TO: Girls' Athletic Director and Softball Coaches

FROM: Mike Middlebrook Assistant Commissioner Softball

DATE: March, 2016

REF: CIF SOUTHERN SECTION GIRLS’ SOFTBALL PLAYOFFS – 2016 (Revised May 9, 2016)

Our office is currently formulating plans for the upcoming 2016 CIF Southern Section post-season playoffs. Your varsity girls’ softball team may have an opportunity to qualify for entry into this year’s field.

ALL PLAYOFF INFORMATION CAN BE ACCESSED ON WEB SITE @ www.cifsshome.org

☐ Eligibility List - This is included with your roster on Cifsshome.org
☐ Team Playoff Information - This is included with the Team information on cifsshome.org
☐ Filling of Playoff Byes - Special Bulletin
☐ “At-Large” submission (should you qualify with a record of .500 or better & you meet the criteria) may be accessed on the CIFSS Home web site & confirmed through your League Coordinator
☐ Mercy Rule, NEW PROCEDURE, under Tournament Rules
☐ Finals Championship Meeting Information
☐ “Official Ball Flyer” for playoffs
☐ ALL CIF-SS SELECTIONS - email to Division Representatives. “GIVE TO COACH “Please send a nomination even if you are not in playoffs!

DEADLINE: FRIDAY, MAY 20th.

☐ Playoffs Groupings 2014-2016

☐ We ask that you have your Team Photo Taken NOW (must be upload in JPEG format to mediaforms@cifss.org
Due into CIF Office: Tuesday, May 10, 2016
TO: Girls' Athletic Director & Girls' Softball Coaches
FROM: Softball, Mike Middlebrook Assistant Commissioner
DATE: March 2016
REF: 2016 CIF SOUTHERN SECTION GIRLS' SOFTBALL CHAMPIONSHIPS

The CIF Southern Section is pleased to conduct the 2016 CIF-SS Girls' Softball Championships.

Please review this bulletin with your principal and girls' softball coach. We ask that coaches and athletic directors work closely together in a cooperative effort to produce a top quality game action plan should your school become a participant in the 2016 playoffs.

NEW DATES, TIMES & LOCATIONS

ALL DIVISIONS

<table>
<thead>
<tr>
<th>Event</th>
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<tr>
<td>Wild Card</td>
<td>Tuesday</td>
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<tr>
<td>First Round</td>
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<tr>
<td>Second Round</td>
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<tr>
<td>Finals</td>
<td>Friday &amp; Saturday</td>
<td>June 3 and June 4</td>
<td>Deanna Manning Stadium @</td>
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</table>
WILD CARD CONTESTS
Where the number of teams exceeds the number of openings in the draw, the Commissioner may order a special playoff contest ("Wild Card System") to determine the draw for the playoffs. Insofar as host team designation in the regular playoff draw, this "Wild Card Contest" will have no bearing when such a procedure is used. The Commissioner or his representative will rank contending teams for the purpose of designating the host team in such a "Wild Card" contest. Teams drawn for the "Wild Card" contest will conduct their playoff contest on Tuesday, May 17 at 3:15 pm.

SPECIAL LEAGUE PLAYOFF FOR ENTRY
Please note leagues MAY NOT conduct additional contests beyond the prescribed limits unless said contests are to determine ENTRY and not representative priority. Additionally, leagues must have this as part of their constitution and must secure permission from the CIF-SS office before conducting such playoffs for entry. If a league covers such conditions in its constitution, the contest must be played prior to the conclusion of the season (May 11, 2016) or with special permission of the Commissioner Thursday, May 12. This date cannot be used for a rain-out make up.

An example of the above application would be that two teams finish in a tie for third place in the final league standings and the league also has it stipulated in its constitution that the deadlock may be broken by a special playoff game. As long as that contest is played on or before, Thursday, May 12, the two teams would be permitted to play as the process in determining ENTRY into the playoffs. However, should there be an outright league champion and the two teams deadlocking for second place, a special playoff game would NOT be permitted, as both teams already have guaranteed entry into the playoffs. In this latter example, the league would then refer to the next segment of its constitution to see which team would be declared the No. 2 representative, the other becoming the No. 3 representative.
1. **RULES (NEW MERCY RULE)** (10 run rule 2500.1) Games shall end after five innings of a seven inning game when a team is behind by 10 runs (applicable to Wildcard, rounds 1 and 2 only). All playoff games after round 2 will be a minimum of seven (7) innings. All playoff games will be conducted under the 2016 National Federation Softball Rules, except where Blue Book rulings or this bulletin supersede.

2. **BATTING PRACTICE** - Includes bunting or slap hitting. Teams entered in the softball playoffs **WILL NOT** be permitted to take batting practice on the day of the scheduled contest. Batting practice will be construed as any type of pitching motion with ANY type of ball from in front of the batter (including pitching machines, underhand tossing, overhand throwing or pepper). SIDE SOFT TOSS and *BATTING TEES WILL BE ACCEPTABLE FOR PRE-GAME BATTING WARMUP.* The player who tosses the ball must not be standing; they must be sitting or on a knee directly to the side facing the batter. The ball should be lifted, not pitched, to the batter. *Effective in the 2015 playoffs the use of a Batting “T” is acceptable.*

**THE PENALTY FOR BATTING PRACTICE WITH WIFFLE BALL, SOFTBALL, BASEBALL, ETC. MAY BE FORFEITURE OF GAME.**

![Tosser Batter Diagram](image)

3. **ELIGIBILITY LIST**

An eligibility list is submitted with the Softball Roster on CIFSS Home. Please update before May 17, 2016. This list will suffice for all remaining softball playoff contests.

4. **HOST TEAM**

When a school has been designated as the host school, it shall (1) act in that capacity unless excused by the Commissioner; and (2) be considered the host team regardless of where the game is played.
5. **PRE-GAME ARRANGEMENTS**

A. The host school is responsible for:
   1) Securing a site which meets the standards as out-lined in the National Federation Softball Rule Book. (Rule 1, Section 1 & 2)
   2) **Fields with baseball pitching mounds may not be used for any playoff contest.**
   3) Schools not playing on their high school campus must inform the CIF-SS Office of the location of their host site. **Do not secure a site which requires a time deadline.**
   4) Typing the ground rules on a card with copies to both umpires and the opposing coach prior to the game.
   5) Contacting the visitors prior to game day to establish any necessary ground rules should the field or equipment not meet required National Federation standards. (See Rule 1, Section 1 & 2)
   6) Providing information to the visitors regarding directions to the school, locker room arrangements, visitor parking, or any other special circumstances relative to the contest.
   7) In order to prevent game delays – it is recommended that the home team have available a minimum of five game balls for each game.
   8) **Game Ball** - **The home team provides** the game balls per National Federation Rules. The Dudley CFP-12Y NFHS will be the game ball for ALL PLAYOFF ROUNDS & CHAMPIONSHIPS.
   9) **Infield/Outfield Practice.** Each team is allowed a 10 minute pre-game infield and/or outfield warm-up on the playing field prior to the start of the contest.

B. The CIF-SS office is not presently equipped to survey all sites during the coming post-season competition, and although it is necessary that one team be designated the HOST team, it shall be kept in mind that the game belongs equally to both competing schools. Therefore, it is recommended that a pre-game planning meeting be held to cover all details (field conditions, crowd control, supervision) connected with the staging of every playoff contest.

C. During playoffs, teams competing in the playoffs are not allowed to work-out or practice at Deanna Manning Stadium.
6. **REPORT YOUR SCORES** into CIFSSHome immediately following your playoff contest. Attention Athletic Directors/Coaches: It is very important that you enter your entire season schedule into [www.cifsshome.org](http://www.cifsshome.org) as well as update the scores immediately following your contests.

Log in @ [www.cifsshome.org](http://www.cifsshome.org) (If you do not have a log in & password as a coach, check with your Athletic Director). Once you are logged in:

- Fill out all of the required fields which are marked by a red (*) in order to add playoff games to your schedule.
- To submit your score, click on the “Teams” tab on the left navigation bar. Click on the “Softball” Varsity team. Scroll down through your schedule and click on the green “Post Result” button.
- Make sure that your overall and team records are correct on your team page.

*Check out the Help video under the Help button on the bottom left, “Be CIF Prepared!”*

A. **THIS IS FOR SCORE REPORTING ONLY.** No information for the next round will be released until after 10:30am as coin flips will be conducted in the lobby of the CIF-SS Office at 7:30 am for the first round only. Pre-Flips will be available after the first round on the web site [www.cifss.org](http://www.cifss.org), and information for the next round will be available after 10:30 am on [www.cifss.org](http://www.cifss.org).

7. **TIME OF GAME**

All games are scheduled to begin at **3:15 p.m.** on the designated date. A school may play at other times or on other days if it is mutually agreeable to both competing schools. In the event of a change of time or date, the host school **MUST** notify the CIF-SS Office.

A. In the event a traveling team is **delayed en route** to a playoff contest, it would be incumbent upon the traveling school to notify the host school and/or the CIF-SS office as to the reason for the delay.

8. **UMPIRES**

Umpires for all playoff contests will be coordinated by the CIF-SS on the basis of the merit of the particular official's work during the regular season. In all playoff games of all divisions, the plate umpire shall receive **$71.00** and the base umpire **$71.00**. Mileage and meals will be paid when authorized by this Office. **Three officials will automatically be assigned beginning with the quarterfinal round.**

9. **PAIRINGS**

All brackets will be announced and available on [www.cifss.org](http://www.cifss.org) on Monday, May 16th before noon. Personnel of member schools which qualify for the playoffs should NOT telephone the CIF-SS office in an attempt to determine the identity of their first round opponent prior to this date and time. The divisional brackets will be available on the CIF-SS web site at [www.cifss.org](http://www.cifss.org).
10. **SCORE KEEPER**

A qualified, experienced scorekeeper shall be provided by the host team. It is recommended that scorekeepers from both teams sit together for the duration of the game.

11. **SQUAD SIZE**

There will be no restriction on the number of players on each squad; however, the CIF-SS will only provide **20 awards per team**.

12. **DUGOUT LIMIT**

The number of credentialed individuals in the dugout shall not exceed **25**. This will include up to **20 players and up to 5 members of the coaching staff**. Staff must be of high school age or an adult.

13. **AWARDS**

The Southern Section will present a team trophy and 20 medals to the runner-up in each division. CIF-SS patches and team trophy will be awarded to members of the Division 1, 2, 3, 4, 5, 6 & 7 championship teams. Additional patches may be ordered directly from JL Custom Jacket and Patches [www.jlcustomjackets.com](http://www.jlcustomjackets.com). Additional Championship t-shirts may be ordered from Kustom Imprints kristy@kustomimprints.com. Certificates Forms are available for schools who participate in the playoffs. Please see our web site [www.cifss.org](http://www.cifss.org) and download certificate.

14. **CHEERING SECTION**

Fan/Student cheering sections are encouraged to cheer and support their own team and should display proper sportsmanship with respect to the opposing team and the game officials. They are expected to follow the following guidelines and failure to do so may lead to removal from the contest and/or forfeiture of the contest.

1. No noisemakers (horns, bells, victory bells, sirens, chimes, wooden blocks, buckets, thunder sticks, etc.). Megaphones may only be used by the school’s uniformed cheer squads.
2. Cheering devices such as rally towels, pom poms and pennants are acceptable when used within the bounds of good sportsmanship.
3. It is the expectation that cheering section behavior will be monitored by the assigned school staff of the school that they represent. All improper behavior/language should be addressed and corrected immediately by school staff supervisors.
4. Face painting is acceptable from the neck up only and shall not include any inappropriate letters or symbols. Assigned school staff shall monitor their cheering sections in regard to face painting.

15. **ADMISSION REGULATIONS TO PLAYOFF CONTESTS**

Due to the inability of a number of schools to secure a playing site which is enclosed, there will be no admission charge at playoff contests. The exception to this rule will be the championship games at the Deanna Manning Stadium located in the Colonel Bill Barber Marine Corps Memorial Park in Irvine. However, if two competing schools wish to conduct an admission charge, the principals of those schools must receive permission from the CIF-SS Office in advance of the scheduled contest.
If granted, the two schools then have the responsibility of conveying this information to their respective followings.

In the event the competing schools agree and admission is charged, the following financial regulations will be in effect:

A. **ADMISSION PRICES** - The admission prices shall be $4.00 for adults, $3.00 for students from the competing schools and $3.00 for children under 12. (Schools may agree to a lower price structure).

B. **HOST SCHOOL** - The designated host school is responsible for all costs incurred in hosting the contest. These would include officials, supervision, stadium rental, etc.

C. **VISITING SCHOOL** - The designated visiting school is responsible for all costs incurred in traveling, such as bus, meals, etc.

D. **GATE SPLIT** - When admission is charged, the gate is to be handled as a gross gate and split 50-50 between the competing schools (please refer to Article 1, Rule #144 of the Blue Book).

**TICKET PRICE FOR CHAMPIONSHIP GAMES**

The admission prices will be $10.00 for general admission, $10.00 for students without proper I.D., $5.00 for students with proper school I.D. $5.00 for children (5-13 year old)

16. **MEDIA**

The CIF Southern Section Office retains the right for all audio and video reproduction of any CIF-SS playoff contest. Permission for ANY audio or video reproduction equipment at CIF-SS softball playoffs must be secured in advance from the Commissioner's Office for which a fee will be charged.

17. **CREDENTIALS**

The only type of press pass to be honored at CIF-SS softball playoff games where there is an admission charge is the CIF-SS Press and Photographer's Pass, issued by the Commissioner's Office. These passes will also be honored at all championship games.

CIF-SS Courtesy Cards will be honored at all CIF-SS softball playoff games as well as the championships.

Samples of the 2014-2015 passes can be found at the back of this bulletin.

18. **PROTESTS**

By action of the CIF-SS Council at its March 1983 meeting, protest of playoff contests involving National Federation rules will no longer be entertained following the conclusion of the contest.
Coaches may direct questions to the game officials as they pertain to a possible misapplication of the rules in accordance with the National Federation rules governing that sport. No protest may be carried forth once the contest is completed.

Coaches are encouraged to carry the National Federation Rules Book with them for all playoff contests.

Schools will still have the opportunity to protest a contest in accordance with Southern Section rules, Rule 1111, as it pertains to use of ineligible player(s) or violations of any CIF-SS rule in connection with the contest.

19. **INCLEMENT WEATHER**

1) In instance where games cannot be started due to inclement weather, teams will postpone that day’s scheduled games until the next available date. Weekday games will be postponed until the next day, Saturday games will be postponed until the following Monday.

2) If games are started and then must be called due to inclement weather, the following NFHS rules apply:

   A) If a game has reached 4 and one-half completed innings, with the Home team ahead, then it is an official game and the result will stand. In other words, the Visiting team has had 5 completed innings at bat and the Home team is ahead in the contest.

   B) If the game has reached 5 completed innings, with the Visiting team ahead, then it is an official game and the result will stand. In other words, if both teams have had 5 completed innings at bat and the Visiting team is ahead in the contest.

   C) If a contest has not reached the required number of innings to be an official contest, and the game is called due to inclement weather, then the game is ended at that point. When the teams resume play on their next available date, the game starts over with no score. Also, no statistics from a game that ends before it is an official contest will be recorded.

**Note:** In baseball only, the outs recorded by any pitcher in a game that is ended before it is an official contest, **DO** count toward the 30 outs maximum during the current week, Monday through Saturday.

3) We ask that you please communicate with our office immediately on any changes to your scheduled games.
PLAYOFF PAIRING FORMAT

The CIF-SS Softball Commissioner and the Softball Advisory Committee, in an effort to clarify and enhance the overall presentation of the CIF-SS Ford Softball Championships, have adopted new language for the construction of the playoff brackets.

SEEDS - The initial step is to designate four teams, in rank order, as seeds No’s. 1, 2, 3, and 4. They are placed in the designated draw position in each quarter of the bracket (see diagram). Seeds No’s. 5-16 are then placed in the designated positions of the brackets, whenever possible.

INITIAL BRACKET:
ADJUSTMENTS:

After initial placement, positions of all seeded teams (Number’s 1-16) will then be evaluated utilizing the following CIF-SS bracketing protocols:

1. No two top 4 seeds who are No. 1 and No. 2 representatives from the same league may be placed in the same half of the bracket.

2. No.1 and No. 2 representatives from each league must be placed in opposite halves of the bracket.

3. Only one representative from a league should be placed in each quarter of the bracket (unless there are more than four entries from the same league).

FILLING THE DRAW

The next step is to begin completing the draw by placing any remaining No. 2 league entries in the opposite half of the bracket from the No. 1 entries from the same league. The final step to complete the draw is to place the remaining No. 3, 4, At-Large and/or Freelance entries in the remaining open slots, attempting to place each in one of the remaining “Quarters” of the bracket where the league is not represented.

An exception to this procedure occurs where geography does not permit wide placement. The directive of the CIF Southern Section Council (from its meeting on March 13, 1980), directs schools be placed in the same half, and if necessary, quarter of the bracket, to curtail excessive travel, is followed.

LEAGUE CHANGE OF ENTRY

Once the draw sheet has been finalized by the CIF Southern Section Office and then notification is received that a league has made a mistake in submitting the proper entries in order of priority, this Office will exchange positions of the schools involved in the bracket from that league. No other changes will be made.
MEMO TO: CIF Southern Section Principals, Athletic Directors and Coaches

FROM: Rob Wigod, Commissioner of Athletics

SUBJECT: At-Large Entries into CIF Southern Section Playoffs
New Bylaw Change for 2014-2015

DATE: October 6, 2014

CIF Southern Section Blue Book Rule 3214.1 was changed last year by the CIF Southern Section Council. This new bylaw takes effect with the 2014-2015 school year and states, “In all team sports other than basketball and wrestling, additional entries beyond a league’s guaranteed number of entries will only be permitted to enter the playoffs to fill any byes which exist in the opening round. Wildcard contests will be for situations where the number of teams that are guaranteed entries from their leagues necessitate that additional contests be played to reduce the number of teams entered to the required number of the original draw. (For example, when there are 37 teams entered as guaranteed entries from their leagues into a particular playoff draw, there must be 5 wildcard contests played to reduce the number of teams from 37 to 32, the required number of the original draw.) At-large teams, teams meeting the at-large criteria (.500 or better overall record), can only be accepted into the playoffs if there are openings in the original draw after all of the league’s guaranteed entries are submitted. (For example, when there are 30 teams entered as guaranteed entries from their leagues into a 32-team draw, there would be 2 byes in the bracket and those byes could be filled by teams who were not guaranteed entries from their leagues who submitted at-large application forms for that particular sport and have an overall record of .500 or better in all games played during the regular season.) In the sport of football, a .500 or better record is not required for at-large submission/selection.

In any playoff grouping other than basketball, at-large selections will be considered from the next place beyond the guarantee that are .500 or better. After all those schools have been taken and there are still positions available, the next place teams that are .500 or better will then be considered. An example would be in football, some divisions allow two (2) entries per league. All 3rd place teams would be taken before any 4th place teams would be considered. (A tie will count as half a win and half a loss for a .500 record or better.) For specific information on the at-large selection process, see the respective Playoff Bulletin for each particular sport.”

All at-large entries must be submitted to the CIF-SS Office through the CIFSSHome system on the same date and at the same time as league entries are due for each particular sport. Include the proper form which lists all contest played, results and any further background information the at-large selection committee should know to determine the teams to be selected for the filling of byes.

At-large teams must have a .500 record or better for their complete schedule to be considered. A tie will count as a ½ win and a ½ loss as the criteria for a .500 or better record. (A record of 10-10-1 would be considered as qualifying.)

Football Only:

NOTE: Should the number of guaranteed playoff entries fail to complete a full bracket; this will necessitate the inclusion of at-large teams. The following criteria and procedures will be used to accomplish this task.
(1) Leagues will have the option of entering at-large teams for consideration should they desire (see process below).

(2) All at-large entries must be submitted to the CIF-SS no later than 9:00 a.m. on the Saturday morning for the weekend in which the playoff draw will be completed.

(3) Schools which are being submitted as at-large entries MUST submit to this office by 9:00 a.m. the Saturday of the weekend in which the playoff draw is finalized, on the proper form which lists all contests played, results of same and any further background information the at-large selection committee should be appraised of in determining the teams which will be selected for the filling of byes.

(4) The Selection Committee, with the full support of the CIF-SS Football Coaches Advisory Committee, will utilize the following criteria in its selection process, with each category below having the specific weight listed:

Criteria utilized by the At-Large Selection Committee:

(a) Head-to-head competition of teams under consideration (4 points)
(b) Overall strength of the league from which the team is entered (1 point)
(c) Overall win-loss record (1 point)
(d) Strength against common opponents (1 point)
(e) Strength of schedule (2 points, using overall win-loss record of opponents)
(f) Free lance teams will be part of the pool for the filling of at-large berths

(5) The At-Large Selection Committee will meet in the CIF-SS office on the Saturday afternoon for the weekend in which the playoff draw is to be finalized. The administrator so designated from the CIF-SS office for football shall act as a resource person and chair the meeting.

Basketball Only:
For the playoffs, each division grouping will fill to 32 team brackets with no “wild card” games unless there are more than 32 automatic qualifiers. “At-Large” entries will be selected by the Tournament Seeding Committee to fill to the 32 team brackets in each division. There is no minimum won/loss criteria necessary to apply for “At-Large” consideration in basketball as part of this criteria. In any case, an at-large entry form must be received in order to be considered.

The Tournament Seeding Committee will use the following criteria for “at-large” selection in basketball only, with each having no specific weight and/or preference:

(a) Head-to-head competition of teams under consideration.
(b) Overall strength of the league in which the team participates.
(c) Overall win-loss record.
(d) League finish.
(e) Strength against common opponents.
(f) Strength of schedule.
(g) Strength at end of season (whether team has lost or won its last 3 games, etc.)
(h) Free lance teams will be part of the pool for the filling of “at-large” berths.
(i) Computer Rankings.

At-Large Selection:
It is again to be reviewed that all material relating to an at-large entry MUST be submitted to the CIF-SS no later than 9:00 a.m. on the Saturday for the weekend in which the playoff draw is to be finalized. If the material is not submitted, the team will not be placed under consideration in that the at-large selection committee will have no statistical data from which to draw. Please be sure to review this material with your coaching staff and your league.
REMINDER:
Each league is entitled to:
Two (2) entries for a four (4) team league
Three (3) entries for a five or six (5 or 6) team league
Four (4) entries for a seven or eight (7 or 8) team league.
Five (5) entries for a nine (9) or more team league

Softball Brackets will be released by noon Monday May 16, 2016
ATTENTION COACHES!

If your league recommends your school for possible At-Large entry into the softball playoffs, complete the “At-Large” application form which may be accessed at the CIF-SS web site or from your League Coordinator. In order to be considered for playoff entry as At-Large you must have a .500 or better overall record, an opening exists in your division and the At-Large Application is submitted to the CIF-SS Office no later than 11:00 p.m., Wednesday, May 11, 2016.
SITE.
See information on following pages

PLAYOFF RULES ~
All playoff games will be conducted under 2015-16 NATIONAL FEDERATION SOFTBALL RULES except where superseded by this bulletin or the Blue Book.

1. **VARSITY TEAM INFORMATION DUE** submitted into CIFSSHome.org no later than May 10.

   Attention Athletic Directors/Coaches: It is very important that you enter your entire team Varsity roster into CIFSSHome (www.cifsshome.org) no later than May 10.

   Log in @ www.cifsshome.org (If you do not have a log in & password as a coach, check with your Athletic Director). Once you are logged in:
   - Click on the “Teams” tab on the left navigation bar. Click on the “Softball” Varsity.
   - Make sure that the roster is uploaded in the roster section and all of the columns in the section are filled out. Additional information (i.e. eligibility and date of birth) will take the place of the Eligibility List you completed in prior years. You will no longer fill out a separate form.
   - There are multiple options for how you can fill out your roster. Add via the student’s database, add one by one, or use the sample excel file to fill out the roster. Here are the instructions for the sample file.
   - Download the sample file and delete the “contents only”. Copy and paste your roster information into the file as the contents and give it a filename of your school and then the sport (sample filename: SouthernHSFootball). You can only upload an excel file (xls) that is the exact same format as the sample file. Columns for information not required for your sport may be left blank, but the HEADER INFORMATION MUST REMAIN EXACTLY AS THE SAMPLE. Softball requires First Name, Last Name, Birth date, Year, Number, Position, Height & Eligibility columns must be completed and submitted into CIFSSHome no later than May 12, 2015.
   - Next - click Choose File, find your file, then click “Import Student”

2. **VARSITY TEAM PHOTO DUE** Submitted into CIFSSHome.org no later than May 12.

   Attention Athletic Directors/Coaches: It is very important that your Varsity Team Photo is uploaded to CIFSSHome.org (www.cifsshome.org) no later than Tuesday, May 10, 2016.
3. **REPORT YOUR SCORES** into CIFSSHome.org immediately following your playoff contest

Attention Athletic Directors/Coaches: It is very important that you enter your entire season schedule into me (www.cifsshome.org) as well as update the scores immediately following your contests.

Log in @ www.cifsshome.org (If you do not have a log in & password as a coach, check with your Athletic Director). Once you are logged in:
- On “Add Events” tab on the left navigation bar and choose Game which is the blue button.
- Fill out all of the required fields which are marked by a red (*) in order to add playoff games to your schedule.
- To submit your score, click on the “Teams” tab on the left navigation bar. Click on the “Softball” Varsity team. Scroll down through your schedule and click on the green “Post Result” button.
- Make sure that your overall and team records are correct on your team page.

4. **AT LARGE APPLICATION – MUST HAVE .500 RECORD OR BETTER**

Attention Athletic Directors/Coaches: Please follow the instructions below to enter your school as an At Large Entry for Softball. The At Large Application is to be submitted by your school no later than Wednesday, May 11, 2016, 11:00 p.m.

Log in @ www.cifsshome.org (If you do not have a log in & password as a coach, check with your Athletic Director). Once you are logged in:
- On the left panel, click on At Large Petition
- Select “Softball” then click “Add”

Please be sure that your Schedule is updated in CIFSSHome.org as this is where the information submitted for your At Large Petition will be created from.

You may call the CIF-SS Office and confirm At-Large bid.

*Check out the Help video under the Help button on the bottom left, Making Sure You’re Playoff Ready and CIF PREPARED!*
FOR THE LOVE OF SPORT

SUBWAY® RESTAURANTS ARE PROUD TO SUPPORT THE COACHES AND FANS OF CALIFORNIA'S STUDENT ATHLETES
## 2014-2015 SOFTBALL PLAYOFF GROUPINGS

### DIVISION 1
- Baseline
- Big VIII
- Crestview
- Empire
- Foothill
- Hacienda
- Moore
- Southwestern
- Sunset
- Trinity

### DIVISION 2
- Citrus Belt
- Coastal Canyon
- Freeway
- Inland Valley
- Marmonte
- North Hills
- PAC 8
- Pacific View
- Palomares
- South Coast

### DIVISION 3
- Bay
- Del Rey
- Del Rio
- Mission
- Mountain Pass
- Mt. Baldy
- Pacific
- Pacific Coast
- San Gabriel Valley
- Sea View
- Suburban
- Sunkist

### DIVISION 4
- Ambassador
- Channel
- Desert Valley
- Golden
- Golden West
- Mission Valley
- Mojave River
- Ocean
- Olympic
- Pioneer
- Rio Hondo
- River Valley
- San Andreas
- Sunbelt

### DIVISION 5
- Almont
- Camino Real
- Desert Sky
- Garden Grove
- Los Padres
- Miramonte
- Montview
- Mountain Valley
- Orange Coast
- Sunshine
- Tri-Valley
- Valle Vista

### DIVISION 6
- Academy
- De Anza
- Desert Mountain
- Gold Coast
- Horizon
- Orange
- Prep
- San Joaquin
- Santa Fe
- Victory

### DIVISION 7
- Agape
- Arrowhead
- Coast Valley
- Coastal
- Cross Valley

### DIVISION 7
- Express
- Frontier
- Heritage
- Hi-Lo
- Liberty

### DIVISION 7
- Majestic
- Omega
- South Valley
- Warrior
CIF SOUTHERN SECTION PLAYOFF/CHAMPIONSHIP
PLAYOFF REQUIREMENTS - ALL TEAMS AND HOST SITES
2015-16

ALL TEAMS - During season/Prior to playoffs:

Rosters & Scores:  
- Complete schedules are to be submitted to CIFSSHOME prior to each season.
- Updated scores following every contest via MaxPreps/CIFSSHOME or direct to CIFSSHOME.
Additional directions on accessing CIFSSHOME are included in this document.

TV/Web/Radio Rights:
Any video broadcast on TV or webcast of a CIF-SS event (hosted by CIF-SS or involving two CIF-SS schools outside the section) require a contract and rights fee through the CIF-SS office prior to the contest. The only exceptions are: (A) A school self-produces a regular season webcast that is exclusively shown on either the school’s official web site or on the IHSA Network. (B) During the regular season, a school or district produces a delayed until 1pm TV broadcast exclusively airing on the school or school district owned cable TV channel. Third party websites such as High, cube.com and others, require contracts and rights fees. Violation of this policy will result in the loss of one or more playoff host rights. This Blue Book rule has been in effect since 2007. All regular season rights fees collected are given to the ‘host’ schools in June.

During the regular season, schools may individually contract their own audio only broadcasts on web or radio. During playoffs, all audio only broadcasts require a rights fee and contract through the CIF-SS office.

“Official” Championship Souvenirs: The exclusive vendor for CIF Southern Section Championships souvenirs (shirts, scarfs, pins, beanies, hats, etc.) is our long-time partner CIF-Tshirts. These are the official items sold each year per sport. You are likely familiar with their annual shirts at the finals and in your playoff bulletins. You can order team and individual items through them at www.ciftshirts.com.

ALL TEAMS - Playoff requirements of all teams:

Official Ball Required:  
Only the approved official ball in each ball sport may be played by either school during CIF-SS playoff contests. Violation of this rule will result in loss of your next home playoff game. The current Official Ball list for each sport is included and available at www.cifss.org in the ‘Officials’ drop down. This policy has been in effect since 2002.

Gatorade Only:  
Only Gatorade jugs, cups, bottles, ice pouches may be used or visible during any CIF-SS playoff contest. (No Powerade, Body Armor, etc.) The only acceptable alternative is a plain-slap or Igloo labeled products. This rule does not apply to the actual liquid distributed to athletes. This policy has been in effect since 1995.

TV/Web/Radio Rights: 
For all playoff rounds in all sports, a contract and rights fee is required for any TV, webcast or radio broadcast. No exceptions.

CIF-SS on Souvenirs: 
The 'CIF Southern Section', 'CIF-SS', 'Southern Section' and 'CIF' marks and logos are registered trademarks with the State of California. Schools may only use the CIF Southern Section marks on rings, patches, banners, apparel and other souvenirs by doing business with a CIF-SS licensed vendor. Schools creating items with CIF-SS registered marks from a non-licensed vendor will face sanction and/or will be required to purchase any unlicensed items at the Championship Finals if similar non-licensed items appear at the contest. A list of the currently licensed vendors for those products is included and regularly updated on www.cifss.org.

Please note: The use of only “CIF” is strictly prohibited per the State CIF trademark. We are the “CIF Southern Section”, not just the CIF. Only those teams in State regionals, bowl games and individual sport finals actually qualify to use CIF without Southern Section attached. Any such use must be approved in advance by the CIF State Office.

Host Site Requirements:

Playoff Tickets:  
It is mandatory to sell tickets for admission to all CIF-SS basketball, football and volleyball playoffs and championship contests. Use of the CIF-SS provided tickets is desired, if possible logistically, for audit, cost and sponsorship reasons. A Ticket Board(s) is included. Refer to the Ticket Handlers and Financial Clerks memo included with your tickets for additional information.

CIF-SS/Ford Banner:  
It is a requirement of each host school (including off-site) that the CIF-SS/Ford Championships banner be displayed at every playoff home game in football and the gymnasium sports post football season (or on the electronic signage where schools/venues do not display banners).

PA Announcements:  
As host of a CIF-SS playoff contest, the CIF-SS announcements take precedence over the host school’s messaging and must be read in entirety at each playoff contest. Home schools are the host of a CIF-SS event in the playoffs. For contractual requirements, please read all the provided PA’s each contest.

Media Credential Access:  
Accredited working media should be given admission to all playoff games by showing their CIF-SS Press or Photo credential.
PARTICIPATION CERTIFICATES: Each member of a team participating in the CIF-SS playoffs can receive a Participation Certificate. These certificates will be downloaded and printed solely by your school. The certificate is in a “Type’n” format and may be downloaded from the CIF/shome/website under FORMS.

NEED ADDITIONAL AWARDS: Feel free to order directly.

Medals and Plaques: If your team won or was a runner-up in a CIF-SS championship and you need to purchase any additional champion/runner-up plaques and runner-up medals contact All American Trophy by contacting Paul Purdam at (323) 725-1942.

Team “Champions” Patches: Schools may order additional CIF-SS Champion patches (Octagon Red or Football shaped) may be ‘executively’ ordered through JL Custom Jackets and Patches at www.jlcustomjackets.com, (951) 867-3200, or email lindsey@jlcustomjackets.com.

“CIF-SS Champions” shirts: Additional Champions shirts, these given during the post-game ceremony to athletes after winning team championships, may be exclusively ordered through our vendor. Contact Kristy Moore @ Kustom Imprints – (714) 771-5788 ext. 103 or email kris@kustomimprints.com.

CUSTOM AWARDS/RINGS/BANNERS/APPAREL SOUVENIRS USING OF-S-S:

Schools often seek to create custom shirts, patches, gym banners and championship rings that include both the school and CIF-SS marks/logos/emojis. Example: ‘THE BOYS BASKETBALL 2015 CIF-SS CHAMPIONS’. Schools may create these items using CIF-SS marks only through a CIF-SS licensed vendor.

CIF-SS registered trademark: The “CIF Southern Section”, “CIF-SS”, “Southern Section” and “CIF” marks and logos are registered trademarks with the State of California. Schools may only use the CIF Southern Section marks on rings, patches, banners, apparel and other souvenirs by doing business with a CIF-SS licensed vendor. Schools creating items with CIF-SS registered marks from a non-licensed vendor will face sanction and/or will be required to purchase any unsold items at the Championship final if similar non-licensed items appear at the contest. A list of the currently licensed vendors for these products is included and regularly updated on www.ofss.org.

Please note: The use of only “CIF” is strictly prohibited per the State CIF registered trademarks. Only those teams in State regionals, bowl games and individual sport finals actually qualify to use CIF without Southern Section attached. Any such use must be approved in advance by the CIF State office.

CIF-SS vendors who are licensed to create custom items for schools that include CIF-SS:

- Chenille Patches JL Custom Jackets & Patches www.jlcustomjackets.com (951) 867-3200
- QF T-shirts www.qftshirts.com (951) 789-6858
- Embroidery & More www.embroideryandmoredesign.com (951) 471-5209
- Fancy Stitchin’ www.fancystitchin.com (951) 556-6505
- NEFF www.neffco.com/School-Patches (800) 232-6333 x 3417
- Sports Jackets Unlimited www.sportsjacketsunlimited.com (562) 693-6894

Championship Patches (circle shape) Playoffs or Prelims, Finals Patches (shape of a shield) for participation in Cross Country, Track & Field or Swimming Finals, Masters Patches (oval shaped) for participation in a Masters Track & Field or Wrestling event and Wrestling Dual Meet (rectangle shaped) are sold ‘ON-SITE’ by the CIF-SS vendor. Additional patches post event can be ordered through any of the licensed CIF-SS patch vendors:

- Custom Banners/Shirts/Souvenirs New for 2015-16, your school may now create custom items that include the CIF-SS mark or logo (championship banner, champion’s shirts, banners for your gym, etc…) through a licensed CIF-SS vendor (and their specialty).

| C&J Varsity Jackets (Souvenir) www.cjackets.com | Larry Westbrook (714) 828-6909 |
| Integrity Design (Banners) www.integritydesignusa.com | Larry Shoppa shoppa@mac.com (855) 341-9917 |
| Kustom Imprints (Apparel & more) www.kustomimprints.com | Kristy Moore kris@kustomimprints.com (714) 771-5788 x 103 |
| NEFF (Banners) www.neffco.com | (800) 232-6333 |

- Rings
  - Ballfourn http://www.ballfourn.com/athletes/championship-rings/
  - Herff Jones www.herffjones.com
  - J. Lewis Small www.jlewissmall.com
  - Jostens www.jostens.com
  - National Recognition Products www.nprings.com/championship-rings
  - Signature Style Jewelry www.signaturestylejewelry.com

PROTECT YOUR SCHOOL TRADEMARKS: The CIF Southern Section strongly suggests you double-check the status of your school licensed/registered marks and logos now. Some schools have permanently lost control of others selling their merchandise with no royalty or approvals because the proper State of California licensing/registing process had not previously occurred or been enforced.

For additional vendors licensing information, please contact CIF Southern Section Marketing Director John Costello at john@ofss.org or 562-493-9500.
Re: **Official Ball Program – Mandatory Use in Playoffs**

**Official Ball per sport:**

- **Baseball:**
  - Rawlings CIF-SS
  - Rawlings RCIF-SS
  - Must be CIFSS stamped ball, not an alternative Rawlings ball

- **Boys Basketball:**
  - Spalding TF1000 Classic NFHS
  - Spalding TF1000 Legacy NFHS
  - Spalding TF1000 Classic ZK NFHS (New 2016)

- **Girls Basketball:**
  - Spalding TF1000 Classic 28.5 NFHS
  - Spalding TF1000 Legacy 28.5 NFHS
  - Spalding TF1000 Classic ZK 28.5 NFHS (New 2016)

- **Football:**
  - Spalding ball with NFHS
  - Any Spalding model with NFHS stamp

- **Soccer:**
  - Spalding TF-SC5 NFHS
  - Spalding TF-SC3 NFHS (for both boys and girls use)
  - Spalding TF5000 NFHS (for both boys and girls use)

- **Softball:**
  - Dudley CFP12Y NFHS

- **Tennis:**
  - Wilson Tennis Ball
  - NFHS stamp not required

- **Volleyball:**
  - Spalding with NFHS stamp: TF-VB5, TF-VB3
  - Spalding with NFHS stamp: TF5000, TF3000, TF1500

- **Boys Water Polo:**
  - KAP7 model 105 with NFHS stamp

- **Girls Water Polo:**
  - KAP7 model 104 with NFHS stamp

All playoff ball adoption agreements with the CIF Southern Section now run through June 30, 2021 except for tennis (2017).

**Mandatory Playoff Use Requirement:**

The mandatory "official" ball rule for all playoff rounds, excluding golf. The rule applies throughout the conduct of all CIF-SS playoff contests.

**Playoff Ball Use Rule Enforcement:**

Should a school fail to provide the correct game ball, the game will always be played. Teams/schools failing to utilize the correct official ball in CIF-SS playoffs will be reported by officials to CIF-SS and will not be allowed to host their next available home playoff game. Penalty does carry over to the next season if not enforceable this season due to elimination.

**Note:** **NFHS stamp is required in all sports except in golf and tennis.**
DO NOT LET YOUR ATHLETES BE OVERLOOKED
PLEASE FILL OUT AND SEND THE FORMS BY
FRIDAY MAY 20, 2016
ALL CIF SOUTHERN SECTION
NOMINATION FORM

TO: ALL SOFTBALL COACHES

This flyer is to announce the selection of the "ALL CIF Southern Section Softball Teams."

A questionnaire sheet for the selection of the "ALL CIF Southern Section" Softball player is attached. **ALL COACHES** are asked to send their nominations and any additional pertinent information to their Divisional Representative.

**NOMINATIONS ARE NOT LIMITED TO PLAYOFF PARTICIPANTS.** The questionnaire **MUST BE RECEIVED NO LATER THAN FRIDAY, MAY 20, 2016.**

**QUESTIONNAIRES RECEIVED AFTER THIS DATE MAY NOT BE CONSIDERED**

The 2016 Softball Advisory Committee members are:

- Div.1 *Lucinda Brewer, ML King*
  lbrewer@rusd.k12.ca.us
- Div.2 *April Finazzo, Citrus Valley*
  april_finazzo@redlands.k12.ca.us
- Div.3 *Erin Brown, Mayfair*
  ebrown@busd.k12.ca.us
- Div.4 *Donn Brown, Elsinore*
  Donn.Brown@leusd.k12.ca.us
- Div.5 *Margaret Neill, Paraclete*
  mneill@paracletehs.org
- Div.6 *Melissa Graham, Katella*
  Graham_m@auhsd.us
- Div.7 *JoAnn Quintero, Faith Baptist*
  Jquint33@yahoo.com
- Lindsay Campana, Templeton
- Alan Caoutte, Aliso Niguel
- Roberta Garcia-Uyemura, Diamond Bar
- Amanda Kelson, Brentwood
- Lisa Montes, Baldwin Park
- Laura Shinar, Ramona
- Mary Starksen, Warren
- Jamie Shannon, At Large
- Dana Vasquez, Notre Dame SO
- Joe Zimmerman, University Prep.
- Sharen Caperton, Event Staff
- JoAnn Byrd, Event Manager
- * Denote Division Rep
ALL CIF SOUTHERN SECTION
SOFTBALL 2016 SEASON – NOMINATION FORM

HIGH SCHOOL: ___________________ LEAGUE: ___________________

OVERALL RECORD: W ___ L ___ LEAGUE RECORD: W ___ L ___ DIVISION: ___

COACH’S NAME: ___________________ COACH’S CELL: ___________________

HOW TO NOMINATE YOUR ATHLETES:

- ONLY PLAYERS SELECTED LEAGUE MVP OR 1ST TEAM ALL LEAGUE ARE ELIGIBLE
- ONLY TWO PLAYERS CAN BE NOMINATED. ADDITIONAL NOMINATIONS WILL NULLIFY THE ENTRY
- IF YOU NOMINATE A PITCHER, ENTER BOTH HITTING AND PITCHING STATS
- INCLUDE ALL REGULAR SEASON STATISTICS, NO PLAYOFF STATISTICS
- THE LEAGUE MVP MUST BE LISTED AS YOUR NUMBER 1 RANKED PLAYER
- UTILITY PLAYER IS DEFINED AS A PLAYER WITH A MINIMUM OF 6 GAMES AT 2 OR MORE POSITIONS
- NOMINATION DOES NOT GUARANTEE SELECTION

<table>
<thead>
<tr>
<th>RANK</th>
<th>LEAGUE HONORS</th>
<th>NAME</th>
<th>YEAR</th>
<th>POSITION</th>
<th>GAMES PLAYED</th>
<th>FIELDING AVG</th>
<th>CHANCES</th>
<th>STOLEN BASES</th>
<th>BATTING AVG</th>
<th>ON BASE AVG</th>
<th>AT BATS</th>
<th>HITS</th>
<th>RBI</th>
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PITCHER, ONLY IF LISTED ABOVE

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<tr>
<th>WON</th>
<th>LOST</th>
<th>INNINGS PITCHED</th>
<th>BATTERS FACED</th>
<th>HITS ALLOWED</th>
<th>TOTAL RUNS</th>
<th>EARNED RUNS</th>
<th>ERA</th>
<th>K'S</th>
<th>BB</th>
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</thead>
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UTILITY POSITIONS, ONLY IF LISTED ABOVE

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<tr>
<th>POSITION</th>
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<th>POSITION</th>
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</table>

BATTING AVG = HITS/OFFICIAL TIMES AT BAT (OTAB)
OTAB = TOTAL TIMES AT BAT MINUS (WALK+SAC+HIT BY PITCH)
OBA = HITS+WALKS+HIT BY PITCH/OTAB+WALKS+HIT BY PITCH
ERA = EARNED RUNS X 7/INNINGS PITCHED
CHANCES = PUT OUTS+ASSISTS+ERRORS
FIELDING AVERAGE = PUT OUTS+ASSISTS/CHANCES

SUBMIT NO LATER THAN FRIDAY, May 20, 2016
# Official CIFSS Softball Championships T-Shirts

## Championship Pin

## Sports Patch

### Ordered By

- Individual or School (Please print or type)
- Address (No PO Boxes)
- City and State
- Zip Code
- Phone

### POSTAGE AND HANDLING

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
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<tr>
<td>Orders under $20.00</td>
<td>$6.00</td>
</tr>
<tr>
<td>Orders up to $50.00</td>
<td>$8.00</td>
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<tr>
<td>Orders of $50.00 to $200.00</td>
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<tr>
<td>Orders over $200.00</td>
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</tbody>
</table>

### Method of Payment

- (Check One)
  - Check
  - Visa
  - MasterCard

- Signature

**Vist us at our website: www.CIFtshirts.com**

### Sports

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<thead>
<tr>
<th>SPORTS</th>
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<th>TOTAL</th>
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<tbody>
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<tr>
<td>Sports Patch</td>
<td>(Indicate Sport)</td>
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<tr>
<td>Championship Pin</td>
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</tbody>
</table>

**TOTAL**

- Total No. of Shirts x $16.00 =
- Total No. of Patches x $16.00 =
- Total No. of Pins x $6.00 =
- SUBTOTAL: Sales Tax 8% =
- Postage and Handling =
- **TOTAL**

**Orders may be faxed with your Credit Card Number**

**FAX #: (951) 789 - 6164**

**Visit us at our website: www.CIFtshirts.com**
COURTESY CARDS AND PASSES
2015-2016

[Images of various courtesy cards and passes]
2016 Softball Championship
~Game Times~

Deanna Manning Stadium
Colonel Bill Barber Marine Corp Memorial Park
City of Irvine
Corner of Alton Parkway and Harvard

Friday~ June 3, 2016
2:00pm/ 4:30pm/ 7:00pm
Admission Gates open at 1:15pm

Saturday~ June 4, 2016
10:00am/ 12:30pm/ 3:30pm/ 6:00pm
Admission Gates open at 9:15am

(no dogs allowed in the stadium)
Attention:
Principal, Girls’ Athletic Directors and Softball Coaches reaching the Finals:

Should your team advance to the championship final at Deanna Manning Stadium at Bill Barber Park, we are asking that you set aside time for a 10:00am Administrative meeting Thursday, June 2, 2016 at Irvine City Hall to review the facility and receive the final instructions from the CIF Southern Section Office. See schedule for Bat Testing:
CIVIC CENTER & COLONEL BILL BARBER MARINE CORPS MEMORIAL PARK
(949) 724-6711
City of Irvine, Community Services
One Civic Center Plaza
Flame Broiler

a healthy choice

142 Locations and Growing

www.flamebroilerusa.com
California School Employees Association

The California School Employees Association is honored to partner with the CIF Southern Section in this important venture.

Our missions are similar. Whether through interscholastic sporting events, academic activities or building the communities that support our public schools, CSEA members are determined to enhance the lives of all California students.

Allan D. Clark
Association President

Dave Low
Executive Director
Another friendly lesson from the University of Farmers®.

Unlike many insurance companies, Farmers Insurance prides itself on providing our customers with personal support from agents living near you. The University of Farmers—an esteemed insurance education institution—takes the best agents from your area and trains them to be even better. When they're ready, we send them back to your community to start serving you. For more information on our venerable institution, head to universityoffarmers.com.

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Insurance underwritten by Farmers Insurance Exchange and other affiliated companies. Visit farmers.com for a complete listing of companies. Coverage not available in all states.

Proud Partner of the CF
PREP ZONE
FOXSPORTSWEST.COM
SHARE YOUR PHOTOS WITH US

#PREPZONE
@FOXSPORTSWEST
Proud to be the Official Softball of the CIFSS
Every victory starts from within. That’s where the heart and the hustle live. Within is the determination to come up big when it matters most. But no athlete does it alone. They need training and fuel to perform. Gatorade is proud to fuel any athlete that believes greatness comes from the inside out. Gatorade. **WIN FROM WITHIN.**

GATORADE.COM

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HUNGER DOESN’T HAVE A CURFEW.
SOUTHERN CALIFORNIA FORD DEALERS
INVESTING IN OUR LOCAL HIGH SCHOOLS.

ESCABE
FOCUS
FLEX
FUSION

scforddealers.com