I would like to take this opportunity to welcome all staff and students to 2013 school year. I hope you had a refreshing Christmas and New Year vacation and are ready for another busy and challenging year.

A special warm welcome to those joining IEA for the first time this year as well as those continuing staff who will be taking on new responsibilities this year.

A number of new Principals and Deputy Principals have been appointed to our regional schools and Port Moresby International School. I wish you all the best in the challenges it will bring as you start your career with the IEA. For those Principals continuing I wish you all a very good year and I am looking forward once again to working with you.

I extend a special welcome to the New Teachers joining us from within Papua New Guinea and abroad, and I hope that you are looking forward to working with and enjoying a rewarding experience with IEA. I look forward to meeting you personally and working with you to advance the vision and mission of IEA.

I trust the next issue will have extra added features so we continue to grow the IEA Nius. Continue to provide the publication team with information on your school activities or other stories of interest for all to read. In order to bring you the next issue on time please send in your articles as indicated on the Planner.

I wish you all a productive school year.

Joe Williams Lalie
Executive Director

2013 Appointments
Senior Staff taking up new positions for 2013 and beyond. Congratulations on your appointment

Trent Coligan – Director of Finance
Steven Rowley – Principal – Port Moresby International School
Vincent Mbugie – Principal – Coronation College
Ifor Jones – Principal – Kimbe International School
Apelis Benson – Principal, Madang International School
Waltermeng Benny – Principal, Rabaul International School
James Masa – Principal, Goroka International School
Steven Apara – Principal, Alotau International School
Kenneth Liwayong – Principal, Popondetta International School
Inahwu Wanya – Principal, Wewak International School
Rickless Simbrai – Principal, Kamarau International School
Mapi Morea – Principal, Kiunga International School
Yaking Hai – Principal, Kamarau International School
Mary Symond – Deputy Principal, Kimbe International School
Peter Upton – D/Principal, Port Moresby International School
Keuts Vui Nuendorf – D/Principal, Port Moresby International School
Paul Williamson – D/Principal, The Ela Murray International School
Kerry Honey – D/Principal, The Ela Murray International School
Barry Sam – D/Principal, The International School of Lae
Sandra Dapal – D/Principal, Boroko East International School
Gilbert Bimundi – Deputy Manager, TAFE Ela Beach
Les Roai – Consulting Principal, CPD IEA
Jeanette Kaizar – Schools Advisor, CPD IEA

Important Dates for Term One
Teacher Rep Meeting—25 February (Wk 6)
Deputy Principals’ Meeting—27 February (Wk 6)
Board Chairpersons’ Meeting—5 March (Wk 7)
Fin & Cap. Works Committee Mtg—13 March (Wk 6)
Senior Executive Meeting—14 March (Wk 8)
IEA Nius articles—15 March (Wk 8)
IEA Nius publication—22 March (Wk 9)
Laptop Returns—25 March (Wk 10)
IEA Board Meeting—27 March (Wk 10)
IEA Schools Term 1 Ends—27 March (Wk 10)

TEACHING POSITION

RABAUL INTERNATIONAL SCHOOL

Teaching Position - Grades 5-8
The School Board is looking for a young energetic teacher to join the team here in Kokopo with at least three years of teaching experience in Grades 5-8. The IEA Terms and Conditions apply.

Interested person can send your CV to:
The Principal, Rabaul International School, P O Box 855, Kokopo, East New Britain Province. Phone: 982 8770
Email: wbenny@rabaul.iea.ac.pg

Closing Date: Friday, 8 March 2013
INTRODUCING BEST PRACTICE FOR TIPS 2013

The International Education Agency – Centre for Professional Development has an on-going program in training Papua New Guinean teachers. This year saw 9 teachers begin in week 2. The program is designed to induct and train candidates who are qualified and usually experienced teachers to become IEA teachers. The program covers: knowledge and understanding of the IEA pedagogy, curriculum, professionalism and environment.

The new TIPS completed their Term One CPD session on Friday 15th February 2013. The teachers recruited are from government schools and a teachers college in PNG. Most of the new teachers have not entered an IEA classroom before. Their visits to three IEA schools in their first three weeks of training have been of great interest for them. They are aware that IEA -CPD and schools are committed to ensuring that they are well-trained and that they are expected to perform to a high standard.

They commenced their practicum on the 18th March 2013 at three IEA Port Moresby schools. The training runs throughout the year and will end in Term 4 – 6th December 2013. The training is part of IEA's commitment to provide highly qualified teachers who will deliver quality education to students in all IEA schools in Papua New Guinea. The mentors in the schools play a vital role in the development of the teachers and we thank them for their dedication and professionalism.

A few TIPS have this to say –
Reflecting on the last three weeks I can say it was hectic but a very rewarding experience.

The focus was on the learner in a supportive and caring environment.

In this short space of time all that I learnt was very new to me.

It motivated me towards setting standards and to build up my knowledge capacity to do well as a teacher.

I realize the importance of setting classroom procedures. It’s all about providing the best education possible for a positive healthy learning environment. The goal is to teach the skills of being a long life learner.

NEW STAFF WILL BE FEATURED IN THE IEA NIUS.

Christine Teika, 26, from Mortlock Island in the Autonomous Region of Bougainville is the new Accounts Receivable Officer with the IEA Finance Section.

Christine is responsible for staff debtors and schools billings. She holds a Diploma of Accounting from the City College of Technology in Port Moresby. Prior to joining IEA, she worked as an Accounts Receivable Clerk with the National newspaper for two and the half years.

“I find my job here very challenging and of high standard. It motivates me to work extra harder and to learn more”, said Christine.
Boroko East Parent Information Evening

On Tuesday 5th February, starting at 6pm, new and existing parents of Boroko East International School converged to the school for their Parent Information Evening.

After the opening remarks, a presentation at the school hall by the Principal, Mrs. Diana Bassett highlighted to parents the general information about the school and the daily routines.

She also explained the importance of the school’s focus on children learning numeracy and literacy in the school to improve their skills in Mathematics and Reading. She added these skills will further help the children as they reach higher grades.

Parents then proceeded to their children’s classrooms for the teachers’ information on classroom and learning routines and answer general questions from the parents.

Popondetta School

There are only two teachers at the school, Mr Eliakim Guria teaches Prep to Grade 3 and Mr Kenneth Liwayong, the principal takes Grade 4 to 8. They are now in full swing with lesson preparations and planning to address outstanding issues relating to the audit recommendations of 2011.

The school would benefit from the use of a resource teacher, especially in the event that staff reduction is required from the current establishment. At present, there is no resource teacher at Popondetta.

Tremendous amount of work has gone into improving the physical appearance (beautification program) of the school. The principal and staff commended for their hardwork and efforts, as many people do not appreciate that these activities are not normally done as part of the teacher’s normal work hours. Much of it is done after hours and family commitments have been fulfilled.

The school has had no further changes in ancillary staff except for two, a cleaner and teacher assistant, who left at the end of last year.
Korobosea International School Partners with Allcom PNG.

Korobosea International School has entered into a partnership with Allcom PNG for the development of its I.T. infrastructure. The partnership brings together one of the nation’s top schools and one of the premier IT companies in the country. The partnership will set a new benchmark for IT services and infrastructure in Papua New Guinean schools.

Under the terms of the agreement Allcom will replace the existing internet cabling at the school with fibre optic cable. It will also provide Cisco switches and routers to ensure the highest quality delivery of the internet to the classrooms.

One of the more innovative aspects of the project will be the provision for “thin clients.” This technology will allow the installation of a high number of classroom computers at a low set up cost and low on-going costs such as electricity.

School principal, Mr Paul Halford, stated: “This partnership will allow the school to move to a truly international level of IT. It will provide opportunities for our students to participate in international mathematics competitions, international student assessments and also develop high level research skills.

Allcom PNG’s Business Development Manager and Korobosea project manager Mr Glynn Low commented: “Allcom PNG is very proud to be involved in such a valuable project. Valuable, most importantly in developing our children and bringing them up to speed with the rest of the world in terms of technology standards.

The new faster local area network will deliver Gigabit Ethernet to each wired desktop with 10Gigabit Ethernet across the fibre optic cable from each core area. It will also feature wireless capability for mobile access via laptops, tablets, etc. Teachers will be able to securely access school resources from their homes and even internationally if they need to.

We will provide a fast delivery mechanism to the content that the school is offering whether it be on the school’s local network, across the Internet or somewhere else on the IEA network.

Allcom PNG are committed to the continual development of our children as our future leaders and we look forward to strengthening our partnership with Korobosea International School and the IEA.”

Soccer Coaching with Grade 2 students of Boroko East

The Football Club Port Moresby (FC POM) have started soccer coaching with the Grade 2 students of Boroko East. The FC POM is a new football club participating in the National Soccer League (NSL) so it is really a privilege for the Grade 2 students to be coached by some of the local stars with assistant from an Italian born Australian coach.
IEA College of TAFE enrolments up 50%

During the past 6 months, IEA TAFE has gone through a major organisation restructure, as it strives to better market itself to both school leavers and industry clients as the premium provider of vocational training in PNG.

"IEA TAFE is all about Quality" said Manager Phil Oakley. "Not just having the best facilities and resources, but Quality in every aspect of what we do and how we interact with our Clients – this starts with a professional service being provided by our Customer Service Officers, our Trainers' relationship-building with industry – partners, and right through to classroom delivery by our training delivery teams".

IEA College of TAFE has now disbanded the former 'Professional Development Services' team which operated independently of the TAFE core training function, and focused on marketing and delivering programs to industry. New positions have now been created within the Institutional Training Departments, with all TAFE Trainers now taking on the added function of Business Development. "It makes much more sense for an IT Trainer to be marketing IT programs, than utilizing a generic team without the broad course knowledge required to promote our courses" said Mr Oakley. TAFE continues to deliver programs to industry and this past week executed two contracts with Trukai Industries for Diploma of Management training for their senior staff.

IEA TAFE produced a 30 second TV advertisement for its 2013 enrolment campaign and this was run 11 times nationally on EMTV. "This has actually proven to be a very cost effective and successful exercise" said Mr Oakley. Newspaper advertising is expensive and questions do arise as to the effectiveness of this form of Marketing. TAFE has produced a number of 30 second interviews with ex-students who now hold good career positions, over the past 6 months, and these will be put into a series of promotional advertisements and run on EMTV over the coming year. "These success stories will help to promote the employment outcomes that are available to graduates of TAFE programs" said Mr Oakley.

"It is all about educating the broader public and industry as to what we do and what a TAFE qualification can do for a young Papua New Guinean's career". IEA TAFE is also keen to build relationships with IEA Secondary Schools. There are opportunities to introduce Certificate 1 and 2 level TAFE qualifications into secondary curriculum, and provide a student with a pathway onto TAFE after finishing school. "This is a further option for students and parents – particularly those students who may not be continuing onto University; we have seen that this can actually work well for a school's enrolment numbers" said Mr Oakley.

While growth in student enrolments is welcomed, this has placed strains on resources however these are being addressed – a new Industry Training Room was built over the Christmas break; an emergency order of 25 additional computers has been placed, additional furniture ordered, and TAFE Trainers have worked well as a team to best manage these pressures. "Our people, both Trainers and Support Staff, are not just identifying the issues but pro-actively providing suggested solutions. It is an exciting time for Team TAFE" said Mr Oakley.

IEA TAFE Staff Up-Skill

On 6th February at the opening of its new Classroom, Education Director Suzanne Savage presented Kangan TAFE qualifications to a number of IEA Trainers, who had recently undertaken professional development in their respective areas.

The Graduate Certificate in ITC Sustainability in the Workplace was awarded to 8 IEA TAFE Trainers, and it is understood that these recipients are the first in PNG to hold this qualification, keeping IEA TAFE right at the forefront in terms of currency of qualification and delivery. Those awarded were –

Paita Evoapa  
Mark Paivu  
Tracey Wafewa  
Alice Kevengo  
Kevin Turmut  
Melquie Rivera  
Simon Emmanuel  
Daniel Goeb

In addition, the Certificate III in Tourism was awarded to Ms Mounah Tutuana, the Head of Hospitality Department at TAFE Ela Beach. This now enables IEA TAFE to expand its scope of courses, and to now offer this qualification to Tourism students. We are pleased to advise that we have already had 16 enrolments for Semester 1, 2013 in this program.
IEA College of TAFE Opens new Industry Training Room

On Wednesday 6th February, the keys were handed over to IEA TAFE for its magnificent new Industry Training Room. The Contractor was Sedikam Real Estate and construction was completed in just 42 days, within budget, and well inside the quotation of 76 days. At a ceremony including all TAFE staff and Directors from Head Office, Manager Phil Oakley outlined the purposes of the new room.

Although it will always serve as a back-up class-room, the large 60 seater room will serve as an ‘Industry Training Room’, accommodating industry clients for TAFE’s Management and HR programs. The room is built with the environment in mind, with louvres on both sides alleviating the need for air-conditioning in the cooler months. Next term landscaping will occur below the new room to provide all weather shaded seating and tables for students, complete with power-points for their laptops.

TAFE will also be pioneering ‘Webinar’ internet usage, using Adobe Connect to enable training delivery to be linked between (initially) Ela Beach and Mt Hagen, and then progressed into other campuses. This will also enable TAFE Trainers to undertake Professional Development from our TAFE partners in Melbourne and Cairns, alleviating some of the expensive travel costs associated in the maintaining of currency for the TAFE Trainers.

The room is also available for hire to outside organisations. Combined with TAFE’s quality restaurant catering services this can be a very attractive package for industry clients.

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2013 IEA SCHOOL TERM DATES AND HOLIDAYS

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<th>TERM ONE</th>
<th>TERM TWO</th>
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<tr>
<td>Teachers resume duty</td>
<td>Commence Wednesday 10th April</td>
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<tr>
<td>Commence End</td>
<td>End Friday 21st June</td>
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<td>Public Holidays</td>
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<tr>
<td>Monday 29th March</td>
<td>Public Holidays</td>
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<td>Monday 01st April</td>
<td>Monday, 10 June</td>
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<td>School Holidays (7 days) -</td>
<td>School Holidays (3 weeks) -</td>
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<td>Thursday 28th March -</td>
<td>Monday 24th June - Friday 12th July</td>
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<td>Tuesday 09th April</td>
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<table>
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<th>TERM THREE</th>
<th>TERM FOUR</th>
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<tr>
<td>Commence End</td>
<td>Commence Wednesday 2nd October</td>
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<tr>
<td>Public Holiday</td>
<td>End Friday 06th December</td>
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<td>Tuesday 23rd July</td>
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<td>Monday 26th August</td>
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<td>Monday 16th September</td>
<td>Monday 09th December - Friday 24th January</td>
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<td>School Holidays (7 days) -</td>
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<td>Wednesday 23rd September -</td>
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<td>Tuesday 01st October</td>
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<th>YEAR 2014</th>
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<tbody>
<tr>
<td>Monday 27th January</td>
<td>Teachers resume duty</td>
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<tr>
<td>Tuesday 28th January</td>
<td>Students resume classes</td>
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**HEALTHY HABITS**

**Tips to Practice Safe and Healthy Work Habits**

Millions of people spend the majority of their work day sitting at a desk without the proper support in their office furniture. Sitting in one position for long periods of time can lead to major problems with posture, neck pain, and inability to concentrate on work.

These tips can help improve work habits while maintaining overall physical health.

**Ergonomics:**

- Keep your computer in front of you with the screen slightly below your eye level.
- Your hands should be able to reach the keyboard without bending the wrists.
- Use wrist supports in front of the keyboard.
- Use an office chair designed for spinal support. Maintain good posture by keeping your back straight and avoid slouching.

**Stay Active:**

- For every 50 minutes of sitting, get up and walk for 10 minutes.
- Use the stairs whenever possible to improve your range of motion.
- Stand and stretch your back by bending forward and touching your toes while keeping your knees bent slightly.

- Stretch your neck by tilting your head forwards and backwards, then side to side. Avoid rolling your head in a circle; this can lead to pulled neck muscles.
- Ease the tension in your upper back doing shoulder rolls. Keeping you harms hanging at your side; you roll your shoulders in a circular pattern backwards and forwards.


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**"Quotes" for Teachers**

**Famous Quotes to Inspire and Motivate your Students!**

**Learning, Education, and School**

- A bird doesn’t sing because it has an answer, it sings because it has a song. -Lou Holtz
- Native ability without education is like a tree without fruit. -Aristotle
- Most great learning happens in groups. Collaboration is the stuff of growth. -Sir Ken Robinson Ph.D.
- The school is the last expenditure upon which America should be willing to economize. -Franklin D. Roosevelt
- If the child can’t learn the way we teach, maybe we should teach the way they learn. -Igancio Estrada
- Those who can, do. Those who can do more, teach. -Author Unknown
- Tell me and I’ll forget; show me and I may remember; involve me in all under-stand. -Chinese proverb
- Learning is not a spectator sport. -D. Blocher
- Don’t be afraid to ask questions. Don’t be afraid to ask for help when you need it. I do that every day. Asking for help isn’t a sign of weakness, it’s a sign of strength. It shows you have the courage to admit when you don’t know something, and then allows you to learn something new. -Barak Obama
- Education is not received. It is achieved. -Author unknown
- And educate man is one who can entertain a new idea, entertain another person, and entertain himself. -Sydney Herbert Wood
- Education is the ability to listen to almost anything without using your temper or your self confidence. -Robert Frost
- There is a grave defect in the school where the playground suggests happy and classroom disagreeable thoughts. -John Spalding
- To be able to be caught up in the world of thought-that is being educated. -Edith Hamilton
- To learn to be grateful is to change. Education is a process that changes the learner. -George Leonard
- The principle goal of education is to create men who are capable of doing new things, not simply of repeating what other generations have done - men who are creative, inventive and discoverers. -Jean Piaget

TECHNOLOGY TIPS

How to Prolong the Life of Your Laptop

By Donna Porter, eHow Contributor

Laptop or notebook repairs are costly and sometimes replacement is the only option when one is damaged. Additionally, just because a laptop is mobile in design doesn’t make it well-suited to be used just anywhere. Follow these tips to prolong the life of your laptop and get the most out of our investment.

Instructions

1. Keep liquids away to best prolong the life of your laptop. While it may seem obvious not to drink coffee directly over the keyboard, a soda opened a few feet away is also unsafe, due to potential splatter. It may only take a drop to cause damage. Some laptops are more spill resistant, but many, including several sub notebooks or UMPCs, on the market are highly moisture sensitive.

2. Prolong the life of your laptop by cleaning the system components according to the manufacturer’s instructions. This includes using cleaners designed for your laptop. Caution is needed with homemade cleaners, such as distilled water and alcohol, as these may damage the laptop finish or leave a residue on the screen. Save money instead by comparison shopping for computer and LCD safe cleaners.

3. Use a light touch when cleaning the laptop screen and avoid applying cleaner directly to the LCD. For stubborn areas try a microfiber towel and reapply cleanser as necessary, again, while limiting pressure.

4. Remove dust frequently as it is one of the laptop’s worse enemies. Compressed air is worth the price, sold for less at discount stores, and should last a long time with a laptop. Follow both the product instructions and warnings concerning usage. Ensure that the computer is turned off, and not just in standby, before use.

5. Protect your laptop while traveling or transporting the computer in an automobile or outdoors. Pack the laptop in a well padded, properly sized bag that keeps the laptop securely put. Limit its exposure to the sun, heat and harsh elements. Computers with standard hard drives, rather than flash memory, are more sensitive to motion.

6. Position your laptop on a hard surface while it is powered on or in use. Soft surfaces or fabrics may block air vents, which are critical to prevent the laptop from overheating. If you feel your laptop is running too warm, restart the system and look at the CPU shutdown setting and current temperature. Optionally, install a program such as PC Tools, to identify your laptop CPU fan speed and system temperature.

7. Consider connecting an external monitor and/or keyboard when using your laptop for extended periods or at home. Prolong the life of your laptop by not placing unnecessary demands on the machine. Some laptops are designed for heavy usage but lower-end and smaller models may not be as durable.


Tips & Warnings

Prolong the life of your laptop battery by running and storing it according to manufacturer’s directions. Though battery types differ, consider removing the battery while using direct power to reduce its exposure to heat.

Store a lithium-ion laptop battery at a partial charge, 40 percent or as recommended.

Use a surge protector when able as another means to prolong the life of your laptop.

For contributions on stories to IEA News, email Ian Kially, Media Coordinator at i.kially@iea.ac.pg or i.kially@gmail.com or Phone: 321 4720 ext 204