BATTALION MEMORANDUM: Extended. Active Duty and Troop Travel
NUMBER 14-50    Information Pertaining Thereto

1. Attached to this memorandum, you will find your orders to extended. active duty. You are cautioned that you must comply with all contained in this memorandum and its attached enclosures.

2. REPORTING: Your attention is called to the 1st endorsement on the 2nd page of your original orders, which states that you are ordered to extended active duty with this units and will report for duty at 0800, 7 September, 1950. Failing to report will result in you being declared absent without leave (AWOL). Your name will then be turned over to the proper authorities who in turn will take the necessary steps for your apprehension. Upon apprehension you will be tried in the Marine Corps by military Court Material. The day of reporting for extended active duty will be the day of departure for Camp Joseph H. Pendleton Oceanside, Calif.

3. ORDERS:
(a) On receipt of this letter, with enclosures, you will fill in on the original of your orders to extended active duty, where indicated at the bottom of the second page, the actual time and date of receipt of your orders, and sign your own name just as typewritten on the order. You are furnished an additional copy of your original orders that can be used as you see fit (for employers, schools, etc.). Be sure that you have your original orders when reporting. DO NOT LOSE YOUR ORIGINAL ORDERS THEY ARE VALUABLE.
(b) You will receipt for your orders to extended active duty on the self addressed card by signing and dating the card and mailing it to this office immediately.

4. In the event that you have not completed a physical examination you still must report as indicated on your orders. Physicals will be completed at Camp Pendleton. If you think you are not physically qualified for duty, you should obtain a physical examination at this station prior to 1 September, 1950.

5. PAY: ‘If you are entitled to reimbursement for drills attended since 1 July, 1950, there will be a check enclosed in this letter. It is estimated that you will not receive pay for at least fifteen (15) to twenty (20) days after departure. It is therefore suggested that you take extra money with you. In the event you have had errors on your previous paychecks, corrections will not be made until the general audit of pay records is made. This will take place sometime in November or December of this year, therefore, the paymaster at the station of initial deployment will be unable to assist you in this matter.

Allotments for family allowances and National Service Life Insurance will be completed at the station of initial deployment. No physical examination will be required for insurance.
6. **UNIFORM:** The uniform for all hands, including officers and staff NCO's, will be: utility coats, utility trousers, utility caps, and field shoes. The wearing of the uniform is NOT authorized until the time of reporting for active duty. All hands will present a neat appearance upon reporting for duty, being cleanly shaven, have a new short haircut, clean utility clothing, and a clean body. Remember, you will be aboard train for at least five days and proper facilities for bathing and the washing of clothing will be poor.

7. **CLOTHING:** Each item of government clothing in your possession will be marked with your name in accordance with regulations. The Guide Book for Marines will show you how and where to put your name on each item. Do not put names on the outside of clothing.

When reporting for extended active duty bring with you all articles of government clothing that have been issued to you which includes all winter service, summer service and utility. All shortages of clothing will be made up upon arrival at the station of initial deployment. If you do not have any issued clothing at all, wear civilian clothing. It is permissible to bring civilian clothing with you, however it is not recommended, for it is almost certain that in the near future, members of the USMC will be prohibited in the wearing of civilian dress. In that event it will be necessary to ship all civilian clothing home.

8. **BAGGAGE:** The following items of baggage will be allowed for the grades listed below:

**SERGEANTS AND BELOW:**
One clothing bag (Sea Bag), to be carried by the individual aboard the train. Hand bags are not authorized, but may be packed in the sea bag.

**STAFF SERGEANTS AND ABOVE:**
One trunk to be carried in the baggage car. One sea bag, to be carried in the baggage car, If the individual does not wish to take hand luggage on the train, he may take a sea bag instead. One hand bag to be carried on the train by the individual, or one sea bag if the individual desires, but not both.

**OFFICERS:**
Each officer will be allowed two trunks to be carried in the baggage car. Each officer will be allowed one piece of hand luggage to be carried on the train by himself.

All baggage including trunks, sea bags, and luggage will be marked with the individuals name and serial number on the outside. Also enclose within the baggage an identification slip with name, rank, and serial number, Baggage, car items must be spotted at Building #3114 two (2) days prior to reporting.

Sea bags that are to be carried on the train by individuals should be packed so as to have toilet articles change of underwear, socks and utilities placed on top so they are readily accessible during the troop movement by train. It is possible that the trip will take five or six days, so plan packing accordingly. Only one piece of baggage per individual will be allowed on troop cars.
9. PERSONAL GEAR: It is recommended that the following items of personal gear be included in seabags; Towels, Soap w/box, Tooth Brush w/dentifrice, Shaving Gear, Comb, Finger Nail Clippers, Sewing Kit Shoe Shining Gear, Swimming Trunks, Padlock for Sea Bag, Handkerchiefs, Flashlight, Pen, Paper, Pencil, Tobacco, Reading Material, Cards, or games to be used during the trip. The Marine Barracks Post Exchange will be open the day of departure and will be available to men of this command. Cameras may be taken, however it is not recommended since many Naval and Marine Corps Stations prohibit cameras and they might be confiscated. **DO NOT BRING PERSONAL WEAPONS.** They are prohibited and will be confiscated.

10. GOVERNMENT PROPERTY: All government property except clothing and sea bags will be turned in to the Battalion Quartermaster, to include all 782 gear such as knapsacks, haversacks, cartridge belts, mess gear, canteens, etc.

11. CONDUCT OF PERSONNEL TRAVELING ON PUBLIC CONVEYANCE: All personnel are cautioned to abide by all regulations set forth in Battalion Special Order No. 17-50. In addition, the following pertinent excerpts are quoted for compliance by all hands:

   (a) Full cooperation between the individual traveling and railroad personnel is of great importance and all persons will govern themselves accordingly.

   (b) For the settlement of any disagreement between the troops under his charge and railroad personnel, the individual in charge will be the only person authorized to present the matter to rail road personnel.

   (c) When the individual in charge has an occasion to seek the correction of any deficiency, or other matter, by railroad personnel, he will deal only with the railroad representative on board the train.

   (d) Personnel will not detain without specific authority from the individual in charge or such persons as he may have designated.

      (e) When trains are in motion, personnel:

         (1) Are forbidden to remain on platforms, steps or tops of cars.

         (2) Shall not pass between cars not equipped with full closed platforms without authority from the individual in charge or such person as he may have designed.

         (3) When in a baggage car, will not be permitted to remain dangerously near the open side door.

   (f) Personnel are prohibited from:

         (1) Damaging or destroying any railroad property.

         (2) Removing any railroad property from the place assigned by railroad employees.

         (3) Throwing anything from a public conveyance at any time.

         (4) Throwing or putting down lighted smoking articles except in receptacles provided for that purpose.

         (5) Smoking in berths when made up for sleeping.

   NOTE: (1) Lavatories, bathing water, and drinking facilities will be used only for the purpose intended.

   (2) Personnel will neither regulate, nor attempt to regulate the heating or air conditioning equipment.

   (3) Dependents are prohibited from riding on troop trains.

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12. VISITORS ON BOARD STATION ON DAY OF DEPARTURE: Visitors will be allowed aboard this station on day of departure. All visitors are cautioned to follow instructions of traffic guides and parking guides. Parking area aboard this station is limited and because of the nature of this station it is necessary that all fire lanes must be kept open for emergencies. All personnel will enter this station through the Main Gate, USNARTS, Lake Denmark Road. All other gates will be closed.

13. DEPENDENTS: It is strongly recommended that no personnel make arrangements at this time for the transportation of dependents to the west coast. There is no Marine Corps housing available, and only a limited number of hotels at resort prices in the area.

14. CHOW: All members of this command will be fed noon chow at this station. Upon reporting aboard, each man will be issued one chow pass which must be surrendered at the messhall upon entering for chow. No guests will be permitted to eat in the messhall and no men may accompany guests off the station for chow. However, guests may purchase sandwiches and soft drinks at the P.X. which will be open.

BY ORDER OF MAJOR H. H. SMITH

WILLIAM B. SIMPSON
Major, U.S. Marine Corps Reserve,
Executive Officer.

O_F_F_I_C_I_A_L

F. J. Harte,
Capt., USMCR,
Adjutant.