GOLD APPLICATION

Our GOLD option is $479+ GST for residential properties and covers all metropolitan areas, Australia wide. This option guarantees you the highest level of depreciation back as your report will be based on a physical inspection of the property ensuring that every item possible is depreciated.

All Corpred Depreciation Schedules are prepared using the diminishing value method, highlighting the depreciation of both the Plant and Equipment and Section 43 Capital Works. Furthermore, your schedule will contain the following information:

☑️ A METHOD STATEMENT
☑️ DETAILS DERIVED FROM OUR SITE INSPECTION
☑️ A SUMMARY OF THE DIMINISHING VALUE METHOD OF DEPRECIATION
☑️ A DETAILED ASSESSMENT OF PLANT & EQUIPMENT TO BE DEPRECIATED
☑️ A 10 YEAR FORECAST FOR THE DIMINISHING VALUE METHOD OF DEPRECIATION
☑️ GRAPHICAL REPRESENTATION OF YEARLY & CUMULATIVE CLAIMS
☑️ SITE PHOTOGRAPHS
☑️ SIGNED CERTIFICATION OF THE REPORT BY A QUALIFIED QUANTITY SURVEYOR
In order to carry out your depreciation schedule, could you please provide the following details.

**Description of the property (select one):**  Unit ☐ | House ☐ | Townhouse ☐ | Villa ☐

1. Name of the property owner:
2. Address of the investment property:
3. Age of the property:
4. Has the property been renovated? (if yes, provide details on a separate page): Yes ☐ No ☐
5. Is the property furnished? (if yes, provide details on a separate page): Yes ☐ No ☐
6. A copy of the strata plan attached if available: Yes ☐ No ☐
7. A copy of the floor plans attached if available: Yes ☐ No ☐
8. Purchase price: $____
9. Legal costs associated with the purchase: $____
10. Stamp duty costs: $____
11. Date of exchange:
12. Date of settlement:
13. Date of first lease OR schedule start date:
   (Date of first lease - if not settlement date OR if schedule is required to be back dated)
14. Your residential address:
   (This is the address where you are residing *not* your investment property address)
15. Phone Number (h):
16. Email:
   (Please provide your email address, as all reports are emailed)
17. Phone Number (w):
18. Mobile Number:
19. Fax Number:
20. Accountants Details (if available):
21. Would you like a copy of your report mailed to you in addition to the emailed report? This incurs an additional cost of $15.00 (plus GST) for printing and postage. You will receive a colour bound copy of your report.
   Yes ☐ No ☐
22. Would you like a Residex Comparative Market Analysis Report at an additional cost of $30.00 (plus GST). You will receive an emailed copy of your Residex report – which includes a price estimate for your property along with demographic information, comparable sales in the area, and predicted future economic factors.
   Yes ☐ No ☐
How did you hear about Corpred (select one):

- Word of mouth: Referred by Accountant ☐ Real estate agent ☐ Family member ☐ Friend ☐ Colleague ☐ Developer ☐ (select one)
- Online using search engine: Google ☐ Yahoo ☐ Sensis ☐ MSN ☐ Windows Live ☐ Yellow Pages online ☐ Link from another website ☐ (select one)
- Traditional Media: Yellow Pages book ☐ Newspaper article ☐ Magazine article ☐ Brochure ☐ Radio ☐ (select one)

Our fee includes for a site visit, which is to be arranged through the following Agent (Property Manager):

<table>
<thead>
<tr>
<th>Agent</th>
<th>Contact</th>
<th>Phone</th>
<th>Facsimile</th>
<th>Email</th>
<th>Address</th>
</tr>
</thead>
</table>

Our fees to carry out the schedule are listed below:

To carry out the above services, our fee would be: $479.00 plus $47.90 GST, totalling $526.90 GST Inclusive.

Please complete the above form, as well as the below checklist and forward pages 2 - 6 to our Head Office via:

EMAIL to: info@corpred.com.au  FAX to: 1300 854 207

or POST to:

Sydney
Level 26
44 Market Street
Sydney NSW 2000

Melbourne
Level 2, Riverside Quay
1 Southbank Boulevarde
Southbank VIC 3006

Brisbane
Level 27, Santos Place
32 Turbot Street
Brisbane QLD 4000

Perth
Level 18, Central Park
152-158 ST Georges Tce
Perth WA 6000

Adelaide
Level 30, Westpac House
91 King William Street
Adelaide SA 5000

Canberra
Level 11, St George Cntr
60 Marcus Clarke Street
Canberra ACT 2600
Attachments

Additional files to be attached? Yes ☐ No ☐
(You can send furniture lists, floor plans, photos. All of these items help with creating your tax depreciation schedule)

Please review checklist and ensure the details you entered are correct and as accurate as possible. Your Tax Depreciation estimate will be based on the information provided on this checklist.

Payment Terms & Client Authorisation

Payment for your depreciation schedule must be made upfront and before the report can be released. Please continue to the Credit Card Authorisation form on page 5 to make payment via credit card. Alternatively payment can be made upon receipt of your invoice via B-Pay, Direct Deposit, Money Order or Cheque.

To complete your application process, please sign the client authorisation on page 6 and forward the forms to our head office as per the request detailed on page 3 of this application form.

Staff of Corpred Enterprises are members of the Australian Institute of Quantity Surveyors
Credit Card Payment

CLIENT’S PHONE NUMBER:

CLIENT’S INVESTMENT PROPERTY ADDRESS:

Client Authorisation

Should you wish to proceed, please sign below, confirming your acceptance of the terms and conditions as listed on www.corpred.com.au and fax it, email or post it to our office.

Fax: 1300 854 207

Email: info@corpred.com.au

Assuring you our best attention at all times.

Total Invoice Amount inc GST: $ 

Credit Card Type:

Master Card: ☐ Visa Card: ☐

Credit Card Number:

Expiry Date:
/

Credit Card Verification Number:

What is a Card Verification Number (CVN)? This is a 3 digit code that provides extra security for online payments. For Visa, MasterCard and Diners, this is the last 3 digits on the back of the signature panel.

Name on Card: Authorisation Signature:

Corpred Enterprises

a.b.n | 32 105 828 466

P: 1300 854 206 F: 1300 854 207

email | info@corpred.com.au

Office USE ONLY

Date Received: ……./……./…….  Time Received: ……………….…….
Client Authorisation

Should you wish to proceed, please sign below, confirming your acceptance of the terms and conditions as listed on www.corpred.com.au and fax it, email or post it to our office with the application form & client authorisation).

Assuring you our best attention at all times.

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AUTHORISATION

I/We the undersigned hereby accept the fees, terms of use as listed on http://www.corpred.com.au/bronze/terms-of-use-agreement/ and hereby authorise Corpred Enterprises Pty Ltd to locate construction documents, make all necessary enquiries and to access the property as required to complete the Tax Depreciation Schedule.

…………………………………..……
Sign Here                                            Print name

Please note that you will be sent a confirmation email and SMS upon receipt of your application form.
Components of our service

Components of the Tax Depreciation Service we will provide include the following:

- Prompt, reliable and accurate service at all times. We endeavour to have all reports completed within 14 working days after the engagement of our services. Our staff will liaise with both yourself, the managing agent and the tenant to ensure that access into the property is provided as soon as physically possible. Furthermore, we operate seven (7) days a week for convenience, allowing us to access properties on any given day that is suitable to your tenant. We are also available seven (7) days a week to answer any queries that you may have.

- The provision of a Tax Depreciation Schedule Report based on the Diminishing Value Method, which highlights the depreciation of both the Plant & Equipment and Section 43 Capital Works. This report incorporates the following information:
  - A method statement
  - The date and details derived from our site investigation
  - A summary of the Diminishing Value method of Depreciation
  - A detailed assessment of Plant & Equipment to be depreciated, including a 10 year forecast for the Diminishing Value method of depreciation
  - Graphical representation of yearly claims and cumulative claims
  - Signed certification of the report

Further to the above, our fee also includes for all queries relating to the reports by either yourself, your accountant, or the Australian Taxation Office (ATO). It also includes for minor updates to your reports over the course of the next 10 years, pending that there are no “major” significant changes to the taxation laws or to the structural fabric of the depreciable property in question.

Our fees are structured to reflect the building type, the volume of reports we undertake within the specified building/development and the depth of analysis required. Australian Tax Depreciation Services deals with clients in all areas, Australia wide, and our specialty lies in the preparation of Tax Depreciation Schedules.

Since Tax Depreciation Schedules are the foundation of our business, we are keen to maximise the volume of reports undertaken at any given moment. We are one of the very few firms that solely produce Tax Depreciation Schedules. Hence, with the large volume of schedules produced yearly, we are able to offer the most competitive rates available. Our philosophy is simple. We want your business and therefore we challenge you to find any other firm capable of providing the above services for the same or discounted fee. **We guarantee to beat any competitors’ comparable written quotation.**

Conditions applicable to our engagement is that our Total Fixed Fee stated above is to be paid immediately from the invoice date (the invoice will be submitted after you have sent the application forms) and that there are no significant changes to the terms of reference for the abovementioned tasks.

Please note that our fee is fully inclusive. It therefore covers all costs associated with the report including all disbursements expended to undertake the abovementioned tasks. You will **not** be charged for items such as photocopying, travel expenses, enquiry fees, postage, etc.

Furthermore, note that all fees associated with the preparation of a Tax Depreciation Schedule are **fully tax deductible.**
A Guide to Completing Forms

Name of the property owner: This should be the name as it appears on the Contract of Sale.

Address of the investment property: This is obviously the address of the property you are wishing to have the depreciation schedule carried out on.

Age of the property: What is the approximate age of the property from the time it was completed up to today’s date, eg. 6 years old.

Details of any renovations carried out: List here any renovations carried out by yourself since you have owned the property or that you may think have been carried out since 27th February 1992. If possible list the year of the renovation and your best estimate of likely cost. Our consultants will value them on site. Use a separate page if required. A typical response may be as follows:

- Repainted unit in 2002 – cost $2,600
- New carpet in 2001 – cost $2,150
- New light fittings – cost $650
- Tiled balcony by previous owner – Cost unknown / date unknown – maybe 6 years old

Is the property furnished: Provide a list of furniture items and fittings (inventory list) Your managing agent should have a copy of this, which will be signed by your tenants upon acceptance of the lease agreement. Also provide approximate costs of the items (if known).

A copy of the strata plan: This is applicable to units, townhouses, villas, commercial and industrial suites only. The strata plan is a document highlighting your particular entitlement amongst the entire development. It also has a layout of your particular property. This is not necessary if you require us to inspect the property.

Floor plans: If available, please include floor plans. This is not necessary if you require us to inspect the property.

Purchase Price: This is the amount stated within the contract. For commercial and industrial properties, the amount stated should be GST exclusive.

Stamp Duty Costs: This is the amount of stamp duty payable to the Office of State Revenue. This is for reporting purposes only. Your accountant will deal with this amount separately.

Legal Costs associated with the purchase: This is the amount for conveyancing fees associated with your purchase. This is for reporting purposes only. Your accountant will deal with this amount separately.

Date of Exchange: This is the date that contracts were exchanged.

Date of Settlement: This is the date that the property settled and you took ownership of it.

Date of first lease: If the property was bought as an investment property and it was available for rent from the date of settlement, then the date of first lease would be the same as the date of settlement.

If you lived in the property for a few years prior to renting it out, then the date of first lease would be the date that the property became available for rent (i.e. you signed an agency agreement or you advertised it for rent).
If you require your schedule to be back dated, please insert the date that you would like the schedule to commence. Remember, this date must be the date at which the property was available for rent.

**Your residential Address:** This should be the address where you currently reside (not your investment property address).

**Phone Number (h):** Please include your phone number so we may contact you should we have any queries.

**Email:** Please include your email so we may contact you should we have any queries.

**Phone Number (w):** Please include your phone number so we may contact you should we have any queries.

**Phone Number (m):** Please include your phone number so we may contact you should we have any queries.

**Facsimile Number (f):** Please include your fax number so we may contact you should we have any queries. If you would like us to call you before we send a fax please state this on the form.

**Accountant’s Details:** Please include your accountant’s details so we can answer any queries that they may have with ease and liaise with them directly if required.