JOB SEEKERS RESOURCE GUIDE

Suggested websites for:

- Career exploration
- Computer Training
- Online Job Boards
- Networking
- Resume and interviewing tips

Monthly Job Club
Third Wednesdays
Noon to 1:30 pm
All are welcome!
National Jobs Online
www.careerbuilder.com
www.idealist.org
www.indeed.com
www.linkedin.com
www.monster.com
www.simplyhired.com
www.snagajob.com

Local Jobs Online
chicago.craigslist.org/jjj/
jobs4people.org/job-board.aspx
www.chicagotribune.com/business/careers/ (affiliated with CareerBuilder)
www.collegecentral.com/jjc/ (Register as a community member to access this free job board)
www.suntimes.com/monster/index.html (affiliated with Monster)
work.illinois.gov

Career Resource Centers (free or low cost assistance)
Community Career Center (Naperville): www.communitycareercenter.org
Joliet Goodwill Workforce Connection Center:
www.goodwillchicago.com/help-for-the-jobseeker/workforce-connection-centers
Joliet Junior College Employment Services:
www.jjc.edu/workforce-development/Pages/default.aspx
LDS Employment Resource Services (Lisle): www.ldsjobs.org
Workforce Services Division of Will County (Joliet): www.jobs4people.org

Local Job Clubs
Every Tuesday, 10:30 am

Community Career Center (Naperville): www.communitycareercenter.org
Every Wednesday, 10:30 am

Plainfield Public Library: www.plainfieldpubliclibrary.org/reference/job-seekers.aspx
3rd Wednesdays, Noon

St. Mary Immaculate Parish (Plainfield): www.smip.org
2nd and 4th Tuesdays, 6:30 pm

St. Thomas the Apostle (Naperville): www.stapostle.org
1st, 2nd, and 3rd Fridays, 9:30 am and Thursday evenings, 7:00 pm

Local employment agencies
Adecco: www.adeccousa.com
Express Employment: www.expresspros.com
Kelly Services: www.kellyservices.com
Labor Ready: www.laborready.com
Manpower: www.manpower.com
OfficeTeam: www.officeteam.com
Staffmark: www.staffmark.com
Occupations and Career Exploration

CareerOneStop: www.careeronestop.org


Illinois workNet: www.illinoisworknet.com

Joliet Junior College Workforce Development: www.jjc.edu/workforce-development/Pages/default.aspx

Joliet Junior College Career Coach: jjc.emsicareercoach.com

My Next Move: www.mynextmove.org

mySkills myFuture: www.myskillsmymfuture.org

O*NET OnLine: www.onetonline.org

Occupational Outlook Handbook: www.bls.gov/oco/

Career Assessments

www.careerinfonet.org/skills/default.aspx?nodeid=20

www.mynextmove.org (click Start under “Tell us what you like to do” to take a short quiz)

Volunteer opportunities

www.americorps.gov/
www.serve.illinois.gov/
www.volunteermatch.org/

Workers with Disabilities

abilityjobs.com/
www.disabilityworks.org/
www.gettinghired.com/

Mature workers

www.aarp.org/work/job-hunting/
www.encore.org
www.retireeworkforce.com
www.retirementjobs.com
www.seniorjobbank.org

Veterans

jobcenter.usa.gov/resources-for-veterans
www.vetjobs.com/

Library Resources to Help with Your Job Search—Access with a Plainfield Library Card

www.plainfieldpubliclibrary.org/reference/onlineresources.aspx

AtoZdatabases includes 2.3 million job listings, 30 million business & executive profiles, 1.1 million healthcare professionals, and much more. Ideal for sales leads, mailing lists, market research, company research, employment opportunities and much more.

JobNow features expert resume assistance, live interview preparation and career coaching. JobNow also includes resume templates, career assessment and other resources. JobNow Coaches are available: Sunday through Saturday, 2:00 PM to 11:00 PM CST except holidays.
Technology Training—Library Resources
www.plainfieldpubliclibrary.org/reference/onlineresources.aspx

**Learning Express Library**
Access with a Plainfield library card. Tutorials include the basics, such as email, internet and social media, as well as popular software such as Microsoft Office. No additional software is required.

**Treehouse**
Access with a Plainfield Library card. Courses include HTML, CSS, Wordpress, Javascript, PHP, iOS, Android and more. No additional software is required.

Technology Training—Free Websites
Digital Learn: digitallearn.org
GCFlearnfree.org: www.gcflearnfree.org
New York Public Library: Tech Connect Handouts: sites.google.com/a/nypl.org/techconnect/all

Books
Career development, career exploration, vocational guidance, occupations
- Located in Adult Non-Fiction at 331.7
- Check also in the subject area of the profession, for example books about careers in firefighting (along with exam study guides) will be located in Adult Non-Fiction at 628.92

Computer training
- Located in Adult Non-Fiction at 004, 005, & 006

Resumes, cover letters, job hunting, online job searching, and interview tips
- Located in Adult Non-Fiction at 650.14

For more news and advice, visit the Plainfield Public Library job club blog at plainfieldjobclub.wordpress.com or join the job club group on LinkedIn.

All links active as of February 2015.