FAIRFAX COUNTY PUBLIC SCHOOLS

NONTRADITIONAL SCHOOL PROGRAMS

Program Descriptions and Referral Procedures
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NONTRADITIONAL SCHOOL PROGRAMS

VISION STATEMENT

Driven by the power and passion of each member of the learning community, the Office of Nontraditional School Programs (NSP) promotes high levels of academic achievement and social competence. In addition, NSP cultivates varied and innovative instructional practices and community supports to prepare learners for their future as productive members of society.

MISSION STATEMENT

Transforming all learners through relationships, student-centered instruction, and community collaboration for lifelong success.

INDICATORS OF SUCCESS

- Improved academic outcomes
- Increased community service and responsibility
- Increased enrollment and completion of higher education
- Increased employment success through and after high school
- Increased maintenance of students in public schools
- Decrease in serious disciplinary offenses in schools

For a quick overview of nontraditional school programs options, see Appendix B.
Fairfax County Adult High School

Fairfax County Adult High School (FCAHS) offers high school classes in a nontraditional environment with flexibility to accommodate career and family obligations. The academic goal for each learner is to earn a Fairfax County Public Schools standard or advanced studies diploma. Learners in FCAHS must take and pass the Standards of Learning (SOL) tests to receive verified credits for graduation. The school offers remediation to those who do not pass the tests. FCAHS also offers the Credit by Objective (CBO) program developed specifically to address the nontraditional needs of the adult population. FCAHS is located in the Fairfax, Reston, and Alexandria areas (afternoon and evening classes) and the Falls Church area (morning and early afternoon classes).

Concurrent Students

Students aged 18 years or older who have needs that cannot be addressed in the comprehensive high school setting and/or alternative high school setting may simultaneously take selected courses at Fairfax County Adult High School. The counselor at the high school and/or alternative high school should submit the following documents to a school counselor at Fairfax County Adult High School:

- Permission to Enroll Form (IS-303) [see appendix A].
- Updated FCPS transcript.

The General Educational Development Program

General Education Development (GED®) is offered through adult high school completion (AHSC). The GED® test measures students’ academic skills in writing, social studies, science, reading, and mathematics. Successful candidates receive a GED® equivalency certificate upon passing. The Adult Basic Education/Outreach Learning Program (ABE/OLP) offers skill development courses which prepare students to begin one of the high school completion programs by providing a solid foundation in reading, writing, and math. Additionally, the OLP offers GED® preparation courses which build on the basic skills foundation and give students practice in the content and test-taking skills required for the GED® test.

The National External Diploma Program

The National External Diploma Program (NEDP) is a nationally accredited, competency-based assessment program in which adult students demonstrate 70 competencies (equal to high school work) that they have mastered. Students in the NEDP program earn an adult high school diploma. NEDP is uniquely suited to older adults who are test-anxious, do not have the opportunity to attend traditional classes, and have life experiences that can afford them credit toward required competencies.

For more information, please contact:

Adult High School Completion

4105 Whitacre Road
Fairfax, VA 22032
703.503.6405
Administrator: Brad Rickel
AIM PROGRAM
(Achievement, Integrity, and Maturity)

Description

The AIM Program serves students in grades 7 through 12 who have been excluded, expelled, or re-assigned from Fairfax County Public Schools (FCPS) programming due to serious violations of the code of conduct outlined in the Student Rights and Responsibilities (SR&R).

AIM stands for “Achievement, Integrity, and Maturity.” Teachers focus on these three areas in order to ensure that students make academic progress, show improvement in personal honor, and develop skills in self-sufficiency and independence.

AIM ENROLLMENT PROCEDURES

The School Board of Fairfax County Public Schools (FCPS) and/or the Hearings Office of FCPS (or by an individual education program [IEP] team following a hearing) have sole authorization to place students in the AIM Program. Students must follow all procedures outlined in the AIM placement letter. During enrollment, students will be asked to sign a contract agreeing to the expected code of conduct. Students who violate the terms of this contract may be dismissed from AIM. Transportation is provided.

Once assigned to AIM, students may not re-enter another FCPS program without the permission of the Fairfax County School Board and/or the FCPS Hearings Office.

AIM PROGRAM LOCATIONS

<table>
<thead>
<tr>
<th>AIM – Bryant</th>
<th>AIM – Mountain View</th>
</tr>
</thead>
<tbody>
<tr>
<td>2709 Popkins Lane</td>
<td>5775 Spindle Court</td>
</tr>
<tr>
<td>Alexandria, VA 22306</td>
<td>Centreville, VA 20121</td>
</tr>
<tr>
<td>703.660.2064</td>
<td>571.522.6843</td>
</tr>
<tr>
<td>Administrator: Bill Hunt</td>
<td>Administrator: Kimberly Thomas</td>
</tr>
</tbody>
</table>
ALTERNATIVE HIGH SCHOOLS

**Description**

FCPS supports two alternative high schools (AHS): Bryant Alternative High School and Mountain View Alternative High School. These schools offer credit courses leading to a high school diploma. These schools offer programs designed to help students whose life circumstances could result, or have resulted, in an interruption of their education or in their dropping out of school. The population consists of students who may be pregnant or parenting; students for whom English is a new language; older students who are returning to finish courses to earn a diploma; or students who need a flexible or extended program to accommodate their work or family requirements. In addition, the alternative high schools accept students who are based at another school and want to accelerate their educational program. Students are also administratively placed by the Fairfax County School Board. Students with severe discipline problems are not a target population for these schools. The alternative high schools serve students aged 17 to 22 years. Transportation is provided: the student's address determines which school the student may attend.

**Project Opportunity**

Located at Bryant Alternative High School and Mountain View Alternative High School, Project Opportunity is a program that provides young women who are pregnant or parenting, and/or young men who are parenting, with the opportunity to complete their high school education and gain marketable skills. The students are offered group and individual counseling, parenting classes, day care assistance (Bryant AHS location only), transportation, a mentor program, grandparent involvement, and other support services.

**AHS PROGRAM LOCATIONS**

<table>
<thead>
<tr>
<th>Bryant AHS</th>
<th>Mountain View AHS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2709 Popkins Lane</td>
<td>5775 Spindle Court</td>
</tr>
<tr>
<td>Alexandria, VA 22306</td>
<td>Centreville, VA 20121</td>
</tr>
<tr>
<td>703.660.2000</td>
<td>703.227.2316</td>
</tr>
<tr>
<td>Principal: Tangy Millard</td>
<td>Principal: Gary Morris</td>
</tr>
<tr>
<td>Capacity: 450</td>
<td>Capacity: 350</td>
</tr>
</tbody>
</table>

For more detailed information on each school, please visit the FCPS website.

**AHS ENROLLMENT PROCEDURES**

**Students Who Wish to Transfer (17-Year-Olds)**

- The base school counselor or administrator must discuss placement with an alternative high school administrator and/or counselor.
- The base school submits a request for placement to the coordinator of Nontraditional School Programs for approval using the Nontraditional School Programs Placement Referral Form (SS/SE-227) [see appendix A]. The referral packet needs to include all required attachments.
- The coordinator of Nontraditional School Programs forwards the packet to the appropriate alternative high school and notifies the counselor to have the student and the parent or guardian schedule an appointment with the alternative school counselor or administrator to discuss possible placement.
- If the match is appropriate, the alternative school sends the final approval letter to the student, the parent or guardian, and the base school.
If the match is not appropriate, the alternative school will ask the student, the parent or guardian, and the base school to contact the coordinator of Nontraditional School Programs to discuss other possible options available to the student.

18-Year-Olds or Older

- The base school counselor or administrator must discuss placement with an alternative high school counselor.
- The student’s discipline file, an updated FCPS transcript, and the testing record must be received before scheduling an appointment with an administrator or counselor.
- If transferring from outside of the county, the student must also provide an immunization record and proof of residency.

(If a student is denied enrollment, records will be returned to the base school.)

Concurrent Students

Students who are enrolled in a base school and want to earn additional credits by attending an afternoon or evening program should ask the base school counselor to submit the following documents to the Director of Student Services at the alternative high school:

- Permission to Enroll Form (IS-303) [see appendix A].
- Updated FCPS transcript.

Special Education Students

- The referring school staff member must consult with the alternative high school regarding the possible appropriateness of placement.
- The base school submits a request for placement to the coordinator of Nontraditional School Programs for approval, using the Nontraditional School Programs Placement Referral Form (SS/SE-227) [see appendix A]. The referral packet needs to include all required attachments.
- After receiving a notice to convene an IEP from the AHS staff, the base school will invite the alternative high school representative to the IEP meeting. Prior to the IEP meeting where placement decisions are considered, the current school must provide access to the student’s current IEP and a copy of the most recent eligibility packet, including the most recent educational, psychological, and sociocultural assessments. If the alternative placement is determined to be appropriate at the IEP meeting, the student and the parent or guardian may schedule an appointment to register.

Placements by the Hearings Office of Fairfax County Public Schools

The FCPS Hearings Office may place students in an alternative high school based on information determined at a disciplinary hearing. A letter is sent to the student’s parents or guardians outlining the required procedures.
Pregnant and Parenting Students

**Project Opportunity**, located at Bryant AHS and Mountain View AHS, is a high school program for students who are pregnant or parenting. The program provides students the opportunity to obtain a high school diploma, learn and demonstrate effective parenting skills, become responsible and productive adults, and be self-sufficient individuals.

*A pregnant student may elect to receive instructional services of a type deemed appropriate by the student and her physician. The pregnant student may utilize program offerings in the general education program at her base school, or may attend classes at an alternative high school offering a Project Opportunity program (Regulation 2137).*

**Homebound instruction** is available for pregnant students for six-weeks postpartum or for a longer time period, should a student be unable to attend school due to medical complications. The request is initiated through the school social worker and it must include medical documentation from the physician or nurse practitioner.

- Project Opportunity is open to any pregnant or parenting student in grades 9 through 12.
- The student, parent or guardian, and base school counselor confer with the Project Opportunity counselor to discuss possible placement.
- If the student is under the age of 18, upon agreement regarding the appropriateness of the program, the parent or guardian and the base school director of Student Services request written permission from the coordinator of Nontraditional School Programs using the *Nontraditional School Programs Education Placement Referral Form (SS/SE-227)* [see Appendix A]. The NSP coordinator will forward the packet to the appropriate alternative high school.
- For students over the age of 18 and not in a special education program, permission from the coordinator of Nontraditional School Programs is not required.
ALTERNATIVE LEARNING CENTERS

Description

The alternative learning centers (ALC) are designed to provide educational services for students in grades kindergarten through ten (10) who are experiencing behavioral or academic difficulties, school anxiety, who may be pregnant and/or parenting, or students who simply require a nontraditional learning environment. School teams composed of a school counselor and/or administrator, parent and/or guardian, and the student may consider requesting an elective placement for a short-term intervention period (typically a semester or up to one year). Additionally, the ALCs serve students who have been involved in serious disciplinary incidents. ALCs offer full-day programming, including electives (or specials for the elementary-age students) with bell schedules being closely aligned with the host schools to allow for dual enrollment on an individual basis. This full-day programming allows students to maintain academic progress and earn equivalent credits to those they would have possibly earned at a comprehensive school. ALC staff members seek to develop and build strong relationships with students and families by focusing on student strengths and commitment to moving toward improved behavior and academic success. ALC students (and parents) begin a “restorative” process upon enrollment by partnering with teachers and other members of staff to create a clear pathway back to the larger school community.

The curriculum, textbooks, online coursework, and materials meet expectations as defined by the Virginia Standards of Learning (SOL) and Fairfax County Public Schools Program of Studies (POS). All required SOLs will be administered at the ALCs. Credits earned at the ALCs will be transferred to the student’s cumulative transcript. For those students placed by the Fairfax County School Board and/or Hearings Office (or by an IEP team following a hearing), consideration for re-entry into a base school will be contingent upon each student’s successful completion of all Fairfax County School Board and ALC requirements. Transportation is provided for all ALC students.

There are two elementary, one middle, and two high school ALC sites. Students at the middle and high schools are also able to enroll in online coursework if skills and ability are sufficient to pursue additional coursework.

ALC LOCATIONS

Cameron ALC  
Grades K-5  
3434 Campbell Dr.  
Alexandria, VA 22303  
703.329.2100  
Principal: Jeannie Waters

Burke ALC  
Grades K-6  
9645 Burke Lake Road  
Burke, VA 22015  
703.426.7300  
Principal: Frank Tranfa

Montrose ALC  
Grades 7-8  
6525 Montrose Street  
Alexandria, VA 22312  
703.658.5800  
Administrator: Susan Lee

Bryant ALC  
Grades 9-10  
2709 Popkins Lane  
Alexandria, VA 22312  
703.660.2101  
Administrator: Bill Hunt

Mountain View ALC  
Grades 9-10  
5775 Spindle Court  
Centreville, VA 20121  
571.522.6841  
Administrator: Kimberly Thomas
ALC ENROLLMENT PROCEDURES

When a student is observed to be in increasing academic and behavioral distress in the base school, or just may prefer a smaller school setting, he or she may be referred to the ALC by submitting a Nontraditional School Programs Placement Referral Form (SS/SE-227) [see appendix A] to the coordinator of Nontraditional School Programs. The referral packet needs to include all required attachments.

An enrollment meeting comprised of the administrator from the ALC, or designee, and the base school administrator and/or counselor may be scheduled to facilitate placement into the appropriate program. The referral process must be completed and the student enrolled at the ALC prior to the fourth quarter interim.

A placement of one semester is recommended, but since the placement is at the request of the parent, the parent retains the right to re-enroll his or her child in the student’s base school at any time. Because this is a relatively short intervention, collaborative transition planning is critical. At the enrollment meeting, referring school staff members and ALC staff members will develop an individualized instructional plan based on the student’s specific needs indicated by the student’s records, the collection of observation data, and the discussion with the student, the student’s teachers, and the parents or guardians. Identification of specific behavioral goals, the development of a transition plan, and identification of a base school contact person are areas of particular importance that will be determined at the placement meeting. ALC staff members will communicate with the base school contact person to provide progress information and to coordinate instructional needs.

Students with Disabilities

- The referring school staff member must consult with the alternative learning center administrator, or designee, regarding possible appropriateness of placement.

- The referring school submits a request for placement to the coordinator of Nontraditional School Programs for approval, using the Nontraditional School Programs Placement Referral Form (SS/SE-227) [see appendix A] with all required attachments.

- After receiving a notice to proceed with an IEP meeting from the ALC staff, the referring school will invite the alternative learning center representative to the IEP meeting. Prior to the IEP meeting, the referring school must provide access to the student’s current IEP and a copy of the most recent eligibility packet, including the most recent educational, psychological, and socio-cultural assessments. Once the IEP team has documented the student and/or parent’s elective enrollment and how that may affect the student’s special education services and programming, the student and the parent/guardian may schedule an enrollment meeting.
INTERAGENCY ALTERNATIVE SCHOOL PROGRAMS

FCPS-SPONSORED PROGRAMS

Transition Support Resource Center

Curriculum and Instruction

The Transition Support Resource Center (TSRC) programs use a blended instructional model. The learning environment consists of Apex Learning, a Virginia Department of Education (VDOE) approved online curriculum aligned with the Virginia Standards of Learning, combined with direct instruction following the FCPS Program of Studies for each course. These programs are designed to provide continued educational opportunities for students in grades nine through twelve (9-12), and on an individualized basis for students in middle school. In addition, supplemental texts, project-based learning, and materials are designed to enhance the learning experience for each student. Through the use of success-oriented teaching methods and materials, small class size, a modified school day, and a structured environment, these programs facilitate the students’ positive growth and development in both academic and social skills. Special education accommodations are available at all sites, and individual plans are developed to determine and meet the needs of students with disabilities to access instruction in the small-group TSRC setting. Students must provide their own transportation.

TSRC ENROLLMENT PROCEDURES

School teams composed of a school counselor and/or administrator, parent and/or guardian, and the student may consider requesting an elective placement for a short-term intervention period (typically a semester or up to one year) to improve behavior and academic progress. The referring school submits a request to the coordinator of Nontraditional School Programs for approval using the Nontraditional School Programs Education Placement Referral Form (SS/SE-227) [see appendix A] with all required attachments.

In addition, placement recommendations to the TSRC program are made by the Fairfax County School Board, the Hearings Office, or by an IEP team following a hearing.

For more information, please contact:

Jennifer Knox                                      Kay Rizzuto
Administrator                                     Assistant administrator
571.423.4360                                       571.423.4364
TSRC PROGRAM LOCATIONS

**TSRC Annandale**
*Elective referrals accepted*
7611 Little River Turnpike
Annandale, VA 22003

**TSRC Bryant AHS**
*Elective referrals accepted*
2709 Popkins Lane
Alexandria, VA 22306

**TSRC Fairfax**
*Hearings Office referrals only*
4000 Chain Bridge Road
Fairfax, VA 22030

**TSRC Falls Church**
*Elective referrals accepted*
James Lee Community Center
2855 Annandale Road
Falls Church, VA 22042

**TSRC Marshall HS**
*Elective referrals accepted*
7731 Leesburg Pike
Falls Church, VA 22043

**TSRC Merrifield**
*Hearings Office referrals only*
2812 Old Lee Highway
Fairfax, VA 22031

**TSRC Reston**
*Elective referrals accepted*
12196 Sunset Hills Road
Reston, VA 20190

**TSRC Robinson SS**
*Elective referrals accepted*
5305 Sideburn Road
Fairfax, VA 22030

**TSRC South County HS**
*Elective referrals accepted*
8501 Silverbrook Road
Lorton, VA 22079

**TSRC South Lakes HS**
*Elective referrals accepted*
11400 South Lakes Drive
Reston, VA 20191

**TSRC Vienna-Cedar Lane School**
*Elective referrals accepted*
101 Cedar Lane
Vienna, VA 22180

**TSRC Westfield HS**
*Elective referrals accepted*
4700 Stonecroft Boulevard
Chantilly, VA 20151
Nontraditional Career Readiness Academies

Nontraditional Career Readiness Academies (NCRA) partner with Career and Technical Education (CTE) to provide students with opportunities to explore their passions through career preparation programs. The students prepare for in-demand jobs and earn industry certifications thereby giving the students an advantage in the job search. The students participate in job shadow and/or internships while gaining the technical skills needed to become contributing members of society and supporting Fairfax County’s economic development. The Nontraditional Career Readiness Academies supports 11th and 12th grade students by offering a smaller class size and structured learning environment while facilitating students’ positive growth. The opportunity to participate in CTE programs provides a link to business and industry that starts the students down the path toward their career field of choice. Students may utilize FCPS academy shuttles or provide their own transportation.

NCRA ENROLLMENT PROCEDURES

Academy or base school counselors may submit a request for an elective placement to an NCRA to the coordinator of Nontraditional School Programs using the Nontraditional School Programs Education Placement Referral Form (SS/SE-227) [see appendix A] with a letter of request from the parent or guardian, a current transcript “with work in progress,” and SOL test history for students enrolled in the West Potomac Academy, Edison Academy, Falls Church Academy, or the Spring Village Residential Construction Site who may be experiencing academic difficulty or for those students who prefer a smaller learning environment.

Base school counselors are encouraged to contact the West Potomac Academy, Edison Academy, or the Falls Church Academy counselors to discuss the opportunity for students not currently enrolled in one of these academies. Base school counselors may contact Chad Maclin, program manager for Trade and Industrial Education (chad.maclin@fcps.edu) to discuss the opportunity for students not currently enrolled at the Spring Village Residential Construction Site. Should the academy or residential construction site accept the interested student, the academy counselor will submit a request for approval to the coordinator of Nontraditional School Programs using the Nontraditional School Programs Education Placement Referral Form (SS/SE-227) [see appendix A] with a letter of request from the parent or guardian, a current transcript “with work in progress,” and SOL test history for enrollment in the NCRA.

NCRA PROGRAM LOCATIONS

<table>
<thead>
<tr>
<th>NCRA Edison</th>
<th>NCRA Spring Village</th>
</tr>
</thead>
<tbody>
<tr>
<td>5801 Franconia Road</td>
<td>Spring Village Drive</td>
</tr>
<tr>
<td>Alexandria, VA 22310</td>
<td>Springfield, VA 22150</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NCRA Falls Church</th>
<th>NCRA West Potomac</th>
</tr>
</thead>
<tbody>
<tr>
<td>7521 Jaguar Trail</td>
<td>6400 Quander Road</td>
</tr>
<tr>
<td>Falls Church, VA 22042</td>
<td>Alexandria, VA 22307</td>
</tr>
</tbody>
</table>
The **GRANTS** program provides an opportunity for FCPS students aged 16 to 18 with few high school credits to receive instruction in order to successfully pass the GED® test and to assist students in developing career skills that will ensure a successful transition into the workforce or higher education. This program is partially funded by the Virginia Department of Education (VDOE) as an Individual Student Alternative Education Plan (ISAEP). VDOE requires that upon completion of the GRANTS program all students will:

- have passed the GED® test;
- have successfully completed the Economics and Personal Finance course (612000) and applied the concepts to real-life scenarios;
- exhibit proficiency in mathematical reasoning, science, social studies, and reasoning through language arts;
- have completed the career and technical component.

**GRANTS REFERRAL PROCESS**

School teams composed of a school counselor and/or administrator, parent and/or guardian, and the student may consider requesting placement to a GRANTS program by submitting the Nontraditional School Programs Education Placement Referral Form (SS/SE-227) [see Appendix A] with all required attachments to the coordinator of Nontraditional School Programs.

Enrollment eligibility is contingent upon the following:

- The student earning a 9.0 reading level or higher on the Reading and Applied Math and Math Computations sections of the Tests of Adult Basic Education (TABE®), or having successfully passed the English Reading End-of-Course (EOC) SOL Assessment.
- The student achieving a 140 or higher on the math, science, social studies, and reasoning through language arts tests of the GED Ready™. The GED Ready™ tests will be administered two tests at a time on different days.

**GRANTS ENROLLMENT**

Once the student has met all these testing requirements, an enrollment meeting including a GRANTS staff member, the base school counselor or school administrator, a parent and/or guardian, and the student will be scheduled at the designated GRANTS program location.

**GRANTS PROGRAM LOCATIONS**

<table>
<thead>
<tr>
<th>GRANTS South – Alexandria</th>
<th>GRANTS Central – Fairfax</th>
<th>GRANTS West – Chantilly</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryant AHS</td>
<td>Old Courthouse</td>
<td>Westfield HS</td>
</tr>
<tr>
<td>2709 Popkins Lane</td>
<td>4000 Chain Bridge Road</td>
<td>4700 Stonecroft Boulevard</td>
</tr>
<tr>
<td>Alexandria, VA 22306</td>
<td>Fairfax, VA 22030</td>
<td>Chantilly, VA 20151</td>
</tr>
</tbody>
</table>
INTERAGENCY ALTERNATIVE SCHOOL PROGRAMS

Agency-Sponsored Programs*
Students Placed by Other Agencies

Program Descriptions

FCPS provides staff, materials, and program direction to 10 school programs located at 12 sites that are administered and funded by other public agencies. This cooperative interagency effort meets the needs of the whole child. These alternative schools offer an education program for disaffected youth who have not been successful in traditional school settings. Through the use of success-oriented teaching methods and materials, small class size, and a structured environment, these programs facilitate the students’ positive growth and development in both academic and social skills. Each school is specifically designed to meet the needs of the student population of the host agency. The Fairfax-Falls Church Community Services Board, including Alcohol and Drug Services (ADS), Mental Health Services, the Virginia Department of Education (VDOE), and the Juvenile and Domestic Relations District Court (JDRDC), in partnership with FCPS, provides comprehensive services to youth who require intensive assistance and often long-term interventions. Students served in these schools have exhibited problems in the following areas: truancy, serious delinquency, poor school performance, substance abuse, criminal behavior, abuse and neglect, school refusal, conditional expulsion, and family dysfunction.

For more information, please visit: http://www.fairfaxcounty.gov/csb/ or http://www.fairfaxcounty.gov/courts/jdr/.

* FCPS provides the educational programs and staff at Community Services Board (CSB) sites and Juvenile and Domestic Relations District Court (JDRDC). However, FCPS cannot recommend placement to CSB or court sites. Placement recommendations are made by court officials, Alcohol and Drug Services (ADS) staff members, and CSB staff members.

Fairfax-Falls Church Community Services Board
Alcohol, Drug, and Mental Health Services

Leland House – Centreville

Leland House provides short-term intervention and stabilization in a residential setting for children and youth aged 12 to 17 that are in a behavioral or emotional crisis and unable to remain in their family home or current setting. The residential stay is not to exceed 45 days. The FCPS academic component at Leland House is 4.5 hours per day, and students are enrolled in up to four (4) core courses (English, math, science, and social studies) and one elective. This program is a collaborative effort involving the United Methodist Family Services of Virginia, the Fairfax-Falls Church Community Services Board, the Community Policy Management Team (CPMT), and Fairfax County Public Schools. Grades and educational reports are shared with the students’ base schools throughout the academic year.

Merrifield Day program – Fairfax

The Merrifield Day program serves adolescents who are exhibiting serious social-emotional problems and/or are chronic substance abusers. The FCPS academic component at the Merrifield Day program is 3.75 hours four days a week, with an extended day on Thursdays, and students are enrolled in up to four (4) core courses (English, math, science, and social studies) and one elective. Time in the program is determined on a case-by-case basis by CSB staff members. Grades and educational reports are shared with the students’ base schools throughout the academic year.
Juvenile and Domestic Relations District Court

Adult Detention Center – Fairfax

The Adult Detention Center serves adult students who receive special education services as they work toward an FCPS diploma.

Boys Probation House and Foundations – Fairfax

Boys Probation House (BPH) and Foundations were established by the Juvenile and Domestic Relations District Court (JDRDC) for adolescent girls and boys under supervision by the court as an alternative to commitment to the State Board of Corrections. Each facility is staffed with administrative staff, counselors from the court, and FCPS teachers. Foundations has a capacity of 12 residential female students, aged 13 to 17, and Boys Probation House serves 22 male students in two different programs: a 9-12 month therapeutic program for students aged 14 to 18 and a transition living program for students aged 17 or older. Both traditional academic classes and the GED® curriculum are offered. Educational needs are assessed individually through standardized and informal testing. An individualized plan is drawn up for each resident based on student needs, and it follows the Virginia SOL curriculum standards. Contact is made with the student’s base school to ensure that appropriate credits will be earned toward high school graduation.

Gunston Alternative – Alexandria
Hillwood School – Merrifield
Sager School – Fairfax

These court-school programs, jointly sponsored by Juvenile and Domestic Relations District Court (JDRDC) and FCPS, are available for juvenile probationers who have had behavior problems, have been truant, or who have dropped out of school. These schools are based in community facilities and operate five days a week. Students are referred by their probation officer and may be enrolled for a maximum of one year. Upon leaving, the students may re-enroll in their base schools or other educational settings.

Shelter Care – Fairfax

Shelter Care is a component of the Fairfax County Juvenile and Domestic Relations District Court (JDRDC) system. It serves as a 90-day treatment program as well as a temporary home for court-involved adolescents detained for minor charges. The school program serves 14-20 adolescents. Individualized educational needs are assessed upon enrollment, and individual records of completed work are kept and forwarded to the base school when the student leaves.

Evening Reporting Center – South County Government Center

The Evening Reporting Center (ERC) is a collaborative effort that includes the Fairfax County Juvenile and Domestic Relations District Court (JDRDC), the Department of Neighborhood and Community Services (NCS), Fairfax County Public Schools (FCPS), the Department of Family Services (DFS), and the Fairfax-Falls Church Community Services Board (CSB). The center provides a community-based detention alternative for youth who violate their terms of probation or who commit new crimes while on probation, and enhances the range of existing detention alternatives that are available to probation officers in the South County Probation Unit. The program provides highly structured and well-supervised group activities and tutoring during the high-risk time period between 3 and 7 p.m., develops skills in youth that will support pro-social behaviors, and provides opportunities to repair harm done to the community by providing community service activities.
Independent Study Program – Alexandria and Fairfax

Independent Study Program (ISP) is a joint alternative school program offered by FCPS and Fairfax County Juvenile and Domestic Relations District Court (JDRDC). This program is designed to serve juveniles aged 16 to 18 who are on probation or parole and who have not been successful in a large classroom setting. FCPS teachers serve the population of at-risk students who are referred by officers of the court. Students are tutored in juvenile court offices throughout the county and can work on obtaining their GED®, high school diploma (if they have four credits or fewer needed for graduation), and/or basic skills.

Students meet with teachers in small groups and individualized instruction can be scheduled on a case-by-case basis. Students receive assignments that are to be completed in class as well as independently at home. In addition, students are required to either work or volunteer each week. The juvenile court assists students with job placement when necessary.
OUT-OF-SCHOOL SUPPORT SERVICES

Homebound or Home-based Instruction and Out-of-School Academic Support

Homebound or home-based instruction provide continuity of educational services between the classroom and home, the healthcare facility, or other situation, for a student who is unable to attend school because of illness or disciplinary action.

**Homebound instruction** is academic instruction provided to students who are confined at home or in a healthcare facility for periods of time that would prevent normal school attendance. Referrals, that include medical documentation, may be made for students who miss a minimum of 20 consecutive school days due to a medical condition. Students who lack the stamina to attend all core classes may receive homebound instruction on a part-time basis. There are also circumstances in which students may qualify for intermittent homebound services if they are only able to attend school intermittently due to medical treatments or relapses. After a student who receives special education services is approved for homebound services, the individualized education program (IEP) team convenes to delineate the services required to meet the student’s education needs and amends the IEP accordingly. The Code of Virginia mandates this instructional program.

**Home-based instruction** refers to instructional services for special education students who have been removed from a school setting by the school division for disciplinary or other reasons. These students are referred to the program through the IEP process, and the services provided are consistent with those for homebound students. The Hearings Office of FCPS may also refer students suspected of having a disability to home-based services during the disciplinary process, pending evaluation and determination of eligibility for special education services.

**Out-of-school academic support** services are available for FCPS students who are unable to attend school due to an out-of-school suspension with a referral to the Hearings Office in accordance with the FCPS Student Rights and Responsibilities (Regulation 2601). The goal of the program is to keep the student as engaged as possible with classroom instruction in order to minimize academic loss. A case manager will make regular contact to ensure that the student is continuing to receive class work from, and return class work to, the school during the entire suspension period.

For more information, please contact:

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kurt Mills</td>
<td>571.423.4335</td>
</tr>
<tr>
<td>Program manager</td>
<td></td>
</tr>
<tr>
<td>Kristin Dougherty</td>
<td>571.423.4293</td>
</tr>
<tr>
<td>Educational specialist</td>
<td></td>
</tr>
</tbody>
</table>
STATE-OPERATED PROGRAMS

Care Connection for Children – Falls Church

The INOVA Health System holds the Virginia Department of Health grant for Care Connection for Children for the Virginia Department of Health (VADH) program called Community and Educational Consultation. Outreach and support services are provided for children with special health care needs by an FCPS resource teacher.

Blood Disorders Program of Northern Virginia – Falls Church

The Children’s National Medical Center holds the Virginia Department of Health grant for treating children with blood disorders. Outreach and support services are provided for children with blood disorders by an FCPS resource teacher.

Juvenile Detention Center – Fairfax

The Juvenile Detention Center (JDC) serves approximately 70 males and females aged 7 to 17. The juveniles are placed by the presiding judge while awaiting court hearings, residential placements, or commitment to the Virginia Department of Corrections. The school program follows the FCPS curriculum and pacing guides, as well as the FCPS SOL and World-Class Instructional Design and Assessment (WIDA) test schedules. When a student leaves JDC, his or her grades, test scores, and a record of hours spent in class are sent to his or her last school placement, as well as mailed home.

Northern Virginia Mental Health Institute – Falls Church

Northern Virginia Mental Health Institute is a hospital setting supervised and managed by the Virginia Department of Mental Health and Mental Retardation. A state-funded teacher provides tutorial help and individual instruction for those patients aged 18 to 21. The instruction is geared toward remediating of academic deficiencies, promoting high school continuation, or preparing for the GED®. Significant effort is made to reintegrate the student into his or her community school program.

All state-operated programs are fully funded by the Virginia Department of Education.

For more information, please contact:

Eric Shaver
Administrator
703.246.2915
APPENDIX

A
NONTRADITIONAL SCHOOL PROGRAMS
ELECTIVE PLACEMENT REFERRAL FORM

Please mark the program(s) being requested

- Alternative Learning Center
- Alternative High School
- TSRC
- GRANTS
- NCRA

REQUIRED INFORMATION

<table>
<thead>
<tr>
<th>Name</th>
<th>ID Number</th>
<th>Date of Birth</th>
<th>Age</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gender</td>
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<td>Grade</td>
<td>ELP Level</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Home Language</td>
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</tr>
</tbody>
</table>

SCHOOL INFORMATION

<table>
<thead>
<tr>
<th>Current School</th>
<th>Credits Earned</th>
<th>Verified Credits Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Counselor</td>
<td>Phone Number</td>
<td>E-mail address</td>
</tr>
<tr>
<td>Administrator</td>
<td>Phone Number</td>
<td>E-mail address</td>
</tr>
</tbody>
</table>

ADDITIONAL PERTINENT INFORMATION

| Medical Concerns  Yes | No | Explanation Attached | Yes | No |
| Active 504 Plan | Yes | No | Date of 504 Plan |
| 9th Grade Entry Date | FBA | Yes | No | Date |
| BIP | Yes | No | Date |

SPECIAL EDUCATION INFORMATION

- Active IEP
- MDR Requested
- Updated Testing Requested
- PSL Notified
- Special Education Chair Notified

PERSONAL PERTINENT INFORMATION

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Telephone Number</td>
<td>Email Address</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Father's Name</td>
<td>Father's Work Phone</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Father's Address (if different)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mother's Name</td>
<td>Mother's Work Phone</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mother's Address (if different)</td>
<td></td>
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</tr>
</tbody>
</table>

Parent(s) Primary Language

| Translation Needed | Yes | No |

REQUIRED DOCUMENTATION

- Memo from counselor, DSS, or AP requesting placement with rationale (attached)
- Letter of request from parent or guardian (attached)
- FCPS updated transcript with "work in progress" (or most recent report card and interims for elementary requests) (attached)
- "Full year" attendance record (ATP201 report attached)
- Discipline record IDS201 with Fail History/Incident Description (attached)
- Attendance referral for students with five (5) or more unexcused absences (SS-SE77 form attached)
- Standardized test history: Include SOL benchmarks and tests taken with scores (attached)
- IEP included with packet, if applicable
- Psychologist and social worker notified
- Base school counselor conference with parent
- Base school counselor conference with student

Principal or Designee

Scan and email complete packet to NSP@fcps.edu
or Ferry to NSP, Fairfax Ridge, #1626

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2/25/2016
Fairfax County Adult/Alternative High School
PERMISSION TO ENROLL

To be completed for regular day-school students concurrently enrolling in an adult/alternative high school:

- Bryant Adult/Alternative High School
  22709 Popkins Lane
  Alexandria, VA 22306
  Phone 703-660-2000

- Mountain View Alternative High School
  5775 Spindle Court
  Centreville, VA 20121
  Phone 703-227-2316

- Fairfax County Adult High School*
  4108 Whittacre Rd, Room T-108
  Fairfax, VA 22032
  Phone 703-503-5407
  *Student must be 18 or older

High School Base School

Date

Approval (student)

Student ID Number

To enroll in:

PLEASE COMPLETE A SEPARATE FORM FOR EACH COURSE

Student Age

PLEASE SPECIFY EXACT HOURS AND CREDITS NEEDED

Grade Level

Students must meet course objectives for 1 credit

Hours Needed

Credit Needed

This form is to be completed and approved by the alternative high school principal and the school counselor, and co-signed by the parent. The student must call to arrange a appointment at the alternative or adult high school. An unofficial transcript must be presented at the time of the appointment, along with the original of this form. A second copy of this form should be maintained in the student's scholastic records at the base high school. Upon satisfactory completion of the course assignments and hours, a copy of the report card will be given to the student by the teacher; the original report card will be certified at the adult high school and forwarded to the student's base high school.

Times for entering classes may vary depending on class and school. This may be determined through the interview process by the base school counselor and adult alternative high school counselor and student. Registration must be completed before the first class night. Classes begin promptly as scheduled. Regular attendance is required. Students will sign an attendance contract at the time of registration.

Students must pay the current tuition rate. Registration is considered complete when all fees are paid. All text materials must be returned upon completion of the course.

SIGNATURES

School Counselor (base high school)

Director of Student Services (base high school)

School Principal (base high school)

Parent/Guardian

Student

FOR OFFICE USE ONLY

To (Base School)

Director of Student Services (Base School)

From (Alternative or Adult High School)

School Counselor (Alternative or Adult High School)

Student Name

Course

This is to advise you that

This enrollment was based on the Permission to Enroll form dated

Questions should be referred to

IS-301 (5/15)

Original: Adult Alternative or Adult High School Copy: Base High School
FAIRFAX COUNTY PUBLIC SCHOOLS

QUICK GUIDE TO NONTRADITIONAL SCHOOL PROGRAMS (NSP) OPTIONS
### ADULT HIGH SCHOOL COMPLETION

<table>
<thead>
<tr>
<th>ADULT PROGRAM</th>
<th>POPULATION SERVED</th>
<th>ACCESS TO PROGRAM</th>
<th>AVERAGE LENGTH OF STAY</th>
<th>AGE OR GRADE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fairfax County Adult High School</td>
<td>Adults</td>
<td>Self-referral for adults</td>
<td>Until program completion</td>
<td>Aged 18+</td>
</tr>
<tr>
<td>GED®</td>
<td></td>
<td></td>
<td></td>
<td>Grades 9-12</td>
</tr>
<tr>
<td>NEDP</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### AIM – ACHIEVEMENT, INTEGRITY, AND MATURITY

<table>
<thead>
<tr>
<th>ALTERNATIVE PROGRAM</th>
<th>POPULATION SERVED</th>
<th>ACCESS TO PROGRAM</th>
<th>AVERAGE LENGTH OF STAY</th>
<th>AGE OR GRADE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIM (Achievement, Integrity, and Maturity)</td>
<td>Adolescents who have been expelled or excluded from FCPS school settings</td>
<td>Assigned by the FCPS Hearings Office or the School Board</td>
<td>Minimum of 1 year</td>
<td>Grades 7-12</td>
</tr>
<tr>
<td>• AIM Bryant</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• AIM Mountain View</td>
<td></td>
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</tbody>
</table>
### ALTERNATIVE HIGH SCHOOLS

<table>
<thead>
<tr>
<th>ALTERNATIVE PROGRAM</th>
<th>POPULATION SERVED</th>
<th>ACCESS TO PROGRAM</th>
<th>AVERAGE LENGTH OF STAY</th>
<th>AGE OR GRADE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryant Alternative HS</td>
<td>Older adolescents who require nontraditional instruction or students who have been involved in serious disciplinary incidents</td>
<td>• By elective referral for students under 18 years of age&lt;br&gt;• Self-referral for students aged 18 or older&lt;br&gt;• Assigned by the FCPS Hearings Office or the School Board</td>
<td>1 semester to several years</td>
<td>Aged 17-22 years Grades 9-12</td>
</tr>
<tr>
<td>Mountain View Alternative HS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Opportunity</td>
<td>• Bryant Alternative HS&lt;br&gt;• Mountain View Alternative HS</td>
<td>• Young women who are pregnant or parenting&lt;br&gt;• Young men who are parenting</td>
<td>Completion of the current school year during pregnancy and/or while completing high school</td>
<td>Bryant Grades 9-12 Mountain View Aged 16-22 years</td>
</tr>
</tbody>
</table>

### ALTERNATIVE LEARNING CENTERS

<table>
<thead>
<tr>
<th>ALTERNATIVE PROGRAM</th>
<th>AGE OR GRADE RANGE</th>
<th>POPULATION SERVED</th>
<th>ACCESS TO PROGRAM</th>
<th>AVERAGE LENGTH OF STAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cameron ALC</td>
<td>Grades K-5</td>
<td>• Students who benefit from the support of a smaller learning environment</td>
<td>By elective referral, or assigned by the FCPS Hearings Office or the School Board</td>
<td>1 year</td>
</tr>
<tr>
<td>Burke ALC</td>
<td>Grades K-6</td>
<td>• Those whose needs require behavioral and academic improvement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Montrose ALC</td>
<td>Grades 7 and 8</td>
<td>• Those who have been involved in serious disciplinary incidents</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bryant ALC</td>
<td>Grades 9 and 10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mt. View ALC</td>
<td>Grades 9 and 10</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## INTERAGENCY ALTERNATIVE SCHOOL PROGRAMS

### FCPS-SPONSORED PROGRAMS

**Hearings Office or Elective Placement**

<table>
<thead>
<tr>
<th>ALTERNATIVE PROGRAM</th>
<th>POPULATION SERVED</th>
<th>ACCESS TO PROGRAM</th>
<th>AVERAGE LENGTH OF STAY</th>
<th>AGE OR GRADE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GRANTS</strong>&lt;br&gt;(GED® Readiness &amp; New Technology Skills)&lt;br&gt;• Alexandria&lt;br&gt;• Chantilly&lt;br&gt;• Fairfax</td>
<td>16-to-18-year olds with few credits toward graduation</td>
<td>Pretest to determine eligibility</td>
<td>Depends on skill level; average stay is 2 to 4 months</td>
<td>Aged 16-18 years</td>
</tr>
<tr>
<td><strong>Nontraditional Career Readiness Academy (NCRA)</strong>&lt;br&gt;• Edison HS&lt;br&gt;• Falls Church HS&lt;br&gt;• Spring Village&lt;br&gt;• West Potomac HS</td>
<td>11th and 12th grade students enrolled in an academy course who may benefit from the support of a smaller learning environment</td>
<td>By elective referral</td>
<td>1 semester to 1 year</td>
<td>Grades 11-12</td>
</tr>
<tr>
<td><strong>Transition Support Resource Center (TSRC)</strong>&lt;br&gt;• Annandale&lt;br&gt;• Bryant AHS&lt;br&gt;• Fairfax&lt;br&gt;• Falls Church (James Lee)&lt;br&gt;• Marshall&lt;br&gt;• Merrifield&lt;br&gt;• Reston&lt;br&gt;• Robinson SS&lt;br&gt;• South County HS&lt;br&gt;• South Lakes&lt;br&gt;• Vienna (Cedar Lane School)&lt;br&gt;• Westfield HS</td>
<td>Secondary students: &lt;ul&gt;&lt;li&gt;who benefit from the support of a smaller learning environment&lt;/li&gt;&lt;li&gt;whose needs require behavioral and academic improvement&lt;/li&gt;&lt;li&gt;those who have been involved in serious disciplinary incidents&lt;/li&gt;&lt;li&gt;those who are transitioning from another placement&lt;/li&gt;&lt;/ul&gt;</td>
<td>By elective referral, or assigned by the FCPS Hearings Office or the School Board</td>
<td>1 semester to 1 year</td>
<td>Grades 9-12</td>
</tr>
</tbody>
</table>
# Interagency Alternative School Programs

**Agency-Sponsored Programs**

Registration Limited to Students Placed by Other Agencies

## Fairfax-Falls Church Community Services Board

<table>
<thead>
<tr>
<th>Alternative Program</th>
<th>Population Served</th>
<th>Access to Program</th>
<th>Average Length of Stay</th>
<th>Age or Grade Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leland House</td>
<td>Adolescents in behavioral or emotional crisis</td>
<td>Through Woodburn Emergency Mental Health Services</td>
<td>45 days</td>
<td>Aged 12-17 years</td>
</tr>
<tr>
<td>Merrifield Day program</td>
<td>Adolescent males and females who are in need of substance abuse counseling, or who have serious social-emotional problems</td>
<td>Students are assigned by Alcohol and Drug Services (ADS) or by Mental Health Services staff members after assessment</td>
<td>6 months to 1 year</td>
<td>Grades 7-12</td>
</tr>
</tbody>
</table>
### JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT

<table>
<thead>
<tr>
<th>ALTERNATIVE PROGRAM</th>
<th>POPULATION SERVED</th>
<th>ACCESS TO PROGRAM</th>
<th>AVERAGE LENGTH OF STAY</th>
<th>AGE OR GRADE RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Detention Center</td>
<td>Primarily special education students who have been charged as adults</td>
<td>Placement by presiding judge</td>
<td>As needed</td>
<td>Aged 17-21 years</td>
</tr>
<tr>
<td>Boys Probation House</td>
<td>Court-ordered adolescent males</td>
<td>Placement by presiding juvenile judge</td>
<td>9-12 months</td>
<td>Aged 13-18 years</td>
</tr>
<tr>
<td>Evening Reporting Center (ERC)</td>
<td>Youth who are:</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>• On probation or parole and living within the boundaries of the South County Probation Office</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>• Facing court action for violation of probation or parole, or new criminal offenses</td>
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<tr>
<td></td>
<td>• Agreeing to attend in lieu of a probation violation being filed</td>
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<tr>
<td></td>
<td>• Are of moderate-to high-risk for re-offending, based on the Virginia Department of Juvenile Justice (DJJ) Risk Assessment</td>
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<tr>
<td></td>
<td>Referral by probation officer</td>
<td></td>
<td>30 days</td>
<td>Aged 14-18 years</td>
</tr>
<tr>
<td></td>
<td>(younger youth will be considered on a case-by-case basis)</td>
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</tbody>
</table>
### INTERAGENCY ALTERNATIVE SCHOOL PROGRAMS

**AGENCY-SPONSORED PROGRAMS (cont’d)**

Registration Limited to Students Placed by Other Agencies

<table>
<thead>
<tr>
<th>AGENCY AND DOMESTIC RELATIONS DISTRICT COURT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ALTERNATIVE PROGRAM</strong></td>
</tr>
<tr>
<td>Foundations</td>
</tr>
<tr>
<td>Gunston Alternative School</td>
</tr>
<tr>
<td>Hillwood School</td>
</tr>
<tr>
<td>Independent Study Programs</td>
</tr>
<tr>
<td>Sager School</td>
</tr>
<tr>
<td>Shelter Care</td>
</tr>
<tr>
<td>ALTERNATIVE PROGRAM</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>Blood Disorders Program of Northern Virginia</td>
</tr>
<tr>
<td>Care Connection for Children</td>
</tr>
<tr>
<td>Juvenile Detention Center</td>
</tr>
<tr>
<td>Northern Virginia Mental Health Institute</td>
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</tbody>
</table>