2016-2017 Parent-Student Handbook

EXCELLENCE IN EDUCATION

All forms are available on the district website at www.etiwanda.org
August 8, 2016

Dear Parents, Guardians, and Students

Welcome to the new school year! In this packet you will find a variety of important information about the Etiwanda School District and your child’s school. The information that follows includes notifications required by law and items relating to school safety and school operations. Please take the time to review this information. A copy of the handbook is available at your child’s school. A copy of the handbook is also available on the District website at www.etiwanda.org.

Parents and guardians are important partners for student success with our teachers, administrators, and support staff. I encourage you to be actively engaged in your child’s education this year by monitoring your child’s homework completion, reading, engaging in physical activity with your child, joining the school parent teacher association or organization, and volunteering at school and classroom events.

Please do not hesitate to contact your child’s school for more information about ways to get involved.

Have a great year!

Shawn Judson, Ed.D.
Superintendent
ETIWANDA SCHOOL DISTRICT
SCHOOL SCHEDULE DISRUPTION
NATURAL OR OTHER EMERGENCY/DISASTER
(FIRE, FOG, WIND, FLOODING, AND OTHER)

EMERGENCY INFORMATION NUMBER:
(909) 899-2451

EMERGENCY INFORMATION WEBSITE:
www.etiwanda.org

GENERAL — Natural emergencies may arise each school year. Parents and employees can receive current information related to emergency conditions at the phone number and website listed above. It is the intent of this bulletin to give individuals some idea as to the course of action the district will take when these emergencies occur and the resulting action that is recommended. The district becomes responsible for the supervision of children once they have been dropped off at school by parents. Parents are responsible for their children prior to these times and in the event that schools are closed prior to the child's arrival time. In inclement conditions parents should ascertain if schools are open prior to dropping students off at school (see school closure). Once at school, students will be supervised by district personnel until the normal dismissal time.

FIRE — If a fire occurs which endangers a school, students of that school will be evacuated to another school. Parents and employees will be notified of the evacuation in a timely manner. Students will remain at the evacuated school site for the duration of the normal school day or until released to a parent/guardian or someone authorized on the student release form. If fire officials close an area of the district to traffic while school is in session, students will remain on campus until a parent/guardian can safely travel to the site to pick up their child.

FOG/WIND — Dense fog and severe wind conditions occur every year in this area. Please note: The district will not close school during such periods unless road closures and/or imminent dangerous conditions exist in the proximity of school.

FLOODING — The schools in this district are constructed on sites which are not normally subject to flooding.

SCHOOL CLOSURE — When schools are closed because of emergency conditions, please dial 899-2451, press 1, and select the option for the school in question. The district website at www.etiwanda.org is also updated with information regarding emergency conditions and school closures. If possible, information related to school closing will be referred for dissemination over local television and radio stations, including but not limited to, KFI-640 AM, KFRG-95.1 FM, KGGI-99.1 FM, and KOLA 99.9 FM.

If you have any questions concerning this bulletin, please contact the school principal.
Dear Parent/Guardian

The intent of this material is to inform you of your rights and responsibilities as a parent or guardian, and the rights and responsibilities of your child. It is important that you read this material so that you will be informed.

**ECS 48980** - Requires the Governing Board of a school district to notify parents and guardians of minor children attending schools in the district of their rights and responsibilities. *Please click “I have read and understand the provisions of the 2016-2017 Parent-Student Handbook” as an acknowledgment that the parents/guardians have been informed of their rights, but does not indicate consent to participate in any particular program has been given or withheld.*

**MANDATORY PARENT AND GUARDIAN NOTIFICATION SUMMARY**


- The District does not discriminate on the basis of race, color, national origin, sex, or handicap. The District will take steps to assure that the lack of English will not be a barrier to admission and participation. The Title IX Coordinator for the Etiwanda School District is the Assistant Superintendent of Personnel, 6061 East Ave., Etiwanda, CA, 91739, (909) 899-2451. The Section 504 compliance officer for the Etiwanda School District is the Administrator of Special Programs, 6061 East Ave., Etiwanda, CA, 91739, (909) 899-2451.

**ET Board Policy 410 Nondiscrimination In District Programs and Activities** - The Governing Board is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the District's policy on nondiscrimination and related complaint procedures. Such notification shall be included in each announcement, bulletin, catalog, application form, or other recruitment materials distributed to these groups.

The District’s nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand and, when required by law, in a language other than English.

**Access for Individuals with Disabilities** - District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act and any implementing standards and/or regulations.

The Superintendent or designee shall ensure that the District provides auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, notetakers, written materials, taped text, and Braille or large print materials.

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program, or meeting.

**ECS 221.5** - All classes and courses, including non-academic and elective classes and courses, shall be conducted without regard to the sex of the student enrolled in such classes and courses. All classes and courses shall be offered to all students without regard to the sex of the student. No student will be prohibited from enrolling and pursuing study in a class or course based on the sex of the student, except a class subject to ECS 51930. No student of one sex shall be required to enroll in a particular class or course, unless the same class or course is also required of a student of the opposite sex. Participation in a particular physical education activity or sport, if required of students of one sex, shall be available to students of each sex. All students shall be permitted to participate in sex-segregated activities including athletic teams and competitions, and use facilities consistent with his or her gender identity, regardless of the gender listed on the student’s record. Affirmative career counseling is offered to all students regardless of the sex of the student.
A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the

eighteen (18) unless exempted, is subject to compulsory full-time education. Unless otherwise provided for in this code, a pupil shall not be enrolled for less than the minimum school day established by law.

The District shall provide access to free, fresh drinking water during meal times in the food service areas of its schools.

Identifies the minimum school day established by law. It shall be the duty of each employee to enforce these rules and regulations. Meetings are to be held during non-school hours. The final version shall be adopted by a committee comprised of the principal or designee and a representative of the teachers employed at that school. These rules must be filed with the superintendent and Board of Trustees for their review. The Governing Board shall prescribe procedures to provide written notice to all pupils regardless of their enrollment date at school. It shall be the duty of each employee to enforce these rules and regulations.

Effective December 1, 1987, and at least every four (4) years thereafter, each public school may at its discretion, adopt rules and procedures on school discipline applicable to that school. At the time of registration, parents will be given a copy of rules and regulations governing the school. For schools that choose to adopt rules pursuant to this article, such rules and procedures shall be consistent with adopted board policies and state statutes governing school discipline. Representatives from the following groups are to be part of this procedure: Parents, teachers, school administrators, and students at the middle school level. Meetings are to be held during non-school hours. The final version shall be adopted by a committee comprised of the principal or designee and a representative of the teachers employed at that school. These rules must be filed with the superintendent and Board of Trustees for their review. The Governing Board shall prescribe procedures to provide written notice to all pupils regardless of their enrollment date at school. It shall be the duty of each employee to enforce these rules and regulations.

A dress code policy that requires pupils to wear a school-wide uniform shall not be implemented with less than six (6) months notice to parents and the availability of resources to assist economically disadvantaged pupils. If the governing board chooses to adopt a dress code policy, the policy shall include a provision that no pupil shall be penalized academically or otherwise discriminated against nor denied attendance to school if the pupil's parents chose not to have the pupil comply with the school uniform policy.

Students who object to participation in classes or courses which involve dissection or otherwise harming or destroying animals shall be offered alternative means to complete the required work, if the teacher believes that an adequate alternative education project is possible. Parents and guardians are required to substantiate the student's objection in writing. Alternative means may include, but are not limited to, videotapes, books, models, films and computers. The pupil shall not be discriminated against because of his objection. The decisions of the teacher related to alternate projects shall not be arbitrary or capricious. Every teacher teaching a course that utilizes live or dead animals or animal parts shall also require the student to pass all examinations of the respective course of study in order to receive credit. However, if tests require the harmful or destructive use of animals, a pupil may, similarly, seek alternative tests.

Authorizes school districts to adopt a reasonable dress code that would prohibit the wearing of gang-related clothing. It further authorizes school districts to adopt a dress code policy that would require students to wear a school-wide uniform.

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine the tests and
assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) "Immediate family" as used in this section, has the same meaning as set forth in ECS 45194, except that references therein to "employee" shall be deemed to be references to "pupil."

**ECS 48206.3** - Pupils with a temporary disability which makes attendance in the regular day classes or alternative education program in which the pupil is enrolled impossible or inadvisable, shall receive individual instruction provided by the district in which the pupil is deemed to reside.

**ECS 48207** - Pupils with a temporary disability who are in hospitals or residential health facilities, excluding a state hospital, which is located outside the school district in which the pupil’s parent or guardian resides, shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located.

**ECS 48208** - It shall be the primary responsibility of the parent or guardian of a pupil with a temporary disability to notify the school district in which the pupil is deemed to reside pursuant to ECS 48207 of the pupil's presence in a qualifying hospital. The school district shall commence instruction within five (5) working days of determining whether pupil will be able to receive individual instruction, which will be determined within five (5) working days after notification. The District shall provide individualized instruction in accordance with Section 48206.3.

**ECS 48900** - A pupil may not be suspended from school or recommended for expulsion unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed one or more of subdivisions (a) to (r), inclusive:

(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person;
   (2) Willfully used force or violence upon the person of another, except in self-defense.

(b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an-object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal;

(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind;

(d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant;

(e) Committed or attempted to commit robbery or extortion;

(f) Caused or attempted to cause damage to school property or private property;

(g) Stolen or attempted to steal school property or private property;

(h) Possessed or used tobacco or products containing tobacco, or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity;

(j) Unlawfully possessed, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in section 11014.5 of the Health and Safety Code;

(k) (1) Disrupted school activities or otherwise willfully defied the valid authority of school personnel engaged in the performance of their duties.
   (2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated in this subdivision, and this subdivision shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. "Imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. “Hazing” is a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. "Hazing" does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the stated meanings:
(1) “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
   (A) Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property.
   (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
   (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
   (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) “Electronic act” means the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
   (i) A message, text, sound, or image.
   (ii) A post on a social network Internet Web site including, but not limited to:
      (I) Posting to or creating a burn page. “Burn page” means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).
      (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
      (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). “False profile” means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

   (B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) “Reasonable pupil” means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

s) A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including but not limited to, any of the following:
   1. While on school grounds.
   2. While going to or coming from school.
   3. During the lunch period whether on or off the campus.
   4. During, or while going to or coming from, a school-sponsored activity.

t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provision of this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury shall be subject to discipline pursuant to subdivision (a).

u) As used in this section, “school property” includes, but is not limited to, electronic files and databases.

v) A superintendent or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil’s specific misbehavior as specified in Section 48900.5.

w) It is the intent of the Legislature that alternatives to suspensions or expulsions be imposed against any pupil who is truant, tardy, or otherwise absent from school activities.

ECS 48900.1 Parents or guardians of pupils suspended from school by a teacher pursuant to Section 48910 for reasons specified in ECS 48900(i) or (k) may be required by the school to attend a portion of the school day with their child.

ECS 48900.2 Prohibition of sexual harassment for students. Conduct which constitutes sexual harassment of students impairs the ability of students to make full and effective use of the school district's instructional programs. Sexual harassment can cause embarrassment, feelings of powerlessness, reduced ability to perform schoolwork, and increased absenteeism and tardiness.

California Education Code, section 212.5 defines "sexual harassment" as unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature when:
   a) Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's academic status, or progress.
ECS 48980(e) schedule of all minimum days and pupil-free staff development days. These dates are provided under separate cover.

ECS 48980(c) submit to the authority of the teachers of the schools.

ECS 48908 - Duties of Pupils. All pupils shall comply with the regulations, pursue the required course of study, and or their own personal property or immediate family.

ECS 48900.7 - A pupil may be suspended from school, or recommended for expulsion, if it is determined that the pupil has made a terroristic threat against a school official and/or school property. Terroristic threats include any statement, written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damages in excess of $1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out which on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby reasonably causes that person to be in sustained fear for his or her own safety or for his or her immediate family’s safety, or for the protection of District property or their own personal property or immediate family.

ECS 48908 - Duties of Pupils. All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools.

ECS 48980(c) - All parents and guardians must be notified in the parent notification at the beginning of the term of the schedule of all minimum days and pupil-free staff development days. These dates are provided under separate cover.

ECS 48980(e) - Commencing with the 2003-2004 school year, each pupil completing the 12th grade will be required to successfully pass a high school exit examination pursuant to ECS 60850 et seq. Passing the exit examination is a condition of graduation from high school. The high school district your child will attend is required to provide parents with the date of the examination, the requirements for passing the examination, and the consequences of not passing the examination.

ECS 48980(g) - The Etiwanda School District’s sexual harassment board policy is:

4519.11 Prohibition of Sexual Harassment

The Etiwanda School District prohibits all forms of sexual harassment in the working or educational environment of the District, recognizing that students and employees have the right to learn and work in an atmosphere free of harassment. Each principal and supervisor is responsible for maintaining an educational and work environment free of sexual harassment.

Employees who permit or engage in sexual harassment may be subject to disciplinary action up to and including dismissal. Acts of sexual harassment are outside the scope and course of employment, and employees who engage in such acts may be subject to litigation and required to obtain legal counsel at their own expense.

An employee or student having knowledge of conduct by another employee, volunteer, student or other person in the school community which may constitute sexual harassment of employees, applicants, students, or others shall immediately report such conduct to a supervisor, principal, or the District Personnel Office. Any person reporting possible sexual harassment may bypass a supervisor or an administrator when the report or complaint of harassment in any way implicates that individual.
All allegations of such conduct shall be appropriately investigated. If the victim of known or suspected harassment is a minor, the allegations or suspicions must also be reported to any police department or sheriff’s department, county probation department, if designated by the county to receive mandated reports, or the county welfare department. Although efforts will be made to keep complaints confidential, complete confidentiality may not be possible in the course of a thorough investigation.

All employees shall cooperate with any investigation of an alleged act of sexual discrimination or harassment conducted by the District or by an appropriate state or federal agency. Retaliatory behavior or threats of retaliation against any complainant or any participant in the complaint or investigative process is prohibited, and may result in disciplinary action.

Sexual Harassment Defined – Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, or other verbal, visual or physical conduct of a sexual nature made by someone from or in the work or educational setting, whether against a student or an employee, when:

a. Submission to the conduct is made, either expressly or by implication, a term or condition of any individual’s employment or education.

b. Submission to or rejection of such conduct by an individual is used as the basis for an employment or educational decision affecting the individual.

c. The conduct has the purpose or effect of unreasonably interfering with an individual’s work or academic performance or of creating an intimidating, hostile or offensive working or educational environment.

d. Submission to or rejection of the conduct by the individual is used as the basis for any decision affecting the individual regarding employment actions, benefits and services, honors, programs or activities available at or through the District.

Examples of Harassing Conduct –

a. Unwelcome leering, sexual flirtations or propositions.

b. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.

c. Graphic verbal comments about an individual’s body or overly personal conversation.

d. Sexual jokes, stories, drawings, pictures or gestures.

e. Spreading sexual rumors.

f. Touching an individual’s body or clothes in a sexual way.

g. Cornering or blocking of normal movements.

h. Displaying sexually suggestive objects in the educational or work environment

i. Any verbal, physical or visual conduct of a sexual nature by a participant in a formerly consensual relationship or course of conduct, once the other participant has advised that such conduct is no longer welcome or consensual.

The designated Title IX Coordinator for the District is the Assistant Superintendent of Personnel Services.

The District prohibits harassment on the basis of any characteristic protected by law, including disability, gender, gender identity, gender expression, nationality, race or ethnicity, sexual orientation, or any other characteristic contained in the definition of hate crimes in Section 422.55 of the Penal Code. (See Board Policy and Administrative Regulations 4030).

Training – The Superintendent or designee shall ensure that supervisory employees receive at least two hours of interactive training and education regarding sexual harassment every two years. Newly hired or promoted supervisory employees will receive training within six months of their assumption of a supervisory position. (Government Code section 12950.1.) Employees who have received the training from another employer are not exempt from this requirement.

ECS 48980(h) - Requires all school boards to inform each student’s parents/guardians at the beginning of the school year of the various ways in which they may choose schools for their children to attend other than the one assigned by school districts. Students that attend schools other than those assigned by the districts are referred to as transfer students throughout this notification.

In an effort to project 2016-2017 enrollment and to inform parents of school placement as early and accurately as possible, The Etiwanda School District is notifying parents and or guardians that Requests for Intradistrict Transfers are available at the district office. These requests are provided for residents who live within our district boundaries and who wish to have their child(ren) attend a school other than their assigned residential school.

Due to growth, class size limits and school capacity, it may not be possible to approve transfers. Please be advised that some schools may be closed to transfers. A complete list of open/closed schools is available at www.etiwanda.org.

**Request will be granted based upon space availability.** In an effort to project the 2016-2017 enrollment and to inform parents of school placement as early and accurately as possible, transfers may be submitted from January 11 through February 12. After space availability has been determined, parents will be notified of approval or denial. Please
understand that transportation is the responsibility of the parent and/or guardian. Transfer requests submitted outside of the above dates may not be processed until after the school year begins.

**Choosing a School Within the District in Which Parent/Guardian Lives**

ECS 35160.5(b) requires the school board of each district to establish by July 1, 1994, a policy that allows the parent or guardian to choose the schools their children will attend, regardless of where the parent or guardian lives in the district.

The law limits choice within a school district as follows:

- **Students** who live in the attendance area of a school must be given priority to attend that school over students who do not live in the school's attendance area. No pupil who currently resides in the attendance area of a school shall be displaced by pupils transferring from outside the attendance area.
- **In cases** in which there are more requests to attend a school than there are openings, the selection process will be a random, unbiased process that prohibits an evaluation of whether a pupil should be enrolled based upon his or her academic or athletic performance. Etiwanda School District will calculate the capacity of the schools in a nonarbitrary manner using pupil enrollment and available space. However, Etiwanda School District may employ existing entrance criteria for specialized schools or programs if the criteria are uniformly applied to all applicants. This subdivision shall not be construed to prohibit school districts from using academic performance to determine eligibility for, or placement in, programs for gifted and talented pupils established pursuant to Chapter 8 (commencing with Section 52200) of Part 28 of Division 4 of the Education Code.
- Each district must decide the number of openings at each school which can be filled by transfer students. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.
- Etiwanda School District will only provide transportation assistance to pupils if required and financed by federal law and at the request of the pupil's parent or guardian.
- If a transfer is denied, a parent/guardian does not have an automatic right to appeal the decision.

**Choosing a School Outside the District in Which Parent/Guardian Lives**

The California Education Code provides for three (3) different options for choosing a school outside the district in which the pupil lives. The three options are described below.

**Option 1: Districts of Choice (ECS 48300 through 48315):** The law allows, but does not require, each school district to become a “district of choice” – that is, a district that accepts transfer students from outside the district under the terms of the referenced Education Code sections. The school board of a district that decides to become a “district of choice” must determine the number of students it is willing to accept in this category each year and make sure that the students are selected through a “random and unbiased” process, which generally means a lottery process. If the district chooses not to become a “district of choice”, a parent may not request a transfer under these provisions. **NOTE:** Etiwanda is currently not a “district of choice”. Other provisions of the “district of choice” option include:

- Either the district a student would transfer to or the district a student would transfer from may deny a transfer if it will negatively affect the racial and ethnic balance of the district, or a court-ordered or voluntary desegregation plan. The district a student would be leaving may also limit the total number of students transferring out of the district each year to a specified percentage of its total enrollment, depending on the size of the district.
- No student who currently attends a school or lives within the attendance area of a school can be forced out of that school to make room for a student transferring under these provisions.
- Siblings of students already attending school in the “district of choice” must be given transfer priority.
- A parent may request transportation assistance within the boundaries of the “district of choice”. The district is required to provide transportation only to the extent it already does so.

**Option 2: Other Interdistrict Transfers (ECS 46600 et seq.):** The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. There are no statutory limitations on the kinds of terms and conditions districts are allowed to place on transfers except that victims of bullying, as defined in subdivision (r) of Section 48900, shall be given priority to transfer upon the request of the person having legal custody of the pupil. The law on interdistrict transfers also provides for the following:

- If either district denies a transfer request, a parent may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision.

**Option 3: Parental Employment in Lieu of Residency Transfers (ECS 48204[b]):** Notwithstanding ECS 48200, a pupil shall be deemed to have complied with the residence requirements for school attendance in a district, provided he or she is a pupil placed within the boundaries of the district in a licensed children's institution, licensed foster home, or a family home pursuant to a commitment or placement under Welfare and Institutions Code section 200, et seq.; a pupil for whom interdistrict attendance has been approved pursuant to ECS 46600 et seq.; an emancipated student whose residence is located within the boundaries of the district; a pupil residing in a state hospital located within the district, or a pupil who lives in the home of a caregiving adult that is located within the boundaries of that school district if the caregiver has provided an affidavit signed under penalty of perjury. Applications for interdistrict (ECS 46600) and intradistrict
Parents and guardians may request that their child transfer to another public school by filling out an application for transfer pursuant to this article. The school district of enrollment shall establish a period of time for resident pupil enrollment prior to accepting transfer applications pursuant to this article. Consistent with the requirements of Section 1116(b)(1)(E) of the federal Elementary and Secondary Education Act of 2001 (20 U.S.C. Sec. 6301 et seq.), on or before the first day of the school year, or, if later, on the date the notice of program improvement, corrective action, or restructuring status is required to be provided under federal law the district of residence shall provide the parents and guardians of all pupils enrolled in a school determined in subdivision (a) of Section 48352 with notice of the option to transfer to another public school served by the school district of residence or another school district.

In order to provide priority enrollment opportunities for pupils residing in the school district, a school district of enrollment shall establish a period of time for resident pupil enrollment prior to accepting transfer applications pursuant to this article.

ECS 48355 - The school district of residence of a pupil or a school district of enrollment to which a pupil has applied to attend shall establish a period of time for resident pupil enrollment prior to accepting transfer applications pursuant to this article. The standards may include consideration of the capacity of a program, class, grade level, school building, or adverse financial impact. Subject to subdivision (b), and except as necessary in accordance with Section 48355, the standards shall not include consideration of a pupil’s previous academic achievement, physical condition, proficiency in the English language, family income, or any of the individual characteristics set forth in Section 200.

In considering an application pursuant to this article, a nonresident school district may apply its usual requirements for admission to a magnet school or a program designed to serve gifted and talented pupils.
Subject to the rules and standards that apply to pupils who reside in the school district of enrollment, a resident pupil who is enrolled in one of the district's schools pursuant to this article shall not be required to submit an application in order to remain enrolled.

A school district of enrollment shall ensure that pupils enrolled pursuant to standards adopted pursuant to this section are enrolled in a school with a higher Academic Performance Index than the school in which the pupil was previously enrolled and are selected through a random, unbiased process that prohibits an evaluation of whether or not the pupil should be enrolled based on his or her individual academic or athletic performance, or any of the other characteristics set forth in subdivision (a), except that pupils applying for a transfer pursuant to this article shall be assigned priority for approval as follows: (1) First priority for the siblings of children who already attend the desired school; (2) Second priority for pupils transferring from a program improvement school ranked in decile 1 on the Academic Performance Index determined pursuant to subdivision (a) of Section 48352; (3) If the number of pupils who request a particular school exceeds the number of spaces available at that school, a lottery shall be conducted in the group priority order identified in paragraphs (1) and (2) to select pupils at random until all of the available spaces are filled.

The initial application of a pupil for transfer to a school within a school district of enrollment shall not be approved if the transfer would require the displacement from the desired school of any other pupil who resides within the attendance area of that school or is currently enrolled in that school. A pupil approved for a transfer to a school district of enrollment pursuant to this article shall be deemed to have fulfilled the requirements of ECS 48204.

**ECS 48357** - Within 60 days of receiving an application pursuant to Section 48354, a school district of enrollment shall notify the applicant parent and the school district of residence in writing whether the application has been accepted or rejected. If an application is rejected, the school district of enrollment shall state in the notification the reasons for the rejection.

**ECS 48358** - A school district of enrollment that enrolls a pupil pursuant to this article shall accept credits toward graduation that were awarded to the pupil by another school district and shall graduate the pupil if the pupil meets the graduation requirements of the school district of enrollment.

**ECS 58501** - California state law authorizes all school districts to provide for alternative schools. ECS 58500 defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility and joy.

b) Recognize that the best learning takes place when the student learns because of his or her desire to learn.

c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his/her teachers of choices of learning projects.

d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.

e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this District and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the Governing Board of the District to establish alternative school programs in each district.

**ECS 48980(j)** – No pupil may have his or her grade reduced or lose academic credit for any absence or absences excused pursuant to ECS 48205 if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

**ECS 48980.3** – Notification of all pesticide products expected to be applied at the school site during the upcoming year will be provided under separate cover.

**ECS 49001** - Corporal punishment is prohibited. Corporal punishment is the willful infliction of, or willfully causing the infliction of, physical pain on a pupil. An amount of force that is reasonable and necessary for a person employed by or engaged in a public school to quell a disturbance threatening physical injury to persons or damage to property, for purposes of self-defense, or to obtain possession of weapons or other dangerous objects within the control of the pupil is not corporal punishment. Physical pain or discomfort caused by athletic competition or other such recreational activity, voluntarily engaged in by the pupil, is not corporal punishment.

**ECS 49013(e)** – Requires notification of information regarding pupil fees pursuant to Article 5.5, ECS 49010 et seq. The Etiwanda School District’s Board Policy regarding pupil fees is:

**ET Board Policy 3260 Fees and Charges**

The Governing Board recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the district's educational program are made available to them at no cost. No student shall be required to pay a fee, deposit, or other charge for his/her participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Education Code 49010, 49011; 5 CCR 350)
As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. When approving such fees, deposits, or charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socio-economic conditions of district students' families and their ability to pay.

The prohibition against student fees shall not restrict the district from soliciting for voluntary donations, participating in fundraising activities, and providing prizes or other recognition for participants in such activities and events. However, the district shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student and shall not remove, or threaten to remove, from a student any course credit or privileges related to educational activities, or otherwise discriminate against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

Whenever district employees, volunteers, students, parents/guardians, or educational or civic organizations participate in such events or activities, the Superintendent or designee shall emphasize that participation in the event or activity is voluntary.

A complaint alleging district noncompliance with the prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with the district's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)

If, upon investigation, the district finds merit in the complaint, the Superintendent or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardians in accordance with 5 CCR 4600.

ECS 49061, 49063, 49068, 20 U.S.C. 1232h(c) - Notification of Privacy and Rights of Parents and Students. Federal and state laws grant certain rights of privacy and rights of access to students and to their parents. Full access to all personally identifiable written records maintained by the school district must be granted to parents of students age seventeen (17) and younger and students age eighteen (18) and older or those who are enrolled in an institution of post-secondary instruction.

Parents or an eligible student may review individual records by making a request to the principal. The principal will see that explanations and interpretations are provided, if requested. Information which is alleged to be inaccurate or inappropriate may be challenged pursuant to the provisions of ECS 40970. In addition, parents or eligible students may receive a copy of any information in the records at reasonable cost per page. (The first two copies of a student's transcript are free). District policies and procedures relating to types of records, kinds of information retained, persons responsible for records, directory information, access by other persons, review, and to the challenge of records are available through the principal in each school. When a student moves from one public school to another or to a private school, or transfers from a private school to a public school within the state, records will be forwarded no later than 10 schooldays following the date the request is received from the new public school or private school where the student intends to enroll. If you believe the District is not in compliance with 20 U.S.C. 1232g, you may file a complaint with the United States Secretary of Education, Family Policy Compliance Office.

The District also makes student directory information (as defined in Education Code, section 49061) available in accordance with state and federal laws. This means that each student's name, birth date, address, telephone number, e-mail address, major course of study, participation in school activities, date of attendance, awards, and previous school attendance may be released to the specified agencies. In addition, height and weight of athletes will be made available if requested.

Upon written request from the parent of a student age seventeen (17) or younger, the District will withhold directory information about the student.

ECS 49091.10, 20 U.S.C. 1232h(c) - Requires that all primary supplemental instructional materials and assessments be compiled, stored, and made available for inspection by parents or guardians, in accordance with District procedures. A parent or guardian may observe instruction and other school activities involving their child in accordance with District procedure. Upon written request by the parent or guardian, the District shall arrange parental observation of a requested class, classes, or activities that involve his or her child, within a reasonable time frame.

ECS 49091.12. A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. This section does not relieve pupils of any obligation to complete regular classroom assignments. A pupil may not be tested for a behavioral, mental, or emotional evaluation without the informed written consent of his or her parent or guardian. A general consent does not constitute written consent under this section. Nothing in this chapter affects a pupil's right to obtain confidential medical care or confidential counseling relating to diagnosis or treatment of a drug or alcohol related problem, or mental health treatment or counseling on an outpatient
basis, without the consent of his or her parent or guardian. Nothing in this section shall be construed to restrict the
authority of school officials or law enforcement officials to investigate, or intervene in, cases of suspected child abuse.

ECS 49091.14 - The District’s curriculum prospectus is available for review upon request.

ECS 49091.18 - Notwithstanding any provision of law to the contrary, a school may not require a pupil or a pupil's family
to submit to or participate in any of the following: (a) Any assessment, analysis, evaluation, or monitoring of the quality or
color of the pupil's home life; (b) Any form of parental screening or testing; (c) Any non-academic home-based
counseling program; (d) Parent training; (e) Any prescribed family education service plan; (f) Nothing in this section shall
be construed as preventing the screening, testing, or training of public school employees.

ECS 49403, 48216 - The District may administer immunizing agents to prevent or control communicable diseases to
pupils whose parents have consented in writing to such immunization. Students failing to meet immunization
requirements will be excluded from school.

ECS 49423 - Any pupil who is required to take, during the regular school day, medication prescribed for him or her by a
physician and surgeon, or is ordered for him/her by a physician’s assistant practicing in compliance with the Business and
Professions Code may be assisted by the school nurse or other designated school personnel or may carry and self-
administer prescription auto-injectable epinephrine if the school district receives the appropriate written statements.

In order for a pupil to be assisted by a school nurse or other designated school personnel, the school district shall obtain
both a written statement from the physician detailing the name of the medication, method, amount, and time schedules by
which the medication is to be taken and a written statement from the parent, foster parent, or guardian of the pupil
indicating the desire that the school district assist the pupil in the matters set forth in the statement of the physician.

In order for a pupil to carry and self-administer prescription auto-injectable epinephrine, the school district shall obtain
both a written statement from the physician or surgeon detailing the name of the medication, method, amount, and time
schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer auto-injectable
epinephrine, and a written statement from the parent, foster parent, or guardian of the pupil consenting to the self-
administration, providing a release for the school nurse or other designated school personnel to consult with the health
care provider of the pupil regarding any questions that may arise with regard to the medication, and releasing the school
district and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-
administering medication pursuant to this paragraph.

The written statements specified in this subdivision shall be provided at least annually and more frequently if the
medication, dosage, frequency of administration, or reason for administration changes.

A pupil may be subject to disciplinary action pursuant to Section 48900 if that pupil uses auto-injectable epinephrine in a
manner other than as prescribed.

ECS 49451 - A parent or guardian having control or charge of any child enrolled in the public schools, may file annually
with the principal of the school in which he or she is enrolled, a statement in writing, signed by the parent or guardian,
stating that he or she will not give consent for a physical examination of his or her child. Thereupon, the child shall be
exempt from any physical examination, but whenever there is a good reason to believe that the child is suffering from a
recognized contagious or infectious disease, he or she shall be sent home and shall not be permitted to return until the
school authorities are satisfied that any contagious or infectious disease does not exist.

ECS 49472 - The Governing Board may provide or make available medical or hospital services for injuries to students
arising from school programs or activities. No student shall be compelled to accept such service without his/her consent,
or, if a minor, without the consent of a parent or guardian. Student insurance for medical and hospital services is available
through the district at minimal cost. Information and forms may be obtained at the school office.

ECS 49480 - The parent or legal guardian of any public school pupil on a continuing medication regime for a non-episodic
condition, shall inform the school nurse or other designated certificated school employee of the medication being taken,
the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian of the
pupil, the school nurse may communicate with the physician and may counsel with the school personnel regarding the
possible effects of the drug on the child's physical, intellectual and social behavior, as well as possible behavioral signs
and symptoms of adverse side effects, omission, or overdose.

ECS 494951 - 49519 - Needy children may be eligible for free, or reduced price, nutritionally adequate meals. Parents
feeling their children may qualify for these meals should contact their child's school for the application.

ECS 51101 - Parents and guardians of public school pupils have the right to be informed by the school, and to participate
in the education of their children, as follows:

1. Observe their child’s class or classroom, upon reasonable notice.
2. Within a reasonable time from their request, meet with their child’s teacher or teachers and the school’s principal.
3. Volunteer their time and resources for the improvement of school facilities and school programs.
4. To be timely notified if their child is absent from school without permission.
5. To receive the results of their child's performance on standardized tests and statewide tests and information on
the school’s performance on standardized statewide tests.
information about the treatment of HIV and other sexually transmitted infections, including how antiretroviral therapy can dramatically prolong the lives of many people living with HIV and reduce the likelihood of transmitting HIV to others. (6) Information about the effectiveness and safety of all federal Food and Drug Administration (FDA) approved methods that prevent or reduce the risk of contracting HIV and other sexually transmitted infections, including use of antiretroviral medication, consistent with the federal Centers for Disease Control and Prevention. (5) Information about the effectiveness and safety of reducing the risk of HIV transmission as a result of injection drug use by decreasing needle use and needle sharing. (4) Information on the manner in which HIV and other sexually transmitted infections are and are not transmitted, including information on the relative risk of infection according to specific behaviors, including sexual activities and injection drug use. (3) Information that abstinence from sexual activity and injection drug use is the only certain way to prevent HIV and other sexually transmitted infections and abstinence from sexual intercourse is the only certain way to prevent unintended pregnancy. Instruction shall provide information about the value of delaying sexual activity while also providing medically accurate information on other methods of preventing HIV and other sexually transmitted infections and pregnancy. (2) Information on the nature of HIV, as well as other sexually transmitted infections, and their effects on the human body. (1) Information on the nature of HIV, as well as other sexually transmitted infections, and their effects on the human body.
(7) Discussion about social views on HIV and AIDS, including addressing unfounded stereotypes and myths regarding HIV and AIDS and people living with HIV. This instruction shall emphasize that successfully treated HIV-positive individuals have a normal life expectancy, all people are at some risk of contracting HIV, and the only way to know if one is HIV-positive is to get tested.

(8) Information about local resources, how to access local resources, and pupils’ legal rights to access local resources for sexual and reproductive health care such as testing and medical care for HIV and other sexually transmitted infections and pregnancy prevention and care, as well as local resources for assistance with sexual assault and intimate partner violence.

(9) Information about the effectiveness and safety of all FDA-approved contraceptive methods in preventing pregnancy, including, but not limited to, emergency contraception. Instruction on pregnancy shall include an objective discussion of all legally available pregnancy outcomes, including, but not limited to, all of the following:
   (A) Parenting, adoption, and abortion.
   (B) Information on the law on surrendering physical custody of a minor child 72 hours of age or younger, pursuant to Section 1255.7 of the Health and Safety Code and Section 271.5 of the Penal Code.
   (C) The importance of prenatal care.

(10) Information about sexual harassment, sexual assault, adolescent relationship abuse, intimate partner violence, and sex trafficking.

ECS 51939 – A pupil will not be subject to disciplinary action, academic penalty, or other sanction if the pupil’s parent or guardian declines to permit the pupil to receive comprehensive sexual health education or HIV/AIDS prevention education to participate in anonymous, voluntary, and confidential tests, questionnaires, or surveys on pupil health behaviors and risks. During delivery of such instruction, an alternative educational activity will be available.

ECS 56000, Individuals With Disabilities Education Act (IDEA), 20 U.S.C. Section 1400 et seq. - State and Federal laws require that a free and appropriate education in the least restrictive environment be offered to all disabled students. The District is required to pay the costs for an appropriate program.

The District provides a variety of special education classes designed to help pupils progress academically and socially. Disabled pupils and their parents have the right to obtain a pupil evaluation to determine whether the pupil requires special education and related services in order to receive a free and appropriate education. No student may be evaluated for or assigned to a special education program without parental consent.

If the appropriate services are not available in the District, an agreement may be made for a neighboring district or a private, non-sectarian school to provide an appropriate special education program. Parents have the right to appeal the District’s recommendation as to whether the student is eligible for a special education program.

A copy of the District's notice of parent rights regarding special education programs and services are available upon request by calling (909) 899-2451.

TITLE 5, CCR, SECTION 4600, et seq. – The District has adopted uniform complaint procedures for filing, investigation, and resolution of complaints regarding alleged violations of federal or state laws or regulations governing the educational programs of the District, including unlawful discrimination, harassment, intimidation or bullying, and compliance with Local Control Funding Formula (LCFF) requirements related to the Local Control and Accountability Plan (LCAP) under Article 4.5, ECS 52060 et seq. and sections 47606.5 and 47607.3. The following complaints shall be referred to the specific agencies for appropriate resolution and are not subject to the uniform complaint procedures:
   a) Allegations of child abuse shall be referred to the applicable County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency.
   b) Health and safety complaints regarding a Child Development Program shall be referred to Department of Social Services for licensed facilities and to the appropriate child development regional administrator for licensing-exempt facilities.
   c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH) pursuant to 22 C.C.R. section 98410.
   d) Allegations of fraud shall be referred to the responsible CDE Division Director who may consult with the CDE’s Legal, Audits and Compliance Branch.

The full text of the uniform complaint policy and procedures and a complaint form may be obtained upon request from the District Office. The Complaint Coordinator for the Etiwanda School District is the Assistant Superintendent of Instruction / Pupil Services, 6061 East Ave., Etiwanda, CA, 91739, (909) 899-2451.

HEALTH AND SAFETY CODE SECTION 124100/124105 - Any first grade student who lacks a health screening shall be excluded from school upon the 91st calendar day after entrance into the first grade for up to five (5) days unless the parent/guardian accomplishes one of the following:
   a) Supplies evidence that the student has obtained a health screening.
   b) Signs a waiver for the health screening.

Free health screening is available under the Child Health and Disability Prevention Program.
In January 2002, the United States Congress passed a new federal law, the No Child Left Behind Act of 2001, which allows parents to request information about the professional qualifications of their child’s teachers, including the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you would like information about the professional qualifications of your child’s teacher, please contact the Principal at your child’s school site.

SPECIFIC CIRCUMSTANCE NOTIFICATION SUMMARY

WELFARE AND INSTITUTIONS CODE SECTION 18976.5 - Parents have the right to refuse to allow their children to participate in a primary prevention program.

ECS 44014 - Whenever any employee of a school district or of the office of a county superintendent of schools is attacked, assaulted, or physically threatened by any pupil, it shall be the duty of such employee, and the duty of any person under whose direction or supervision such employee is employed in the public school system who has knowledge of such incident, to promptly report the same to the appropriate law enforcement authorities of the county or city in which the same occurred. Failure to make such a report shall be a misdemeanor punishable by a fine of not more than one thousand dollars ($1,000).

ECS 44807 - Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess. A teacher, vice principal, principal, or any other certificated employee of a school district, shall not be subject to criminal prosecution or criminal penalties for the exercise, during the performance of his duties, of the same degree of physical control over a pupil that a parent would be legally privileged to exercise but which in no event shall exceed the amount of physical control reasonably necessary to maintain order, protect property, or protect the health and safety of pupils, or to maintain proper and appropriate conditions conducive to learning. The provisions of this section are in addition to and do not supersede the provisions of ECS 49000.

ECS 44807.5 - The Governing Board of a school district may adopt reasonable rules and regulations to authorize a teacher to restrict for disciplinary purposes the time a pupil under his or her supervision is allowed for recess.

ECS 44808 - Notwithstanding any other provision of the Education Code, no school district, city or county Board of Education, county superintendent of schools, or any officer or employee of such district or board shall be held responsible or in any way liable for the conduct or safety of any pupil of the public schools at any time when such pupil is not on school property, unless such district, board, or person has undertaken to provide transportation for such pupil to and from the school premises, has undertaken a school-sponsored activity off the premises of such school, has otherwise specifically assumed such responsibility or liability or has failed to exercise reasonable care under the circumstances. In the event of a specific undertaking, the district, Board or person shall be liable or responsible for the conduct or safety of any pupil only while such pupil is or should be under the immediate and direct supervision of an employee of such district or Board.

ECS 44810 - Every minor over sixteen (16) years of age or adult who is not a pupil of the school, including but not limited to any such minor or adult who is the parent or guardian of a pupil of the school, who comes upon any school ground or into any schoolhouse and there willfully interferes with the discipline, good order, lawful conduct, or administration of any school class or activity of the school, with the intent to disrupt, obstruct, or to inflict damage to property or bodily injury upon any person, is guilty of a misdemeanor, and is punishable by a fine of not less than five hundred dollars ($500) and not more than one thousand dollars ($1,000), or by imprisonment in the county jail for not more than one year, or by both the fine and imprisonment. Higher fines and lengths of imprisonment in the county jail may be imposed for second, third or subsequent convictions. Courts may also grant probation, or suspend the execution or imposition of the sentence.

ECS 44811 - Any parent, guardian, or other person whose conduct in a place where a school employee is required to be in the course of his or her duties who materially disrupts classwork or extra-curricular activities or involves substantial disorder, is guilty of a misdemeanor, and is punishable by a fine of not less than five hundred dollars ($500) and not more than one thousand dollars ($1,000), or by imprisonment in a county jail for not more than one year, or by both the fine and imprisonment. Higher fines and lengths of imprisonment in the county jail may be imposed for second, third or subsequent convictions. Courts may also grant probation, or suspend execution or imposition of the sentence. This shall not apply to otherwise lawful concerted activity, including, but not limited to, picketing and the distribution of handbills.

ECS 46010.1 - The Governing Board of each school district shall, each academic year, notify pupils in grades seven (7) and eight (8), and the parents or guardians of all pupils enrolled in the district, that school authorities may excuse any pupil from the school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian.
ECS 46014 - Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship or at other suitable locations. Such absences shall not be deemed an absence in computing average daily attendance, if the governing board adopts a resolution permitting such absences and the pupil attends school for at least the minimum school day for his/her grade. No more than four (4) school days per school month may be missed for religious purposes.

ECS 48000 - A parent/guardian who applies for early admission to kindergarten for their child must be informed of the effects, advantages, and disadvantages of early kindergarten entry.

ECS 48202 - Schools may be required to report the names, ages, last known address and reasons for severance of students who have been expelled, excluded, exempted, transferred or suspended beyond ten (10) school days or other reasons, to the county Board of Education for possible action.

ECS 48213 – If a pupil is excluded from attendance pursuant to Section 120230 of the Health and Safety Code or ECS 49451, or if a principal or his or her designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, or health of a pupil or school personnel, the governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion.

ECS 48216 - The county office of education or the governing board of the school district of attendance shall exclude any pupil who has not been immunized properly pursuant to Chapter 1 (commencing with Section 120325) of Part 2 of Division 105 of the Health and Safety Code.

ECS 48260 - Any pupil subject to compulsory full-time education or to compulsory continuation education, who is absent from school without valid excuse three (3) full days or tardy or absent for more than any 30-minute period during the school day without a valid excuse on each of three (3) or more days in one school year, or any combination thereof is a truant and shall be reported to the attendance supervisor or to the superintendent of the school district. A valid excuse includes, but is not limited to, the reasons for which a pupil shall be excused from school pursuant to Sections 48205 and 48225.5 and may include other reasons that are within the discretion of school administrators and, based on the facts of the pupil’s circumstances, are deemed to constitute a valid excuse.

ECS 48260.5 - Notice to parent or guardian: alternative educational programs; solutions:
Upon a pupil's initial classification as a truant, the school district shall notify the pupil's parent or guardian, by first-class mail, telephone call, or electronic mail, of the following:
(a) That the pupil is truant.
(b) That the parent or guardian is obligated to compel the attendance of the pupil at school.
(c) That parents or guardians who fail to meet this obligation may be guilty of an infraction and subject to prosecution pursuant to Article 6 (commencing with Section 48290) of Chapter 2 of Part 27.
(d) That alternative educational programs are available in the District.
(e) That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.
(f) That the pupil may be subject to prosecution under Education Code Section 48264.
(g) That the pupil may be subject to suspension, restriction, or delay of the pupil's driving privilege pursuant to Section 13202.7 of the Vehicle Code.
(h) That it is recommended that the parent or guardian accompany the pupil to school and attend classes with the pupil for one day.

ECS 48261 - Any pupil who has once been reported as a truant and who is again absent from school without valid excuse one (1) or more days, or tardy on one (1) or more days, shall again be reported as a truant to the attendance supervisor or the superintendent of the District.

ECS 48262 - A pupil shall be deemed a habitual truant when they have been reported as a truant three (3) or more times per school year provided that no pupil shall be deemed a habitual truant unless an appropriate District official or employee has made a conscientious effort to hold at least one conference, which may be by telephone call or email, with the parent or guardian and the pupil himself, after the filing of either of the reports required by ECS 48260 or ECS 48261.

ECS 48263 - If a student is a habitual truant, is irregular in his/her attendance at school or is habitually insubordinate and disorderly during attendance at school, the student may be referred to a School Attendance Review Board (SARB). The supervisor of attendance or a designee shall notify the student and parents or guardian in writing of the referral, the name and address of the SARB, the reason for the referral and notice that the parents or guardian, and pupil will be required to meet with the SARB. All pupils subject to compulsory full time education who are absent from school for 10% or more of the school days in the year beginning with their date of enrollment are deemed chronic truants provided that the school has complied with ECS 48260, 48260.5, 48261, 48262, 4863, and 48291.

ECS 48264.5 – Any minor who is classified as truant pursuant to Section 48260 or 48261 may be required to attend makeup classes conducted on one day of a weekend pursuant to subdivision (c) of Section 37223.

ECS 48290 - The Governing Board of any school district, shall, on the complaint of any person, make full and impartial investigation of all charges against any parent, guardian, or other person having control or charge of any child, for violation of any of the provisions of Chapter 2 (commencing with section 48200) of Division 4 of the Education Code.

ECS 48291 - If it appears upon investigation that any parent, guardian, or other person having control or charge of any child has violated any of the provisions of Chapter 2 (commencing with section 48200) of Division 4 of the Education
ECS 48901 - No school shall permit the smoking or use of tobacco, or any product containing tobacco or nicotine products, by pupils of the school while the pupils are on campus, or while attending school-sponsored activities or while under the supervision and control of school district employees.

ET Board Policy 3513.3 Tobacco-Free Schools
The Governing Board recognizes that smoking and other uses of tobacco and nicotine products constitute a serious public health hazard and are inconsistent with district goals to provide a healthy environment for students and staff.

The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property, and in district vehicles. (Health and Safety Code 104420; Labor Code 6404.5; 20 USC 6083)

This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Any written joint use agreement governing community use of district facilities or grounds shall include notice of the district's tobacco-free schools policy and consequences for violations of the policy.

The products prohibited include any product containing tobacco or nicotine, including, but not limited to, cigarettes, cigars, miniature cigars, smokeless tobacco, sniff, chew, clove cigarettes, betel, electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products.

This policy does not prohibit the use or possession of prescription products and other cessation aids that have been approved by the U.S. Department of Health and Human Services, Food and Drug Administration, such as nicotine patch or gum.

Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code 104495)

ECS 48902 - The principal or designee shall report to appropriate law enforcement prior to suspension or expulsion of a pupil for violations of Penal Code 245 (assault with a deadly weapon) and shall, within one (1) school day after suspension or expulsion of any pupil, notify appropriate law enforcement authorities of any acts of the pupil that may violate Education Code section 48900 (c) or (d) regarding unlawful possession, sale, furnishing or use of drugs, alcoholic beverages, intoxicants, and/or any liquid, substance or material represented as a controlled substance, alcoholic beverage or intoxicant. The administrator may not be held liable for reporting these incidents. The principal of a school or the principal’s designee reporting a criminal act committed by a school age individual with exceptional needs, as identified in Section 56026, shall ensure that copies of the special education and disciplinary records of the pupil are transmitted, as described in Section 1415(6)(k) of Title 20 of the United States Code, for consideration by the appropriate authorities to whom he or she reports the criminal act. Any copies of the pupil’s special education and disciplinary records may be transmitted only to the extent permissible under the federal Family Educational Rights and Privacy Act of 1974 (20 U.S.C. Section 1232g et seq.).

The principal of a school or the principal's designee shall notify the appropriate law enforcement authorities of the county or city in which the school is located of any acts of a pupil that may involve the possession or sale of narcotics or of a controlled substance or a violation of Section 626.9 or 626.10 of the Penal Code. The principal of a school or the principal's designee shall report any act specified in paragraph (1) or (5) of subdivision (c) of Section 48915 committed by a pupil or nonpupil on a schoolsite to the city police or county sheriff with jurisdiction over the school and the school security department or the school police department, as applicable.

ECS 48903 - Except as provided in subdivision (g) of ECS 48911 and ECS 48912, the total number of days for which a pupil may be suspended from school shall not exceed twenty (20) school days in any school year unless for purposes of adjustment, a pupil enrolls in or is transferred to another regular school, an opportunity school or class, or a continuation education school or class, in which case the total number of school days for which the pupil may be suspended shall not exceed thirty (30) days in any school year.

ECS 48904 - The parent or guardian of any minor whose willful misconduct results in the injury or death of any pupil, employee or volunteer of the District, or who willfully cuts, defaces, or otherwise injures any real or personal property of the District or the personal property of an employee of the District, shall be liable for all damages caused by minor. The parent or guardian shall also be liable for any rewards paid pursuant to section 53069.5 of the Government Code and any district property loaned to the minor and not returned upon request of a District employee. The District may withhold the
grades, diploma and transcripts of any pupil or guardian who fails to pay any damages owed pursuant to this section until the damages are paid. The parent or guardian shall be informed in writing of the pupil’s alleged misconduct prior to withholding the pupil’s grades, diploma or transcripts. If the parents or guardian are unable to pay for damages or return the property, the District shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Upon completion of the work, the grades, diploma, and transcripts of the pupil shall be released.  

**ECS 48904.3** - Any California school district to which a pupil subject to Education Code 48904 has transferred shall also withhold grades, diplomas, or transcripts upon receiving notice from the former district, until the time that it receives notice, from the district that initiated the decision to withhold, that the decision has been rescinded. The receiving district shall notify the parents in writing of the decision to withhold.

**ECS 48906** - School officials shall take immediate steps to notify a parent, guardian or responsible relative of the minor when a child is taken into custody by a peace officer regarding the place to which the child is reportedly taken, except when the child is taken into custody as a victim of suspected child abuse as defined in Penal Code section 11165 and Welfare and Institutions Code section 305. In suspected child abuse cases, law enforcement will assume all notification responsibilities.

**ECS 48910** - A teacher may suspend any pupil from his/her class, for any act enumerated in Education Code section 48900, for the day of the suspension and the day following. The teacher shall report the suspension to the principal of the school and send the pupil to the principal or principal's designee. The child shall be under appropriate supervision during this suspension. As soon as possible, the teacher shall ask the parent or guardian of the pupil to attend a parent-teacher conference regarding the suspension. The pupil shall not be returned to the class from which he/she was suspended during the time of the suspension without the concurrence of the teacher and the principal. (ECS 48900.)

**ECS 48911** - A pupil may be suspended without affording the pupil an opportunity for a conference if the principal, principal's designee or superintendent determines that the presence of the pupil constitutes a clear and present danger to the lives, safety or health of pupils or school personnel. If the pupil is suspended without a conference, the parents or guardians and the pupil shall be notified of the pupil’s right to request a conference before the suspension. The school shall make a reasonable effort to contact the pupil’s parents or guardians in person or by telephone. *Whenever a pupil is suspended from school, the parent or guardian shall be notified in writing of the suspension.*

The suspension shall be reported to the superintendent or his designee.

Parents or guardians of pupils shall respond without delay to any request from school officials to attend a conference regarding his or her child’s behavior. No penalties may be imposed on a pupil for failure of the pupil's parent or guardian to attend a conference with school officials.

A pupil suspension may be extended in writing pending an expulsion hearing and board action for expulsion only if the superintendent or designee, after a meeting with the pupil and the pupil’s parent or guardian, determines the pupil’s presence at school would cause a danger to persons or property or a threat of disrupting the instructional process.

Suspension should be preceded by an informal conference with the teacher or person who referred the pupil. The pupil shall be informed of the reason for the disciplinary action and be given the opportunity to present his or her version and evidence in his or her defense.

**ECS 48911.1(d)** - This section requires at the time a student is assigned to supervised suspension that a school employee shall notify, in person or by telephone, the student’s parent or guardian. If the student is assigned to supervised suspension for longer than one class period, a school employee shall notify the parent or guardian in writing.

**ECS 48912** - Written notice shall be given to the pupil and the pupil's parent or guardian or just the pupil if the pupil is an adult by registered or certified mail, or personal service, of the Board's intentions to conduct a closed session hearing for suspension, disciplinary action, or other action against the pupil, except expulsion.

**ECS 48915** - Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend a pupil's expulsion for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct:

1) Causing serious physical injury to another person, except in self-defense.
2) Possession of any knife or other dangerous object of no reasonable use to the pupil. "Knife" is any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade longer than 3 1/2 inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade.
3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with section 11053) of Division 10 of the Health and Safety Code, except for either of the following:
   (i) The first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
   (ii) The possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.
4) Robbery or extortion.
5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

b) Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of ECS 48918, the Governing Board of a school district may order a pupil expelled upon finding that the pupil committed an act listed in paragraph (1) of subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of ECS 48900. A decision to expel shall be based on a finding of one or both of the following:

1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

c) The principal or superintendent of schools shall immediately suspend, pursuant to ECS 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurrently in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district. The act of possessing an imitation firearm, as defined in subdivision (m) of Section 48900, is not an offense for which suspension or expulsion is mandatory pursuant to this subdivision and subdivision (d), but it is an offense for which suspension, or expulsion pursuant to subdivision (e), may be imposed.
2) Brandishing a knife at another person.
3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with section 11053) of Division 10 of the Health and Safety Code.
4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of ECS 48900 or committing a sexual battery as defined in subdivision (n) of ECS 48900.
5) Possession of an explosive. This means under ECS 48915(h) a ‘destructive device’ as described in Section 921 of Title 18 of the United States Code which includes '(A) any explosive, incendiary or poison gas', (i) bomb, (ii) grenade, (iii) rocket having a propellant charge of more than four ounces, (iv) missile having an explosive or incendiary charge of more than one-quarter ounce, (v) mine, or (vi) device similar to any of the devices described in the preceding clauses.

d) The Governing Board shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision (c), and shall refer that pupil to a program that meets all of the following conditions:

1) Is appropriately prepared to accommodate pupils who exhibit discipline problems.
2) Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.
3) Is not housed at the school site attended by the pupil at the time of suspension.

e) Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of ECS 48918, the Governing Board may order a pupil expelled upon finding that the pupil, at school or at a school activity off of school grounds, violated subdivision (f), (g), (h), (i), (j), (k), (l), or (m) of ECS 48900, or ECS 48900.2, or 48900.3, or 48900.4, and either of the following:

1) That other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
2) That due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

The Governing Board shall refer a pupil who has been expelled pursuant to subdivision (b) or (e) to a program of study that meets all of the conditions specified in subdivision (d). Notwithstanding this subdivision, with respect to a pupil expelled pursuant to subdivision (e) if the county superintendent of schools certifies that an alternative program of study is not available at a site away from a comprehensive middle, junior, or senior high school, or an elementary school, and that the only option for placement is at another comprehensive middle, junior, or senior high school, or another elementary school, the pupil may be referred to a program of study that is provided at a comprehensive middle, junior, or senior high school, or at an elementary school.

ECS 48915.1 - A school district shall hold a hearing to determine if a pupil expelled from another school district for actions other than those listed in subdivision (a) or (c) of ECS 48915 to determine if they will enroll the pupil, deny enrollment, or enroll conditionally based on a determination of whether the pupil poses a continuing danger either to the pupils or employees of the school district. Such hearing shall follow the procedures set forth in ECS 48918. This shall apply only to pupils whose parents have moved into another school district pursuant to ECS 48200, or have enrolled pursuant to an interdistrict attendance agreement executed between the affected school districts pursuant to ECS 46600 et. seq.

ECS 48915.5

(a) An individual with exceptional needs, as defined in Section 56026, may be suspended or expelled from school in accordance with subsection (k) of Section 1415 of Title 20 of the United States Code, the discipline provisions contained in Sections 300.530 through 300.537, inclusive, of Title 34 of the Code of Federal Regulations, and other provisions of this part that do not conflict with federal law and regulations.

(b) A free appropriate public education for individuals with exceptional needs suspended or expelled from school shall be in accordance with paragraph (l) of subsection (a) of Section 1412 of Title 20 of the United States Code and subsection (d) of Section 300.530 of Title 34 of the Code of Federal Regulations.
(c) If an individual with exceptional needs is excluded from school bus transportation, the pupil is entitled to be provided with an alternative form of transportation at no cost to the pupil or parent or guardian provided that transportation is specified in the pupil's individualized education program.

(d) If the individual with exceptional needs is a foster child, as defined in Section 48853.5, and the local educational agency has proposed a change of placement due to an act for which a decision to recommend expulsion is at the discretion of the principal or the district superintendent of schools, the attorney for the individual with exceptional needs and an appropriate representative of the county child welfare agency shall be invited to participate in the individualized education program team meeting that makes a manifestation determination pursuant to subsection (k) of Section 1415 of Title 20 of the United States Code. The invitation may be made via e-mail or telephone.

(e) If the individual with exceptional needs is a homeless child or youth, as defined in Section 11434a(2) of Title 42 of the United States Code, and the local educational agency has proposed a change of placement due to an act for which a decision to recommend expulsion is at the discretion of the principal or the district superintendent of schools, the local educational agency liaison for homeless children and youth designated pursuant to Section 11432(g)(1)(J)(ii) of Title 42 of the United States Code shall be invited to participate in the individualized education program team meeting that makes a manifestation determination pursuant to Section 1415(k) of Title 20 of the United States Code. The invitation may be made using the most cost-effective method possible, which may include, but is not limited to, electronic mail or a telephone call.

ECS 48916 - This section requires that a description of the readmission process from expulsion be made available to the student and the parent/guardian at the time of expulsion. Additionally, if the Governing Board denies readmission following a review, the board must notify the student's parents/guardian in writing, of the reasons for the denial. Further, the notification shall include the education program to which the student is to be assigned.

ECS 48918 - The pupil shall be entitled to a hearing to determine whether the pupil should be expelled. The parents or guardians shall be provided notice that the pupil may be represented by an attorney or a non-attorney advisor, although such representation is not required. The parent or guardian of a pupil has the right to obtain copies of all documentation and oral evidence concerning a recommendation for expulsion of their child and to confront and question witnesses who testify, to question all other evidence presented and to provide oral and documentary evidence on their child's behalf. The parents (or guardians) shall be notified in writing of their rights and the rights of their child, including the right to appeal. The pupil shall be notified in writing ten (10) days prior to the hearing of: (1) the date and place of the hearing; (2) the specific facts and charges upon which the proposed expulsion is based; (3) a copy of the disciplinary rules relating to the violation; and (4) a notice of the parent, guardian, or pupil's obligation under ECS 48915.1(b). The Board of Trustees shall make their decision to expel the pupil within ten (10) calendar days after the conclusion of the hearing. Parents have a right to make a written request to delay the Administrative Panel Hearing for a maximum of thirty (30) days. There shall be a record kept of the hearing. Technical rules of evidence do not apply, but relevant evidence may be admitted and given probative effect only if it is the kind of evidence upon which reasonable persons are accustomed to rely in the conduct of serious affairs.

ECS 49067 - The teacher shall require a conference with, or a written report to, the parent or guardian of any pupil whenever it becomes evident to the teacher that the pupil is in danger of failing a course. The Governing Board may adopt regulations which authorize a teacher to assign a failing grade to any pupil whose unexcused absences from the teacher's class exceed or equal a maximum number which shall be specified by the Board. The pupil or his or her guardian shall be given a reasonable opportunity to explain the absences. A method of identification in the pupil's record of the failing grades assigned to the pupil on the basis of excessive unexcused absences shall be made. These provisions shall apply without regard to the age of the pupil.

ECS 49070 - The parent or guardian of a pupil may file a written request with the superintendent of the District to correct or remove any information recorded in the written records concerning his or her child which he or she alleges to be: (1) inaccurate, (2) an unsubstantiated personal conclusion or inference, (3) a conclusion or inference outside of the observer's area of competence, (4) not based on the personal observation of a named person within the time and place of the observation noted, (5) misleading, or (6) in violation of the privacy or other rights of the pupil. A conference with the parent or guardian, the superintendent or superintendent's designee and the certificated employee who recorded the contested information, if the certificated employee is employed by the District, shall take place within thirty (30) days of receipt of the written request. If the allegations are proven to be correct, the information shall be corrected or removed and the parent or guardian shall be informed in writing. The parent or guardian has the right to appeal in writing to the Board. The Board's decision is final. If the final decision of the Board is unfavorable to the parent or guardian, or if the parent or guardian accepts an unfavorable decision by the Superintendent, the parent or guardian shall be informed and shall have the right to submit a written statement of his or her objections to the information. This statement shall become a part of the pupil's school record until the information objected to is corrected or removed.

ECS 49072 - Whenever there is included in any pupil record information concerning any disciplinary action taken by school district personnel in connection with the pupil, the school district maintaining such a record or records shall allow the pupil's parent (or guardian) to include in such pupil record a written statement or response concerning the disciplinary action.
private, profit-making organizations other than employers, potential employers, or news media. Parents may file a prior written request that such information not be released to employers, potential employers, or news media.

**NCLB 20 U.S.C. 6312** – Prior notice must be given to parents of limited English proficient students regarding limited English proficiency programs, including the reasons for the identification of the student as limited English proficient, the need of placement in a language instruction educational program, the student’s level of English proficiency, how such level was assessed, the status of the student’s academic achievement, the methods of instruction used in the programs available, how the recommended program will meet the student’s educational strengths and needs, how the program will help the student learn English and meet age appropriate academic achievement standards for promotion and graduation, parent rights to remove a student from a program and/or to decline initial enrollment, and exit requirements for the program, including expected rate of transition into classrooms not tailored for limited English proficient students, and the expected rate of graduation from secondary school, and in the case of a child with a disability, how such program meets the objectives of the individualized education program of the child.

**NCLB 20 U.S.C. 7908** – The District shall provide, on a request made by military recruiters or an institution of higher education, access to secondary school student’s names, addresses, and telephone listings. A secondary school student or the parent of the student may request that the student’s name, address, and telephone listing not be released without prior written parental consent, and the District shall notify parents of the option to make a request and shall comply with any request. The District shall provide military recruiters the same access to secondary school students as is provided generally to post secondary educational institutions or to prospective employers of those students.

**ECS 49076** - The District shall not authorize access to pupil records without written parental consent or judicial order except as set forth in Section 49076 and as permitted by Part 99 (commencing with Section 99.1) of Title 34 of the Code of Federal Regulations. Access to those particular records that are relevant to legitimate educational interests of the requestor shall be permitted to the following:

1. School officials, employees, members of a school attendance review board who are authorized representatives of the school district, or designated volunteers.
   “A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.” (U.S. Department of Education, Family Policy Compliance Office)

2. Officials or employees of other public schools or school systems, including correctional facilities.

3. Authorized representatives of the Comptroller General, Secretary of Education, the United States Office of Civil Rights or representatives for state and local educational agencies.

4. Other state and local officials to the extent that information is specifically required to be reported pursuant to state law adopted prior to November 19, 1974.

5. Parents of a pupil 18 years of age or older who is a dependent pursuant to section 152 of the Internal Revenue Code.

6. A pupil who is at least 16 years of age and had completed at least the 10th grade.

7. A district attorney who is participating in, or conducting a truancy mediation program pursuant to section 48263.5 or 601.3 of the Welfare and Institutions Code, or participating in the presentation of evidence in a truancy petition pursuant to Section 681 of the Welfare and Institutions Code.

8. A prosecuting agency for consideration against a parent or guardian for failure to comply with compulsory education laws.

9. A probation officer, district attorney, or counsel of record for a minor for purposes of conducting a criminal investigation, investigation in regards to declaring a person a ward of the court, or involving a violation of a condition of probation.

10. A judge or probation officer for the purposes of conducting a truancy mediation program or presenting evidence in a truancy petition, pursuant to Section 681 of the Welfare and Institutions Code.

11. A county placing agency when acting as an authorized representative of a state or local educational agency pursuant to subsection (C) of Section 49076.

12. Where allowed by the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) and/or state law.

The District may permit access to the following:

13. Appropriate persons in connection with an emergency if the information is required to protect the health or safety of the student or other persons.


15. County election officials for the purposes of voter registration.

16. Accrediting associations.

17. Organizations conducting studies for educational agencies or organizations.

18. Officials or employees of private schools or school systems where the pupil is enrolled or plans to attend.
ECS 49077 - Information concerning a student shall be furnished in compliance with a lawfully issued subpoena or a court order. The District shall make a reasonable effort to notify the parent or legal guardian and the pupil in advance of such compliance if lawfully possible within the requirement of the court order.

ECS 49452.5 - This section requires notification to parents or guardians of any pupil suspected of having scoliosis. The notification must include an explanation of scoliosis, the significance of treatment at an early age, and public services available for treatment.

ECS 49455 - This section requires notice to parents or guardians of their right to refuse vision appraisal of their pupils due to religious beliefs. It also requires notice that parents or guardians may waive the vision evaluation if the parent files a copy of his/her private physician and surgeon or by a physician’s assistant licensed under the Business and Professions Code or optometrist’s report.

ECS 49456 - This section requires District supervisor of health to report to parents or guardians any noted health (including visual) defects. It further requires that the report ask the parent or guardian to take action to cure or correct the defect.

ECS 51513 - No test, questionnaire, survey, or examination containing any questions about the pupil’s, parents’ or guardians’ personal beliefs or practice in sex, family life, morality, and religion shall be administered to any pupil without the written consent and permission of the parents or guardians for the pupil to take such test, questionnaire, survey, or examination, after written notice by the District.

20 U.S.C. 1232h(b) – No student shall be required, as part of any applicable program, to submit to a survey, analysis, or evaluation that reveals information concerning:

1. political affiliations or beliefs of the student or the student’s parent;
2. mental or psychological problems of the student or the student’s family;
3. sex behavior or attitudes;
4. illegal, anti-social, self-incriminating, or demeaning behavior;
5. critical appraisals of other individuals with whom respondents have close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. religious practices, affiliations, or beliefs of the student or student’s parent; or
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent.

ECS 56321 - This section requires the District to provide a proposed assessment plan 15 days prior to conducting a special education assessment or assessment review. It specifically requires the notification of parents’ or guardians’ rights to be included in this 15-day notice. The proposed assessment plan given to parents or guardians shall meet all of the following requirements:

1. Be in a language easily understood by the general public;
2. Be provided in the native language of the parent or guardian or other mode of communication used by the parent or guardian, unless to do so is clearly not feasible;
3. Explain the types of assessments to be conducted; and
4. State that no individualized education program will result from the assessment without the consent of the parent or guardian.

The local educational agency proposing to conduct an initial assessment to determine if the child qualifies as an individual with exceptional needs shall make reasonable efforts to obtain informed consent from the parent of the child before conducting the assessment, in accordance with subparagraph (D) of paragraph (1) of subsection (a) of Section 1414 of Title 20 of the United States Code. If the parent of the child does not provide consent for an initial assessment, or the parent fails to respond to a request to provide the consent, the local educational agency may, but is not required to, pursue the initial assessment utilizing the procedures described in Section 1415 of Title 20 of the United States Code and in accordance with paragraph (3) of subdivision (a) of ECS 56501 and subdivision (e) of ECS 56506. The parent or guardian shall have at least 15 days from the receipt of the proposed assessment plan to arrive at a decision. The assessment may begin immediately upon receipt of the consent. In accordance with subparagraph (ii) of paragraph (3) of subsection (a) of Section 300.300 of Title 34 of the Code of Federal Regulations, the local educational agency does not violate its obligation under Section 300.111 and Sections 300.301 to 300.311, inclusive, of Title 34 of the Code of Federal Regulations if it declines to pursue the assessment.

Consent for initial assessment may not be construed as consent for initial placement or initial provision of special education and related services to an individual with exceptional needs, pursuant to subclause (I) of clause (i) of subparagraph (D) of paragraph (1) of subsection (a) of Section 1414 of Title 20 of the United States Code.

In accordance with paragraph (1) of subsection (d) of Section 300.300 of Title 34 of the Code of Federal Regulations, parental consent is not required before reviewing existing data as part of an assessment or reassessment, or before administering a test or other assessment that is administered to all children, unless before administration of that test or assessment, consent is required of the parents of all the children.
Pursuant to subparagraph (E) of paragraph (1) of subsection (a) of Section 1414 of Title 20 of the United States Code, the screening of a pupil by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation shall not be considered to be an assessment for eligibility for special education and related services.

In accordance with paragraph (5) of subsection (d) of Section 300.300 of Title 34 of the Code of Federal Regulations, to meet the reasonable efforts requirement in obtaining informed consent from the parent of the child before conducting the assessment, the local educational agency shall document its attempts to obtain parental consent using the procedures in ECS 56341.5(h).

**ECS 56321.5 and 56341.1** - This section requires that parents be given specific notification of the right to electronically record the proceedings of individualized education program meetings, as specified in ECS 56341.1(g). Notice of intent to record must be provided to the district by the parent at least 24 hours prior to the meeting.

**ECS 56329** - This section requires the District to notify parents or guardians in writing that they may request a copy of the findings of a special education assessment and the documentation of determination of eligibility. A parent or guardian has the right to obtain, at public expense, an independent educational assessment of the pupil from qualified specialists, as defined by regulations of the board, if the parent or guardian disagrees with an assessment obtained by the public education agency, in accordance with Section 300.502 of Title 34 of the Code of Federal Regulations. A parent or guardian is entitled to only one independent educational assessment at public expense each time the public agency conducts an assessment with which the parent or guardian disagrees.

**ECS 56329** - This section requires the District to notify parents or guardians in writing that they may request a copy of the findings of a special education assessment and the documentation of determination of eligibility. A parent or guardian has the right to obtain, at public expense, an independent educational assessment of the pupil from qualified specialists, as defined by regulations of the board, if the parent or guardian disagrees with an assessment obtained by the public education agency, in accordance with Section 300.502 of Title 34 of the Code of Federal Regulations. A parent or guardian is entitled to only one independent educational assessment at public expense each time the public agency conducts an assessment with which the parent or guardian disagrees.

**CODE OF FEDERAL REGULATIONS, TITLE 34 200.27 et seq.** – If the District identifies a school for improvement or subjects the school to corrective action or restructuring, the District must notify the parents of each child enrolled in the school. The District must also notify parents of their right to participate in the development of improvement and restructuring plans.

**CODE OF FEDERAL REGULATIONS, TITLE 40, 763.84 (c)** – Each local education agency shall ensure that workers and building occupants, or their legal guardians, are informed at least once each school year about asbestos inspections, response actions, and post-response action activities, including periodic reinspection and surveillance activities that are planned or in progress.

**CODE OF FEDERAL REGULATIONS, TITLE 40, 763.84 (f)** – The District's management plan may be reviewed at the District office.

**CALIFORNIA CODE OF REGULATIONS, TITLE 5, 3831** - Each school district's policies must include a procedure for notification of a student's parent of participation or non-participation in the GATE program.

**SUSPECTED CHILD ABUSE** - The parent or guardian of a pupil has the right to file a verbal or written complaint of suspected child abuse by school district employees or other persons against a pupil at a school site. The complaint must be filed with the local child protective agency, school district or county office of education. The local child protective agency is required to investigate the complaint and report every known or suspected instance of child abuse to the law enforcement agency having jurisdiction over the case and to the district attorney. If the complaint is substantiated, a copy of the investigation report shall be forwarded to the Governing Board of the school district or county office of education.

As defined in the Child Abuse and Neglect Reporting Act of 1987, a child protective agency is a police or sheriff's department, a county probation department or a county welfare department/child protective services. These agencies are listed in local telephone directories under city or county government listings.

The Board believes that staff members should not be placed in the position of determining whether or not to follow any parental or medical "do not resuscitate" orders. (Board Policy 5141.4.)

**5 CCR section 852:** Parents are to be notified of their pupil's participation in the CAASPP assessment system in accordance with Education Code section 60604.

**ECS 60615:** A parent’s or guardian’s written request to school officials to excuse his or her child from any or all parts of the assessments administered pursuant to Education Code section 60615 shall be granted.
SERIOUS OFFENSES ACCORDING TO
CALIFORNIA EDUCATION CODE 48900 and 48915

Education Code 48900

(a) (1) Caused/attempted to cause, or threatened to cause physical injury to another person.
(2) Willfully used force or violence upon the person of another, except in self-defense.

(b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the pupil has obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

(c) Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

(d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

(e) Committed or attempted to commit robbery or extortion.

(f) Caused or attempted to cause damage to school property or private property.

(g) Stole or attempted to steal school property or private property.

(h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. (Grades 4-12)

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. As used in this section, “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or pre-initiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

(1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.

(B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.

(C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.

(D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) (A) "Electronic act" means the transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager.

(i) A message, text, sound, or image.

(I) Posting to or creating a burn page. "Burn Page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).
As used in this section, "school property" includes, but is not limited to, electronic files and databases.

It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5. For the purposes of this chapter, the conduct described in subdivision (b) shall be subject to discipline pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

Education Code 48900.2 (Grades 4-12)
In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5. For the purposes of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

Education Code 48900.3 (Grades 4-12)
In addition to the reasons specified in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence, as defined in subdivision (e) of Section 233.

Education Code 48900.4 (Grades 4-12)
In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

Education Code 48900.5
(a) Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil's record, which may be accessed pursuant to Section 49069. However, a pupil including an individual with exceptional needs, as defined in Section 56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in the Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil...
violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil’s presence causes a danger to persons.

(b) Other means of correction include, but are not limited to, the following:

1. A conference between school personnel, the pupil’s parent or guardian, and the pupil.
2. Referrals to the school counselor, psychologist, social worker, child welfare attendance personnel, or other school support service personnel for case management and counseling.
3. Study teams, guidance teams, resource panel teams, or other intervention-related teams that assess the behavior, and develop and implement individualized plans to address the behavior in partnership with the pupil and his or her parents.
4. Referral for a comprehensive psychosocial or psycho-educational assessment, including for purposes of creating an individualized education program, or a plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794(a)).
5. Enrollment in a program for teaching pro-social behavior or anger management.
6. Participation on a restorative justice program.
7. A positive behavior support approach with tiered interventions that occur during the school day on campus.
8. After-school programs that address specific behavioral issues or expose pupils to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups.
9. Any of the alternatives described in Section 48900.6

**Education Code 48900.7**

(a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both.

(b) For the purposes of this section, “terroristic threat” shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars ($1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonable to be in sustained fear for his or her own safety or for his or her immediate family’s safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

**Education Code Section 48915**

(A) Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct:

1. Caused serious physical injury to another person, except in self-defense.
2. Possession of any knife or other dangerous object of no reasonable use to the pupil.
3. Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.

4. Robbery or extortion
5. Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

(B) Upon recommendation by the principal or the superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) or Section 48918, the governing board may order a pupil expelled upon finding that the pupil committed an act listed in paragraph (1) of subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of Section 48900. A decision to expel shall be based on a finding of one or both of the following:

1. Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
2. Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

(C) The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds.

1. Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district. The act of possessing an imitation firearm, as defined in subdivision (m) of Section 48900, is not an offense for which suspension or expulsion is mandatory pursuant to this subdivision and subdivision (d), but it is an offense for which suspension, or expulsion pursuant to subdivision (e), may be imposed.

2. Brandishing a knife at another person.
(3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.

(4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.

(5) Possession of an explosive.

(D) The governing board of a school district shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision C, and shall refer that pupil to a program of study that meets all of the following conditions:

1. Is appropriately prepared to accommodate pupils who exhibit discipline problems.
2. Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.
3. Is not housed at the school site attended by the pupil at the time of suspension.

(E) Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil, at school or at a school activity off of school grounds violated subdivision (f), (g), (h), (i), (j), (k), (l), or (m) of Section 48900, or Section 48900.2, 48900.3, or 48900.4, and either of the following:

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
2. That due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

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**STUDENT DRESS CODE**

**General Rules:** The Etiwanda School District prohibits any manner of dress or appearance that is likely to cause a substantial disruption of, or a material interference with, the educational process, student safety, or campus order.

1. All students are expected to comply with the District dress code.
2. Students and parents share primary responsibility for student compliance with the dress code.
3. School personnel also are responsible for enforcing the dress code when students are on campus or at a school function.
4. A student who violates the dress code may not remain at school or at a school function unless the violation is corrected. For example, the student may be asked to:
   a) Remove the accessory; or
   b) Turn the clothing inside out; or
   c) Have other clothing brought from home.

**SPECIFIC RULES:** The examples following the rules are not intended to be a complete list.

1. Clothing and accessories must not display obscene or sexual content, racial slurs, hate language, profanity, violence (including depictions of weapons, explosives, death, or graphic injuries), or drug-, alcohol- or tobacco-related content. No gang-related clothing as defined in Attachment A.
2. Clothing must not be revealing.
   a) No short shorts (shorts must be fingertip length when arms are placed at side of body).
   b) No short skirts (hems must not be higher than 3” above top of knee when standing).
   c) No low-cut tops.
   d) No short tops. Midriff must be covered when arms are raised overhead.
   e) No halter-tops, tube tops, strapless or backless tops.
   f) No spaghetti-strap tops.
   g) Tank-style tops are allowed; strap must measure 2 inches wide.
   h) No undergarments may show.
   i) No see-through clothing.
   j) No excessively tight clothing.
   k) No torn clothing above the knee.
   l) No pajamas.
3. Clothing must not be baggy.
   a) Pants and shorts must be worn at the waist.
   b) Pants, shirts and shorts must be size appropriate; size appropriate clothing does not fall off without a belt, and is not too long or too large to impede movement.
4. Belts must be threaded through all belt loops.
   a) No belt ends hanging down from the buckle.
   b) No chain belts.
   c) No wallet chains.
5. Shoes must meet safety standards. Shoes must be closed-toed (Elementary only), shoes must have closed-heel or have a strap across the back.
   a) No flip flops
   b) No combat-style boots.
   c) No untied or unfastened shoes or boots.
   d) No shoes with wheels or rails.
   e) No slippers
6. Hats or caps may be worn outdoors for sun protection, but must be removed when entering buildings. All head coverings are subject to Rule 1 regarding prohibited content and should be worn facing forward.
7. Accessories and jewelry worn in pierced areas of the body must not substantially disrupt or materially interfere with student safety or instruction (e.g., spiked jewelry). Jewelry worn in face and body piercings must be removed for activities such as PE at the discretion of the teacher. Jewelry is subject to the same content standards as other apparel.

Etiwanda School District Student Dress Code

Attachment A

The following attachment to the Etiwanda School District Student Dress Code defines gang related apparel as apparel that, if worn or displayed on campus, reasonably could be determined to threaten the health and safety of the school environment at schools in the Etiwanda School District. The list was developed with consultation from the San Bernardino County Sheriff Department and the Fontana Police Department.

A gang is defined as a group of persons, most often juveniles, who are associated for criminal or other antisocial purposes.

After consultation with local law enforcement agencies, Rancho Cucamonga and Fontana, the District has determined that a gang presence has been established in the district boundaries which threaten the safety and welfare of the schools’ environment.

The gang apparel defined and described below has been identified as being associated with the specific gangs. Therefore, the presence of the described apparel on campus poses a hazard to the health and safety of the school environment, and is likely to substantially disrupt or materially interfere with school operations.

Prohibited Gang Related Apparel:

1. Clothing that depicts tagging or spraying of graffiti.
2. Clothing marked with numerals, letters or words that may be interpreted as demonstrating gang affiliation:
   • Numerals: 8, 69 and 420 (drug affiliation), 13 (affiliation with the Sureno gang), 14 (affiliation with the Nortenos gang), 22 (Vagos motorcycle gang) with color green, 81 (Hell’s Angels) with color red, 18 (18th Street gang).
   • Letters/Words: southsider, southerner, Sureno, low-rider, homies
   • No “Raiders” attire with or without Raider’s logo (black and silver colors).
   • San Francisco 49ers attire is directly related to the Southside Fontana gang.
3. Wearing an overwhelming amount of red (“Bloods”) and/or blue (“Crips”) clothing garments on a continuous basis.
4. Bandanas worn as headcoverings, accessories or hanging from pockets.
5. Belts with more than one buckle.
6. No initials on belt buckles, hats, chains, ex... K, P, C, B, H
7. Clothing that depicts violence: guns (scarface, 2 pac)

Board Approved Review: April 7, 2016
ATTENDANCE - EVERY SINGLE DAY COUNTS
Regular attendance is one of the most important habits you can teach your child.

“High rates of absenteeism interfere with students’ right to an education under the California Constitution.” Kamala Harris, California Attorney General.

The Etiwanda School District has several programs in place to monitor attendance and to help improve attendance issues if they arise. Good communication is always important when your child misses school. If your child is absent you will receive a call verifying that your child is not present. There are two types of absences: excused and unexcused. Please see the list below for “excused” absence reasons according to California Education Code. Unexcused absences may cause confusion among families. Even though you might call in your child’s absence reporting a missed day, if the reason for the absence is something other than those listed below it will be counted as unexcused. Regardless of the type of absence, your child misses out on a day of instruction and the school district misses out on funding for that lost instructional day.

School Attendance Review Team (SART) – An attendance meeting held at a school site to address ongoing attendance issues (absences, lates, tardies, truancy, etc.). A SART contract is written specifying requirements for attendance.

District Attendance Review Team (DART) – Families are referred to DART from school sites when SART contracts have failed to bring about positive changes in attendance. DART meetings are held monthly at the Etiwanda School District office. Contract and plans are again written to improve attendance.

School Attendance Review Board (SARB) – If any of the above measures fail to bring about changes in attendance, families are referred to and then summoned by the San Bernardino County District Attorney’s office to attend a formal hearing at the courthouse whereby an attendance contract is developed. Financial penalties may be levied by the SARB panel (see penalties below EC 48293).

Excused Students Absences
Periodically students do become ill and family matters arise that might require a student to miss a day of school. Listed below are some reasons per California Education Code 48205 that are considered “excused” absences. Please communicate with your school principal if situations arise requiring your child to miss school.

1. Student illness - school may require a doctor's note verifying absences for more than 3 consecutive days.
2. Quarantine under the direction of a doctor. A doctor’s note must be provided.
3. Student medical, dental, optometric, or chiropractic appointment. (Requires a doctor’s note)
4. Funeral services of immediate family member. One day if services are held in California and up to three days if outside of California.
5. Student court appearance. (Requires verification)
7. Observance of a religious holiday or ceremony. (A three day advance notice should be given to school.)
8. Short term independent study approved in advance by principal.

EC 46010, 46010.5 Student must be given an opportunity to complete work which is reasonable, close to, but not necessarily identical to, missed work.

Short Term Independent Study is an educational alternative in which no pupil may be required to participate.

In a case where a student will be absent 5 days or more, an Independent Study Agreement may be entered into by the student and parent upon signing and agreeing to the terms of the Independent Study Agreement. This should be done at least 5 days in advance of the student's absence. Assignments and resources will be given in the subject matters and quantity so the student may fulfill attendance requirements and keep up with the class. At the end of the absence period the classroom teacher will evaluate the amount and quality of work to determine the attendance credit earned.

- Advance notice must be given to the school site.
- Minimum of 5 days and a maximum of 15 days.
- Signed Independent Study Agreement.
- Complete and return all assignments.

Excessive “Excused” Absences
Even though an absence might qualify as excused, the Etiwanda School District must have programs in place that monitor and limit excused absences. The school principal or district administrator will notify parents in writing when excused absences reach the quantities listed below. You may receive a letter prior to reaching the quantities listed below, particularly if your child has a combination of excused and unexcused absences. The school principal may require verification by a school official or physician if absences for health reasons appear excessive and may require prior notice from parents for absences excused for justifiable personal reasons such as non-emergency appointments or permitted religious instruction or retreats. (Ed Code 46014, 48205)

Letters will be sent home from the school site in regard to attendance concerns.
1st Letter: Ten (10) excused absences is considered excessive and is reported to the attendance administrator.
2nd Letter: Fifteen (15) excused absences is considered excessive and is reported to the attendance administrator. A SART (Student Attendance Review Team) meeting is required. A SART agreement will be necessary and will state that for any further illness a doctor’s note will be required.

3rd Letter: Twenty (20) excused absences is considered extremely excessive and subject to a summons to appear at a SARB hearing.

*All absences must be reported to the school office within 48 hours of the absence or the absence will be considered unexcused/truant.

**Truancies and Unexcused Absences**

The California Legislature defined a truant in very precise language. In summary, it states that a student missing more than 30 minutes of instruction without an excuse three times during the school year must be classified as a truant and reported to the proper school authority. This classification and referral helps emphasize the importance of school attendance and is intended to help minimize interference with instruction. The Education code that defines a truant reads as follows:

EC Section 48260 (a) A pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, shall be classified as a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.

California law additionally states that the school district must notify the parent or guardian of the truant by the most cost-effective method possible, and that the notification must include specific information related to the student's unexcused absences. The EC Section regarding notification reads as follows: EC Section 48260.5: Upon a pupil's initial classification as a truant, the school district shall notify the pupil's parent or guardian, by using the most cost-effective method possible, which may include electronic mail or a telephone call:

(a) That the pupil is a truant.
(b) That the parent or guardian is obligated to compel the attendance of the pupil at school.
(c) That parents or guardians who fail to meet this obligation may be guilty of an infraction and subject to prosecution pursuant to Article 6 (commencing with Section 48290) of Chapter 2 of Part 27.
(d) That alternative educational programs are available in the district.
(e) That parent/guardian has the right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.
(f) That the pupil may be subject to prosecution under Section 48264.
(g) That the pupil may be subject to suspension, restriction, or delay of the pupil's driving privilege pursuant to Section 13202.7 of the Vehicle Code.
(h) That it is recommended the parent/guardian accompany the pupil to school and attend classes with the pupil for one day.

Reasons NOT acceptable for being absent from school may be considered truancies or unexcused absences. ALWAYS COMMUNICATE WITH YOUR SCHOOL PRINCIPAL IF YOUR CHILD MUST MISS A DAY OF SCHOOL NOT LISTED AS AN EXCUSED ABSENCE.

A truancy can occur if a student is absent from school for the following reasons:

1. Going to work with parent or other family member.
2. Visiting family.
3. Going on vacation. (See Independent Study information.)
4. Baby-sitting, taking care of other family members.
5. Under the influence of alcohol or drugs.
6. “Personal” reasons or traffic

Note: These absences must still be reported to the school office within 48 hours by a parent/guardian. Always communicate with your school principal if an absence will occur even if it is outside of those reasons listed as an excused absence.

**Truancy Levels:**

1. Initial truancy - Reported to the attendance supervisor (Ed Code 48260)
2. Second Truancy - Reported to the attendance supervisor (Ed Code 48261)
3. Third Truancy - The District has authorization to refer habitual truants to a SARB, a county truancy mediation program (Ed Code 485263, 48264.5)
4. Fourth Truancy - The student shall be within the jurisdiction of the juvenile court (Ed Code 48264.5; Welfare and Institutions Code 601)
5. Chronic Truancy (10% or more of the school days in one school (from the date of enrollment to the current date) - Parent/guardian may be found guilty of a misdemeanor (Penal Code 270.1)
School Attendance Review Team (SART) Process
1st Referral: Three (3) unexcused absences or over 30 minute tardy or combination thereof = one truancy and is reported to the attendance administrator.
2nd Referral: Six (6) unexcused absences or over 30 minute tardy or combination thereof = second truancy. (Ed Code 48261) The student is reported to the attendance administrator. A SART meeting will be set up with the parent/guardian.
3rd Referral: Eight (8) unexcused absences or over 30 minute tardy or combination thereof = third truancy. (Ed Code 48262) The student is classified as a habitual truant and is subject to a summons to appear at a School Attendance Review Board (SARB) hearing.

District Attendance Review Team (DART)
As an intervention between a SART meeting and a SARB referral, Etiwanda has a DART program which can be used at the discretion of the site. DART meetings represent one additional opportunity for the school site and district to work with families to ultimately improve attendance and behavior. DART meetings will review the laws of school attendance with parents and students. DART will differ from SARB in that it will be based upon incentives for the students to improve. Once a student attends a DART meeting attendance will be reviewed on a weekly basis until patterns of behavior are changed.

School Attendance Review Board (SARB)
1. A letter will be sent to the parent/guardian from the SARB requesting their attendance to a mandatory hearing with the SARB members. The SARB members’ goal is to identify a solution or appropriate resources for resolving the student’s attendance problem.
2. An administrator from the student’s school will present the information to the SARB.
3. Parent/guardian will have an opportunity to address the SARB.
4. The SARB chairperson will ask the parent and the student to sign an attendance contract once the terms have been identified.

Penalties for Poor Attendance 48293 Education Code
Failure to comply with the SARB hearing contract will result in the order of a citation to appear in court.
1st Conviction: A fine of not more than $100.00 plus penalties that could amount to as much as $375.00.
2nd Conviction: A fine of not more than $320.00 plus penalties that could amount to as much as $750.00.
3rd Conviction: A fine of not more than $500.00 plus penalties that could amount to $1,500.00.

13202.7 Vehicle Code: Any minor under the age of 18 years, but 13 years of age or older who is a habitual truant may have his/her driving privilege suspended for one year.
272 (a)(i) Penal Code: Failure to enroll your student in an approved educational program could result in a $2,500.00 fine + 1 year county jail + probation up to 5 years.

Definitions
Truancy: in California a student is truant if he/she is absent or tardy by more than 30 minutes without a valid excuse on 3 occasions in a school year.
Habitual truancy: student is habitually truant if he/she is absent without a valid excuse for 5 days during a school year.
Chronic truancy: student is chronically truant if he/she is absent without a valid excuse for at least 10% of the school year.
Chronic absence: in California chronic absence is defined as being absent for any reason (excused or unexcused) for at least 10% of the school year.
Excused absence: in California valid excuses may include illness, doctor or dentist appointments, funeral services for immediate family, court, religious holidays, spending time with immediate family on active duty, prior principal approval.

Attendance Tips for Parents and Guardians
• Allow your child to stay home only when he/she has a contagious illness or is too sick to be comfortable.
• Get your child to school on time, every day, and make sure homework assignments are complete.
• Being in school every day raises your child’s chances for scoring well on important tests throughout the year.
• Read all information sent home by the school. Post important dates on a family bulletin board or on the refrigerator.
• Give your child enough time to get ready for school in the morning. Try preparing lunches, packing school bags, and laying out clothing the night before.
• Plan family vacation during non-school days.
• Try to schedule appointments for your child after school hours.

The Board of Trustees believes that regular attendance plays a key role in the success a student achieves in school. The Board recognizes its responsibility under the law to ensure that students attend school on a regular basis. BP 5113
California Education Code Section 49452.7 requires schools to provide information regarding type 2 diabetes to parents and guardians of seventh grade students. The information below was developed by the California Department of Education (CDE) in collaboration with the California Department of Public Health, American Diabetes Association, California School Nurses Organization, and Children's Hospital of Orange County.

**Description:** Type 2 diabetes is the most common form of diabetes in adults.

- Until a few years ago, type 2 diabetes was rare in children. It is becoming more common, especially for overweight teens.
- According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

**Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.**

- The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.
- In type 2 diabetes, the body's cells resist the effects of insulin and blood glucose levels rise.
- Over time, glucose reaches dangerously high levels in the blood which is called hyperglycemia.
- Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

**Risk Factors Associated with Type 2 Diabetes**

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease. Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

- Being overweight. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
- Family history of diabetes. Many affected children have at least one parent with diabetes or have a significant family history of the disease.
- Inactivity. Being inactive further reduces the body's ability to respond to insulin.
- Specific racial/ethnic groups. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
- Puberty. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

**Warning Signs and Symptoms Associated with Type 2 Diabetes**

Warning signs and symptoms of type 2 diabetes in children develop slowly and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased hunger, even after eating
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fat levels

**Type 2 Diabetes Prevention Methods and Treatments**

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

- Eat healthy foods. Make wise food choices. Eat foods low in fat and calories.
- Get more physical activity. Increase physical activity to at least 60 minutes every day.
- Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

**Types of Diabetes Screening Tests That Are Available**

- Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- Random (non-fasting) blood sugar test. A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.
• Fasting blood sugar test. A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.

• Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease. Guidance provided in this information sheet is intended to raise awareness of diabetes. For concerns or further information, contact your District Nurse at District Health Services by calling (909) 899-8286.

References
American Diabetes Association Clinical Journal
KidsHealth
Mayo Clinic
National Library of Medicine (NLM) and National Institutes of Health’s (NIH) MedLine
US Centers for Disease Control and Prevention

State Requirement Regarding Personal Beliefs Exemptions Requests
Effective on January 1, 2016, new California State regulations require that before entering a new grade span all students must provide official documentation of having all immunizations required for school entry. This applies to all students entering TK/Kindergarten or seventh grade, as well as students newly enrolling in other grades. Personal beliefs exemptions (PBEs) on file with a California public or private school before January 1, 2016, and official records provided upon enrollment may be accepted until the student reaches a new grade span. Grade spans are birth to preschool, TK/Kindergarten to sixth grade, and seventh to twelfth grades.

State Immunization Requirements
Effective on January 1, 2016, new California State regulations require ALL California students be fully immunized before entering school and before advancing to TK/Kindergarten and seventh grade. Students in grades 7 and above must also have received a booster shot, Tdap, against pertussis after the age of 7 years as well as being fully immunized for their age prior to entering school. This means any student entering in, enrolling in or advancing to the 7th grade or above will need to have received a Tdap pertussis booster after the age of 7, before beginning school.

ALL students entering 7th grade need proof of having had either a Tdap or DTP booster shot, after the age of 7, before starting school. To ensure your student is ready to begin school in the fall, documentation of the Tdap booster must be provided to your child’s school prior to the beginning of the school year.

Wellness Program Facts
• The number of children who are obese has more than tripled since 1980 to more than 16% of U.S. children – that’s over 9 million U.S. children.
• Obesity and chronic disease are increasing. Children have diseases formerly classed as those of adulthood, such as heart disease, type-2 diabetes, and many forms of cancer.
• The U.S. spends more on health care than any other industrialized country, yet has one of the highest rates of life threatening disease.

Research has shown that student wellness is related to academic progress in school. Because of startling facts like these, the Etiwanda School District has developed a comprehensive Wellness Program. Program components include physical activity, nutrition education, nutritional food standards, school-based activities guidelines, and program evaluation. We hope parents will partner with us to build healthy children.

How can you help?
• Pack healthy snacks for recess break.
• Encourage your child to participate in the school’s walking program.
• Limit lunch sweets and sweet rewards.
• Avoid packing sodas for lunch and recess.
• Please do not send unsolicited food to school. Teachers who are having class celebrations will notify families with what they need. Nothing extra please.
• Rethink class birthday treats. Try bringing in pencils or small toys instead of sweet food items. If your child chooses to bring in a birthday treat, it should be a small, individual serving, such as a mini cupcake, a cookie, donut hole, Popsicle, or ice cream cup. Check your child’s school policy regarding treats in the classroom.
MEDICATION ADMINISTRATION TO PUPILS DURING REGULAR SCHOOL HOURS

The Etiwanda School District has implemented a policy regarding the dispensing of all medication including prescription, non-prescription, and disaster medication to students during regular school hours. This policy is adopted for the protection of the pupil involved and the safety of other pupils.

“Medication” may include, but is not limited to over-the-counter remedies, nutritional supplements, herbal remedies, topical creams and any substance dispensed by prescription.

Please review the following information so that any use of medication by your child at school complies with District policy.

ALL MEDICATION

All medications, including prescription and over-the-counter require written physician instructions and written parent consent. (If your child needs medication, a form is available in the school office or on the district website at www.etiwanda.k12.ca.us under “Parents/Forms and Documents/Medical Forms”.) The physician instructions must include the pupil’s name, date of birth, the name of the medication, correct dosage, maximum dosage, time interval between dosages, method of administration, reason for administration and side effects. Any special storage requirements, such as refrigeration, must also be included. Physician Instructions must be renewed each school year.

All medications, including prescription, non-prescription, and emergency medication must be personally delivered to the school office by the pupil’s parent, guardian or authorized parent designee. In order for the appropriate school staff to assist with medications at school, parents must provide all necessary supplies and equipment. Pupils may not bring medication to school in book bags, lunch boxes, ziploc type “baggies”, purses, pockets or in any other carrying case.

Pupils with medical conditions that require them to carry medication must obtain appropriate authorization under the District policy prior to bringing any medication to school. (Please see the section below under Self-Administered Medications.)

Outdated or unused prescriptions or medication that is no longer used due to a change in prescription, must be personally picked up by the pupil’s parent or guardian. School personnel will not send medication home with the pupil. The District will dispose of outdated or unused medication in accordance with federal and state laws if the medication is not retrieved by the parent at the end of the school year.

PRESCRIPTION MEDICATION

All prescription medication must be labeled by a licensed pharmacist and in a manner that is consistent with the treating physician’s written statement. All prescription medication must be in the original container with a separate labeled container for each medication. This requirement enables the designated school personnel to properly identify the medication and ensure appropriate administration.

Please note that all prescription medications must be prescribed by a physician licensed in the state of California and filled by a pharmacist licensed in a state of the United States of America.

NON-PRESCRIPTION MEDICATION

Any over-the-counter medication such as Tylenol, Advil, cough drops, or Sudafed may be administered during school hours only when accompanied by the written instructions of the treating physician and the signed consent of a parent or guardian. Again, medication must be properly labeled and in the original manufacturer’s container.

Parents should administer pupil medication at home, before and after school hours, whenever possible.
SELF-ADMINISTERED MEDICATION

In the case of a life-threatening medical condition, your child’s physician may wish to prescribe that your child be allowed to carry and administer his or her own medication, *in writing*. In this instance, the parent should immediately contact the principal at the student’s school site to schedule a parent, district nurse and principal conference and to receive a request form for self-administered medication while at school. This form must include detailed instructions from the physician for the student to self-carry and self-administer along with the parent request for the student to self-carry and self-administer the medication. The completed self-administration medication request form, along with the instructions from the physician must be provided to the school BEFORE the medication is allowed on the school campus or bus. Physician instructions should include safe maintenance for the medication and an explanation of why the child should carry the medication rather than keeping it in a secure place in the school office for regular administration of the medication.

SEVERE ALLERGIC REACTIONS

The District permits certain school personnel to administer auto-injectors of epinephrine to students in the event of an emergency allergic reaction, as authorized by Education Code section 49423. We are aware that different brands of auto-injector devices are manufactured for this purpose. After reviewing the available devices and consulting the appropriate resources, the District has determined there are several devices, including **EpiPen**, **the Adrenacllick**, the **Auvi-Q and similar devices**, that will be authorized for administration by school staff. An alternate device known as “Twinject” is inappropriate for use by school personnel. In preparing and delivering the second dose with the Twinject, the person administering the medication may be exposed to a contaminated needle. The California Division of Occupational Safety and Health prohibits such exposure by employees. (8 CCR, section 5193 (d) (3) (B) (2).) The resulting exposed needle also creates a disposal hazard. If a student’s physician prescribes the Twinject injector or a similar device, the District will request that the physician alternately prescribe **EpiPen**, **Auvi-Q**, **Adrenacllick**, or a similar device. Your cooperation is requested in advising your child’s physician of the District’s requirement that staff use the **EpiPen**, **Auvi-Q**, or **Adrenacllick**, rather than the Twinject.

EMERGENCY MEDICATION

Natural emergencies may arise during a school year so it is wise to be prepared. The Health Office, in its effort to be better prepared in the event of a disaster, requests that you supply the school with at least a 72 hour supply of medication your child is taking. Again, this medication must be properly labeled and in the original container and the physician’s instructions and parent consent form must accompany the medication.

Please do not send any medications to school with your child. We ask that you follow our policy and procedures for the safety and protection of all pupils.

Thank you for your cooperation in this matter. If you have any questions or concerns regarding the above information, feel free to contact the school health office or the school district nurses.

CALIFORNIA EDUCATION CODE 49423

California Education Code section 49423 provides that any pupil who is required to take, during the regular school day, medication prescribed for him/her by a physician, may be assisted by the school nurse or other designated school personnel. Education Code section 49423.5 provides that any individual with exceptional needs who requires specialized physical health care services, during the regular school day, may be assisted by the following individuals:

a) Qualified persons who possess an appropriate credential issued pursuant to Education Code section 44267 (services credential in a specialization in clinical or rehabilitative services), or hold a valid certificate of public health and nursing issued by the State Department of Health Services, or

b) Qualified designated school personnel trained in the administration of specialized health care provided they perform such services under the supervision of a school nurse, public health nurse, or licensed physician and surgeon.

Very Truly Yours,

Charlene Dean, R.N., B.S.N.
Etiwanda School Health Service Coordinator
Attachments: Physician Instructions and Parent Consent Form
HLT 201

Revised: 2.5.16
# PARENT REQUEST FOR SCHOOL ASSISTED MEDICATIONS

**Physician Instructions**

This form must be completed before any medication (prescription or over-the-counter) can be given, or taken, at school. Signatures of both physician and parent/guardian are required. This form must be renewed annually or with any change in medication.

### Student Name:

### Date of Birth:

### Physi**cian Use Only**

1. **MEDICATION:**
   - **Dose:**
   - **Reason/Diagnosis:**
   - **Route:**
     - □ Oral
     - □ Nasal
     - □ Topical
     - □ Inhale
     - □ Injection
     - □ Other ___
   - **Med Start Date:**
   - **Stop Date:**
   - □ If DAILY ~ Time(s) to be given:
   - □ If AS NEEDED (prn) ~ Frequency:
     - □ Every 3 to 4 hrs.,
     - □ Every 4 to 6 hrs.,
     - □ Other __________
   - Other instructions, if needed (e.g., signs/symptoms for usage, special storage, adverse reactions):

2. **MEDICATION:**
   - **Dose:**
   - **Reason/Diagnosis:**
   - **Route:**
     - □ Oral
     - □ Nasal
     - □ Topical
     - □ Inhale
     - □ Injection
     - □ Other ___
   - **Med Start Date:**
   - **Stop Date:**
   - □ If DAILY ~ Time(s) to be given:
   - □ If AS NEEDED (prn) ~ Frequency:
     - □ Every 3 to 4 hrs.,
     - □ Every 4 to 6 hrs.,
     - □ Other __________
   - Other instructions if needed (e.g., signs/symptoms for usage, special storage, adverse reactions):

**Physician Signature:**

**Date:**

**Physician Name:**

**Address:**

**Phone:**

**City:**

**Zip:**

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### Parent Request for School-Assistance with Medication

I/we hereby request that the staff of __________________ School assist with giving medication(s) to my/our child __________________ (student’s name) as stated in the above physician instructions.

### Release of Liability and Agreement to Indemnify and Hold School District Harmless (must be completed)

I/we hereby expressly release, hold harmless, and agree to indemnify and defend the Etiwanda School District and its Governing Board members, officers, employees, agents, representatives, independent contractors and insured (collectively referred to as the “District”) from all claims and liability (including civil liability) for any personal injuries, death, or property damage that may be incurred by permitting the school to assist in giving my child’s medication. This release, hold harmless and indemnification agreement shall remain in effect until the written notice to terminate the agreement is received and acknowledged in writing by the school principal. I/we understand and agree that if I/we terminate this agreement, the school will no longer assist in giving medication to my child.

I/we understand that school district regulations require student medication to be maintained in a secure place, under the direction of an adult employee of the school district, and not carried on the person of a student. (Some emergency medications may be self-carried with written physician instructions and compliance with school policies. See accompanying information on self-carrying of medications.)

I/we give the school district nurse or other authorized school personnel, permission to contact my/our child’s physician regarding the above stated medications. Such consultation shall be limited to the medication(s) and possible side effects as well as signs and symptoms of omission or overdose.

### Signature of Parent or Guardian

/ Date / Phone Number

### Signature of Parent or Guardian

/ Date / Phone Number

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*All medication orders will be automatically discontinued at the end of the school year. New orders are required each school year.*

California Education Code section 49423 provides that any pupil who is required to take, during the regular school day, medication prescribed for him by a physician, may be assisted by the school nurse or other designated school personnel if the school district receives (1) a written statement from such physician detailing the method, amount, and time schedules by which such medication is to be taken and (2) a written statement from the parent or guardian of the pupil indicating the desire that the school district assist the pupil in the matters set forth in the physician's statement.

Revised: 2.5.16
Student Acceptable Use Agreement
The Etiwanda School District's computers, network, Internet access, and other technologies are important tools for you to use in your education. Students who use District technology tools must adhere to all applicable District policies and regulations. When you use the District's technology tools, you must use them responsibly.

1) Use the District’s computers, network, and other technologies for only school-related work.
   a) Your use of District Internet and computers, Chromebooks, or technology devices must be related to school work assigned or approved by your teachers.
   b) You must follow all classroom, school, and District rules for accessing the Internet at school. Any device or network you use to access the Internet must be approved by your teacher or responsible staff member.
   c) Internet searches must be approved by your teacher or responsible staff member.
   d) Never access anything inappropriate on the Internet. If you are not sure if something is inappropriate, ask your teacher or parent/guardian.
   e) Do not access anything on the Internet that is for adults only, or that encourages things like the use of alcohol, drugs, or illegal activities.

2) Protect your passwords and other personal information when using District technology.
   a) Remember what you do or post online is not private because this can be accessed by your teachers, administrators, and others.
   b) Do not share your passwords with anyone except a teacher, school administrator, or parent/guardian. Never use or attempt to find out others’ passwords.
   c) Do not give out your or anyone else’s full name, address, phone number, or personal information on the Internet.
   d) Do not post pictures or videos of yourself or others on the Internet without asking your parent/guardian or your teacher.

3) Always be a good “Cyber-Citizen” when using District technology.
   a) Do not cyberbully or be mean to others. Cyberbullying includes the transmission, communication, or posting of harassing messages, threats, or other harmful texts, sounds, or images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person’s electronic account and assuming that person’s identity to damage that person’s reputation.
   b) When using technology, treat others as you would in the classroom.
   c) Do not lie about yourself or others. Be truthful.
   d) Do not use crude, obscene, or mean words or pictures.
   e) Do not use technology to cheat on your school assignments.
   f) If you see something online that breaks these rules, tell your teacher or your parent/guardian right away.

4) Respect other people’s ideas and property.
   a) Do not take other peoples’ writings, pictures, or ideas from the Internet and present them as your own. This is plagiarism and is against school rules.
   b) Do not download, copy, or share copyrighted music, pictures, images, videos, movies, files, or other works that do not belong to you. This may lead to student discipline, and civil damages or criminal prosecution.

5) Do not misuse or harm the District’s computer system or network.
   a) Do not do anything to damage any computer system, network, or other technologies.
   b) Do not use or distribute viruses, “hack,” or tamper with any computer system or network.
   c) Never access a District computer or network unless you have permission. Do not access or change any District program, file, or software without permission.
   d) Do not install any software or install any “apps” on District technology devices without permission. Only run licensed software or applications on District technology devices.

The District has the right to make the decision about whether these rules have been broken or whether other inappropriate use of the District’s technology devices or network has happened.

STAY CONNECTED
Follow the Etiwanda School District on Instagram, Facebook, and Twitter @EtiwandaSD

Revised May 2016
Textbooks and Library Materials

The Etiwanda School District provides a full complement of textbooks for all academic subjects for students in grades K-8. Schools also provide full library services for students, including recreational reading, digital and audio books as well as supplementary instructional materials. Parents are encouraged to review all materials checked out of school libraries for what is appropriate for their child’s reading skills, maturity level, and interests. Please help your child by providing a sturdy backpack and establishing a storage area where books and school materials will receive the care they deserve.

Textbooks are to be covered with an easily removable non-damaging type cover. UNDER NO CIRCUMSTANCES are adhesive/sticky book covers allowed. Tape is to be used only on the book cover not on the textbook. Textbooks are to be covered the entire year. The replacement cost of textbooks lost and/or damaged while issued to students is listed below. Please note that unpaid library/textbook fines and/or charges may affect student participation in “End of Year” activities. Report cards may also be held for unpaid fines and charges.

**APPROXIMATE TEXTBOOK PRICES**
(subject to change)
Updated August 2016

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<th>Textbook</th>
<th>Price</th>
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<tbody>
<tr>
<td>Language Arts/Reading</td>
<td>up to $90.00</td>
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<tr>
<td>Language Arts/Reading Workbooks</td>
<td>up to $30.00</td>
</tr>
<tr>
<td>Math Textbook</td>
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<tr>
<td>Math Workbooks</td>
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<tr>
<td>Math Textbook on CD (grades 6-8 only)</td>
<td>up to $60.00</td>
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<tr>
<td>Science Textbook</td>
<td>up to $75.00</td>
</tr>
<tr>
<td>Science Workbooks</td>
<td>up to $35.00</td>
</tr>
<tr>
<td>Science Textbook on CD (grades 1-8 only)</td>
<td>up to $72.00</td>
</tr>
<tr>
<td>Social Studies Textbook</td>
<td>up to $80.00</td>
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<td>Social Studies Workbooks</td>
<td>up to $25.00</td>
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<tr>
<td>Social Studies Textbook on CD (grades 1-8 only)</td>
<td>up to $95.00</td>
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<table>
<thead>
<tr>
<th>Library Materials</th>
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<tr>
<td>Library Book and/or Audio Book (CD or Playaway)</td>
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<tr>
<td>Replacement CD Case/Playaway Case</td>
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<tr>
<td>Missing Barcode/Lanyard/Battery/Battery Cover</td>
<td>$5.00</td>
</tr>
</tbody>
</table>

In addition to the print texts, students/parents have access to core subject resources online at [www.etiwanda.org/library](http://www.etiwanda.org/library) under “Books for You.” Textbooks on CD-ROM are optional and available only by written request. Please send written request to your child’s school site library. Please note that CDs should NOT be kept in student backpacks. If you choose the textbook CD option, please find a safe storage location at home. Textbook CDs must be returned with your child’s other textbooks prior to your child’s last day of school. Textbook CDs should be returned in their original cases with barcodes intact.

**There is a ONE WEEK period at the beginning of the school year during which students may inspect their textbooks and CD-ROMS for damage. Students must report any problems to library staff within this time period. After this one week inspection period the student may be held responsible for damage to textbooks and/or CD-ROMS. Library books and other library materials including playaways, CDs, etc., checked out from intermediate school libraries may be subject to a $.10 per day late fine if not returned by the date due. Please encourage your child to return their materials on time.**
Dear Parents and Guardians,

During the school year, teachers use state-approved textbook instructional materials to deliver the curriculum for each grade level. Teachers also have the discretion to select supplemental reading material to introduce content and instructional strategies that enrich the curriculum, enhance learning, help students make critical judgments, and stimulate their intellectual growth.

Teachers may use supplementary instructional materials which are relevant to curriculum objectives and compatible with district goals and objectives. When using such materials, teachers carefully preview all supplementary instructional materials in order to ensure that, in their professional judgment, the materials are:

1. Directly related to the course of study in which they are being used.
2. Appropriate for students’ ages and maturity levels.

When using supplementary materials, teachers will provide appropriate introductory and follow-up activities. In addition, teachers will ensure that supplementary materials do not supplant the use of basic texts or teaching activities and are used within legal copyright limits.

If you would like to preview the supplemental materials that will be used with the textbook instructional units during this school year, please contact your child’s teacher to schedule an appointment.

Sincerely,

Charlayne Sprague
Assistant Superintendent of Instruction/Pupil Services
Transportation Rules and Safety

This information has been developed to assist parents and students with the responsibilities and regulations that apply to student conduct and the safe transportation of your student. The transportation of your student to and from school is a privilege provided by Board policy and not a legal mandate. The Etiwanda School District regards the responsibility of safe transportation as the most important part of school bus operations. All school rules apply while riding on the bus as well as additional bus safety rules. Please review the Transportation Rules and Safety with your student, emphasizing the importance of following bus rules and following the bus driver's instructions.

School Bus and Bus Stop Safety Information

Section 39831.5 of the California Education Code reads as follows:

Upon registration, the parents or guardians of all pupils not previously transported in a school bus or school pupil activity bus and who are prekindergarten, kindergarten, and grades 1 to 6, inclusive, shall be provided with written information on school bus safety. The following information shall include, but not limited to, all of the following:

1. A list of school bus stops near each pupil's home.
2. General rules of conduct at school bus loading zones.
5. Walking to and from bus stops.

General Rules of Conduct at School Bus Loading Zones

1. Arrive 5 minutes early. Bus driver will not wait for students.
2. Line up when you see the bus coming and stay completely out of the roadway while at the bus stop.
3. Stand back from the bus at least 12 feet.
4. Wait in an orderly manner, do not push or shove, and take your turn entering or leaving a bus.
5. Respect other people's property and belongings.
6. Respect the property at the bus stop. Do not stand on people's yards. Do not leave litter or damage property (flowers, shrubs).
7. Do not throw things into the street, at passing cars, at other students, or at other people's home.

Red Light Cross Instruction

1. Always cross at least 12 feet in front of the bus and only when you see the red light and stop sign are working.
2. Always follow the bus driver's instructions.
3. Never cross behind the bus.

Bus Danger Zones

The “danger zone” is the space around the school bus out to a distance of twelve feet where the driver cannot see children. Please remind children of these rules:

1. Do not cross between two or more parked buses.
2. Never try to retrieve something dropped around or under the bus without telling the driver or teacher first.
3. Do not stand behind buses.

Walking To and From School Bus Stops

1. Never run to or from bus stop. Safely walk when approaching and leaving a bus stop.
2. Leave home plenty of time to get to the bus stop.
3. Stay out of the street.
4. Use sidewalks and crosswalks.
5. Do not play in other people's yards or destroy their property along the way.

Follow the bus driver's direction(s):

- Be seated in your assigned seat promptly
- Remain seated and face the front of the bus
- BUS PASS REQUIRED for home to school transportation
- No profanity or vulgarity
- No fighting
- No throwing of objects
- Keep bus clean at all times
- Cell phones and electronic devices may not be used while on the bus
- No skateboards
- No loud talking
- Be respectful
- Keep hands/feet/objects inside the bus at all times

Payment Information:

Payments must be received by the last business day of the month in order to ride the following month. Bus Pass Hours: Monday-Friday 8:30 a.m.-12:00 p.m. and 1:00 p.m.-3:30 p.m.

In person: Etiwanda School District, 6061 East Avenue, Etiwanda, CA 91739
Online: www.ezschoolpay.com

Rev. March 2016
### Consequences and Procedures for Violation of Bus Rules

<table>
<thead>
<tr>
<th>NOTE:</th>
<th>Severe infractions can result in immediate suspension of bus transportation by the principal/designee as well as additional school consequences under Education Code 48900. *Under no circumstances will a refund be issued for students who lose their bus riding privilege as a result of misconduct.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt; Occurrence: <strong>Warning</strong></td>
<td>“Notice Of Unsatisfactory Conduct On School Bus” completed and distributed by the bus driver due to continued refusal to adhere to driver’s verbal warnings; a copy of the notice given to student, a copy of notice given to the principal/designee, and a copy mailed home. If student is receiving transportation per an Individualized Education Plan, “Notice of Unsatisfactory Conduct on School Bus” will be provided to case carrier. An IEP meeting will be scheduled to discuss if additional accommodations are required.</td>
</tr>
<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt; Occurrence: <em>Suspended 3 Days</em></td>
<td>“Notice Of Unsatisfactory Conduct On School Bus” completed and distributed by the bus driver; a copy of the notice given to student, a copy of notice given to the principal/designee, and a copy mailed home. The parent will be contacted by phone. <strong>Student bus riding privilege is suspended for three (3) school days. To reinstate the bus-riding privilege, a conference is mandatory.</strong> The parent is responsible for contacting the school principal/designee to set up this required conference. If student is receiving transportation per an Individualized Education Plan, “Notice of Unsatisfactory Conduct on School Bus” will be provided to case carrier. An IEP meeting will be scheduled to discuss and develop a behavior support plan or positive behavioral intervention plan. In addition, a manifestation determination will be completed.</td>
</tr>
<tr>
<td>3&lt;sup&gt;rd&lt;/sup&gt; Occurrence: <em>Suspended 15 Days</em></td>
<td>“Notice Of Unsatisfactory Conduct On School Bus” completed and distributed by the bus driver; a copy of the notice given to student, a copy of notice given to the principal/designee, and a copy mailed home. The parent will be contacted by phone. <strong>Student bus riding privilege is suspended for fifteen (15) school days. To reinstate the bus-riding privilege, a conference is mandatory.</strong> The parent is responsible for contacting the school principal/designee to set up this required conference. If student is receiving transportation per an Individualized Education Plan, “Notice of Unsatisfactory Conduct on School Bus” will be provided to case carrier. An IEP meeting will be scheduled to revise a behavior support plan or positive behavioral intervention plan.</td>
</tr>
<tr>
<td>4&lt;sup&gt;th&lt;/sup&gt; Occurrence: <em>Suspended Remainder of Year</em></td>
<td>“Notice Of Unsatisfactory Conduct On School Bus” completed and distributed by the bus driver; a copy of the notice given to student, a copy of notice given to the principal/designee, and a copy mailed home. The parent will be contacted by phone. <strong>Student bus riding privilege is suspended for the remainder of the school year.</strong> The parent must contact the school principal/designee to set up a conference. If student is receiving transportation per an Individualized Education Plan, “Notice of Unsatisfactory Conduct on School Bus” will be provided to case carrier. An IEP meeting will be scheduled to revise a behavior support plan or positive behavioral intervention plan.</td>
</tr>
</tbody>
</table>

**Consequences for Riding without a Bus Pass**

A bus pass must be presented daily and/or when requested by the driver or other administrator. Copies of payments are not accepted in lieu of a bus pass. Replacement passes may be purchased at the Etiwanda School District Office at 6061 East Ave., Etiwanda. Cost of replacement pass is $5.00.

| 1<sup>st</sup> Occurrence: **Referral** | A copy of the bus referral is given to student. A copy of notice is given to the principal/designee. A copy of the notice is mailed home. |
| 2<sup>nd</sup> Occurrence: **Referral/Contact Parent** | Parent will be called by the school site to let them know their student needs to have a bus pass to ride the bus. |
| 3<sup>rd</sup> Occurrence: **Referral/Contact Parent** | Parent called by school site to pick up student at school in afternoon if student does not have bus pass in the morning. Transportation will give school site a referral prior to the afternoon so the site can call parent. Certified letter is mailed home. |
| 4<sup>th</sup> Occurrence: **Loss of Bus Privileges for Remainder of Month** | Loss of bus privileges for the remainder of the month. Fees are not refunded. |

**Contact Us:**

- Bus pass information: [Helpdesk-BusPass@etiwanda.org](mailto:Helpdesk-BusPass@etiwanda.org) or (909) 899-2451
- Bus route information: [Etiwanda.org/transportation](http://Etiwanda.org/transportation)
- Questions and concerns other than pass information: [transportation@etiwanda.org](mailto:transportation@etiwanda.org) or call the Maintenance Operation/Transportation Department at (909) 803-3151

Authority cited: Education Code 39830, 39831, 48900. California Code of Regulations Section 1217(h) of Title 13.

Rev. March 2016
Student Possession of Cellular Phone on Campus
The Etiwanda School District Board of Education recognizes the desire for parents to provide their children with a cell phone for convenience or for safety. The board also realizes that in many cases cell phones have been misused at school or school functions. It has therefore become necessary to develop rules and consequences regarding cell phones. The use of or the visibility of cell phones or other electronic signaling devices such as beepers is strictly prohibited on school premises, at any school sponsored activity, on buses, and at any time while students are under the supervision and control of district employees. This means that students must wait until they have left school grounds, not just their classrooms, before they remove their cell phones from their backpacks or other carrying places. Students must understand that they have not left the school campus until they are on the sidewalk by the street. School officials will follow the guidelines below if or when students choose to expose their cell phone or any signaling device. Serious offenses involving use of cellular phones may result in immediate consequences including suspension/expulsion from school.

First Violation:
Phone confiscated from student. Student allowed to pick up phone at the end of the instructional day. Documentation in student discipline file as a warning.

Second Violation:
Phone confiscated from student. Parent must pick up cell phone from the school office. Documentation in student discipline file.

Third Violation:
Phone confiscated from student. Parent must meet with site administrator to pick up phone. Documentation in student discipline file.

Fourth Violation:
Progressive discipline for defiance/violation of school rules according to site discipline plan.

Administrative Regulation 3513.3 Tobacco-Free Schools
Information about the district's tobacco-free schools policy and enforcement procedures shall be communicated clearly to employees, parents/guardians, students and the community. (Health and Safety Code 104420) The Superintendent or designee may disseminate this information through annual written notifications, district and school web sites, student and parent handbooks, and/or other appropriate methods of communication. Signs stating that tobacco use is prohibited shall be prominently displayed at all entrances to school property. (Health and Safety Code 104420)

Enforcement/Discipline
Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from the prohibited activity and shall be subject to disciplinary action as appropriate. Any other person who violates the district's policy on tobacco-free schools shall be informed of the district's policy and asked to refrain from the prohibited activity. If the person fails to comply with this request, the Superintendent or designee may:
1. Direct the person to leave school property.
2. Request local law enforcement assistance in removing the person from school premises.
3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering district property for a specified period of time.

The Superintendent or designee shall not be required to physically eject a nonemployee who is in violation of the tobacco-free schools policy or to request that the nonemployee refrain from smoking under circumstances involving a risk of physical harm to the district or any employee. (Labor Code 6404.5)

Board Policy 3515 Campus Security (Video Camera Surveillance)
The Board believes that reasonable use of surveillance cameras will help the district achieve its goals for campus security. In consultation with relevant district staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment shall be disabled so that sounds are not recorded. Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous locations at affected school buildings and grounds. These signs shall inform students, staff, and visitors that surveillance may occur and shall state whether the district's system is actively monitored by school personnel. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the district's surveillance system, including the locations where surveillance may occur, explaining that the recordings may be used in disciplinary proceedings, and that matters captured by the camera may be referred to local law enforcement, as appropriate. To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

30 Day Notice for Change of Residency
I understand that if the address I provided on the Student Emergency Information Form as our place of residence changes, I am to notify the school within 30 days. I also understand I will need to provide the school with new proofs of
residence for my new address and if applicable apply for an inter or intra district transfer. (The district will process the transfer request and inform me as to the status of the transfer once it is submitted.) I understand that failure to provide updated information concerning my residence to the school within 30 days may result in my child being withdrawn from his or her assigned school. I further understand that the Etiwanda School District may investigate at any time to ensure the current validity of my address as well as my student's. I have checked the box on the Student Emergency Information Form if my place of residence has changed from the previous school year and I will contact the school office in regards to this within 30 days.

EZSchoolPay Program

Child Nutrition/Free and Reduced Meal Applications
Meal/Milk Pricing $2.75 – Elementary $3.00 – Intermediate $ .50 – milk
Menus will be available online to view/download at www.ESDChildNutrition.com in August. The National School Lunch Program free and reduced lunch applications may be submitted electronically via “EZ Meal App” starting in July at www.ESDChildNutrition.com. Reminder postcards will go out to Etiwanda families this summer. To obtain a paper application, visit www.ESDChildNutrition.com to download PDFs of the application and all informational materials or visit us at the Child Nutrition office. Breakfast will be available at the following schools: Etiwanda Intermediate, Summit Intermediate, Heritage Intermediate, Perdew Elementary, and Solorio Elementary. More schools to be added in the future. For more information, please visit www.esdchildnutrition.com or visit us at the Child Nutrition Office, 12999 Victoria Street, Etiwanda, CA 91739.

The Healthy Schools Act of 2000
This act requires all California school districts to notify parents and guardians of pesticides they expect to apply during the year. In keeping with this state requirement, we are notifying you of the pesticides we may use at your child’s school. Certain individuals may have conditions that may be aggravated by the use of these materials. As a result, your school will establish a list of parents or guardians who want to be notified of any pesticide application in advance. To be placed on this list, call your school’s office and tell them to place you on the pesticide notification list. The school or district will then notify you in advance of any scheduled pesticide applications. No pesticides will be applied in eating areas or in classrooms during school hours. It is our intent to not expose students to any pesticide at any time. Most applications will be conducted on weekends or after school hours where the pesticide will dissipate overnight. Prior to applying pesticides, alternative measures will be considered, such as improving cleanliness of areas and removing other sources that may attract pests. Following is a list of chemicals that may be applied at your school during the year. You can find more information regarding these pesticides and pesticide use reduction at the Department of Pesticide Regulation’s Web site at www.cdpr.ca.gov. If you have any questions, please contact (909) 899-2451 x3150.

<table>
<thead>
<tr>
<th>Name of Pesticide</th>
<th>Active Ingredient(s)</th>
<th>Name of Pesticide</th>
<th>Active Ingredient(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round Up Pro Herbicide</td>
<td>Glyphosate</td>
<td>Turflon Ester Herbicide</td>
<td>Triclopyr</td>
</tr>
<tr>
<td>Round Up Pro Max</td>
<td>Potassium Salt of Glyphosate</td>
<td>Horticultural Oil</td>
<td>Refined Petroleum Distillate</td>
</tr>
<tr>
<td>Max Force FG</td>
<td>Hydramethylnon</td>
<td>Delta Dust</td>
<td>Deltamethrin</td>
</tr>
<tr>
<td>Suspend</td>
<td>Deltamethrin</td>
<td>Talstar Cag</td>
<td>Bifenthrin</td>
</tr>
<tr>
<td>Microcare</td>
<td>Piperonyl Butoxide</td>
<td>TalStar EZ Granules</td>
<td>Bithiernet</td>
</tr>
<tr>
<td>Wasp Freeze</td>
<td>D trans Allethrin</td>
<td>Fusilade II</td>
<td>Fluazifop-p-butyl</td>
</tr>
<tr>
<td>Permethrin TC</td>
<td>Permethrin</td>
<td>Snapshot 2.5 Herbicide</td>
<td>Isoxaben/Trifluralin</td>
</tr>
<tr>
<td>Roundup Custom</td>
<td>Glyphosate</td>
<td>Gallery 75 Herbicide</td>
<td>Isoxaben</td>
</tr>
<tr>
<td>Ronstar G/Ronstar Flo</td>
<td>Oxadiazon</td>
<td>Cool Power Herbicide</td>
<td>MCPA Ester, Dicamba, Triclopyr</td>
</tr>
<tr>
<td>Speed Zone</td>
<td>2,4-D, Cafentrazone, MCP, Dicamba,</td>
<td>Eagle</td>
<td>Myclobutanil</td>
</tr>
<tr>
<td>Tri-power herbicide</td>
<td>MCPA Amine, MCP, Dicamba</td>
<td>Monument</td>
<td>Pyridinesulfonamide</td>
</tr>
<tr>
<td>Dimension</td>
<td>Dithiocryl</td>
<td>Pre-M/Pendulum</td>
<td>Pendimethalin</td>
</tr>
<tr>
<td>Barricade</td>
<td>Prodiamine</td>
<td>Merit</td>
<td>Imidacloprid</td>
</tr>
<tr>
<td>Sedgehammer</td>
<td>Halosulfuron</td>
<td>Conserve</td>
<td>Spinosad</td>
</tr>
<tr>
<td>Advison (ant &amp; roach)</td>
<td>Indoxacarb</td>
<td>Exponent</td>
<td>Piperonyl butoxide, technical</td>
</tr>
<tr>
<td>Bifenthrin (masterline)</td>
<td>Bifenthrin</td>
<td>EcoExempt D</td>
<td>2-Phenethyl Propionate, Eugenol</td>
</tr>
<tr>
<td>Onslaught</td>
<td>Esfenvalerate</td>
<td>EcoExempt Jet</td>
<td>2-Phenethyl Propionate, Piperonyl butoxide, technical</td>
</tr>
<tr>
<td>Termidor SC</td>
<td>Fipronil</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendetta roach gel</td>
<td>Abamectin B1</td>
<td>Oust</td>
<td>Sulfometuron</td>
</tr>
<tr>
<td>Scythe</td>
<td>Pelargonic Acid</td>
<td>Milestone</td>
<td>Aminopyralid</td>
</tr>
<tr>
<td>Telar</td>
<td>Clorsulfuron</td>
<td>Esplanade</td>
<td>Idaziflam</td>
</tr>
<tr>
<td>Rodeo Herbicide</td>
<td>Glyphosat</td>
<td>Specticle</td>
<td>Idaziflam</td>
</tr>
</tbody>
</table>
VOLUNTARY STUDENT ACCIDENT AND SICKNESS INSURANCE / 2016-2017 School Year

Dear Parent/Guardian:

The safety of our students is one of our most important concerns. Even so, accidents do happen and resulting medical treatment (ambulance transport, surgery, hospitalization, etc.) can be very expensive.

Please know that the District does not assume responsibility for these costs. However, as a service to you and your child, your school has joined with 1,000s of others by offering you access to a low cost, voluntary purchase student accident/sickness insurance program. The program is arranged and administered by Myers-Stevens & Toohey & Co., Inc., a firm that has specialized in such coverages for over 40 years. The program is sponsored by the California School Boards Association.

Options are available to cover your child 24/7 anywhere in the world or you can limit coverage to school-related injuries. Because trips to the ER are especially difficult, please note that all the plans offered will cover ambulance/paramedic and emergency room (room and supplies) expenses at 100%, subject to all other policy terms and conditions. And, unlike many other insurance plans, these plans do not restrict your choice of medical provider or hospital.

The plans can be used on a stand-alone basis or, if your child has other insurance coverage, they can be used as a low cost supplement to expand your choice of providers and help cover the high deductible and co-pay requirements.

Also offered is the pay-as-you-go Student Accident & Sickness Plan ($50 deductible) that provides the broadest level of coverage and can be used for all sports except high school tackle football. The optional Dental Accident plan can be of particular value with younger students as final dental treatment to injured teeth often needs to be deferred until after children mature.

While you are free to take your child to any licensed provider, you’ll also have access to an extensive network of doctors and hospitals who have agreed to discounted fees. Seeking care through contracted providers may further reduce your out-of-pocket costs, particularly if your child needs surgery or hospitalization. And, a very large percentage of the Best Hospitals in America as annually listed by U.S. News and World Report are contracted through the networks.

Please click here for complete details on rates, benefits, and exclusions.

For online enrollment and immediate proof of coverage, please click here.

You may also complete an enrollment form in full, select the plan(s) you want for your child, enclose the proper premium using a check, money order or credit card, seal and return as directed on the form. While your child is eligible to enroll at any time during the school year, you are encouraged to consider early enrollment to get maximum value from the plan(s) selected.

Note - Once processing is completed, an ID card verifying coverage will be mailed to your home. If you enroll online, an ID card will be emailed to you.

If you have any questions, please call Myers-Stevens & Toohey at (800) 827-4695. Bilingual representatives are available for parents/guardians who need assistance in Spanish.

Sincerely,

Melinda Colgrove
Executive Director of Classified Personnel & Risk Administration
Health Coverage All Year Long

Health Coverage Options

Medi-Cal:
- Children, foster youth, pregnant women, adults, US citizens, and immigrants—including those with DACA status—may be eligible for no- or low-cost Medi-Cal.
- Medi-Cal covers immunizations, checkups, specialists, vision and dental services, and more for children and youth at no- or low-cost.
- Medi-Cal enrollment is available year-round.

Covered California:
- Covered California is where legal residents of California can compare quality health plans and choose the one that works best for them.
- Based on income and family size, many Californians may qualify for financial assistance.
- Enroll during Open Enrollment or any time you experience a life-changing event, like losing your job or having a baby. You have 60 days from the event to complete enrollment.

Undocumented Families visit: www.allinforhealth.org/resources#Undocumented
Immigration status information is kept private, protected, and secure. It will not be used by any immigration agency to enforce immigration laws, but only to determine eligibility for health programs.

You and your family may qualify for financial help:

<table>
<thead>
<tr>
<th>Household Size</th>
<th>If 2015 household income is less than…</th>
<th>If 2015 household income is between…</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$16,105</td>
<td>$16,106 – $46,680</td>
</tr>
<tr>
<td>2</td>
<td>$21,708</td>
<td>$21,709 – $62,920</td>
</tr>
<tr>
<td>3</td>
<td>$27,311</td>
<td>$27,312 – $79,160</td>
</tr>
<tr>
<td>4</td>
<td>$32,913</td>
<td>$32,914 – $95,400</td>
</tr>
<tr>
<td>5</td>
<td>$38,516</td>
<td>$38,517 – $111,640</td>
</tr>
<tr>
<td>6</td>
<td>$44,119</td>
<td>$44,120 – $127,880</td>
</tr>
</tbody>
</table>

Adults may be eligible for Medi-Cal
Children may be eligible for Medi-Cal
May be eligible for financial help to purchase insurance through Covered California

Enroll.
Three ways to enroll in Medi-Cal and Covered California:

- www.coveredca.com
- 1(800) 300-1506
- Find in-person help: www.coveredca.com /get-help/local/

Get Care.
- Find a primary care doctor in your network.
- Schedule an annual checkup for you and your family.
- Make sure to take your child to the dentist.
- Pay your monthly premium if your plan requires it.

Renew.
- Medi-Cal must be renewed every year. Medi-Cal will mail renewal packet. Complete and return. For help, contact your local Medi-Cal office or call 211.
- Health plans through Covered California must be renewed every year. Renewal information will be mailed at the end of the year, or contact Covered California at 1 (800) 300-1506.

For more information go to:
www.allinforhealth.org
April 2015

A PROJECT OF THE CHILDREN’S PARTNERSHIP
The Etiwanda School District PLUS Child Care Program welcomes our new students. Child Care is available at all of our elementary schools for grades K-5. Child Care is a wonderful place for your child before and after school. The Child Care sites will be open from 6:30 a.m. to 6:00 p.m. at elementary schools. Child Care is also available at our intermediate schools serving all intermediate students grades 6-8. Heritage Intermediate students may attend Etiwanda Intermediate before school and be transported to Heritage Intermediate before school begins. Heritage will have on site care after school until 6:00 p.m.

The Child Care Program will provide quality care in a safe and nurturing environment for school-aged children. The staff will provide enrichment activities in art, music, literature, and physical education. Time will be allocated to allow students sufficient time to work on their homework assignments. Child Care staff will be available to assist students and will regularly communicate with teachers. Afternoon snacks will be provided daily. Parents are always welcome to visit Child Care centers. The program will operate under the authority of the Etiwanda School District.

<table>
<thead>
<tr>
<th>Caryn Elementary – Susan Nerey, Coordinator 919-7726</th>
</tr>
</thead>
<tbody>
<tr>
<td>Etiwanda Colony Elementary – Shannon Hicks, Coordinator 803-3326</td>
</tr>
<tr>
<td>East Heritage Elementary – Stephanie Patron, Coordinator 854-0813</td>
</tr>
<tr>
<td>John L. Golden Elementary – Ann Lutz, Coordinator 803-3932</td>
</tr>
<tr>
<td>Grapeland Elementary – Debbie Newlin, Coordinator 803-3933</td>
</tr>
<tr>
<td>Carleton P. Lightfoot Elementary – Marsha Nguyen, Coordinator 919-7248</td>
</tr>
<tr>
<td>David W. Long Elementary – Melissa Marino, Coordinator 803-3934</td>
</tr>
<tr>
<td>Perdew Elementary – Kendra Verlingo, Coordinator 803-3985</td>
</tr>
<tr>
<td>Cecilia Lucero Solorio Elementary – Jenny Reed, Coordinator 854-5942</td>
</tr>
<tr>
<td>Terra Vista Elementary – Kendra Gionet, Coordinator 919-2498</td>
</tr>
<tr>
<td>West Heritage Elementary – Patty Meinhart, Coordinator 803-3332</td>
</tr>
<tr>
<td>Windrows Elementary – Shannon Saldana, Coordinator 803-3327</td>
</tr>
<tr>
<td>Day Creek Intermediate – Jessica Mejia, Coordinator 803-3950</td>
</tr>
<tr>
<td>Etiwanda Intermediate/Heritage Intermediate – Aurita Jiron, Coordinator 803-3951</td>
</tr>
<tr>
<td>Summit Intermediate – Caitlin Ward, Coordinator 899-0463</td>
</tr>
</tbody>
</table>

Child Care Office 909-803-3988 Fax 909-803-3328

PROGRAM FEES
A registration fee of $75, Maximum $125 per family is required for enrollment.
6:30 A.M. – 6:00 P.M. M-F

<table>
<thead>
<tr>
<th>Number of Days per Week</th>
<th>Full Day Over 4 Hours (may include before and after school)</th>
<th>Partial Day Up to 4 hours (may include before and after school)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Days</td>
<td>$390 per month</td>
<td>$300 per month</td>
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<tr>
<td>4 Days</td>
<td>$340 per month</td>
<td>$270 per month</td>
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<tr>
<td>3 Days</td>
<td>$275 per month</td>
<td>$225 per month</td>
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<tr>
<td>2 Days</td>
<td>$240 per month</td>
<td>$190 per month</td>
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<tr>
<td>Up to 2 hours per day 5 days a week</td>
<td>$210 per month</td>
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<tr>
<td>Up to 1 hour per day 5 days per week</td>
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<td>$125 per month</td>
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</tbody>
</table>
Etiwanda School District
Student Calendar
2016-2017

Board Approved:
February 4, 2016

"Excellence in Education"

July 16

<table>
<thead>
<tr>
<th>Su</th>
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</table>

4 Independence Day

August 16

<table>
<thead>
<tr>
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8 First day of school

September 16

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26-30 Parent Conferences

October 16

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28 End of 1st Trimester
31 Non Student Day

November 16

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11 Veterans Day - No School
21-25 Thanksgiving Break

December 16

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22-30 Winter Break

January 17

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2-6 Winter Break
16 Martin Luther King’s Day - No School
30 Non Student Day

February 17

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16 End of 2nd Trimester
17 Lincoln’s Day - No School
20 Presidents’ Day - No School

March 17

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13-17 Spring Break
29 TK/Kindergarten Registration

April 17

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25 Last day of school
29 Memorial Day

May 17

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1st Trimester 59
2nd Trimester 58
3rd Trimester 63
Total Days 180

June 17

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Board meetings of the Board of Trustees are held at 6:30 p.m. on the 2nd and 4th Thursday at the Etiwanda Education Center. Meeting agenda is posted at all school sites and the district office 72 hours prior to the meetings. Information is available online at www.etiwanda.org
# Etiwanda School District Telephone Numbers

<table>
<thead>
<tr>
<th><strong>EMERGENCY INFORMATION NUMBER:</strong></th>
<th><strong>EMERGENCY INFORMATION WEBSITE:</strong></th>
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<tbody>
<tr>
<td>(909) 899-2451</td>
<td><a href="http://WWW.ETIWANDA.ORG">WWW.ETIWANDA.ORG</a></td>
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## District Administration
6061 East Avenue, Etiwanda, CA 91739
(909) 899-2451

## Transportation
(909) 899-1809

## Elementary Schools

<table>
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<tr>
<th>School</th>
<th>Address</th>
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<tbody>
<tr>
<td>Carleton P. Lightfoot</td>
<td>6989 Kenyon Way, Alta Loma, CA 91701</td>
<td>989-6120</td>
</tr>
<tr>
<td>East Heritage</td>
<td>14250 East Constitution Way, Fontana, CA 92336</td>
<td>823-5696</td>
</tr>
<tr>
<td>Perdew</td>
<td>13051 Miller Avenue, Etiwanda, CA 91739</td>
<td>803-3316</td>
</tr>
<tr>
<td>Caryn</td>
<td>6290 Sierra Crest View Loop, Alta Loma, CA 91737</td>
<td>941-9551</td>
</tr>
<tr>
<td>Etiwanda Colony</td>
<td>13144 Banyan Street, Etiwanda, CA 91739</td>
<td>803-3911</td>
</tr>
<tr>
<td>Terra Vista</td>
<td>7497 Mountain View Drive, Rancho Cucamonga, CA 91730</td>
<td>945-5715</td>
</tr>
<tr>
<td>Cecilia Lucero Solorio</td>
<td>15172 Walnut Street, Fontana, CA 92336</td>
<td>357-8691</td>
</tr>
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<td>Grapeland</td>
<td>7171 Etiwanda Avenue, Etiwanda, CA 91739</td>
<td>463-7026</td>
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<tr>
<td>West Heritage</td>
<td>13690 West Constitution Way, Fontana, CA 92336</td>
<td>899-1199</td>
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<tr>
<td>David W. Long</td>
<td>5383 Bridlepath Drive, Fontana, CA 92336</td>
<td>463-1626</td>
</tr>
<tr>
<td>John L. Golden</td>
<td>12400 Banyan Street, Etiwanda, CA 91739</td>
<td>463-9105</td>
</tr>
<tr>
<td>Windrows</td>
<td>6855 Victoria Park Lane, Etiwanda, CA 91739</td>
<td>899-2641</td>
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## Intermediate Schools

<table>
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<tr>
<td>Day Creek</td>
<td>12345 Coyote Drive, Etiwanda, CA 91739</td>
<td>803-3300</td>
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<tr>
<td>Heritage</td>
<td>13766 South Heritage Circle, Fontana, CA 92336</td>
<td>357-1345</td>
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<tr>
<td>Community Day School</td>
<td>5959 East Avenue, Etiwanda, CA 91739</td>
<td>899-1704</td>
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<td>Etiwanda</td>
<td>6925 Etiwanda Avenue, Etiwanda, CA 91739</td>
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<td>Summit</td>
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## Child Care, Home School, Pre-School

<table>
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<td>PLUS Child Care</td>
<td>6061 East Avenue, Etiwanda, CA 91739</td>
<td>803-3988</td>
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<tr>
<td>Etiwanda Alternative Studies Education</td>
<td>5959 East Avenue, Etiwanda, CA 91739</td>
<td>803-3319</td>
</tr>
<tr>
<td>CLOUDS Pre-School</td>
<td>(Main office) 6061 East Avenue, Etiwanda, CA 91739</td>
<td>803-3201</td>
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## Emergency Condition Information

Press “1” then:
- Elementary Schools
- Intermediate Schools
- District Education Center (Operator)

For information regarding the high schools, please call:
Chaffey Joint Union High School District
(909) 988-8511
What Your Grade K-5 Student Will Learn
California Common Core State Standards for ELA/Literacy

Students engage in new and challenging literacy experiences as they develop skills and knowledge under the California Common Core State Standards for English Language Arts/Literacy. The standards are organized around four strands—Reading, Writing, Speaking and Listening, and Language—which define what students are expected to learn by the end of each grade.

Learning to read and build on foundational reading skills is critical for students at this time, but learning also focuses on three new emphases: (1) more exposure to content-rich informational texts; (2) developing opinions using evidence from books and text resources; and (3) engaging in group and individual reading and research activities around more complex texts and practicing with new vocabulary.

Reading Comprehension
With an emphasis on developing comprehension with texts, students are exposed to a variety of literature and informational texts and learn how different genres, or types, of books have different structures.

In kindergarten through grade two, students make great strides in learning how to read, or the foundational skills. These skills include developing print concepts, phonological awareness, phonics and word recognition, and increasing reading fluency.

Classrooms are engaging, allowing children to move and explore, participate in hands-on activities, and learn how to interact with teachers and classmates. This is the time for students to embrace a love for reading, talking, and expressing opinions about all kinds of books and experiences in their world.

In grades three through five, students are becoming more sophisticated writers and speakers that go beyond stating explicit information and begin to develop analytic skills. These skills include developing print concepts, phonological awareness, phonics and word recognition, and increasing reading fluency.

Classrooms allow children to explore new topics using books, videos, and technology to participate in interactive, collaborative activities with teachers and classmates.

Analysis of Text
Students begin to critically read and analyze texts. This table shows some of the skills the Reading Standards for Literary (RL) and Informational (RI) texts that students learn by the end of each grade.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Examples of Making Meaning with Text</th>
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<tbody>
<tr>
<td>RI K</td>
<td>With prompting and support, students identify the main topic and retell key details of a text.</td>
</tr>
<tr>
<td>RI 1</td>
<td>Students identify the main topic and retell details of a text.</td>
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<tr>
<td>RI 2</td>
<td>Students identify the main topic of a multi-paragraph text as well as the focus of specific paragraphs within the text.</td>
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<tr>
<td>RL 3</td>
<td>Students distinguish their own point of view from that of the narrator or those of the characters.</td>
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<td>RL 4</td>
<td>Students compare and contrast the point of view from which different stories are narrated, including the difference between first- and third-person narrations.</td>
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<tr>
<td>RL 5</td>
<td>Students describe how a narrator’s or speaker’s point of view influences how events are described.</td>
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</table>

To help your student develop literacy skills:
- Read aloud with your child and provide a variety of text types for independent reading.
- Make books special—take your students to the library to explore different types of books, read with your student, create a cozy place for reading and writing, introduce a book series or your favorite children’s book author.
- Play word games, summarize favorite episodes, movies, start a conversation about a book, encouraging your student to ask questions and share opinions.

Developing Language Skills
To support their reading, writing, and speaking, students are exposed to grammar and word usage through the Language Standards. Spelling is one area of major growth in grade K-2. Students understand how phonemic awareness and the letter-sound relationships support decoding and spelling. It is critical in grade 3-5 that students understand word relationships and nuances in word meaning.

For more information on the California Common Core State Standards for ELA/Literacy and ideas for helping your student succeed, check out these resources:
- The Common Core webpage is available online at http://www.cde.ca.gov/re/cc/. Start by clicking on the Students/Parents tab.
- The California Common Core State Standards for ELA/Literacy are available online at http://www.cde.ca.gov/be/ss/documents/finalacecssstandards.pdf.
- ELA instruction in transitional kindergarten is based on the California Preschool Learning Foundations, which are available online at http://www.cde.ca.gov/sp/cd/re/psfoundations.asp.
What Your Grade K-5 Student Will Learn
California Common Core State Standards for Mathematics

The California Common Core State Standards for Mathematics are based on three major principles: focus, coherence, and rigor. There are two types of standards—the Standards for Mathematical Practice and Standards for Mathematical Content—that together define the mathematics students need to understand, know, and be able to do at each grade level.

Grade-Level Focus
With the emphasis on students understanding mathematical concepts and achieving deeper learning, teachers will teach mathematics differently than in the past. Students will learn to “do math” through real-world situations and focus on fewer topics that are connected in a coherent progression within and across grade levels.

In kindergarten through grade two, student learning focuses on understanding the concepts and skills for addition and subtraction with a special emphasis on place value. They will learn different strategies for addition and subtraction and apply them to solving a variety of problems. Students will develop conceptual understandings about addition and subtraction that form the building blocks for later grades. They will be able to explain why a procedure works and why an answer is correct.

In grades three through five, student learning focuses on the concepts and skills for multiplication and division of whole numbers and understanding fractions. They will learn strategies for using multiplication and division to solve problems. Students will also learn to add, subtract, multiply, and divide fractions using various strategies. They will also be able to explain why a procedure works and why an answer is correct.

Fluency Expectations
Students will also learn to calculate quickly and accurately. This table shows some of the skills students are expected to develop by the end of each grade, which are part of the Standards for Mathematical Content.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Examples</th>
</tr>
</thead>
<tbody>
<tr>
<td>K</td>
<td>Fluently add and subtract within 5.</td>
</tr>
<tr>
<td>1</td>
<td>Students may use math drawings to support fluently add and subtract within 10.</td>
</tr>
<tr>
<td>2</td>
<td>Know from memory all sums of two one-digit numbers. Add and subtract within 100 using strategies.</td>
</tr>
<tr>
<td>3</td>
<td>Fluently multiply and divide within 100 (using strategies). Know from memory all products of two one-digit numbers.</td>
</tr>
<tr>
<td>4</td>
<td>Fluently add and subtract multi-digit whole numbers up to 1,000,000 using the standard algorithm.</td>
</tr>
<tr>
<td>5</td>
<td>Fluently multiply multi-digit numbers using the standard algorithm.</td>
</tr>
</tbody>
</table>

Thinking Like a Mathematician
The Standards for Mathematical Practice (MP) help students learn to think like mathematicians—to apply mathematics to solve real-world problems, be resourceful, reason about numbers, and explain and defend their solutions and the strategies used to find the solution.

When GR K-2 students apply MP.5, they use math drawings and other tools to solve problems and better understand how mathematics works, as shown in the table and the example problems that follow.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Examples of MP.5: Use appropriate tools strategically</th>
</tr>
</thead>
<tbody>
<tr>
<td>K</td>
<td>Students use objects (counters, connecting cubes, tiles) to represent two quantities and compare them.</td>
</tr>
<tr>
<td>1</td>
<td>Students may use math drawings to support conceptual understanding as they solve addition and subtraction problems.</td>
</tr>
<tr>
<td>2</td>
<td>Students may decide to solve a word problem using a math drawing instead of writing an equation. They use the drawing to help explain their answer.</td>
</tr>
</tbody>
</table>

When GR 3-5 students apply MP.4, they use models to solve problems and better understand how mathematics works, as shown in the table and the example problems that follow.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Examples of MP.4: Model with mathematics</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Students use a variety of models (e.g., circles, squares, rectangles, number lines) to represent and develop understanding of fractions.</td>
</tr>
<tr>
<td>4</td>
<td>Students experiment with representing problem situations in multiple ways, including writing numbers; creating math drawings; using objects; writing equations; and making a chart, list, or graph.</td>
</tr>
<tr>
<td>5</td>
<td>Students evaluate the utility of the models they see and draw and can determine which models are most useful and efficient for solving a problem.</td>
</tr>
</tbody>
</table>

To help your student Learn mathematics:
- Talk with your student about the mathematics you use every day
- GR K-2: counting to tell how many things there are, cooking, making decisions, planning a schedule.
- GR 3-5: using measuring cups, making decisions, planning a schedule.
- Talk with the teacher about the problem-solving strategies students are learning, and help your student apply them to real-world situations.

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- The California Common Core State Standards for Mathematics are available online at: http://www.cde.ca.gov/be/ss/documents/ccssmathstandardsaug2013.pdf
- The Mathematics Framework for California Public Schools is available online at: http://www.cde.ca.gov/ci/mag/cf/index.asp

Produced for the Consortium for the Implementation of the Common Core State Standards under the leadership of the Curriculum Frameworks and Instructional Resources Division of the California Department of Education and the Sacramento County Office of Education.

Adapted from California Dept. of Education/Parent Resources
What Your Grade 6-8 Student Will Learn
California Common Core State Standards for ELA/Literacy

Students engage in new and challenging literacy experiences as they develop skills and knowledge under the California Common Core State Standards for English Language Arts/Literacy. The standards are organized around four strands—Reading, Writing, Speaking and Listening, and Language—which define what students are expected to learn by the end of each grade.

New for students in grades six through eight are specific literacy standards in history/social studies, science, and technical subjects for the strands of reading and writing. These literacy standards extend across the different subject- and area classes. Learning also focuses on three new emphases: (1) building knowledge through content-rich informational texts; (2) reading, writing, and speaking grounded in evidence from different texts, both literary and informational; and (3) engaging in group and individual reading and research activities centered on more complex texts and developing academic language.

Comprehending Informational Text
Students not only engage in careful analysis of texts in English language arts but in other subject-matter classes, as well, such as history/social studies, science, mathematics, arts, health, and physical education. This table shows some of the skills the Reading Standards for Informational Text that students learn by the end of each grade.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Examples of Making Meaning with Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Analyze how a particular sentence, paragraph, chapter, or section fits into the overall structure of a text and contributes to the development of the ideas.</td>
</tr>
<tr>
<td>7</td>
<td>Analyze the structure an author uses to organize a text, including how the major sections contribute to the whole and to the development of the ideas.</td>
</tr>
<tr>
<td>8</td>
<td>Analyze in detail the structure of a specific paragraph in a text, including the role of a particular sentence in developing and refining a key context.</td>
</tr>
</tbody>
</table>

Research, Writing, and Technology
Technology plays an important role in supporting students to gain knowledge, engage in research, and present information. They use the Internet to produce and publish writing as well as to interact with others, are able to link to and cite sources, and have developed keyboard skills to type numerous pages. In addition, students in grades 6-8 use multiple print and digital sources to:

- Quote or paraphrase conclusions of others (while avoiding plagiarism);
- Assess the credibility of each source;
- Conduct short research projects to answer a question or to support analysis and reflection on a topic;
- Include graphics, images, music, sound, and visual displays to help clarify information in presentations.

Developing Language Skills
To support their reading, writing, and speaking, students are exposed to grammar and word usage through the Language Standards. Spelling is one area of major growth in GR K-2. Students understand how phonemic awareness and the letter-sound relationships support decoding and spelling. It is critical in GR 3-5 that students understand word relationships and nuances in word meanings.

Grade | Increasing Effective Expression |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Students interpret figures of speech (e.g., personification) in context.</td>
</tr>
<tr>
<td>7</td>
<td>Students interpret figures of speech (e.g., literary, biblical, and mythological allusions) in context.</td>
</tr>
<tr>
<td>8</td>
<td>Students interpret figures of speech (e.g., verbal irony, puns) in context.</td>
</tr>
</tbody>
</table>

Critical Thinking and Analysis
A focus on engaging and motivating early adolescents is critical for success, and students should be supported to explore topics of individual interest and relevance to expand their knowledge. Students analyze and comprehend more rigorous multiple sources of literary and informational texts (books, articles, digital sources) and examine different structures of various genres, or types, of texts.

At this grade span, students become increasingly effective at expressing themselves and engage in meaningful collaborations with fellow students, teachers, and family members. Argument is introduced, and students evaluate claims in texts and write and present their own arguments, with clear reasons supported by text-based information. Analysis includes not only what the text says explicitly but also what inferences can be drawn.

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What Your Grade 6-8 Student Will Learn
California Common Core State Standards for Mathematics

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Grade-Level Focus
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In grades six through eight, students move from arithmetic to algebra. Learning focuses on ratio and proportional reasoning applied to real-world problems and quantitative relationships, leading to the notion of functions by grade eight. By the end of grade six, students are expected to be fluent with multi-digit division and calculations with multi-digit decimals. By the end of grade eight, students are expected to be fluent with calculations with positive and negative fractions and decimal numbers.

To help your student Learn mathematics:
- Talk with your student about the mathematics you use every day (computing gas mileage, the cost of an item after the sales tax is added, or the amount of a tip; mixing solutions such as paint or juice).
- Talk with the teacher about the problem-solving strategies students are learning, and help your student apply them to real-world situations.

Thinking Like a Mathematician
The Standards for Mathematical Practice (MP) help students learn to think like mathematicians—to apply mathematics to solve real-world problems, be resourceful, reason about numbers, and explain and defend their solutions and the strategies used to find the solution. When students apply MP.7, they look for patterns and structures to help them solve problems.

Grade | Examples of MP.7: Look for and make use of structure
--- | ---
6 | Students notice patterns that exist in ratio tables, recognizing both the additive and multiplicative properties.
7 | Students routinely seek patterns or structures to model or solve problems.
8 | Students examine patterns in tables and graphs to generate equations and describe relationships.

Example Problems: GR 6-8

1. Students in sixth grade might use the information in the following table to find the number of yards that equals 24 feet. They can notice that 24 feet = 4 × (6 feet), so the answer is 4 × (2 yards) = 8 yards.

<table>
<thead>
<tr>
<th>Feet</th>
<th>3</th>
<th>6</th>
<th>9</th>
<th>15</th>
<th>24</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yards</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>5</td>
<td>?</td>
</tr>
</tbody>
</table>

2. In grade seven, students can look for patterns in a table like the one below as they learn how to multiply negative numbers and come to understand that (-1)(-1) = 1. Reasoning about the pattern helps students determine that the missing numbers in the table should be 5, 10, 15, and 20.

<table>
<thead>
<tr>
<th>5×4</th>
<th>5×3</th>
<th>5×2</th>
<th>5×1</th>
<th>5×0</th>
<th>5×(-1)</th>
<th>5×(-2)</th>
<th>5×(-3)</th>
<th>5×(-4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>15</td>
<td>10</td>
<td>5</td>
<td>0</td>
<td>-5</td>
<td>-10</td>
<td>-15</td>
<td>-20</td>
</tr>
<tr>
<td>-5×4</td>
<td>-5×3</td>
<td>-5×2</td>
<td>-5×1</td>
<td>-5×0</td>
<td>-5×(-1)</td>
<td>-5×(-2)</td>
<td>-5×(-3)</td>
<td>-5×(-4)</td>
</tr>
<tr>
<td>-20</td>
<td>-15</td>
<td>-10</td>
<td>-5</td>
<td>0</td>
<td>?</td>
<td>?</td>
<td>?</td>
<td>?</td>
</tr>
</tbody>
</table>

3. Grade eight students use reasoning about patterns to explore the properties of exponents as they fill in the blanks in the table below and discuss with classmates the patterns they find. Students can reason about why the value of 2^3 should be 1, based on patterns they may see—for example, in the bottom row of the table, each value is 1/2 of the value to the left of it.

<table>
<thead>
<tr>
<th>Expanded</th>
<th>2^3</th>
<th>2^2</th>
<th>2^1</th>
<th>2^0</th>
<th>1^2</th>
<th>1^1</th>
<th>0^2</th>
<th>0^1</th>
<th>0^0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluate</td>
<td>8</td>
<td>4</td>
<td>2</td>
<td>1</td>
<td>1/2</td>
<td>1/4</td>
<td>1/8</td>
<td>1/2</td>
<td>1</td>
</tr>
</tbody>
</table>

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