American Psychological Association (APA) Quick Reference

The following guidelines and examples are from the Publication Manual of the American Psychological Association (5th ed., 2001). The Publication Manual of American Psychological Association provides a comprehensive reference guide to writing using APA style, organization, and content. Please check with your professor or instructor concerning the appropriate style for your particular class. You can find the most recent copy of this book in the Reference Department of the library or you can visit the APA website at http://www.apa.org/

Important Notes:

- APA style requires double-spaced reference lists. The following examples are single-spaced to conserve space.
- In the titles of books and articles, capitalize only the first word, the first word after a colon or a dash, and proper nouns.
- Although the following titles are underlined, APA style allows for consistent use of either italics or underlining.
- Remember to remove the hyperlink when typing URLs.

**APA Encyclopedia**

**PRINT EXAMPLE** * If no author is given (unsigned article), begin with title.

<table>
<thead>
<tr>
<th>Author’s Last Name, Initial of First Name. (Year). Article title. In Title of Encyclopedia. (Vol. Number, page(s). Place of publication: Publisher.</th>
</tr>
</thead>
</table>

**ELECTRONIC EXAMPLE** * If no author is given (unsigned article), begin with title.

<table>
<thead>
<tr>
<th>Author’s Last Name, Initial of First Name. (Year). Article title. Encyclopedia title. Retrieved Date from Name of database on the World Wide Web: URL entry page (Note: no period)</th>
</tr>
</thead>
</table>
APA Print References

APA Books

Author or Editor. (Publication date). Book title. Place of publication: Publisher.

*For multiple authors, reference list should include last names and initials for all joined with the & symbol.

BOOK EXAMPLE


EDITED BOOK


APA ONE VOLUME IN MULTIVOLUME WORK


DICTIONARY


APA PERIODICALS (JOURNALS, MAGAZINES & NEWSPAPERS)

PRINT EXAMPLES (If there is no author listed begin with the title of the article)

JOURNAL

Author’s Last Name, Initial of First Name (Year). Title of Article. Name of Journal, Volume, Page Numbers


JOURNAL FROM DATABASE


MAGAZINE

Author’s Last Name, Initial of First Name. (Year, Month Day). Title of Article. Magazine title, Volume#, Page Numbers. Note: Use year and month if it is a monthly magazine

MAGAZINE FROM A WEBSITE

Author’s Last Name, Initial of First Name. (Year, Month Day). Title of Article. Magazine title, Volume#, Page Numbers. Retrieved Month Day, Year, from title of database on the World Wide Web: URL or Web Address


NEWSPAPER

Author’s Last Name, Initial of First Name. (Year, Month Day). Title of Article. Newspaper title, Page Numbers.  Note: use p. or pp. for newspaper pages


NEWSPAPER WITH NO AUTHOR


ELECTRONIC NEWSPAPER

Author’s Last Name, Initial of first name. (Year, Month Day). Title of Article. Newspaper Title. Page Numbers. Retrieved Month Day, Year from title of database on the World Wide Web: URL or Web Address


APA OTHER ELECTRONIC SOURCES

If there is no author, move the title to the author position before the date of publication. If no publication date is available, use “n.d.” (stands for “no date”) in its place.
**GENERAL WEB SITE**

Author’s Last Name, Initial of First Name. (Date of page). Title of Page. Retrieved Date of access, from the World Wide Web: Electronic Address or URL


**APA Other Citations**

**APA INTERVIEW**

Name of person interviewed (personal communication, Date)

B. Nye (personal communication, April 16, 2001)

*APA asks that personal communication be cited in text only and that it not be included in reference list because it does not provide recoverable data.*

**APA PAMPHLET**

Author. Date of publication). Brochure title. [Brochure]. Place of publication: Publisher.


*Note: Author used at end of entry because American Society of Safety Engineers is also the publisher*