To

Sh. Ramesh Chandra
Principal Secretary
Department of Health & Family Welfare,
Government of Rajasthan,
Civil Secretariat,
Jaipur – 302004

Sir,

Indian Nursing Council has resolved in its 30th April 2005 General Body meeting that:

1. **Building – School/College of Nursing Building**
   a) Running the nursing educational institution in rented building affects quality in nursing education programme. It is therefore; it is compulsory that nursing programmes should be started in their own building. Institutions, which are functioning in rented building, should ensure within the period of 2 years they should construct their own building.
   b) Minimum 3 acres of land is required to start nursing school/college subject to the conditions that they have minimum 54470 sq. ft. constructed area.

   a.) **Admission criteria** – with regard to pregnant women – One, of the admission criteria for B. Sc (N) and P. B. Sc (N) programme is that the candidate Should produce medical fitness certificate before joining the course.

2. **Stay of students in the Hostel**
   a) Provision of having hostel accommodation is compulsory for the institution. However, Principal has the discretion to decide about the student’s stay in the hostel or be made as day scholar.

3. **Teaching faculty**
   a) It is mandatory to have a nursing teaching faculty irrespective of nursing specialty as a guide from the same college for M. Sc (N) programme. However a co-guide may be from outside the college but should be within the city.
   b) Many of the teaching faculty are leaving the institution during the middle of the academic year, which affects the implementation of curriculum and students will be put into inconvenience. It is, therefore, in case teachers who will be leaving in middle of the academic year such teaching faculty should be brought under the disciplinary action by the State Nursing Council and also they may be considered for withdrawal of license after following due procedure.
5. **Clinical facilities**
   a) 1:5 student patient ratio to be maintained
   b) Minimum 300 bedded Parent/affiliated hospital is required to start College of Nursing.
   c) Minimum 200 bedded Parent/affiliated hospital is required to start School of Nursing.

6. **Number of seats**
   a) Maximum number of 100 seats can be sanctioned to those institutions which are having 500 bedded Parent Hospital/ Parent Medical College, provided that they have Physical and Teaching facilities as per Indian Nursing Council norms.
   b) Maximum number of 60 seats can be sanctioned to those institutions, which are having less than 500-bedded Parent/ affiliated hospital, provided that they are having physical and teaching facilities as per Indian Nursing Council norms.

7. Institutions which are found “Unsuitable” consecutively three times, their Compliance report should be submitted through State Government & State Nursing Council.

8. **Upgradation of School of Nursing to College of Nursing**
   a) To upgrade School of Nursing to College of Nursing essential certificate for B. Sc (N) course is not essential, as they already posses essential certificate for School of Nursing. However, the private institutions has to produce document with regard to resolution of the management for upgrading the School of Nursing into College of nursing and creating the additional teaching position as per Indian Nursing Council norms for the College of Nursing.

9. **Registration of Additional qualification**
   a) State Nursing Registration Council should register additional qualification like P B B. Sc (N), M.Sc. (N) One-year specialty course prescribed by Indian Nursing Council etc. The original Registration Number will remain the same. Only the additional qualification will be added.

   A copy of guidelines to start School of Nursing/College of Nursing and Staffing pattern of teaching faculty for College of Nursing is herewith enclosed.

   **Yours faithfully,**

   (Mrs. Shashi K. Chugh)
   SECRETARY
To
The Secretary Health
Department of Health & Family Welfare,
Government of Rajasthan, Civil Secretariat,
Jaipur – 302004

Sir,

In continuation with even No. letter dated 24/06/2005, please find the enclosures i.e. copy of guidelines to start School of Nursing/College of Nursing and staffing pattern.

Yours faithfully,

(Mrs. Shashi K. Chugh)
SECRETARY

Guidelines For Establishment of New Nursing Schools/Colleges In India
Approved By Indian Nursing Council.

1. Any organization under the Central Government, State Government, Local body or a Private or Public Trust, Mission, Voluntary registered under Society Registration Act or a Company registered under company’s act wishes to open a School/College of Nursing, should obtain the No Objection/Essentiality Certificate from the State Government.

2. The Indian Nursing Council on receipt of the proposal from the Institution to start nursing program (School/College), will undertake the first inspection to assess suitability with regard to physical infrastructure, clinical facility and teaching faculty in order to give permission to start the programme.

3. After the receipt of the permission to start the nursing programme from Indian Nursing Council, the institution shall obtain the approval from the State Nursing Council and Examination Board/University.
4. Institution will admit the students only after taking approval of State Nursing Council and Examination Board/University.

5. The Indian Nursing Council will conduct inspection every year till the first batch completes the programme. Permission will be given year by year till the first batch completes.

**STAFFING PATTERN**

**BASIC B.SC. NURSING**

<table>
<thead>
<tr>
<th>Teaching Faculty</th>
<th>Admission Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Annual Intake</strong></td>
<td><strong>25-50</strong></td>
</tr>
<tr>
<td>Professor-cum-Principal</td>
<td>1</td>
</tr>
<tr>
<td>Professor-cum-Vice Principal</td>
<td>1</td>
</tr>
<tr>
<td>Reader/Associate Professor</td>
<td>1</td>
</tr>
<tr>
<td>Lecturer</td>
<td>5</td>
</tr>
<tr>
<td>Tutor/Clinical Instructor</td>
<td>14</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>22</strong></td>
</tr>
<tr>
<td><strong>Teacher Student Ratio</strong></td>
<td><strong>1:10</strong></td>
</tr>
</tbody>
</table>

**B.Sc.: NURSING (POST BASIC)**

<table>
<thead>
<tr>
<th>Annual Intake</th>
<th>Minimum-30</th>
<th>Maximum-50</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor-cum-Principal</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Professor-cum-Vice Principal</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Reader/Associate Professor</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Lecturer</td>
<td>5</td>
<td>7</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>8</strong></td>
<td><strong>12</strong></td>
</tr>
<tr>
<td><strong>Teacher Student Ratio</strong></td>
<td><strong>1:10</strong></td>
<td></td>
</tr>
</tbody>
</table>

**BASIC: B.Sc. NURSING & B.Sc. NURSING (POST BASIC)**

<table>
<thead>
<tr>
<th>Annual Intake</th>
<th>B.Sc. Nursing (Basic)</th>
<th>50 or less</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.Sc. Nursing (Post Basic)</td>
<td>30 or less</td>
<td></td>
</tr>
<tr>
<td>Professor-cum-Principal</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Professor-cum-Vice Principal</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Reader/Associate Professor</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Lecturer</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Tutor/Clinical Instructor</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>28</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Teacher Student Ratio</strong></td>
<td><strong>1:10</strong></td>
<td></td>
</tr>
</tbody>
</table>
### BASIC: B.Sc. NURSING, B.Sc. NURSING (POST BASIC) & M.Sc. NURSING

#### Annual Intake

<table>
<thead>
<tr>
<th>Course</th>
<th>Intake</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.Sc. Nursing (Basic)</td>
<td>50 or less</td>
</tr>
<tr>
<td>B.Sc. Nursing (Post Basic)</td>
<td>30 or less</td>
</tr>
<tr>
<td>M.Sc. Nursing</td>
<td>10 or less</td>
</tr>
</tbody>
</table>

#### Faculty Positions

- Professor-cum-Principal: 1
- Professor-cum-Vice-Principal: 1
- Reader/Associate: 5
- Professor: 1
- Lecturer: 7
- Tutor/Clinical Instructor: 18
- Total: 32

Teacher Student Ratio:

- Basic & Post Basic B.Sc. Nursing: 1:10
- M.Sc. Nursing: 1:5

### BASIC: B.Sc. NURSING & M.Sc. NURSING

#### Annual Intake

<table>
<thead>
<tr>
<th>Course</th>
<th>Intake</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.Sc. (N)Basic</td>
<td>50 or less</td>
</tr>
<tr>
<td>M.Sc. Nursing</td>
<td>10 or less</td>
</tr>
</tbody>
</table>

#### Faculty Positions

- Professor-cum-Principal: 1
- Professor-cum-Vice-Principal: 1
- Reader/Associate: 5
- Professor: 5
- Lecturer: 5
- Tutor/Clinical Instructor: 14
- Total: 26

Teacher Student Ratio:

- Basic B.Sc. Nursing: 1:10
- M.Sc. Nursing: 1:5

### Part time Teachers/External Teachers

1. Microbiology
2. Bio-Chemistry
3. Bio-Physics
4. Psychology
5. Nutrition
6. English
7. Computer
8. Hindi/Any other language
9. Any other- clinical disciplines

### NOTE:

1. Minimum one M.Sc. faculty for each specialty i.e. Medical Surgical Nursing, Pediatrics, Obstetrics, Community Health Nursing, Psychiatry is required for basic programme.
2. No part time nursing faculty will be counted for calculating total no. of faculty required for a college.
3. Irrespective of number of admissions, all faculty positions (Professor to Lecturer) must be filled.
4. Irrespective of number of admissions all faculty positions (Professor to Lecturer) must be filled.

5. Proportional ratio of tutor/clinical instructor as per student intake.

6. For M.Sc. (N) programme appropriate number of M.Sc. faculty in each specialty be appointed subject to the condition that total number of teaching faculty ceiling is maintained.

7. All nursing teachers must possess a basic university or equivalent qualification as laid down in the schedules of the Indian Nursing Council Act, 1947. They shall be registered under the State Nursing Registration Act.

8. Nursing faculty in nursing college except tutor/clinical instructors must possess the requisite recognised postgraduate qualification in nursing subjects.

9. Holders of equivalent postgraduate qualifications, which may be approved by the Indian Nursing Council from time to time, may be considered to have the requisite recognised postgraduate qualification in the subject concerned.

10. All teachers of nursing other than Principal and Vice-Principal should spend at least 4 hours in the clinical area for clinical teaching and/or supervision of care every day.

(NumberOf staff to be increased as per the number of programs and students)

**QUALIFICATIONS & EXPERIENCE OF TEACHERS OF COLLEGE OF NURSING**

<table>
<thead>
<tr>
<th>S.N.</th>
<th>Post</th>
<th>Qualification &amp; Experience</th>
</tr>
</thead>
</table>
| 1    | Professor-cum-Principal       | - Masters Degree in Nursing  
- 14 years experience after M.Sc. (N) in college of Nursing.  
- 3 years experience in administration (Years of experience is relaxable if suitable candidate is not available) (If a candidate is not available, minimum 5 years of experience in college of nursing with an aggregate of 14 years teaching experience)  
Desirable: Independent published work of high standard/doctorate degree/M.Phil. |
| 2    | Professor-cum-Vice Principal  | - Masters Degree in Nursing  
- 14 years experience after M.Sc. (N) in college of Nursing  
- 3 years experience in administration (years of experience is relaxable if suitable candidate is not available) (If a candidate is not available, minimum 5 years of experience in college of nursing, with an aggregate of 14 years teaching experience)  
Desirable: Independent published work of high standard/doctorate degree/M.Phil. |
| 3    | Reader/Associate Professor    | - Master Degree in Nursing  
- 10 years experience after M.Sc. (N) in a college of Nursing. (If a candidate is not available, 5 years of experience in College of Nursing with an aggregate of 10 years teaching experience)  
Desirable: Independent published work of high standard/doctorate degree/M.Phil. |
| 4    | Lecturer                      | - Master Degree in Nursing  
- 3 years teaching experience after M.Sc. (N) |
| 5    | Tutor/Clinical Instructor     | - Master Degree in Nursing OR B.Sc. (N) Degree (5) years experience after B.Sc. (N) |