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INTRODUCTION

The illustrations used in this manual are for identification purposes only and cannot be used for ordering parts. Obtain a parts list from the factory or a Viking representative. Always give a complete name of part, part number and material with the model number and serial number of pump when ordering repair parts. The unmounted pump or pump unit model number and serial number are on the nameplate.


Model Chart Number

| UNMOUNTED PUMP | | |
|----------------|-----------------|
| Non-Jacketed   | Jacketed        |

UNITS

Units are designated by the unmounted pump model numbers followed by a letter indicating drive style.

- V = V-Belt
- D = Direct Connected
- R = Viking Speed Reducer
- P = Commercial Speed Reducer
SAFETY INFORMATION AND INSTRUCTIONS

IMPROPER INSTALLATION, OPERATION OR MAINTENANCE OF PUMP MAY CAUSE SERIOUS INJURY OR DEATH AND/OR RESULT IN DAMAGE TO PUMP AND/OR OTHER EQUIPMENT. VIKING’S WARRANTY DOES NOT COVER FAILURE DUE TO IMPROPER INSTALLATION, OPERATION OR MAINTENANCE.

THIS INFORMATION MUST BE FULLY READ BEFORE BEGINNING INSTALLATION, OPERATION OR MAINTENANCE OF PUMP AND MUST BE KEPT WITH PUMP. PUMP MUST BE INSTALLED, OPERATED AND MAINTAINED ONLY BY SUITABLY TRAINED AND QUALIFIED PERSONS.

THE FOLLOWING SAFETY INSTRUCTIONS MUST BE FOLLOWED AND ADHERED TO AT ALL TIMES.

Symbol Legend:

Danger - Failure to follow the indicated instruction may result in serious injury or death.

Warning - In addition to possible serious injury or death, failure to follow the indicated instruction may cause damage to pump and/or other equipment.

BEFORE opening any liquid chamber (pumping chamber, reservoir, relief valve adjusting cap fitting, etc.) be sure that:

- Any pressure in the chamber has been completely vented through the suction or discharge lines or other appropriate openings or connections.
- The pump drive system means (motor, turbine, engine, etc.) has been "locked out" or otherwise been made non-operational so that it cannot be started while work is being done on the pump.
- You know what material the pump has been handling, have obtained a material safety data sheet (MSDS) for the material, and understand and follow all precautions appropriate for the safe handling of the material.

BEFORE operating the pump, be sure all drive guards are in place.

DO NOT operate pump if the suction or discharge piping is not connected.

DO NOT place fingers into the pumping chamber or its connection ports or into any part of the drive train if there is any possibility of the pump shafts being rotated.

DO NOT exceed the pumps rated pressure, speed, and temperature, or change the system/duty parameters from those the pump was originally supplied, without confirming its suitability for the new service.

BEFORE operating the pump, be sure that:

- It is clean and free from debris
- all valves in the suction and discharge pipelines are fully opened.
- All piping connected to the pump is fully supported and correctly aligned with the pump.
- Pump rotation is correct for the desired direction of flow.

INSTALL pressure gauges/sensors next to the pump suction and discharge connections to monitor pressures.

USE extreme caution when lifting the pump. Suitable lifting devices should be used when appropriate. Lifting eyes installed on the pump must be used only to lift the pump, not the pump with drive and/or base plate. If the pump is mounted on a base plate, the base plate must be used for all lifting purposes. If slings are used for lifting, they must be safely and securely attached. For weight of the pump alone (which does not include the drive and/or base plate) refer to the Viking Pump product catalog.

DO NOT attempt to dismantle a pressure relief valve that has not had the spring pressure relieved or is mounted on a pump that is operating.

AVOID contact with hot areas of the pump and/or drive. Certain operating conditions, temperature control devices (jackets, heat-tracing, etc.), improper installation, improper operation, and improper maintenance can all cause high temperatures on the pump and/or drive.

THE PUMP must be provided with pressure protection. This may be provided through a relief valve mounted directly on the pump, an in-line pressure relief valve, a torque limiting device, or a rupture disk. If pump rotation may be reversed during operation, pressure protection must be provided on both sides of pump. Relief valve adjusting screw caps must always point towards suction side of the pump. If pump rotation is reversed, position of the relief valve must be changed. Pressure relief valves cannot be used to control pump flow or regulate discharge pressure. For additional information, refer to Viking Pump’s Technical Service Manual TSM 000 and Engineering Service Bulletin ESB-31.

THE PUMP must be installed in a matter that allows safe access for routine maintenance and for inspection during operation to check for leakage and monitor pump operation.

SPECIAL INFORMATION

DANGER!

Before opening any Viking pump liquid chamber (pumping chamber, reservoir, relief valve adjusting cap fitting, etc.) Be sure:

1. That any pressure in the chamber has been completely vented through the suction or discharge lines or other appropriate openings or connections.
2. That the driving means (motor, turbine, engine, etc.) has been “locked out” or made non-operational so that it cannot be started while work is being done on pump.
3. That you know what liquid the pump has been handling and the precautions necessary to safely handle the liquid. Obtain a material safety data sheet (MSDS) for the liquid to be sure these precautions are understood.

Failure to follow above listed precautionary measures may result in serious injury or death.

ROTATION: Viking pumps operate equally well in a clockwise or counterclockwise rotation. Shaft rotation determines which port is suction and which is discharge. Port in area where pumping elements (gear teeth) come out is suction port.

PRESSURE RELIEF VALVES:

1. Viking pumps are positive displacement pumps and must be provided with some sort of pressure protection. This may be a relief valve mounted directly on the pump, an inline pressure relief valve, a torque limiting device or a rupture disk.
2. There are relief valve options available on those pump models designed to accept a relief valve. Options may include a return to tank relief valve and a jacketed relief valve. Pumps equipped with a jacketed head plate are generally not available with a relief valve.
3. If pump rotation is reversed during operation, pressure protection must be provided on both sides of pump.
4. Relief valve adjusting screw cap must always point towards suction side of pump. If pump rotation is reversed, remove pressure relief valve and turn end for end.
5. Pressure relief valves cannot be used to control pump flow or regulate discharge pressure.

For additional information on pressure relief valves, Refer to Technical Service Manual TSM000 and Engineering Service Bulletin ESB-31.

SPECIAL MECHANICAL SEALS:

Extra care should be taken in repair of these pumps. Be sure to read and follow all special instructions supplied with your pump.

MAINTENANCE

Viking pumps are designed for long, trouble-free service life under a wide variety of application conditions with a minimum of maintenance. The points listed below will help provide long service life.

LUBRICATION: External lubrication must be applied slowly with a hand gun to all lubrication fittings every 500 hours of operation with multi-purpose grease, NLGI #2. Do not over-grease. Applications involving very high or low temperatures will require other types of lubrication. Refer to Engineering Service Bulletin ESB-515. Consult factory with specific lubrication questions.

PACKING ADJUSTMENT: New packed pumps require initial packing adjustment to control leakage as packing “runs in”. Make initial adjustments carefully and do not over-tighten packing gland. After initial adjustment, inspection will reveal need for packing replacement. Refer to instructions under Assembly on page 5, regarding repacking pump.

CLEANING PUMP: Keep pump as clean as possible. This will facilitate inspection, adjustment and repair work and help prevent overlooking a dirt covered grease fitting.

STORAGE: If pump is to be stored, or not used for six months or more, pump must be drained and a light coat of light oil must be applied to all internal pump parts.

Lubricate fittings and apply grease to pump shaft extension. Viking suggests rotating pump shaft by hand one complete revolution every 30 days to circulate the oil.

SUGGESTED REPAIR TOOLS:

<table>
<thead>
<tr>
<th>Tool</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arbor press</td>
<td>For additional information on pressure relief valves, Refer to Technical Service Manual TSM000 and Engineering Service Bulletin ESB-31.</td>
</tr>
<tr>
<td>Brass bar</td>
<td>For additional information on pressure relief valves, Refer to Technical Service Manual TSM000 and Engineering Service Bulletin ESB-31.</td>
</tr>
<tr>
<td>Spanner wrench, adjustable pin type for use on bearing housing</td>
<td>Source: #482 J. H. Williams &amp; Co. or equal)</td>
</tr>
</tbody>
</table>
DISASSEMBLY

DANGER!

Before opening any Viking pump liquid chamber (pumping chamber, reservoir, relief valve adjusting cap fitting, etc.) be sure:

1. That any pressure in the chamber has been completely vented through the suction or discharge lines or other appropriate openings or connections.

2. That the driving means (motor, turbine, engine, etc.) has been “locked out” or made non-operational so that it cannot be started while work is being done on pump.

3. That you know what liquid the pump has been handling and the precautions necessary to safely handle the liquid. Obtain a material safety data sheet (MSDS) for the liquid to be sure these precautions are understood.

Failure to follow above listed precautionary measures may result in serious injury or death.

1. Mark head and casing before disassembly to insure proper reassembly. The idler pin, which is offset in pump head, must be positioned toward and equal distance between port connections to allow for proper flow of liquid through the pump.

Remove head from pump. Do not allow idler to fall from idler pin. Till top of head back when removing to prevent this. Avoid damaging head gasket. If pump is furnished with pressure relief valve, it need not be removed from head or disassembled at this point. Refer to Pressure Relief Valve Instructions, page 9.

If pump has jacketed head plate, it will separate from head when it is removed. The gasket between head and jacket head plate must be totally removed. Use new gasket when assembling pump.

2. Remove idler and bushing assembly.

3. Insert length of hardwood or brass through port opening between rotor teeth or lock coupling end or shaft to keep shaft from turning. Bend up tang of lockwasher and with a spanner wrench; remove locknut and lockwasher from shaft.

4. Loosen two setscrews in the face of the bearing housing and remove the bearing housing assembly from the bracket. Refer to Figure 5 or 6, page 5.

5. Remove pair of half round rings under the inner spacer collar from the shaft. NOTE: There are no half round rings on “Q” and “QS” size pumps.

6. Remove packing gland capscrews, slide-packing gland out of stuffing box, and remove packing.

NOTE: Reference Mechanical Seal Replacement beginning on page 6 when disassembling seal pump.

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**FIGURE 4**
EXPLODED VIEW OF UNIVERSAL BRACKET PUMP (TYPICAL)
7. Carefully remove rotor and shaft to avoid damaging bracket bushing.

8. Loosen two radial setscrews in flange of bearing housing and with a spanner wrench remove the outer end cap with closure and outer bearing spacer collar.

9. Remove the double row ball bearing, (2 tapered roller bearings on “Q” and “QS” sizes), closure and inner bearing spacer collar from the bearing housing.

10. Clean all parts thoroughly and examine for wear and damage. Check lip seals, bearings, bushings, and idler pin and replace if necessary. Check all other parts for nicks, burns, excessive wear and replace if necessary. Wash bearings in clean solvent. Blow out bearings with compressed air. Do not allow bearings to spin; turn them slowly by hand. Spinning bearings will damage bearing components. Make sure bearings are clean, then lubricate with light oil and check for roughness. Roughness can be determined by turning outer race by hand.

CAUTION: Do not intermix inner and outer races of tapered roller bearing (“Q” and “QS” sizes).

11. Casing can be checked for wear or damage while mounted on bracket.

12. Inspect bracket bushing for wear and remove if damaged or worn.

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**ASSEMBLY**

1. Install bracket bushing. If bracket bushing has a lubrication groove, install bushing with groove at 6.00 o’clock position in bracket. If carbon graphite, Refer to Installation of Carbon Graphite Bushings, page 9.

2. Coat shaft of rotor shaft assembly with light oil. Start end of shaft in bracket bushing turning from right to left, slowly pushing rotor in casing.

3. Coat idler pin with light oil and place idler and bushing on idler pin in head. If replacing with carbon graphite bushing, Refer to Installation of Carbon Graphite Bushings, page 9.

4. Using a .010 to .015 inch thick head gasket, install head and idler assembly on pump. Pump head and casing should have been marked before disassembly to insure proper reassembly. If not, be sure idler pin, which is offset in pump head, is positioned toward the equal distance between port connections to allow for proper flow of liquid through pump. Refer to Figure 5 and 6 for bearing housing assembly.

5. Install the lipseal in the bearing housing (See the appropriate figure for lip orientation).

6. “LS” Pumps: Pack the ball bearing with grease and push or press the bearing into the bearing housing. Refer to Figure 5.

“Q” and “QS” Pumps: Pack tapered roller bearings with grease and press or push bearings into housing with large end of inner races together. It is possible to install bearings incorrectly. For proper assembly see Figure 6.

7. Install the lipseal in the end cap (see appropriate figure for lip orientation). Thread the end cap into the bearing housing along with outer bearing spacer collar and tighten against the bearing.
“Q” and “QS” PUMPS ONLY: Tapered roller bearings require preload to operate properly. To set preload tighten end cap so that inner races of bearings cannot be rotated by hand. Back the end cap off to allow inner races to rotate with slight resistance.

Lock end cap in place with two setscrews in the flange of the bearing housing.

8. When assembling pack pump, use packing suitable for liquid being pumped. Install packing, staggering the joints from on side of shaft to other. Lubricate packing rings with oil, grease, or graphite to aid assembly. Install packing, capscrews, and nuts. Make sure gland is installed square and nuts are tightened evenly. Tighten nuts until packing gland is snug against packing.

NOTE: See Seal Installation, page 7 when re-assembling a seal pump.

9. Slide inner spacer collar over shaft with recessed end facing rotor. “Q” and “QS” bearing spacer collars are not recessed.

Place pair of half round rings on shaft and slide inner bearing spacer collar over half round rings to lock them in place. There is no pair of half round rings on “Q” and “QS” size pumps.

10. Thread the shaft bearing housing with lipseals; end cap, outer bearing spacer collar and bearings installed into bracket.

11. Put lockwasher and locknut on shaft. Insert length of hardwood or brass through port opening between rotor teeth to keep shaft from turning. Tighten locknut to 120-150 - ft.lbs. torque (LS) or 170-190 - ft.lbs. torque (Q,QS). If tang does not line up with slot, tighten locknut until it does. Failure to tighten locknut or engage lockwasher tang could result in early bearing failure and cause damage to rest of pump. Remove length of hardwood or brass from port opening.


13. Lubricate all grease fittings with multi-purpose grease, NLGI #2.

MECHANICAL SEAL REPLACEMENT

This manual deals with the three standard types of mechanical seals supplied on Universal Bracket models 4124A, 4126A, 4123A, 4127A, 4224A, 4224AH, 4226A, 4223A, 4227A.

1. Cartridge (Figure 7, page 7)
2. Elastomeric Bellows (Figure 9, page 7)
3. PTFE Wedge (Figure 10, page 7)

Identification of seal type is an important step towards proper maintenance. For mechanical seal types not shown, see the Seal Instruction Drawing (SID) furnished with the pump or contact a Viking representative.

SEAL REMOVAL

DANGER!

Before opening any Viking pump liquid chamber (pumping chamber, reservoir, relief valve adjusting cap fitting, etc.) Be sure:

1. That any pressure in the chamber has been completely vented through the suction or discharge lines or other appropriate openings or connections.

2. That the driving means (motor, turbine, engine, etc.) has been “locked out” or made non-operational so that it cannot be started while work is being done on pump.

3. That you know what liquid the pump has been handling and the precautions necessary to safely handle the liquid. Obtain a material safety data sheet (MSDS) for the liquid to be sure these precautions are understood.

Failure to follow above listed precautionary measures may result in serious injury or death.

CARTRIDGE TYPE

Cartridge mechanical seals are designed so that they may be replaced with minimal pump and piping disassembly. The seal may be accessed by removing the bearing housing. (See Disassembly, Steps 3-5, page 4).

1. Remove any flush or barrier fluid tubes connected to the seal gland.

2. Loosen setscrews on the seal collar to free the cartridge seal from the shaft.

3. Remove the two gland capscrews and slide the cartridge seal out through the bearing housing opening.

If the pump is to be disassembled further, refer to Disassembly, page 4.
ELASTOMERIC BELLOWS AND PTFE WEDGE TYPE

Elastomeric bellows and PTFE wedge seals generally require pump disassembly to be replaced (See Disassembly, steps 1-5, page 4).

1. Loosen nuts and remove seal plate, seal plate holder, seal seat and seal gasket(s).
2. Loosen setscrew in set collar (bellows) or mechanical seal rotary member (wedge). NOTE: Piping and/or plugs will need to be removed to access setscrews.
3. The remainder of the mechanical seal may be removed in conjunction with Step 7 of Disassembly, page 4.

SEAL INSTALLATION

TAPERED INSTALLATION SLEEVE

COAT ROTOR SHAFT, TAPERED INSTALLATION SLEEVE AND INNER DIAMETER OF MECHANICAL SEAL WITH LIGHT OIL BEFORE ASSEMBLY.

CARTRIDGE TYPE

1. NOTE: Burrs left on shaft can damage O-ring on seal sleeve during installation. Inspect shaft for burrs and remove any found with a fine grade of emery cloth.
2. Clean rotor shaft and face of seal chamber.
3. Place tapered installation sleeve on shaft. Coat rotor shaft, tapered installation sleeve, and O-ring in the inside diameter of cartridge seal sleeve with a generous amount of light oil. Refer to Figure 8.
4. Slide cartridge seal over installation sleeve on shaft until it contacts the seal chamber face. Remove tapered installation sleeve from shaft.
5. Follow steps 9-12 on page 6 under Assembly.
6. Insert gland capscrews and secure gland to bracket face. NOTE: Turn shaft several turns while gland is loose to center seal; then tighten gland tight enough to compress gasket. Tighten only enough to contain leakage and not to distort gland.
7. Lock cartridge seal drive collar to shaft and remove or turn centering clips out of the way so as to clear the drive collar.
8. Turn shaft by hand or jog motor to check drive collar for runout.
9. Connect flush line or vent stuffing box seals without flush line until liquid is present on start up.

NOTE: For maximum seal life, flush line should be used.

DANGER!

Before starting pump, be sure all drive equipment guards are in place.

Failure to properly mount guards may result in serious injury or death.
1. Clean rotor shaft and seal housing bore. Make sure they are free of dirt, grit and scratches. Gently radius leading edge of shaft diameter over which seal is to be placed.
   **NOTE:** Never touch mechanical seal faces with anything except clean hands or clean cloth. Minute particles can scratch the seal faces and cause leakage.

2. Place tapered installation sleeve on the shaft (See Figure 11).

3. Coat outside of tapered installation sleeve and inside of rotary member of the seal with a generous quantity of light oil. Grease is not recommended.

4. Start rotary member on shaft (including seat collar and screws on bellows seal) and ease over tapered sleeve (See Figure 11).

5. Move rotary member so set screws are directly below seal access holes on side of bracket (See Figure 9, page 7 and Figure 10). Tighten all setscrews securely to shaft.
   **NOTE:** Be sure that the rotor and shaft are positioned against the head before tightening set screws.

6. **FOR “O-RING” GASKET TYPE MECHANICAL SEAL SEAT (BELLOWS SEAL):** Lubricate outer diameter of O-ring seal gasket with oil. Flush sealing faces of both rotary member and seal seat with oil and press seal seat in to bore until back, unlapped face, is flush with bore. Install seal holder, seal plate, capscrews, and nuts and tighten securely.

   **FOR “CLAMPED-IN” TYPE MECHANICAL SEAL SEAT (WEDGE SEAT):** Flush sealing faces of both rotary member and seal seat with oil and install seal seat and seal gasket over end of shaft against machined bracket face. Install other seal gasket, seal holder, seal plate, capscrews and nuts and fasten securely.

7. Remove tapered installation sleeve.

8. Connect flush line or vent stuffing box for seals without flush line until liquid is present on start up.
   **NOTE:** For maximum seal life, flush line should be used.

Refer to Assembly, page 5 to complete assembly.

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**ELASTOMERIC BELLOWS AND PTFE WEDGE TYPE**

For complete pump assembly instructions, see Assembly, page 5.

1. Clean rotor shaft and seal housing bore. Make sure they are free of dirt, grit and scratches. Gently radius leading edge of shaft diameter over which seal is to be placed.
   **NOTE:** Never touch mechanical seal faces with anything except clean hands or clean cloth. Minute particles can scratch the seal faces and cause leakage.

2. Place tapered installation sleeve on the shaft (See Figure 11).

3. Coat outside of tapered installation sleeve and inside of rotary member of the seal with a generous quantity of light oil. Grease is not recommended.

4. Start rotary member on shaft (including seat collar and screws on bellows seal) and ease over tapered sleeve (See Figure 11).

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**THRUST BEARING ADJUSTMENT**

1. Loosen the two set screws in the outer face of the bearing housing and turn this thrust bearing assembly clockwise until it can no longer be turned by hand. Back off counter-clockwise until the rotor shaft can be turned by hand with a slight noticeable drag.

2. For standard end clearance, back off the thrust bearing assembly the required length measured on the outside diameter of the bearing housing. See Table 1, page 9.

3. Tighten the two self-locking type “Allen” set screws, in the outboard face of the bearing housing, with equal force against the bracket. Your pump is now set with standard end clearances and locked.
   **NOTE:** Be sure the shaft can rotate freely. If not, back off additional length on outside diameter and check again.

4. High viscosity liquids required additional end clearances. The amount of extra end clearance depends on the viscosity of the liquid pumped. For specific recommendations, consult the factory. Table 1 shows the additional bearing housing adjustment required for .001” increase in end clearance.
When installing carbon graphite bushings, extreme care must be taken to prevent breaking. Carbon graphite is a brittle material and easily cracked. If cracked, the bushing will quickly disintegrate. Using a lubricant and adding a chamfer on the bushing and the mating part will help in installation. The additional precautions listed below must be followed for proper installation.

1. A press must be used for installation.
2. Be certain bushing is started straight.
3. Do not stop pressing operation until bushing is in proper position. Starting and stopping will result in a cracked bushing.
4. Check bushing for cracks after installation.

Carbon graphite bushings with extra interference fits are frequently furnished for high temperature operation. These bushings must be installed by a shrink fit.

1. Heat bracket for idler to 750°F.
2. Install cool bushing with a press.
3. If facilities are not available to reach 750°F temperature, it is possible to install with 450°F temperature; however lower the temperature the greater the possibility of cracking the bushing.
4. Consult factory with specific questions on high temperature applications. Refer to Engineering Service Bulletin ESB-3.
DISASSEMBLY
Mark valve and head before disassembly to insure proper reassembly.

1. Remove valve cap.
2. Measure and record length of extension of adjusting screw. Refer to “A” on Figure 12, page 9 and Figure 13.
3. Loosen locknut and back out adjusting screw until spring pressure is released.
4. Remove bonnet, spring guide, spring and poppet from valve body. Clean and inspect all parts for wear or damage and replace if necessary.

ASSEMBLY
Reverse procedures outlined under Disassembly. If valve is removed for repairs be sure to replace in same position. Relief valve adjusting screw cap must always point towards suction side of pump. If pump rotation is reversed, remove relief valve and turn end for end.

PRESSURE ADJUSTMENT
If a new spring is installed or if pressure setting of pressure relief valve is to be changed from that which the factory has set, the following instructions must be carefully followed.

1. Carefully remove valve cap, which covers adjusting screw.
2. Loosen locknut (which locks adjusting screw so pressure setting will not change during operation of pump).
3. Install a pressure gauge in discharge line for actual adjusting operation.
4. Turn adjusting screw in to increase pressure and out to decrease pressure.
5. With discharge line closed at point beyond pressure gauge and pump running, gauge will show maximum pressure that the valve will allow (full bypass).

IMPORTANT
In ordering parts for pressure relief valve, always give model number and serial number of pump as it appears on nameplate and name of part wanted. When ordering springs, be sure to give pressure setting desired.