JOB TITLE: Night Custodian

Oregon Episcopal School is seeking a responsible night custodian to clean and maintain campus buildings as assigned. He or she will follow established procedures and safety protocols and work as an integral part of the facilities team to support the educational mission of the School. Schedule is Monday through Friday, 3:30 P.M. to midnight. This is a full-time, year round, benefit eligible position.

ESSENTIAL DUTIES:
- Clean assigned areas of the school daily to set standards using established procedures.
- Provide event set-up support as assigned.
- Perform other custodial duties as needed.
- Be particularly aware of personal safety, and the safety of other employees, students and guests in the performance of custodial tasks. Follow prescribed procedures when handling chemicals.
- Be aware of plant maintenance needs throughout the campus, and complete work orders when repairs are necessary.
- Keep assigned custodial closets clean and tidy.
- Communicate any concerns or problems promptly to the Head Custodian. Make recommendations in all areas of job responsibility.
- Drive motorized vehicle to transport materials around the campus.

MINIMUM QUALIFICATIONS:
- High school diploma or equivalent combination of education and training
- Oregon driver’s license
- Ability to use custodial hand tools, automatic scrubbers, carpet extractors, buffers, and other custodial equipment
- English language sufficient to communicate with coworkers and work as part of a team
- Ability to pass and criminal background check and pre-employment drug screen

PHYSICAL REQUIREMENTS:
- Ability to spend the majority of each workday standing or walking
- Ability to Lift up to 50 pounds on a routine basis and 90 pounds on an occasional basis
- Ability to climb ladders to a height of 20’, and work on powered lifts to a height of 30 feet

COMPENSATION: $13 per hour plus benefits

APPLICATION PROCESS: Interested parties should forward a completed OES employment application available here: [http://www.oes.edu/uploaded/contacts/application.pdf](http://www.oes.edu/uploaded/contacts/application.pdf) to the attention of Facilities Operations Manager Rodney Maynard at maynardr@oes.edu or Oregon Episcopal School, 6300 SW Nicol Road, Portland, OR 97223. Please note, the application form must be printed, filled out, signed, and either scanned and sent by email attachment or mailed as paper copy to the address above. No phone calls please.

Oregon Episcopal School does not discriminate in its hiring or employment practices on the basis of race, color, religion, gender (including gender identity or expression), disability, national or ethnic origin, age, sexual orientation, marital status, genetic information, or other legally protected characteristic or status.