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Let NCPE Keep You Up-to-Date with Our Number One Rated Seminars, Our User Friendly Software, and the Best Research Team in America

NCPE Is Offering:

1040 Individual Income Tax Update Workshop (2 Days)

Be NCPE Prepared! Attend NCPE Seminars.
NCPE Continues...
• To present the Real World of Taxation
• To allow class discussion and participant/instructor interaction
  - Class sites are educational friendly
• To present the best course books and worksheets
  - Always newly prepared for each seminar series
• To simplify taxes

DYNAMIC TEACHING • NEW MATERIALS • WORKSHOP APPROACH
The National Center for Professional Education was organized thirty-one years ago to satisfy a growing demand among tax professionals for more comprehensive and informative seminars.

Today, the choice is clear as NCPE is setting the standard with specialized seminars utilizing the workshop approach and emphasizing the real world of taxation. Our hands-on approach requires problem solving by participants, compelling our research staff to maintain the highest level of compliance.

**NCPE Fellowship - Consider joining!**
Go to www.ncpefellowship.com
or call (877) 403-1470 to learn more about the benefits of being a member.

**Let NCPE keep you up-to-date.**
Call 1-800-682-2163 or Fax (225) 654-8000 your registration today.
You can also go to our website for additional information and to register online:
www.ncpeseminars.com
2014 Fall Seminar Agenda
1040 Individual Income Tax Update Workshop (2 Days)

Practitioner’s Clinic
• Recent Developments
• NCPE’s Famous Practitioner’s Tax Helpers
• NCPE’s “Famous” Quick Look Federal Tax Data Sheets (Locate Most Used Tax Facts and Information Quickly)
• Up-to-Date Revenue Rulings, IRS Notices, Hot Topics and Planning Ideas

New and Proposed Legislation
NCPE Is Always on the “Cutting Edge”
• Repair Regulations - Finalized
  - New - Six Elections
  - New - Two Accounting Procedures
  - New - Use It or Lose It - Depreciation
  - New - Three Safe Harbors
• Partial Asset Dispositions
• Tax Knowledge - Changed or Wrong for Determining Capitalization or Repair
• Time Is Running Out - Must Adopt TPRs by 12/31/14

Forms W-2 and 1099 Updates
Information Reporting - Increasing Demands
• 1099 K - Returns with Vengeance
• What’s New with Form 1099 and W-2
• Proposed Changes - Form 1098

Dependency Exemption and Filing Status Issues
• Head of Household Strategic Planning
• Separated and Divorced Parents’ Issues
• Defense of Marriage Act
  - Tax Implications
  - Employer and Employee Impact
• Form 8332 - Binding in Divorce Situations
  - Recent Cases

Best Tax Ideas for 2014 Small Businesses
• Expensing and Bonus Depreciation
• Update - FBAR and FATCA
  - Strategies for Failure to File
  - Helpful Compliance Worksheets
  - Comparison of Both Reporting Forms
  - Disclosure Forms - New Worksheets
• Increased Small Employer Health Insurance Credit
• How to Handle Four Underreporting Letters
  - Probing of Gross Receipts
  - New Form 14420 - Income Verification
• Much, Much More!

Schedule A Strategies - Itemizing
• Gambling Losses - The Advantages of Netting
• Charitable Deduction
  - Deducting More-than-Cost Stocks, Mutual Funds and Real Estate
• Casualty Losses
• Medical Deduction Strategies

Advanced IRA Planning
• New Reasons for Roth IRA Conversions
• IRA Changes for 2014
• Non-Spousal Beneficiaries
  - Roll or Tax-Free Transfers
• Form 5329 Penalty Strategies

The IRS - On the Move
• Identity Theft Proposals
• Extension Issues
• Form 2848 Changes for 2014
• Penalty Abatement Strategies

Ethics - It’s Not Just What You Do, But How You Do It!
• Update - Due Diligence - What Is It!
• EITC and Due Diligence
• New Child Credit and Due Diligence
• Complying with Circular 230 Requirements
  - Circular 230 Sanctions
• Preparer Penalties

Selected Tax Credits
• Education Tax Credit Strategies
• Energy Tax Credits - What’s Left?
• Child Credit Tightening

Tax Planning for 2014 and Beyond
• What’s New for 2014
• Provisions Expiring after 2013
• Personal Exemptions, Standard Deduction and Itemized Deductions
• Section 179 and Bonus Depreciation

Understanding the Three Tax Provisions of Obamacare
Individual Mandate
• What’s a Qualified Health Plan?
• All Individuals Are Not Subject to the Mandate
• Some Individuals Are Exempt from the Mandate
• How Do Individuals Acquire An Exemption?
• What Exemptions Are Tax Professionals Liable For?

Premium Assistance Credit (PAC)
• Who Is Eligible for the PAC?
• Initial PAC vs. Premium Tax Credit (PTC)
• Form 8962 Calculation and Reconciliation of PTC

Employer Mandate
• Employer Mandate Delays
• Large Employer vs. Small Employer
• Determining Large Employer Status
• Converting Part-Time Employees to Full-Time Equivalents
• When Must Employers Offer Insurance and for What Period?
• Affordability Test
• Tax Cost of Noncompliance
• Form 1095C Reporting Requirements

Restrictions on Small Employer Health Plans
• Medical Reimbursement Plan
• Employer Payment Plans
• More-than-2% S Corporation Shareholder
• HSAs and FSAs
• Noncompliance Penalty of $36,500 per Employer per Year

Update on Net Investment Income Tax (NIIT) Regulations
• Clarification of the Definition of NII
• Trade or Business Exception
• K-1 Pass-Through Items
• Rental Real Estate Relief
• Net Operating Loss Now Allowed
• Netting Capital Gains and Losses
• Guaranteed Payments and Retirement Payments
• Sale of Conduit Entity - Deemed Sale Rule
  - Withdrawn and Replaced with Two Optional Methods

Using Installment Sales to Reduce NIIT and Avoiding the Traps
• Limitations and Restrictions
• Mortgage Relief in Excess of Basis
• Depreciation Recapture
• Reduction in Installment Note
• Disposition of Installment Note
• Repossessions

Federal Income Tax and Education Benefits
• Qualifying Educational Expenses
• American Opportunity & Lifetime Learning Credits
• Qualified Tuition Programs & Education Savings Accounts
• Tax Treatment of Scholarships, Fellowships and Grants
• Tax Benefits of Financing Education Costs
• Claiming Education Tax Benefits
# 1040 Individual Income Tax Update Workshop (2 Days)

**Locations and Dates**

Registration 7:15 a.m. • Workshop 8:00 a.m. - 4:15 p.m. (16 Hours CPE)

## Arizona
* Phoenix - Nov. 18 & 19  

## Arkansas
* Fayetteville - Nov. 18 & 19  
  *Sponsor: Arkansas Society of Enrolled Agents.

## Colorado
* Colorado Springs - Dec. 15 & 16  
  *N. Denver - Dec. 16 & 17  
  *S. Denver - Nov. 19 & 20  
  *Durango - Nov. 3 & 4  
  *Grand Junction - Nov. 5 & 6  
  *Sponsor: Public Accountants Society of Colorado.  
  Please call (303) 452-8227 or (800) 578-4451 for registration.  
  www.coloradoaccountant.org

## Connecticut
* Cromwell - Dec. 10 & 11

## Delaware
* Wilmington - Dec. 9 & 10

## Florida
* Ft. Lauderdale - Dec. 17 & 18  
  * Ft. Myers - Nov. 12 & 13  
  * Jacksonville - Dec. 17 & 18  
  * Orlando - Dec. 18 & 19  
  * Palm Beach - Nov. 24 & 25  
  * Pensacola - Dec. 18 & 19  
  * Sarasota - Dec. 16 & 17  
  * Tampa - Nov. 24 & 25  
  *Sponsor: Florida Society of Enrolled Agents.

## Georgia
* Atlanta - Dec. 16 & 17  
  *Sponsor: GAEA Educational Foundation, Inc.  
  **Savannah - Nov. 10 & 11  
  **Sponsor: Georgia Association of Public Accountants.

## Illinois
* N. Chicago - Nov. 12 & 13

## Indiana
* Ft. Wayne - Nov. 10 & 11  
  *Sponsor: Indiana State Board of Accountancy  
  Schererville - Nov. 11 & 12  

## Louisiana
* Baton Rouge - Jan. 8 & 9, 2015  
  * Lafayette - Oct. 30 & 31  
  * New Orleans - Nov. 20 & 21  
  *Sponsor: Louisiana Society of Independent Accountants.  
  Please call (337) 993-9707 or visit www.lsia.com to register.

## Maryland
* Baltimore - Dec. 16 & 17

## Massachusetts
* Boston/Dedham - Nov. 18 & 19  
  *Sponsor: Massachusetts Society of Enrolled Agents.

## Michigan
* Detroit - Dec. 2 & 3  
  * Grand Rapids - Dec. 1 & 2

## Nevada
* Las Vegas - Dec. 1 & 2

## New Hampshire
* Manchester - Dec. 1 & 2

## New Jersey
* Atlantic City - Jan. 5 & 6, 2015  
  * Hasbrouck Heights - Dec. 3 & 4  
  * Mahwah - Dec. 9 & 10  
  * Mt. Laurel - Dec. 3 & 4

## New York
* Albany - Nov. 6 & 7  
  * Batavia - Nov. 19 & 20  
  * Long Island/Melville - Dec. 8 & 9  
  * Syracuse - Dec. 4 & 5  
  * Tarrytown/Westchester - Nov. 4 & 5

## New York
* Albany - Nov. 6 & 7  
  * Batavia - Nov. 19 & 20  
  * Long Island/Melville - Dec. 8 & 9  
  * Syracuse - Dec. 4 & 5  
  * Tarrytown/Westchester - Nov. 4 & 5

## North Carolina
* Asheville - Dec. 15 & 16  
  *Sponsor: North Carolina Society of Tax Professionals.  
  **Charlotte - Nov. 11 & 12  
  **Sponsor: North Carolina Society of Enrolled Agents.

## Ohio
* Cincinnati - Nov. 12 & 13  
  * Cleveland - Dec. 11 & 12

## Pennsylvania
* Allentown - Dec. 8 & 9  
  * Philadelphia/Mt. Laurel - Dec. 3 & 4  
  * Pittsburgh - Dec. 2 & 3

## Rhode Island
* Providence - Dec. 10 & 11

## South Carolina
* Columbia - Nov. 3 & 4

## Tennessee
* Knoxville - Nov. 19 & 20  
  * Nashville - Nov. 20 & 21  
  * Tri-City/Kingsport - Nov. 10 & 11

## Texas
* Grapevine/Dallas - Dec. 4 & 5  
  * Houston - Nov. 13 & 14  
  *Sponsor: Texas Society of Enrolled Agents.  
  **Plano/Dallas - Dec. 18 & 19  
  **Sponsor: Plano CPAs Study Group.  
  Call (972) 985-0011 to register.

## Virginia
* Roanoke - Nov. 12 & 13  
  * Springfield - Nov. 5 & 6

## Washington
* Seattle - Nov. 17 & 18

## Wisconsin
* Milwaukee - Nov. 13 & 14

Call NCPE (800) 682-2163 or visit www.ncpeseminars.com to register for all non-sponsored locations.
NCPE Is Offering Four Great Seminars in the Summer of 2015

Corporations (C&S) and Partnerships (LLCs) Workshop (2 Days)
- Practitioner’s Clinic
- New and Proposed Legislation
- Small Business Concerns
- S Corporations
- Partnership Taxation
- Limited Liability Companies
- What Is the IRS Doing?
- Ethics
- And Much, Much More

Fiduciary (Form 1041) Workshop (1 Day)
- Principles of Fiduciary Accounting
- Line-by-Line Return Analysis
- Distributable Net Income (DNI) & Income Distribution Deduction
- Sale of Decedent’s Residence
- IRA & Qualified Plan Distributions After Death
- Income in Respect of Decedent (IRD)
- Decedent’s Medical Expenses
- Final Decedent’s Joint Return with Surviving Spouse
- Elections Regarding Decedent’s Savings Bonds & Distributions After Year-End
- Qualified Terminable Interest Property
- Checklist of Deductible Administration Expenses
- Portability & Decedent Liabilities of Applicable Exclusion
- Generation Skipping Transfer Tax
- State Death Tax Filing

Federal Estate (Forms 706 and 709) Workshop (1 Day)
- The Estate Tax Audit
- The Probate Process & Duties of the Personal Representative
- Executor’s Liability for Estate Tax
- Composition & Valuation of the Gross Estate
- Retained Life Estate
- Alternate Valuation Date Special Use Valuation Rate
- Qualified Terminable Interest Property
- Checklist of Deductible Administration Expenses
- Portability & Decedent Liabilities of Applicable Exclusion
- Generation Skipping Transfer Tax
- State Death Tax Filing

Serving a Maturing Nation (Levels I & II - 2 Days Each, Level III - 1 Day)
Accountants are finding that they need to be up-to-date on financial matters facing seniors. The seminars are designed for accountants working with this market segment.

Level I (2 Days) - What 79 Million Baby Boomers Need to Know

Social Security Issues
- When to Take Benefits - At Age 62 or Later?
- How to Increase Your Benefits Under the Senior Citizens Freedom to Work Act of 2000
- How Benefits Are Determined
- Disability Insured Status
- Determining Insured Status
- Many Worksheets & Questions Answered

Medicare Issues
- What’s New
- Understanding the Four Parts (A, B, C and D) Eligibility & Enrollment
- What Medicare Covers
- Choosing the Right Drug Plan
- Many Worksheets & Questions Answered

Reverse Mortgages
- They Are Here & Here to Stay!
- Should You or Should You Not?
- Other Alternatives

Income Tax & Retirement Planning for the Elderly
- Retirement Plan – Designing & Determining What Is Best
- Medical & Long-Term Care Planning Strategies
- Planning with the Home
- Informational Return Issues
- Decedent’s Final Tax Return
- Avoiding Income Tax on Social Security

Medigap Insurance
- Ten Plans - Which to Choose?

Long-Term Care Insurance
- Evaluating Policies & Smart Decisions

Medicaid Issues
- For Those Who Live Long Enough, it Is Not a Question if They Will Need Medicaid, But When?
- Spend-Down vs. Income-Cap States
- Resource & Income Qualifications
- Transfer Assets to Qualify for Medicaid

DATES AND LOCATIONS - LEVEL I
Raleigh, NC - Sept. 25 & 26

DATES AND LOCATIONS - LEVEL II
*Denver, CO - Oct. 22 & 23

DATES AND LOCATIONS - LEVEL II
*Denver, CO - Oct. 24

Level II (2 Days) - Essentials of Estate & Trust Taxation

Estate & Gift Tax Return Preparation (Forms 706 and 709)
- The Estate Tax Audit
- The Probate Process & Duties of the Personal Representative
- Executor’s Liability for Estate Tax
- Composition & Valuation of the Gross Estate
- Retained Life Estate
- Alternate Valuation Date Special Use Valuation Rate
- Qualified Terminable Interest Property
- Checklist of Deductible Administration Expenses
- Portability & Decedent Liabilities of Applicable Exclusion
- Generation Skipping Transfer Tax
- State Death Tax Filing

Fiduciary Income Tax Return Preparation (Form 1040)
- Principles of Fiduciary Accounting
- Line-by-Line Return Analysis
- Distributable Net Income (DNI) & Income Distribution Deduction
- Sale of Decedent’s Residence
- IRA & Qualified Plan Distributions After Death
- Income in Respect of Decedent (IRD)
- Decedent’s Medical Expenses
- Final Decedent’s Joint Return with Surviving Spouse
- Elections Regarding Decedent’s Savings Bonds & Distributions After Year-End

Level III (1 Day) - Financial & Estate Tax Planning

Drafting the Final Will & Testament
- Common Will Provisions
- Pour-Over Will
- Credit Shelter Transfers
- QTIP & QQT Techniques
- Appointment of Fiduciary and/or Guardians

Planning with Trusts
- Revocable & Irrevocable Inter Vivos Trust
- Common Trust Provisions
- Powers of Appointments
- Rule Against Perpetuities
- Life Insurance Trusts
- Utilization of Marital Deduction & Credit Shelter Bequests
- Generation Skipping Transfers

Collateral Planning Documents
- Durable Powers of Attorney
- Health Care Powers & Physician Directives
- Guardian Designations

Alternatives to Gifts
- Intrafamily Sales
- Installment Sales
- Interest Free Loans
- Private Annuities
- Defective Grantor Trusts
- Split-Interest Transfers: GRATs & GRUTs
- Personal Residence Trusts (QPRT)
- Family Partnerships
- Estate Freezes

Executive Compensation Planning
- Deferred Compensation
- Stock Options: Nonqualified as ISOs
- Qualified Plan Distributions

Charitable Planning
- Outright Gifts
- Donor-Advised Funds
- Family Foundations
- Charitable Remainder Trusts: CRATS & CRUTs
- Charitable Land Trusts

DATES AND LOCATIONS - LEVEL II
*Denver, CO - Oct. 24

*Sponsor: Public Accountants Society of Colorado.
Register at www.coloradoaccountant.org or call 800-578-4451.
Call NCPE (800) 682-2163 or visit www.ncpeseminars.com to register for all other locations.
Please enroll me/us for the following seminar:
Pre-registration is two weeks prior to seminar date.

**1040 Individual Income Tax Update Workshop (2 Days)**

- $320 Pre-registration fee
- $345 After Pre-registration Date

Attention: Individuals registering for the Ft. Lauderdale, FL; Charlotte, NC; Atlantic City, NJ; Hasbrouck Heights, NJ; Mahwah, NJ; Mt. Laurel, NJ; Albany, NY; Long Island (Melville), NY; Syracuse, NY; Tarrytown (Westchester), NY; Philadelphia (Mt. Laurel), PA; and Knoxville, TN locations should adhere to the following fee schedule:
- $365 Pre-registration fee
- $390 After Pre-registration Date

Name(s)______________________________________________________

Please check one: □ CPA □ EA □ CFP □ RTRP #__________

Location_______________________________________________________

Mail your registration to: NCPE · P.O. Box 560 · Zachary, LA 70791, or call (800) 682-2163, fax (225) 654-8000, or register online at www.ncpeseminars.com.

Please indicate in the blank area the number of participants registering.

**1040 Individual Income Tax Update Workshop:**

- X $_________ = Total $_________

Check enclosed $_________

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Meet the Speakers

John Ayers, CPA
A 27-year veteran of NCPE, John brings a unique perspective to the NCPE group seminar. Nurtured as a lecturer by an early career and as a college professor, trained by more than 20 years in the public practice of accounting and taxation, and experienced as a small business owner and manager, John understands the application of tax and accounting principles in the environment of the accounting professional. This gives him a unique style of presentation, one that reduces complex issues to workable solutions. John received his undergraduate degree and completed post-graduate studies from the Kenan-Flagler School of Business of the University of North Carolina and earned an MBA from East Carolina University. He is a long time member of the AICPA, NCAPCA and NSA.

Wayne Hebert (A-Bear), CPA, ARA
Wayne has been a tax and accounting practitioner for 41 years with Wayne Hebert CPA and Associates in New Orleans, Louisiana. He has 33 years experience as an income tax lecturer. He is the president of the National Center for Professional Education, Inc. Wayne holds a B.S. in Accounting and an M.S. in Taxation. Wayne has served as president and in various other positions for the Louisiana Society of Independent Accountants, an affiliated state organization of the National Society of Accountants (NSA). He is a member of the AICPA and the NSA.

David Mellem, EA
David has prepared tax returns for individuals, corporations, partnerships, estates and trusts for 36 years. With over 24 years experience in presenting tax seminars, he has lectured in 32 states: Washington, D.C.; San Juan, Puerto Rico; and London, England. He is a partner of Ashwaubenon Tax Professionals, and provides research/consulting services for Federal tax matters. In addition, he ghost writes full or partial tax returns when fellow tax professionals get stumped. David is a tax reference for many journalists, including money.cnn.com and wallstreetjournalonline.com. He has been quoted in various newspapers around the country, and has been published in NATP’s Tax Practitioner Journal and NAEA’s EA Journal. David has served as a panel member on IRS’ TaxTalk Today, and appeared on the Today Show as part of an NAEA panel. An enrolled agent since 1982, he holds a Bachelor’s Degree in Accounting and Associate Degrees in Accounting and Data Processing. David is an active member of both the NAEA and the NATP, and is a Fellow of NTPI.

Mary R. Mellem, EA
Mary has 30 years experience as a tax professional and 23 years experience teaching tax programs throughout the country. She and her husband operate Ashwaubenon Tax Professionals in Green Bay, Wisconsin, where they service 1200 tax and accounting clients each year. Mary holds a Bachelors Degree in Secondary Education from the University of Wisconsin in the field of Mathematics and Economics, and received the Enrolled Agent designation in 1990. Mary is a member of the NAEA and the NATP, and is a Fellow of NTPI. She was a staff member of the NATP for over 14 years, and served as the association’s Education Program Supervisor, instructor for the 1040 Video series, and member of the research department. Mary has authored the Client Newsletters for the NAEA Journal for several years, and currently serves on the organization’s Public Relations Committee.

Jerry Riles, EA, CSA, ABA, ARA
Jerry has been a tax and accounting practitioner since 1963 with an accounting and tax practice in Zachary, Louisiana that specializes in small business and individual taxation. He holds a B.S. degree in Accounting from Louisiana State University, and has been enrolled to practice before the Internal Revenue Service (IRS) since 1976. For the past 31 years, Jerry has also been a speaker with NCPE. In 1997, he was named the National Association of Enrolled Agents’ (NAEA) Speaker of the Year. In 2004, he was named the National Society of Accountants’ (NSA) Speaker of the Year. Additionally, Jerry is an active member of the National Society of Accountants (NSA), National Association of Enrolled Agents (NAEA) and Louisiana Society of Independent Accountants, where he served as president and in various other positions.

Beanna J. Whitlock, EA, CSA
Beanna is an Enrolled Agent in private practice at Whitlock Tax Service, LLC in San Antonio, Texas. She has served as a tax law instructor for 29 years with emphasis on Limited Liability Company and Choice of Entity presentations. Beanna has taught tax professionals across the country and is an adjunct professor for Auburn University. She is a faculty member of the Society of Certified Senior Advisors, CSA. Beanna has testified before Congress, Treasury and the IRS Oversight Board. She has served on the IRS Information Reporting Program Advisory Council, as well as the IRS Commissioner’s Advisory Committee (CAC). She served as the IRS Director of National Public Liaison for Commissioner Mark Everson. Beanna is the author of numerous articles in such publications as Accounting Today, Tax Notes, Newsweek, Time, Ladies Home Journal and Parent’s Magazine. She has been interviewed by Brian Williams of NBC Nightly News. Known for her fierce defense of the tax professional community, she is frequently consulted by the Office of Professional Responsibility regarding presentations to the tax community. Beanna is the Executive Director for NCPE Fellowship.

Donald Williamson, CPA
Don is a Professor of Taxation and Director of the Graduate Tax Program at the Kogod School of Business Administration at American University. He has also served as an adjunct professor of law at the Washington College of Law at American University. In addition, Don is a principal in the Falls Church, Virginia accounting firm of LaMonaca & Williamson, CPAs, which specializes in compliance and planning for small business and individuals. He is a frequent lecturer to professional groups, and has published numerous articles in a variety of accounting and tax journals, as well as two Tax Management BNA portfolios on the investment credit and net operating losses. Don holds MBA and JD degrees from Cornell University and an LL.M degree from Georgetown University where he was an associate editor for Tax Lawyer. Don has been a speaker for NCPE for 27 years.
NCPE Tax Research Center
Designed to meet the needs of small to large accounting firms and individual practitioners who do not have their own tax research department. Everyone who has used the NCPE Tax Research Center has nothing but great things to say about this service. Call 1-800-682-2163.

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- Colorado and Ohio Legal and Judicial Education
- IBCFP
- CTEC

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NCPE's Serving a Maturing Nation Series, Individual Income Tax Workshop, and Corporations & Partnerships Workshop have been accepted by the CFP Board for all taxation and other applicable subjects. CFP®, CERTIFIED FINANCIAL PLANNER®, and the CFP® logo are certification marks owned by the Certified Financial Planner Board of Standards, Inc. These marks are awarded to individuals who successfully complete CFP® Board's initial and ongoing certification requirements.

These courses are recommended for CPAs, Accountants, Tax Practitioners, Lawyers, Enrolled Agents and Certified Financial Planners with basic knowledge of tax and accounting.

Upon completion of these courses, participants will be able to apply New Legislation to advise and assist their clients in accounting and tax preparation.

Course Level: Intermediate to Advanced in Accounting and Income Tax Preparation

Registration Fees and Cancellation Policy
The course registration fee includes all workbook materials, seminar instruction, early morning coffee and two refreshment breaks (Danish is provided on both days). Hotel accommodations and meals are not included. Fees may vary in sponsored cities and states. The registration fee, less a $35 enrollment charge, will be refunded upon written cancellation notice received up to fourteen (14) days before the seminar.

Due to financial obligations incurred by NCPE, no refund will be issued on cancellations received within seven (7) days of the seminar date. However, upon a five-day advance notification, a substitute may be sent or registration transferred to another NCPE seminar of choice within twelve (12) months. For more information regarding administration policies such as complaint and refund, please contact our office at (800) 682-2163.

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