The following posts exist at Ekurhuleni East College for Further Education and Training:

Human Resource Manager

Requirements: • An REQV 13/14 qualification in Human Resource or Business Administration, plus 5 years’ HRM and management experience. • Knowledge of all policies and legislation governing FET colleges in RSA. • Computer skills (MS Word, PowerPoint, Excel, and Access). • Strong communication skills (both written and verbal). • Analytical skills. • A valid driver’s licence. • Fitting and Turning Lecturer

Requirements: • An appropriate Bachelor’s degree OR an equivalent recognised 3-year qualification, which includes a teaching qualification (minimum REQV 13) • Registration with SACE. • Computer skills (MS Word, PowerPoint, Excel and Outlook). • Good communication skills. • The ability to teach both theory and practical.

Duties: • Be accountable for the performance of students in the subject taught. • Conduct teaching and manage learning in a classroom/practical centre. • Prepare and mark subject- and programme-related assessments. • Use technology in the delivery of teaching and learning. • Organise, prepare and conduct workplace or simulated experiential learning for students. • Perform other relevant duties in the context of teaching and learning.

(Ref. EECPL-1/12-EL/01)

Plato Room Remedial Lecturers

Requirements: • An appropriate Bachelor’s degree OR equivalent recognised 3-year qualification, which includes a teaching qualification (minimum REQV 13) • Registration with SACE. • Computer skills (MS Word, PowerPoint, Excel and Outlook). • Good communication skills. • A proven track record in remedial teaching experience. • A Remedial Teaching qualification would be an added advantage.

Duties: • Be accountable for the performance of students in the subject taught. • Manage and provide learning support interventions for students. • Assist with learning, study and examination skills. • Coordinate learning support interventions with students and lecturers. • Work with groups and individual students.

(Ref. EECPL-1/12-PRR/01)

Mathematics Lecturer

Requirements: • An appropriate Bachelor’s degree OR an equivalent recognised 3-year qualification, which includes a teaching qualification (minimum REQV 13) • Registration with SACE. • Computer skills (MS Word, PowerPoint, Excel and Outlook). • Good communication skills. • The ability to teach both theory and practical.

Duties: • Be accountable for the performance of students in the subject taught. • Conduct teaching and manage learning in a classroom/practical centre. • Prepare and mark subject- and programme-related assessments. • Use technology in the delivery of teaching and learning. • Organise, prepare and conduct workplace or simulated experiential learning for students. • Perform other relevant duties in the context of teaching and learning.

(Ref. EECPL-1/12-MT/01)

Fitting and Turning Lecturer

Requirements: • An appropriate Bachelor’s degree OR an equivalent recognised 3-year qualification, which includes a teaching qualification (minimum REQV 13) • Registration with SACE. • Computer skills (MS Word, PowerPoint, Excel and Outlook). • Good communication skills. • The ability to teach both theory and practical.

Duties: • Be accountable for the performance of students in the subject taught. • Conduct teaching and manage learning in a classroom/practical centre. • Prepare and mark subject- and programme-related assessments. • Use technology in the delivery of teaching and learning. • Organise, prepare and conduct workplace or simulated experiential learning for students. • Perform other relevant duties in the context of teaching and learning.

(Ref. EECPL-1/12-FL/01)

Mechanical Engineering Lecturer

Requirements: • An appropriate Bachelor’s degree OR an equivalent recognised 3-year qualification, which includes a teaching qualification (minimum REQV 13) • Registration with SACE. • Computer skills (MS Word, PowerPoint, Excel and Outlook). • Good communication skills. • The ability to teach both theory and practical.

Duties: • Be accountable for the performance of students in the subject taught. • Conduct teaching and manage learning in a classroom/practical centre. • Prepare and mark subject- and programme-related assessments. • Use technology in the delivery of teaching and learning. • Organise, prepare and conduct workplace or simulated experiential learning for students. • Perform other relevant duties in the context of teaching and learning.

(Ref. EECPL-1/12-ME/01)

NB: For all Engineering positions, a trade certificate is essential, where the applicant does not possess one, a training programme will be put in place.

All salaries will be determined according to the Gauteng Department of Education salary scales.

Ekurhuleni East College is an equal opportunity employer. Applicants with disabilities are encouraged to apply.

Candidates should apply on a Z83 Form (obtainable from all Government departments, colleges and campuses). This should be accompanied by a CV and certified copies of qualifications, driver’s licence and identity documents. A valid driving licence is required. Please ensure that the applicable reference number for the post is completed on the Z83 Form failure to do so will disqualify your application. Please submit one application per post. No faxed or e-mailed applications will be accepted.

Send your application to the Human Resource Manager, Ekurhuleni East College for FET, Head Office, Sam Nqema Road, Private Bag X52, Springs 1560. Tel: (011) 730-6600.

The closing date for all these applications is 15 February 2012.