual communication using drawing media and techniques are explored. Students will experiment with various drawing materials and techniques while exploring various themes. Expressive qualities and the student’s creative personal expression will be encouraged. Postmodern (mixed media) drawing projects are included in this course. Studio development is strengthened through readings, class discussions, demonstrations, project research, individual and group critiques, visits to art exhibitions, visiting artists and written assignments. Offered spring.

ART 160: Art Appreciation
3 credit hours
CTC credit
Art Appreciation explores the numerous and diverse visual experiences created by various cultures as a way for them to understand and communicate their ideas and beliefs and to give meaning to their world. You will learn that these visual (often multimedia) experiences serve different functions within each culture, reflecting the ideologies of the time period, society, and maker. You will also explore the variety of materials and techniques used by different cultures, as well as the evolution of new technologies. This course will call into question modern Western culture’s tendency to evaluate all other cultures by using Western notions of art, including the ideas of originality, beauty, and creativity. Current issues such as arts funding, conservation and restoration, the Nazi art loot controversy, “Outsider Art”, art criticism, censorship, and post-modernism are also explored. Participation in the local arts community is part of this course. NOTE: This course is not a chronological study of art. Offered fall and spring.

**ART 295/395/495: Special Topics**

*1-4 credit hours*

A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**BIOLOGY**

**BIO 101: Principles of Biology**

*4 credit hours: Three hours lecture each week, two hours lab each week.*

A student must make a “C” or better in BIO 101 in order to take any upper-level biology course.

EMP Natural Science credit

This course is an introduction to the basic principles of biology common to all living things. Topics covered include cell structure and function; the flow of energy through living systems; molecular and classical genetics; structure and function of animal organ systems; reproduction and animal development; evolution, diversity and ecology; and current environmental issues. The Honors Biology Laboratory affords the student an opportunity for supplemental advanced laboratory experimentation, conducted under faculty guidance. Offered fall and spring semesters.

**BIO 131: Environmental Biology**

*3 credit hours: Three hours lecture each week*

CTC credit

This non-lab biology course, with no prerequisite, is geared toward the general student, though biology majors may also take it. In this survey of human impact on the environment, students will study how the earth functions as an ecosystem, transferring energy and recycling nutrients. A study of populations, communities and biomes illustrates the biodiversity of life on earth. An understanding of human population dynamics lays the foundation for information about human impact on the environment, including pollution, ozone depletion, greenhouse gases and carcinogenic toxins such as synthetic organic chemicals. The limits to earth’s ability to support human life and modern society are examined, including a discussion of global food production, renewable and nonrenewable resources, and ethical, political and economic considerations. Offered spring of even-numbered years.

**BIO 210: Botany**

*4 credit hours; Three hours lecture each week, three hours lab each week*

Prerequisite: “C” or better in BIO 101
All life depends on plants, organisms that represent the essential first step in transferring the sun’s energy to Earth’s food webs. Botany studies the plant kingdom, including its descent from green algae ancestors. We will look at the relationship among various groups of plants (phylogeny), how they are named and categorized (taxonomy), the kinds of plants (diversity of non-vascular and vascular plants), their structure and function (photosynthesis, respiration, anatomy, histology, nutrition, physiology), and their interrelationships with other organisms (ecology, symbiosis, economic botany). The laboratory part of this course may include local field trips. Offered spring of odd-numbered years.

**BIO 320: Vertebrate Zoology**

4 credit hours; Three hours lecture each week, three hours lab each week  
*Prerequisite: “C” or better in BIO 101*

This course will emphasize the comparative approach to the study of vertebrate animals, contrasting living species to their extinct ancestors, and tracing the similarities among organisms to show their common lineage. Lecture topics will include the classification, natural history, comparative anatomy, physiology, ecology and behavior of animals within each vertebrate class. Laboratories will supplement lecture topics through microscope work, dissections, anatomical models and field collections. Offered fall of even-numbered years.

**BIO 321: Invertebrate Zoology**

4 credit hours; Three hours lecture each week, three hours lab each week  
*Prerequisite: “C” or better in BIO 101*

This course is designed to give an overview of the diversity of life forms representing all the major invertebrate phyla. The course will cover the anatomy, physiology, classification, ecology and behavior of invertebrate organisms with special emphasis on evolutionary common ground among the major groups. It will include the importance of both beneficial and detrimental invertebrates in ecology and modern living and the relationship between the invertebrates and many advances in molecular biology. In the laboratory, students will study microscope slides, anatomical models, preserved specimens and dissections of representative animals. Offered spring of even-numbered years.

**BIO 330: Ecology**

4 credit hours; Three hours lecture and three hours laboratory each week  
*Prerequisite: “C” or better in BIO 101 and permission of the instructor*

A study of the relationships among living organisms and their environment. The application of ecological principles to local environments is emphasized, and contemporary environmental issues are discussed. Laboratory includes field trips, data collection, analysis of ecological data and computer modeling of ecosystems. Offered fall.

**BIO 350: Microbiology**

4 credit hours; Three hours lecture each week, three lab hours each week  
*Prerequisite: “C” or better in BIO 101 and CHE 111  
Pre-/co-requisite: CHE 112 or permission of the professor*

Microbiology is the study of microbes, such as bacteria, viruses, and fungi. An understanding of cell structure, metabolism and genetics is sought before examining the pivotal roles of microbes in health and disease, biotechnology and industry, and the environment. Laboratory experiments involve growing, testing, and identifying bacteria, viruses, and fungi. Offered spring.

**BIO 380: Anatomy and Physiology**
4 credit hours; Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101
This course covers the essentials of human histology, structure, and function. The human body is studied from the cellular perspective to the gross anatomical perspective, system by system. The lecture primarily deals with anatomy as well as basic physiology in order to understand the mechanisms involved. The laboratory is exclusively anatomy with (1) a broad histology overview and more detailed histological work as we progress through each organ system, (2) comprehensive study of the articulated and disarticulated skeleton including x-ray analysis, and (3) detailed dissection of the cat and specific mammalian organs in addition to a review of anatomical models for each organ system. Offered fall.

BIO 381: Human Physiology
4 credit hours; Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101; “C” or better in BIO 380
This class builds on the basic concepts from BIO 380 and offers advanced concepts of human physiology. It is designed for biology majors and pre-professional students interested in allied health careers. It covers detailed physiological mechanisms on the molecular, cellular and organismal levels. Emphasis is placed on the integrated relationship of cells and organs while incorporating diseases and clinical topics. The laboratory is exclusively geared toward physiology with computer-based and hands-on clinical experiments, which examine body function through measurements of muscle contraction, blood chemistry, heart and renal function, lung capacity, and various other parameters. Offered spring.

BIO 382: Histology
3 credit hours; Three hours of lab each week
Prerequisite: “C” or better in BIO 101; “C” or better in BIO 380
This medical-based lab-only course concentrates on the characteristics, composition, and functions of adult and embryological human tissues and organs. In addition, students will differentiate between healthy and pathological samples. The sources of study will be prepared slides and computer imagery. Offered fall of odd-numbered years.

BIO 430: Ethology: Animal Behavior
3 credit hours; Three hours lecture each week
Prerequisites: “C” or better in BIO 101 and 1 other advanced Biology course
Ethology strives to use evolutionary principles as a foundation for exposing students to a number of behavioral approaches. The course will emphasize the history, genetic mechanisms, and evolution of animal behavior. Topics include methodology and techniques used by behavioral scientists in research; behavioral ecology as it relates to social and environmental processes; the evolution of behavior patterns and social processes; and the neurophysiology and endocrinology controlling behavioral patterns. Offered spring of odd-numbered years.

BIO 440: Evolutionary Biology
3 credit hours; Three hours lecture each week
Prerequisites: senior standing in the Biology Major or Minor; “C” or better in BIO 101 and at least 3 other biology courses
Evolutionary Biology is the study of organic evolution by means of natural selection. Topics covered include origin of the cosmos and prebiotic evolution, types of selection, population genetics, isolating mechanisms and speciation, evolution of sex, modes of reproduction, rates of evolution, and extinction.
Students investigate evolutionary trends within the major groups of organisms, including humans. Offered fall.

**BIO 450: Cell Biology**

4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisite: "C" or better in BIO 101; CHE III; CHE 112  
Recommended: BIO 350  
Cell Biology focuses on the structure and function of cells. It examines the molecular processes that are fundamental to life, including molecular genetics, metabolism, cell signaling, cell division, and differentiation. Laboratory experiments illustrate the techniques that are currently used to study cells and include staining, cell fractionation, immunological detection methods, and DNA/protein gel electrophoresis. Offered fall of odd-numbered years.

**BIO 460: Genetics**

4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisite: "C" or better in BIO 101; CHE III; CHE 112  
Recommended: BIO 350  
Genetics is the study of genes and how the information that they encode specifies phenotype. A review of classical Mendelian genetics and cytogenetics lays the foundation for exploring chromosome structure, molecular biology, recombinant DNA techniques, and population genetics. In laboratory, students arrange crosses between fruit flies, examine gene expression in bacteria, and manipulate DNA molecules. Offered fall of even-numbered years.

**BIO 295/395/495: Special Topics**

1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**BIO 392/492: Directed Study**

2-4 credit hours  
Prerequisite: junior or senior status  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**BIO 490/491: Internship I and II**

1 to 6 credit hours  
Prerequisite: junior or senior status  
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a W for the internship experience for that semester.
**BIO 499: Independent Research in Biology**  
*3 credit hours*  
*Prerequisite: junior or senior standing and permission of the sponsoring faculty member*  
The student, with the assistance of a faculty sponsor, will plan and conduct a small research project following standard scientific methods. Interested students should approach a desired sponsor among the biology faculty with a proposal for a research project. Enrollment will be limited, and students will be selected on the basis of GPA, (minimum of 3.0 in and out of major), interest in the topic, and potential for successful completion of the project. Requires at least 120 hours of work during the semester. The culmination will be an oral and written report on the project. May be used to satisfy the required pre-professional experience.

**BUSINESS ADMINISTRATION**

**BSA 120: Personal Finance**  
*1 credit hour*  
Professional Readiness (PR) credit  
This course presents a framework of money management concepts including establishing values and goals, determining sources of income, managing income, preparing a budget, developing consumer buying ability, using credit, understanding savings and insurance, providing for adequate retirement and estate planning. Offered fall and spring.

**BSA 140: Introduction to Leadership**  
*3 credit hours*  
This course is designed to provide an introduction into the many issues, concepts, and theories involved in the study of leadership. The course will explore traditional and contemporary leadership theories and models, with a major emphasis on understanding one’s self as a leader. Offered fall and spring.

**BSA 160: Global Business Environment**  
*3 credit hours*  
This course exposes students to the many ways that countries differ and examines the impact of those differences on business activities. The history and theories of international trade and investment are discussed as well as the evolution and role of the global monetary system. In addition, the course will explore the current international business environment including culture, infrastructure, and economic development and examine the strategies and structures of businesses operating in that environment. Offered fall.

**BSA 180: Introduction to Media Literacy**  
*1 credit hour*  
Professional Readiness (PR) credit  
Literacy with online tools and communications is increasingly important for success in the academic and working worlds. In this course students learn the basics of how to conduct research online, critically evaluate the resources they find, and communicate on a personal and professional level using social media and other tools. Students also learn about privacy, copyright, and other legal and ethical issues related to the online world. The concepts and skills covered in this class will help students succeed in future classes and as business professionals. Offered fall and spring.
BSA 211: Principles of Microeconomics  
3 credit hours  
CTC credit  
This course provides an overview of market processes under conditions of pure competition, monopoly, and imperfect competition. Topics covered include demand and marginal utility analysis; supply and costs of production; elasticity; and consequences of government regulation of markets. In addition, students will be exposed to the application of microeconomic theory to current social problems. Offered fall and spring.

BSA 212: Principles of Macroeconomics  
3 credit hours  
Prerequisite: BSA 211  
This course provides a brief survey of aggregate demand, aggregate supply, and the role of consumption, investment, government spending, and net exports in establishing full employment equilibrium. The concepts of fiscal and monetary policy, business cycles, and economic growth are also introduced. Offered spring.

BSA 221: Principles of Accounting I  
3 credit hours  
The ability to understand financial information is critical to anyone who wants to invest in stock, apply for a loan, or evaluate the profitability of a business. In this course, students will learn how to record business transactions, prepare financial statements and analyze financial data. Students will be prepared to do basic bookkeeping for a service-oriented or retail business. Offered fall and spring.

BSA 222: Principles of Accounting II  
3 credit hours  
Prerequisite: C or better in BSA 221  
The majority of business sales are generated by corporations. In this continuation of BSA 221, students will be able to record basic corporate transactions. Emphasis is given to developing critical thinking about complex financial data and ratio analysis. Students will also be introduced to basic managerial accounting terminology and cost-volume-profit analysis. Offered fall and spring.

BSA 230: Marketing  
3 credit hours  
Prerequisite: BSA 160  
Company survival and growth in the coming years will require a move toward global marketing with its many potential rewards and risks. This course demonstrates the role of marketing in the organization, explores the relationship of marketing to other functions, and helps students learn to make marketing decisions in a global business environment. The course shows how effective marketing builds on a thorough understanding of buyer behavior to create value for customers and how that behavior varies in different country markets. Students learn how to control the elements of the marketing mix— including product policy, channels of distribution, communication, and pricing to satisfy customer needs profitably. Offered fall and spring.
BSA 240: Management/Organizational Behavior
3 credit hours
This course concerns the management of organizations in a competitive global environment and evaluates the forces external to the firm that structure decisions. This course examines the different elements that shape managerial discretion and the tools that organizations use to survive their environments. This course will explore the impact of cultural differences on the success and failure of a firm and will address management styles across cultures. Offered fall and spring.

BSA 250: Human Resources Management
3 credit hours
Prerequisite: BSA 240
Human Resources Management (HRM) is a functional area of every business with the goal of attracting and retaining the best and brightest employees from all over the globe. Topics covered include intercultural sensitivity, global managers as change agents, global workforce diversity, expatriate issues, the role of the global manager, and the influence of culture on employee motivation and management styles. Offered fall and spring.

BSA 270: Business Law
3 credit hours
Prerequisite: BSA 160
This course addresses the legal and ethical issues confronting the global business manager. This course also addresses the legal system, legal processes, and several areas of substantive commercial law relevant to management decisions. In addition, it discusses the developing recognition of legal and ethical issues, and their managerial implications. The concepts studied in this course include product liability, the administrative legal process of regulation, antitrust, and the contract as the fundamental legal instrument of global commercial relations. Offered spring.

BSA 325: Corporation Finance
3 credit hours
Prerequisites: BSA 222 and either MAT 202 or MAT 241
This course introduces basic financial management topics including financial statement analysis, working capital, capital budgeting, and long-term financing. The approach will include issues faced by multinational corporations such as foreign currency translation, international tax rates, and evaluation of international projects. Students will use problems and cases to enhance skills in financial planning and decision making. Offered fall and spring.

BSA 331: Advertising
3 credit hours
Prerequisite: BSA 230
This course examines the creation of an advertising strategy, and explores the planning and execution of advertising and related promotional functions. Among the topics discussed are setting advertising objectives and budget, media strategy, creative strategy, and measuring advertising effectiveness. It also evaluates controversies surrounding advertisement effectiveness measurement, and reviews legal issues, including privacy, deception, and advertisement substantiation. The course emphasizes the management of advertising campaigns, expenditures, and the integration of advertising efforts as part of the total marketing program. Offered spring of even-numbered years.
BSA 332: Consumer Behavior
3 credit hours
Prerequisite: BSA 230
This course provides an overview of current knowledge about consumer behavior. Basic behavioral science and specific techniques used in marketing practice are covered. Course topics include focus group interviews and qualitative research, survey analysis, sensory and perceptual analysis, attitude analysis, value analysis, and psychographics. The approach is not mathematical, but is technical. The course is directed at students preparing for positions in brand management, advertising, and marketing research. Offered fall of even-numbered years.

BSA 336: Marketing Research
3 credit hours
Prerequisites: BSA 230 and MAT 201
This course considers the gathering of marketing related data from individuals and organizations, with particular emphasis on integrating problem formulation, research design, and sampling so as to yield the most valuable information. Statistical approaches to improve marketing decision making in such areas as strategic marketing, advertising, pricing, sales force management, sales promotions, new products, and direct marketing are examined. The development, implementation, and use of quantitative models are emphasized. Offered spring of odd-numbered years.

BSA 340: Group Process and Dynamics
3 credit hours
Prerequisite: BSA 140
As a process of working with others to accomplish shared goals, leadership must be studied in the context of groups and teams. The purpose of this course is to provide students with the knowledge and skills necessary to lead and work effectively in groups and teams. This course will explore theory, practice, and research in group process, including group dynamics, group roles, teamwork, diversity, decision-making, conflict resolution, motivation, and visioning, and goal setting. Offered fall of odd-numbered years.

BSA 343: Leadership & Change in Organizations
3 credit hours
Prerequisite: BSA 140
This course examines the opportunities and issues when leading an organizational change effort. Emphasis is on organizational vision, motivation, organizational culture, alignment of organizational systems, and theories of change. Students will learn to form vision statements, implement strategies for organizational change, anticipate obstacles, and maintain motivation. Students will also analyze the successes, the failures, and the multiple dilemmas of modern organizations in the private, nonprofit, and public sectors in order to better understand the causes, implications, and potential leader actions and strategies associated with organizational change. Offered fall of even-numbered years.

BSA 345: Global Business Opportunities and Challenges
3 credit hours
Prerequisites: BSA 160, BSA 230, BSA 240, and BSA 250
This seminar class exposes students to a variety of issues related to identifying and taking advantage of global business opportunities. Specific topics to be covered are exporting, accounting and taxation, logistics, off-shoring, staffing, and cross-cultural negotiation. Offered fall of odd-numbered years.
BSA 354: Performance Management
3 credit hours
Prerequisite: BSA 250
Every employee has his/her performance evaluated and every supervisor evaluates someone’s performance. This course is designed to provide you with an in-depth study of performance management (PM) in an organization. You will understand why effective performance management is critical, develop the skills to give feedback to employees, and learn how to develop a performance appraisal system. A required team project allows students to enter a local organization and evaluate their performance management system against the criteria taught in class. You should leave the course possessing a set of “tools” which can be used in effective performance management. Offered spring of even-numbered years.

BSA 356: Employee Selection and Development
3 credit hours
Prerequisite: BSA 250
Managers in all departments are responsible for selecting and training new employees. These decisions are increasingly being made across national borders where learning styles and expectations can differ greatly. In this course, you will get hands-on experience exploring on-line resources, planning a job analysis, and making a hiring decision. You will also learn how to develop training programs relevant to adults’ immediate needs and learning styles. Offered spring of odd-numbered years.

BSA 370: Sport Law
Credit: 3 hours; Prerequisite: BSA 270
This course will explore and foster understanding of the United States legal system as it applies to sports. Constitutional law, Title IX, tort law, contract law, risk management, statutory law, personal and product liability, drug testing, and professional sport labor relations are examined in the context of amateur and professional sports.

BSA 380: Sport Management
Credit: 3 hours
Prerequisite: BSA 240
This course introduces the student to the sport management profession. Primary focus is on the sport industry, including professional sport entertainment, amateur sport entertainment, for-profit sport participation, nonprofit sport participation, sporting goods, sports tourism, and sport services. Students will study terminology, philosophies, history, management principles, and the evolution of sport management. Internal and external recreation motivations for participation and relevant contemporary issues will be addressed.

BSA 426: Sales and Marketing Management
3 credit hours
Prerequisite: BSA 230
This course focuses on improving the efficiency and effectiveness of a company's marketing activities. Topics will cover product management, pricing, distribution and inventory, market segmentation, and positioning. The course will demonstrate quantitative techniques for determining sales territories and compensation; advertising and other promotional budgets; product line and business unit profit margins; and other metrics for determining the net contribution of the marketing program.
BSA 441: Decision Science
3 credit hours
Prerequisites: BSA 225 and BSA 240
Vast amounts of data are collected in today’s business environment. The most successful managers are those that can put this information to work effectively to guide their decision process. This course prepares student to describe, gather, and analyze business data and to use statistical and management science tools to make effective business decisions in operations, finance, marketing, management, and staffing. Offered in fall.

BSA 499: Strategic Management
3 credit hours
Prerequisites: Senior standing and completion of BSA 225, BSA 230, BSA 240, and BSA 250
A company attains a competitive position when the configuration of its product mix and service activities generates superior value for customers. The challenge of formulating effective competitive strategy is to balance the opportunities and risks associated with dynamic and uncertain global environment. This course will explore changes in industry attractiveness and competitive position and students will develop skills for formulating a global strategy. This is the capstone course for all students seeking a degree in Business Administration. Offered in spring.

BSA 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

BSA 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

BSA 490/491: Internship I and II
1 to 6 credit hours
Prerequisite: junior or senior status
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.
CHEMISTRY

CHE 111: General Chemistry I
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: two years of high school algebra
Recommended: high school chemistry
EMP Natural Science credit
This is the first semester of a two-course sequence that will introduce the fundamental principles of chemistry, matter, and the changes that matter undergoes in addition to topics relevant to biology majors and environmental issues. Students will use demonstrations and laboratory experiments to obtain a clear understanding of the material presented. Offered fall.

CHE 112: General Chemistry II
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in CHE 111
This is the second semester of a two-course sequence that will introduce the fundamental principles of chemistry, matter and the changes that matter undergoes in addition to topics relevant to biology majors and environmental issues. Students will use demonstrations and laboratory experiments to obtain a clear understanding of the material presented. Offered spring.

CHE 211: Organic Chemistry I
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in CHE 112
This is the first semester of a two-course sequence that will introduce the fundamental principles in organic chemistry, the systematic study of carbon compounds. This course provides a foundation for further studies of biology, chemistry, and biochemistry. Students will learn about the classification of organic compounds, their reactions and uses in everyday life. Offered fall.

CHE 212: Organic Chemistry II
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in CHE 211
This is the second semester of a two-course sequence that will introduce the fundamental principles in organic chemistry, the systematic study of carbon compounds. This course provides a foundation for further studies of biology, chemistry, and biochemistry. Students will learn about the classification of organic compounds, their reactions and uses in everyday life. Offered spring.

CHE 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

CHE 350: Biochemistry
4 credit hours: Three hour lecture and one hour problem session each week
Prerequisite: “C” or better in CHE 212
Biochemistry is the study of the molecules and chemical reactions of life. Students will use the principles and language of chemistry to explain biology at the molecular level. The major types of biomolecules will be studied, as well as their use in metabolism and bioenergetics.
CHE 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

COMMUNICATION

COM 101: Public Speaking
3 credit hours
Professional Readiness (PR) credit
The ability to compose and deliver an effective speech to an audience will enable you to succeed personally and professionally. In this course, you will learn how to overcome the nervousness or "stage-fright" that everyone experiences when asked to speak in public. You'll also develop your analytical thinking by learning how to analyze an audience and write a speech for that audience using effective informational and persuasive strategies. Finally, you will practice effective verbal and non-verbal techniques that will help you comfortably deliver the message in any situation. Offered fall and spring.

1 credit hour
Corequisite or prerequisite: COM 230 or permission of instructor
Put your growing communication skills into practice, have your work published, add to your portfolio, and have an impact on the University community – that's what this course is all about. Students organize themselves into a working staff that publishes regular issues of the student newspaper, The Peace Times. There's a lot to do, and staff members do it. Offered fall and spring.

COM 108: Full Frame Documentary Film Festival
1 credit hour
Students go to four days of film showings at the annual Full Frame Documentary Film Festival. Offered spring.

COM 200: Media and Culture
3 credit hours
CTC credit
This is the big picture, a broad overview of the many media that make up “the media.” The subject matter is as familiar as our car radio and as fresh as last night's Web surfing. Examining the Internet, magazines, Hollywood moviemaking and lots of other industries, the course is aimed at consumers and potential practitioners of the media. Various perspectives, including historical, cultural, legal, and economic, are explored. Offered fall and spring.

COM 211: Interactive and Social Media
3 credit hours
Do you regularly check Facebook? Have you ever learned something new from a tweet? Do you go online to get your news? More and more people are answering “yes” to these questions, as online, interactive and social media are becoming a dominant force in the mass media landscape. In this course, students will learn how to write and report for the Web and social media, as well as how to use sites like Twitter and Facebook for marketing. You will become a local expert in a subject and an owner and regular contributor to a blog and social media accounts. Offered every fall and spring of even-numbered years.

**COM 220: Design and Typography I**

*3 credit hours*

This course introduces you to the basic elements of design and the fundamental principles of visual composition. We’ll cover electronic typesetting and page layout using software specific to the graphic design industry in a Mac-based environment. You will learn a wide range of techniques and materials for design making and develop fundamental skills in design processes. Offered fall and spring.

**COM 230: Media Writing**

*3 credit hours*

CTC credit

Good writing is fundamental to any communication enterprise, as it is for almost any undertaking in our information society. In this course, you will learn to recognize and apply different kinds of media writing, from print journalism to broadcast journalism to public relations. Also emphasized are key concepts such as accuracy, objectivity, and attribution. Offered fall and spring.

**COM 240: Introduction to Public Relations**

*3 credit hours*

CTC credit

Public Relations is a broad subfield in communication and touches every industry. This introductory course gives you an overview of the field of PR, including history, theory, and principles. We’ll also explore how PR fits in as an important function in all organizations. Offered fall.

**COM 270: Digital Media Convergence**

*3 credit hours*

Technology has transformed traditional mass media. In this course, we help prepare you for working in a converged media environment. You’ll create multi-media content for the Communication Department’s converged media web site and for your own web-based digital portfolio. Offered fall and spring.

**COM 300: Communication Research**

*3 credit hours*

Prerequisite/Corequisite: MAT 201

Much of our research in the communication field centers on understanding the *audience*. Who are they and how do we reach them? During this course, you’ll learn the basics of conducting applied communication research, including why we do it and how research helps us. As part of a team, you’ll collect data and learn how to analyze and present your findings. Offered fall.

**COM 317: Design and Typography II**

*3 credit hours*
**Prerequisite: COM 220**

Typography communicates a message. In this course, you’ll learn about the issues of contemporary and traditional typographic principles and practices. This includes: issues of hierarchy, typographic formats, specifications/organization of space, working with type and type/image relationships in constructing messages, and the use of technology in typographic design. Special emphasis will be placed on developing your analytical, technical, visual, and creative thinking skills. Offered spring of even-numbered years.

**COM 329: Imaging**

*3 credit hours*

**Prerequisite: COM 220**

In this course, you’ll explore a wide range of techniques and stylistic approaches to illustration and image making for graphic design. Emphasis will be placed on conceptual thinking and distinctive personal solutions through a series of projects that use collage, digital photography, and computer illustration. Offered spring.

**COM 340: Public Relations Techniques**

*3 credit hours*

**Prerequisite: COM 240**

In this course, you’ll work with a range of tools public relations practitioners use in their day-to-day activities to create materials for print, broadcast and social media. You’ll gain project management tools to help you plan special events, prepare your organization for crisis, and track ongoing issues or trends. Offered spring.

**COM 390: Multimedia Editing**

*3 credit hours*

**Prerequisite: COM 270**

In this class, we will learn how to assemble all of the video, stills, graphics, special effects, transitions, natural sounds, and music into a media production extraordinaire. We use the industry-leading software Final Cut to create effective storytelling and output the finished product onto DVD and the internet. Offered fall.

**COM 410: International Communication**

*3 credit hours*

The rapid spread of communication technologies has paved the way for globalization, a modern-day phenomenon that sparks geopolitical wrangling and radical activism. Does international communication foster freedom and cross-cultural understanding or does it promote a new kind of imperialism through which developed nations exploit the Third World? These and other timely issues, such as mass media’s role in spurring national development, are addressed in this research course.

**COM 417: Advanced Graphic Design Studio**

*3 credit hours*

**Prerequisite: COM 317**

The goal of this course is to help you develop your graphic design skills. We apply communication principles to solve problems through basic principles of typography, color theory, and visual composition. Some projects will be taken from concept to actual production as we work with clients.
from the campus and local communities to diagnose and solve real-world communications problems. Offered spring of odd-numbered years.

**COM 420: Motion for the Screen**  
3 credit hours  
*Prerequisites: COM 317, and COM 390*  
Although designers still communicate messages by integrating form, image, color, and type, the basic media of visual communication are changing. Designing for these new media requires new design strategies, as well as new technologies. In this course, you’ll begin to incorporate motion, interactivity, and digital video along with traditional typography and image making. Offered spring.

**COM 465: Strategic Communication Campaigns**  
3 credit hours  
*Prerequisite: COM 240*  
This course will give you the opportunity to do professional client work with organizations in the community. This capstone course combines a collaborative learning model with service learning, allowing you to work with a small team to address a communication-related problem or opportunity. You’ll see your efforts and ideas make a difference. Offered spring.

**COM 475: Creating the Documentary**  
3 credit hours  
*Prerequisite: COM 390*  
The course is designed to give upper-level Communication students an opportunity to produce a quality, non-fiction documentary. The course expands on the production skills covered in Digital Media Convergence and Multimedia Editing, providing more in-depth analysis and experience with the storytelling process. You’ll create a documentary on a subject relating to social and/or cultural issues of the community. Offered spring of odd-numbered years.

**COM 480: Communication Agency**  
3 credit hours  
*Prerequisite: Senior standing or permission of instructor*  
Through this course, you’ll have the opportunity to apply everything you’ve learned so far in your communication coursework to work as professionals on a real-world client project in an agency-like environment. This course serves as the senior seminar for the major.

**COM 295/395/495: Special Topics**  
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**COM 392/492: Directed Study**  
2-4 credit hours  
*Prerequisite: junior or senior status*  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must
be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**COM 490/491: INTERNSHIP I and II**

1 to 6 credit hours  
*Prerequisite: junior or senior status*

An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

**CRIMINAL JUSTICE**

**CRJ 203: Introduction to Criminal Justice**  
Do you want to understand the causes of and responses to criminal behavior in American society? This course helps you understand the problem of crime and the societal response to criminals. You will explore the institutions intended to discover the crime, the criminal, and those designed to deal with the criminal, the victim, and society, once the criminal has been labeled. Finally, you will discuss the bureaucracy of crime and its measurement as a social phenomenon.

*You’ll find the descriptions of other courses in the Criminal Justice program under Anthropology, Philosophy, Political Science, and Psychology.*

**EDUCATION**

**EDU 200: Early Experiences for Prospective Teachers**  
1 credit hour  

This course is designed to provide an introduction to a career as an educator. Students will engage in reflective activities that will focus on the conceptual framework of the teacher education program and current trends in the field of education. Students meet for classes arranged around specific topics pertinent to the field of education. Offered fall and spring.

**EDU 250: Exceptionalities in Education**  
3 credit hours: *For education majors only*

This course is a general introduction to the characteristics of exceptional learners and their education. It focuses on terminology, etiology, characteristics, interventions and programs for students with special needs. The course focuses on fundamental background knowledge of the field of special education as well as current information on how students with disabilities are served within the inclusive schools. Offered fall.

**EDU 302: Literacy Methods I**  
3 credit hours: *For education majors only*

This course gives an overview of research based literacy instruction. Students learn the various parts of a balanced literacy program. Attention will be given to early literacy development, appropriate teaching techniques and differentiation. Offered fall.
EDU 303: Social Studies Methods
3 credit hours: For education majors only
This course addresses the major social studies concepts for the elementary learner. Students evaluate a variety of instructional materials for teaching social studies. Students learn how to implement effective instruction in social studies. Offered spring.

EDU 304: Mathematics Methods
3 credit hours: For education majors only
This is an exploration of the processes of learning mathematics concepts through the eyes of a young learner. Students study, practice, and demonstrate the elements of a comprehensive elementary school mathematics program and become familiar with management strategies for its implementation. An emphasis is placed on constructivist based assessment-informed instruction. Offered fall.

EDU 305: Science Methods
3 credit hours: For education majors only
This course examines the processes of learning to investigate science, as well as specific science content for the elementary teacher. Students study, practice, and demonstrate scientific inquiry and become familiar with management strategies for its implementation and assessment. Offered spring.

EDU 325: Effective Programs and Learning Strategies
3 credit hours: For education majors only
The course covers the following areas in working with students with disabilities: 1) an overview of the process and procedures for providing special education services, 2) current advances in instructional and assistive technology, and 3) preparation of IEP’s. Offered spring.

EDU 330: Practicum for Special Education
1 credit hour: For education majors only
During this field experience, students spend a minimum of 45 hours in a middle or high school under the direction of an experienced special education partner teacher. In addition to a weekly schedule, teacher candidates will attend several school meetings and events before and after school hours. Offered spring.

EDU 331: Practicum for Elementary Education
1 credit hour: For education majors only
Students spend a minimum of 45 hours in an elementary school under the direction of an experienced partner teacher. In addition to a weekly schedule, students will attend several school meetings and events before and after school hours. Offered fall.

EDU 351: Classroom Organization and Management
3 credit hours: For education majors only
Students will gain an understanding of classroom management strategies. This includes a theoretical foundation, application activities, various forms of behavioral assessment and data collection techniques, and strategies in positive behavioral support, cognitive behavior management, self-management strategies, conflict/stress management, and anger management. Offered fall.

EDU 402: Testing and Measurements
3 credit hours: For education majors only
This course provides an overview of a variety of assessment techniques in order to determine instructional content, procedures, and documentation of student learning and progress in grades K-12. The course is designed to prepare students to select and interpret formal and informal assessment instruments and techniques. Offered fall.

EDU 452: 21st Century Teacher Leadership
3 credit hours: For education majors only
In EDU 452, candidates create an integrated unit of study emphasizing the development of lessons that meet the needs of diverse learners and formative assessment data to drive future instruction. Teacher candidates integrate mathematics and literacy with science, social studies, arts and technology to design a balanced unit of study. Offered fall.

EDU 460: Literacy Methods II
3 credit hours: For education majors only
Prerequisite: EDU 302
This course will provide an in-depth study to balanced literacy in the K-6 classroom. Diagnostic tools for the assessment of literacy will be introduced and used to write lesson plans to meet the needs of diverse learners. Concentration will be given to the integration of technology in literacy classrooms and 21st century learning. Offered fall.

EDU 490: Internship
3 credit hours
Prerequisite: senior status
An in-depth work experience designed to apply classroom knowledge and skills to real-world applied settings related to education. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) credit hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her Internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

EDU 496: Student Teaching & Seminar
15 credit hours: For education majors only
Prerequisite: For Dual Licensure all education courses required; for Elementary Licensure all elementary education courses required
Teacher candidate will student teach for 15 weeks in a public school setting. This course is required to earn a license to teach in the public school classroom. Both a clinical teacher and a university supervisor will plan the observation and teaching schedule for the teacher candidate, leading to an assumption of total responsibility for instruction and for other tasks normally performed by the clinical teacher. Teacher candidates are required to work in the assigned classrooms for the entire day during the 15 week student teaching experience. They adhere to the public school’s schedule, not William Peace University’s calendar, and are not excused during University breaks. Seminars convene weekly on campus in the late afternoon. The purpose of these seminars is for reflection on practice and address topics relevant to the role of educators. Offered spring.
ENG 100: Fundamentals of Writing
3 credit hours
A course designed to prepare the student for college-level composition through intensive practice in writing, editing, and revising sentences and paragraphs. Students are placed in this course based on the results of the English Placement Exam, SAT/ACT scores, and/or previous grades in English. Satisfactory completion of the course is required before entry into English 112. Offered fall.

ENG 108: Full Frame Documentary Film Festival
1 credit hour
Students go to four days of film showings at the annual Full Frame Documentary Film Festival. Offered spring.

ENG 112: Composition
3 credit hours
WR credit
A one-semester course in writing that emphasizes organization and effective expression of ideas, expository and argumentative modes of essay writing, conventions of standard written English, analytical and interpretive reading skills, and use of evidence from written literature of various kinds. A specific research project is assigned. Offered fall and spring.

ENG 147: Literary Magazine Publication
1 credit hour/quarter: Students may repeat this course for additional credit
A course in which student editor(s) and students design and produce the Prism. Responsibilities include organization of staff, establishment of procedures and standards, solicitation of student contributions of prose, poetry, and artwork, and work with layout and desktop publishing.

ENG 211: British Literature Before 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
WR Writing about Literature credit
An introduction to major works of British literature from its beginnings through the eighteenth century, including such figures as Chaucer, Spenser, Shakespeare, Milton, Pope, and Swift. Offered fall of odd-numbered years.

ENG 212: British Literature After 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
An examination of British literature from 1700 until the present, focusing on theme and ideology within literary, historical, and cultural contexts. The course treats various genres, with emphasis on poetry and fiction. Offered spring.

ENG 214: Studies In Fiction
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
An introduction to novels and short fiction by representative English, American, and continental authors, illustrating the evolution of fiction as a genre. The formal elements of fiction are examined in historical contexts. Offered fall.
ENG 216: American Literature After 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
An introduction to the works and authors of American literature from 1700 to the present. The course examines works within their historical, cultural, and literary contexts. Offered fall and spring.

ENG 219: Latin American Literature
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
This course introduces students to the main periods and movements of Latin American literature from the conquest and colonial periods to “the Boom” and “post-Boom” movements of the twentieth century and beyond. All selections will be taught in translation, including authors such as: Colón, de las Casas, Sor Juana, Bolivar, Dario, Martí, Mistral, Vallejo, Neruda, Rulfo, García Márquez, Fuentes.

ENG 220: World Literature Before 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
This course provides an introduction to world literature from its ancient beginnings through 1700 C.E. An emphasis will be placed on genre or literary style, as well as the beliefs and practices of the cultures that produced these important literary works. Several overarching themes, such as the journey, cross-cultural encounters, and the definition of love, are explored in an attempt to discover more about ourselves and the human condition. Offered fall.

ENG 221: World Literature After 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
This course provides an introduction to literature from 1700 forward. An emphasis will be placed on genre or literary style, as well as the beliefs and practices of the cultures that produced these important literary works. Several overarching themes, such as colonialism, women’s rights, and the meeting of East and West, are explored in an attempt to discover more about ourselves and the human condition. Offered spring.

ENG 225: Writing about Literature: Honors
3 credit hours
Prerequisite: ENG 112; This course is designed for Honors students and it fulfills the 200-level writing requirement
The primary focus in the 200-level writing requirement is the careful and creative use of texts in student writing. For the Honors section fulfilling this requirement, the content may vary from term to term according to the needs of the academic department and interests of the faculty member.

ENG 285: Introduction to Creative Writing
3 credit hours
Prerequisite: ENG 112
A writing workshop emphasizing poetry and short fiction. Parallel reading includes contemporary works and current periodicals. Student writing will be analyzed in class and in individual conferences. A portfolio of creative work is required. Offered fall of even-numbered years.
ENG 312: Advanced Topics in Writing
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
An upper-level writing course designed to focus on style and complexity of development. The theme or topic of the course may vary, but the emphasis will be on the development of mature writing styles. The course will offer practice in writing non-fiction: profiles, essays, opinion pieces, investigative reports, interviews, and/or personal narratives. Students will use rhetorical strategies, principles, and standards of proof appropriate to subject matter, audience, and language. Offered fall and spring.

ENG 313: Writing About Story Telling in Simulation
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
This course satisfies the third-year writing requirement by asking students to analyze how our contemporary technology-driven society understands the concept of story. To what degree have traditional terms such as “plot” and “character” changed in a culture that experiences them primarily through television, movies, and video games? How have new forms of pop culture narratives affected what we expect from beginnings and endings in the stories we tell about ourselves? Students will write analysis papers, conduct research, and propose arguments that evaluate changes in a range of storytelling techniques from traditional fictions to the newer interactive standards inspired by video games, cloud computing, and social networks.

ENG 314: Professional Writing
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
Study of written communication in professional organizations, emphasizing specialized documents, technical editing, and publication management. Intensive practice in preparing documents – such as letters, proposals, reports, and memos – according to appropriate principles of writing and design. Offered every fall and spring of odd-numbered years.

ENG 316: Advanced Grammar
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
An in-depth study of grammar. The course begins with the basics of sentence structure and progresses to the advanced level. Emphasis is given to improving style as a way of improving clarity and meaning. Offered spring of even-numbered years.

ENG 322: Shakespeare
3 credit hours
Prerequisite: a 200-level literature course
A study of nine Shakespeare plays, including at least one from each of the main genres—history, comedy, tragedy, and romance. Offered fall of odd-numbered years.

ENG 325: Women on Stage
3 credit hours
Prerequisite: a 200-level literature course
The lines between queens and “queans” (Renaissance slang for prostitutes), actresses and courtesans, singers and scandal makers has always disturbed the (mostly male) writers and lawmakers attempting to regulate the spectacle of a woman displaying herself in public during the seventeenth and eighteenth centuries. Examining plays and other texts from the time when boys took female roles through the introduction of the actress to the public theatres, this course will interrogate the social, political, artistic, and moral implications of women on stage.

**ENG 336: The British Novel in the Nineteenth Century**
3 credit hours
Prerequisite: a 200-level literature course
A study of the nineteenth-century British novel, including six to seven works from such authors as Austen, Shelley, the Brontes, Dickens, Collins, Thackeray, Gaskell, Eliot, Trollope, Hardy, and Wilde. Offered in fall of even-numbered years.

**ENG 338: Twentieth-Century Fiction**
3 credit hours
Prerequisite: a 200-level literature course
A study of significant fiction (short stories and/or novels) primarily focused on British and American authors, with additional world authors. Depending on the professor, the course may be organized thematically and/or geographically. Offered fall of odd-numbered years.

**ENG 352: African-American Literature**
3 credit hours
Prerequisite: a 200-level literature course
A study of African-American writers from the beginnings to the present and their relationship to American culture and history, including figures such as Wheatley, Douglass, Chesnutt, Dunbar, DuBois, Hughes, Hurston, Wright, Baldwin, Morrison, and Walker. Offered in spring of odd-numbered years.

**ENG 354: Southern American Literature**
3 credit hours
Prerequisite: a 200-level literature course
A study of major Southern writers, emphasizing those of the 1920s Renascence, and contemporary writers. Offered fall of even-numbered years.

**ENG 356: The American Novel**
3 credit hours
Prerequisite: a 200-level literature course
A study of the American novel, including eight to nine works by authors such as Hawthorne, Melville, Crane, Twain, James, Cather, Wharton, Fitzgerald, Hemingway, Faulkner, and Nabokov. Offered spring of even-numbered years.

**ENG 358: Twentieth-Century Poetry**
3 credit hours
Prerequisite: a 200-level literature course
A course that examines important movements in twentieth-century poetry and their late nineteenth-century influences. Emphasis will be placed on French symbolism, Latin American modernism and vanguardism, and various trends in North American poetry. The basic objectives for this course will be
to understand the literary, cultural, and historical contexts of important poems and discover new
techniques for reading, responding to, and writing about poetry. Offered spring of even-numbered
years.

**ENG 374: The Image of Women**

*3 credit hours*

*Prerequisite: a 200-level literature course*

This course examines the expression of women's experiences and perspectives in various forms: poetry,
the short story, the essay, the manifesto, autobiography, and the visual arts, with a focus on literature.
Topics covered include the search for identity, gynocentrism, first, second, third wave, and third world
feminism. Offered spring of odd-numbered years.

**ENG 375: Literary Theory**

*3 credit hours*

*Prerequisite: a 200-level literature course*

A survey of major developments in literary and critical theories. Allowing for some attention to
historical perspectives, the course primarily focuses on twentieth and twenty-first century theories.
Offered spring of even-numbered years.

**ENG 376: Law and Literature**

*3 credit hours*

*Prerequisite: a 200-level literature course*

An examination of novels and short stories that address American legal dilemmas, as well as a
consideration of the law itself as a collection of narratives that try to establish practical applications of
American cultural ideals. Readings will include fiction by such important writers as Edith Wharton,
Richard Wright, and William Faulkner alongside the texts of Supreme Court decisions and legal
arguments from important turning points in American history. Offered fall of odd-numbered years.

**ENG 378: Children’s Literature**

*3 credit hours*

*Prerequisite: a 200-level literature course or permission of the professor*

An introduction to literature written for children, focusing on the British-American tradition that
evolved from Alice in Wonderland and including additional works chosen from world literature. Offered
spring of odd-numbered years.

**ENG 382: Critical Approaches to Film**

*3 credit hours*

*Prerequisite: a 200-level literature course*

An introduction to the basic vocabulary of film studies as well as various models of film theory,
including, but not limited to: deconstruction, psychoanalysis, and feminism. The primary emphasis is on
feature length, narrative fiction films, but attention is also paid to documentaries and experimental
films. Questions about the cinematic representation of class, race, and gender are explored. The course
content may vary from term-to-term by focusing on a particular theme or issues. Offered fall of odd-
numbered years.

**ENG 400L: Writing Lab**

*1 credit hour*
Prerequisites: Successful completion of ENG 112, and both an ENG 200- and 300-level writing course. Students must be registered simultaneously in PHL 400. This course fulfills the ENG 400-level writing requirement.

Students will participate in a writing lab linked to their PHL 400 coursework. Early sessions will emphasize review and mastery of the writing skills taught throughout the previous three years of writing courses. When students begin work on comprehensive writing projects in PHL 400, this lab will serve as a place to work through the writing process with peer review, workshops, and individual help. Offered fall and spring.

ENG 470: Senior Seminar
3 credit hours
Prerequisites: a "C" or better in coursework in the major, senior status
Students will read and respond to a selected list of literary works focused on a particular theme, genre, or author, in scheduled class meetings for the first half of the semester. During the second half of the semester, class meetings may alternate with conferences. In class, students will give focused responses to the reading assignments, demonstrate competency in various forms of composition, complete a working bibliography, and write a comprehensive essay on a subject derived from the readings. At term's end, students will deliver to the English faculty substantive oral presentations based on their critical research. Offered fall.

ENG 295/395/495: Special Topics
1-4 credit hours
Prerequisite: ENG 112
A course whose content may vary from term to term according to the needs of the academic department, student demand, or the interests of the faculty member.

ENG 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student's educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

ENG 490/491: Internship I and II
1 to 6 credit hours
Prerequisite: junior or senior status
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed the learning agreement for the internship by the last day to drop will be assigned a “W” for the internship experience for that semester.
ENG 499: Research in English
Credit: 1-4 hours
Prerequisite: junior or senior status
In collaboration with a faculty sponsor, students will conduct a research project, generally, but not necessarily, resulting in an essay suitable for formal presentation or publication. Interested students should consult with an English faculty member before registering. Registration will be limited on the basis of a minimum of a 3.0 GPA in major, viability of proposed topic, and potential for successful completion.

HISTORY

HIS 103: World Civilizations I
3 credit hours
CTC-NW credit
From the earliest human societies to the cusp of the modern world, World Civilizations to A.D. 1500 introduces students to the pageant of human history, with a global focus. Students will become familiar with the key factors and in the rise of the earliest civilizations, how they blossomed, transformed and, in many cases, fell. The course ends in 1500, when global interactions increase in their scope and their velocity. Special attention will be paid to interactions between seemingly separate societies and to the effects these interactions have had since the beginnings of human civilization. Through writing assignments, the study of primary source documents and through essay-based examinations, students will gain a familiarity with the document-based art of history. Offered fall and spring.

HIS 104: World Civilizations II
3 credit hours
CTC-NW credit
It might be argued that A.D. 1500 signaled the dawn of the global era. Or, was there no dawn, but merely the growth of earlier global reactions fostered by new technologies? World Civilizations from A.D. 1500 explores the last half-millennium, a time during which global contacts increased both in their scope and in their velocity, creating a world system that requires our understanding if we are to function as informed citizens in the world today. Special attention will be paid to the increased exchange of information, technology and biota (including people) in an era of increased globalization, and to the impact that “Western” cultures and “non-Western” cultures have had on each other. Through writing assignments, the study of primary source documents and through essay-based examinations, students will gain a familiarity with the document-based art of history. Offered fall and spring.

HIS 201: History of the United States I
3 credit hours
CTC credit
This course affords students an opportunity to gain an understanding of the history of the United States to 1877 essential for American citizenship. The course endeavors to recount and explain the development of American democracy. It examines ideas, institutions and processes that affected the achievements of the American people. It focuses on decisions that reflected national goals and directed national purposes; on people who made these decisions; and on problems in foreign policy, growth of capitalism, political practices, social behavior and conflicting ideals. Offered fall and spring.
HIS 202: History of the United States II
3 credit hours
CTC credit
This is the follow-up course to History of the United States I. This course allows the student the opportunity to gain an understanding of the history of the United States essential for American citizenship from 1877 forward. The course endeavors to recount and explain the development of American democracy. It examines ideas, institutions and processes that affected the achievements of the American people. It focuses on decisions that reflected national goals and directed national purposes; on people who made these decisions; and on problems in foreign policy, growth of capitalism, political practices, social behavior and conflicting ideals. Offered fall and spring.

HIS 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

HIS 315: Globalization, People, and Culture
3 credit hours
Prerequisite: ANT 214 or permission of the instructor
Globalization is one of the key concepts of our age—a term often used but little understood. Globalization is generally characterized by the increasing interconnectedness of economic, political, and cultural phenomena. These connections affect virtually all of the world’s peoples, often in intimate ways. Understanding globalization is central to understanding life today, including such diverse phenomena as Mexicans in Mt. Olive and bombings in Baghdad. In order to be intelligent and compassionate actors in our contemporary world, it is important to explore the realities of globalization and consider its promise and peril. This course will do so primarily through the lens of anthropology, but will also draw upon insights and examples from other disciplines as well. The course will consider what globalization is, where it came from, and what its effects are. Students will look at why some people are excited about globalization while others resist it. They will consider how globalization affects our politics, our economics, and our culture, addressing such diverse topics as terrorism, immigration, religious fundamentalism, and the environment, as well as McDonald’s, Disney, cell phones, and hip-hop culture. Offered fall of odd-numbered years.

HIS 348: History of the South Since 1865
3 credit hours
Prerequisite: 3 semester hours of any 100 or 200 level history course
This course examines the factors that have made the South a distinctive part of the United States, from the end of the Civil War to the present. In doing so, the course treats geographic, socio-economic, ethnic, political, and cultural developments in the region. Offered spring of odd-numbered years.

HIS 368: American Ethnic Relations
3 credit hours
Prerequisite: ANT 214 or permission of the instructor
Where did your ancestors come from? How did they shape America? What is America—a melting pot, mosaic, or unequal mix? This course examines the complex dynamics of race and ethnicity in the United States. Through this course you will better understand the social and cultural characteristics of different racial and ethnic groups, their histories, and the ongoing politics of racial and ethnic relations. We will
explore some of the most interesting and controversial issues in American public discourse, including immigration policy, affirmative action, assimilation, and diversity in education. We will engage these topics primarily through sociological data and ethnographic case studies, as well as through critical reflection on our own experiences and through interactions with members of various local communities. Although an upper-level social science course, the content of this course is important for majors in all fields interested in gaining a better understanding of America’s diversity. Offered fall and spring.

**HIS 380: India: Past and Present**
3 credit hours
*Prerequisite: ANT 214 or permission of instructor*
India is a place of paradoxes: a land of great riches and grinding poverty; a land of indescribable beauty and unmentionable horrors; a land of Gandhi’s nonviolence and nuclear weapons; a land where the past and the present regularly collide and live in harmony. India is the world’s biggest democracy and is poised to be one of the great powers of the 21st century. To understand our contemporary world and where it is headed, it is essential that we understand India. In this course we will explore both the past and the present of India, focusing on its historical social and cultural diversity, and the issues its people confront today. We will pay particular attention to contemporary issues of nationalism, gender, communalism, and globalization, with a special focus on Indian popular culture and the Indian diaspora. Offered fall of even-numbered years.

**HIS 392/492: Directed Study**
2-4 credit hours
*Prerequisite: junior or senior status*
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**HONORS**

**HON 100: Introductory Honors Seminar**
3 credit hours
*Prerequisite: Acceptance into the Honors Program or permission of the Honors Coordinator. This is a CTC course and fulfills the PDS 100 requirement.*
A team-taught, interdisciplinary seminar focused on a common theme, with a special emphasis placed on ethical decision making.

**ENG 225: Writing about Literature: Honors**
3 credit hours
*Prerequisite: ENG 112; This course fulfills the 200-level writing requirement*
The primary focus in the 200-level writing requirement is the careful and creative use of texts in student writing. For the Honors section fulfilling this requirement, the content may vary from term to term according to the needs of the academic department and interests of the faculty member.
Students take additional upper-division honors seminars and honors labs across the curriculum to complete their programs.

LIBERAL STUDIES

LST 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

LST 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student's educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

LST 380: Liberal Studies Junior Seminar
1 credit hour
Prerequisite: junior or senior status
You will distinguish rhetorical and explanatory statements from rational arguments and develop the skills required to think critically about any issue that may arise in your academic, professional, or personal endeavors. You will practice identifying, interpreting, and evaluating arguments of the sort found in books, journal articles, speeches, newspaper editorials, letters to the editor, magazine articles, and scientific reports. Offered in spring.

LST 470: Liberal Studies Senior Seminar
3 credit hours
Prerequisites: senior status
You will examine selected topics from the perspectives of multiple disciplines. You will take two essay exams and write a research paper. In class, you will openly discuss the issue for the day, analyze “pro” and “con” positions on the issue, and participate in paper workshops. You will improve your ability to apply useful ways of asking questions, to gather information, to evaluate evidence, to understand the world, and to confront moral problems. Offered in spring.

LST 490/491: Internship I and II
1 to 6 credit hours
Prerequisite: junior or senior status
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.
MATHEMATICS

MAT 097: Intermediate Algebra  
3 hours institutional credit  
This course is designed to prepare students for College Algebra (MAT111). You will achieve a better understanding of the mathematics you will need for use in all disciplines, improve your understanding of the basic mathematical concepts of algebra and geometry, improve your mathematical skills, and explore familiar concepts using different techniques. This course does not count as credit toward meeting graduation requirements. Offered fall.

MAT 111: College Algebra  
3 credit hours  
You will study real numbers, solving equations and inequalities, algebraic functions, graphing functions, and inverse functions. You will also study an introductory probability and counting methods.  
Note: MAT 111 is also offered with workshop option, which meets five hours per week. Offered fall and spring.

MAT 112: Pre-Calculus Mathematics  
3 credit hours  
Prerequisite: MAT 111 or placement by mathematics faculty  
You will study exponential and logarithmic functions, trigonometric functions, trigonometric identities and equations, applications of trigonometry, and systems of equations.

MAT 121: Fundamental Concepts of Mathematics  
3 credit hours  
Prerequisite: MAT 111 or MAT 201  
This course is designed to strengthen your mathematical abilities and confidence in those abilities before you become a classroom teacher. Your will explore topics in mathematics from arithmetic (numeration systems, number theory, and operations on fractions), algebra (patterns and algorithms), and from geometry (shape and space, length, area, volume, and symmetries). All students are welcomed to take this class. Offered spring.

MAT 201: Introduction to Statistics  
3 credit hours  
Prerequisite: MAT 111 or MAT 202 or placement by mathematics faculty  
EMP credit  
You will be introduced to descriptive and inferential statistical concepts, including elementary probability, frequency distribution, random variables, binomial and normal distributions, confidence intervals, hypothesis testing, correlation, and linear regression. Most students should take this course during the sophomore year. Offered fall and spring.

MAT 202: Finite Math  
3 credit hours  
Prerequisites: MAT 111 or placement by mathematics faculty
You will study selected topics in finite mathematics, including set operations, Venn diagrams, elementary probability, counting techniques (including permutations and combinations), matrices, solving systems of equations, linear programming, and mathematics of finance. Offered spring.

**MAT 241: Calculus with Analytic Geometry I**
4 credit hours  
Prerequisite: MAT 111 or 112 or placement by mathematics faculty  
You will study limits, derivatives, and anti-derivatives of algebraic, trigonometric, exponential, and logarithmic functions. You will also study the application of calculus to graphing functions, the fundamental theorem of calculus, and definite integrals. Offered in fall.

**MAT 242: Calculus with Analytic Geometry II**
4 credit hours  
Prerequisite: MAT 241 or placement by mathematics faculty  
You will study the applications of the definite integral in areas, volumes, and surface areas. You will also study inverse trigonometric functions, hyperbolic and inverse hyperbolic functions, including their derivatives and integrals, techniques of integration, indeterminate forms, improper integrals, infinite series, tests of convergence, polar coordinates, and conic sections. Offered in spring of even-numbered years.

**MAT 295/395/495: Special Topics**
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**MAT 301: Statistics II**
3 credit hours  
Prerequisite: MAT 201 or permission of professor  
You will examine relationships between two variables using parametric and nonparametric statistics: graphical techniques, simple linear regression and correlation methods, experiment design and sampling. Other topics will include: confidence intervals and hypothesis testing with graphics in multiple samples and/or variables cases, tests for means/proportions of two independent groups, analysis of variance for completely randomized design, contingency table analysis, correlation, single and multiple linear regression, design of experiments with randomized blocks, factorial design, and analysis of covariance. Application of these topics will be drawn from business, economics, the social sciences, biology, and other areas. Students will use statistical analysis technology. Offered in spring.

**MAT 341: Multiple Variable Calculus**
4 credit hours  
Prerequisite: MAT 242 or placement by mathematics faculty  
You will study parametric equations, vectors, solid analytic geometry, functions of several variables, vector-valued functions, partial derivatives and their applications, multiple integrals, elementary differential equations, and Green’s and Stoke’s theorems.

**MAT 392/492: Directed Study**
2-4 credit hours  
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student's educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**PHILOSOPHY**

**PHL 201: Introduction to Philosophy**
3 credit hours  
CTC credit  
You will embark on an introductory survey of many of the main philosophical issues in contemporary Western thinking. You will discuss current and historical philosophers as you examine the following topics: logic, religion, knowledge, the mind, the self, free will, and ethics. Offered in fall.

**PHL 295/395/495: Special Topics**  
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**PHL 392/492: Directed Study**  
2-4 credit hours  
Prerequisite: junior or senior status  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student's educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**PHL 400: Senior Interdisciplinary Ethics Seminar**  
3 credit hours  
Prerequisite: senior status  
ETH credit  
You will study the relationship among religion, ethics, and the professional world. You will examine ethical theories and contemporary moral problems as you learn how to create your own good moral arguments on both personal and professional topics. Offered fall and spring.

**PHYSICAL EDUCATION**

**PEH 118: Cross Training**  
1 credit hour; two hours each week  
This is a physical conditioning class in which students apply the principles of health-related fitness training. Aerobic activities include fitness walking, jogging, and use of aerobic exercise equipment. Strength training includes use of weight machines and free weights.
PEH 119: Strength Training  
1 credit hour; two hours each week  
This is a physical conditioning class focusing on the principles and practice of strength and resistance exercise. Technique and progression for use of different modalities of strength training is covered.

PEH 136: Yoga  
1 credit hour; two hours each week  
This course is an introduction to the basic principles of yoga, an integrated system of education of the body, mind, and spirit. The student will focus on the physical aspects of the practice and deepening body awareness.

PEH 154: Pilates  
1 credit hour; two hours each week  
This course is an introduction to the fundamentals and exercises of Pilates mat work. Based on the work of Joseph H. Pilates, students learn this integrated system of movement, breath, and experiential anatomical awareness to increase core body strength, flexibility, and range of motion.

PEH 195/295: Special Topics In Physical Education  
1-4 credit hours  
The content of this course may vary from term-to-term according to the needs of the academic department, student demand, or the interests of the instructor.

PHYSICS

PHY 211: College Physics I  
4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisite: MAT 111 or MAT 241  
Recommended: Completion of CHE 111 and 112 with a “C” or better; sophomore or higher standing.  
First part of a two-semester introductory sequence in non-calculus physics, with laboratory. Topics include: mechanics, force, motion, Newton’s Laws, velocity, acceleration, momentum, collisions, circular motion, rotational motion (oscillations, pendulums), simple harmonic motion, energy, conservation laws, and work. Offered fall.

PHY 212: College Physics II  
4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisites: PHY 211 with a “C” or better  
Second part of a two-semester introductory sequence in non-calculus physics, with laboratory. Topics include: electromagnetism, waves, electrical charges, forces, field, capacitors, circuits, Ohm’s Law, sound, and optics. Offered spring.

POLITICAL SCIENCE/PRE-LAW

PSC 201: American Government  
3 credit hours  
CTC credit  
All of us are affected every day by what the federal government does. As an American citizen, you need to know how it is organized and how it works. In this course, you will learn about the history,
constitutional basis, structure, and processes of American government. You will learn about the effects that the media, interest groups, political parties, and public opinion have on the government. You will also begin to learn how to analyze particular types of policies (such as foreign policy, environmental policy, and economic policy) in a systematic way. If you decide to major in political science (PSC), this course is the pre-requisite for all other PSC courses. In any event, you will leave the course as a better-informed citizen, with a solid foundation for future studies in politics, policy, business, and law. Offered fall and spring.

**PSC 202: State and Local Government**

3 credit hours  
CTC credit

Americans tend to be more familiar with the federal government than with state and local governments, although these latter governments affect most of us more directly on a daily basis. As a companion course to PSC 201: American Government, this course will help you understand the different types of local and state government institutions, how these institutions interact with the federal government, how laws that affect you on a daily basis are passed, and how you, as an average citizen, can influence local and state government through advocacy, interacting with local and state officials, and voting. At the end of this course, which is required of all PSC majors, you will have a more thorough understanding of municipal, county, and state government, including how the court system works at all of these levels. You may even be inspired to run for local or state office after taking the course! Offered fall.

**PSC 220: Introduction to Public Administration**

3 credit hours

Most of us have some experience interacting with a government office—from renewing a driver’s license to paying a fine in traffic court. Sometimes we complain about government bureaucracy and sometimes we are thankful that someone in government helped us solve a problem, like when you lost your passport. In this course, you will learn how government works. Public administration is the study of how government programs and policy are carried out. You will learn about budgeting, hiring, delivering services, and assessing results—all in the public sector. Offered fall.

**PSC 260: Political Economy for Public Policy**

3 credit hours

Think of any area of public policy (such as crime, foreign policy, social security, or health care), and you will notice that both politics and economics would be involved in discussing what is being done (or what should be done) in that policy area. In this course, you will learn how economics applies to making decisions about public policy. You will also learn how to use basic economic analysis to evaluate policy choices, and you will see how politics may affect the choices you might make. You can take this course even if you have not previously had an economics course. Even if you do not major in PSC, this course would be particularly valuable to persons working in government and business. Offered fall.

**PSC 270: Introduction to Law and the Legal System**

3 credit hours  
CTC credit

The judiciary is one of the three branches of our constitutional system. How it and the underlying legal system operate is important to all of us. In this course, you will get an overview of American law and the American legal system. You will learn what the law is, what it does, where it is found, and how it impacts individuals and society. You will also learn about many specific legal topics, such as contracts,
torts, and the criminal law. If your future plans include law school, this course is highly recommended. Even if you do not major in PSC or do not plan a career in law, you will find the course helpful in everyday life and as background for careers in business and government. Offered fall and spring.

**PSC 280: Introduction to Public Policy**

3 credit hours

EMP Social Science credit

Public policy is what government decides to do or not to do about perceived public problems. Because we read newspapers, watch television, listen to radio, and surf the internet, we are all aware of some of the problems on the agenda from time to time. A partial list might include capital punishment, abortion, terrorism, taxes, and the economy. Who decides what policy is? How is policy made? In this course, you will examine the policy process and deal with selected areas of domestic policy. In doing so, your point of view will be that of the observer or the person having a stake in the policy decisions made, not of the policy analyst. You will engage in informal debates, as part of a task force, about specific policy issues. Even if you do not major in PSC, this course would benefit you if you plan a career in business or government. Offered fall and spring.

**PSC 295/395/495: Special Topics**

1-4 credit hours

A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**PSC 305: Campaigns and Elections**

3 credit hours

Have you ever thought about running for political office or about working on a political campaign? Or have you ever just wondered how some people get elected and others do not. This course will help you understand electoral politics from an “insider’s perspective.” You will learn and practice all of the skills used by candidates and campaign consultants in running and participating in successful campaigns. You will learn how to conduct research on electoral districts and past race, create a campaign plan, construct effective messages—advertisements, speeches, and web pages—used in campaigns, and how the media play such an important role in political campaigns. Even if you never run for office, you will leave this course with a better understanding of how political campaigns work. Offered fall of even-numbered years.

**PSC 310: Lobbying and Advocacy**

3 credit hours

Advocacy is the pursuit of influencing outcomes—including public policy and resource allocation decision—that directly affect peoples’ live. Lobbying is a formal process used by representatives from interest groups to get elected officials to pass legislation favorable to the interest group. In this class, you will learn how to influence people—citizens and elected officials—on public policy matters. Offered spring of odd-numbered years.

**PSC 311: Political Leadership**

3 credit hours

What does it take to be an effective political leader? How can you become a political leader—at the local, state, or even national level? This course examines theories of effective political leadership. It also helps students develop the attitudes, knowledge, and skills necessary for contemporary political
leaders. Even if you do not see yourself ever seeking appointed or elected office, taking this course will help you better understand the challenges and opportunities that political leaders face. Offered fall of odd-numbered years.

**PSC 340: Non-Profit Administration**

*3 credit hours*

Non-profit organizations play a large role in the public sector. These organizations influence the political process through lobbying and advocacy. They also deliver services to people. This course will introduce you to the role that non-profit organizations play in American life and how they intersect with government. You will also learn about topics affecting how non-profits are managed, including: leadership, budgeting, fundraising, and advocacy. This course offers a theoretical and practical overview of the sector. Offered spring of even-numbered years.

**PSC 360: Public Policy Research**

*3 credit hours*

Most public policy—at the local, state, and national levels—is made after careful consideration of the costs and benefits of various policy alternatives. In this course you will learn how to apply various research methods to policy problems and alternatives. You will learn how to conduct practical research and report your findings in a clear, concise manner. Offered spring of odd-numbered years.

**PSC 370: American Constitutional Law**

*3 credit hours*

The U.S. Constitution is the very foundation of our government. The way in which this document is interpreted determines, to a large degree, what the relationship between the government and the governed will be. In this course, you will learn about the Constitution and about the major cases the Supreme Court has decided in interpreting Constitutional provisions. You will learn about the various theories concerning how the Constitution should be interpreted. You will also learn about the powers of national and state governments; about the powers of the various branches of the federal government, and about how the Constitution protects the rights and liberties of individual citizens and organizations. In class, you will play the role of Constitutional lawyers representing one side of a case actually before the Supreme Court during the term. Then later, you will play the role of a Supreme Court Justice having to decide that same case. This course will be very valuable to anyone who plans to attend law school. Offered spring of even-numbered years.

**PSC 392/492: Directed Study**

*2-4 credit hours*

**Prerequisite: junior or senior status**

A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**PSC 410: Practicum in Advocacy/Lobbying**

*4 credit hours*

**Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair**
As a student in this course you will learn about the role of advocacy and lobbying in the American governmental system. In addition, you will understand the laws and ethics of lobbying and how advocacy organizations and lobbyists shape policy. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about advocacy and lobbying. This course provides you with an opportunity to supplement in class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 420: Practicum in Governance**

*4 credit hours*

*Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair*

As a student in this course you will learn about the interaction between the executive and legislative branches of North Carolina government. You will learn how laws are passed and how the state budget is constructed. In addition, you will learn about the “politics” of North Carolina by observing how different constituency groups and pressure groups affect the governing process. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about the placement agency and about governance in general. This course provides you with an opportunity to supplement in class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 430: Practicum in Law**

*4 credit hours*

*Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair*

As a student in this course you will have the opportunity to experience what is like to engage in the private practice of law or to serve in the capacity of someone using legal training in an agency setting. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the firm or agency setting in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write a report in which you describe in detail what you have learned about the practice of law at the firm or the role and function of legally-trained personnel in the agency. The report will contain exhibits including a record of time spent and actions taken (in the nature of billable-time records often kept by practicing attorneys), exhibits or documents drafted or legal research memorandums or the like, as evidence of the type and quality of work performed (all redacted as required by confidentiality requirements as negotiated between the William Peace University professor and the on-site manager). This course provides you with an opportunity to supplement in-class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 440: Practicum in Non-Profit Administration**

*4 credit hours*

*Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair*

As a student in this course you will learn about how non-profit organizations operate within the world of politics. You will understand the internal workings of a non-profit, including fund development, service delivery, and management. In addition, you will observe how non-profit agencies interact with
government offices and policy-makers. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about the placement agency and about non-profit administration in general. This course provides you with an opportunity to supplement in-class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 450: Practicum in Politics**

4 credit hours  
*Prerequisite: PSC or PRL with at least 90 hours or permission of department chair*  
As a student in this course you will learn about partisan politics in North Carolina. You will discover how historical events have shaped the two-party system in North Carolina. In addition, you will learn how political campaigns really work. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about partisan politics. This course provides you with an opportunity to supplement in-class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 460: Practicum in Policy Research**

4 credit hours  
*Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair*  
As a student in this course you will be involved in conducting research into important current issues, seeking solutions that will inform those who make and execute policy at one or more levels of government. You will focus on one such issue area or policy problem in preparing a policy issue paper suitable for presentation or publication. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the organization or think tank in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "policy issue paper" in which you describe in detail what you have learned about the policy issue and about public policy and policy analysis in general. This course provides you with an opportunity to supplement in class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 470: Practicum in Public Administration**

4 credit hours  
*Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair*  
As a student in this course you will learn about a particular agency within one of the three levels of bureaucracy in the American governmental system; its mission; its history, structural features, and relationships to entities inside and outside its level of bureaucracy; its budget and personnel issues; its unique agency culture; any significant leaders past and present; and its outlook for the future. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about the placement
agency and about public administration in general. This course provides you with an opportunity to supplement in class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 480: Senior Seminar in Political Science**  
*Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair*  
As a student in this course, you will be concurrently enrolled in the practicums of the Raleigh Experience. Here you will integrate the knowledge and skills you have developed in the academic courses and the real-world experiences of the Raleigh Experience. You will prepare for the transition from college to a career in public service or to graduate or professional school. Offered spring.

**PSC 490/491: Internship I and II**  
1 to 6 credit hours  
*Prerequisite: junior or senior status*  
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

**PROFESSIONAL DEVELOPMENT SEMINARS**

**PDS 100: Professional Development Seminar: First-Year Experience**  
1 credit hour  
*Required for new first-year students and transfers with 29 or fewer credit hours.*  
Professional Readiness (PR) credit  
This course is designed to give you the opportunity to find community with other first-year students by exploring academic, social, and ethical issues that are important to your life. A shared summer reading assignment is a central part of the course and serves to welcome incoming students into the academic community. Offered in fall.

**PDS 200: Professional Development Seminar II: Career And Leadership Development**  
1 credit hour  
*Prerequisite: PDS 100; sophomore status. Transfer students with more than 60 credit hours and declared majors are exempt.*  
Professional Readiness (PR) credit  
This course is designed to help you gain insight into your personal strengths and interests while exploring career options and leadership styles. You will take a career assessment and learn how the results impact your major and career decisions. You will learn leadership styles and also how leaders make ethical decisions in the workplace. Offered fall and spring.

**PDS 300: Professional Development Seminar III: Workplace Connections**  
1 credit hour  
*Prerequisite: PDS 200 and junior status*  
Professional Readiness (PR) credit
This seminar is specifically designed to help you prepare for your internship search and/or your first professional position after college. You'll also learn how to develop an effective job search strategy, write a resume and cover letter, and learn interviewing skills. Topics also include: professional communication, business etiquette, and dealing with workplace ethical dilemmas. Students are recommended to register for this course the semester prior to their internship or experiential learning course in their major. Offered fall, spring, and summer.

**PSYCHOLOGY**

**PSY 101: General Psychology (Honors option)**  
3 credit hours  
EMP Social Science credit

*Note: The Honors option includes three lecture hours each week and one laboratory hour each week and carries 4 credit hours.*

Does what you eat impact your brain function? Is it damaging to spank your children? Are you really independently minded, or do others influence you more than you think? These are just a few of the many real-life questions addressed in General Psychology. Through readings, lectures, discussions, and in-class activities, you will learn the ways psychologists study human behavior and the mind. A major emphasis will be placed on understanding basic methods of data collection, analysis, and interpretation. No matter what major you decide to pursue, General Psychology will help you better understand yourself and be able to work effectively with others. Offered fall and spring.

**PSY 221: Life-Span Development**  
3 credit hours

Whether your goal is to be a professional, a parent, a partner, or maybe all three, knowledge of what people experience at different ages will help you to be more effective in your professional and personal interactions. This course will explore a variety of topics throughout the lifespan, such as prenatal brain growth, infant attachment, adolescent sexuality, whether or not people really have a “mid-life crisis”, and myths of aging. You will apply and demonstrate your learning in group work, projects, and papers. You will also be asked to make connections across the lifespan. For example, you might be asked to investigate how your childhood attachment patterns are related to your ability to form effective relationships as an adult. Offered spring.

**PSY 230: Personality Psychology**  
3 credit hours

*Prerequisite: PSY 101*

Who are you and how are you unique from others? Would you describe yourself as cautious or thrill-seeking? Introverted or extroverted? Flexible or rigid? Understanding your own personality can help you function more productively in work and relationships. Understanding variations in personality allows you to predict other people’s behavior so you know what to expect from them. This course examines the different theories about how personality is thought to develop (e.g., psychodynamic, motivational, biological, or cognitive). Through class discussions, readings, activities, and class projects, we will explore the elements of personality, how these elements are organized, and the influence of personality on human behavior. Offered fall.
PSY 240: Abnormal Behavior
3 credit hours
Prerequisite: PSY 101
Did you know that almost one in two people will be directly affected by a psychological disorder such as anxiety, depression, alcohol dependence or schizophrenia? It’s very likely that you already know a friend or family member who is struggling with one of these disorders, or possibly you have struggled with one of these disorders yourself. Through readings, lectures, discussions, and in-class activities, this course will help you better understand the description, causes, and treatments of the most common psychological disorders. Even those students who have never had experiences with psychological disorders will gain useful strategies for stress management, coping with automatic negative thoughts, and maintaining good mental health over the course of their lifetime. Offered fall.

PSY 295/395/495: Special Topics
1-4 credit hours
Prerequisites: Permission of the instructor
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

PSY 300: Research Methods I
3 credit hours
Prerequisites: PSY 101 and MAT 201
This is the first semester of a two-course sequence that will help you understand the methods psychologists use in studying human behavior and the mind. You will learn basic scientific methods and how to conduct research in an ethical manner. Emphasis will be placed on learning basic methods and having the opportunity to apply that knowledge. For example, you will learn about experiments and then have the opportunity to conduct and analyze data from an experiment. Other topics covered include surveys, observational research, small n-designs, quasi-experiments, and qualitative research. You will learn how to evaluate such designs and improve on example studies discussed in class. In addition, you will learn how to understand the statistical findings and techniques reported in professional journal articles and how to evaluate common claims reported in the news. Students will conduct an in-depth review of existing research in a specific area of psychology and design a research project. Emphasis will be placed on writing a formal research proposal that incorporates standards of scientific writing in the context of the behavior sciences as well as the use of American Psychological Association (APA) writing style. Offered fall.

PSY 303: Research Methods II
3 credit hours
Prerequisite: PSY 300
This is the second semester of a two-course sequence that will help you understand the methods psychologists use in studying human behavior and the mind. You will learn basic scientific methods and how to conduct research in an ethical manner. Emphasis will be placed on learning basic methods and having the opportunity to apply that knowledge. For example, you will learn about experiments and then have the opportunity to conduct and analyze data from an experiment. Other topics covered include surveys, observational research, small n-designs, quasi-experiments, and qualitative research. You will learn how to evaluate such designs and improve on example studies discusses in class. In addition, you will learn how to understand the statistical findings and techniques reported in professional journal articles and how to evaluate common claims reported in the news. Students will
conduc an in-depth review of existing research in a specific area of psychology and design a research project. Emphasis will be placed on writing a formal research proposal that incorporates standards of scientific writing in the context of the behavior sciences as well as the use of American Psychological Association (APA) writing style. Offered spring.

**PSY 310: Child and Adolescent Development**

*3 credit hours*

*Prerequisite: PSY 101*

Have you ever wondered how certain foods and drugs influence children's development during the prenatal period? Or how infant personality and parenting style interact to create a certain kind of parent-child relationship? Or what makes certain teens popular, while others are rejected? This course will introduce you to biological, cognitive, and social-emotional development of childhood and adolescence. Through this course, you will focus on a range of topics that will help you parent your own future children or work with children and adolescents in a professional setting. Offered spring.

**PSY 311: Cognitive Psychology**

*3 credit hours*

*Prerequisite: PSY 101*

Can you rely on your memory to be accurate? Is it possible to have too much information to learn to be able to remember it? What information do you use when trying to solve a problem? Why are children able to learn language quickly, while adults struggle with the same task? Understanding how our mental processes work is the basic goal of cognitive psychology. Understanding how we think can be of special interest to those pursuing fields of education, business, and law. Offered fall.

**PSY 321: The Psychology of Adulthood & Aging**

*3 credit hours*

*Prerequisite: PSY 101*

Who is old? Which psychological processes change after an individual reaches their biological maturation, and which do not? This course focuses on changes and continuities in psychological development after adolescence. We will consider both theory and research concerning adult development and aging in the physical, cognitive, and socio-emotional domains. We will also evaluate what it means to age successfully versus unsuccessfully. Thus, we will consider outcomes ranging from optimal aging to average or usual aging, to diseased aging. Offered fall.

**PSY 330: Social Psychology**

*3 credit hours*

*Prerequisite: PSY 101*

How do your stereotypes of other people change their behavior? What techniques are successful in influencing others' behavior? Why are some relationships successful while others end in conflict? And what determines whether people will be helpful or aggressive? Social psychologists examine how behavior is affected by the presence of other people and by the specific situation. Classic problems throughout history (e.g., obedience in Nazi Germany) and modern issues (e.g., prejudice by teachers) will be studied in this course. You will have the opportunity to apply many of the topics to your life and to the lives of those around you. Offered spring.
PSY 360: Family Psychology
3 credit hours
Prerequisite: PSY 101
How has growing up in your family shaped the person you have become? This course examines family influences on people's development. Throughout the class, we will continually remind ourselves that contemporary families are highly diverse and develop in highly diverse settings. Some of the specific topics we will explore include characteristics of divorced and step-families, gay and lesbian families, single-parent families, and the influences of poverty and discrimination on family functioning. After you have completed this course, you will have more knowledge of children's development in general and influences on familial development in particular. Offered fall.

PSY 375: Human Sexuality and Gender
3 credit hours
Prerequisite: PSY 101
If you think you already know everything there is to know about the “birds and the bees,” fasten your seatbelt for a wild ride through human sexuality! The more knowledge you have about your body, your sexual and reproductive functioning, and the factors that influence sexual development, such as gender roles, beauty expectations, and fertility, the more likely you will be able to sustain good health and functioning. This course will also explore controversial topics such as sex education, abortion, sexual orientation, sex work, and sexual coercion. Offered spring.

PSY 382: Learning
3 credit hours
Prerequisite: PSY 101
People in education, mental health professions, and business need to understand how others learn new information and how to motivate them to work harder. You will learn various concepts and techniques that will help you understand how we learn everything from fears to new concepts in a class. You'll also understand the many different types of motivation, what helps to keep us motivated once we've already accomplished something, and how to motivate someone who appears not to care. You will examine theories and research findings related to learning and motivation and then apply that information by creating programs for yourself (e.g., how to exercise more) and for others (e.g., how to get kids to do their homework). Offered spring.

PSY 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status and permission of the instructor
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student's educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

PSY 394: Psychology Research I
3 credit hours
Prerequisite: PSY 300 or permission of the professor
This course allows you to pursue answers to various questions about human behavior by helping psychology faculty members conduct research in our psychology lab. In collaboration with a faculty member, you will form a hypothesis, collect data to test your hypothesis, and then analyze the data. You will work closely with a small group (usually 4-6 students) to conduct your study. Offered fall and spring.

**PSY 396: Psychology Research II**  
*3 credit hours*  
**Prerequisites:** PSY 394 and permission of the professor  
In Psychology Research II, you have the opportunity to continue working on the study you started in PSY 394: Psychology Research I. In addition, you may serve as a research assistant to the professor by helping to teach the other students about the research project and how to collect, code, and analyze data. Offered fall and spring.

**PSY 411: Biological Psychology**  
*3 credit hours*  
**Prerequisite:** PSY 300  
What makes you you? Is it your physical form? Is it your genetic make-up? Is it your thoughts and behavior? In Biological Psychology we get to the root of these questions by examining the physiological, evolutionary, and developmental mechanisms of behavior. In short, we look at the interactions among brain, body, and behavior. Through in-class and out-of-class assignments and activities, you will discover how we know everyone perceives the color red the same way, how smoking even one cigarette will make you want more, and how individuals act when the two hemispheres of the brain cannot “talk” to each another. Biological Psychology will lead you through the exciting world of typical and atypical behavior by helping you better understand the physiological underpinnings of human functioning. Offered fall.

**PSY 440: Counseling Theories and Techniques**  
*3 credit hours*  
**Prerequisite:** PSY 300 or permission of the instructor  
**Notes:** Prior completion of PSY 240 is recommended but not required.  
If you are interested in relationships, communication, helping techniques, and interpersonal self-evaluation, this course is for you! Counseling Theories is designed to help you improve problem-solving skills, “people skills,” and your ability to use feedback for self-reflection and growth. Through readings, in-class discussions, and written reflections, you will develop a working knowledge of the counseling process. Through the use of role-plays and simulated interviews, you will develop the necessary skills to conduct an initial clinical interview, build a therapeutic relationship, and inspire change. Skills such as listening, assessing, empathizing, reflecting, questioning, reframing, challenging, summarizing, and goal-setting will be emphasized. Offered spring.

**PSY 470: Senior Seminar in Psychology**  
*3 credit hours*  
**Prerequisites:** Psychology major, PSY 300, and senior status  
Senior Seminar is an opportunity for you to take what you have learned in your other psychology courses and integrate those concepts before graduating. The content in this course focuses on current topics in the field of psychology such as Positive Psychology, Peace Psychology, and Cultural Psychology. Within our discussion of such topics there is an emphasis on ethical behavior and how you can use your Psychology degree to have a positive impact on the world. Offered spring.
PSY 480: Honors Thesis in Psychology  
3 credit hours  
Prerequisites: PSY 300 and permission of the instructor  
Have you ever thought about going to graduate school? If so, this is the course for you! You will work one-on-one with a psychology faculty member to design a research study and carry it out, much the same as you will do in graduate school. You will be expected to submit your research to a professional conference and make a presentation at the conference if your work is accepted (which it will be – we've never had a Peace student paper rejected!). Seniors who can work independently and who want to be challenged should take this course. The research skills you will gain in this class can make you a very attractive applicant to a graduate program and make you competitive for entry-level research positions in the professional world. Offered fall and spring.

PSY 490/491: Internship I and II  
1 to 6 credit hours  
Prerequisites: junior or senior status; PSY 300  
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) credit hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

RELIGION

REL 111: World Religions  
3 credit hours  
CTC-NW credit  
This course introduces students to the world’s great religions (Indigenous religions, Hinduism, Jainism, Buddhism, Sikhism, Confucianism, Daoism, Shinto, the Religion of Ancient Israel, Judaism, Christianity and Islam) so that they will discover what all religions share in common (and how vastly different they are), how each religion seeks to provide guidance in solving fundamental human problems, offers a wonderful window onto a culture’s great art, science, medicine, cuisine, literature, architecture, and music, both shapes a culture and is shaped by it, helps a culture articulate its values, morals and aspirations, helps us to understand ourselves, provides people orientation to life and a map of reality, and binds people together. Students will read primary as well as secondary texts. Offered fall and spring.

REL 114: Introduction to the Old Testament  
3 credit hours  
CTC credit  
This course furnishes students with the tools and background necessary to help make their own reading of the Old Testament informed, insightful, and fresh. By providing guidance in the historical, geographical, and faith contexts, as well as the literary art involved in the production and crafting of this great literature, the course will help students understand why the study of the Old Testament has been the source of enjoyment, inspiration, and spiritual direction for centuries. Offered fall.
REL 124: Introduction to the New Testament
3 credit hours
CTC credit
This course introduces students to the literature of the canonical New Testament, focusing on the development of the Jesus traditions that eventually led to the writing of literary gospels and the correspondence of early Christian leaders with the burgeoning churches. Offered spring.

REL 202: Religion in America
3 credit hours
This course helps students understand how religion has shaped American culture and how American culture has shaped religion. It will focus on the diversity of religion in America and compare movements and ideas. It will also inquire about whether there are unifying elements in American religion that bind Americans together as a people. A significant focus of this course is on five vital impulses that perennially shape American religion: the experimentalist, millennialist, utopian, modernist and traditionalist impulses. The course will concentrate on the meaning of America as a series of colonial religious experiments, the religious motivations for major movements of social reform, alternative religious movements that favor communal experiments or utopian vision, the occult, Eastern religions, movements that helped Americans accommodate religious beliefs to modern world views, and the reactionary movements that opposed cultural accommodation. Offered in the spring of odd-numbered years.

REL 231: Comparative Mythology
3 credit hours
This course invites students to a contemporary, cross-cultural study of the world’s great mythologies as a search for values and identity. Students will explore the common elements, recurrent patterns, themes, and archetypes of mythologies around the world, from ancient times to the present. Offered in the fall of odd-numbered years.

REL 244: Prophets and the Prophetic Movement
3 credit hours
Prerequisite: REL 114
This course studies the phenomenon of prophecy in ancient Israel and the prophetic literature in the Hebrew Bible/Old Testament. It provides an introduction to prophecy and the prophetic literature in the ancient Near East. It surveys the biblical prophetic books and their main topics in chronological order, paying special attention to the contemporary events in the Near East and Israel. It reflects on the modern relevance of the prophetic texts. Offered in rotation with REL 315.

REL 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.
REL 302: Religion and the American South  
3 credit hours  
Recommended: REL 202  
This course examines the role of religion in shaping Southern history, culture and regional identity. This course will also focus on the role of African Americans in the shaping of Southern religion. Students will read primary and secondary documents (including fiction), watch films, and listen to various forms of southern gospel music and hymnody. Offered in the spring of even-numbered years.

REL 315: Wisdom in Ancient Israel and Ancient Near East  
3 credit hours  
Prerequisite: REL 114 or 124  
The purpose of this course is to help students appreciate the great and little traditions of wisdom in the Hebrew Scriptures and in the Ancient Near East in general, as a movement of instruction in royal academies, as an ancient humanistic tradition, and as a literary and scholastic tradition that often challenged traditional religious ideas as well as priestly and prophetic institutions. Offered in rotation with REL 244.

REL 323: Western Religious Thought  
3 credit hours  
This course introduces students to the lives and writings of some of the Western world’s great thinkers, martyrs, religious revolutionaries, preachers, missionaries, mystics, literary figures, and social reformers. These will include Boethius, Perpetua, John of the Cross, Bunyan, Madame Guyon, Albert Schweitzer, and Dietrich Bonhoeffer. We will concentrate on religious issues that are universal: the “good” life, the purpose of God in history, the problem of evil, envisioning a more meaningful future for humankind, justice, freedom, the afterlife, and faithful commitment to great ideals. All of the primary readings in this course were written in prison. Offered in fall of even-numbered years.

REL 392/492: Directed Study  
2-4 credit hours  
Prerequisite: junior or senior status  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

SIMULATION AND GAME DESIGN

SGD 111: Introduction to Simulation And Game Design  
3 credit hours  
This course covers the history and evolution of electronic game development, with a focus on design elements, technical innovations, and societal influences. The student will learn the elements of production including game conceptualization, story development, interface, character, soundtrack and level design. Offered fall and spring.
**SGD 151: Programming C++**

3 credit hours

This course provides the fundamentals of programming primarily using C++, the standard language of the Simulation and Game industry. Topics include binary and hexadecimal number systems, algorithm design and computer organization. The course progresses to game functions, game loops, software objects and using functions to manage code. Offered fall and spring.

**SGD 211: Simulation and Game Technology I**

3 credit hours

Prerequisites: SGD 111 and SGD 151

Game designers need an essential skill set that allows them to realize their concepts through working prototypes. In Game Technology I students learn how to develop and manipulate game mechanics and environments through visual and traditional scripting tools. This class supports skills needed for level editing and design, prototyping, and working in game engines. Offered every fall and odd-year spring semesters.

**SGD 222: Simulation and Game Design**

3 credit hours

Prerequisites: ART 110 and SGD 111

This course will focus on the basic principles of animation, motion perception and design in 2D and 3D. The principles and techniques involved in creating 3 dimensional media are introduced. Students will learn the step- by-step process of 3D graphics using industry standard software such as Maya and 3ds Studio Max. Texture design, mapping skills, lighting and scene setup and rendering is covered. Offered fall.

**SGD 295/395/495: Special Topics**

1-4 credit hours

A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**SGD 311: Simulation and Game Technology II**

3 credit hours

Prerequisites: COM 270 and SGD 211

Acquire the integration skills needed to successfully build a 3D game. We explore both the technical construction and practical design of games in a 3D game engine. The technical skills required to use the game engine software are combined with knowing how and when to use spaces in a level, construct an interface, establish moods, and direct a player's attention through sound effects, lighting, camera angles, and text to create a complete working game. Offered spring.

**SGD 322: 3D Modeling and Animation**

3 credit hours

Prerequisite: SGD 222

This course covers the techniques involved in animating 3D models in 3D scenes using Maya and 3ds Studio Max. Students will use Motion Capture equipment and will learn the process of building a 3D scene from objects with lighting placement and camera manipulation. Animation of characters using key frames is covered in detail. Offered spring.
SGD 392/492: Directed Study  
2-4 credit hours  
Prerequisite: junior or senior status  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student's educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

SGD 411: Collaborative Simulation and Game Design  
3 credit hours  
Prerequisite: SGD 311  
A capstone experience in the Simulation and Game Design sequence. In teams, students will work across and outside of typical production roles in order to design, prototype, and create a digital game. Offered fall of even-numbered years.

SGD 422: Senior Project  
3 credit hours  
Prerequisite: SGD 411  
This senior level seminar is flexible in both format and content due to advancing technology within the field. Working with a professor, students select an appropriate topic for the design of an original interactive project which will result in a presentation of a final project. It is intended to simulate the real world experience of a simulation or game project developer/designer. Offered spring of odd-numbered years.

SGD 490/491: Internship I and II  
1 to 6 credit hours  
Prerequisite: junior or senior status  
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a "W" for the internship experience for that semester.

SPANISH

SPA 101: Beginning Spanish I  
3 credit hours  
An introductory course for college students: conversation, grammar, reading, and introduction to aspects of Hispanic culture. Offered fall.

SPA 102: Beginning Spanish II  
3 credit hours  
An introductory course for college students: conversation, grammar, reading and introduction to aspects of Hispanic culture. Offered spring.
SPA 213: Conversational Spanish
3 credit hours
Prerequisite: permission of the instructor
Spanish conversation at the intermediate level, which will provide intensive oral practice for a small group of students. Practice with both structured and spontaneous conversation plus listening practice and writing exercises. Offered fall.

SPA 219: Latin American Literature
3 credit hours
This course introduces students to the main periods and movements of Latin American literature from the conquest and colonial periods to “the Boom” and “post-Boom” movements of the twentieth century and beyond. All selections will be taught in translation, including authors such as: Colón, de las Casas, Sor Juana, Bolívar, Darío, Martí, Mistral, Vallejo, Neruda, Rulfo, García Márquez, Fuentes.

SPA 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

SPA 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

THEATRE/MUSICAL THEATRE

THE 101, 102, 201, 202, 301, 302, 401, 402: Theatre Performance
1 credit hour
Prerequisite: audition only; may be repeated.
Students perform in William Peace Theatre productions. Offered fall and spring.

THE 103: Introduction to the Theatre
3 credit hours; 3 hours lecture and 1 hour of laboratory per week
Introduction to Theatre challenges students to interpret, criticize, and appreciate the roles theatre plays in society through positive comparisons to television and film. From theatre’s ritual origins to modern musicals, from controversies surrounding the NEA to the applicability of acting lessons to everyday life, this course provides a first step toward a deeper awareness of theatre’s enduring significance. Offered fall even-numbered years.
THE 104: Theatre Practicum
1 credit hour
Prerequisite: permission of instructor; extra fees and costs involved
Students travel to New York, Las Vegas, London, and other cities to see plays, musicals, attend seminars and take backstage tours. Students will study plays and performances in advance of the trip and will receive informal instruction from the instructor before and after performances. Students will also keep a travel journal that will include reviews of performances. Offered as needed.

1 credit hour
Prerequisite: permission of professor; may be repeated
Students work on the technical crews for theatre productions under the supervision of the Operations Manager. Offered fall and spring.

THE 108, 208, 308, 408: Theatre and Musical Theatre Showcase
1 credit hour
Prerequisite: permission of instructor; may be repeated
Theatre Showcase is a performance laboratory class which features public performance of rehearsed material. Theatre and musical theatre students work on individual material like songs, duets, ensembles, dances, scenes, and monologues, as part of building their professional portfolios. The culmination of the class is a series of public performances for audiences, adjudicators, peers and mentors. Offered every spring.

THE 112: Introduction to Acting
3 credit hours
Introduction to Acting focuses on the beginning development of intuitive and creative performance technique primarily through daily exercises and improvisation. Exercises concentrate on centering, sensing, focusing, freeing, speaking, feeling, and doing. The goal is to create a strong ensemble that is fearless in an environment that is physically challenging to motivate breakthroughs in the actor's understanding of craft and performance. Offered fall.

THE 151, 152, 251, 252, 351, 352, 451, 452: Applied Voice
1 credit hour; one half-hour lesson each week
Prerequisite: BFA Majors only or permission of instructor
This course offers vocal training for musical theatre students in all styles of Broadway singing, including classical, pop-rock, mix, country, folk and belting. Students develop technique and learn repertoire with the goal of becoming marketable, professional and successful musical theatre artists. Offered fall and spring.

THE 167, 168, 267, 268, 367, 368, 467, 468: Musical Theatre Styles
1 credit hour
Prerequisite: BFA majors only or permission of instructor
Students learn how to perform in the dance styles of the most famous Broadway choreographers while developing and maintaining professional skills and proficiencies in jazz, tap, and ballet. Offered fall and spring.
1 credit hour; one half-hour lesson each week
Prerequisite: BFA majors only or by permission of instructor; paired with Musicianship I and II
Private instruction at the piano for musical theatre majors that is intended to develop the keyboard skills and music-reading ability needed to accompany musical theatre songs. Students will be assigned technical studies and repertoire based on ability. Offered fall and spring.

THE 175 (fall)/176 (spring): Musicianship I
2 credit hours; BFA majors only or permission of the instructor; paired with THE 271/273: Applied Piano
Musical theatre students learn music notation and music theory while concurrently developing aural skills related to sight singing, melodic dictation, and harmonic dictation so that they become self-sufficient musical theatre artists who can teach themselves music, rehearse independently and learn music quickly in rehearsals. Offered fall and spring.

THE 180: Music Appreciation
3 credit hours
CTC credit
Music Appreciation is an introductory course designed to acquaint the student with music as an important element of Western culture, and to increase the student's capacity for listening to music intelligently. Offered fall of odd-numbered years.

THE 212: Acting II: Studio Voice for the Actor
3 credit hours
Prerequisite: "C" or better in THE 211
An approach to voice for the actor designed to liberate the natural, authentic voice and thereby develop a vocal technique that serves the freedom of human expression and artistic creativity on the stage and in film and television. Offered spring.

THE 248: Stagecraft
3 credit hours
Prerequisite: permission of instructor; extra costs for purchase protective gear.
An introductory course in the craft of production for the theatre including: developing skills in scene painting, carpentry, working with power tools, hanging and focusing lights, writing light cues, safety, managing rehearsals, managing costumes, writing rehearsal reports, use and disposal of hazardous materials, sound design, properties, show running, special effects, stage management, crew work, and more. Offered fall.

THE 270: Design I
3 credit hours
Prerequisites: "C" or better in THE 248; extra costs for purchase of art supplies
Corequisite: permission of professor for non-majors
This course will introduce the student to the technical aspects of theatre and teach the student how design is a fundamental "character" in any play. Students will be able to execute well-conceived aspects of design related to lighting, scenic, makeup, and costume design. Class features 12 hours of laboratory participation. Offered spring of even-numbered years.
THE 275 (fall)/276 (spring): Musicianship II
2 credit hours
Prerequisite: BFA majors only or permission of instructor; paired with Applied Piano
This course is a continuation of skill development from THE 175/176 with emphasis on the analysis of
musical theatre repertoire. Musical theatre students learn music notation and music theory while
concurrently developing aural skills including: sight singing, melodic dictation, and harmonic dictation.
Students become self-sufficient musical theatre artists who can teach themselves music, rehearse
independently and learn music quickly in rehearsals. Offered fall and spring.

THE 295/395/495: Special Topics in Theatre
1-3 credit hours
A course whose content may vary from term to term according to the needs of the academic
department, student demand or the interests of faculty members. Offered as needed.

THE 312: Acting III: Acting and Script Analysis
3 credit hours
Prerequisite: “C” or better in THE 212
Script analysis for actors is not a literary or academic exercise, but instead the road map for an actor's
choices. Students hone the skills of thoughtful preparation that will allow them to play truthfully and
impulsively under the given circumstances. Script analysis helps actors make clear and confident
choices so that they can take creative risks and perform in bold and deep ways that connect to the
audience. Offered every fall.

THE/ENG 322: Shakespeare
3 credit hours
Prerequisite: a 200-level literature course
A study of nine Shakespeare plays, including at least one from each of the main genres–history,
comedy, tragedy and romance. Offered fall of odd-numbered years.

THE/ENG 325: Women on Stage
3 credit hours
Prerequisite: a 200-level literature course
The lines between queens and “queans” (Renaissance slang for prostitutes), actresses and courtesans,
singers and scandal makers has always disturbed the (mostly male) writers and lawmakers attempting
to regulate the spectacle of a woman displaying herself in public during the seventeenth and
eighteenth centuries. Examining plays and other texts from the time when boys took female roles
through the introduction of the actress to the public theatres, this course will interrogate the social,
political, artistic, and moral implications of women on stage. Offered spring of odd-numbered years.

THE 332: Comic Improvisation
3 credit hours
Prerequisite: “C” or better in THE 212 or permission of instructor; junior status
Theory and practice of improvisational theatre techniques required for Theatre majors but suitable for
any student as an elective. This course teaches students how to create humorous yet believable
characters and short theatrical scenes by emphasizing such skills as mime, narrative pacing, comic
timing, and teamwork. This course also emphasizes the application of improvisation techniques to
such real-world settings as public speaking, workplace presentations, and interviews. Offered spring of even-numbered years.

THE 338: Costume and Makeup
3 credit hours
Prerequisite: “C” or better in THE 248; extra costs for purchase of supplies
Students learn the principles and practices of costume design and develop techniques in the design and application of makeup for stage, television and film. Because actors are usually responsible for their own stage makeup this course would provide a strong foundation for future professional work.
Students will create costume designs from an assigned script(s) and makeup designs based on scripts of their own choosing. Offered fall of odd-numbered years.

THE 345: Stage Combat
3 credit hours
Prerequisite: “C” or better in THE 212; permission of department chair; waiver required
Learn to safely perform staged scenes of armed and unarmed conflict and violence in this extremely physical class. Techniques focus on safety, precision, and acting choices relating to fight scenes and include performing techniques as falling, rolling, punching, kicking, swordplay, and blocking, incorporating non-contact and contact techniques. Students will perform a fight scene from a classical or contemporary script, and may elect to have their scene adjudicated by a Fight Master with the Society of American Fight Directors (additional fees may apply for SAFD testing). Offered spring of odd-numbered years.

THE 370: Design II
3 credit hours
Prerequisites: “C” or better in THE 248; extra costs for purchase of art supplies
This course explores the fundamentals of theatrical scenic design. Students learn to implement a well-conceived design based on play analysis and critique; historical and conceptual research; correct material selection; and drawing, drafting and rendering techniques. Class requires 12 hours of laboratory participation. Offered spring of odd-numbered years.

THE 385: History of Musical Theatre
3 credit hours
In 1927, Showboat inaugurated the uniquely American art of musical theatre, which carefully integrated plot and character development with music, song, and dance. This course provides an in-depth study of the history and repertoire of musical theatre from its origins to the present day; important musical theatre artists, including George and Ira Gershwin, Jerome Kern, Cole Porter, Richard Rogers, Oscar Hammerstein II, and Stephen Sondheim, will also be considered. Offered spring of even-numbered years.

THE 390: Theatre History I
3 credit hours
Theatre history examines the origins of theatre, the ways historians reconstruct the elements of theatre, and innovations in theatre practice through time. The first part of theatre history will survey ancient Greek and Roman theatre and European theatre from the Middle Ages through the mid-seventeenth century. Representative plays from each era will be studied as well. Offered fall of even-numbered years.
THE 391: Theatre History II
3 credit hours
Theatre history examines the origins of theatre, the ways historians reconstruct the elements of theatre, and innovations in theatre practice through time. The second part of theatre history will survey French Neoclassical and English Restoration theatre through the twentieth century. Representative plays from each era will be studied as well. Offered spring of odd-numbered years.

THE 412: Acting IV: Audition Techniques and the Business of Acting
3 credit hours
Prerequisite: “C” or better in THE 312
Preparation and practical experience in auditioning for professional theatre, film, and television. Students gain an understanding of the audition process and equip themselves with audition materials and techniques. The course culminates with an evaluation by casting professionals. Offered spring.

THE 490: Theatre Internship
3 credit hours
Prerequisite: junior or senior status
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The internship is designed to give the student work experience that is as close to actual employment as possible. Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester. Offered fall and spring.

THE 492: Directed Study
2–4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

WOMEN’S STUDIES

WST 200: Introduction to Women’s Studies
3 credit hours
CTC credit
This course will explore women’s status worldwide. A key area of focus is to understand the impact of gender inequality. Gender inequality is still quite profound and has enormous implications for women everywhere. This course will explore how gender inequality arises from traditional cultural practices—practices that have been embedded in social, economic, political, and legal systems and require targeted activism to change. The course will also examine intersections between gender and other variables such as race, class, and sexual orientation. The course will draw on research and theory from psychology, sociology, anthropology, economics, religion, political science, medicine, literature, public health, history, philosophy, and law. Offered in fall.
WST 295/395/495: Special Topics
1-4 credit hours
Prerequisite: Permission of the instructor
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

WST 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status and permission of the instructor
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.
Laurie Albert (2010)  
Vice President for Strategic Initiatives  
B.S.B.A., M.S., George Washington University  

Corinne Andersen (2004)  
Associate Professor of English; Honors Program Coordinator  
B.A., Indiana University; M.A., Ph.D., University of Illinois, Champaign-Urbana  

John Anspach (2005)  
Public Safety Officer  

Jennifer Avery (2013)  
Visiting Assistant Professor of Theatre/Musical Theatre  
B.F.A., NC School of the Arts; M.F.A., University of North Carolina at Greensboro  

Office Services/Mailroom  

Catherine H. Banks (1994)  
Associate Professor of Chemistry  
B.A., Wittenberg University; Ph.D., Vanderbilt University; Postdoctoral work, Texas A & M University  

Michael Bazemore (2012)  
Visiting Assistant Professor of History  
B.A., Christopher Newport University; M.A., North Carolina State University  

Lisa A. Bonner (1988)  
Professor of Biology; Department Chair  
A.S., with honors, Mollow State Community College; B.S., M.S., magna cum laude, Middle Tennessee State University; Ph.D., magna cum laude, Mississippi State University  

Kenneth Branch (2013)  
Associate Professor of Education; Department Chair  
B.A., University of North Carolina; M.Ed., Ed.D., North Carolina State University  

Marquita Brazier (2013)  
Admissions Telecounselor and Event Coordinator  
B.S., University of North Carolina at Pembroke  

Sally B. Buckner (1970)  
Professor Emerita of English  
A.B., magna cum laude, University of North Carolina at Greensboro; M.A., North Carolina State University; Ph.D., The University of North Carolina at Chapel Hill  

Anna Burrelli (2011)  
Admissions Counselor  
B.A., Florida Gulf Coast University  

Ivan Butler  
Public Safety Officer  

Whitney Jenkins Cain (1996)  
Associate Professor of Psychology  
B.A., University of the South; M.A., Boston University; Ph.D., North Carolina State University  

Assistant Professor of Religion; Chaplain  
B.A., Furman University, M.Div. and Th.M. Southeastern Baptist Theological Seminary; Ph.D., The University of North Carolina at Chapel Hill
Susan Childs (2002)
Controller
B.S., University of North Carolina at Wilmington; M.S. University of North Carolina at Wilmington; Certified Public Accountant

Roger Christman (2000)
Associate Professor of Communication; Simulation and Game Design
Department Chair
B.A., State University of New York at Stony Brook; M.Ed., University of Louisville

Joann Clark (2008)
Faculty Assistant for Academic Affairs

Carmela Cohen-Perry (2013)
Assistant Director of Financial Aid
B.S., St. Augustine’s College; M.B.A, Strayer University

John Cranham (2011)
Associate Vice President for Buildings and Grounds

Kevin Daniels (2009)
Assistant Director of Athletics, Head Volleyball Coach
B.S., Mount Olive College; M.A., Liberty University

Duane (Duke) Davis (Sodexo)
Director Food Services

Nicole Davis (2012)
Counselor, Health Services
B.A., Meredith College; M.A., Liberty University; NC Licensed Professional Counselor Associate

Ryan W. Davis (2012)
Director of Residential Life and Housing
B.A., McMurry University; M.A., Hardin Simmons University

Dawn Dillon ’86 (1999)
Director of Advising and Learning Services

A.A., Peace College; B.A., North Carolina State University; M.Ed., University of South Carolina at Columbia

Charlie Dobbins (1999)
Head Softball Coach
B.A., Roger Williams University

Carrie Draper (2012)
Executive Administrative Assistant for Communications and Social Media Marketing
B.S.; Radford University

Jason Dula (2011)
Assistant Professor of Musical Theatre
B.A., N.C. School of the Arts; M.S. Ed., The City College of New York

Charles Duncan (1998)
Associate Dean of Academic Affairs; Professor of English
B.A., M.A., University of South Florida; Ph.D., Florida State University

Ian Dunne (2013)
Digital Communications Coordinator, Communications and Social Media Marketing
B.A., North Carolina State University

Chris Duty (2012)
Head Men’s Baseball Coach
B.S., North Carolina State University

Barbara Efird (1996)
Director of Career Services
B.S., Canisius College; M.Ed., North Carolina State University; NCC, NCCC, LPC

Public Safety Officer

Rashida Felder (2011)
Library Assistant
B.A., University of Alabama; M.L.S., Queens College
Linda Ferreri (1996)
Lecturer in Business Administration
A.B., Duke University; M.B.A., Ph.D.,
Case Western Reserve University

Nicole Fleming ‘09 (2009)
Senior Enrollment Operations
Coordinator, Admissions
B.A., Peace College; M.P.A., East
Carolina State University

Richard Forbes (2011)
Help Desk, Information Services
CompTIA A+, CompTIA Network+,
Microsoft Certified Professional,
Microsoft Certified Technology
Specialist

Josh Frank (2011)
Network Administrator, Information
Services
B.S., Virginia Military Institute

Maria Geddis (2005)
Database Manager, Information
Services
South Florida Community College, Avon
Park

Lauren Gerber (2006)
Director of Advancement Services &
Communications, Office of Engagement
A.A.S., State University of New York,
College of Technology, at Alfred; B.S.,
State University of New York at
Brockport

Brittany Gilliam (2012)
Admissions Counselor
B.A., University of South Carolina;
M.Ed., North Carolina State University

Vera Goode (2013)
University Receptionist

Larry Griffin (1985)
Assistant Controller
B.S., North Carolina State University;
Certified Public Accountant

Valerie Gordon Hall (1989)
Professor Emerita of History
B.A., M.A., Aberdeen University; M.A.,
The University of North Carolina at
Chapel Hill; Ph.D., University of London

Lincoln Hancock (2011)
Assistant Professor of Art and Design
B.A., Guilford College; M.G.D., North
Carolina State University

Sarah Heenan (2008/2013)
Director of Student Activities
B.A., Peace College; M.A., Appalachian
State University

Nathan Hellmers (2011)
Director of the Library
B.A., University of Alabama at
Birmingham; M.A., University of
Wyoming; M.L.S., Indiana University

Michelle Hemmer (2012)
Assistant Director, Financial Aid
B.S., Barton College

Daisy Hicks (2012)
Public Safety Officer

Zane Hill (2012)
Head Men’s Soccer Coach
B.A., University of Virginia; M.A.,
Marymount University

Carol Hiscoe (1992)
Associate Professor of English;
Department Chair
B.A., M.A., North Carolina State
University; Ph.D., Duke University

Teresa L. Holder (1998)
Associate Dean of Academic Affairs;
Professor of Communications
B.A., Tennessee Temple University;
M.A., Indiana State University; Ph.D.,
Ohio University

Andrew Holmes (2012)
Bookstore Manager (Follett)
Lauren Holmes (2000)  
*Human Resources Coordinator/Payroll*

Kathy Jacobs ’79 (2009)  
*Head Tennis Coach*
A.A. Peace College; B.S., M.A.; The University of North Carolina at Chapel Hill

Keith Jenkins (2010)  
*Head Women’s Soccer Coach*
B.S., Western Carolina University; MPRTM, North Carolina State University

Diane Jensen (1998)  
*Librarian*
B.A., Towson State University; M.A., University of Maryland; M.L.S., North Carolina Central University

Timothy Jessup (2004)  
*Assistant Director, Public Safety*
A.S., Americus University

Ebrima Jobe (2001)  
*Public Safety Officer*

Robin Johannesen (2012)  
*Executive Administrative Assistant for Engagement*

Michael John (2008)  
*Director of Public Safety*
B.A., Lehman College

Kelly Johnson (2004)  
*Director of Athletics, Head Coach Women’s Basketball*
B.S., M.Ed., East Carolina University

Gary Jones (2008)  
*Student Accounts Manager*
A.A., Wake Technical Community College; B.A., Norwich University

Tommie R. Jones, Jr. (2012)  
*Public Safety Officer*

Korrel W. Kanoy (1981)  
*Professor Emerita of Psychology*

B.A., *summa cum laude*, University of Richmond; M.A., Ph.D., University of Tennessee at Knoxville

Sheri Keasler (2011)  
*Office Manager for Student Services*

Amber Kimball (2010)  
*Assistant Vice President for Human Resources*
B.A., The University of North Carolina at Chapel Hill

Lara Lee King (2007)  
*Director of Student Leadership and Service*
B.A., Peace College

Paul King (1971)  
*Library Assistant*
B.A., M.L.S., The University of North Carolina at Chapel Hill

Beth Kusko (2013)  
*Visiting Assistant Professor of Political Science/Pre-Law*
B.A., Shippensburg University; M.A., Miami University; D.A., Idaho State University

Sue Lambert (1992)  
*Accountant, Accounts Payable*
B.S., Meredith College

Eliza Laskowski (2008)  
*Visiting Assistant Professor in English*
B.A., Phi Beta Kappa and *magna cum laude*, The University of the South (Sewanee), M.A., The University of Alabama at Tuscaloosa; Ph.D., The University of North Carolina at Chapel Hill

Rebecca Leggett (1984)  
*Director of Visitor Services*
B.A., *cum laude*, Gardner-Webb University; graduate study; University of North Carolina at Greensboro

Michelle Logan (2012)  
*Library Assistant*
B.A., M.L.I.S., Certificate of Advanced Studies, Syracuse University

**Patricia Lukaszewski** (2011)
*Executive Secretary to the President*
A.A., Wake Technical Community College; B.S.B.A., North Carolina Wesleyan College

**William McCloud** (2010)
*Systems Administrator, Information Services*
Computer Learning Center certificate in Computer Electronic Technology, ITIL (Information Technology Infrastructure Library) and CCI (Cisco Certified Professor) Level I certified, CCNA, MCSE & MCTS technical training

**Scott McElreath** (2001)
*Associate Professor of Philosophy; Liberal Studies Department Chair*
B.A., University of Maryland at College Park; M.A., University of Maryland at College Park, M.A., University of Rochester, Ph.D., University of Rochester

**David McLennan** (1995)
*Professor of Communication and Political Science/Pre-Law; Political Science/Pre-Law Department Chair*
B.A., M.A., University of Virginia; Ph.D., University of Texas at Austin

**Reese Marsalis** (2011)
*University Receptionist*

**Kayce Meginnis-Payne** (2000)
*Associate Professor of Psychology; Department Chair*
B.A., The University of North Carolina at Chapel Hill; Ph.D., University of Tennessee

**Vincent Melomo** (2001)
*Associate Professor of Anthropology*
B.A., Honors, Adelphi University; M.A., Ph.D., Binghamton University (SUNY)

**Kathleen Monroe** (2011)
*Assistant Director of Career Services*
M.Ed., University of North Carolina – Greensboro

**Patrick Myer** (1994)
*Associate Professor of Biology*
B.S. *cum laude*, University of North Carolina at Wilmington; M.S., Louisiana State University; Ph.D., University of Tennessee

**Wade Newhouse** (2006)
*Associate Professor of English*
B.A., The University of North Carolina at Chapel Hill; M.A., North Carolina State University; Ph.D., Boston University

**Jerry Nuesell** (2008)
*Dean of Academic Services*
B.A., New York University, M.S., Fordham University; Ph.D., City University of New York

**Carolyn Nye** (2000-06, 2011)
*Assistant Professor of Business Administration; Department Chair*
Ph.D., University of South Carolina

**Lynn Owens** (2008)
*Associate Professor of Communication; Department Chair*
B. A., University of Pennsylvania; M.S.J., Northwestern University; Ph.D., University of North Carolina, Chapel Hill.

**Bashshar M. Parker** (2011)
*Public Safety Officer*

**Ronnie Parker** (2013)
*Groundskeeper*

**Randy Parham** (2013)
*Public Safety Officer*

**Emilie Patton de Luca** (1974)
*Professor Emerita of French*
A.B., M.A.T., Ph.D., The University of North Carolina at Chapel Hill; Further study, Sorbonne, Ecole du Louvre, Institute Britannique, Paris, France; Universita Italiana per Stranieri, Perugia, Italy
Linda Paulhus (2013)  
Student Accounts Coordinator  
B.S., Meredith College

Jenny Peacock (2004)  
Associate Director of Admissions  
B.A., Peace College

Debbie Potter, RN (2012)  
Director of Health Services  
A.D.N., University of South Carolina

Imran Ramnarine (2001)  
Public Safety Officer

Julie Ricciardi (2008)  
Vice President for Engagement  
B.A., Purdue University

Emily Richardson (2011)  
Human Resources Generalist  
B.A., State University of New York College at Brockport; M.B.A., Rochester Institute of Technology

Kevin Rist (2013)  
Admissions Counselor  
B.S., University of Pennsylvania

Archie L. Ritchie (1968)  
Professor Emeritus of Mathematics  
B.S., M.A., Appalachian State University; Further study: University of Florida; North Carolina State University; Vanderbilt University

Frank P. Rizzo (2012)  
Vice President for Student Services  
B.S., Fordham University; M.Ed., Fordham University

J. Adair Robertson (1982)  
Associate Professor of Mathematics  
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Iesha Rogers (2013)  
Admissions Telecounselor  
B.A., Fayetteville State University; M.S., Strayer University

Justin G. Roy (2010)  
Vice President for Communications and Social Media Marketing  
B.A., Assumption College

Frank Saraceno (2012)  
Public Safety Officer

Lyndee Sargent (2008)  
Athletic Trainer  
B.S., Liberty University; LAT, ATC

JoAnn Sauls  
Registrar Coordinator

Claude Shields (2011)  
Head Men’s Basketball and Men’s Golf Coach  
B.A., The University of North Carolina at Chapel Hill

Anne Smithson (2010)  
Doctor  
B.A., B.S., The University of North Carolina at Chapel Hill; M.D., University of Virginia

Bes Stark Spangler (1982)  
Professor Emerita of English  
B.A., cum laude, Atlantic Christian College; M.A.T., Duke University; Ph.D., The University of North Carolina at Chapel Hill

Luke Sweeney (2011)  
Admissions Counselor  
B.A., St. Andrews University

Elizabeth Talley  
Director of Tutorial Services  
B.A., University of North Carolina at Greensboro; M.Ed., North Carolina State University

Dr. Vanessa Tinsley (2012)  
Director of Institutional Research  
B.A., M.A., cum laude, Case Western Reserve University; Ph.D., Duke University
Dr. Debra M. Townsley (2010)  
**President**  
A.A., Northern Virginia Community College; B.S.B.A., American University;  
M.B.A., George Washington University;  
M.A., University of Vermont; Ph.D.,  
University of Vermont  

Carlos Triana (2011)  
**Maintenance Technician**  

Alison Trinkle (2010)  
**Executive Administrative Assistant for Academic Affairs**  
B.S., M.L.A., Texas Christian University  

Laura Greer Vick (1990)  
**Professor Emerita of Anthropology**  
B.A., M.A., Ph.D., The University of North Carolina at Chapel Hill; A.A.,  
magna cum laude, Louisburg College;  
A.B., M.A., magna cum laude, D.Ed.,  
North Carolina State University; further study, The University of North Carolina at Chapel Hill, University of New Hampshire, Duke University  

Carolann Wade (2006)  
**Instructor of Education**  
*Wake County Public School System*  
**Liaison for WPU Teacher Education**  
B.S., Barton College; M.Ed., East Carolina University; M.Ed., North Carolina State University  

Liz Webber (2013)  
**Admissions Telecounselor**  
B.A., Austin College  

Patricia L. Weigant (1986)  
**Associate Professor of Biology; Department Chair**  
B.S., M.S., Oklahoma State University;  
Ph.D., The University of North Carolina at Chapel Hill  

Nancy Welch (2012)  
**Registrar**  
B.A., Middlebury College  

Janet Leonard Wester (1971)  
**Professor Emerita of English**  

Charles Williams (2001)  
**Public Safety Officer**  

Rodney Williams  
**Head Men’s and Women’s Cross Country Coach**  

Betty S. Witcher (1999)  
**Associate Professor of Psychology**  
B.A., magna cum laude, Texas A&M University; M.A., Ph.D., The University of North Carolina at Chapel Hill  

Rocky Yearwood (2011)  
**Vice President for Administration and Chief Financial Officer**  
B.A., University of Central Florida;  
M.B.A, St. Leo University; Certified  
Public Accountant
## 2013-2014 ACADEMIC CALENDAR

### August
- 9: Resident Assistants Return
- 13: Peer Mentors and Students Athletes Return
- 15: New Faculty Orientation
- 16: SGA, Cheerleaders, and William University Singers Return
- 16: Faculty Opening with President’s Reception
- 17: New Student Move in and Orientation
- 17: Session II SPS Summer School ends
- 18: Returning student move in (afternoon)
- 19: Classes begin
- 20: Academic Convocation
- 23: Last day to add/drop courses by 5:00 p.m.

### September
- 2: Labor Day Holiday (No classes; offices closed)
- 13: Peer Mentors and Students Athletes Return
- 15: New Faculty Orientation
- 16: SGA, Cheerleaders, and William University Singers Return
- 16: Faculty Opening with President’s Reception
- 17: New Student Move in and Orientation
- 17: Session II SPS Summer School ends
- 18: Returning student move in (afternoon)
- 19: Classes begin
- 20: Academic Convocation
- 23: Last day to add/drop courses by 5:00 p.m.

### October
- 11: Mid-term reports due to Office of Academic Services
- 11: Residence halls close 6:00 p.m.
- 14-15: Fall Break
- 14: Columbus Day Holiday (No classes; offices closed)
- 15: Residence halls open 3:00 p.m.
- 15: Application deadlines for December graduates
- 16: Advising for spring semester begins
- 18: Last day to withdraw and receive a “W” by 5:00 p.m.

### November
- 4: Residence halls open 3:00 p.m.
- 26: Residence halls open 3:00 p.m.
- 27: Thanksgiving Holiday (No classes; offices close at noon)
- 28-29: Thanksgiving Holidays (No classes; offices closed)

### December
- 1: Residence halls open
- 3: Last day of classes
- 4: Reading Day
- 5-11: Exams
- 11: End of Semester
- 16: Fall grades due
- 24-25: Christmas holiday, offices closed
- 31: New Year holiday, offices closed

### January
- 1: New Year holiday, offices closed
- 3: New Student Orientation
- 3: New Faculty Orientation
- 5: New and returning student move-in day, beginning at noon
- 6: Classes begin
- 10: Last day to add/drop by 5:00 p.m.
MLK Holiday (No classes; offices closed)

**February**
- 14: Spring Graduation Application Deadline
- 14: Deadlines for changes to incomplete grades from fall
- 28: Mid-term reports due to the Office of Academic Services

**March**
- 5: Advising for fall semester begins
- 14: Last day to withdraw and receive a “W” by 5:00 p.m.
- 17-21: Spring Break (No classes)
- 31: Pre-registration for fall semester begins

**April**
- 10: Student Showcase (No classes)
- 18: Good Friday Holiday (No classes; offices closed)
- 23: Last day of classes
- 24: Reading Day
- 25-30: Exams
- 30: Senior Grades Due

**May**
- 1: Last day of exams
- 2: Baccalaureate
- 3: Commencement
- 6: All grades due
- 26: Memorial Day Holiday (No classes; offices closed)

**June**
- 15: Application deadline for summer graduation
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