DESIGNING AND BUILDING RESULTS-BASED MONITORING AND EVALUATION SYSTEMS

A Tool for Public Sector Management

June 23 - June 25, 2014 (3 Days)

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Contents/Agenda

- Introduction to Workshop
- Introduction to Monitoring and Evaluation
- Ten Steps to Designing, Building and Sustaining a Results-Based Monitoring and Evaluation System:
  - Step 1 – Conducting a “Readiness Assessment”
  - Step 2 – Agreeing on Outcomes to Monitor and Evaluate
  - Step 3 – Selecting Key Indicators to Monitor Outcomes
  - Step 4 – Baseline Data on Indicators—Where Are We Today?
  - Step 5 – Planning for Improvement—Setting Results Targets
  - Step 6 – Monitoring for Results
  - Step 7 – The Role of Evaluations
  - Step 8 – Reporting Your Findings
  - Step 9 – Using Your Findings
  - Step 10 – Sustaining the Monitoring and Evaluation System within Your Organization

Goals for This Workshop

- To prepare you to plan, design, and implement a results-based monitoring and evaluation system within your organization
- To demonstrate how an M&E system is a valuable tool to support good public management.

Workshop Overview

- This workshop focuses on ten steps that describe how results-based monitoring and evaluation systems are designed and built
- These steps begin with conducting a “Readiness Assessment” and on through designing and managing your monitoring and evaluation system
- We will be discussing these steps, the tasks needed to complete them, and the tools available to help along the way.
Workshop Textbooks


Additional Reading