INVITING ONLINE APPLICATION FOR RECRUITMENT AGAINST CULTURAL QUOTA IN CENTRAL RAILWAY FOR THE YEAR 2015-16.

| Opening date and time for online Application | 22/12/2015 at 09.30 Hrs. |
| Online Closing Date and Time of Applications | 06/01/2016 at 23.30 Hrs. |
| Closing date & time of receipt of DOWNLOADED PRINTED copy of the application form with passport size photograph pasted, duly signed at appropriate places, with clear LHTI (Left Hand Thumb Impression) and the paragraph reproduced in the space provided, in his/her own running handwriting, along with the required enclosures and examination fee, wherever applicable | 21/01/2016 at 18.00 Hrs |
| Closing date & Time of receipt of downloaded printed copy of the application form with passport size photograph pasted, duly signed at appropriate places, with clear LHTI (Left Hand Thumb Impression) and the paragraph reproduced in the space provided in his/her own running handwriting, along with the required enclosures and examination fee, wherever applicable for candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangi sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep | 05/02/2016 at 18.00 Hrs |

**Note:**

Downloaded applications received after closing date and time shall not be entertained. Mere filling up of online application is not sufficient. A submission of DOWNLOADED PRINTED copy of the application form with passport size photograph pasted, duly signed at appropriate places, with clear LHTI (Left Hand Thumb Impression) and the paragraph reproduced in the space provided in his/her own running handwriting, along with the required enclosures and examination fee, wherever applicable, within stipulated date and time is mandatory; failing which applications shall not be considered.

1. The Central Railway invites ONLINE applications from the citizens of India for filling up **One post each** of the under mentioned disciplines (see 2 below) Group ‘C’ posts in Pay Band ₹ 5200-20200 plus Grade Pay ₹ 2000/1900/- against **Cultural Quota** for the year **2015-16** over Central Railway. The posts are open to all regardless of Community (UR, SC, ST & OBC).
1.1 The candidate can apply either for Western Instrument or Indian Classical Instrument or both. In case the candidate applies for both, he has to submit duly completed application (both online and application print out with enclosures pertaining to different Cultural discipline respectively along with separate application fee, wherever applicable). However, the candidate will be subjected to single written test and if he qualifies he/she shall be called for respective Practical Demonstration.

2. ELIGIBILITY CONDITIONS

2. (a) Educational Qualification :

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Name of the Cultural Discipline</th>
<th>Minimum Educational Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Western Instrument Player (Guitar/Keyboard) - One post</td>
<td>Passed 10 + 02 or its equivalent examination with not less than 50% marks in the aggregate from a recognised Board. 50% marks are not required for SC/ST/Ex-servicemen or where the candidates possess higher qualification i.e. Graduation/ Post Graduation etc from a Recognised University. For proof of Date of birth, candidate must submit only one certificate i.e. SSC Board Certificate or School Leaving Certificate or Birth Certificate.</td>
</tr>
<tr>
<td>2</td>
<td>Indian Classical Instrumental Player (Harmonium/Violin /Santoor/Sarod) - One Post</td>
<td></td>
</tr>
</tbody>
</table>

N.B.: In case in either discipline, suitable candidates are not found fit to be empanelled, suitable candidate of the other discipline can be empanelled.

2. (b) Qualification in Cultural Discipline :

<table>
<thead>
<tr>
<th>Essential</th>
<th>Desirable (**)</th>
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</thead>
<tbody>
<tr>
<td>Western Instrument Player (Guitar/Keyboard)- One post</td>
<td></td>
</tr>
<tr>
<td>1) Certificate from Trinity College of London (Rock School)/ABRSM (Associate Boards of Royal School of Music, London). Must have passed Grade three and above in Guitar Playing.</td>
<td>1) Three years experience in playing the above instrument preferably in Doordarshan/All India Radio / (*) Reputed Musical Group/ Television Channels with necessary documentary proof.</td>
</tr>
<tr>
<td>2) Should be proficient in playing Hindi songs (filmy/semi classical) with necessary certificates from (*) Reputed Musical Group.</td>
<td>2) Certificate in Individual Award winning performance in above instruments at State/National Level /Competition/Performances.</td>
</tr>
</tbody>
</table>
Indian Classical Instrumental Player (Harmonium/ Violin/ Santoor/ Sarod) - One Post

1) Diploma/Degree/Post Graduation in above specified instrumental music form from recognised University (Recognised Universities are those which are approved by the UGC) or from equivalent approved Institutions like Gandharva Mahavidyalaya, Bhatkhande Music School/ Prayag Sangeet Vidyalaya can be considered.

2) Should be proficient in playing Hindi songs (filmy/semi classical) with necessary certificate/s from (*) Reputed Musical Group.

1) Three years experience in playing the above instrument preferably in Doordarshan/All India Radio /
(*) Reputed Musical Group/ Television Channels with necessary documentary proof.

2) Certificate in Individual Award winning performance in above instruments at State/National Level /Competition/Performances.

(1) (*) Reputed Musical Group means which has performed at various platforms with Artist of National Calibre or a Group consisting of Artists, who have either performed in All India Radio/Television and Film Industry.

(2) The eligible candidates shall furnish the details of above desirable (***) qualification while filling in the ONLINE APPLICATION as per ANNEXURE ‘A’, which shall be generated online.

3. AGE LIMIT: (As on 01/01/2016)

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<th></th>
<th>UR</th>
<th>OBC</th>
<th>SC/ST</th>
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<tr>
<td>Age</td>
<td>18 to 29 years</td>
<td>18 to 32 years</td>
<td>18 to 34 years</td>
</tr>
</tbody>
</table>

Extent of Age Relaxation:

(a) Serving Railway employees who have put in a minimum 03 years continuous service will be given relaxation of age, subject to the age limit of 40 years for UR, 43 years for OBC and 45 years for SC/ST.

(b) The staff of Quasi-Administrative offices of the Railway Organization, such as Railway Canteens, Co-operative Societies and Institutes, the relaxation in upper age limits will be up to the length of the service rendered subject to maximum 05 years. They shall submit their downloaded applications with Service Certificate, mentioning the period of service rendered by them, duly issued by their Controlling Officer, along with other relevant documents.

(c) Widows/Divorced Women/Women judicially separated but not remarried:

<table>
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<tr>
<th></th>
<th>UR</th>
<th>OBC</th>
<th>SC/ST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age</td>
<td>up to 35 years</td>
<td>up to 38 years</td>
<td>up to 40 years</td>
</tr>
</tbody>
</table>
(d) Persons with Disability:

**UR- 39 years, OBC- 42 years and SC/ST- 44 years.**

(e) Persons who had ordinarily domiciled in the state of Jammu & Kashmir during the period from 01/01/1980 to 31/12/1989: **Relaxation upto 05 years.**

(f) Ex-Servicemen candidate: Relaxation of age will be to the extent of service rendered by them in Defence Service plus 3 years provided they have put in a minimum of 06 months service after attestation and up to the age of 40 years for reservists not employed in Government Service.

4. **EXAMINATION FEE:**

4.1 No examination fee for candidates belonging to SC/ST/ Ex-Servicemen/ Persons with Disability (PWD)/ Women/Minorities and Economically Backward Classes.

4.2 Economically Backward Classes candidates means those whose annual family income is less than ₹50,000/-. They have to enclose income certificate on prescribed format as per **Annexure-C** along with the downloaded application.

4.3 For Unreserved/OBC Male candidates not coming within the purview of Minority/Economical Backward Classes/PWD/ Ex-Servicemen, examination fee is ₹100/- for all categories.

4.4 The examination fee is non-refundable. It should be paid in the form of Indian Postal Order (IPO) from any post office drawn in favour of and payable at as follows:

> “SPO(RT), Central Railway, Mumbai”
> Payable at Mumbai.

Downloaded & Printed Applications of duly filled in online form not accompanied with examination fee, wherever required, will be summarily rejected.

5. **FEE EXEMPTIONS:**

SC/ST candidates, Ex-Servicemen, Women Candidates, Persons with Disabilities, Minority candidates*, and candidates belonging to Economically Backward Classes** are exempted from payment of examination fees.

*Minorities mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis).*

For claiming exemption from the examination fee, Minority candidates should furnish ‘self declaration’ as mentioned in **Annexure-B** along with application form. At the time of document verification such candidates claiming exemption of examination fee will be required to furnish ‘minority community declaration’ affidavit on non-judicial stamp paper that he/she belongs to any of the above minority community. If the affidavit is not produced during document verification, the candidature will be rejected.
** Economically Backward Classes (EBC) will mean the candidates whose Family Income is less than ₹50, 000/- Per Annum.

The following authorities are authorized to issue income certificate for the purpose of identifying Economically Backward Classes (EBC):

(i) District Magistrate or any other Revenue Officer up to the level of Tehsildar.

(ii) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.

(iii) BPL card or any other certificate issued by the Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railways.

(iv) Union Minister may also recommend for any persons from anywhere in the country.

(v) Sitting Members of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

The Income Certificate issued by the Authorities mentioned above should have to be in Annexure-C.

6. ON LINE APPLICATION:

Candidates should apply only through ONLINE mode by visiting the website of www.rrccr.com. Before applying, candidates are advised to go through the instructions available on the website. The onus is on the candidate to prove that all the information provided/ submitted by him/her in the application is true.

6.1 Candidates are required to go to the link provided for filling ONLINE application and fill up the personal details/BIO-DATA etc. carefully.

NOTE – I : Candidates should ensure that their Name, Father’s Name, Date of Birth should exactly match as recorded in Matriculation or equivalent certificate. Any deviation found during Document Verification will lead to cancellation of candidature and also to debarment. In case any candidate has formally changed the name, then gazette notification or any other legal document, as applicable should be submitted at the time of Document Verification. Such candidates should indicate their changed name. However, other details should match with the matriculation certificate.
NOTE- II: Candidates are advised to indicate their active mobile number and valid e-mail ID in the ONLINE application and keep them active during the entire recruitment process as important messages will be sent by e-mail and/or on mobile which will be deemed to have been read by the candidates.

6.2 Candidates are required to paste their passport size colour photograph (Black & White photograph is prohibited) at appropriate place on the downloaded and printed application form and signed across.

NOTE: The colour photograph should be a current one and not earlier than three months old from the date of notification, with clear front view of the candidate without sunglasses and without wearing caps. Candidates may note that their candidature may be cancelled at any stage in case old/unclear photograph or Signature in Capital Letter or variations between photograph affixed and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing along with e-Admit Card and valid Photo ID at the time of examination.

6.3 During submission of ONLINE application, a Registration Number will be issued to each applicant. Candidates are advised to preserve/note their Registration Number for further stages of recruitment process / correspondence with RRC/CR.

NOTE I: Applications which are unsigned, signed in capital letters, without coloured photo of candidate, not having requisite fee (if applicable), without LHTI/Smudged LHTI and without paragraph reproduced at appropriate space provided in his/her own running handwriting shall be rejected.

NOTE- II: In case the application is rejected, candidates will be able to view their status ONLINE on the website of RRC concerned along with the reasons for rejection(s). SMS and/or e-mail alerts shall also be sent to the candidates on their registered mobile number and e-mail ID, as indicated in their ONLINE application. Candidates whose application/candidature is rejected will NOT be intimated by post.

NOTE – III: To avoid last minute rush, candidates are advised in their own interest to submit ONLINE application much before the closing date since there may be a possibility of inability/failure to log on to the website of RRC concerned on account of heavy load on the internet or website jam during last days.

NOTE - IV: Railway Recruitment Cell does not accept any responsibility for the candidates not being able to submit their application within the last day on account of aforesaid reasons or any other reason.
7. INVALID APPLICATIONS / REJECTIONS:

Candidates are requested to read all instructions thoroughly before submitting ONLINE application; otherwise their applications are likely to be rejected on one or more of the following reasons:

7.1 Application without signature/signature in capital letters/without LHTI/smudged LHTI or without paragraph reproduced at appropriate space provided, in his/her own running handwriting.

7.2 Application without signature across pasted photograph.

7.3 Application without latest Colour photo or photo wearing Goggles or with cap or disfigured/small size or unrecognizable.

7.4 Not possessing the prescribed Educational and Cultural qualification for the post(s) on the date of submission of application.

7.5 Over-aged or under-aged.

7.6 Candidate’s name figuring in the debarred list.

7.7 Multiple applications for same post.

7.8 Application without examination fee of ₹100/- wherever applicable.

7.9 Not sending prescribed enclosures along with the duly completed print out of application form.

7.10 Enclosures sent without self attesting.

7.11 Any other form of irregularities found.

8. IMPORTANT INSTRUCTIONS:

8.1. CANDIDATES TO ENSURE THEIR ELIGIBILITY BEFORE APPLYING:

The candidates should ensure that they fulfill all eligibility conditions prescribed for the post. Admission of the candidates for the written examination(s) for the posts notified in this notification would be on the basis of the information furnished by them in the ONLINE application and supported by the documents along with the downloaded printed application form submitted to RRC/CR. If, at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her application is false /incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria for the post(s), his/her candidature will be cancelled forthwith.

8.2. HOW TO APPLY: Candidates are required to apply ONLINE on the website of Railway Recruitment Cell, Central Railway www.rrccr.com. Before proceeding for online applications, the candidates who are not exempted from fee payment should get the IPO of ₹ 100/- in the name of “SPO(RT), Central Railway, Mumbai” Payable at Mumbai, and keep ready with them. The details of IPO are compulsorily required to be filled up for completing the online application process. Detailed instructions for filling up ONLINE applications are available on the website of RRC/CR. Brief Instructions to fill up the same are given in Para Nos.8.4 of this notification.
8.3. APPLICATIONS: The ONLINE application, complete in all respect, can be submitted up to 06/01/2016 at 23.30 Hrs. The downloaded printed copy of the application is required to be sent to RRC/CR with photograph pasted and duly signed in along-with the required self attested documents. **Candidates are required to apply only through ONLINE mode. Submission of application without applying through online mode shall be summarily rejected.**

8.4. Steps to submit ONLINE Application.

a. Visit the website of the RRC/CR [www.rrcr.com](http://www.rrcr.com) to apply.

b. Follow the instructions to complete the registration process and to fill in the ONLINE application form.

c. Submit application.

d. Take the print out of the duly filled in online application form. Put the signature and LHTI in the space provided (DO NOT SIGN IN CAPITAL LETTERS), affix the latest passport size coloured photograph and sign across it, write down the paragraph in the space provided in your own running handwriting, enclose the required documents (self attested) along with the IPO, wherever necessary, and forward the same to RRC/CR in the following address by post or drop in the drop box kept in the following address (The envelope containing the application with enclosures should be super scribed as “APPLICATION AGAINST CULTURAL QUOTA 2015-16)

   Senior Personnel Officer (Recruitment),
   CPO office, 1st Floor, GM Building,
   Central Railway HQ, CST, Mumbai- 400001.

e. Before final submission, the candidate can revise and edit the application at any stage. However, after final submission of online application, no changes shall be possible.

9. RECRUITMENT PROCESS:

The recruitment will be based on the **Written Test**, followed by a **Practical Demonstration**. The candidates, who are found eligible in all respects, will be considered on the following basis. The eligible candidates will be called for Written Test and those who qualify in the Written Test will be called for Practical Demonstration.

<table>
<thead>
<tr>
<th>Written Test consisting of Objective Type Questions (Minimum 40% marks are required for qualifying for Practical Demonstration). Questions will be based on General awareness, Mathematics, English language &amp; Music related subject.</th>
<th>50 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Talent in the relevant field on Practical Demonstration</td>
<td>35 Marks</td>
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<tr>
<td>Talent in Testimonials/Prizes</td>
<td>15 Marks</td>
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<tr>
<td>Total :</td>
<td>100 Marks</td>
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</tbody>
</table>

**Note:** Panels based on merit (marks secured in aggregate) will be made in two disciplines separately.
10. **GENERAL CONDITIONS:**

(a) The candidates already employed in Central/State/PSUs including Railways should produce Service Certificate and No Objection Certificate (NOC) from the employer at the time of Document Verification.

(b) The decision of the Railway Administration in all matters relating to eligibility, acceptance or rejection of the application, penalty for false information, and mode of selection shall be final and binding on the candidates.

(c) Candidates recommended for appointment will have to pass the requisite Medical Fitness Test, as per the standards prescribed for the selected post.

(d) Canvassing in any form shall disqualify the candidate.

(e) Candidates are required to obtain caste certificates in the proper Proforma as per ANNEXURE ‘D’ from the appropriate authority and produce the original certificate at the time of verification, failing which he/she may be disqualified. This is strictly required vide Chapter 13 of the Brochure (published by Govt. of India, Ministry of Personnel, Public Grievance & Pensions Department of personnel Training, New Delhi). As large number of candidates is producing certificates issued by authority different from appropriate authority, they are advised to strictly comply with the instructions.

(f) Xerox copy of Caste Certificate issued by the Competent Authority, not below the rank of Tehsildar, in case of SC/ST/OBC Candidates. OBC candidates shall also submit **OBC Non-Creamy-Layer Certificate in Central Government format as per ANNEXURE ‘E’ issued on or after 01/01/2014** by the Competent Authority to get the benefit of age relaxation. Certificates should contain **Religion, Caste, and Date of Issue** etc. and bear the Seal of the Issuing Authority.

(g) Before applying to the post, candidate should ensure that he/she fulfils the all eligibility conditions prescribed in the Notification and he/she is required to enclose all necessary documents along with his/her application. No any document shall be entertained at the further stage of recruitment and the RRC/CR reserves rights to reject any application, not fulfilling the eligibility condition/conditions, at any stage of recruitment.

(h) Candidates must bring certificates of Date of Birth, Educational Qualification, the Certificates pertaining to Cultural Discipline for which they have applied and other relevant documents, all in original, on the day of Practical Demonstration, without which they shall not be permitted to appear in the same.

(i) No TA/DA /Accommodation will be provided during practical demonstration. Candidates should bring their own Playing kit. A candidate may have to stay for 2-3 days during selection for which he/she has to make his/her own arrangements. The Railway Administration has right to determine a valid date, postpone practical demonstration, change the place or cancel the practical demonstration to unforeseen reasons and this cannot be challenged by any candidate.
The successful candidates will be posted at the discretion of the Competent Authority and subject to availability of vacancies.

(Format of Caste Certificate for SC/ST/OBC candidates is available on RRC Website: www.rrccr.com)

11. OTHER MATTERS:

I. The decision of the Railway Administration in all matters relating to eligibility, acceptance, rejection of the applications, issue of free passes, penalty for false information, mode of selection, conduct of Written Test/Practical Demonstration/ allotment of posts to selected candidates, etc. will be final and binding on the candidates and no enquiry or correspondence in this regard will be entertained by the Railway Administration.

II. The selection of the candidate by the Railway Administration does not confer any prescriptive right on the candidate for the post.

III. The Railway Administration is not responsible for any postal delay or wrong delivery.

IV. The Railway administration reserves rights to rectify inadvertent error or omission at any stage of recruitment and an erroneously appointed candidate shall liable to be summarily removed from Railway Service.

12. LEGAL MATTERS:

Any legal matter arising out of this Employment Notice shall fall within the legal jurisdiction of Central Administrative Tribunal, Mumbai only.

13. IMPORTANT ADVISORY:

Railway Recruitment Cell, Central Railway has not appointed any Agents or Coaching Centers for action on its behalf. Candidates are warned against any such claims being made by persons/Agencies.

Chairman/RRC/CR

ANNEXURE “A”

(This will be generated online after the candidate completes the online application)

Desirable Conditions
[Refer Notification Item No. 2. (b)]

<table>
<thead>
<tr>
<th>Name in full (In CAPITAL letters)</th>
<th>(First Name/Middle Name/Surname)</th>
</tr>
</thead>
</table>

A) Participation:

<table>
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<tr>
<th>Sr. No.</th>
<th>Name of the Event/ Occasion</th>
<th>Year</th>
<th>Position, if any.</th>
<th>Certificate enclosed</th>
</tr>
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<td>Yes</td>
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B) Prizes won at National Level:

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<tr>
<th>Sr. No.</th>
<th>Name of the Event/ Occasion</th>
<th>Year</th>
<th>Position, if any.</th>
<th>Certificate enclosed</th>
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Signature of the Candidate
ANNEXURE “B”

Declaration for Minority Community Candidates

It is declared that I, .......................................................... belong to the ....................... Religion which is Minority Community. Therefore, I seek exemption from the payment of Examination Fee. I hereby undertake to submit the “Minority Community Declaration” affidavit on non-judicial stamp paper at the time of verification of the documents, in case I am found suitable.

Name: ______________________________
Date: ______________________________
Place: ______________________________
ANNEXURE “C”


Income certificate for waiver of examination fees for examinations for Economically Backward Classes (E.B.C.).

1. Name of candidate : 

2. Father’s / Husband’s name : 

3. Age : 

4. Residential Address : 

5. Annual Family Income : 
   (in figures and in words) 

6. Date of issue : 

7. Signature of Issuing Authority : 

8. Name of Issuing Authority : 

9. Stamp of issuing authority :
FORM OF CASTE CERTIFICATE FOR SC/ST CANDIDATES

The format of the certificate to be produced by Scheduled Castes or Scheduled Tribes candidates applying for appointment to posts under the Government of India.

1. This is to certify that Shri/Smt/Kum* ................................................................................................................................. Son/Daughter* of Shri /Smt .......................................................... ........................................................................................................... of village /town* .......................................................................................................................... District/Division* .................................................. of state/Union Territory* .......................................................................................... belongs to the ............................................. Caste/Tribe * which is recognized as Scheduled Caste/Schedule Tribe* under:

The Constitution (Scheduled Castes/Scheduled Tribes) order, 1950
The Constitution (Scheduled Castes/Scheduled Tribes) (Union Territories) order, 1951 [ as amended by the Schedule Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganisation Act 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Area (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976 ].
The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order, 1959 @ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.
The Constitution (Madra and Nagar Haveli) Scheduled Caste order, 1962
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order, 1962@
The Constitution (Pondicherry) Scheduled Caste order, 1964@
The Constitution Scheduled Tribes (Uttar Pradesh) order, 1967@
The Constitution (Goa, Daman and Diu) Scheduled Caste order, 1968@
The Constitution (Goa, Daman and Diu) Scheduled Tribes order, 1968@
The Constitution (Nagaland) Scheduled Tribes order, 1970@
The Constitution (Sikkim) Scheduled Castes order, 1978@
The Constitution (Sikkim) Scheduled Tribes order, 1978@
The Constitution (Jammu & Kashmir) Scheduled Tribes order, 1989@
The Constitution (SC) orders (Amendment) Act, 1990@
The Constitution (ST) orders (Amendment) Act, 1991@
The Constitution (ST) orders (Second Amendment) Act, 1991@
The Constitution (ST) orders (Amendment) Ordinance 1996

2. Application in the case of Scheduled Caste/Scheduled Tribe Persons who have migrated from one State/Union Territory Administration

This certificate is issued on the basis of Scheduled Caste/Scheduled Tribe certificate issued to Shri/Smt/* .......................................................... Father/Mother of Shri /Smt./Kum* .......................................................... of village /town* .......................................................... District/Division* .......................................................... of state/Union Territory* .......................................................... who belongs to the ............................................. Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe in State/Union Territory* issued by the ............................................. dated .............................................

3. Shri/Smt/Kum* .......................................................... and/or his/her * family, ordinarily reside(s) in village/town* .......................................................... of .......................................................... District/ Division* of the State/Union Territory* of ..........................................................

Signature ..........................................
Designation ..........................................
(With seal of office)

Place ..........................................
Date ..........................................

(*) Please delete the words which are not applicable
(@) Please quote specific presidential Order
(%) Delete the Paragraph which is not applicable.

Note: The term* ordinarily resides* used will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

** List of authorities empowered to issue Caste/Tribe certificates:


ii. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

iii. Revenue Officers not below the rank of Tehsildar.

iv. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

Note: ST candidates belonging to Tamilnadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.
Annexure ‘E’

The format of the certificate to be produced by OTHER BACKWARD CLASSES (OBC) applying for appointment to posts under the Government of India.

This is to certify that Shri/Smt/Kum* ............................................................... Son/Daughter* of Shri/Smt ........................................................................................................................................... of village /town* .............................................. ................................................ District in ........................................................ State belongs to the .............................................................................................................................................................................................................................................. community which is recognized as backward class under ................................................ : (indicates Sub-caste)


Shri/Smt/Kum*,............................................................... and /or his/her * family ordinarily reside(s) in the ............................................................................District of the ........................................................................................................ State. This is also to certify that he/she* does not belong to the persons/sections (Creamy Layer) mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training OM No.36012/22/93- Estt (SCT) dated 8/9/1993) and modified vide Government of India, Department of Personnel and Training O.M. No. 36033/3/2004/Estt.(RES.) dated 09.03.2004.

(*) Please delete the words which are not applicable

District Magistrate/ Dy. Commissioner Etc.
(With seal of office)

Place ..............................
Date ..............................

(*) Please delete the words which are not applicable

a. The term “Ordinarily reside(s)” used will have the same meaning as in Section 20 of the Representation of the Peoples
   Act, 1950.

b. Where the certificates are issued by Gazetted Officers of the Union Government or State Governments, they
   should be in the same form but countersigned by the District Magistrate or Dy. Commissioner (Certificate
   issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner are not sufficient)

c. The OBC certificate from the authorities only will be accepted:-

1) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy
   Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Extra Assistant Commissioner (not below
   the rank of Ist Class Stipendiary Magistrate)/ Sub-Divisional Magistrate/ Taluka Magistrate/Executive
   Magistrate.
2) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3) Revenue Officers not below the rank of Tehsildar.
4) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.