Quality Distinct Management Training Center
Company Profile

www.QDM-Training.ae
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INTRODUCTION

Quality Distinct Management Training Center is based in Abu Dhabi – UAE.

It is specialized in holding training programs in all of the emirates of UAE.

It is characterized by the ability to study and understand the requirements of the business market, and to find plans and training solutions that suit organizations’ requirements to promote the professional qualifications of their workforce from the top of the administration hierarchy till the bottom.

The training courses are in various fields like: management, security, finance, human resources, planning, quality, law, self-management, behavior, occupational safety and health … etc.

We are certified by many of the ministries, government departments, banks, and private companies in UAE.

- **Certified as a class A training center at Abu Dhabi Police GHQ.**
- **We have ISO 9001:2008.**
- **We are certified from Abu Dhabi Center for Technical and Vocational Education and Training (ACTVET).**
Our goals:

- To offer high quality training services and consultations to achieve progress in: professional, administrative and functional fields.
- To maintain our customers’ trust by offering the suitable courses for them.
- Providing the appropriate training environment at the appropriate time through distinct training programs.
- Contributing in a way for the employees to reach the level of excellent performance.
- Encouraging creativity.

Our strategic goal is to achieve: the satisfaction of the participants and their organizations, and the intended benefit from our training programs through providing:

- Suitable training environment.
- High qualified trainers with a certified expertise and efficiency.
- Equipped training rooms in the most of the hotels in UAE.
- High quality scientific materials.
Professional Diplomas

- Diploma duration is 288 hours, presented over 6 weeks including:
  (Training hours + Research hours + Practical tests + The final Project).
- Diplomas are presented in both: English and Arabic Languages.
- We have a group of specializations:
  - Human Resources Management Diploma.
  - Logistic Diploma.
  - Strategic Science Diploma.
  - Organization Excellence Diploma.
  - Crisis Management Diploma.
  - Methodologies Diploma.
  - Financial & management Diploma.
  - Evaluating Companies Diploma.
  - Project Investment feasibility study Diploma.
  - Accounting for non-specialized people Diploma.
  - Building & managing leadership Diploma.
  - Secretarial Diploma.
  - Procurement Management Diploma.

All of the diplomas are accredited by IAO (International Accreditation Organization)

www.iao.org
Quality Professional Diplomas

- Diploma duration is 192-224 hours, presented over 6-7 weeks including (Training hours + Research hours + Practical tests + The final Project)
- Diplomas are presented in both: English and Arabic Languages.
- We have a group of specializations:
  - Occupational Health & Safety Management System Expert BS OHSAS 18001.
  - Total Quality Management (TQM) Diploma.
  - Certified Quality Management Representative Diploma.

All of the Quality diplomas are accredited by CMC International (UK) Ltd www.cmciuk.org
1. We rehabilitate government organizations and large companies to get The ISO Certificate in different fields according to the following quality systems:

- ISO 14001 (Environment Management Systems).
- ISO 18001 (Occupational Health & Safety).
- ISO 27001 (Information Management & Confidentiality Systems).
- ISO 17025 (Factories Management).
- ISO 19185 (Management of Medical Factories).
- ISO 13485 (Management of Medical Devices).
- ISO 22000 (Food Management & Safety Systems).

Through cooperation with international specialized companies with high experience; such as:

- **Engineering & Quality Experts (EQE):**
  A specialized company in registering and qualifying organizations and agencies to get ISO certificate through Monitoring, evaluating and continuous supervision on the whole administrative procedures, and directing them to achieve superiority in workplace.

2. We participate in granting ISO Certificates through our cooperation with:

- **American Systems Registrar (ASR):**
  A specialized company in granting ISO certificates with their various standards and according to the International standard specifications.

All of that is through cooperation agreements between these companies & Quality Distinct Management Training Center.
3. We provide our experience for our clients to develop and enhance the performance of their companies, organizations, and agencies to accomplish a balanced growth free from any management or financial defects; and also working on the development of the employees’ skills and putting them in the right place to be creative in and give the best they can in their job.

4. We also provide integrated training packages for all the management and security subjects in a way that meets our clients’ needs.
We offer you the opportunity to get IRCA Card (to be an International Certified Expert Auditor) in quality systems, through the following levels:

**Level one:**

Understanding quality from the perspective of development and implementation contains the following courses:

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Num Of Days</th>
<th>Num Of Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Modern concepts of quality systems and its development</td>
<td>3</td>
<td>24</td>
</tr>
<tr>
<td>Documenting and implementing quality systems for Service and industrial organizations ISO 9001</td>
<td>5</td>
<td>40</td>
</tr>
</tbody>
</table>

**Level two:**

The preparation of quality auditors contains the following courses:

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Num Of Days</th>
<th>Num Of Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal Auditor</td>
<td>5</td>
<td>40</td>
</tr>
<tr>
<td>Lead Auditor</td>
<td>5</td>
<td>40</td>
</tr>
</tbody>
</table>

**Level three:**

Qualifying the internationally qualified auditors to get the IRCA Card contains the following courses:

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Num Of Days</th>
<th>Num Of Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field training</td>
<td>14</td>
<td>100</td>
</tr>
</tbody>
</table>
Our center plans and executes different training courses, which has been designed according to our customers’ needs in our attempt to meet their requirements and qualify them scientifically and professionally, and to develop the human capabilities. For example:

### Environmental Courses

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS ISO 14001:2004 Awareness</td>
</tr>
<tr>
<td>EMS ISO 14001:2004 Documentation and Implementation</td>
</tr>
<tr>
<td>EMS ISO 14001:2004 Internal Audit</td>
</tr>
<tr>
<td>EMS ISO 14001:2004 Lead Auditor</td>
</tr>
</tbody>
</table>

### Food Safety Courses

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSMS ISO 22000:2005 Awareness</td>
</tr>
<tr>
<td>FSMS ISO 22000:2005 Documentation &amp; Implementation</td>
</tr>
<tr>
<td>FSMS ISO 22000:2005 Lead Auditor</td>
</tr>
</tbody>
</table>

### Management Courses

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building &amp; Project Safety</td>
</tr>
<tr>
<td>cost control</td>
</tr>
<tr>
<td>Energize your audits</td>
</tr>
<tr>
<td>Inventory Management in compliance with ISO 9001</td>
</tr>
<tr>
<td>Project Management</td>
</tr>
<tr>
<td>QMS &amp; EMS &amp; OHSAS integrated system Internal audit</td>
</tr>
<tr>
<td>Strategic Planning and Operations Performance Measurement</td>
</tr>
<tr>
<td>Total Quality Management (TQM)</td>
</tr>
<tr>
<td>Waste Management</td>
</tr>
</tbody>
</table>
### Medical Devices Courses
- ISO 13485:2003 Documentation and Implementation
- ISO 13485:2003 Internal audit
- ISO 13485:2003 Lead Auditor

### Medical Laboratories Courses
- ISO 15189:2007 Awareness
- ISO 15189:2007 Internal audit
- ISO 15189:2007 Lead Auditor

### Occupational Health and Safety Courses
- OHSAS 18001:2007 Awareness
- OHSAS 18001:2007 Documentation and Implementation
- OHSAS 18001:2007 Internal Audit
- OHSAS 18001:2007 Lead Auditor

### Quality Courses
- QMS ISO 9001:2008 Awareness
- QMS ISO 9001:2008 Documentation and Implementation
- QMS ISO 9001:2008 Internal Audit
- QMS ISO 9001:2008 Lead Auditor

### Business Improvement Courses
- Balanced Scorecard (BSC)
- Business Continuity
- Customer Satisfaction Measurement and Analysis
- Error Proofing
- Failure Mode & Effects Analysis (FMEA)
- Lean Manufacturing
- Measurement System Analysis (MSA)
- Power System Analysis
- Problem Solving
- Root Cause Analysis
- Statistical Process Control & Process Capability
- Six Sigma
### Testing and Calibration Laboratories

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISO 17025:2005 Awareness</td>
</tr>
<tr>
<td>ISO 17025:2005 Documentation and Implementation</td>
</tr>
<tr>
<td>ISO 17025:2005 Internal audit</td>
</tr>
<tr>
<td>ISO 17025:2005 Lead Auditor</td>
</tr>
</tbody>
</table>

### Petroleum Courses

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Instrumentation and Process Control</td>
</tr>
<tr>
<td>Blowers and turbo machinery</td>
</tr>
<tr>
<td>Boiler Control And Instrumentation</td>
</tr>
<tr>
<td>Boiler Water Treatment Technology</td>
</tr>
<tr>
<td>Combustion In Furnaces, Boiler And Unit Efficiencies</td>
</tr>
<tr>
<td>Electric building electronics</td>
</tr>
<tr>
<td>Environmental Management Systems</td>
</tr>
<tr>
<td>GAS TURBINE OPERATION</td>
</tr>
<tr>
<td>Gas Turbine, Steam Power Plant, Co-Generation Combined Cycle plant -1</td>
</tr>
<tr>
<td>GE Gas Turbine (MS6001 B) Major Components, Design &amp; Construction</td>
</tr>
<tr>
<td>Heat Exchangers &amp; Fired Heaters</td>
</tr>
<tr>
<td>Oil and Gas Process Instrumentations</td>
</tr>
<tr>
<td>Oil Systems of GE Gas Turbine Units</td>
</tr>
<tr>
<td>Process Control For Production Operators</td>
</tr>
<tr>
<td>Process Heaters</td>
</tr>
<tr>
<td>Pump Technology</td>
</tr>
<tr>
<td>Steam &amp; Gas Turbine Plants</td>
</tr>
<tr>
<td>Valve Maintenance</td>
</tr>
</tbody>
</table>
**Miscellaneous Courses**

- Basics of Uncertainty
- Benchmarking
- Communication skills
- Corrective & Preventive Actions
- Fundamental of Validation
- Good Distribution Practices (GDP)
- Good laboratory Practices – GLP
- Good Manufacturing practice (GMP)
- Good Storage Practices (GSP)
- Health care accreditation standards
- Human Resources (HR)
- Joint Commission International (JCI)
- Poor Quality Cost
- Quality Control Cycle
- Validation of packaging

Our training technique is performed through:

- **Central training programs:**
  They are executed according to an annual plan, and are held in the most of the emirates of UAE, and many trainees from different government and private agencies are participated in.

- **Specialized training programs:**
  Special training programs selected to develop the management skills, directed to: the senior management staff, the trainers, and the supervisors.

- **Contractual training programs:**
  They are designed to meet the exact training needs of the customers, and executed in the work places.
Notes:

1- All of our training programs are held in the following places on demand:
   a. Quality Distinct Management Training Center training rooms.
   b. Client workplace.
   c. Hotels:
      ▶ In the morning: from 9 o’clock till 2 o’clock with a lunch meal.
      ▶ In the evening: from 5 o’clock till 9 o’clock with a dinner meal.

Such as:

✓ Fairmont Bab Al-Bahr Hotel.
✓ Holiday Inn Hotel.
✓ Rotana Hotels Chain.
✓ Crystal Hotel.
✓ Hilton Hotel.
✓ Sheraton Hotel.
✓ Emirates Palace Hotel.

2- All of our training programs can be repeated according to the needs of the agencies, organizations and individuals at the suitable time for them.

3- All of our training programs can be presented in both: English and Arabic Languages.

4- Contractual training programs can be held and set according to the demand of the concerned party.

5- We offer our services in case of external courses for trainees from abroad is executed in UAE & Egypt through:

✓ Hotels reservation at cheap prices.
✓ Booking flight tickets.
✓ Obtaining visas.
✓ Reception of the trainees at the airport and getting them into the hotels.
✓ Providing a trip in the country in a one day of the training course.
Contact Us

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