Welcome to our College
A guide for applicants

Inspirational. Inclusive. Influential.
www.cardiffandvalecollege.ac.uk
Welcome

Barry College and Coleg Glan Hafren were two established and well respected Further Education Colleges that served individuals, employers and communities across Cardiff and the Vale of Glamorgan for more than 50 years.

In September 2010, Barry College and Coleg Glan Hafren agreed to merge to create an innovative new College by August 2011. This new College one of the largest and most exciting Colleges in Wales is Cardiff and Vale College. The new College brings a wide variety of opportunities and benefits for both our learners and our employees.

As we open our doors for business this academic year we are one of the largest colleges in Wales, with 25,000 students, 1,000 staff and 11 sites across Cardiff and the Vale. Our staff include subject specialists, published authors and experienced and knowledgeable support teams. We are an effective and efficient organisation with a turnover of more than £40million making a huge contribution to the economy and the community in the region.

Be inspired. Join us.
About Cardiff and Vale College

Our vision, mission and values

Our Vision:

Inspirational. Inclusive. Influential.

Our Mission:

Transforming lives by unlocking potential and developing skills.

Our Values:

One College, One Culture
In developing and identifying the core values we have put learners first and placed them at the heart of all College activities:

- Respect for all, encompassing trust, honesty, integrity, courtesy, sustainability, equality and diversity

- Creating an environment of Wellbeing where everyone is safeguarded and fulfilled

- Empower everyone to achieve their goals through the promotion of enterprise, innovation and creativity

- Achieving Excellence in everything we do.

Chair of the Corporation
Chief Executive

1 September 2011
Our College – at a glance

1,000 staff of industry experts, subject specialists and knowledgable support teams

25,000 students, including
- 4,000 students on full-time courses
- 1,400 school pupils aged 14-18 on school link courses
- 1,500 people on apprenticeship programmes
- 16,000 adults studying on a part-time course

Specialist training facilities across 11 sites across Cardiff and the Vale – including Centres of Excellence

The largest work based training provider in the welsh FE sector

A vast curriculum of 1,000 courses from entry level to higher education courses in subjects including:
- A Levels and GCSEs, Access Courses, Accountancy, Administration, Aeronautical Engineering, Art & Design, Automotive, Beauty & Complementary Therapies, Brickwork, Business and Management, Carpentry, Care, Childcare, Counselling, Electrical Installation, Engineering, Hairdressing, Hospitality & Catering, IT, Languages, Law, Painting & Decorating, Plumbing, Public Services, Sport & Fitness, Travel & Tourism and more.

A dynamic college that meets needs, bringing together two colleges rated Grade 1 by Her Majesty’s Inspectors, Estyn, for how well learning experiences meet the needs and interests of learners and the community

Close relationships with thousands of employers to deliver skills training and boost business performance

A turnover of £40million

An innovative and exciting place to work that encourages development and innovation, supporting staff with a comprehensive staff development programme

An award winning college, with a host of national and sector awards in recent years, including Colegau Cymru awards for Welsh Teacher and Learner of the year and AoC recognition for offering some of the best provision for NEETs and 14-19 learners in the UK.
Our location

Cardiff and Vale College has 11 sites across Cardiff and Vale of Glamorgan - the Capital Region of Wales.

Cardiff is Wales’ vibrant capital city. The city boasts internationally acclaimed attractions ranging from the Millennium Stadium to the large Civic Centre with Cardiff Castle, National Museum Wales and parklands. After significant development over the past 10 years, the city also boasts one of the top rated shopping cities in the UK.

Cardiff Bay is Europe’s largest waterfront development and home to a huge number of attractions including the Wales Millennium Centre, International Swimming Pool and White Water Centre as well as a host of shops, restaurants, cinemas and bars.

The Vale of Glamorgan boasts attractive small towns and villages, as well as stunning countryside and coastline. Central to this is Barry, the largest town in Wales which has also undergone significant regeneration in the past decade to its town centre and is one of the most well known coastal resorts in the country.
Our sites

A Barry Waterfront
Hood Road, Barry, CF62 5QL
Tel: 01446 725074

B Cardiff Bay Creative Centre (CBCC)
Aberdare House, Mount Stuart Square, Cardiff Bay, CF10 5FJ
Tel: 029 2025 0250

C Cardiff Construction Training Centre (CCTC)
Dumballs Road, Cardiff Bay, CF10 5TX
Tel: 01446 725088

Dumballs Road 2
Unit 2 Dumballs Road, Cardiff Bay, CF10 5FB
Tel: 01446 725088

Human Resources
Units 1-2 Coopers Yard, Curran Road, Cardiff, CF10 5NB

D City Road
35 The Parade, Cardiff, CF24 3AD
Tel: 029 2025 0250

E Colcot Road
Barry, CF62 8YJ
Tel: 01446 725000

F The Design Academy
20-24 Castle Arcade, Cardiff, CF10 1BW
Tel: 029 2025 0333

G Gladstone Road
Barry, CF62 8NA
Tel: 01446 747273

H International Centre for Aerospace Training (ICAT)
Cardiff Airport Business Park, Rhoose. Tel: 01446 711447

I The Parade
24-27 The Parade, Cardiff, CF24 3AB Tel: 029 2025 0250

J Trowbridge
Trowbridge Road, Cardiff, CF3 1XZ Tel: 029 2025 0250

K Weycock Cross
Five Mile Lane, Barry, CF62 3AA Tel: 01446 725000
Our facilities

Across all 11 sites, Cardiff and Vale College boasts outstanding facilities – from specialist training facilities, to leisure areas for staff and students to relax in, to top class facilities open to the public.

Specialist training facilities
We have a vast range of specialist teaching facilities, developed with and for industry. From construction and engineering workshops, to arts and performance studios. From hairdressing and beauty academies, to IT training suites. From professional kitchens and restaurants to science labs. Our facilities support us in providing an inspirational learning experience.

Support facilities
We have a wide range of facilities that support staff and students. These include award winning Learning Centres and Learning Zones with the latest technology and resources to support your work. We also have student services facilities and services including financial guidance areas, counselling and mediation areas and learning support facilities and resources.

Sports facilities
The College has a range of sports facilities at both our Colcot Road and Trowbridge sites. These include gyms with state of the art equipment and personal training services. At Colcot Road there is a £5 induction fee and then the gym is free to use, whilst at Trowbridge induction is free and then is £50 per year.

At Trowbridge there is also a sports hall which holds circuits training and other classes. The College also provides opportunities during the year for staff to take part in sporting activities including five-a-side football tournaments and adventure sports such as coasteering, kayaking and gorge-walking.

Places to eat
There are canteens, coffee shops and shops for staff and students across our sites. Canteens are open for breakfasts and lunches, whilst coffee shops and shops are open later in the afternoon and evening. On sites with no shops or canteens there are vending services.

Cardiff and Vale College has an excellent reputation for hospitality and catering and there are also excellent commercial restaurants run by staff and students ‘The Glamorgan Suite’ at Colcot Road and ‘Seren’ at Trowbridge. Both are open to the public for lunch, evening meals and special events and offer excellent food at great value prices.

Hairdressing, Beauty and Complementary Therapy Academies
The College has four separate academies in Colcot Road, City Road and the Design Academy. These excellent facilities are open to students, staff and the general public during term-time, with the Design Academy open through the year. The academies offer ladies and gents hairstyling and wide range of beauty and complimentary therapy treatments. All treatments are excellent value and convenience, with salons open during the day and many evenings.
Services and benefits for staff

Cardiff and Vale College offers a range of services and benefits to all staff at the College.

Competitive Salary
Your salary is payable monthly in arrears by BACS payment. Annual increments are awarded where appropriate and cost of living increases are negotiated nationally.

Contributory pension schemes
At Cardiff and Vale College we operate two contributory Pension Schemes. For academic staff there is the Teachers’ Pension Scheme and for support staff, the Local Government Pension Scheme. The college contributes to each scheme at a percentage of salary.

Generous Holidays
The College operates a generous holiday entitlement scheme which includes entitlement to normal remuneration for all Bank Holidays and Public Holidays normally observed in England and Wales.

Professional Development
We offer a comprehensive, ongoing programme of professional development to all staff. This includes dedicated days set aside for in-house training for all staff during the academic year. Support is also given for external qualifications and training appropriate to the role.

Your health and wellbeing
Cardiff and Vale College is committed to offering a supportive and healthy working environment for all employees. As part of this the College offers a number of free services to staff including fitness testing, counselling, flu vaccinations and eye tests.

The College holds staff health awareness days, which include additional services including a back clinic, diabetes testing, cholesterol testing, cancer awareness, smoking cessation, osteoporosis testing and blood pressure checks.

If you are absent from work due to sickness or injury, you will be eligible to receive sick pay in accordance with the College’s Sickness Policy. You are also entitled to access College support services – including an in-house, confidential counselling service for staff and students.

Support with Childcare
Tax and NI free childcare vouchers are offered to all eligible employees. Working parents of children up to 16 years of age are eligible for these regardless of tax status. They allow you to make reduced tax and NI contributions and save money on paying for childcare.

We have two on-site childcare facilities – one at Colcot Road and one at Trowbridge to care for the children of staff and students, as well as some outside clients. These centres offer facilities for children aged between six/ twelve weeks to five years of age. Both centres offer competitive rates for staff.

A work life balance
The College is committed to supporting staff to have a good balance between work life and home life. We offer family friendly policies; flexible working contracts; enhanced maternity, paternity and adoption leave; stress management programmes and compassionate leave.
Contact us

Cardiff and Vale College is a large FE College with over 1,000 staff. We have two main Human Resources offices to look after our staff.

If you have any questions regarding your application, or wish to contact us, please contact us on the below details.

Human Resources

Cardiff and Vale College
Units 1-2 Coopers Yard
Curran Road
Cardiff
CF10 5NB

Tel: 029 2025 0311
Email: jobscardiff@cavc.ac.uk

Find out more and keep in touch

There is more information on the College and the content of this pack on our College website www.cardiffandvalecollege.ac.uk. Information on jobs at the College can be found from the link on the homepage.

Cardiff and Vale College also has its own twitter and facebook page. Join us and keep up to date with news and developments at the College.

Follow us @cavceducation

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