CONSULATE GENERAL OF PAKISTAN, TORONTO
INSTRUCTIONS – MACHINE READABLE PASSPORT

Applicants are requested to be at the Consulate by 09:30 hrs. Late comers are likely to wait from 1 hours, depending upon their number in the queue.

Applications for MRP Passport would be accepted on FIRST COME FIRST SERVED basis in limited numbers as mentioned below.

Monday – Thursday: 9:15 am - 12:15 PM, 1 pm – 2 pm
Lunch time: 1 pm – 2 pm
Friday: 9:15 am - 12:15 PM, Juma Prayers: 1 pm – 3 pm

Applying for New or Renewal of Machine Readable Passport

Machine Readable Passport (MRP) system uses the data from National Database and Registration Authority’s (NADRA) system and MRP application can only be processed if applicant has one of the following valid original documents issued by NADRA:

- Computerized National Identity Card (CNIC)
- National Identity Card for Overseas Pakistanis (NICOP)
- Smart National ID Card
- Computerized Child Registration Certificate (CRC/Form B) for under 18 years applicants only

If you do not have a valid CNIC, NICOP, Smart National ID Card or CRC please apply for one of these NADRA documents and proceed for MRP application after you have received it. Please click the following link for further information on NADRA Cards:

Machine Readable Passport (MRP) application processing requirements are different for adults and children. Please go through the relevant section carefully before visiting the Consulate General of Pakistan for processing of your MRP application as all documents listed under each category are mandatory and our staff will not be able to process your application if the requirements are not fully met.

Please Read This First:

- All Requirement are Mandatory.
- Personal Appearance is Mandatory.
- All Sorts of Endorsement including names of children in parents passports is prohibited in the MRP.
- Form & Photographs are not required.
- Issuance of MRP is based on NADRA’S Database. Therefore any Modification/change in MRP required.
- Modify / Change in NADRA’S Database first.
- MRP can be renewed 6 months before expiry. In Exception Cases: Applicants on a valid Canadian work / study visa may apply for renewal 1 year & 6 months before expiry.
- If the age of child is less than 15 years then passport validity will only be 5 years. 10 years passport will not be issued. Children 15 years of age or older can be issued 5 years valid passport or 10 years valid passport.
- Consulate General of Pakistan provide the mail facility, however, applicant can give pre-paid self addressed registered courier envelope on his/her own risk at the time of process in order to enable us to mail his/her passport.
- If The applicant is Refugee, Consul General will take the decision.

Must Read the Important Notice:

Passport are printed in Pakistan. So processing time may vary processing. Please do not book your flight itinerary without receiving passport from consulate, due to exceptional delay may be expected in printing and delivery from Pakistan.

REQUIREMENT OF ADULT’S (15 OR ABOVE):-

Original Valid Computerized National Identity Card, (CNIC / NICOP / Smart NICOP) Photocopies (Incase of married women, CNIC / NICOP / Smart NICOP shall have updated marital status)

Original Previous Pakistani Passport and Photocopies of first 4 pages and Page No. 7.

Incase of Government Servant, No Objection Certificate is required (in Original) by their respective Ministries / Divisions / Departments.

Original Canadian Status (Photocopy and Original) any one of the following:

i.  PR-Card
ii.  Canadian Passport.
iii.  Canadian Citizenship Card /Certificate
iv. Study / Super / Multiple / Work Visa

Pakistan Government employees are required to produce original No Objection Certificate (NOC) issued with in last ninety (90) days by their respective Ministries / Divisions / Departments.

Notes:

- Married female applicants are required to produce original CNIC / NICOP / Smart National ID Card containing their husband name. They would otherwise be required to get their CNIC / NICOP / Smart National ID Card modified in accordance with their marital status before applying for MRP.
- Pakistan Government employees are required to produce original No Objection Certificate (NOC) issued with in last ninety (90) days by their respective Ministries / Divisions / Departments.
- The dual nationals, while applying for first ever Pakistani passport will be required to be verified by the concerned agencies in Pakistan. The dual nations are however advised to bring photocopies of their Pakistani parents CNICs / NICOPS.

Instruction:

Kindly Staple your photocopies of documents in the following order:

1) National ID Card (CNIC / NICOP / Smart NICOP).
2) Previous Pakistani Passport (First Four Pages and Visa Sticker).
4) Police Report (if the passport is lost).
5) Passport Verification (If the passport is lost).
6) Incase of Pakistan Government Employee No Objection Certificate (NOC) by their respective Ministries / Divisions / Departments

FOR NEW BORN AND UNDER 18 YEARS:-

Original and Photocopy Valid National Identity Card for Overseas Pakistanis (NICOP) or Smart NICOP or Nadra’s Child Registration Certificate (CRC).

Original and Photocopy Computerized National Identity Card of Mother.

Original and Photocopy Computerized National Identity Card of Father.

Original and photograph of Birth Certificate.

Original and Photocopy of Previous Pakistani Passport. (Child whose name was endorsed on mother/father’s manual passport, should produce that passport in original).

If the Passport is Lost.

a. Loss of Passport Police Report. (In Original)
b. Passport Verification from concerned passport authority.

Note. New MRP only be processed after receiving the verification from the passport issuing office and police report from concern police station.

Original Canadian Status (Photocopy and Original) any one of the following.

i.  PR-Card
ii.  Canadian Passport.
iii.  Canadian Citizenship Card/Certificate
iv. Study / Super / Multiple / Work Visa

Note : Presence of both parents (mother & father) is mandatory. In case of absence of one of them, his/her legal consent should be brought by filling out our NOC FORM. In case of absence of one parent please fill in NOC form and bring the original.

NOC form has to be notarized by a notary public, lawyer, or you may check if the nearest High Commission / Consulate of Pakistan can facilitate you.

Instruction:

Kindly Staple your photocopies of documents in the following order:-

1) Nadra’s Child Registration Certificate (CRC) or NICOP or Smart NICOP.

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2) Previous Pakistani Passport (First four pages).
3) Birth Certificate.
4) Father’s CNIC / NICOP/ Smart NICOP.
5) Mother’s CNIC / NICOP/ Smart NICOP.
6) Presence of both parents (Mother & Father) is mandatory. In case of absence of one of them, his/her legal consent should be brought in original.
7) Canadian Status (PR-Card) / Canadian Passport / Citizenship / Study / Work or Visitor permit Visa.
8) Police Report (if passport is lost). 9) Passport Verification (if passport is lost).

IF THE PASSPORT IS LOST:-

Original Valid Computerized National Identity Card. (CNIC / NICOP / Smart NICOP). (Incase of married women, CNIC / NICOP / SMART NICOP shall have updated marital status).
Photocopy of previous Pakistani Passport (if available)
If the Passport is Lost.
   a. Loss of Passport Police Report. (In Original)
   b. Passport Verification from concerned passport authority.
Note. New MRP only be processed after receiving the verification from the passport issuing office and police report from concern police station.
Original Canadian Status (Photocopy and Original) any one of the following.
   i.  PR-Card
   ii.  Canadian Passport.
   iii.  Canadian Citizenship Card / Certificate
   iv. Study / Super / Multiple / Work Visa

Instruction:
Kindly Staple your photocopies of documents in the following order:-
1) National ID Card (CNIC / NICOP / Smart NICOP).
2) Previous Pakistani Passport (First Four Pages).
4) Original Police Report (if the passport is lost).
5) Passport Verification (If the passport is lost).
6) Incase of Pakistan Government Employee No Objection Certificate (NOC) . by their respective Ministries / Divisions / Departments.

Note: In case parents are separated or divorced, the custodian father or mother is required to produce court orders confirming his/her legal right of custody of the child.

Applicant will go through the following stages in order to get the MRP.
1) Arrival of applicant at Customer Services (Documents to be checked and proper stapled the photocopies.
2) Token Counter (on your turn).
3) Biometric Data Capture.
4) Photograph Capture.
5) Data Entry.
6) Verification.
7) Interview/Final Decision.

COLLECTION OF PASSPORT:
After Successful completion of above stages, the applicant will be given:
30 days time to collect his/her passport in case of normal application
15 days time to collect his/her passport in case of urgent application

WHO CAN COLLECT MRP OTHER THAN APPLICANT?
Only blood relatives are allowed to pick up the MRP with the hand written authorization from the applicant. (Only if the applicant is not able to come)

COLLECTION BY MAIL:
Consulate General of Pakistan doesn’t provide the mail facility, however, applicant can give pre-paid self addressed registered courier envelope on his/her own risk at the time of process in order to enable us to mail his/her passport.

PICKUP INSTRUCTIONS:
Please bring original receipt. (if the receipt is lost the MRP will only be issued in person)
Previous passport
Hand written authorization from the applicant. (if the applicant is not able to come)

FEE SCHEDULE FOR 36 PAGES

<table>
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<th>Five (5)</th>
<th>Ten (10)</th>
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<td>$132</td>
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<td>Urgent</td>
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<td>$350</td>
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<tr>
<td>First Time Lost Normal</td>
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FEE SCHEDULE FOR 72 PAGES

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<td>Urgent</td>
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<td>First Time Lost Normal</td>
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<td>First Time Lost Urgent</td>
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FEE SCHEDULE FOR 100 PAGES

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<td>First Time Lost Normal</td>
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Note:
Fee is non-refundable; and acceptable in the form of bank draft/money order/certified cheque in favour of Consulate General of Pakistan. However, to facilitate the applicant Habib Canadian Bank’s booth at CGP ACCEPTS payments in the form of debit / cash with $ 5.00 as bank charges.

No phone calls, please.

Contact us by email only.
mrp.toronto@pakmission.ca