SAMPLE WRITTEN TEST

For

Seattle Public Utilities (SPU)

Apprenticeship Programs

About this test:

Applicants who meet the minimum requirements outlined for the SPU apprenticeship programs will also have to pass a written test at the high school level. This test measures basic skills in reading and math in an employability context. No calculators are permitted.

Attached is a 50-question sample test that illustrates the types of questions an applicant may see on the actual written test. The applicant should spend no more than 25 minutes on each portion of the sample test. The answers are provided after the test questions.

This sample test must be graded by the applicant. It is intended for the applicant’s own personal use. It is the applicant’s responsibility and choice to improve his or her basic skills prior to taking the actual written test during the hiring process.

This resource was developed for SPU by De Etta Burrell, M.B.A, who is a local educator with more than sixteen years teaching experience in Adult Basic Education.
Read the job ad and choose the best answers to questions 1-4.

SR MAINTENANCE WORKER: H. S. grad., 6 yrs. exp. desired, familiar w/ the maintenance and repair of water or related systems and components or equivalent, valid state Class B Combination driver's license; FT, M-F, some weekends, 7-4, $2954-3771/month.

For complete description and to obtain application package, visit the City of Walla Walla website at www.ci.walla-wallaw.us, call WW Job Line at (509) 529-0380, or visit the HR office at City Hall at 15 N. 3rd Ave, Walla Walla. The completed CITY APPLICATION and 3-year driving abstract, which may be acquired from your State Department of Licensing, are required to apply. Open until filled.

1) A minimum of how much education is required for this job?
   a) high school diploma
   b) two years of college
   c) bachelor of science
   d) no educational requirements

2) How many days a week would a person typically work at this job?
   a) seven days
   b) five days
   c) three days
   d) two days

3) How should an applicant apply for this job?
   a) with a resume, cover letter, and driving record
   b) with a letter of inquiry, city package, and driving record
   c) in person with the city application and driving record
   d) by phone with driving record and proof of citizenship

4) How much pay could a person expect at this job?
   a) No less than $500 per day
   b) $1,000 per week
   c) about $3,000 per month
   d) more than $3,800 per month
3000 4th Avenue  
Renton, WA 98056  
March 22, 2010

Mr. Casey Jones  
P.O. Box 1826  
Walla Walla, WA 99362

Dear Mr. Casey Jones:

In response to your advertisement for senior maintenance worker posted in the Seattle Times last week, I would like to apply for the position. I am twenty-nine years old with six years experience repairing water systems at Soos Creek Water and Sewer District in Renton, Washington.

At present, I am working full-time at the Soos Creek Water and Sewer District, but plan to relocate to the Walla Walla area in the coming months. My supervisor in Renton is Ms. Karen Johnson.

I plan to continue to work full-time after relocating and would like to learn more about this job opportunity in your organization. May I have an interview at your convenience? I am sure you would agree that my experience and enthusiasm show I could do an excellent job for your organization.

Sincerely,

Brett Calhoun

Brett Calhoun

5) How long has Brett worked at his present job?
   a) twenty-nine years
   b) eight years
   c) six years
   d) one year

6) Where did Brett Calhoun find out about the senior maintenance worker job?
   a) the Sunday newspaper
   b) the Soos Creek Water and Sewer District’s website
   c) from Karen Johnson, his supervisor
   d) the Seattle Times

7) Which of the following information does Brett Calhoun include in his letter?
   a) his education, phone number, and past jobs
   b) his age, present job, reason for wanting the job
   c) his age, education, and present job
   d) his address, phone number, and education
Refer to the job description and choose the best answers to questions 8-10.

**Apprentice**

**Scope**
The Apprentice Program consists of two years of on-the-job training (4000 hours) and at least 288 hours of Related Supplemental Instruction (RSI) which includes both classroom and lab instruction. RSI is sequenced by quarters (four periods of instruction per year). The starting dates and length of each quarter is established by the department’s apprenticeship committee. Classroom and laboratory experiences are designed to integrate objectives with hands-on application for each competency. Apprentices are subject to a probationary period of one calendar year. During the probationary period, the Apprenticeship Agreement may be terminated by either the City or the apprentice without the formality of a hearing or stated cause. An appeal process is available to apprentices who have completed the probation period. See the City of Seattle Standards of Apprenticeship for details of the appeals process.

**Qualifications**
- Minimum age 18 years.
- Good physical strength and endurance
- Good mechanical aptitude
- High school or vocational school graduation or GED equivalency
- High school level skills in math and reading comprehension
- A current valid Washington State Driver’s License
- Ability to obtain a Commercial Driver’s License (CDL) within 3 mo. of hire date

**Working Conditions**
Apprentices work in all kinds of inclement weather, around heavy equipment, in trenches and confined spaces. Job locations include outlying sites. Apprentices are required to provide their own transportation to these sites.

8) How long is the probation period for an apprentice?
   a) Three months
   b) 4,000 hours
   c) one year
   d) two years

9) Which of the following information are **required** qualifications?
   a) 18 years or older, high school graduation or GED, current Washington Driver’s License, and can get CDL
   b) high school graduation, current driver’s license, at least 18 years old, and can get CDL
   c) GED preparation, older than 18 years, current Washington Driver’s License and CDL
   d) high school graduation, current CDL, and older than 18 years old

10) Which of the following are duties of the apprentice?
    a) ability to get a CDL, on the job training, work in all kinds of weather, and RSI in the classroom for one year
    b) ability to get a CDL, on the job training, work in all kinds of weather, and RSI in classroom and lab for two years
    c) on the job training for two years, using the appeal process, RSI in the lab for one year
    d) work in all kinds of weather, RSI in the classroom and lab, and on the job training only during the probation period
Refer to the medical form and choose the best answers to questions 11-12.

**Medical Form**

11) Where should a patient record that he or she is allergic to peanuts?
   a) under Past Medical History
   b) below medications in Medical History
   c) under Medical History and Comments
   d) below Allergy and Type of Reactions

12) Where on the form should a patient note that he or she is being treated for high blood pressure?
   a) under drugs in Current Medical History and in Past Medical History
   b) under drugs below medications only
   c) below medications under drugs and in Past Medical History
   d) above Allergy and Type Reactions and in Past Medical History
Seattle Public Utilities - Policy & Procedure

Subject: Inclement Weather

Approved by the mayor | Affects all SPU employees

1.0 PURPOSE
To establish a policy for compensation of employees due to inclement weather.

2.0 SCOPE
This policy shall apply to all Seattle Public Utilities (SPU) employees.

3.0 POLICY

It is the policy of Seattle Public Utilities and the City of Seattle that all City offices and activities shall be open and in operation during established working hours. Should conditions prevail that would require the Mayor to announce curtailment of certain City operations for the safety and welfare of the City's employees, the following criteria shall apply to the administration of compensation for those employees who may not be able to report for work:

3.1. All employees shall make every effort to report for work. Should conditions be such that an employee cannot report for work, it will be the responsibility of the employee to contact his/her supervisor, manager or division director, by telephone, to receive directions.

3.2. Time loss due to inclement weather, which is incurred by an employee, may be covered by vacation, compensatory time, personal holiday, executive leave, merit leave, or by time off without pay, as determined by the employee’s supervisor.

3.3 Where specifically approved by an employee’s supervisor, an employee may also make up lost time through an adjusted work schedule as long as the time can be made up without the employee becoming eligible for overtime.

3.4 Sick leave is not to be used to cover time lost due to inclement weather.

3.5. These provisions do not apply to employees on scheduled time off or on sick leave status.

3.6 As a general rule, employees will not be permitted to leave early due to inclement weather. When snow falls during the normal work day, it is a work day.

13) Jason is on a job site when it starts to snow heavily. He wants to leave the job site. What is the general rule regarding Jason leaving the job site early?
   a) It is prohibited and may put his job in jeopardy.
   b) It is prohibited if he makes up the time with future overtime pay.
   c) It is not prohibited; he can use sick leave with the okay from his supervisor.
   d) It is not prohibited if he is authorized by his supervisor to do so.

14) What kind of leave can be used to compensate workers for inclement weather?
   a) sick leave, merit pay, or overtime
   b) overtime, merit pay, or personal holiday
   c) vacation, personal holiday, or compensatory time
   d) There is no compensation for days missed due to inclement weather.
Refer to the policy on salary. Choose the best answers to questions 15-17.

**Salary**
The apprentice salary is set by the City Apprenticeship Committee and is based on a percentage of the journey worker’s scale.

**Wage Step Advancements**
Unlike other City employees, wage step increases for apprentices are not automatic. Each apprentice must meet every requirement set forth to be considered for wage step advancement. Apprentices receive wage step advancements every six months if they are recommended by the SPU subcommittee and approved by the City Apprenticeship Committee.

Each time an apprentice fails to complete requirements of the apprentice program, the SPU subcommittee will recommend to the City Apprenticeship Committee that the apprentice’s wage step advancement be withheld until such time as the apprentice completes the requirements.

Example of Wage Step Advancements:

<table>
<thead>
<tr>
<th>Sequence</th>
<th>Apprentice</th>
<th>Comments</th>
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<tbody>
<tr>
<td>New Hire</td>
<td>Step 1</td>
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<tr>
<td>6 Months</td>
<td>Step 2</td>
<td></td>
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<tr>
<td>1 Year</td>
<td>Step 3</td>
<td></td>
</tr>
<tr>
<td>18 Months</td>
<td>Step 4</td>
<td></td>
</tr>
<tr>
<td>2 Years</td>
<td>Journey Out</td>
<td></td>
</tr>
</tbody>
</table>

15) Who determines the pay rate for apprentices?
   a) The City Apprenticeship Committee
   b) The apprentice’s supervisor
   c) The union
   d) The SPU subcommittee

16) When can an apprentice expect a raise in pay?
   a) Every six months automatically
   b) in six months with the recommendation of SPU subcommittee and approval of the City’s Apprenticeship Committee
   c) in two years with the recommendation of the SPU subcommittee and approval of the City’s Apprenticeship Committee
   d) automatically every year

17) On what is the apprentice pay scale based?
   a) The starting pay of $19 per hour.
   b) The first year’s pay of an apprentice.
   c) A percent of the journey worker’s pay.
   d) The percent change of a journey worker’s pay.
Refer to the graph and choose the best answers to questions 18-20.

18) How much can a new apprentice expect in pay at the “Journey Out” level?
   a) $19 per hour
   b) a little more than $22 per hour
   c) a little less than $22 per hour
   d) more than $19, but less than $20 per hour

19) Which wage levels have the largest percent change increase?
   a) Step 1 to Step 2
   b) Step 2 to Step 3
   c) Step 3 to Step 4
   d) Step 4 to Journey Out

20) At which change in wage levels is the increase amount almost a one dollar?
   a) Step 1 to Step 2
   b) Step 2 to Step 3
   c) Step 3 to Step 4
   d) Step 4 to Journey Out
Refer to the accident report form. Choose the best answers to questions 21-22.

**ACCIDENT REPORT**

1. Participant’s name (please print): ________________________________
2. Street address:
   - City, state, zip: ________________________________
3. Telephone: ________________________________ Social Security number: ________________________________
4. List the name and relationship of the covered family member injured in the accident. Separate forms are required if more than one covered family member was injured.
   - Name: ________________________________ Relationship: ________________________________
5. When did the accident occur? Date: ________________________________ Time: ________________________________
6. Where did the accident occur (please attach a copy of the “police traffic collision report”)? ________________________________
7. How did the accident occur? ________________________________
8. Type of injury suffered: ________________________________
9. Did this accident occur in the course of employment?  □ Yes  □ No
10. What kind of accident was it?  □ Car  □ Motorcycle  □ Other. If other, please specify: ________________________________
11. What role did the injured party play?  □ Driver  □ Passenger  □ Pedestrian
12. Was another party responsible for the accident?  □ Yes  □ No. If yes, please complete 12(a) and 12(b). If no, please complete 12(a) only:
   - (a) Your Insurance Information
     - Name of the insured: ________________________________
     - Name of the insurance company: ________________________________

21) The type of accident should be recorded where?
   - a) Number 8
   - b) Number 10
   - c) Number 5
   - d) Number 12

22) On the form, where should it be noted who caused the accident?
   - a) Number 8
   - b) Number 10
   - c) Number 5
   - d) Number 12
Refer to the newsletter on safety. Choose the best answers to questions 23-25.

**Safety Tip**  February 01, 2010

**Essentials of Employee Safety**  “No job is so important and no service so urgent that we cannot take time to perform our work safely.”  The *Weekly Safety Tip* is a publication from Seattle Public Utilities’ Safety Office. Questions, comments or topic ideas can be directed to the Safety Office staff at 123-1234, or via email at brad.brassner@seattle.gov. Visit your Safety Web Page at [spuweb/safety/default.htm](http://puweb/safety/default.htm)

The primary concern and goal of Seattle Public Utilities is to send all employees home each day safely; in other words, the same way you arrived at work.

Each employee at SPU can help with this goal by doing the following:

- **S**aying if you don’t know the equipment or procedure you are being asked to use;
- **A**ssuring that you are totally prepared to do the work;
- **F**ollowing procedures and cooperating with those that are in-charge;
- **E**very time, check that the equipment is functioning properly;
- **T**roubleshoot your area for safety hazards before starting a job;
- **Y**early, getting the training you need.

Safety works at SPU if you:

- Report concerns to your supervisor or the Safety Office at 123-1234.
- Get involved in safety meetings and the Safety Committees.
- Wear your PPE and keep it in good repair.
- You should refuse to work unsafely and always work wisely.
- Eliminate those hazards you control.
- Never forget: YOU ARE RESPONSIBLE FOR YOUR OWN SAFETY!

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23) How does an employee submit his or her safety idea?
   a) call or write a safety committee member
   b) visit the safety website and post his or her idea in the forum
   c) tell his or her supervisor so he or she can call the safety staff
   d) call the safety staff or email Brad Brassner

24) The “T” in safety stands for troubleshooting. What does this mean to an employee?
   a) he or she should find all the safety signs in the work area and call the safety committee
   b) look for safety risks and eliminate any dangerous elements in his or her control
   c) have his or her supervisor scan the work site for safety risks and make suggestions
   d) he or she should review any safety concerns at the safety website before starting work

25) Who is the primary person responsible for employee safety?
   a) The City Apprenticeship Committee
   b) The employee’s supervisor
   c) The employee
   d) The union
MATH TEST SAMPLE QUESTIONS

Read and choose the best answer to each question. Do not use a calculator.

26) $4.78 + 5.2 = ?$
   a. 0.998
   b. 0.530
   c. 9.98
   d. 5.30

27) $95 \times 0.06 = ?$
   a. 57.0
   b. 0.057
   c. 0.57
   d. 5.70

28) $\frac{7}{11} \times \frac{1}{7} = ?$
   a. $\frac{1}{11}$
   b. $\frac{4}{9}$
   c. $\frac{11}{49}$
   d. $\frac{7}{77}$

29) $\frac{5}{6} \div 1\frac{2}{3} = ?$
   a. $9\frac{13}{18}$
   b. $3\frac{1}{2}$
   c. $5\frac{5}{9}$
   d. 4

30) $\frac{3}{8} + \frac{2}{8} = ?$
   a. $\frac{3}{32}$
   b. $\frac{5}{16}$
   c. $\frac{6}{64}$
   d. $\frac{5}{8}$

31) $\frac{4}{5} - \frac{3}{4} = ?$
   a. 1
   b. $\frac{1}{20}$
   c. $\frac{7}{9}$
   d. $1\frac{11}{20}$
Read and choose the best answer to each question. Do not use a calculator.

32) As a new apprentice, Carl bought two pairs of work boots, two thermal jackets, and three denim overalls. How many different pairs of boots-jacket-overall combinations can he wear using these new items?
   a) 24
   b) 14
   c) 12
   d) 7

Several payroll offices use decimals to record time. For instance, 15 minutes is \( \frac{1}{4} \) of an hour.

15 minutes = 0.25 of an hour

33) Convert the decimal time of 3.85 hours to hours and minutes.
   a) 3 hours, 26 minutes
   b) 3 hours, 51 minutes
   c) 4 hours
   d) 4 hours, 15 minutes

34) On average, what is the daily number of service calls for the week?
   a) 20
   b) 19
   c) 17
   d) 15

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<thead>
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<th>Day of the Week</th>
<th>Count</th>
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<td>Monday</td>
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<td>Tuesday</td>
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<td>Wednesday</td>
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<td>Friday</td>
<td>19</td>
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<td>Saturday</td>
<td>26</td>
</tr>
<tr>
<td>Sunday</td>
<td>14</td>
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35) All the molding in the lunch room needs to be replaced. If the lunch room is five feet wide and thirteen feet long, how much molding in linear feet should be ordered to replace the molding?
   a) 18 feet
   b) 36 feet
   c) 63 feet
   d) 65 feet
Refer to the pay stub. Choose the best answer to each question. No calculator.

### STATEMENT OF EARNINGS AND DEDUCTIONS

**SEATTLE PUBLIC UTILITIES**

<table>
<thead>
<tr>
<th>Employee Name</th>
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<tr>
<td>Alice Smith</td>
<td>B24581012</td>
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<table>
<thead>
<tr>
<th>Pay Rate</th>
<th>Hours</th>
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<tr>
<td>$15.50</td>
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### EARNINGS

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<th>Gross Pay</th>
<th>Total Deductions</th>
<th>Net Pay</th>
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<tr>
<td>$620.00</td>
<td>$215.00</td>
<td>$405.00</td>
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### DEDUCTIONS

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<thead>
<tr>
<th>Federal Taxes</th>
<th>FICA</th>
<th>Insurance Premium</th>
<th>Union Dues</th>
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<tbody>
<tr>
<td>$93.00</td>
<td>$47.00</td>
<td>$50.00</td>
<td>$25.00</td>
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</tbody>
</table>

36) What is Alice’s take home pay for the week shown on the pay stub?
   a) $405.00
   b) $620.00
   c) $215.00
   d) $15.50

37) What percent of Alice Smith’s gross pay has been held for federal tax?
   a) 11%
   b) 15%
   c) 19%
   d) 20%

38) What percent of Alice’s gross pay was withheld for insurance and union dues?
   a) 9.5%
   b) 11%
   c) 12.1%
   d) 14%

39) Alice works 40 hours a week. What is Alice's new weekly gross salary if her hourly wage has changed to $16.05 per hour?
   a) $430.00
   b) $514.00
   c) $530.00
   d) $642.00
Read the information and refer to the graph. Choose the best answer to each question. Do not use a calculator.

Work Team XYZ has an estimated monthly budget. The work team’s manager has a graph of the monthly expenses. He has estimated the monthly revenue at $100,500.00.

40) About how much money does Work Team XYZ spend each month on travel?
   a) $5,025.00
   b) $10,050.00
   c) $15,250.00
   d) $20,100.00

41) About how much more does Work Team XYZ spend on salaries and benefits than training?
   a) $40,200.00
   b) $40,020.00
   c) $31,500.00
   d) $30,150.00

42) Work Team XYZ’s manager wants to buy new computers at a cost of $38,000.00. He will use the equipment budget to fund this purchase. How many months of equipment budget will be needed to purchase the new computers?
   a) 2
   b) 3
   c) 4
   d) 5
Read the timecard and choose the best answer to each question. Do not use a calculator.

**WEEKLY TIMECARD**

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Employee ID</th>
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<tr>
<td>Dennis Jordan</td>
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<tr>
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<tbody>
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**Recorded Hours**

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<tbody>
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<td>8</td>
<td>7:30 am</td>
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43) What does Dennis Jordan earn in a day?
   a) $199.00
   b) $159.20
   c) $88.20
   d) $71.00

44) For this pay period, what percent of Dennis Jordan’s gross pay was withheld for insurance and union dues?
   a) 9.6%
   b) 11%
   c) 12.6%
   d) 14%

45) What percent of Dennis Jordan’s gross pay did he take home this week?
   a) 55%
   b) 61%
   c) 72.5%
   d) 74%

46) Next week Dennis will take an unpaid day. What will be his gross pay for 32 hours if he is paid at the same rate as shown on the timesheet?
   a) $636.80
   b) $588.00
   c) $796.00
   d) $684.00
Read the information and refer to the graph. Choose the best answer to each question. Do not use a calculator.

In February 2010, Washington State has an unemployment rate of about 10.4% across the state. This graph shows unemployment rates of those counties with the highest rates in the state.

![Preliminary Unemployment Rate % for Washington State Counties February 2010](http://www.workforceexplorer.com/)

47) Which two counties show the greatest percent difference?
   a) Lewis and Clark  
   b) Ferry and Cowlitz  
   c) Stevens and Grays Harbor  
   d) Ferry and Stevens

48) In February 2010, nearly 366,000 people were unemployed in Washington State. What was the approximate total labor force?
   a) 3.5 million  
   b) 34.1 million  
   c) 206.3 million  
   d) 355.6 million

49) What percent of the Washington state labor force was unemployed?
   a) 89.6%  
   b) 63.6%  
   c) 28.4%  
   d) 10.4%
Estimated travel ratio: 0.25 of a mile per min

50) Charlene will be working on the Madison Valley Stormwater Project. She wants to estimate how long it will take her to drive from her office to the construction site. Shown above is a map of the trip. Use the information on the drawing to determine how long the trip should take her. The site is 2.5 miles away from her office.

   a) 10 minutes
   b) 15 minutes
   c) 19 minutes
   d) 25 minutes
READING TEST SAMPLE QUESTIONS

ANSWER KEY:

1) a  
2) b  
3) c  
4) c  
5) c  
6) d  
7) b  
8) c  
9) a  
10) b  
11) d  
12) c  
13) a  
14) c  
15) a  
16) b  
17) c  
18) b  
19) d  
20) b  
21) b  
22) d  
23) d  
24) b  
25) c  

MATH TEST SAMPLE QUESTIONS

ANSWER KEY:

26) c  
27) d  
28) a  
29) b  
30) d  
31) b  
32) c  
33) b  
34) a  
35) b  
36) a  
37) b  
38) c  
39) d  
40) a  
41) d  
42) c  
43) b  
44) c  
45) a  
46) a  
47) b  
48) a  
49) d  
50) a
If you scored less than 18 on the reading and/or less than 18 on the math, you may choose to find a test preparation resource. You may want to contact a local Adult Basic Education (ABE) and/or English as a Second Language (ESL) program for learning options. These programs are relatively inexpensive and are designed to help you improve your reading, math, and/or English skills if necessary.

Be sure to let the program staff know your goal is to improve your reading and/or math skills for the CASAS Employability test. For your convenience, listed below are some local colleges that offer ABE/ESL programs:

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<tr>
<th>North</th>
<th>Central/East/West</th>
<th>South</th>
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<td>NORTH SEATTLE CC</td>
<td>SEATTLE CENTRAL CC</td>
<td>HIGHLINE CC</td>
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<tr>
<td>9600 College Way North</td>
<td>1701 Broadway</td>
<td>P.O. Box 98000</td>
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<tr>
<td>Seattle, WA 98103</td>
<td>Seattle, WA 98122</td>
<td>Des Moines, WA 98198-9800</td>
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<tr>
<td>(206) 527-3600 (switch)</td>
<td>(206) 587-4144</td>
<td>(206) 878-3710 (switch)</td>
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<tr>
<td>CASCADIA CC</td>
<td>SOUTH SEATTLE CC</td>
<td>BATES TC</td>
</tr>
<tr>
<td>18345 Campus Way NE</td>
<td>6000 – 16th Avenue SW</td>
<td>1101 South Yakima Avenue SW</td>
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<tr>
<td>Bothell, WA 98011</td>
<td>Seattle, WA 98106</td>
<td>Tacoma, WA 98405</td>
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<td>(425) 352-6000 (switch)</td>
<td>(206) 764-5300</td>
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<td>RENTON TC</td>
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<tr>
<td>16101 Greenwood Avenue North</td>
<td>3000 NE 4th St</td>
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<td>Shoreline, WA 98133</td>
<td>Renton, WA 98056</td>
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<td>(206) 546-4101 (switch)</td>
<td>(425) 235-2352</td>
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<td>EDMONDS CC</td>
<td>BELLEVUE COLLEGE</td>
<td>CLOVER PARK TC</td>
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<tr>
<td>20000 – 68th Avenue West</td>
<td>3000 Landerholm Circle SE</td>
<td>4500 Steilacoom Blvd. SW</td>
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<tr>
<td>Lynnwood, WA 98036</td>
<td>Bellevue, WA 98007</td>
<td>Tacoma, WA 98499-4098</td>
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<td>(425) 640-1500 (switch)</td>
<td>(425) 564-1000</td>
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<tr>
<td>EVERETT CC</td>
<td>LAKE WASHINGTON TC</td>
<td>PIERCE COLLEGE – Ft. Steilacoom</td>
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<tr>
<td>2000 Tower Street</td>
<td>11605 – 132nd Avenue NE</td>
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<tr>
<td>Everett, WA 98201-1352</td>
<td>Kirkland, WA 98034</td>
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<tr>
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<td>(425) 739-8100</td>
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