Description of School Parental Involvement Plan

What is it? This is a plan that describes how Clayton Elementary School will provide opportunities to improve parent engagement to support student learning. Clayton Elementary School values the contributions and involvement of parents in order to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that our school will support parent engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

How is it developed? Clayton Elementary will host a Parent Revision meeting to review this parental involvement policy, as well as the school-parent compact and the parental involvement budget. Additionally, parent input and comments regarding this plan are welcome during the school year. All parent feedback will be used to revise the plan for next year. The plan is posted on our school website for parents to view throughout the year. We also distribute an annual survey online and in hard copy to ask parents for their suggestions on the plan and the use of funds for parent involvement. Parents can also give feedback during our planning meeting held in the spring each year.

Who is it for? Clayton Elementary operates a school-wide Title I program. All students and their families are encouraged and invited to fully participate in the opportunities described in this plan. Clayton Elementary will provide full opportunity for the participation of parents with limited English, parents with disabilities, and parents of migratory children.

Where is it available? The School Parental Involvement Policy will be posted on the school website at http://www.cherokee.k12.ga.us/Schools/clayton-es/default.aspx which may also be accessed through the CCSD website at www.cherokee.k12.ga.us. Parents will be informed of the posted document and will be invited to contact the school if a hard copy or a translation is needed. Hard copies will be available in the office for parents to read when they visit the school.

Title I Information

Clayton Elementary School is identified as a Title I school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support state and local school reform efforts tied to challenging state academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parental involvement. All Title I schools must jointly develop with all parents a written parental involvement policy.
2015-16 School Goals

Clayton Elementary administrators and teachers have studied the student performance data to decide on the most important areas of improvement for our school:

- The school community will focus on utilizing research-based strategies in Mathematics that promote critical thinking and higher thinking skills while focusing on current Georgia Student Performance Standards.
- The school community will focus on utilizing research-based strategies in Science that promote critical thinking and higher order thinking skills while focusing on current Georgia Student Performance Standards.

School-Parent Compacts

As part of this plan, Clayton Elementary School and our families will develop a Teacher-Parent-Student Compact, which explains how parents and teachers will work together to make sure all our students reach state standards. The compacts will be reviewed and updated annually based on feedback from parents, students, and teachers. Parents will review the compact at the spring Title I planning meeting, the School Council will review the compact at their regular May meeting, and parents will be invited to provide feedback at any time during the school year.

Parent Involvement Program and Activities

Clayton Elementary School will host the following events to build the capacity for strong parental involvement and to support a partnership among the school, parents, and the community, in order to improve student academic achievement:

- **“Meet and Greet” Open House** July 30, 2015
- **A.P.T.T. Team Meeting 1**
  - August 2 –6:00 p.m. Grades K-2
  - August 26-7:15 p.m. Grades 3-5
- **Grandparents Luncheon**
  - September 14, 2015 Grades K, 2, 4
  - September 16, 2015 Grades 1, 3, 5
- **Parent Portal Training** – September 29, 2015
- **Bingo Night** – October 2, 2016 – 6:00 p.m.
- **Title I Annual Meeting** – October 7, 2015 – 7:30 a.m.
- **Red Ribbon Week** – October 26-30, 2014
- **A.P.T.T. Conferencing** – October, 2016
- **Veteran’s Day Program** – November 11, 2015
- **Thanksgiving Luncheon**
  - November 10, 2015 Grades 1, 3, 5
  - November 12, 2015 Grades K, 2, 4
- **Santa Shop** – December 14-18, 2015
- **Jingle Jam** – December 18, 2016
- **A.P.T.T. Team Meeting 2**
  - January 26, 2016-6:00 p.m. Grades K-2
  - January 26, 2016-7:15 p.m. Grades 3-5
- **Spring Book Fair**—March 7-11, 2016
- **Ken Scott Performance**—May 2, 2016
- **High Touch High Tech In house Field trip** – May 5-6, 2016
- **A.P.T.T. Team Meeting 3**
  - May 10, 2016-6:00 p.m. Grades K-2
  - May 10, 2016-7:15 p.m. Grades 3-5
- **End of the Year Blast**—May 20, 2016
- **Honors Day**–May 24, 2016
- **5th Grade Honors Night** – May 25, 2016

**All dates and times are subject to change.**
School Parent Council

The School Parent Council of Clayton Elementary is made up of parents, school personnel, and representatives of community partners. The Council meets at least five times a year to keep parents informed of school matters and to build partnerships between school, families, and the community. Any parent interested in being a member of the School Parent Council is invited to contact Mr. Hultquist by calling or visiting the school or by email. **School Parent Council meetings are open meetings; all parents are welcome to attend.**

Support/Volunteering

Clayton Elementary School is committed to helping our parents attend the parental activities listed in this plan. Please call us at 770-479-2550 if you have any questions or need assistance in order to participate in our programs.

Definition of Parental Involvement

Clayton Elementary School believes that parental involvement means the participation of parents in regular, two-way, meaningful communication involving student academic learning and other school activities, including ensuring –

- that parents play an integral role in assisting their child’s learning.
- that parents are encouraged to be actively involved in their child’s education at school.
- that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- the carrying out of other activities as described in this plan.

School Measures to Provide Required Assistance

Clayton Elementary School will take the following measures to promote and support parents as an important foundation of the school in order to strengthen the school and reach our school goals. We will –

- Communicate with all families and the community on a regular basis regarding school wide events and activities, through school and classroom newsletters, flyers, school website, Facebook, Remind 101, email blasts, and signage on campus.
- Host an annual Title I meeting to allow all parents to learn more about Title I.
- Share information in English and Spanish, when needed, at Curriculum Nights in August, at parent events and workshops, at parent-teacher conferences, and on our school website to help parents understand the school’s academic standards and assessments as well as the ways parents can monitor their child’s progress and work with educators.
- Provide necessary materials for parents at conferences, meetings, APTTT, and school events to help parents work with their child to improve their child’s achievement.
- Conduct staff development on parent involvement practices and effective strategies for staff to communicate and build partnerships with parents.
- Provide information for parents on individual student assessment results and the interpretation of those results with report cards and at parent-teacher conferences.
- Partner with early education programs to invite families and preschool children to take a tour and share school information about parent engagement activities that will help prepare parents and their children for kindergarten and improve school transition.
- Collaborate with community leaders and business groups to increase participation and awareness of the school parental involvement plan and activities.
- Listen and respond to parents’ requests for additional support for parental involvement activities.