VACANCY NOTICE

Assistant Principal Openings for the 2016 – 2017 School Year

Forsyth County Schools is accepting applications for potential assistant principal vacancies for the 2016 – 2017 school year.

QUALIFICATIONS:

• Demonstrates school leadership in areas of instruction, assessment, curriculum development and school organization.
• Eligible for valid clear renewable professional Georgia Educator Certificate in the field of Educational Leadership.
• Three or more years of successful experience working as an instructional leader.
• Prior teaching experience preferred at the appropriate school level.

DUTIES AND RESPONSIBILITIES:

Assists the principal with the effective organization and operation of the school, the instructional program, student services, and other duties, as assigned.

TERMS OF EMPLOYMENT:

Board adopted assistant principal calendars for 2016 – 2017

SALARY:

Forsyth County Schools Compensation Schedules for assistant principals

APPLICATION PROCEDURES:

Email a completed application package with the following items to: applications@forsyth.k12.ga.us

• a letter of interest explaining why you are interested in the position and why you will be successful in the role
• a current and brief resume including e-mail address; phone numbers; all education and credentials; a chronology of your career and a listing of three professional references including name, title, address and phone number
• Georgia Educator Certificate Number
• a listing of up to two professional accomplishments which have had the greatest significance in your professional career to date and why you feel these accomplishments are significant

SCREENING PROCESS:

When a vacancy occurs, all application materials are reviewed at the system level. The principal conducts a school-based screening and interviewing process prior to recommendations to Human Resources for approval by the superintendent and the Board of Education. It is anticipated that screening and interviews for assistant principal openings will begin in February 2016 after principal openings are filled and internal reassignments of existing assistant principals are made.

DEADLINE FOR APPLICATIONS:

Open until positions are filled; however, applications are encouraged to be submitted by February 12, 2016.