ANNEXURE B

DEPARTMENT OF ENVIRONMENTAL AFFAIRS
The National Department of Environmental Affairs is an equal opportunity, affirmative action employer.

APPLICATIONS: Application must be submitted on a Z83 form with a copy of a comprehensive CV, certified copies of qualifications, ID document as well as a Driver’s License in order to be considered, and forwarded to Director-General: Department of Environmental Affairs, Private Bag X4390, Cape Town, 8000. OR Hand deliver to Department of Environmental Affairs, 14 Loop Street Cape Town


CLOSING DATE: 29 August 2016

NOTE: It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizen status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Relaxation of qualification requirements may be considered for non-OSD posts. Candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency based assessments. Furthermore, the person appointed to this position will be subjected to a security clearance, the signing of performance agreement and employment contract. For more information regarding the requirements and duties in respect of each position, please visit our website at www.environment.gov.za. Click on vacancies and ensure you follow the correct link to the position of interest. All shortlisted candidates will be expected to avail themselves for an interview at the Department’s convenience. The department reserves the right not to make an appointment. No e-mailed, faxed and late applications will be considered. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.

OTHER POSTS

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POST 31/03 : ASSISTANT DIRECTOR: WETLANDS PROGRAMMES REF NO: EP9004/2016

SALARY : R389 145 per annum (Total Package of R529 343 per annum)
CENTRE : Eastern Cape
REQUIREMENTS : An appropriate three year Degree / National Diploma in Natural Sciences / Development Studies or an appropriate equivalent qualification. Good knowledge and experience in natural resource field. Knowledge and experience in wetland conservation and management as well as wetland rehabilitation. Knowledge of Occupational Health and Safety (OHSAS). Knowledge and understanding of wetland related legislation (NEMA, NWA, CARA, NEMBA). Good understanding of office systems and processes. Knowledge of basic construction methods, GIS and remote sensing, environmental management plans, river restoration and dryland erosion control. Must have good communication (verbal & written), strategic thinking & planning, project management, financial management, facilitation, auditing, presentation and problem solving skills. Must be computer literate with a proactive approach to meeting deadlines and delivering results with limited supervision.

DUTIES : The incumbent will be expected to develop operational plans for the provincial wetlands projects. Manage wetland rehabilitation planning process, contribute to the maintenance of the national wetland inventory and develop management guidelines for all rehabilitated wetlands. Ensure that project implementation plans meet national norms and standards. Ensure the implementation of projects. Provide operational support and technical direction for the implementation of projects. Ensure that projects are managed in compliance with the programme's construction environmental management plans and projects implementation plans. Monitor and evaluate wetland projects and approve annual rehabilitation plans and project implementation plans. Verify and approve monthly project progress reports and cluster reports submitted by implementers. Audit project activities against rehabilitation plan and enforce compliance with environmental authorization. Develop and maintain partnerships with stakeholders, government departments and organizations involved with wetlands in the province. Represent Working for Wetlands in relevant wetland forums and provide appropriate support. Provide extension and advocacy services and engage with land owners, wetland users, communities, government and civil society organizations in order to further wetland related objectives. Assist in coordinating the implementation of advocacy and awareness programmes and activities. Ensure that projects comply with departmental branding requirements. Conduct research and support project planning through the identification of research priorities, evaluation of research products and incorporation of outputs into operations. Support the development of tools, techniques and standards for wetland rehabilitation, protection and sustainable use.

ENQUIRIES : Mr UR Bahadur Tel no: (012) 399 8974


SALARY : R262 272 per annum (Total package R379 003 per annum)
CENTRE : Northern Cape (Upington)
REQUIREMENTS : An appropriate 3-year Bachelor’s Degree/National Diploma in Forestry/Natural/Environmental Science or Grade 12 with extensive relevant experience, coupled with relevant experience in natural resource management and alien vegetation. Sound project management skills, good communication skills and sound organisation and planning skills. Knowledge of Working for Water policies and procedures, knowledge of legislation relevant to alien vegetation control will serve as an added advantage. Knowledge of the Public Service and Departmental procedures and prescripts. Computer literacy, knowledge of the Public Finance Management Act (PFMA). People management, change management and empowerment skills. Valid driver’s licence and willingness to travel and work long hours with limited supervision.

DUTIES : The incumbent will be expected to provide project planning support services to the project by developing a strategic clearing plan and an Annual Plan of Operation (APO) for approval of budget allocation. Facilitate the implementation of project plans through the establishment of project advisory committees. Monitor implementation of project plans by conducting site audits to ensure compliance with Working for Water policies/standards, health and safety prescripts and various environment and agriculture legislation which govern alien vegetation control.
Render project close out services by conducting final site inspections and facilitating in the handing over of cleared land to the land user.

ENQUIRIES

: Mr N Manngo Tel no: (053) 836 7600