Asociación Escuelas Lincoln
Lincoln, The American International School of Buenos Aires

Buenos Aires, Argentina
Seek: Superintendent
Effective: August 2014
Application Deadline: September 27, 2013

THE SCHOOL
Asociación Escuelas Lincoln (AEL), commonly known as Lincoln, The American International School of Buenos Aires or even more simply Lincoln AIS, Buenos Aires was established in 1936 with the objective of providing a US accredited school to meet the needs of the international business and diplomatic community of Buenos Aires. In addition to its current accreditation through AdvancEd, it is also accredited by the Ministry of Education for the Province of Buenos Aires. Students at all grade levels transition smoothly into other international schools around the world; graduates are fully prepared to enter universities and colleges both abroad and within Argentina.

Lincoln School has a current enrollment of 805 students, of which 167 are from the United States, 159 are from Argentina, and the remaining 479 reflect a mix of 47 different nationalities. The vast majority of our families are transitory in nature with a total student turnover rate of approximately 28% per year. Of this year’s 51 graduating seniors only 6 have been enrolled since kindergarten. Students in grades Kinder 5 through 8 are provided with 90 minutes per day of Spanish instruction. Our Elementary School, consisting of Kinder-4 through Grade 5, is organized as self-contained inquiry based learning classrooms. Specialists provide additional instruction in art, music, physical education, Spanish, mild to moderate special needs learning assistance, and English as a Foreign Language. Our Middle School, grade 6 through 8, offers specialists in art, music, physical education, Spanish, special needs and EFL. Our High School offers additional enrichment programs from both the Advanced Placement and the International Baccalaureate organizations. Graduating students are eligible for both US and Argentine diplomas.

We encourage problem solving, critical thinking skills, respect, leadership and the pursuit of individual excellence. A diverse offering of athletics, music, art, drama, and extra-curricular activities, including student government, school-wide community service, yearbook, and honor society, contribute to the development of the whole student.

SCHOOL MISSION
The Mission of Asociación Escuelas Lincoln is to provide an education based on United States accredited curriculum in an environment of academic excellence that develops ethical, responsible and globally conscious world citizens.
LOCATION AND FACILITIES
Overlooking the Río de la Plata, Lincoln’s nine hectare (21 acre) campus is located six miles north of the Capital Federal in the beautiful suburb of La Lucila. Campus facilities include: four playing fields, three tennis courts, a 25-meter swimming pool and an all-weather track alongside the river. The five major buildings contain a new and modern gymnasium, a cafeteria, eight science laboratories, two libraries with over 50,000 volumes, a 240-seat theatre, three media centers, a 126 seat Aula Magna, eight computer labs, a well-equipped and staffed health clinic, three Art rooms, four Music and Choir rooms, a 600 seat capacity Auditorium, and 85 classrooms.

The eight computer labs and all classroom computers use a UTP cable network with a fiber optic backbone. This provides fast cable modem Internet access throughout the school. Students, from the very youngest to seniors, make constant use of drop-in facilities for presentations and publishing work. Additionally, the entire Campus area has WI-FI connection. These facilities integrate classroom instruction with student interests with an infusion of technological exploration. Part of our website is managed and constantly updated by faculty and students who display current happenings in and around Lincoln.

The new Gymnasium Building has provided Lincoln School with a magnificent and professional quality basketball court (using the measures of FIBA standards).

The building includes a well-equipped fitness center and 2 foyers that are used for athletic activities and special events. Each makes use of natural light, possessing an unparalleled view down the river to the city. In the last 5 years, Lincoln School has added 2 large study areas to their building with the latest and most modern classroom construction and design. These study areas include 7 classrooms and 2 Science laboratories with the latest technology. Outstanding school facilities, plus these new additions, along with an active community make Lincoln School a place that is rarely quiet!

SCHOOL GOVERNANCE
Asociación Escuelas Lincoln is owned by a non-profit civil association of the same name. The Association members currently consist of 12 international businesses and the American and Canadian Embassies. The Association holds an annual general meeting. The agenda is to receive the school annual report, approve the audited financial statements, and elect a 14 member Board of Governors for renewable two year terms. The Board of Governors’ nominees are typically executives drawn from the Association companies and consist mainly of current or former parents.

The Board of Governors typically meets six times per year, and is primarily responsible for the development of policy, the approval and periodic monitoring of the annual school budget and the appointment and annual evaluation of the Superintendent, who serves in the capacity of Chief Executive Officer.
THE POSITION
The new Superintendent will be following a relatively long tenure by the current Head of School. Overall the school is operating smoothly and effectively, and the facility reflects a well-executed development plan.

In order to reinforce the school’s commitment to academic excellence and the development of ethical, responsible and globally conscious citizens, the successful candidate must be:
- A visionary and inspirational leader
- A confident, collaborative decision-maker
- Committed to incorporate up-to-date information technology solutions in every facet of education from computers to social media to web based research
- An outstanding communicator
- A skilled recruiter who is able to attract, develop, and retain outstanding educators
- Able to maintain a comprehensive and successful IB program
- Exceptionally adept interpersonally with staff, parents, and students
- Experienced with accreditation
- A pedagogical leader who is able to understand, share, and emphasize research-based educational practices
- Committed to diversity

Academic and Professional Qualifications:
- Advanced educational degree with a credential in Administration
- Previous experience (at least four years) and proven success in an executive or administrative role, if not as a Head of School, at least as a Principal or Deputy
- Strong financial and organizational, human resource, marketing and management skills
- Success in corporate governance
- Experience negotiating labour relations preferred
- Educational or professional experience in a culturally diverse environment
- Experience with technology based educational solutions
- Previous experience in international schools preferred
- Bilingual (English and Spanish) ability preferred
- Knowledge of and experience with best practices and innovations in US curricula preferred.

SALARY & BENEFITS
An initial, multi-year, renewable contract with a competitive compensation and benefits package, commensurate with the responsibilities of the position, will be offered.

APPLICATION PROCESS
Application Deadline: September 27, 2013
Lincoln has retained Dr. Paul DeMinico, Vice President of Administrative Searches with International Schools Services (ISS), to serve as consultant for the search. Candidates are asked to submit their letter of interest as early as possible as ISS and Lincoln reserve the right to close the selection process at any time if the right candidate is found.

Candidates who wish to apply for the position must establish a professional file with ISS to facilitate the application process and ensure that credentials are provided in a uniform and consistent manner. Candidates who have yet to establish professional files with ISS or who must activate their professional files may find complete application details at the ISS website (www.iss.edu). Since Lincoln has requested ISS to assist with this search, applicants for this specific position do not need
to pay a fee to originate or reactivate their professional file. Merely proceed to the website and use the coupon named **AISBA2013** when prompted for payment.

Candidates who currently have active professional files with ISS need only send a cover letter explaining what demonstrated strengths you bring to the position and reason for applying. ISS and Lincoln reserve the right to contact the writers of open references for confidential statements.

Semifinalist candidates will be identified by ISS and their dossiers forwarded to the school. Finalists will be selected in early October. On-site interviews will be arranged in mid-late October, with the intention to complete the final selection by the end of October 2013.

**Application materials should be sent electronically to:**

Dr. Paul DeMinico  
Vice President for Administrative Searches  
International Schools Services  
Princeton, NJ, USA  
Tel: 609.452.0990  
Email: pdeminico@iss.edu  
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