Scope of Work: Commercial Improvement Contracting (Abbr: CIC) means that service which provides for repair or improvement to structures not defined as dwellings and townhouses in the USBC. The CBC classification also provides for this function. The CIC classification does not provide for the construction of new buildings, accessory buildings, electrical, plumbing, HVAC, or gas work.

CIC includes the following specialties and they are not required to be listed separately on your contractor license.
- Masonry Contracting (BRK)
- Painting and Wallcovering Contracting (PTC)
- Roofing Contracting (ROC)

References may be highlighted, underlined, and/or indexed prior to the exam. Reference materials containing any writing will not be allowed into the examination. You may not write in reference materials during the examination session. A candidate caught writing in the references during the examination will have the references confiscated and will be reported to the Department.

References may be tabbed with permanent tabs only. NO REMOVABLE TABS are allowed.

The following list of tabs may be used. These items may be purchased at local office supply stores.

Acceptable Tabs
- Avery Swift Tabs Self-Adhesive Permanent Plastic Tabs
- Redi-Tag Self-Stick Permanent Adhesive Index Tabs

Unacceptable Tabs
- Post-It Index Flags
- Post-It Flags

The URL listed for each reference is generated from the most current searches. However placement of material on websites may be modified resulting in some discrepancies. If you are unable to find the reference under the URL listed, it is recommended that you search online via a search engine (e.g., Google).


