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This document contains the full text of the 2008 edition of the IWAS Wheelchair Rugby Competition Regulations. The document has been updated to reflect the transfer of authority for the sport of wheelchair rugby from the International Wheelchair and Amputee Sports Federation to the International Wheelchair Rugby Federation. No other changes to the regulations have been made.

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1. General

1.1 Applicability

These Regulations apply to wheelchair rugby events sanctioned by the International Wheelchair Rugby Federation (IWRF). These events include:

- Wheelchair Rugby World Championships
- IWRF Zone Championships
- Paralympic Games (in cooperation with the International Paralympic Committee)
- IWAS World Games (in cooperation with the International Wheelchair and Amputee Sports Federation)
- Other IWRF sanctioned competitions

For multi-sport events conducted under the authority of another organization, in the event of conflict the regulations established by that organization shall take precedence.

1.2 Scope

The Competition Regulations cover the following areas:

- Competitions
- Events
- Qualification
- World Ranking
- Sanctioning

These Regulations shall comprise the General Rules for sanctioned events for the sport of wheelchair rugby.

1.3 References

Further information on regulations affecting IWRF sanctioned events may be found in the following documents:

- IWRF International Rules for the Sport of Wheelchair Rugby
- IWRF Classification Manual
- IWRF Anti-Doping Code

1.4 Authority

These Regulations are published by the IWRF Competitions Committee on the authority of the IWRF General Assembly and with the approval of the IWRF Board of Directors. Questions regarding these Regulations should be forwarded to the Chair of the IWRF Competitions Committee.
1.5 Amendments

These Regulations may be amended by a simple majority vote of the IWRF General Assembly.

The IWRF Competitions Committee is authorized to make rulings to address situations not explicitly covered by these Regulations. All countries will be notified in writing of any such rulings. These rulings will have effect until the next General Assembly, at which time they shall be presented as amendments for ratification by the Assembly.
2. Competitions

2.1 General

This section will detail the conduct and procedures governing the competitions of the IWRF, including who may play, how games are to be scheduled and played, the determination of results, and protests. More general event-related matters are covered in Section 3, Events.

2.2 Eligibility

2.2.1 Athletes

2.2.1.1 Membership

An athlete competing in the official championships of the IWRF must be a member in good standing of a National Member Organization (NMO) of the IWRF, which is up to date with the payment of annual fees and in good standing.

2.2.1.2 Citizenship and residency

An athlete must fulfill the following requirements to play on a National Team (see Article 2.2.2.1) in a sanctioned event:

(a) The athlete must be a citizen of the country of the NMO sponsoring the team; or

(b) If not a citizen of that country, the athlete must have been:

   (i) A resident of that country for twelve months, and must have requested and received an authorization from the NMO of the country of origin; or

   (ii) A resident of that country for more than three years, in which case authorization from the NMO of the country of origin is not required.

(c) An athlete who is a citizen of two or more countries may choose to represent any one of those countries in international competition. However, after such an athlete has represented a country, the athlete shall thereafter be deemed a citizen of only that country for the purposes of eligibility. If the athlete wishes to represent another country, the requirements of Article 2.2.1.2(b) must be met.

An athlete whose country has no NMO shall be deemed eligible after fulfilling the twelve-month residency requirement established in Article 2.2.1.2(b)(i).

In the final resort, disputes concerning questions of residency or eligibility shall be settled by the IWRF.
2.2.1.3 Classification

An athlete competing in a sanctioned event must hold a current valid international classification and must be in possession of a classification card indicating the current classification. This card may be issued at or prior to the event. It is not necessary for the athlete to have been classified at the event.

Detailed regulations regarding athlete classification are the responsibility of the IWRF Classification Commissioner. For more information, consult the IWRF Classification Manual.

2.2.1.4 Rostering

Before the start of play at an event, all teams will submit a complete roster to the Tournament Director. Only those athletes listed on a team’s roster will be permitted to play for that team during the event.

An athlete may only appear on the roster of one team. Once an athlete has been named on the roster of a team at the start of an event, that athlete may not be placed on the roster of any other team at the event, even if the athlete is removed from the original team’s roster.

2.2.2 Teams

There are three categories of teams which may participate in sanctioned events: National Teams, National Development Teams, and Club Teams.

2.2.2.1 National Teams

National Teams represent countries. To enter a National Team in a sanctioned event, a country must be a member in good standing of the IWRF. This requires that there be a NMO of the IWRF which is up to date with the payment of annual fees and in good standing. A National Team must have the approval of the appropriate NMO.

All members of a National Team must meet the citizenship and residency requirements detailed in Article 2.2.1.2.

National Teams attending sanctioned events must present a National Team Mandate (Appendix 1) to the IWRF Technical Delegate. The Mandate must be signed by an authorized representative of the NMO.

2.2.2.2 National Development Teams

A National Developmental Team is endorsed by an NMO for the purposes of developing new players at the international level. To qualify as a National Development Team, a team must be made up primarily of players who have not previously participated as members of a National Team. The number of players on a National Development Team who have been rostered as National Team members at sanctioned events during the two
preceding calendar years must be less than 50% of the total. (e.g., for a team of twelve players, no more than five.)

National Development Teams attending sanctioned events must present a National Team Mandate (Appendix 1) to the IWRF Technical Delegate. The Mandate must be signed by an authorized representative of the NMO.

National Development Teams are not listed on the World Ranking List, and their results are not taken into consideration for World Ranking List purposes.

2.2.2.3 Club teams

Club teams may be made up of athletes from various countries, and operate independently of NMOs.

Club teams are not listed on the World Ranking List.

2.2.3 Event eligibility

The following team eligibility requirements apply to sanctioned events:

2.2.3.1 IWRF Wheelchair Rugby World Championships

Only National Teams are permitted participate in the IWRF World Championships.

2.2.3.2 IWRF Zone Championships

National Teams are permitted to participate in IWRF Zone Championships.

At the discretion of the Organizing Committee, and with the approval of the IWRF Board of Directors, National Development Teams may attend Zone Championships. However, National Development Teams will only be accepted from countries that also enter National Teams in the competition.

Club Teams are not permitted to participate in IWRF Zone Championships.

2.2.3.3 Other sanctioned events

For all other sanctioned events, the Organizing Committee may set eligibility requirements as they see fit.

2.3 Rules

All games at sanctioned events will be played under the International Rules for the Sport of Wheelchair Rugby, published by the IWRF Technical Committee.
For the purposes of these Regulations, low point tournaments, which may specify a reduction of the total point value of players and of the maximum point values of individual athletes, shall be considered to be in accordance with the International Rules. This specification must be indicated in the Sanctioning Document for the tournament.

2.4 Competition structure

The competition structure detailed in this section shall be observed for all IWRF official championships. The structure assumes a twelve-team draw; in the event of a draw with fewer teams, the structure can be adapted by eliminating those games that involve the lower seeds.

Competitions at other sanctioned events are not required to observe this structure; however, the IWRF Competitions Commission must approve the proposed structure during the sanctioning process.

2.4.1 Seeding

Once the teams attending an event have been determined, they are to be seeded based on their relative standings on the IWRF World Ranking List. For events that include club teams and National Development Teams, the seed list may be determined according to a procedure set by the organizing committee. This may include examination of previous tournament results, relative standings of the teams in league play, or a random draw. The only restriction on such a seed list is that when National Teams are present their relative positions must be the same as they are on the most recently published IWRF World Ranking List.

2.4.2 Allocation to pools

Following the seeding, teams are allocated to pools as follows:

<table>
<thead>
<tr>
<th>Pool A</th>
<th>Pool B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seed 1</td>
<td>Seed 2</td>
</tr>
<tr>
<td>Seed 3</td>
<td>Seed 4</td>
</tr>
<tr>
<td>Seed 6</td>
<td>Seed 5</td>
</tr>
<tr>
<td>Seed 8</td>
<td>Seed 7</td>
</tr>
<tr>
<td>Seed 9</td>
<td>Seed 10</td>
</tr>
<tr>
<td>Seed 11</td>
<td>Seed 12</td>
</tr>
</tbody>
</table>

2.4.3 Preliminary round

During the preliminary round, each team will play the other teams in its pool once in a round-robin format. In the event of a championship with four or fewer teams, it is permissible to play a double round-robin, with each team playing the others twice.
Teams will be awarded two points for each win during the preliminary round, and zero points for each loss. At the end of the preliminary round, teams in each pool are ranked based on their total number of points. Any ties are resolved according to Article 2.5.

2.4.4 Crossover round

For the crossover round, teams are divided into three groups comprised of the top, middle, and bottom pairs of teams in each pool following the preliminary round. The crossover round games are as follows:

**Group 1**

1 Pool A vs. 2 Pool B
1 Pool B vs. 2 Pool A

**Group 2**

3 Pool A vs. 4 Pool B
3 Pool B vs. 4 Pool A

**Group 3**

5 Pool A vs. 6 Pool B
5 Pool B vs. 6 Pool A

2.4.5 Final round

During the final round, the winners and losers of the games within each group play to determine final standings. The final round games are as follows:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>F1</td>
<td>First / Second Place -</td>
<td>Group 1 Winners</td>
</tr>
<tr>
<td>F2</td>
<td>Third / Fourth Place -</td>
<td>Group 1 Losers</td>
</tr>
<tr>
<td>F3</td>
<td>Fifth / Sixth Place -</td>
<td>Group 2 Winners</td>
</tr>
<tr>
<td>F4</td>
<td>Seventh / Eighth Place -</td>
<td>Group 2 Losers</td>
</tr>
<tr>
<td>F5</td>
<td>Ninth / Tenth Place -</td>
<td>Group 3 Winners</td>
</tr>
<tr>
<td>F6</td>
<td>Eleventh / Twelfth Place -</td>
<td>Group 3 Losers</td>
</tr>
</tbody>
</table>

2.5 Tie breaking

The following system shall be used to resolve ties at all sanctioned events.

2.5.1 Games

All games at sanctioned events shall be played until a winner is declared. Games that are tied at the end of regulation time shall continue through as many overtime periods as are necessary to resolve the tie. This applies to all rounds of play.
2.5.2 Preliminary round

If, at the end of the preliminary round, two or more teams are tied in point totals, the following procedures shall be used, in the order presented, to resolve the tie. As soon as one of these procedures is found to resolve the tie, the subsequent procedures are not to be used.

1. Forfeit
2. Points – tied teams
3. Goal differential – tied teams
4. Most goals – tied teams
5. Goal differential – all games
6. Most goals – all games

If another tie situation arises subsequent to the resolution of an earlier tie, these procedures are to be used again, in order, beginning with the first.

2.5.2.1 Forfeit

If teams are tied in points at the end of the preliminary round, any tied team which forfeit a game during the preliminary round shall be deemed to have lost the tie.

2.5.2.2 Points – tied teams

If there is still a tie, the standings shall be determined based on points gained in the games between the tied teams.

Points shall be reassigned, as described in Article 2.4.3, for wins and losses in the games between the tied teams. Once the points have been assigned, the tied teams shall be reordered from the highest to the lowest point total.

2.5.2.3 Goal differential – tied teams

If there is still a tie, the standings will be decided on the basis of the goal differential among the tied teams, during only those games when they played each other.

To calculate the goal differential, subtract the total number of goals scored against a team from the total number of goals scored by a team.

Once all goal differentials have been calculated, the tied teams are reordered from the highest to lowest differential.

2.5.2.4 Most goals – tied teams

If there is still a tie, the standings will be decided based on which team scored the most goals in the preliminary round games between the tied teams. Tied teams are reordered from the highest to lowest total number of goals.
2.5.2.5 Goal differential – all games

If there is still a tie, the standings will be decided on the basis of the goal differential among the tied teams during all preliminary round games.

To calculate the goal differential, total the number of goals that a team scored during preliminary round games and subtract the total number of goals scored against that team. The difference is the goal differential.

Once all goal differentials have been calculated, the tied teams are reordered from the highest to lowest differential.

2.5.2.6 Most goals – all games

If there is still a tie, the standings will be decided based on which team scored the most goals during all preliminary round games. Tied teams are reordered from the highest to lowest total number of goals.

2.5.3 Tie-breaking examples

The following table shows the results of preliminary round play among six teams:

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>W</th>
<th>L</th>
<th>P</th>
<th>PF</th>
<th>PA</th>
<th>DIF</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>28 – 24</td>
<td>25 – 32</td>
<td>28 – 19</td>
<td>35 – 22</td>
<td>28 – 14</td>
<td>4</td>
<td>1</td>
<td>8</td>
<td>144</td>
<td>111</td>
<td>+33</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>25 – 40</td>
<td>14 – 28</td>
<td>21 – 33</td>
<td>19 – 29</td>
<td>21 – 25</td>
<td>0</td>
<td>5</td>
<td>0</td>
<td>100</td>
<td>155</td>
<td>-55</td>
<td></td>
</tr>
</tbody>
</table>

In this example, there is a three way tie following round-robin play:

1. A
1. B
1. C
4. D
5. E
6. F

Step 1: Forfeit

If any of Team A, B, or C have forfeit any game in round-robin play, they will be deemed to have lost the tie. In this example, no game involving Team A, B, or C was forfeit. Proceed to Step 2.

Step 2: Points – tied teams
Examine just the games involving the three tied teams and allocate points:

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>W</th>
<th>L</th>
<th>P</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>24 – 28</td>
<td>30 – 20</td>
<td></td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>B</td>
<td>28 – 24</td>
<td></td>
<td>25 – 32</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>C</td>
<td>20 – 30</td>
<td>32 – 25</td>
<td></td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
</tbody>
</table>

All three teams still have the same point total. Proceed to Step 3.

**Step 3: Goal differential – tied teams**

Calculate the goal differentials for each team, considering only the games they played against each other:

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>W</th>
<th>L</th>
<th>P</th>
<th>PF</th>
<th>PA</th>
<th>DIF</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>24 – 28</td>
<td>30 – 20</td>
<td></td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>54</td>
<td>48</td>
<td>+6</td>
</tr>
<tr>
<td>B</td>
<td>28 – 24</td>
<td>25 – 32</td>
<td></td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>53</td>
<td>56</td>
<td>-3</td>
</tr>
<tr>
<td>C</td>
<td>20 – 30</td>
<td>32 – 25</td>
<td></td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>52</td>
<td>55</td>
<td>-3</td>
</tr>
</tbody>
</table>

Team A finishes first.
Teams B and C are still tied.

1. A
2. B
3. C
4. D
5. E
6. F

Return to Step 1 to resolve the new tie.

**Step 1: Forfeit**

No game involving Team B, or C was forfeit. Proceed to Step 2.

**Step 2: Points – tied teams**

Examine just the games involving the three tied teams and allocate points:

<table>
<thead>
<tr>
<th></th>
<th>B</th>
<th>C</th>
<th>W</th>
<th>L</th>
<th>P</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>25 – 32</td>
<td></td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>C</td>
<td>32 – 25</td>
<td></td>
<td>1</td>
<td>0</td>
<td>2</td>
</tr>
</tbody>
</table>

Team C finishes first.
Team B finishes second.
Final results:

1. A
2. C
3. B
4. D
5. E
6. F

2.6 Protests and appeals

2.6.1 Decision review

Decisions made by referees during games are subject to the decision review process

2.6.1.1 Decision review process

If a coach believes that a rule has been applied incorrectly, he or she may request a decision review. The coach or an assistant should approach the bench immediately after the call in question and advise the Technical Commissioner of this request. At the next stoppage in play, the Technical Commissioner will advise the referees of the request.

The coach should tell Referee 1 what specific call is being questioned. Referee 1 will explain why the call was made. Referee 1 should also advise the coach if the call is based on referee judgment, and advise that such calls are not subject to review. Following the explanation, the coach may choose to decline the review. If the review is declined, play will resume immediately.

If the coach wishes to continue with the review, the Technical Commissioner will notify the IWRF Head Referee and Technical Delegate. The Head Referee, Technical Delegate, and Technical Commissioner will meet at the table with Referee 1 and the coach. The coach should state the call that is being reviewed and the reasons for the request. Referee 1 will then explain what the call was and why it was made.

The Head Referee, Technical Delegate, and Technical Commissioner will discuss the request. If they determine that the decision review has been requested for a judgment call, they will uphold the original call. If they determine that the rule in question was properly applied by the referees, they will uphold the original call. If they determine that the rule in question was not properly applied by the referees, they will overturn the original call. When a decision is reached, the Head Referee will notify Referee 1 and the coach.

If the call has been upheld, play will resume immediately. The coach who requested the review will be charged with a technical foul.

If the call has been overturned, play will resume under the conditions that existed when the call was made. Any goals, changes of possession, penalties, etc., that occurred after
the call should be nullified. The game clock should be reset to the time when the call took place. The results of the call should be adjusted to reflect the correct application of the rules.

Any stoppage in play resulting from a request for clarification, explanation, or decision review will not count for substitutions. If the request is made after a goal, substitutions will not be permitted. If the request is made after any other stoppage, substitutions will be permitted.

2.6.1.2 Limits

A coach is permitted to request any number of decision reviews. However, if the ruling goes against the coach, a technical foul will be awarded. If a coach has received three such technical fouls, no further requests will be permitted. Decision reviews that are ruled in favour of the coach do not count against this limit.

If Referee 1 feels a decision review request is frivolous, trivial, or part of a pattern of requests that are immediately declined after the explanation, he or she should warn the Coach that repeated trivial calls may be sanctioned by a technical foul. After such a warning, Referee 1 may sanction the coach with a technical foul for delay of game if the behaviour is repeated.

2.6.2 Classification protests

Protests of player classification shall be handled as detailed in the IWRF Classification Manual. The protest committee shall include the IWRF Technical Delegate, the Head Classifier, and other members as appointed by the Head Classifier. Such protests may address the application of the classification system and the classification awarded to a player.

Protests involving the procedural conduct of classifications, including the handling of classification protests, shall be handled in accordance with Article 2.6.3 of these Regulations. In these protests, the Protest Committee may only rule on procedural matters; the Committee cannot uphold or change a player’s classification.

2.6.3 Competition protests

A competition protest involves any event within a competition that does not take place during a game and that does not involve classification. This may include errors in application of these Regulations, errors in procedure or administration, penalties applied under these Regulations, or conduct by officials or organizers which is considered to be unfair or prejudicial to a team.

2.6.3.1 Intent to protest

To signal an intent to protest, a representative of the protesting team shall notify the Tournament Director. This may be done at any time after the event being protested, but
must be done no less than thirty minutes prior to the commencement of the next game involving any team included in the protest.

2.6.3.2 Protest committee

Upon receipt of an intent to protest, the Tournament Director shall convene a protest committee. The committee will be chaired by the Technical Delegate and will include the Tournament Director, a representative of the IWRF Executive Committee, and one representative from a team not involved in the protest. Additional members may be included at the discretion of the Technical Delegate.

2.6.3.3 Submission of protest

Following notification of the intent to protest, the protesting team has one hour to make a written submission detailing the reasons for the protest. The submission must provide the name of a contact for the team; this may be any member of the team or team staff. The contact shall be responsible for all communications regarding the protest between the team and the protest committee.

The protest submission must be accompanied by a fee of $50.00.

2.6.3.4 Investigation

Following the submission of the protest, the protest committee shall investigate. This may include questioning team members, coaches, and officials. All participants in an event are required to cooperate with the protest committee. Failure to do so may result in sanctions under these Regulations.

2.6.3.5 Final hearing

Following the investigation, the protest committee shall hold a final hearing. The contact for the protesting team and a representative of the other team shall attend. Others may attend at the invitation of the Chair. The protest committee shall call any witnesses required.

At the conclusion of the hearing, the protest committee shall present its decision and explain any reasons for the decision.

If the decision is in favor of the protest, the protest fee shall be returned to the team. If it is against the protest, the fee shall be delivered to the IWRF Treasurer.
3. Events

This section will detail the conduct and procedures governing the events of the IWRF. These include all official championships and any other sanctioned events. This section covers administrative and procedural matters; for regulations on the conduct of the competition, see Section 2, Competitions.

3.2 Registration

3.2.1 Entry procedure

For World Championships, the Organizing Committee shall provide a draft invitation and entry form to the IWRF Competitions Commissioner no later than fifteen months prior to the start of the event. The IWRF shall forward invitations to qualified countries, and entries shall be submitted according to a timetable to be established in consultation with the Organizing Committee.

For Zone Championships, the Organizing Committee shall provide a draft invitation and entry form to the Zone Competitions Commissioner no later than nine months prior to the start of the event. The Zone shall forward invitations to qualified countries, and entries shall be submitted, according to a timetable to be established in consultation with the Organizing Committee.

Invitations and entries for other events may be sent and received as determined by the Organizing Committee.

3.2.1.1 Entry closing date

Every event shall have an entry closing date. Entries will not be accepted after the closing date. All entries shall be accompanied by a deposit; the amount of the deposit shall be set by the Organizing Committee.

Changes to the entry may be made by email, fax, telex, or telegram and confirmed in writing. No verbal changes will be accepted.

3.2.1.2 Registration fee deadline

Organizers should establish a deadline for the payment of registration fees. This may be the same as the entry closing date or later.

3.2.1.3 Team roster deadline

Organizers may establish a separate deadline date for team rosters. If no specific date is established, team rosters may be changed until the roster is handed in to the Organizing Committee upon the arrival of the team at the event.
The maximum number of athletes per team is established in the International Rules. The Organizing Committee shall place no lower limit on the maximum number of athletes.

3.2.2 Cancellation

If an event is cancelled, the Organizing Committee shall refund all monies collected, including entry deposits and registration fees.

3.2.3 Withdrawal

3.2.3.1 Team

Following the entry closing date, a team may only be withdrawn from an event for reasons of *force majeure*. In this event, the Organizing Committee shall retain the entry deposit, and registration fees shall be refunded. The medical incapacity of an individual athlete is not considered sufficient grounds for withdrawal under this article. Medical incapacity will be accepted as sufficient grounds if more than one member of a team is affected and the team is unable to field replacements.

If a team withdraws for any other reason following the entry deadline, the Organizing Committee shall retain the deposit and registration fees. These fees shall be retained even if the event is subsequently cancelled (Article 3.2.2).

3.2.3.2 Individual

An individual athlete may be withdrawn from an event and replaced by another at any time until the deadline established under Article 3.2.1.3. Following this deadline, no substitution of athletes may be made.

An individual who is withdrawn from an event shall be struck from the team roster and will not be permitted to return to competition for the duration of the event.

3.3 Administration

3.3.1 Personnel

3.3.1.1 Tournament Director

The Organizing Committee shall appoint a Tournament Director for the event. The Tournament Director has overall responsibility for the event and is the primary point of contact for the IWRF Technical Delegate.

The Tournament Director shall have no other official duties with respect to the event (e.g. referee, coach, athlete).
3.3.1.2 Technical Delegate

For all sanctioned events, the IWRF shall appoint a Technical Delegate. The role of the Technical Delegate is to advise the Organizing Committee and to ensure that the event takes place in accordance with IWRF regulations. The Technical Delegate has the authority, on behalf of the IWRF, to rule on any technical situation not explicitly covered in regulations, or to refer issues to IWRF as required.

The Technical Delegate shall have no other official duties with respect to the event (e.g. referee, coach, athlete).

3.3.1.3 Head Referee

The Organizing Committee shall appoint a Head Referee. The Head Referee will advise the Organizing Committee on referee selection and will be responsible for assigning referees to games and assessing their performance.

Depending on the level of sanction, there may be additional requirements for the Head Referee; see Section 6, Sanctioning, for more details.

3.3.1.4 Referees

On the advice of the Head Referee, the Organizing Committee shall invite sufficient referees to ensure the fair and safe conduct of the games. As a general rule, one referee is required per team at the event; this number may vary based on the competition schedule and the number of courts in use.

At World Championships and Paralympics, all referees must be internationally certified.

It is understood that organizers of other events will wish to control costs by inviting as many referees as possible from the local area; however, the event must have referees of sufficient skill and experience to control the games. Competitions involving high-calibre National Teams will generally require at least half the total number of referees to be internationally certified.

3.3.1.5 Head Classifier

For events where classification will take place, the Organizing Committee shall appoint a Head Classifier. The Head Classifier will advise the Organizing Committee on classifier selection and will be responsible for assigning classifiers to panels and assessing their performance.

Depending on the level of sanction, there may be additional requirements for the Head Classifier; see Section 6, Sanctioning, for more details.
3.3.1.6 Classifiers

For events where classification will take place, the Organizing Committee, on the advice of the Head Classifier, shall invite sufficient classifiers to classify the athletes and handle any protests arising from the classification.

Details on qualifications of classifiers and the composition of classification panels can be found in the IWRF Classification Manual.

3.3.1.7 Technical Commissioners

All games at sanctioned events shall include a Technical Commissioner to oversee the work of the table officials in each game. Technical Commissioners should be selected by the organizing committee in consultation with the Head Referee. As a general rule, two technical commissioners are required per court that will be in use at the event.

It is understood that organizers of other events will wish to control costs by inviting as many technical commissioners as possible from the local area; however, the event must have commissioners of sufficient skill and experience to control the games.

3.3.1.8 Table officials

The Organizing Committee shall provide sufficient table officials to ensure the smooth conduct of the games. Four table officials are required for each game; there must be sufficient numbers to allow for their rotation and replacement. Scheduling of table officials is the responsibility of the Organizing Committee.

The Head Referee shall be provided with a list of all table officials of the tournament. The Head Referee may conduct training sessions as required for the table officials; attendance at these sessions is mandatory.

3.3.1.9 Event staff

The Organizing Committee will provide personnel, including volunteers, to adequately organize and run the event so as to comply with these Regulations. These include, but are not limited to, providing all auxiliary personnel, such as hosts, runners, administrative staff, etc.

For Wheelchair Rugby World Championships, staff shall include a host for each team.

3.3.2 Insurance and indemnification

3.3.2.1 Event

The Organizing Committee shall take out liability insurance for the event.
3.3.2.2 Individual

Team members must have taken out personal medical and accident insurance for the entire length of their stay at an event. It is the responsibility of the NMO to ensure that this takes place.

Individuals are advised to insure their equipment and personal belongings. The Organizing Committee shall accept no liability for loss or damage to equipment or belongings during the event.

3.3.2.3 Indemnity

The Organizing Committee must agree to indemnify the IWRF, their officers, agents and employees of and from any and all claims, demands and causes of action, including the costs of litigation arising out of anything done, or alleged to have been done by the Committee or any of its agents.

3.3.3 Accreditation

At official championships, the Organizing Committee shall establish a system of accreditation. Accreditation shall be required for anyone to have access beyond public spectator areas of the venue. Different levels of accreditation may be put in place to control access to different areas such as practice areas, athlete preparation areas, official preparation areas, VIP areas, and the playing area.

The Organizing Committee, in consultation with the Technical Delegate, shall determine the distribution of accreditation. The IWRF will be provided with an agreed upon number of all-area accreditations for access to all facilities and the best seating categories. The IWRF may request accreditations with access to the field of play. The IWRF will control the distribution of such accreditations.

Anyone with a valid accreditation shall be permitted access to spectator areas free of charge.

3.3.4 Staff ratio

Teams shall be permitted to bring the following number of accredited support staff:

- One Coach
- One Team Manager
- One Medical Staff
- One additional staff member per five athletes or part thereof

These staff will be allowed access to the team bench areas during games. Event organizers may permit additional accredited staff if conditions permit; however, teams will be limited to a maximum of six staff members in the team bench area during games.
3.3.5 Official meetings

At official championships, the Organizing Committee shall make fully equipped office and meeting room facilities available to the IWRF Executive Committee or Zone Executive Committee as appropriate.

Countries will be advised of any relevant meetings of the IWRF to be held in conjunction with the event. Countries should be so advised as soon as possible following the announcement of the meeting.

3.3.6 Venue

The Organizing Committee will provide qualified venues for the event in accordance with the requirements of the IWRF. The Organizing Committee will provide all necessary support services to support the event as agreed upon.

3.3.7 Accommodation and transportation

The Organizing Committee will provide, or provide access to, adequate accessible accommodations for teams. The Organizing Committee will assume responsibility for costs and arrangements for accommodation and meals for event support staff sufficient to ensure the event is run at the required standard.

The Organizing Committee will assume responsibility for costs and arrangements of a local transportation system between the airport and the accommodation and between the accommodation and venues for training and competition days.

3.3.8 Medical

The Organizing Committee will make available at least one physician and one physiotherapist who will be on call during all training and competition. The Organizing Committee will additionally provide an emergency first aid facility and first aid supplies on site during all training and competition sessions.

3.4 Finance

3.4.1 Capitation Fee

For official championships, the Organizing Committee is responsible to collect the IWRF Capitation Fee in the amount of USD100 per team member including athletes, coaches, and support staff. These fees are to be remitted to the IWRF no more than three months following the completion of the event.
3.4.2 Sanction Fee

The Organizing Committee must submit the appropriate Sanction Fee, as detailed in Section 6, *Sanctioning*, to the IWRF Treasurer no less than two months before the scheduled start date of the event.

For all events except championships, the Sanction Fee shall be shared between the IWRF and the Zone of the country where the event takes place, with two-thirds retained by the IWRF and one-third given to the Zone.

For World Championships, the entire Sanction Fee shall be retained by the IWRF. For Zone Championships, the entire Sanction Fee shall be given to the Zone.

3.4.3 Registration fees

The Organizing Committee may set registration fees as required, subject to the approval of the IWRF. Registration fees may include an entry fee as well as fees for the provision of food, accommodation, and transportation.

3.4.4 Revenues

For championship events, net revenues from contracts relating to broadcast of the event shall be shared between the IWRF and the Organizing Committee as follows:

- 60% to the Organizing Committee
- 40% to the IWRF

For championship events, IWRF shall receive 5% of all net revenues (cash, kind, services, and promotional items) of the event.

3.4.5 Officials expenses

The Organizing Committee is responsible for covering all the costs, including transportation to and from the event, accommodation, and meals, for the following officials:

- Technical Delegate
- Head Referee
- Referees
- Head Classifier
- Classifiers

Referees and classifiers seeking certification will be provided with accommodation and meals, but are responsible for their own transportation expenses to and from the event. This provision applies only to referees and classifiers who are working as officials at the event. Referees and classifiers who are attending clinics or other training opportunities in
in conjunction with an event, but who are not working as officials at the event, are responsible for all their own expenses.”

3.5 Protocol

3.5.1 Precedence

At all IWRF Championship Events, the President of the IWRF or his or her representative shall take precedence, followed by members of the IWRF Board of Directors.

A large IWRF Flag must be displayed at all sanctioned events.

3.5.2 Opening Ceremony

The Opening Ceremony for all official championships should observe the following sequence:

1. Receiving of guests and seating.

2. Parade of Athletes. Each team should bear a name board and its country's flag. The contingents shall parade in alphabetical order, with the host country team bringing up the rear. The officials shall follow the athletes. Athletes and officials shall be in uniform.

3. A representative of the Organizing Committee may make a speech of welcome, and shall introduce the IWRF President or representative.

4. A designated representative of IWRF shall deliver a brief speech of welcome to proclaim the event open.

5. An athlete of the country where the event is taking place shall take the following Athletes Oath, on behalf of all athletes:

   I promise that we shall take part in these games, abiding by the rules that govern them, in the true spirit of sportsmanship and the glory of sport and the honour of our teams.

6. Immediately following, an official of the host country shall take the following Officials Oath, on behalf of all officials:

   In the name of all judges and officials, I promise that we shall officiate these games with complete impartiality, respecting and abiding by the rules that govern them, in the true spirit of sportsmanship

7. The anthem of the organizing country shall then be played.
The Opening Ceremony may include a short cultural program of not more than fifteen minutes at a point prior to official opening of the event.

This sequence may be adapted as required to meet the specific needs of the event; however, a presentation of teams, a declaration opening the event, and the Oaths must take place as part of the ceremony.

Other sanctioned events should include some form of Opening Ceremony to welcome the participants and open the event. The format presented above may be adapted as required to meet the needs of such events.

3.5.3 Medal and Closing Ceremony

All IWRF official championships shall include a Medal and Closing Ceremony following the final game of the event.

No medal winner shall refuse to take part in the medal ceremony. All competitors receiving medals shall be properly dressed indicating the country they represent. The medal ceremony constitutes part of the competition.

As soon as the final game has ended, the President of the IWRF or a designated representative shall present the captain of the winning team with the trophy. This presentation may be followed by a brief pause to allow teams and the organizers to prepare for the Medal and Closing Ceremony.

The Medal and Closing Ceremony shall observe the following sequence:

1. Receiving of guests and seating.

2. Athletes and officials enter, with each delegation in an informal but managed group.

3. The results of the competition shall be announced. In the centre of the court there shall be three areas wide enough for the team members and up to six staff members. The area for the first place team shall be in the centre, for the second place team to the right of centre, and for the third place team to the left of centre. As the results are announced, each team shall wheel into the area reserved for them to be presented with their medals.

4. Medals shall be presented to the third place team by the highest-ranking representative of the NMO of the host country present, or another delegated individual.

5. Medals shall be presented to the second place team by a representative of the IWRF, if present, or another delegated individual.
6. Medals shall be presented to the first place team by the President of IWRF, a designated representative, or another delegated individual.

7. The National Anthem of the first place team shall be played. During the playing, the flags of the first, second, and third place teams shall be raised. The flag of the first place team shall be in the central and highest position, of the second place team to the right, and of the third place team to the left.

8. During championship events, no other prizes may be awarded during the medal ceremony. They may be awarded at the closing dinner.

9. A representative of the Organizing Committee may make a speech of farewell and shall introduce the IWRF President or representative.

10. A designated representative of the IWRF shall deliver a brief speech of farewell to proclaim the event closed.

Other sanctioned events should include some form of Closing and Medal Ceremony to recognize the achievements of the participants, to thank them, the organizers, and the volunteers, and to close the event. The format presented above may be adapted as required to meet the needs of such events.

3.5.4 Publicity

The Organizing Committee will be responsible for producing and publishing an Event Programme

The Organizing Committee shall provide opportunities for venue access for all accredited media as well as all information required by all types of media

3.6 Sponsorship and marketing

3.6.1 Sponsorship

The IWRF is the governing body for the sport of wheelchair rugby and authorize all sanctioned events. The IWRF logo should be used on all publicity and advertising material for these events.

The Organizing Committee may seek sponsorship revenue for an event. The names of potential and confirmed sponsors should be forwarded to the IWRF for review and approval. Approval of a sponsor will not be unreasonably withheld where there is no conflict with an existing sponsorship of the IWRF.

The Organizing Committee may grant title sponsorship to the event and the rights to use the name and marks of the IWRF with the prior approval of the IWRF.
3.6.2 Event merchandise

The Organizing Committee may arrange for the production of event-related merchandise for sale at the event. Any merchandise which will use the name or logo of the IWRF must be approved by the IWRF.

The IWRF reserves the right to produce IWRF-related merchandise for potential sale at the event.

3.6.3 Advertising on uniforms

Athletes are permitted to wear logos and advertisements related to a sponsor, subject to the following regulations. These regulations apply to competition uniforms and to uniforms worn during official ceremonies.

No commercial advertising shall appear on gloves, shoes, or headgear (helmets, sunglasses and goggles). Advertisement on caps is allowed.

A maximum of two sponsor logo advertisements may be worn on one person, in addition to the manufacturer’s logo. The wheelchair is considered part of the whole person. A manufacturer’s logo is also allowed on the wheelchair. These two logos can be from the same or two different sponsors, but there can be no more than two in total.

Sponsorship logos are not to exceed 60 cm² in size.

Logos identifying athletes as members of a particular National Team or delegation are not included under this regulation.

3.7 Conduct and discipline

3.7.1 General behaviour

All athletes, officials, and event staff shall:

- Comply with all rules and regulations governing the event.
- Act in accordance with the spirit of fair play.
- Act with courtesy and respect towards all other athletes, officials, event staff, and representatives of the Organizing Committee, the IWRF, and other National and International organizations.
- Refrain from smoking within the competition venue.
- Refrain from consuming alcohol in the competition venue, with the exception of those areas specifically designated and licensed for the consumption of alcohol.
- Participate in the Opening Ceremony and the Medal and Closing Ceremony.
- Report for required activities as directed by officials and event staff, including classification, protest hearings, and officiating duties.
- Behave in a manner that brings credit to the event and the governing bodies.
Any violation of these requirements may result in disciplinary action.

3.7.2 Political protests

The event, including the Opening Ceremony and the Medal and Closing Ceremony, must not be used as a forum for political protest of any kind.

3.7.3 Penalties

Violations of Articles 3.7.1 or 3.7.2 may result in the following instant penalties:

- Suspension for one or more games;
- Fine;
- Loss of accreditation; and/or
- Banning from all areas of the event.

Any violation of Articles 3.7.1 or 3.7.2 by athletes or team staff will be immediately reported to the head of the appropriate delegation. Violations by officials or event staff will be reported to the Tournament Director.

Decisions regarding instant penalties under this article shall be made by the Technical Delegate. The Technical Delegate shall make a thorough investigation in consultation with the head of the delegation, the Tournament Director, and two other representatives of the IWRF.

A full report of any instant penalties declared at the event under this article will be provided to the Organizing Committee, the IWRF NMO concerned, and the IWRF. No decision regarding an instant penalty under this article prevents the IWRF or the NMO from further disciplining those under their authority.

Any NMO failing to endorse and help enforce an instant penalty applied under this article shall be deemed in default and will be reported to the IWRF Board of Directors to be dealt with in such manner as they deem fit

3.7.4 Game suspensions

3.7.4.1 Red card

Any player who receives a red card disqualification from a game during an IWRF sanctioned competition will be suspended from the next game in that competition.

3.7.4.2 Yellow card

Any player who receives two yellow cards during an IWRF sanctioned competition will be suspended from the next game in that competition following the game in which the second yellow card was received.
Following a suspension for receiving two yellow cards, a player will be considered to have no yellow cards in the tournament.

3.7.4.3 Administration

At the conclusion of any game in IWRF sanctioned competition, the Technical Commissioner for the game will report any red or yellow cards issued during the game to the IWRF Technical Delegate for the competition. The Technical Delegate will advise the Tournament Director of any suspensions due to red or second yellow cards.

Suspended athletes will appear on the score sheet with a line drawn through their name to indicate the suspension.

Suspensions made under this article do not carry forward past the end of the competition. Yellow cards issued during a sanctioned event do not carry forward. A player who ends a sanctioned event with one yellow card begins their next sanctioned event with no yellow cards.

3.7.5 Protests

Any athlete, official or team member has the right to protest any instant penalty decision made under Article 3.7.3. Protest procedures are described in Article 2.6.3.

Suspensions made under Article 3.7.4 are not subject to protest. Concerns regarding red card suspensions must be dealt with through the in-game decision review process described in Article 2.6.1.

3.8 Doping control

3.8.1 General

Doping control will be conducted during IWRF official championships.

The IWRF follows the IWRF Anti-Doping Code. This Code prohibits the use of substances and methods identified in the World Anti-Doping Association Prohibited List in effect at the time of the competition. Penalties for testing positive under the doping control tests will be applied by the IWRF as laid down in the IWRF Anti-Doping Code.

3.8.2 Therapeutic Use Exemptions

A Therapeutic Use Exemption (TUE) allows the use of a substance or method which is on the Prohibited List when such use is required for medical reasons. Applications for TUEs for wheelchair rugby must be submitted to the IWRF. Full details on the TUE process can be found in the IWRF Anti-Doping Code.

A sample TUE request form is at Appendix 3 to these regulations.
3.8.3 Notice

Notice will be provided to all countries attending IWRF official championships that doping control will be conducted at these events. The notice should be distributed to countries at the time that invitations are sent.

It is the responsibility of individual countries to notify their athletes.

3.9 Event reporting

Following a sanctioned event, an IWRF Competition Report must be submitted to the IWRF Competitions Commissioner. The report may be submitted by mail, fax, or email, but must be received no later than four weeks following the event.

The IWRF Competition Report form can be found at Appendix 4.
4. Qualification

4.1 General

This section will detail the qualifying procedures for the official championships of the IWRF and for the Paralympic Games.

For Wheelchair Rugby World Championships and IWRF Zone Championships, in the event of a conflict, these rules take precedence over any qualifying procedure published by the Organizing Committee.

For the Paralympic Games, in the event of a conflict, qualifying procedures established by the IPC shall take precedence over these rules.

4.2 World Championships

4.2.1 General requirements

To qualify for World Championships, a country must have played in at least one qualifying event, as defined in Section 6, Sanctioning, in the two calendar years prior to the World Championships year. This requirement may be waived for the Host Country; however, the Host Country must have a position on the World Ranking List in order to qualify.

The previous Paralympic Games do not count as a qualifying event for the purposes of this article.

4.2.2 Qualification

The Qualification List details the countries that have qualified for World Championships. There are twelve positions on the World Championships Qualification List; countries are assigned to the list in the following order:

1. Direct qualification  2 positions
2. Zone qualification   6 positions
3. Wild card qualification  4 positions
4. Reallocation         As required

4.2.2.1 Direct qualification

The Host Country of the World Championships and the first-place team at the previous Paralympic Games are assigned the first two positions on the Qualification List. These positions do not count as part of the allocation of positions to Zones.
4.2.2.2 Zone qualification

Zones are assigned positions on the basis of one position for every three active teams within the Zone. Each Zone shall have a minimum of one position. Fractions are rounded down.

The allocation of Zone qualification positions as at 1 November 2003 is:

- Zone 1 – 1 positions
- Zone 2 – 4 positions
- Zone 3 – 1 positions

Zone qualification positions will be assigned to teams from that Zone in the order that they finished at the previous IWRF Zone Championships. To qualify for this purpose, the Zone Championships must have been held since the previous Paralympic Games.

If no Zone Championships have been held, these positions shall be assigned in order to the highest-ranked teams from the Zone on the World Ranking List that have not yet been placed on the List.

If a team has failed to attend sufficient qualifying events during the specified time period, its position will be assigned to the next highest team from the Zone on the World Ranking List.

4.2.2.3 Wild card qualification

Wild card positions are assigned to the highest ranked teams on the World Ranking List that have not yet been placed on the Qualification List.

If a team has failed to attend sufficient qualifying events, its position will be assigned to the next highest team on the World Ranking List.

4.2.2.4 Reallocation

If there is no team to fill a direct qualification, Zone qualification, or wild card position on the Qualification List, because there are no teams from the appropriate Zone or country on the World Ranking List or because they have failed to attend sufficient qualifying events during the specified time period, there may be open positions left on the Qualification List.

These positions will be reallocated to the highest ranked teams on the World Ranking List that have not yet been placed on the Qualification List.

If a team has failed to attend sufficient qualifying events, its position will be assigned to the next highest team on the World Ranking List.
4.2.3 Seed list

After all qualified teams have been placed on the Qualification List, they shall be re-ordered based on their positions on the World Ranking List to create the seed list. The date for establishing the seed list will be determined by the IWRF Competitions Commission in consultation with the organizing committee.

4.2.4 Deadlines

The IWRF will establish qualification deadlines for each World Championships. These deadlines will establish the period in which qualifying events must be attended, the date on which the Qualification List will be prepared, and the date on which the Seed List will be prepared. The deadlines will be published by the IWRF a minimum of eighteen months prior to the World Championships.

Changes in the World Ranking List that take effect after the qualification deadline and before the World Championships will not be taken into consideration for qualification purposes. Changes in the World Ranking List that take effect after the Seed List deadline and before the World Championships will not be taken into consideration for determining the Seed List.

4.3 Paralympic Games

4.3.1 General requirements

To qualify for the Paralympic Games, a team must have played in at least one qualifying event in the two calendar years prior to the Paralympic year. This requirement may be waived for the Host Country; however, the Host Country must have a position on the World Ranking List in order to qualify.

The previous World Championships does not count as a qualifying event for the purposes of this article.

4.3.2 Qualification

The Qualification List details the countries that have qualified for the Paralympic Games. There are eight positions on the Paralympic Games Qualification List; countries are assigned to the list in the following order:

1. Direct qualification 2 positions
2. Zone qualification 4 positions
3. Wild card qualification 2 positions
4. Reallocation As required
4.3.2.1 Direct qualification

The Host Country of the Paralympic Games and the previous champion at World Championships are assigned the first two positions on the Qualification List. These positions do not count as part of the allocation of positions assigned to the Zones.

4.3.2.2 Zone qualification

The allocation of Zone qualification positions as at 1 November 2003 is:

- Zone 1 – 1 positions
- Zone 2 – 2 positions
- Zone 3 – 1 positions

Zone qualification positions will be assigned to teams from that Zone in the order that they finished at the previous IWRF Zone Championships. To qualify for this purpose, the Zone Championship must have been held since the last World Championships.

If no Zone Championship has been held, these positions shall be assigned in order to the highest-ranked teams from that Zone on the World Ranking List that have not yet been placed on the List.

If a team has failed to attend sufficient qualifying events during the specified time period, its position will be assigned to the next highest team from that Zone on the World Ranking List.

4.3.2.3 Wild card qualification

Wild card positions are assigned to the highest ranked teams on the World Ranking List that have not yet been placed on the Qualification List.

If a team has failed to attend sufficient qualifying events, its position will be assigned to the next highest team on the World Ranking List.

4.3.2.4 Reallocation

If there is no team to fill a direct qualification, Zone qualification, or wild card position on the Qualification List, because there are no teams from the appropriate Zone or country on the World Ranking List or because they have failed to attend sufficient qualifying events during the specified time period, there may be open positions left on the Qualification List.

These positions will be reallocated to the highest ranked teams on the World Ranking List that have not yet been placed on the Qualification List.

If a team has failed to attend sufficient qualifying events, its position will be assigned to the next highest team on the World Ranking List.
4.3.3 Seed list

After all qualified teams have been placed on the Qualification List, they shall be re-ordered based on their positions on the World Ranking List to create the seed list. The date for establishing the seed list will be determined by the IWRF Competitions Commission in consultation with the organizing committee.

4.3.4 Deadlines

The IWRF will establish qualification deadlines for each Paralympic Games. These deadlines will establish the period in which qualifying events must be attended, the date on which the Qualification List will be prepared, and the date on which the Seed List will be prepared. The deadlines will be published by the IWRF a minimum of eighteen months prior to the Paralympic Games.

Changes in the World Ranking List that take effect after the qualification deadline and before the Paralympic Games will not be taken into consideration for qualification purposes. Changes in the World Ranking List that take effect after the Seed List deadline and before the Paralympic Games will not be taken into consideration for determining the Seed List.

4.4 Zone Championships

Zonal Executive Committees are authorized to establish their own qualifying procedures for the Zone Championships under their jurisdiction. These procedures must include the following provisions:

- The previous Zone Champion shall qualify automatically
- The Host Country shall qualify automatically
- Where procedures specify the selection of a limited number of teams based on a relative ranking, the IWRF World Ranking List shall be used to establish this ranking.
- The Seed List for the event shall be based on the IWRF World Ranking List
5. World Ranking List

5.1 General

This section will detail the procedures governing the placement of countries on the IWRF World Ranking List. The World Ranking List shows all currently active countries, detailing the relative standings of their National Teams based on the results of competition at sanctioned events.

The World Ranking List does not include countries where the sport of wheelchair rugby is still in development or is not active.

5.2 Qualification

To be ranked on the World Ranking List, countries must achieve certain minimum qualifications for placement and for retaining their positions. These qualifications are based on competitive activity in the sport at the international level.

5.2.1 Placement

5.2.1.1 Automatic placement

To qualify for automatic placement on the World Ranking List, a country must send a National Team to a fully sanctioned or competition sanctioned event. See Section 6, Sanctioning, for more details on these type of events.

The National Team must compete in the event, and this competition must include games with the National Teams of one or more countries that already have a placing on the World Ranking List.

A country that has complied with this provision shall not be denied placement on the World Ranking List. As long as an appropriate competition has been attended, there is no minimum standard of performance.

5.2.1.2 Exceptional placement

In certain special circumstances, the IWRF Executive Committee, on the recommendation of the Competitions Commissioner, may approve the placement on the World Ranking List of a country that has not sent a National Team to a sanctioned event. Such a placement would take place where a country has made a good faith effort to comply but has been unable to do so because of a lack of competitive opportunities. A country seeking such placement would be required to demonstrate a sufficient level of development and proficiency in the sport.
5.2.2 Removal

5.2.2.1 Automatic removal

A country on the World Ranking List that attends no sanctioned events of any type during a period of forty-eight calendar months shall be removed from the World Ranking List. This country will be considered under development. To be returned to the list, the country will have to comply with the placement regulations (Article 5.2.1).

The period of forty-eight months will begin the day after the closing of the last sanctioned event attended by a country.

5.2.2.2 Notice of removal

If a period of twenty-four months has passed since a country’s last attendance at a sanctioned event, the IWRF Competitions Commissioner shall notify the country, in writing, of this fact, and shall warn the country that there is a risk of removal from the World Ranking List. A similar notification shall be sent after thirty-six months.

Once forty-eight months have passed, the IWRF Competitions Commissioner shall notify the country, in writing, that they have been removed from the World Ranking List.

The aim of the written notice is to give countries an opportunity to seek a competitive opportunity and so retain their placement. However, ranked countries retain the main responsibility for maintaining an active program. Failure to provide written notice under this article, or the failure to receive this notice, shall not be sufficient grounds to appeal a country’s removal from the World Ranking List.

5.2.2.3 Competition waiver

At any time during the forty-eight month period, a country may make a written request to the IWRF Competitions Commissioner for a competition waiver. This waiver will allow a country to remain on the World Ranking List during a period of competitive inactivity at the international level. Requests for waivers will be dealt with on a case-by-case basis; any request should include, as a minimum:

- Reasons for inactivity at the international level
- Expected date of return to international competition
- Demonstration of activity in the sport within the country

5.3 Ranking

5.3.1 Initial ranking

Initial ranking describes a country’s first placement on the World Ranking List. This applies to all countries not on the World Ranking List, including those that had been on in the past.
5.3.1.1 Automatic placement

A country that qualifies for the World Ranking List by automatic placement (Article 5.2.1.1) shall be placed in accordance with the standard procedure for ranking updates (Article 5.3.2).

5.3.1.2 Exceptional placement

A country that qualifies for the World Ranking List by exceptional placement (Article 5.2.1.2) shall be placed in the last position.

5.3.2 Ranking updates

Following a sanctioned event, countries shall be positioned on the World Ranking List in the order that they finished at the event. Depending on the results, countries which did not attend the event may lose their ranking over other countries from their Zone which attended. The rankings shall be updated as follows:

(a) Countries that have finished above teams which had been ranked above them on the previous World Ranking List will be placed in the position occupied by the highest ranked country, from the previous World Ranking List, which they have finished above. If another country has already been placed in this position, the country will be placed in the next lowest position on the list.

(b) Countries that have finished below teams which had been ranked below them on the previous World Ranking List will be dropped one or more places to make room for those countries that finished above them.

(c) Countries not in attendance will be dropped one or more places to make room for those moved down under 5.3.2(b) above. This will not apply to countries from Zones which sent no National Teams to the event; all countries from such Zones will have their positions on the list protected.

(d) If a country was not previously on the World Ranking List, it shall be placed in the position occupied by the highest ranked country, from the previous World Ranking List, which they have finished above. If the country finished below all others in attendance, it shall be placed in the last position.

5.3.3 Ranking examples

5.3.3.1 One Zone tournament

In this example, Countries C, G, J, and L, all from Zone 2, attend a competition. Their final relative standings are:
1. G  
2. C  
3. L  
4. J

Following the event, countries from Zones 1 and 3 are protected; they retain their previous ranking. Countries from Zone 2 are not protected.

<table>
<thead>
<tr>
<th>Before</th>
<th>After</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. A (Zone 1)</td>
<td>A (Zone 1)</td>
</tr>
<tr>
<td>2. B (Zone 3)</td>
<td>B (Zone 3)</td>
</tr>
<tr>
<td>3. C (Zone 2)</td>
<td>G (Zone 2)</td>
</tr>
<tr>
<td>4. D (Zone 1)</td>
<td>D (Zone 1)</td>
</tr>
<tr>
<td>5. E (Zone 2)</td>
<td>C (Zone 2)</td>
</tr>
<tr>
<td>6. F (Zone 3)</td>
<td>F (Zone 3)</td>
</tr>
<tr>
<td>7. G (Zone 2)</td>
<td>E (Zone 2)</td>
</tr>
<tr>
<td>8. H (Zone 3)</td>
<td>H (Zone 3)</td>
</tr>
<tr>
<td>9. I (Zone 1)</td>
<td>I (Zone 1)</td>
</tr>
<tr>
<td>10. J (Zone 2)</td>
<td>L (Zone 2)</td>
</tr>
<tr>
<td>11. K (Zone 2)</td>
<td>J (Zone 2)</td>
</tr>
<tr>
<td>12. L (Zone 2)</td>
<td>K (Zone 2)</td>
</tr>
</tbody>
</table>

Country G is moved to Position 3, previously held by Country C, which it has defeated. Country C drops down the list to the next lowest position occupied by a country from Zone 2 – in this case, Position 5, formerly held by Country E, which did not attend. Country E drops down the list to Position 7, formerly held by Country G.

Country L is moved to Position 10, previously held by Country J. Country J drops down the list to the next lowest position occupied by a country from Zone 2 – in this case, Position 11, formerly held by Country K, which did not attend. Country K drops down the list to Position 12, formerly held by Country L.

5.3.3.2 Two Zone tournament

In this example, Countries D and I, from Zone 1, and Countries C, G, J, and L, from Zone 2, attend a competition. Their final relative standings are:

1. G  
2. D  
3. C  
4. L  
5. I  
6. J

Following the event, countries from Zone 3 are protected. They retain their previous ranking. Countries from Zone 1 and 2 are not protected.

Country G is moved to Position 3, previously held by Country C. Country D also finished above C, but below G, and so is moved into the position on the list immediately below G, Position 4.
Country C drops down the list to the next lowest position occupied by a country from Zone 1 or 2 – in this case, Position 5, formerly held by Country E, which did not attend. Country E drops down the list to Position 7, formerly held by Country G.

Country L is moved to Position 10, previously held by Country I, which it has defeated. Country I drops down the list to the next lowest position occupied by a country from Zone 1 or 2 – Position 10, formerly held by Country J. Country J drops down the list to the next lowest position occupied by a country from Zone 1 or 2 - Position 11, formerly held by Country K. Country K drops down the list to Position 12, formerly held by Country L.

### 5.3.3.3 Three Zone tournament

In this example, Countries D and I, from Zone 1, Countries C, G, J, and L, from Zone 2, and Countries B and H, from Zone 3, attend a competition. Their final relative standings are:

1. B  
2. G  
3. D  
4. H  
5. C  
6. L  
7. I  
8. J

Following the event, no countries are protected.

Country B retains its previous position.

Country G is moved to Position 3, previously held by Country C. Country D finished above C, but below G, and so is moved into the position on the list immediately below G, Position 4. Country H finished above C but below G and D, and so is moved into the position on the list immediately below D, Position 5.

Country C drops down the list to the next lowest position formerly occupied by a country which did not attend the event – in this case, Position 6.
Before | After
---|---
1. A (Zone 1) | A (Zone 1)
2. B (Zone 3) | B (Zone 3)
3. C (Zone 2) | G (Zone 2)
4. D (Zone 1) | D (Zone 1)
5. E (Zone 2) | H (Zone 3)
6. F (Zone 3) | C (Zone 2)
7. G (Zone 2) | E (Zone 2)
8. H (Zone 3) | F (Zone 3)
9. I (Zone 1) | L (Zone 2)
10. J (Zone 2) | I (Zone 1)
11. K (Zone 2) | J (Zone 2)
12. L (Zone 2) | K (Zone 2)

Countries E and F, which did not attend, drop down the list to Positions 7 and 8.

Country L is moved to Position 10, previously held by Country I, which it has defeated. Countries I and J drop down the list to the next lowest positions –Positions 10 and 11. Country K drops down the list to Position 12.

### 5.3.4 Failure to attend

During the update to the World Ranking List after an IWRF official championship, any country that qualified for the competition but did not attend shall be placed on the World Ranking List in the position immediately below the lowest-ranked country that did attend. If the country’s original ranking is lower than this new position, then the original ranking shall be maintained. If two or more countries are affected, they shall be placed in the same relative positions that they occupied prior to the competition.

In this case of Zone Championships, teams that fail to attend shall be placed below the lowest-ranked country from any Zone that attended a Zone Championship in that year.

The provision regarding failure to attend Zone Championships does not apply to Zones that do not hold Championships.

### 5.3.5 Exceptional circumstances

The IWRF Competitions Commission may adjust the results of a ranking update if it is judged that the results as they stand would harm the international competitions of the IWRF or would be manifestly unfair to a country. Such an adjustment may only take place during the ranking update immediately following the competition that gives rise to the exceptional circumstances.

In the event of such an adjustment, the IWRF Competitions Commissioner shall notify all countries on the World Ranking List, explaining the decision and the reasons for it.
5.3.6 Appeal

Any country wishing to appeal a ranking on the World Ranking List must notify the IWRF Competitions Commissioner, in writing, no more than six weeks after the publication of the World Ranking List being appealed. This notice must identify the country whose ranking is being appealed, and the reasons for the appeal.

The IWRF Competitions Commission shall review the appeal and collect any further information required. A final decision regarding the appeal shall be made and issued no more than six weeks following its receipt by the IWRF Competitions Commissioner.

5.4 National Team status

The World Ranking List is based on the results of National Teams in international competition. In order that the World Ranking List fairly reflect the performance of each country at the international level, only the results of National Teams shall be taken into account. National Team status is defined in Section 2.0, Competitions.

In order to preserve the integrity of the competitions system, the IWRF Competitions Commissioner may designate a team that did not present a Mandate as a National Team. If, for example, a team participated in a competition with a roster that was substantially unchanged from that of a previously mandated National Team, the results of that team could be considered as a valid National Team result for World Ranking List purposes.

5.5 World Ranking List updates

5.5.1 Post-event

The World Ranking List shall be updated following each fully sanctioned, competition sanctioned, or championship sanctioned event at which more than one National Team was in attendance.

Following a sanctioned event, the Technical Delegate shall forward a Competition Results Report (Appendix 5) to the IWRF Competitions Commissioner. The Competitions Commissioner shall then update the World Ranking List and distribute a new copy to all IWRF member nations.

World Ranking List updates shall be completed no more than six weeks following the end of an event.

5.5.2 Other updates

The IWRF Competitions Commission shall issue updated an World Ranking List at other times as required to reflect the results of exceptional placements, removals, appeals, or other events affecting the World Ranking List.
6. Sanctioning

6.1 General

This section will detail the conduct and procedures governing the sanctioning of wheelchair rugby events. These regulations apply to all NMOs and Organizing Committees who wish to host sanctioned events.

6.2 Effects of sanctioning

6.2.1 General

By sanctioning an event, the IWRF is confirming that it is conducted in accordance with the technical rules and regulations governing the sport of wheelchair rugby, and that the participating teams and their players can be assured of acknowledgement of their achievements. In applying for and awarding sanction, the IWRF and the Organizing Committee undertake certain obligations and responsibilities to ensure the successful realisation of the event. These benefits, obligations, and responsibilities are detailed in these Regulations.

With respect to sanctioned events, the IWRF is responsible for all technical matters related to the conduct and production of the event. The IWRF will supervise the technical aspects of the event and will verify that all relevant technical personnel appointed to the event are properly certified. The IWRF will undertake to assist in identifying individuals and organizations with technical expertise where needed.

The IWRF will provide the Organizing Committee with a current listing of IWRF NMOs eligible for invitation, and will liaise in respect to matters coming under the jurisdiction of the IWRF, such as anti-doping policy, membership status, and other issues.

The IWRF will, through the Technical Delegate, maintain liaison with the Organizing Committee on preparations for the event. During the event, the Technical Delegate will meet at regular intervals with the Organizing Committee to make final decisions on all technical and regulatory matters relevant to the event.

Sanctioned events will be listed on the IWRF Competitions Calendar.

6.2.2 Purposes

Events may be sanctioned for some or all of the following purposes.

6.2.2.1 Results affect world ranking

Results of the competition will be valid for world ranking purposes. The IWRF Competitions Commissioner shall update the World Ranking List after the event in accordance with these Regulations.
6.2.2.2 World Ranking List qualification

A National Team that is not currently on the World Ranking List can, by competing at the event, qualify for placement. The IWRF Competitions Commissioner shall update the World Ranking List after the event in accordance with these Regulations.

6.2.2.3 Player classification

Players can be classified for international competition. This applies both to players with current classifications and players who have never been classified before. The classification will count towards a player’s permanent classification status. Classification protests will be permitted.

6.2.2.4 Classifier certification

Classifiers can be examined for international certification. Classifiers desiring certification must submit their applications in advance in accordance with the regulations of the IWRF Classification Commission.

6.2.2.5 Referee certification

Referees can be examined for international certification. Referees seeking certification must submit their applications in advance in accordance with the regulations of the IWRF Technical Commission.

6.2.2.6 Championship qualification

The competition is a qualifying event for IWRF World Championships and the Paralympic Games, as described in Section 4.0, Qualification.

6.2.2.7 Direct qualification

Depending on their placing at this event, countries may qualify directly for the next IWRF World Championships or Paralympic Games, regardless of subsequent changes to their position on the World Ranking List.

6.3 Conditions

6.3.1 General

These general conditions apply to all sanctioned events.

6.3.1.1 Rules and regulations

The event must be conducted in accordance with all technical rules and regulations of the IWRF.
6.3.1.2 Technical Delegate

The IWRF will appoint a Technical Delegate for the event.

6.3.1.3 Table officials

The organizing committee shall provide sufficient table officials to ensure the smooth conduct of the games. Three table officials are required for a game; to allow for replacement and rotation, there must be a minimum of six table officials for each court in use.

6.3.1.4 Protest panel

The Organizing Committee shall name a protest panel for the event in accordance with Article 2.6.

6.3.1.5 Officials’ expenses

The Organizing Committee is responsible for covering all costs, including transportation to and from the event, accommodation, and meals, for event officials, including referees, classifiers, and the IWRF Technical Delegate.

Officials should be provided with the same standard of transportation, food, and accommodation as the athletes attending the event. In lieu of meals, they may receive a meal allowance in accordance with per diem rates set by the IWRF.

6.3.1.6 Venue and staff

The Organizing Committee will provide appropriate venues and qualified personnel in accordance with the requirements of the IWRF.

6.3.1.7 Accommodation and transport

The Organizing Committee will provide adequate accessible accommodation and transportation for participants. The proposed accommodation should be inspected by a wheelchair user, or by an individual experienced in the assessment of accessible accommodation. Consideration must be given to the specific needs of quadriplegic athletes.

6.3.1.8 Medical

The Organizing Committee will provide appropriate medical facilities and personnel.

6.3.1.9 Indemnification

The Organizing Committee will indemnify the IWRF, their officers, agents and employees of and from any and all claims, demands and causes of action, including the
costs of litigation arising out of anything done, or alleged to have been done by the Organizing Committee or any of its agents.

6.3.1.10 Fees

Three types of fees may be applied to sanctioned events:

(a) Process Fee: This fee is paid to cover the costs of processing an application for sanction, including a site visit where necessary.

(b) Capitation Fee: The total fee is based on the number of participants (athletes, coaches, and other team staff) in the event. See Article 3.4.1 for payment details.

(c) Sanction Fee: This fee is paid for sanctioning the event. See Article 3.4.2 for payment details.

6.3.2 Additional conditions

The additional conditions apply to sanctioned events as detailed in Article 6.4. Not all conditions will apply to all events; see articles 6.4.1 to 6.4.6 for event-specific conditions.

6.3.2.1 Two or more National Teams

The event must include at least two National Teams, as described in Article 2.2.2.1. Teams must be in possession of a National Team Mandate, which must be presented to the Technical Delegate.

6.3.2.2 Eight or more teams

The event must include at least eight teams in the competition.

6.3.2.3 Five or more games

Each team attending the competition must have the opportunity to play at least five games. These games do not all need to be played during the preliminary round. If a team does not play five games due to forfeit, this condition will be deemed to have been met.

6.3.2.4 Head Referee

The Organizing Committee shall appoint a Head Referee nominated by the IWRF Technical Commissioner. The Head Referee must be an internationally certified referee.

6.3.2.5 Certified referees

The Organizing Committee shall ensure that at least half the referees at the event are internationally certified. The Organizing Committee shall work with the Head Referee to
select these referees. Due consideration will be given in the selection to the costs of travel.

6.3.2.6 Head Classifier

The Organizing Committee shall appoint a Head Classifier nominated by the IWRF Classification Commissioner. The Head Classifier must be an internationally certified classifier.

6.3.2.7 Classification panel

The Organizing Committee shall ensure the presence of a full international classification panel as specified in the IWRF Classification Manual. The Organizing Committee shall work with the Head Classifier to select the classifiers. Due consideration will be given in the selection to the costs of travel.

6.3.2.8 Classification protest

The event will include provision for the conduct of classification protests, both of classifications conducted at the event and of previous, non-permanent, classifications.

6.3.2.9 Full pre-classification

All players participating in the event must have a valid classification and must be in possession of a classification card before the event. This classification must have been conducted by an IWRF-certified classifier, but does not have to be an international classification.

6.3.2.10 Site visit

The Organizing Committee is responsible to provide accommodation and meals to the Technical Delegate for a site inspection visit prior to award of the sanction. The costs of travel for the site inspection shall be paid by the IWRF.”

6.3.2.11 Host IWRF representatives

The Organizing Committee is responsible for covering all the costs, including transportation to and from the event, accommodation, and meals, for the IWRF Executive Committee, in the case of Wheelchair Rugby World Championships, or the Zone Executive Committee, in the case of IWRF Zone Championships.

6.3.2.12 Host IWRF representative

The Organizing Committee is responsible for covering all the costs, including transportation to and from the event, accommodation, and meals, for one representative of the IWRF.
6.3.2.13 Medals

The Organizing Committee will be responsible for providing supplies of medals or other appropriate awards, the type, quality, and design of which will be approved by the IWRF.

6.4 Types of sanction

A sanctioned event is one that is certified as being conducted in accordance with the technical rules and regulations of the IWRF. Different levels of sanction have been established for different purposes, each with its own requirements.

All sanctioned events must be consistent with the policies, rules, and regulations of the IWRF with respect to eligibility and endorsement. All sanctioned events must conform to these Regulations. Depending on the type of sanction, events are subject to the additional conditions listed in this article, and described in more detail in Article 6.3.2.

6.4.1 Full sanction

6.4.1.1 Purpose

A fully sanctioned event is sanctioned for the following purposes:

- Results affect world ranking
- World Ranking List qualification
- Player classification
- Classifier certification
- Referee certification
- Championship qualification

6.4.1.2 Conditions

To receive a full sanction, an event must conform to the following conditions:

- Two or more national teams
- Eight or more teams
- Five or more games
- Head Referee
- Certified referees
- Head Classifier
- Classification panel
- Classification protest

6.4.1.3 Fees and deadlines

The Sanction Fee for a full sanction is US$300.00.
The Process Fee for a full sanction is US$50.00.

No Capitation Fee is applied to fully sanctioned events.

Applications for full sanction must be received at least nine months prior to the start of the competition.

6.4.2 Competition sanction

6.4.2.1 Purpose

Competition sanction is granted so that the results of a competition count for world ranking purposes. Classification does not take place at a competition sanctioned event. Competition sanctioned events are sanctioned for the following purposes:

- Results affect world ranking
- World Ranking List qualification
- Referee certification
- Championship qualification

6.4.2.2 Conditions

To receive a competition sanction, an event must conform to the following conditions:

- Two or more national teams
- Eight or more teams
- Five or more games
- Head Referee
- Certified referees
- Full pre-classification

6.4.2.3 Fees and deadlines

The Sanction Fee for a competition sanction is US$200.00.

The Process Fee for a competition sanction is US$50.00.

No Capitation Fee is applied to competition sanctioned events.

Applications for competition sanction must be received at least nine months prior to the start of the competition.
6.4.3 Classification sanction

6.4.3.1 Purpose

Classification sanction is granted to allow the international classification of players and the certification of classifiers under the IWRF classification system. Classification sanctioned events are sanctioned for the following purposes:

- Player classification
- Classifier certification

6.4.3.2 Conditions

To receive a classification sanction, an event must conform to the following conditions:

- Head classifier
- Classification panel

6.4.3.3 Fees and deadlines

The Sanction Fee for a classification sanction is US$100.00. Classification sanction may be combined with certification sanction for the same fee.

The Process Fee for a classification sanction is US$50.00.

No Capitation Fee is applied to classification sanctioned events.

Applications for classification sanction must be received at least six months prior to the start of the competition.

6.4.4 Certification sanction

6.4.4.1 Purpose

Certification sanction is granted to allow the examination and certification of international wheelchair rugby referees. Certification sanctioned events are sanctioned for the following purposes:

- Referee certification

6.4.4.2 Conditions

To receive a certification sanction, an event must conform to the following conditions:

- Eight or more teams
- Head Referee
- Certified referees
Full pre-classification

6.4.4.3 Fees and deadlines

The Sanction Fee for a certification sanction is US$100.00. Certification sanction may be combined with classification sanction for the same fee.

The Process Fee for a certification sanction is US$50.00.

No Capitation Fee is applied to certification sanctioned events.

Applications for certification sanction must be received at least six months prior to the start of the competition.

6.4.5 Championship sanction

6.4.5.1 Purpose

Championship sanction is awarded to the official championships of the IWRF. Championship sanctioned events are sanctioned for the following purposes:

- Results affect world ranking
- Player classification
- Championship qualification
- Direct qualification

6.4.5.2 Conditions

- Two or more national teams
- Five or more games
- Head Referee
- Certified referees
- Head Classifier
- Classification panel
- Classification protest
- Site visit
- Host IWRF representatives
- Host IWRF representative
- Medals

6.4.5.3 Fees and deadlines

The Sanction Fee for a championship sanction is US$500.00, for World Championships, or US$300.00, for Zone Championships
The Process Fee for a championship sanction is US$2500.00 for World Championships, or US$1000 for Zone Championships. This fee will be used to offset the cost of the site visit.

The Capitation Fee will apply to championship sanctioned event. See Article 3.4.1 for details.

Prior to each Championship event, the IWRF shall issue a Call for Bids for the event. The Call will establish a bid deadline for each event. Calls will normally be issued at least thirty-six months prior to World Championships and eighteen months prior to Zone Championships. Bid deadlines will normally be thirty months prior to World Championships, and fifteen months prior to Zone Championships.

6.4.6 Automatic sanction

6.4.6.1 Purpose

Automatically sanctioned events do not follow the normal sanctioning process. They are sanctioned by virtue of their status as official events of the IPC. The following events are automatically sanctioned for the purposes listed:

- Paralympic Games
  - Results affect world ranking
  - Player classification

Other events may be awarded an automatic sanction when approved by the IWRF Board of Directors. The IWRF Competitions Committee shall detail the purposes for which these events are to be sanctioned when recommending the award of sanction.

6.4.6.2 Conditions

Automatically sanctioned events do not follow the sanctioning process and so are not subject to conditions in the same manner as other events. However, the IWRF Technical Delegate to these events shall work with the organizing committee to ensure that they conform to the following:

- Head Referee
- Certified referees
- Head Classifier
- Classification panel
- Classification protest

Types of sanction– conditions and results:

<table>
<thead>
<tr>
<th>CONDITIONS</th>
<th>Full</th>
<th>Comp.</th>
<th>Class.</th>
<th>Cert.</th>
<th>Champ. (World)</th>
<th>Champ. (Zone)</th>
</tr>
</thead>
</table>
6.5 Application process

6.5.1 Application submission

All applications for sanctioning are to be submitted using the IWRF Sanctioning Document (Appendix 6). Applications are to be sent to the IWRF in accordance with the deadlines specified in Article 6.4.

Incomplete applications will not be processed.

6.5.2 Process fees

Applications must be accompanied by the Process Fee detailed in Article 6.4. The IWRF will use this fee to offset the cost of the travel for the site review and any other costs associated with the event sanctioning process.

For championship events, if the IWRF does not select an application for a site review visit the entire Process Fee shall be returned. Should the application be withdrawn prior to the decision to hold a site visit, or should the site visit be declined, the IWRF will
retain 10% of the Process Fee and return the remainder. Once the IWRF assigns a date for a site visit and the date is accepted, the entire fee becomes the property of the IWRF.

For all other events, the Process Fee is non-refundable.

The process fee should be paid to the IWRF in accordance with the instructions contained in Article 3.4.2, Sanction Fee.

### 6.5.3 Technical Delegate

Following the receipt of a Sanctioning Document, the IWRF Competitions Commissioner will appoint a Technical Delegate for the event. Contact information for the Technical Delegate will be sent to the Chair of the Organizing Committee along with a deadline for the completion of the IWRF Event Checklist (Appendix 7).

### 6.5.4 Event checklist

The IWRF Event Checklist (Appendix 7) allows the Technical Delegate to evaluate the event. It may not be possible to complete all parts of the checklist; following receipt of a checklist, the Technical Delegate will work with the Organizing Committee to resolve any issues or shortcomings.

For championship events, the Event Checklist must be accompanied by a detailed budget. All sources of revenue must be detailed; if revenues include grants from the IWRF or other organizations, these grants must have been applied for at the time the budget is submitted.

Simply listing a grant from the IWRF in the budget for an event is not considered to be a grant application. Budgets should not rely on IWRF grants to stay out of deficit.

Deadlines for submission of checklists are as follows:

#### 6.5.4.1 World Championships

The checklist must be submitted prior to the scheduled site visit.

#### 6.5.4.2 Zone Championships

The checklist must be submitted prior to the scheduled site visit.

#### 6.5.4.3 Full and competition sanctions

The checklist must be submitted no later than seven months prior to the proposed start date of the event.
6.5.4.4 Certification and classification sanctions

The checklist must be submitted no later than four months prior to the proposed start date of the event.

6.5.5 Site visit

Arrangements for a site visit shall be made between the Technical Delegate and the Organizing Committee. The site visit shall take place according to the following schedule:

6.5.5.1 World Championships

No later than twenty-four months prior to the proposed start date of the event.

6.5.5.2 Zone Championships

No later than twelve months prior to the proposed start date of the event.

6.5.6 Approval

Following the receipt of the event checklist and completion of the site visit, if required, the IWRF Competitions Commissioner, in consultation with the Technical Delegate and the President of the IWRF (for World Championships) or the Zone President (for other events) will evaluate the bid. The Technical Commissioner shall give his recommendation to the IWRF Board of Directors for final approval.

Approval for sanctions shall be provided according to the following timetable:

6.5.6.1 World Championships

No later than eighteen months prior to the proposed start date of the event.

6.5.6.2 Zone Championships

No later than nine months prior to the proposed start date of the event.

6.5.6.3 Full and competition sanctions

No later than six months prior to the proposed start date of the event.

6.5.6.4 Certification and classification sanctions

No later than three months prior to the proposed start date of the event.
6.7 Contract

For all sanctioned events, the Organizing Committee shall enter into a contract with the IWRF. This contract shall take the form detailed in the IWRF Event Contract (Appendix 8). It shall be signed as soon as possible following the award of the sanction to an Organizing Committee.
Appendix 1 – National Team Mandate

Country: ________________________

Competition: ________________________

Dates:  ________________________

Roster:

1. ______________________________
2.  ______________________________
3.  ______________________________
4.  ______________________________
5.  ______________________________
6.  ______________________________
7.  ______________________________
8.  ______________________________
9.  ______________________________
10. ______________________________
11. ______________________________
12. ______________________________

Coach: ______________________________

I certify this team as the ________________ National Team for this competition.

____________________   ____________
Signed      Date

____________________
Name

National Member Organization, IWRF
Appendix 2 – Protest Form

Team: ___________________________  Contact: ___________________________

Event under protest: _______________________________________________________

Date and time of event: _____________________________________________________

Reasons for the protest: _____________________________________________________
(Attach additional pages as required)

Witnesses: _________________________________________________________________
(if applicable)

Protest submitted by: _______________________________________________________

Signed    Name

Date    Time

Protest fee received: _______________________________________________________

Signed

Decision _________________________________________________________________

Reasons: _________________________________________________________________

Protest Fee Returned / Received by IWRF: ____________________________

Signed    Date
Appendix 3 – Therapeutic Use Exemption Application

TUE APPLICATION FORM FOR IWRF EVENTS

INSTRUCTIONS

- Please read Section 6 (IPC Anti-Doping Code) carefully prior to completing this form
- Type information or write legibly in block letters using black ink in English
- Leave no blanks and answer all questions
- Section 1 must be completed by the athlete applying for a Therapeutic Use Exemption (TUE)
- Sections 2, 3 & 4 must be completed by the athlete’s medical practitioner
- Section 5 must be signed by the athlete and the athlete’s medical practitioner
- Section 6 must be completed and signed by the Medical Officer/Medical Representative of the IWRF national member organisation
- Completed TUE Applications & Notification Forms should be sent by the IWRF national organisation to the IWRF

INCOMPLETE TUE APPLICATIONS & NOTIFICATION FORMS WILL NOT BE CONSIDERED AND WILL BE RETURNED TO THE NATIONAL MEMBER ORGANISATION
1. **Name Of Event**

2. **Athlete Information**

I apply for approval from the IWRF for the therapeutic use of a prohibited substance on the World Anti-Doping Code Prohibited List

I notify the IWRF of the use of beta-2-agonists by inhalation or glucocorticosteroids by non-systemic routes

<table>
<thead>
<tr>
<th>Family Name: ______________________</th>
<th>Given Names: _______________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male □</td>
<td>Female □</td>
</tr>
<tr>
<td>Address: __________________________</td>
<td></td>
</tr>
<tr>
<td>City: _____________________________</td>
<td>Postcode: __________________________</td>
</tr>
<tr>
<td>Country: __________________________</td>
<td></td>
</tr>
<tr>
<td>Date of Birth (dd/mm/yy) _______<strong>/</strong>_<strong><strong>/</strong></strong>_____</td>
<td></td>
</tr>
<tr>
<td>Sport: __________________________</td>
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<tr>
<td>Sport Class ______________________</td>
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<tr>
<td>Type of Disability:</td>
<td></td>
</tr>
<tr>
<td>Amputee □</td>
<td>Cerebral Palsy □</td>
</tr>
<tr>
<td>Spinal Cord Injury □</td>
<td>Other* □</td>
</tr>
<tr>
<td>*Please Specify __________________</td>
<td></td>
</tr>
<tr>
<td>Duration of Disability: <em><strong><strong><strong><strong>/</strong></strong></strong></strong></em></td>
<td></td>
</tr>
<tr>
<td>Years   Months</td>
<td></td>
</tr>
</tbody>
</table>
3. Notifying Medical Practitioner

Name, Qualification & Medical Speciality (see Note 1):

_____________________________________________________________________
Address: ___________________________________________________________
City: ______________________ Postcode: _______________________________
Country: ___________________________________________________________
Email Address: _____________________________________________________
Tel. Work: ______________________ Tel. Home: _________________________
Mobile: ______________________ Fax: _________________________________

4. Medication Details

Ensure only substances on the World Anti-Doping Code Prohibited List are detailed in
this section (see note 2):

<table>
<thead>
<tr>
<th>Commercial Name</th>
<th>Generic Name</th>
<th>Dose of Administration</th>
<th>Route of Administration</th>
<th>Frequency of Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
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<tr>
<td>3.</td>
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</tr>
</tbody>
</table>

Anticipated duration of the above medication
Diagnosis of Athlete (*see note 3*):

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

Enter reasons for not prescribing alternative therapies, if appropriate (*see Note 4*):

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

5. **Additional Information**

Provide evidence to substantiate the diagnosis and the necessity to use substances on the World Anti-Doping Code Prohibited List (*see Notes 3 & 4*). Attach additional information where necessary.
6. **Medical Practitioner and Athlete Declaration**

I, _____________________________________ certify the above-mentioned substance/s for the above-named athlete has been/are to be administered as the correct treatment for the above named medical condition.

**Signature of Medical Practitioner:** ______________________  **Date:** ______

I, __________________________________ certify that the information detailed in Section 1. is accurate and that I am requesting approval to use a Substance or Method from World Anti-Doping Code Prohibited List. I authorize the release of personal medical information to the Anti-Doping Organisation as well as to WADA staff and to the WADA TUEC (Therapeutic Use Exemption Committee) under the provision of the IWRF Anti-Doping code. I understand that if I ever wish to revoke the right of the IWRF TUEC or WADA TUEC to obtain my health information on my behalf, I must notify my medical practitioner in writing of that fact.

**Signature of Athlete:** ______________________  **Date:** ______

**Signature of Parent/Guardian*:** ______________________  **Date:** ______

(*if the athlete is a minor or has a disability preventing him/her to sign this form, a parent or guardian shall sign together with or on behalf of the athlete)

6. **IWRF National Member Organisation Details**

All correspondence relating to this TUE application will be directed to the Doping Control/Medical Officer of the IWRF national member organisation as detailed below *(see Note 5)*:

IWRF Doping Control/Medical Officer: _______________________________

Name

______________________________  **Signature**  **Date**

Tel: _____________________________ Fax: ___________________________
7. **Notes**

| Note 1 | **Name, Qualifications & Medical Speciality**  
For example: Dr AB Cook, MD FRACP, Gastro-enterologist. |
| Note 2 | **Medication Details**  
Provide details concerning the substance(s) on the World Anti-Doping Code Prohibited List for which approval is sought. Use generic names (INN) as well as commercial names and specify medication dose. |
| Note 3 | **Diagnosis**  
Evidence confirming the diagnosis must be attached and forwarded with this application and must be in English. The medical evidence should include a comprehensive medical history and the results of all relevant examinations, laboratory investigations and imaging studies. Copies of the original reports or letters should be included where possible. Evidence should be as objective as possible in the clinical circumstances and in the case of non-demonstrable conditions independent supporting medical opinion will assist this application. |
| Note 4 | **Medical Evidence**  
If a permitted medication can be used in the treatment of the athlete’s medical condition, please provide clinical justification for the requested use of the substance(s) on the World Anti-Doping Code Prohibited List. |
| Note 5 | **National Medical Officer**  
All applications must include a statement by the Medical Officer of the athlete’s national organisation in membership with IWRF, attesting to the necessity of the use of substance(s) on the World Anti-Doping Code Prohibited List in the treatment of the athlete. |
8. **Decision (For IWRF use only)**

<table>
<thead>
<tr>
<th>Application Complete:</th>
<th>Yes ☐</th>
<th>No ☐</th>
</tr>
</thead>
</table>

| Approved ☐ | Not Approved ☐ | Incorrect TUE ☐ |

Name of IWRF TUE Committee Chairperson:
________________________________________________________________________

Signature of IWRF TUE Committee Chairperson:
_________________________________________ Date: _____________________

Comments:
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

Date Detail passed to IPC and/or WADA
Appendix 4 – Competition Report

[CURRENT FORM]
## Appendix 5 – Competition Results

<table>
<thead>
<tr>
<th>Country</th>
<th>Final Standing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Technical Delegate                  Chair, Organizing Committee

Name                                  Name
Appendix 6 – Sanctioning Document

1. EVENT INFORMATION

Name of Tournament: _____________________________________________________

Type of event:  

<table>
<thead>
<tr>
<th>Classification</th>
<th>Process fee US$50</th>
</tr>
</thead>
<tbody>
<tr>
<td>Competition</td>
<td></td>
</tr>
<tr>
<td>Zone</td>
<td>US$1000</td>
</tr>
<tr>
<td>World</td>
<td>US$2500</td>
</tr>
</tbody>
</table>

Sanctioned (select one)  

<table>
<thead>
<tr>
<th>Competition</th>
<th>Process fee US$50</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classification</td>
<td></td>
</tr>
<tr>
<td>Certification</td>
<td></td>
</tr>
</tbody>
</table>

Host city:  ____________________________

Venue:  ____________________________

Proposed dates: ________________  Alternate dates: ________________

2. EVENT DETAILS

Proposed number of teams: ____________________________

Nearest international airport: ____________________________

Distance of airport from host city: ____________________________

Proposed type of accommodation: ____________________________

Distance of accommodation from venue: ____________________________

Proposed transportation for local travel: ____________________________

Proposed budget for event:  

(Pro​cess expenditure)

Proposed sources of revenue: ____________________________

Proposed team registration fee: ____________________________

Current sponsors: ____________________________

Proposed sponsors: ____________________________
3. CONTACT INFORMATION

<table>
<thead>
<tr>
<th>IWRF National Member</th>
<th>Organizing Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organization:</td>
<td></td>
</tr>
<tr>
<td>Representative:</td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td></td>
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<td></td>
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<td></td>
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<tr>
<td>Telephone:</td>
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<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>E-mail:</td>
<td></td>
</tr>
</tbody>
</table>

4. CERTIFICATION

The undersigned undertakes to plan and conduct the proposed event in accordance with all regulations of the IWRF and to co-operate fully with the site review and sanctioning process. The undersigned acknowledges that some or all of the bid fee will be retained by the IWRF in the event that this bid is withdrawn.

PROCESS FEE ENCLOSED:

__________________________________________

IWF Member:

(Name) (Signature) (Date)

ORGANIZING COMMITTEE

(Name) (Signature) (Date)
Notes

The International Wheelchair Rugby Federation (IWRF) accepts applications to host wheelchair rugby championships and sanctioned events.

The IWRF has prepared this Sanctioning Document to be used in applying to host an official championship or a sanctioned event. The IWRF will use the completed document to determine if the applicant is eligible for the next steps in the process. For championships, the next step is a site review visit. For sanctioned events, the next step is the completion of the event checklist.

Please attempt to answer all questions. Where a question cannot be answered please provide an explanation. Should you wish to include additional information it will be accepted for consideration.

Championships

The official championships of the IWRF are Wheelchair Rugby World Championships and Zone Championships. The IWRF will only accept applications to host championships which have been approved by a National Member Organization of the IWRF.

If the member organization of the IWRF is not organizing the event, but is intending to enter into a contract with a separate organization within their country to host the event, they will be required to supply a copy of the contract during the site review.

Organizing Committees must be prepared to host the site reviewer or reviewers, as designated by the IWRF.

Sanctioned events

Sanctioned events are non-championship events that form part of the official competitions calendar of the IWRF. Sanctioned events must fulfil certain requirements and, depending on the level of sanction, are admissible for World Ranking List purposes, for Paralympic Games and World Championships qualification, for the classification of players, and for the certification of officials and classifiers.

Sanctioned events are not subject to a site review visit.

IWRF will accept applications for sanction from any interested organization. The application must have the support of a National Member Organization of the IWRF.

Process Fees

An application to host a championship event must be accompanied by a Process Fee of US$2,500, for World Championships, or US$1000, for Zone Championships. The IWRF will use this fee to offset the cost of the site review and any other costs associated with the event sanctioning process. In the event that the IWRF does not select the application
for a site review visit, the entire Process Fee shall be returned. Should the application be withdrawn prior to the decision to hold a site review, or should the site review visit be declined, the IWRF will retain an administration fee of 10% and return the remainder. Once the IWRF assigns a date for a site visit and the date is accepted, the entire Process Fee becomes the property of the IWRF.

An application to host a sanctioned event must be accompanied by a non-refundable Process Fee of US$50. IWRF will use this to offset any costs associated with the event sanctioning process.

**Application submission**

In order for an application to be reviewed, the completed Sanctioning Document along with the Process Fee must be received on or before the date specified in the IWRF Competition Regulations. Deadlines for championship applications will be detailed in a call for bids distributed by the IWRF; in general, bids must be received 30 months in advance of World Championships and 15 months in advance of Zone Championships.

For full and competition sanctioned events, applications must be submitted nine months in advance of the proposed event. For certification and classification sanctioned events, applications must be submitted six months in advance of the proposed event.

Applications must be submitted in writing to the IWRF.
Appendix 7 – Event Checklist

This checklist is intended to support the sanctioning process for IWRF events. Please complete as much of the checklist as possible. If information is not yet available, signify accordingly and indicate when the information will become available.

For official IWRF championship bids, this document must be completed prior to the site visit and delivered to the IWRF Competitions Commission. The checklist will be used by the Technical Delegate during the site visit to help evaluate the bid.

For IWRF sanctioned events, this document must be completed and returned to the IWRF Competitions Commission seven months prior to the proposed opening date of your event for full or competition sanction, or four months prior for certification or classification sanction.

Items marked with an asterisk (*) and in bold are considered critical to the success of an event. If the Organizing Committee cannot commit to meeting these requirements, it is very unlikely that sanction will be granted.

1. RELEVANT DOCUMENTS

(a) Do you have current copies of the following:

☐ IWRF Competition Regulations

☐ IWRF Classification Manual

☐ IWRF Official Rules for the Sport of Wheelchair Rugby

☐ IWRF Anti-Doping Code

2. GENERAL INFORMATION

(a) Briefly describe the host city and country, including relevant weather conditions.
(b) Detail the relevant experience of the Organizing Committee, e.g. technical, administration, marketing, including details on previous events staged, numbers participated etc.

(c) What are the proposed dates for the event?

(d) How many teams will attend the event?

(e) How many National Teams?

(f) Which countries/teams will be invited?

(g) How many games are on the schedule?

(h) Approximately how many athletes will attend the event?

(i) Approximately how many team staff will attend the event?

(j) Approximately how many other participants – volunteers, officials, classifiers, etc. – will attend the event?
(k) When will the invitation be sent?

(l) What is the entry deadline?

(m) What is the entry deposit?

(n) What is the proposed registration fee for each participant?

(o) Will the event be able to provide accommodation, board, and transportation for guests travelling with teams?

(p) What fee will be charged to guests for this accommodation, board, and transportation?

(q) How many such guests can be accommodated by the event?

(r) Will any other related activities, such as clinics, be held in conjunction with the event? Describe.

(s) Please include a map or maps indicating the locations of all relevant sites including competition venues, training facilities, accommodation, food service facilities, and international transportation centres.
3. COMPETITION VENUE

(a) What is the proposed competition venue?

Address:

(b) How many courts are available at the venue?

(c) Are all courts regulation size (28m by 15m)?*

(d) What is the playing surface made of?*
   (Hardwood is the preferred surface)

(e) How high is the ceiling over each court? (Overall height)

(f) What is the minimum overhead clearance on each court? (Lowest point overhanging the court)

(g) What is the minimum distance from the end line to the nearest wall for each court?

(h) What is the minimum distance from the sideline to the nearest wall for each court?

(i) Can all court surfaces be marked with the required lines for wheelchair rugby?*
(j) Are electronic scoreboards available for each court?*

Number on each court:

Positions on each court:

(k) Is each scoreboard capable of displaying the following:

Game Clock

Running Score

Period of Play

Direction of Alternating Possession

(l) Are all courts located within the same building?

(m) If not, how far apart are they, in distance and average travel time?

(n) Is the venue fully accessible to persons in wheelchairs?*

(o) What is the spectator capacity for each court?
(p) Are there suitable spectator areas for persons in wheelchairs at each court?*

(q) How far is the venue from the proposed training facilities?

(r) How far is the venue from the proposed accommodation?

(s) How far is the venue from the proposed dining facility?

(t) Is the venue heated?

(u) Is the venue air conditioned?

(v) Is accessible storage for team wheelchairs and equipment available at the venue?*

(w) Is food service available at the venue?

Describe:

(x) How many accessible toilets are available at the venue?*

(y) Are there accessible shower facilities at the venue?
(z) Are there other amenities at the venue that will be available to competitors?

(aa) Is there a warm-up area for players at the venue?

(bb) Are there any restrictions on the use of the venue?

(cc) Has the venue hosted other major events?

Please list and briefly describe the three most recent:

4. TRAINING FACILITY

(a) Is a training facility available?

(b) What is the proposed training facility?

Address:

(c) How many training courts are available?
(d) Are all training courts regulation size (28m by 15m)?

(e) What is the playing surface made of?

(f) How high is the ceiling over each training court?

(g) What is the minimum overhead clearance on each training court?

(h) What is the minimum distance from the end line to the nearest wall for each training court?

(i) What is the minimum distance from the sideline to the nearest wall for each training court?

(j) Can all training court surfaces be marked with the required lines for wheelchair rugby?

(k) Is the training facility fully accessible to persons in wheelchairs?

(l) How far is the training facility from the proposed competition venue?

(m) How far is the training facility from the proposed accommodation?

(n) How far is the training facility from the proposed dining facility?
(o) Is accessible storage for team wheelchairs and equipment available at the training facility?

(p) How many accessible toilets are available at the training facility?

(q) Are there accessible shower facilities at the training facility?

(r) Are there any restrictions on the use of the training facility?

5. ACCOMMODATION

(a) What is the proposed accommodation?

Address:

(b) Describe the type of accommodation

(c) How many people can be accommodated?

(d) How many people will be accommodated in one room?

(e) Is the accommodation wheelchair accessible?*
(f) **What is the maximum number of wheelchair users that can be accommodated?**

(g) Are single rooms available?

(h) Where are toilets situated?

(i) If toilets are shared, how many people will share each?

(j) Where are shower and/or bathing facilities situated?

(k) If shower or bathing facilities are shared, how many people will share each?

(l) Can each team have a floor or section to itself?

(m) Is there separate accommodation for officials and VIPs?

(n) Are recreational facilities available in or near the accommodation area?

(o) Are there laundry facilities available?

(p) Can guests be accommodated with teams?
(q) If guests cannot be accommodated with teams, is guest accommodation available elsewhere?

Address:

6. FOOD SERVICE

(a) What are the primary dining facilities?

Address:

(b) Describe the type of food service planned.

(c) Describe the dining facilities to be used.

(d) Are all dining facilities wheelchair accessible?*

(e) How far is each dining facility from the accommodation?
(f) What meals will be provided at the accommodation on tournament days?

(g) What meals will be provided at the game site on tournament days?

(h) What meals will be provided at other food service sites on tournament days?

(i) Indicate the total number of meals to be provided to each participant during the event:

Breakfast:

Lunch:

Dinner:

(j) What is the first meal that will be provided?

Date:

Meal:

(k) What is the last meal that will be provided:

Date:

Meal:

(l) Will there be a choice of lunch meals?
(m) Will a hot dinner be provided in the evening?

(n) Are there facilities to purchase snacks and light refreshments at the game site?

(o) Are there facilities to purchase snacks and light refreshments at the accommodation?

7. TRANSPORTATION

(a) What are the major international and national transportation centres to be designated for this event?

(b) What type of transportation will be provided to and from the designated transportation centres?

(c) What public transport is available in the host area?

(d) Is public transportation wheelchair accessible?

(e) What transportation will be provided between venues, training facilities, accommodation, and dining facilities?
(f) Will separate transportation be provided for officials and VIPs?

(g) Will transportation be made available to teams for recreational purposes?

(h) What are the hours of operation of the transportation?

8. MEDICAL

(a) Will physiotherapy and sports injury clinic services be available?*

   Where will the service be located?

(b) Will massage services be available?

   Where will the service be located?

(c) Describe the medical services available at the venue.
(d) What is the nearest hospital, with 24-hour emergency care, to the competition venue?

Address:

(e) Describe the medical services available at the accommodation.

Address:

(f) What is the nearest hospital, with 24-hour emergency care, to the accommodation?

Address:

(g) Is a pharmacy available to participants who require medication?

(h) Will facilities be provided for doping control in accordance with IWRF policy?*

(i) Will staff be available to administer the doping control procedure?*
(j) What is the IOC-approved laboratory to be used for drug testing?

Address:

9. REFEREES

(a) How many referees will attend the event?

(b) Are internationally certified referees available locally?

Number:

Names:

(c) Are trained but uncertified referees available locally?

Number:

(d) Is there a meeting and preparation room available for referees?

(e) Where is it located?

(f) Is the room accessible to people in wheelchairs?
(g) How large is the room?

(h) How far is the room from the competition courts?

10. CLASSIFICATION

(a) Will classification be conducted at the event?

(b) If no, will all players attending the event have prior valid international classifications?

(c) How many classifiers will attend the event?

(d) Are internationally certified classifiers available locally?

   Number:

   Names:

(e) Are trained but uncertified classifiers available locally?

   Number:

(f) Is there a room available for classification purposes?
(g) Where is it located?

(h) Is the room accessible to people in wheelchairs?*

(i) How large is the room?

(j) How far is the room from the competition courts?

11. PERSONNEL

(a) How many volunteers will be recruited for the event?

(b) Will they receive training?

(c) Are volunteers available with previous experience at wheelchair rugby events?

   How many?

(d) Are volunteers available with previous experience as table officials at wheelchair rugby events?

   How many?

(e) What percentage of administration and Organizing Committee personnel can communicate in English?
(f) Are translation services available for non-English speaking teams and personnel?*

(g) Which languages?

(h) Will each team be provided with a host?

12. ADMINISTRATION

(a) Briefly describe the planned accreditation system.

(b) Are meeting facilities available?

Where?

Number of meeting rooms:

Meeting room capacities:

(c) What communication system will the Organizing Committee use among key personnel during the event?
(d) How will the Organizing Committee communicate with Team Managers?

(e) Will Team Managers have access to:

- Computer
- Internet
- Printer
- Copy Machine
- Fax Machine
- Telephone

(f) Will IWRF representatives have access to:

- Computer
- Internet
- Printer
- Copy Machine
- Fax Machine
- Telephone

(g) Will there be an official event photographer or videographer?

(h) Will there be an official event website?

(i) Will the Organizing Committee publish a programme?
(j) Will the Organizing Committee publish a newsletter?

(k) How many telephones will be accessible to the athletes?

(l) What liability insurance will be taken out by the Organizing Committee?*

(m) Will a wheelchair repair service be provided?*

Where?

13. FINANCE

(a) What is the approximate total proposed budget for the event?

(b) What are the proposed sources of revenue for the event?

(c) For championship events, attach a detailed budget.

14. SITE INSPECTION

For championship events, indicate below two alternative dates for site inspection:
(to be held in accordance with deadlines set in IWRF Sanctioning Regulations)
Appendix 8 – Event Contract

(Organizing Committee Name) has applied to organize and conduct (Event Name) at (Location) from (Date) to (Date) in accordance with the rules and regulations of the IWRF that are applicable in the year of the event.

(Organizing Committee Name) has requested that this event be sanctioned for (Type of Sanction) purposes by the IWRF.

The IWRF declares, in this respect, that (Organizing Committee Name) has complied with the rules and regulations of the IWRF and has replied adequately to the checklist for the organization of the event.

Copies of the Sanctioning Document and Event Checklist are attached to the present contract and form an integral part thereof.

The IWRF, on the basis of the above, has sanctioned the (Event Name) as a (Type of Sanction) sanctioned event.

IT IS HEREBY AGREED:

ARTICLE 1

The IWRF grants a concession to (Organizing Committee Name) to organize the event at (Location)

ARTICLE 2

The event will be held from (date) to (date)

ARTICLE 3

(Organizing Committee Name) will ensure that the program of competition complies with the title of the tournament.

ARTICLE 4

(Organizing Committee Name) will use only the venues described in the Sanctioning Document and Event Checklist for this competition.

ARTICLE 5

(Organizing Committee Name) will provide an appropriate, wheelchair accessible transportation system during the event.
ARTICLE 6

(Organizing Committee Name) agrees to abide by the rules and regulations of the IWRF valid at the time of the event.

ARTICLE 7

(Organizing Committee Name) agrees to comply with the attached list of technical requirements.

ARTICLE 8

(Organizing Committee Name) will submit the entry fee, to include Registration Fee, Capitation Fee, Accommodation, and Board if necessary, for IWRF approval.

ARTICLE 9

(Organizing Committee Name) will submit all fees as laid down by the IWRF.

ARTICLE 10

(Organizing Committee Name) has the full financial responsibility for the costs of the event and indemnifies the IWRF against any possible charges.

ARTICLE 11

(Organizing Committee Name) will provide comprehensive insurance coverage for the event.

ARTICLE 12

(Organizing Committee Name) undertakes to cover the cost of travel, accommodation, and board for the specified representatives of the IWRF.

ARTICLE 13

For IWRF Championships, net revenues from broadcast and other media rights shall be shared, with 60% to (Organizing Committee Name) and 40% to the IWRF. The IWRF shall also receive 5% of all net revenues of the event.

ARTICLE 14

(Organizing Committee Name) will send progress reports to the IWRF Competitions Commissioner in accordance with the following schedule:

[World Championships: 36 months, 24 months, 18 months, 12 months, 6 months, and 3 months in advance of the event]
ARTICLE 15

(Organizing Committee Name) guarantees that there are no laws, regulations or customs that would limit, restrict or interfere with the event in any way.

ARTICLE 16

The IWRF logo and the name wheelchair rugby remain the exclusive property of the IWRF.

ARTICLE 17

The IWRF reserves the right to withdraw sanction if any conditions are not fulfilled.

ARTICLE 18

Any dispute arising from this contract will be dealt with under the law of Switzerland.

FINAL CLAUSE

This contract will be constructed in accordance with the law of (country of organizer)

Signed at (place)

(Signed) (date)
(Name), Chair, (Organizing Committee Name)

(Signed) (date)
(Name), President, IWRF