# 2011-2012 School Year Calendar

**EAST PROVIDENCE SCHOOL DEPARTMENT**

**SCHOOL CALENDAR 2011-2012**

*Approved: 4/12/11*

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<th>SEPTEMBER</th>
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**Marking Periods**

- November 10, 2011: 44 Days
- January 31, 2012: 47 Days
- April 13, 2012: 47 Days
- June 20, 2012: 42 Days
- 1st Semester: 91 Days
- 2nd Semester: 89 Days
- 2011-2012 School Year: 180 Days

**X = Schools Closed**
**EPHS History**

For over one-hundred years, East Providence High School has produced the highest caliber of scholars and citizens. Today, EPHS upholds this tradition of excellence and maintains a strong sense of community. We strive to move forward in this changing world and meet the challenges of the Twenty-First century.

**East Providence High School Alma Mater**

*By Kathy Cauley Davis '63*

Dear E.P.High  
All of your sons and daughters praise you  
We hail the sight of red and white  
They symbol of honor true.

In high school days  
We all have grown with each endeavor  
Our loyalty to you will be  
Within our hearts for e'er.

Our pride is strong  
Cheer loud and long  
For Alma Mater  
We will sing our song.

Your hallowed halls  
Ever will ring  
With cheers of Townies  
And every year our spirit here  
Will ring in our memories.

**EPHS Mission Statement**

The community of East Providence High School believes that excellence in education is the pathway to the future. Our goal is to instill a passion for learning and a sense of responsibility in all students. Teachers working with families ensure that every student's transition to society is personal and meaningful. Students, administrators, faculty and staff are part of a culture promoting a safe environment to explore new ideas, meet new challenges, respect diversity and contribute to the community.

**EPHS Activities and Athletics**

- Band
- Baseball-boys
- Basketball-boys/girls
- Cheerleading
- Chess Club
- Chorus
- Class of 2012
- Class of 2013
- Class of 2014
- Class of 2015
- Cross Country-boys/girls
- DECA
- Environmental Club
- Flag Corps

- Football
- French Club
- Gay/Straight Alliance
- Golf
- Hockey
- International Club
- Lacrosse-boys/girls
- Meistersingers
- Musical
- National Honor Society
- Photography Club
- Portuguese Club
- RI Honor Society
- RI Skills USA
- Soccer-boys/girls

- Softball – girls
- Spanish Club
- Special Olympics
- Student Council
- Swimming-boys/girls
- Tennis-boys/girls
- Townie Newspaper
- Track
- Volleyball-boys/girls
- Wrestling
- Yearbook
- Youth Alive
- Young Democrats
- Young Republicans
**Academic Eligibility**

For all students participating in Athletic AND Extra-Curricular Activities:

**Rhode Island Interscholastic Regulations**

An athlete is ineligible if:

1. He or she is nineteen prior to September 1st.
2. If four years from the date of entry into the ninth grade has occurred. A student is limited to eight semesters once he/she enters the ninth grade.
3. Transferred from one school to another for disciplinary reasons.
4. Student is taking less than five subjects including physical education.
5. If a student is not passing five subjects including physical education.
6. Severs connection with any school for a period of two weeks or more except for illness.
7. A valid assumption of risk form is not on file.
8. Transfers from one school to another without change of address and participated on a varsity squad at the sending school. If a student participated on a Varsity Squad at the previous school, he or she will be ineligible for 50% of the RIIL league season in each sport that he/she participated.

**East Providence School System Regulations**

The monitoring of eligibility is a responsibility of the coach. Each coach is asked to report any known violations to the Athletic Director immediately.

1. Report cards are to be checked and eligibility lists initialed by the coach on the day they are issued. An athlete should not be permitted to practice or play until his/her report card is seen by their coach.
2. A student-athlete should be earning seven credits including Physical Education. He/she must be passing (cumulative average 65 or above) five subjects, including physical education in order to be eligible to participate in athletics.
3. Participation in athletics while under suspension is cause for Ineligibility.
4. Participation in athletics without completion of Physical Examination, parent consent card, and or assumption of risk is cause for ineligibility.

**Advance Placement (AP) & Honors Expectations**

The given teacher and student expectations were a collaborative effort on the part of all Honors and AP teachers. These expectations were developed in an effort to increase student achievement in the course and on the exam. By providing a cohesive, streamlined delivery of services in these classes, we believe students will be successful in both Honors and AP courses. All Honors and AP teachers will articulate these expectations to their respective classes on the first day of school and throughout the year.

**Teacher Expectations**

1. All teachers will use the EPHS on-line bulletin board for assignments, due dates and keep it current.
2. All teachers will utilize AP release test items/or appropriate equivalent (in non AP classes) every two weeks.
3. All teachers will maintain firm deadlines for assignments.
4. All teachers will strictly adhere to APA/MLA formatting.
5. All teachers will provide clear and explicit expectations along with rubrics and will model work.
6. All teachers will be available for extra help when needed.

**Student Expectations**

1. Student will complete independent work outside of class and know that the pace of learning will be faster than in non-Honors or AP classes. Students understand a high level of independent study is required on their part.
2. Students will meet deadlines for assignments.
3. Students will complete summer assignments.
4. Students will seek extra help when needed.
5. Students will prepare diligently for the AP exam.
6. Students will be assessed frequently with AP release test items and timed tests.
7. Students will approach coursework with open minds and positive attitude.
Advisory

The purpose of the EPHS Advisory is to make a large school smaller through the scheduling of groups of students who interact daily with an advisor as well as peers. The intent is for students to make a connection with their group and their advisor that develops throughout their high school career.

Advisory time is also dedicated to the collection and growth of each student Portfolio. Students will build their collection throughout their four years. Students are expected to update their fulfilled Graduation Requirements with their Advisors (successful Portfolios, Community Service, etc.).

Anti-Bullying District Policy

All students and staff have the right to attend EPHS free from bullying, harassment and/or intimidation. It is an individual’s responsibility to treat all others with respect and dignity. The choice not to shall result in, but is not limited to, Loss of Privileges, Social Probation, Detention, Suspension, etc.

E.P. School Committee Policy - V.A.19:

Intent
The intent of this policy is to ensure that every student participating in the East Providence School Department has the right to study and work in a school community free from bullying, harassment and intimidation. The prevention of bullying is part of the East Providence School District Strategic Plan [R.I.G.L. 16-7.1-2(e)] and School Safety Plan [R.I.G.L. 16-21-24].

Bullying, Harassment or Intimidation
No student, school employee, contractual agent, volunteer or other member of the school community shall at school engage in, nor solicit and/or encourage any other individual to engage in, any action of bullying, harassing, or intimidating any other person.

Definitions
“At school” means in classroom, elsewhere on or immediately adjacent to school premises, on a school bus or other school-related vehicle, at an official school bus stop, or at any school sponsored activity or event, whether or not it is held on school premises.

“Bullying, harassment, or intimidation” means an intentional written, verbal, electronically communicated, or physical act or threat of a physical act that, under the totality of the circumstances: (i) a reasonable person should know would have the effect of physically or emotionally harming the student, damaging a student's property, placing a student in a reasonable fear of harm to his/her person, or placing a student in reasonable fear of damage to his/her property; or (ii) is sufficiently severe, persistent or pervasive to create an intimidating, threatening, or abusive educational environment for a student [R.I.G.L. 16-21-26(a)(2)].

“Electronic/Cyber communications” shall include any verbal, textual or graphic communication of any kind effected, created or transmitted by the use of any electronic device, including, but not limited to, a computer, telephone, cellular telephone, text-messaging device and/or personal data assistance device.

The violation of this policy by students shall be punishable in accordance with the Code of Conduct established by the district.

Attendance

Attendance at school is necessary for successful learning to occur. Supporting this need, there is both an East Providence School Committee Policy for which all students and parents are expected to follow and RI General Law 16-21-21.

E.P. School Committee Policy - V.A.8. Attendance:

I. General Requirement
A student must attend a regularly scheduled class every time it meets unless excused for the reasons set forth below.

II. Record of Absences – Late for Class
It shall be the responsibility of every homeroom (advisory) and classroom teacher to keep an accurate record of student absences and tardiness. This record shall form a basis for denying a student course credit or denying admission to Summer School.

III. Written excuses required for Absentees
A written excuse for any absence, signed by a parent or guardian, shall be presented to all classroom teachers who grade students and shall be returned to the Homeroom (Advisory in HS) upon the student's return to school. A telephone number of the parent or guardian shall also appear on the excuse.

***EPHS Absence Forms can be found on the EPHS website.

IV. Definition of Absence Classifications (Authorized Absences)

A. Excused Absences (requiring written excuses). An excused absence shall include one of the following:

a. Illness
b. Death or illness in the family

c. Family problem – personal, legal, etc.

d. Health (doctor and/or dentist visits to be verified by doctor)

B. Religious Observances

a. Dismissal approved by Attendance Officer

b. Other (specific reasons required)

C. Unauthorized Absences - Absence from school or class that is not justified by an acceptable written excuse shall be considered an unauthorized absence. The written excuse must be received within five (5) days of the student’s return to school.

a. Academic Penalties - Unauthorized absences from class may cause poor academic performance, which may result in academic failures for the quarter. The following shall result from unauthorized absences:
   i. Zero credit for class activities, quizzes, or tests administered on the day of the unauthorized absence unless they are made up later.
   ii. Make-up activities (tests, etc.), may be provided in the case of unauthorized absences, by the teacher. A student’s history of attendance should be taken into consideration by the teacher when considering the offering of make-up tests. Make-up opportunities should be offered in the case of authorized absences.
   iii. Make-up activities (tests, etc.), may also be authorized in case of unauthorized absences, by the school principal.
   iv. Even when absences are authorized, it is the responsibility of the student to arrange with his or her teacher to make up all academic work missed. Failure to do so may result in adverse academic consequences.

D. School Approved Absence - A school approved absence is an absence which requires the student to be out of class for reasons of participation in such school approved events as curriculum trips, band or choral appearances, athletic contests, school assemblies, nurse or guidance appointments. When a large number of students are to be excused from class for one of the above reasons, the teacher in charge shall publish the fact and include the names with the daily absence list on the day of the event. In all such cases, students must be given opportunities for taking make-up tests, etc.

E. Failure to Submit a Written Excuse

Homeroom (Advisory) teachers shall make a weekly check of the number of excuses handed in by student absentees. If a student is habitually late handing in excuses or fails to hand them in, the homeroom teacher shall call the matter to the attention of the student. After five (5) days, if no written excuse is given to the teacher, said teacher shall refer the name of the student to the Attendance Office. The Attendance Office shall make contact with the student’s home within three (3) days and keep an accurate record of any contact made with the home.

Discipline referral notices shall be mailed semi-quarterly to parents of students who have unexcused absences. The Guidance Director shall also be notified at the same time.

Nothing in this article shall be construed to relieve the Attendance Office from its responsibility to make even more frequent checks on students who are habitually absent, tardy, late for class or missing from class.

Ref. RI Gen. Laws 16-19-1

V. Adult Students and Students Not Living at Home

Students eighteen (18) or over and/or who are not living at home shall be required to bring in a written excuse as authorized above and in accordance with the same timelines.

VI. Principal to Make Final Decision

The final decision at the school level for implementing this policy shall be made by the school principal.

VII. Right to Appeal – Due Process

Any student and/or his or her parent/guardian who feels aggrieved because of action taken as a result of any section in these attendance regulation, may appeal said action to the school administration level at which this action was taken. Further appeals may be taken to the Superintendent of Schools and finally to the School Committee. Further appeals after the School Committee decision may be taken through the process as defined in Title 16 of the General Laws of Rhode Island.


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Beyond the East Providence School Committee Attendance Policy and the RI General Law 16-21-21, EPHS will have a running record of student Tardies, Absences, attempts to work with Students and Parents Attendance, Behavior and Failure issues. Documentation of efforts will be referenced upon when considering course requirements and/or graduation requirements. Students will acquire 2-5-2 Status for 2 suspensions, 5 tardies/absences (unexcused to class/school) and/or 2 class failures. Students and
parents not adhering to Attendance Rules/Regulations and Laws risk being referred to the Truant Officer and having to attend Truancy Court, as well being in danger of failing to graduate.

**Bell/Class Schedule**

Class meeting times and schedules for 2011-2012 school year are as follows:

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**Bunking School/Cutting Class**

EPHS takes attendance very seriously. Any student choosing to bunk (skip) school or cut class (not attend) for any reason, will be suspended. The school cannot and will not be held responsible for any student choosing to make an unsafe decision to not attend class or leave school grounds without approved permission.

**Bus Transportation**

It is a privilege to privilege to be provided Bus Transportation TO and/or FROM school. If for any reason, a student is unable to follow expected Safety Procedures, follow Bus Driver directives, etc. this privilege shall be taken away.

**E.P. School Committee Policy - V.A.11. Transportation:**

Free bus transportation to and from public and parochial schools in the City of East Providence shall be provided by the School Department in accordance with the following:

**High School 9-10-11-12:** For any child living one and one-half (1 1/2) walking miles or more from his or her school.

All Regional III School in and out of East Providence per RI Gen Laws 16-21.1-2

For any student living in East Providence:

1. For valid medical reasons determined by the Superintendent or upon recommendation by the Bus Transportation Appeals Form.
2. Any parent who feels their child or children are entitled to free bus transportation shall fill out an Appeal Request Form obtained by calling the Transportation Office.
3. In computing the distance, the front door of the school to the front curb of the student's dwelling and the most direct route shall be used.

**Bus Drivers: Rules Affecting Students**

1. Do not allow students to enter or leave the bus while it is in motion.
2. Once the buses are in motion, leaving parking lot in the p.m., under NO circumstances do you stop to pick up stragglers. Warn students ahead of time.
3. Drivers are held responsible for reasonable behavior of students in transit.
4. Drivers must not allow children to thrust their heads, arms, or any other parts of their bodies out of open windows.
5. Fuel tanks must not be filled while students are in the buses.
6. In cases where it is necessary for students to cross a highway in order to board a bus or after leaving a bus, such students should be in view of driver at all times and shall await signal from the driver to make certain that the highway is clear before signaling the students to cross.
7. Do not allow the children to eat while on the bus.
8. Do not allow students to throw anything nit he bus or out the window.
9. The driver shall not open the entrance door far enough to discharge or receive passengers until it is clear that vehicles approaching and overtaking the bus have stopped in recognition of his or her signal.

10. The driver shall see that students leave the bus in an orderly manner and must obey the orders of the school bus driver. They must not cross the highway until given consent by the school bus driver. After the students receive the signal to cross the highway, the driver should be constantly alert to the traffic situation. When boarding or leaving the bus, students should be in view of the driver at all times. It cannot be too strongly emphasized that each child is his or her own best protector.

11. Students crossing the highway shall pass in front of the school bus and at least ten or twelve feet ahead of it. Care must be taken to make sure that these students do not step out on the road beyond a point protected by the bus until the school bus driver gives the signal for them to cross the highway.

12. The bus driver shall carefully observe the number of students getting off the bus and account for the safety of all these students before proceeding with the bus.

13. Drivers must not permit students to smoke on their bus at any time.

Rules of Students Riding School Buses

To Parents:

Please counsel your children on the following:

1. Students who have to walk some distance along the highway to or from the bus-loading zone, where practicable, must walk on the left hand side facing the oncoming traffic.

2. Students must not stand or lay in the roadway while waiting for the bus and should arrive at the bus stop before the bus is due to arrive.

3. Self-discipline should be exercised by students at the bus-loading area. Students should refrain from pushing and shoving other students while boarding or exiting the bus.

4. Students shall exit the bus in an orderly manner and must obey all orders of the school bus operator. They must not cross the highway in front of the bus until given consent to do so by the bus operator. When boarding or exiting the bus, students should remain in full view of the operator at all times.

5. Students must remain outside of the danger zone and must cross the highway at least 10ft in front of the school bus and never behind it.

6. The bus operator is in full charge of the bus and all passengers must promptly obey the bus operator’s directives and instructions.

7. The student is to show his/her pass to the bus operator when entering or on request and surrendered on demand for the purpose of identification.

8. Students shall ride their regularly assigned bus at all times, unless permission has been granted by the school authorities.

9. Except by written permission of school authorities, no student shall be permitted to leave the bus except at his or her regular stop.

10. Outside of ordinary conversation, classroom conduct must be observed on the school bus.

11. Students are to remain seated while the bus is in motion and they are not to get off or on the bus until it has come to a full stop.

12. No student shall extend his/her head, hands, arms, or legs out of the windows at any time regardless of whether the school bus is in motion or standing still.

13. Students shall assist in keeping the bus clean by keeping their waste off the bus floor. Students shall also refrain from throwing refuse out of the windows. To help keep the bus clean, eating and drinking is NOT allowed.

14. NO student shall open a window on the school bus without first getting permission from the school bus operator.

15. Students must not have in their possession anything that may cause injury to another passenger, such as sticks, breakable containers, any type of firearm, or straps or pins extending from their clothing. No animals are permitted on a school bus except for muzzled “seeing eye” dogs.

16. Each student must see that books and personal belongings are kept out of the aisle. Special permission must be granted by school authorities and bus operator to transport any large items.

17. NO student shall talk to the operator more than necessary while the bus is in operation.

18. The school bus is a “classroom on wheels”. Conduct yourself as you would in school.

19. NO student shall sit in the operator’s seat, nor shall any student be transported while located to the immediate left or right of the driver.

20. In the event of an actual emergency, emergency exit procedures, as established by the emergency exit drills, shall be followed.

21. Be respectful to your school bus operator. School bus operator has a very important task to perform and they need your help.

22. NO student will smoke or light matches on a school bus or consume or possess any alcohol or controlled substance.
23. Parents of students damaging school buses shall be responsible for proper reimbursement to the school district or bus owner.
24. Students are not to run errands between the bus stop and their home.
25. Students shall not throw any object in or out of the school bus.
26. Each student may be assigned a seat in which he/she shall be seated at all times while on the school bus unless permission to change the assigned seat is given by the school principal and/or bus operator.
27. **Discipline Code – by Transportation Company**
   a. 1st Offense: Student(s) shall be turned over to the principal and parents shall be notified.
   b. 2nd Offense: Student(s) shall be suspended from riding the bus for two (2) days. Principal shall notify parent and follow school procedure as is done in any discipline problem.
   c. 3rd Offense: Student(s) shall be suspended from riding the bus for two (2) weeks.
   d. 4th + Offense: The Parent(s) or guardian(s) of the student(s) must contact the building principal and arrange for an appointment before the student is allowed back on the bus.

**Cancellation of School**

Shall school be cancelled for any given reason, please be sure to receive notice around 6:30am and thereafter, by any of the following:

- **Connect-Ed**: School Phone Message to Parents (please be sure to keep us updated with current phone #’s)
- **Media School Announcements**:
  - **Radio**: 630AM, 920AM, 92.3FM, 93.3FM, 94.1FM, 105FM
  - **TV**: Channels 6(ABC) – 10(NBC) – 12(CBS)

When a storm hits our region, the Superintendent of School has the option to delay the opening of school for one or two hours. In that event, students SHOULD NOT arrive to school at the usual time. Supervision at school may not be available, due to road conditions that keep personnel from arriving before school begins. Please arrive at the appropriate time, depending on the “start” of school for the given day.

**Cell Phones**

Cell Phone usage is NOT allowed during school hours. Students are NOT to have, be seen, or use their cell phones between the hours of 7:50am-2:10pm. EPHS is NOT responsible for any LOST or STOLEN cell phones. It is the student’s responsibility to hold onto his/her valuables at all times.

**NOTE**:

- **If a cell phone is seen out (visible to the teacher/administrator/staff member), on or is used by a student, the cell phone, with the battery, headphones, etc. will be confiscated by the Deans of Discipline or Administration and documented each time of occurrence.**
  * Students will be given their phone back at the end of the day on the **1st Offense**.
  * Students will NOT be given their phone back on the **2nd Offense and beyond**, their parent/guardian will be required to come in, sign for and retrieve it.

**Cheating AND Plagiarism**

It is the student's responsibility to produce any and all work which is entirely his/her own. Supplying or receiving any work to be used deceitfully. Upon discovery of a purposeful misrepresentation via cheating and/or plagiarism behavior will result in disciplinary action as follows:

1st Offense: Parent(s) will be informed. Student(s) will have an opportunity to resubmit any work, under the discretion of the teacher, with a maximum grade of a 65.

2nd Offense: Parent(s) will be informed. Student(s) will receive a 0 for assignment, with no chance of recovery and possible suspension.

Repetitive Offenses will result in a mandatory parent meeting, possible course failure.

**Computer and Internet Policy**

The following is expected for all students attending school(s) within the East Providence School District:

**E.P. School Committee Policy - Student Appropriate Use Policy of Information Technology Resources**

**EAST PROVIDENCE PUBLIC SCHOOLS**

Student Appropriate Use Policy of Information Technology Resources
Services Provided to Students:

- The East Providence Public School District provides all students with a network account and password for the purpose of facilitating education.
- Students may access printers and print when given permission by the local authority.
- Students may have access to Google for Education accounts including Gmail and Google Docs.
- Students have access to online course resources (if currently deployed by his/her teachers).

Note these services and resources are not the same as a private home Internet and e-mail accounts and therefore all actions including information stored, accessed, viewed, written, or actions performed are logged, and accessible by the Administration. These actions are also legally discoverable and could be subpoenaed by a court of law. Therefore, the East Providence Public School District has the right to monitor, quarantine, backup, move, archive and/or delete, and access all electronic files, local or remote, on systems managed by the East Providence Public Schools. Students should have no expectation of privacy.

In accordance with CIPA (Child Internet Protection Act), the East Providence Public School District filters Internet content to prevent access to pornography and material that is otherwise inappropriate for minors. However, it is recognized that this and any filter alone is no guarantee that users will not be able to access Internet resources which are profane, offensive, obscene, or otherwise objectionable. Students should report accidental or inappropriate sites to a teacher or administrator for blocking.

Students of the East Providence Public School District shall:

Respect and protect the integrity, availability, and security of all electronic resources.
- Our network systems provide important access to educational resources. The destruction, vandalism, hacking, or damaging of data, networks, hardware, software, backend systems, or disruption of this or other resources used by the East Providence Public School District is prohibited and may result in disciplinary and/or legal actions.
- Network and account security is the responsibility of all members of the East Providence School community. Any security risks should be reported to a teacher or network administrator.
- Resources shall be used in a manner consistent with the educational mission of the East Providence Public School District.

EAST PROVIDENCE SCHOOL DISTRICT 1

- Computers, electronic resources, and network bandwidth are shared limited resources and should be conserved and protected, as such.
- Devices not owned and managed by EPSD may not be connected to the network without specific permission. Devices that disrupt the educational process or operation of the EPSD are prohibited, will be removed, may be held and searched, and may result in disciplinary and/or legal actions.

Respect and protect the intellectual property of others.
- Do not infringe copyrights. You may not make illegal copies of music, games, movies, software, or other materials under copyright.
- Do not plagiarize other people's work.
- Do not audio or video record lectures or school activities without permission from the faculty and/or students involved.
- Do not post pictures, audio, or video of lectures or school activities to the Internet without the permission of faculty and the parents of all students involved.

Respect and protect the privacy of yourself and others.
- Only use the network account assigned to you and do not give your EPSD network credentials to anyone other than your parents.
- Do not view, use, copy passwords, data, or access networks to which you are not authorized.
- Protect your privacy when using the Internet; do not distribute private information about yourself, or others, without your teachers or parents’ knowledge and approval.
- Be authentic; do not pretend to be someone else online. Respect and practice the principles of community.
- Communicate only in ways that are kind and respectful. Remember that anything you write or post online may be discoverable forever.
- Report threatening or discomforting communication or materials to a teacher and/or parent.
- Do not intentionally access, transmit, copy, or create material that violates the school’s respectful climate such as messages that are threatening, rude, discriminatory, or meant to harass, as these may result in disciplinary and/or legal action.
- Do not intentionally transmit or implant computer viruses, macros, or any type of malicious code within the EPSD network or hardware. Do not use any type of hardware device, network device, or software application designed to covertly capture data.
- Do not intentionally access, transmit, copy, or create material that is illegal, such as obscenity, pornography, stolen materials, illegal copies of copyrighted works, or use School resources to further other acts that are criminal, as these may result in disciplinary and/or legal action.
- Do not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.

Consequences for Violation. Violation of any portion of this policy may result in disciplinary measures up to and including suspension and/or legal actions.

CRC – Conflict Resolution Center
The Conflict Resolution Center is a highly structured environment for all students within the East Providence High School. The CRC provides a safe and predictable atmosphere for students to work out conflicts under the supervision of two certified and trained conflict resolution specialists. This therapeutic setting operates using clear expectations that govern the mediation process and fosters a climate of respect. In addition, students are shown conflict resolution strategies and techniques that help resolve disputes through peaceful communication. Last, students are encouraged to understand the fact of choosing the path of peace over violence during a time of conflict shows strength, courage, wisdom, character, and maturity.

**Staff:** Mr. Thibault and Mr. Farmer  
**Location:** Room 230B

**Detention**

It is the student's responsibility not to earn detention, particularly if he or she has after school commitments.

**Teacher Detentions:** The classroom teacher will assign a teacher detention for classroom infractions. The length of the detention is set by the individual teacher. Failure to stay for teacher detention will result in a referral for office detention, YET, does NOT dismiss the original assigned detention with the given teacher.

**Office Detentions:** Office detentions may be assigned by any Dean, Administrator or other school staff member for any school rule or expected behavior infraction. Students will be given notice of their assigned detention. Office detentions are held M – Th after school.

**Incomplete Detentions:** Failure to complete detentions may result in any/all of the following, but not limited to:
- Loss of Privileges
- Vacation Detention
- Summer Detention
- Social Probation
- Community Service
- Athletic Involvement

**Dismissals**

EPHS takes the given steps below very seriously

**E.P. School Committee Policy - V.A.9. Dismissing of Students:**

Procedure to be followed when dismissing a child to other than a recognized custodial parent or guardian:

1. The decision to dismiss a child to other ant a custodial parent or guardian shall not be made below the Office of Assistant Principal. Any questions regarding such dismissals should be directed to the Office of the Director of Attendance.
2. Custodial parents and/or guardians of students in Kindergarten through Grade 12 shall provide the school with a list of individuals empowered to pick up their children.
   a. Please note: no student shall be released to any individual whose name does not appear on the list.
3. Individuals shall be required to provide a valid photo ID (driver's license or RI Identification Card) before any student shall be released into their care.
   a. Telephone verification must take place before the release of any student. This applies even if the release is to the custody of Police, DCYF, or some other such authority.
4. Any attempt
5. A daily log for the release of students to other than custodial parents or guardians should be kept at all schools. The log shall contain the following information:
   a. Students name; name of individual student is released to; time released; ID number; auto license plate number.
6. In emergency situation, students may be dismissed after a phone call from the custodial parent. However, this type of dismissal may be made ONLY to custodial parent or guardian. A legal ID shall be required. NOTE: This decision should also not be made below the Office of Assistant Principal.
7. A high school student may be dismissed into his/her own care through a note from the custodial parent or guardian. All notes shall be verified by the principal or his or her designee.
8. Teachers, support personnel and students should report any suspicious or unusual activity taking place immediately before or after school or where strangers appear to be engaging students in an attempt to pick them up.
9. Caution and the individual student's safety shall be the ruling factor if there is any question regarding the dismissal of a student. The School Committee, shall, at its August meeting of each school year and at such other times as it may deem appropriate, provide for an effective means of informing all students, parents and/or guardians of this policy.

Adopted February 11, 1992  
Revised February 1996, October 2001

**Driving and Parking at EPHS**

Driving a vehicle and use of the Student Parking Lot is a **privilege**, not a right, to East Providence High School students.

Any student wishing to drive to school and have parking privileges is required to fill out an Application (attached), provide a valid Driver’s License and Proof of Insurance. One car per student will be allowed to be registered and the student will receive a Parking Permit to be displayed in the approved, registered vehicle.

*** Driving and Parking privileges shall be taken away due to, but not limited to, any student misconduct, breaking of the law, unsafe driving practices, excessive tardiness and/or attendance, etc.

*** Students failing 2 or more subjects per quarter are subject to loss of Driving/Parking privileges for the following quarter.

** Unregistered cars or cars with suspended Parking Privileges are subject to being towed without notice.

**E.P. School Committee Policy - V.A.11. Transportation:**
**Student Driving and Parking at the High School, Automobile Regulations**

1. All students who bring a motor vehicle to school must register their vehicle with the school administration and obtain a parking permit.
2. Said permit must be displayed in the bottom left corner of the rear window. Vehicles without permits will not be allowed in the student parking area and will be subject to towing.
3. Safe operation of the vehicles must be observed at all times. A speed limit of five (5) miles per hour on school grounds should be observed.
4. No motor vehicle may be occupied while it is parked on school grounds during the school day.
5. No student will leave the school in any vehicle during the school day without obtaining permission. STUDENTS ARE NOT PERMITTED TO LEAVE THE SCHOOL GROUNDS FOR LUNCH.
6. Neither the school nor the School Committee assumes any responsibility for damage to cars – or for items of personal property. ALL VEHICLES MUST BE LOCKED WHILE PARKED.
7. Students are not to park in the teachers’ parking area or in fire lanes.
   
   **NOTE:** **Cars illegally parked in the Teacher’s Parking lot or Career Tech Parking lot are subject to being Towed without notice and loss of Privileges.**
8. Students are not to congregate in the parking lot on arriving at school but will enter the building immediately.
9. Excessive Absences and/or Tardiness of students bringing a vehicle to school will result in suspension or revocation of this privilege.

Failure to adhere to the regulations will result in the student’s privilege being revoked.

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**Dress Code**

EPHS supports a healthy and respectful learning environment. The tone and atmosphere of a school are directly affected by the overall appearance and general conduct of its students. Therefore, students are asked to consider cleanliness, good taste and appropriateness in their selection of clothing. **If it is determined by the school administration that particular clothing is disruptive to the learning environment/process and/or is offensive to community standards, the student may be asked by the school administration to change that clothing.** The parent of the student may also be required to take the student home until the matter is resolved.

**E.P. School Committee Policy - V.D.1. Code of Conduct:**

**DRESS CODE**

The following dress code is not meant to be restrictive, but is intended to guide students and their parent/guardian in choosing clothing that is safe and appropriate to wear in school. The following articles of clothing and/or items are not to be worn in school:

1. Hats/headgear (hats, do-rags, bandanas, etc.)
2. Articles of clothing with designs or wording which is obscene or vulgar, etc.
3. Any type of pajamas.
4. Articles of clothing with designs or wording referring to illegal substances such as alcohol or drugs.
5. Articles of clothing which depict, in any form, acts of violence.
6. Articles of clothing that are too revealing, such as midriff blouses/shirts, pants that hang below waist (SAGGING- Pants that display underwear), halter-tops, tube tops, tanks, spaghetti string tops (minimum strap is 1"), see-through clothing, low cut blouses/shirts, etc. All shirts/blouses should be able to be tucked in at all times during the school day. Any skirts or shorts MUST be NO SHORTER than 1 1/2inches above the knee.
7. Students will not attach beepers, pagers, cell phones, radios, headsets, (including headphones/earpieces), stereos, iPods, etc. to clothing or to their person.
8. Skateboards, rollerblades, etc. are not allowed in the building.

Disapproved items brought to school in violation of this code and applicable State Laws are subject to confiscation by administration or approved personnel. Pagers, cell phones, beepers, etc. may be turned into the police department while radios, stereos, mp3’s, iPod’s, may be held until a parent/guardian and in some instances, to students after school hours (upon 1st two warnings).

Students who are dressed in violation of this code will be asked to call home for an appropriate change of clothing. School principals will have final authority in their schools in deciding what constitutes compliance with this code.

Any exceptions to this code for medical or other reasons must be substantiated in writing by an appropriate authority and is subject to approval by the building principal.

**Due to the fact that fashion trends change, it is our policy to maintain a non-controversial educational atmosphere. Therefore, improper dress will not be tolerated regardless of the fashion terminology.**

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**Extra Help**
Students are encouraged to seek extra help after school. Students should ask teachers for help with assignments early before it lack of understanding gets too overwhelming. Students should seek support upon returning to school after any absence. It is the students’ responsibility to request extra help when needed or desired.

**Fire Drills, Evacuations, and Lockdowns (Code Red’s)**

Students are to assume that all fire alarms indicate an actual fire exists, unless told otherwise, by administration. Students are to file out of the building quickly and quietly, with the teacher they are presently designated to. Teachers will review evacuation procedures with students at the beginning of the year. Students are to remain in the assigned area unless instructed to do otherwise by administration. Instructions and expectations given to students by the administrator/teacher is expected to be followed.

**Food & Drink**

No Food is allowed anywhere in the school building beyond the Cafeteria. Any student consuming any food beyond the cafeteria will be asked to throw it away.

Water is the only beverage students are to carry or consume throughout the school building beyond the Cafeteria.

**No Food or Drink is allowed in the Auditorium.**

**No food shall be delivered to the school.**

**Grading**

**PowerSchool:** Parents are encouraged to monitor their child’s daily progress online via PowerSchool Parent. All parents will receive a User Name and Password. Please contact the school if you have not received this information yet.

**Report Cards:** Quarterly grades will be posted approximately one week after the quarterly marking period ends. Each quarter is ten weeks long. After the first three marking periods, students will be issued their report card during Advisory. After the fourth marking period, report cards will be mailed home.

**Progress Reports:** Progress Reports will NO LONGER be handed out. Parents are encouraged to monitor their child's daily progress online via PowerSchool Parent.

**Marking Periods:**


**Honor Roll:**

- **Summa Cum Laude** – All A’s
- **Magna Cum Laude** – All A’s & B’s
- **Cum Laude** – All A’s, B’s and no more than one C

**National Honor Society:** In order to be considered for membership in the Nation Honor Society, a student must fulfill the following criteria:

1. Average of 89.5% or better for 2.5 years
2. High moral character, leadership, and community involvement
3. Fifteen hours of documented community service
4. Selection by faculty and administration during senior year and first semester senior year
5. Application process

**Rhode Island Honor Society:** In order to be considered for membership in the Rhode Island Honor Society, a student must fulfill the following criteria:

1. Maintain a cumulative average of 85 or better in all courses. (They must NOT receive a failing grade in any course.)
2. A student is ineligible for membership if he/she has dropped a subject after receiving a failing grade at the quarter or semester marking period.
3. No failing cumulative averages.
4. No failing grades during the 4th quarter of senior year.

A transfer student from a school in the Honor Society whose record entitled him/her to membership will be eligible in the receiving school. The Principal shall certify the list of eligible candidates.

**AP Testing:** All students enrolled in AP courses must take the AP test in order to earn AP credit and quality points. Students who don’t take the test will earn credit an quality points as a College Preparatory (CP) class.

**Class Rank:** For college admission purposes, a temporary class rank is computed at the end of the eleventh grade. The final rank from which the class valedictorian and salutatorian are selected is computed at the end of the first semester of the twelfth grade. Class rank is determined by use of a weighted ranking system. Final averages are multiplied by the weight of each subject; this weighted average is then used to compute the student’s rank in class. The weights are assigned as follows:

- **AP** Four year College: Advanced Placement 2.2
- **H** Four year College: Honors Level 2.0
These weights are used only to determine class rank; they are used for no other purpose. Only core academic courses are weighted, all non-academic electives are not weighted.

**Earned Credits:** Students will be placed in the appropriate grade and promoted based upon the number of Carnegie units earned.

- **Full year Course:** 1 credit
- **Semester Course:** .5 credit
- **Physical Education:** .3 credit
- **Health:** .2 credit

Students will be classified by grade based on the following units earned:

- **Grade 9:** 0-6 credits
- **Grade 10:** 6-12 credits
- **Grade 11:** 12-14 credits
- **Grade 12:** 14+ credits

**Incomplete Grades:** Under extenuating circumstances, a teacher may request permission from Administration to issue an incomplete grade for a student. Since an incomplete grade cannot be a final grade, it is the responsibility of the student to arrange a schedule with the teacher to complete his/her missed work within 2 weeks of the end of the quarter. The teacher will then finalize the student’s grade and report it to Administration and the Guidance Office.

**EPHS Graduation Requirements**

- 4 years of English
- 4 years of Math
- 3 years of Social Studies
- 3 years of Science
- Proficiency in Fine Arts
- Proficiency in Technology
- 4 years of PE/Health
- A score of a “2” or better on NECAP English, Math and Science
  - RI Dept of Education defines proficiency as achieving a “2” or better on ELA, Math & Science
    - If a student does NOT reach a “2” on ELA or Math, further completion of remediation is required in order to graduate; such as after school remediation, Literacy Lab or Math Lab in Grade 12.
- 31 Successfully completed Portfolio Assessments
  - 2 Successfully completed Portfolio Assessments for each course in Grades 9 & 10 and 3 in Grade 11.
  - Beginning in Grade 9, students will be provided with 5 opportunities to successfully complete 2 portfolio assessments.
  - A minimum of 14 Portfolios must be completed each year.
  - If 28 portfolios are completed by the end of 10th grade, only 3 more are required during Grade 11.
  - They must in the following: 1 ELA, 1 Math, 1 Science or Social Studies
    - ONLY 1 Midterm or Final for any course may be allowed towards a Portfolio Assessment, NOT BOTH.
- 6 hours of Community Service – during each year of high school. Things which could be considered community service include tutoring children, assisting the elderly (non-relatives) ... ex: Nursing Home, socializing animals at animal shelters, or helping with civic beautification (Earth Day), helping with Church Events, Special Olympics, Red Cross, Rotary Club, Lions Club, Public Library, etc. In all cases, community service work is performed by volunteers who are not paid for their time. Community service is work which benefits the community.
- Community Service Opportunities are often announced during Morning Announcements, posted at City Hall and offered through the East Providence Prevention Coalition (located at City Hall).
  - **Hours and/or extra hours may NOT be forwarded or allowed into the next year.**
  - Community Service Forms may be found on the School website and should be turned the students assigned Advisory Teacher.
- Successful completion of a Senior Project

**Hall Passes**

Students leaving a classroom for any reason must have an official Hall Pass with a teacher's signature, date and time on it. Students are expected to show their hall pass to any Staff Member upon being asked. Refusal or argument of this request may result in detention and/or suspension.

**Health Services**

**School Nurse:** The Nurses Office is located on the first floor, near the Art Wing. It is open from 7:50am – 2:10pm. Students must obtain a Hall Pass from a teacher or administrator to visit the nurse's office. The school nurse(s) monitors and helps maintain the health and safety of all students and educates them on health issues. Only the school nurse(s) may administer mediation to
students. Any accident, injury or illness will be reported, medical attention will be provided and parental notification will be made, if necessary.

**Emergency Phone Numbers:** Emergency cards will be sent home at the beginning of the school year. The cards must be returned promptly with appropriate emergency contact numbers of family members or adults able to care for your child in your absence. If student contact information changes, it is imperative that a new Emergency Card be filled out and information is updated.

**Illnesses:** If a student is injured at school every attempt will be made to contact the parent or guardian. If the student is seriously injured, East Providence Rescue will be called.

**Medical Concerns:** Any medical concerns or needs must be reported to the school nurse’s office.

**Physical Education Excuses:** A doctor’s note* MUST be on file with the nurse’s office for students dismissed form PE/Swim. 

**NOTE:** Doctor’s notes/excuses WILL NOT be accepted RETROACTIVELY; they must be submitted at time of illness.

**Prescription Drugs/Medications:** Students needing prescription medication must have an updated doctor's note on file, ANNUALLY. Only a school nurse may accept medication of any kind form a parent/guardian or student. Medication must be in the original container or prescription bottle with the appropriate label. Students may NOT carry or self-administer any medication during the school day, unless approved by the school nurse & administration (ex: inhalers and epipens).

Over the counter medication (i.e., Tylenol, Advil, Tums, etc.) may be administered with a signed parent permission slip. Attached.

**School Social Worker:** Is located in the Nurse’s Office. The Social Worker is available to all students throughout the day. Students wishing to speak to the Social Worker must have a pass from a teacher or administrator.

**Lavatories**

Restrooms are available for student use outside the cafeteria, on the first floor by the main office, on the second floor: in the new wing, near the stairwell and near the Science wing. Students are encouraged to plan to use the lavs before school, during lunch or after school. Students must have a pass from their assigned teacher to leave class to use the lav. Students should be using the lavatory in the closest proximity to their assigned classroom.

**Late to Class/School (Tardiness)**

School begins immediately at 7:50am. Teachers are to take attendance at this time. If a student arrives to class after 7:55 am, he/she must sign in at the Attendance Office in room 119. Any student who arrives within 5 minutes late to class is assigned a detention from the teacher.

** Teachers are to arrange a date and time for students to complete their assigned detention. If a student does not complete his/her assigned detention, the teacher is to report the student to the Deans and the student will then receive an Office Detention as well. (Office Detention DOES NOT replace the teacher Detention … it is IN ADDITION to.)

**If a student is absent or tardy to any class 5 or more times, each teacher is to refer the student directly to the Principal.

**Library**

The EPHS Library is located on the second floor of the building. The library is open daily from 7:50am – 2:10pm. During the school day, students must have a pass from his/her classroom teacher to be admitted into the library. The library has a copy machine (with a fee charged) and computers for student use. Students who are disruptive will lose library and/or computer privileges.

** The Library will be available to students for ½ hour after school every day. Students are expected to be doing research, getting extra help, doing homework or other work, or the student(s) will be asked to leave and will lose Library use privileges.

**Lockers**

All students are assigned a locker at the beginning of the year. Students will be allowed to go to their lockers BEFORE school, BEFORE their lunch period and AFTER the last period of the day. Students are not allowed access to their lockers in between classes or during class time, unless permitted with a pass from their assigned teacher.

Students are NOT to share locker space. Students should NOT bring valuables such as money, phones, iPod’s, etc. to school and should NEVER leave such valuables in their locker. Students are responsible for any valuables left in their locker and will be expected to sustain any personal loss or pay for any lost school property.
Students are reminded to USE their assigned Lockers during PE class. All valuables, clothes, books, purses, etc. must be locked during class time. The school is NOT responsible for any lost or stolen valuables.

**Loitering**

Loitering is NOT allowed at any time throughout the school day in the school bathrooms, classrooms, hallways, hallway intersections, lockers, stairwells, against walls etc. Students are expected to remain moving in the halls while passing to their next class. **Students are NOT to be on campus before or after school hours unless they are under DIRECT SUPERVISION of a teacher, coach or administrator.**

**Coaches of athletic teams will designate specific areas for athletes to report to immediately following the last period of the day.**

**Clubs and/or Tutors will designate specific areas/classroom for approved participants to report to immediately following the last period of the day.**

Students found loitering on school grounds before, during or after school hours, are subject to receiving consequences of, but not limited to: Loss of Privileges – Detention – Suspension – etc.

**Loss of Privileges/Social Probation**

Violations of school rules, responsibilities and expectations (detentions/make-up work/expected behavior expectations, etc.) may result in temporary Loss of School Privileges, including but not limited to: Participation in Extra-Curricular Activities/Sports, Dances, Proms, Attendance to sporting events, Field Trips, Parking Privileges, etc....

Administration will determine when Loss of Privileges will be utilized.

**Lost and Found**

Lost and Found has two locations: in the Attendance Office and the School Cafeteria. Students are encouraged to turn any found item to a secretary in the Attendance Office. Students are also encouraged to NOT BRING valuables to school: money, cell phones, headsets, iPods, any item of any value to the student, etc. .... The school is NOT RESPONSIBLE for any lost or stolen pieces of property. It is the students’ responsibility to hold onto their valuables at all times.

**Make-Up Work**

It is the students’ responsibility to make arrangements with his/her teachers to make up any work missed during an absence, in order to receive proper credit.* Students are allotted the same number of days equal to the days absent to complete missed assignments given on those days.* If a student is absent 3 or more consecutive days, parents are encouraged to contact the Guidance Counselor to request homework.

*Only those absences that are considered to be legitimate in nature count towards Make-Up time allotted. **Any student absence due to Bunking/Cutting Class is NOT considered a legitimate absence and teachers are NOT expected to arrange for any make-up work.

**RtI (Response to Intervention)**

The goal of the East Providence School Department is to help each child reach his/her full potential. Teachers routinely collaborate with other educators and support staff to provide the most appropriate and effective instructional methods. Despite these efforts, students might not make progress as expected, requiring additional supports.

In our district, we have adopted a problem solving approach called Response to Intervention (RtI), in which student progress is monitored using a combination of formal and informal assessments. If a child is not responding to whole and small group instruction, he/she may be referred to the Problem Solving Team. This team may consist of your child’s classroom teacher, school counselor, school psychologist and social worker, reading and math specialists, and building administrator. The focus of this team is to identify factors that may be impacting your child’s academic progress and develop additional interventions tailored to your child’s needs.

As you know, ongoing contact and progress monitoring with your child’s teacher is important. If a teacher or other school personnel think that a referral to this Problem Solving Team is needed, you will be notified. You, as parent/guardian are an important member of this team and your input is valuable. However, please be advised that state regulation does not require your consent.

If you have any questions, please speak to the principal at your child’s school.
**PSAT – SAT – ACT 2011/2012 Test Dates**

Any student wishing to take any of the following must see their Guidance Counselor to find out the Registration Deadline(s) and Testing Locations. The test dates are listed below:

**PSAT:** October 25th

**SAT:** October 1st ~ November 5th ~ December 3rd ~ January 28th ~ March 10th ~ May 5th ~ June 2nd

**ACT:** September 10th ~ October 22nd ~ December 10th ~ February 11th ~ April 14th ~ June 9th

**NECAP Dates**

- **Writing:** October 4th & October 5th
- **Reading:** October 6th & October 11th
- **Math:** October 12th & October 13th
- **Science:** To Be Announced in the Spring of 2012

**Searches**

- **Locker Searches:** Lockers are school property and therefore hold no expectation of privacy. School Administrators may search student lockers when there is reasonable suspicion that the search will turn up evidence that the student has or is violating either school rules or the law. School administrators have legal rights to search lockers without notice, including the use of animals and equipment to assist the search.

- **Personal Property Searches:** When school administration have reasonable suspicion that a student has or is violating school rules or the law, the school administration have reasonable grounds and just cause for conducting a search of personal property, to ensure the safety and welfare of the school.

**Senior Project Requirements**

**SENIOR PROJECT POLICIES**

**EFFECTIVE June 2011**

It is essential that students meet all Senior Project and research paper deadlines and plan accordingly in order to assure their progress toward completion of Senior Project and participation in graduation exercises.

In keeping with the graduation requirements stated on page 4 of the Senior Project Handbook, all Senior Project components MUST be fulfilled NO later than the last official date as outlined by the Senior Project and English Department time lines, handbook and the school’s website.

Any student who fails to meet the given completion deadline will be withheld from participation in graduation exercises and/or activities. However, a student will be able to attend a “Senior Project” summer school; if successful, the student will receive their East Providence High School diploma in August.

All students will have two opportunities to present their Senior Project in front of a panel of judges. If the student is not proficient they may attend the “Senior Project” summer school; if successful during summer school, the student will receive their East Providence High School diploma in August.

No Senior Project work may begin until a Topic, Central Question and Project have been approved by the Senior Project Coordinators. If this occurs the student will have to choose another topic.

All mentoring hours must be completed outside the normal school day; unless prior approval has been given. Instructional time during the school day is extremely important, therefore, the maximum time that will be granted if needed, is four (4) hours. Any non-approved hours will not be accepted and will have to be redone.

The student is responsible for confirming that their Mentor will be available during this time frame. If not, the student will need to find another mentor who will be able to work with the student during non-school hours.

MENTORING CAN ONLY BE DONE IN THE SEMESTER YOU ARE TAKING THE SENIOR SEMINAR CLASS. Mentoring without the proper paper work and not during the Senior Seminar class will result in the student finding a new mentor and redoing the hours. This policy is in place for the safety and protection of the student.
SUMMER MENTORING will be approved ONLY if a student can show that it is a seasonal project and all required paperwork has been approved. An example of this would be learning how to sail.

ATHLETIC/EXTRA CURRICULA ACTIVITIES: Failure to be current on all Senior Project course requirements may result in being removed from participation in an athletic activity, fine art event or any other school activity as determined by the Principal or his/her designee.

Sexual Harassment Policy

E.P. School Committee Policy - V.D.1. Code of Conduct:
It is the policy of the East Providence School Committee that all students have the right to work and learn in an environment free from all forms of discrimination and harassment. This right is granted, first and foremost, by the Constitution of the United States and is supported by Federal and State Laws. In light of this policy, the East Providence School Committee is committed to ensuring that the learning environment shall be free from behavior that can be considered harassing, coercive or disruptive.

Definition: Sexual harassment is defined as unsolicited remarks, gestures or physical contact, display of or circulation of written materials or pictures derogatory to either gender, sexual advances and/or requests for sexual favors. In addition, other verbal or physical conduct of a sexual nature constitutes sexual harassment when:
1. Submission to such conduct or communication is made a term or condition either explicitly or implicitly to obtain or maintain employment and/or a specific grade; or
2. Submission to or rejection of such conduct or communication by an individual is used as a factor in decisions affecting such individual's employment or achievement; or,
3. Such conduct or communications have the purpose or effect of substantially interfering with an individual's employment or learning and/or creating an intimidating, hostile or offensive environment.

The above definition also includes sexual innuendoes, jokes, comments, pictures, epithets, derogatory slurs and/or questions that are offensive or objectionable to the recipient. The School Committee wishes it understood that this policy applies equally to both genders.

What one person may consider acceptable behavior may be viewed as sexual harassment by another person. Sexual harassment does not refer to occasional compliments of a socially acceptable nature. It refers to verbal or physical sexual behavior or conduct which is not welcome, which is personally offensive, which makes a student feel confused, angry, guilty, helpless, frightened, and/or alone; and which, therefore, interferes with a student's learning. Sexual harassment is a behavior which will not be tolerated by the East Providence School System and which will result in disciplinary action up to and including suspension and/or expulsion.

Smoking

It is against the law to smoke on school grounds. Any student found smoking on or within 500 feet of school grounds will be suspended for 3 days.

E.P. School Committee Policy – Section III. N. Smoke-Free Policy:
The East Providence High School Administration recognizes the health problems associated with smoking and the use of smokeless tobacco. The administration recognizes that according to rules and regulations of the Workplace Safety Law, smoking is prohibited in all public places. IN accordance with RI General Law, Section 2.0-General Requirements, (q) “schools, including primary, secondary, and post secondary education facilities; the administration also recognizes that tobacco smoke poses a health risk to non-smoker. To this end, the Administration desires to maintain a tobacco-free environment; therefore, effective September 1, 2005, the use of tobacco in any form is prohibited in school buildings, in school vehicles and on school grounds by all persons.

Suspension

E.P. School Committee Policy - V.D.1. Code of Conduct:
The following disciplinary code shall govern cases where student conduct violates expected student behavior, or is otherwise prejudicial to teaching, learning, the safety of the school, it’s students, teachers, administrators and personnel.

I. SUSPENSION AND EXPULSION:
A. The term "suspension" shall mean the denial of school privileges by the principal or his/her designee for not more than ten consecutive school days. The term "expulsion" shall mean the exclusion or suspension from school by the School Committee for more than ten consecutive school days. Neither a suspension nor an expulsion shall extend beyond the end of the school year.
B. A student may be suspended and/or expelled for breaches of conduct that occur at or on school time, school property, school transportation, a school sponsored activity or event, or for breaches of conduct which occur at such other time, place or event where there is a connection with the school.
C. The following will be grounds for suspension or expulsion: (list is not limited to given)
1. Striking, assaulting, threatening, intimidating or blackmailing another person.
   Note: Student(s) will be arrested; Disorderly Conduct charges may be pressed, with possible Assault charges as well.
2. Theft and/or attempted extortion
3. The use of obscene or profane language or gestures
4. Refusal to obey a principal, teacher, adult sponsor, substitute teacher, chaperone, or school staff member
5. Excessive tardiness and/or absenteeism
6. Possession, distribution or consumption of illegal drugs, unauthorized medication, or alcoholic beverages, being drunk or under the influence of drugs or alcohol, being in possession of or under the influence of any mind altering substances, and any other violation of the School Department’s zero tolerance policy regarding drugs and alcohol.
   **Note:** Student(s) will be arrested and charged with possession of drugs and/or alcohol.
7. Destruction or mutilation of property
8. Forgery
9. Deliberate disrespect/insubordination (refusal) to obey/cooperate with a member of the school staff
10. A walkout/sit-in within a classroom or school building or instigating the same
11. Engaging in sexual harassment
12. Any other conduct which is a violation of the law, a violation of school policy, or which is prejudicial to teaching, learning or the safety of the school, its students, teachers, administrators and personnel.
13. Possession of any kind of weapon in/on school grounds. **(See Zero Tolerance Section)**
14. Possession of any kind of fireworks, stink bombs, or other explosive devices in/on school grounds
15. Leaving school grounds without permission
16. Violation of Internet Policy. **(See Attached)**

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**Weapons**

Any student found in possession of a weapon will immediately be suspended. During this suspension, the school/school district will take necessary steps in determining any additional action needed. In all cases involving weapons in schools or on school grounds, the SRO/EP Police Department will be called and involved.

**ZERO TOLERANCE – WEAPONS** – The possession on school property or at any school sponsored event of a weapon or dangerous instrument will require an automatic ten (10) day suspension and expulsion hearing.

Any student who is in violation of the Zero Tolerance Weapons policy regardless whether or not the punishment includes expulsion, shall not be able to participate in any extracurricular activity for the remainder of the school year. The student shall not participate in any school sponsored event (e.g. athletic contests, concerts, dances, graduation, etc.)

A weapon or dangerous instrument is defined as, but not limited to, the following: Firearms, guns, imitation guns, explosives, acid, air guns, blackjacks, slingshots, Billy clubs, metal knuckles, budgeons, so-called Kung Fu weapons, knives, daggers, stilettos, swords, razors, blows, arrows, etc. Should an instrument be determined to be an obvious toy and not appear to be a weapon, punishment will be at the determination of the Superintendent.