Inside this Issue:

- Course News
- Nurse Revalidation
- Audit Department News
- EPIC Project Update
- Time Banks
- Nurse Practitioners
- EQUIP Facts & Contact details

Events at a glance to end of May

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 14th</td>
<td>Colchester PGMC Evening</td>
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<tr>
<td>19th</td>
<td>QOF/GMS Contract Changes</td>
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<tr>
<td>19th</td>
<td>Mid Essex Evening</td>
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<tr>
<td>20th</td>
<td>New Qualified GP Seminar</td>
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<td>27/28</td>
<td>Intro to Cytology &amp; Sample Taking</td>
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<tr>
<td>28th</td>
<td>QOF/GMS Contract Changes</td>
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<td>May 10th</td>
<td>Mid Essex Evening</td>
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<td>10th</td>
<td>QOF/GMS Contract Changes</td>
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<tr>
<td>10/11</td>
<td>2 Day Intro to Child Immunisations</td>
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<tr>
<td>11th</td>
<td>The GP Cancer Update</td>
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<tr>
<td>11th</td>
<td>Audit Clerk Meeting – Mid Essex</td>
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<tr>
<td>18th</td>
<td>QOF/GMS Contract Changes</td>
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<td>19th</td>
<td>Colchester PGMC Evening</td>
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<tr>
<td>24th</td>
<td>Recognition of the Sick Child</td>
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<tr>
<td>24th</td>
<td>Notes Summarising</td>
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<td>25th</td>
<td>2 Day Immunisation Techniques for Qualified HCAs</td>
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EQUIP Respiratory Conference

**Tuesday 14th June 2016**

Although we have received a bumper number of applications, we can still accommodate a few more delegates as we are using the Pavilion, offering more space for the main plenaries.

Confirmation together with the programme will be sent to all applicants in the near future.

*Shirley Gair*

NURSE PRACTITIONER UPDATES

**Patients with Skin Problems**

A half day training session for Nurse Practitioners working in General Practice

**Thursday 21st April 2016**

Registration 1.00pm - Start 1.30pm - Close 4.30pm

The Education Centre
8 Collingwood Road
Witham, Essex, CM8 2TT

Last few places remain on this update specifically for Nurse Practitioners and Advanced Nurse Practitioners. For application form [click here](#).

The GP Cancer Update Course

An one day cancer update course by GPs for GPs and GP STs

Red Whale has joined forces with Macmillan Cancer Support to provide this course to give GPs the knowledge and inspiration they need to prevent, screen and diagnose cancer.

EPIC Workforce Development are delighted to be working with Essex Macmillan GPs to bring the highly acclaimed GP Cancer Update course run by Red Whale to Ivy Hill Hotel, Margaretting on **Wednesday 11 May 2016**.

Many of you will be aware that NICE has issued new guidance on suspected cancer and this one day course will provide you with the ideal opportunity to better understand and navigate your way around the guidelines. Those who attend will receive the substantial Cancer Update Handbook and an automatic year’s subscription to the online version of this resource on [www.gpcpd.com](http://www.gpcpd.com).

[Click here to download flyer and application form](#)
Conference Dates for Diary

- **The GP Cancer Update** 11 May  Ivy Hill Hotel, Margaretting
- **The GP Update** 25 May  The PMI, Anglia Ruskin, Chelmsford
- Respiratory Conference 14 June  Hylands House, Chelmsford
- Child Immunisation Update 22 June  Ivy Hill Hotel, Margaretting
- Child Immunisation Update 23 June  Holiday Inn, Colchester
- Dizzy Patient 30 June  Ivy Hill Hotel, Margaretting
- The Women’s Health Update Course 13 Sep  The PMI, Anglia Ruskin, Chelmsford
- Sessional GP Conference 08 Oct  The PMI, Anglia Ruskin, Chelmsford
- Diabetes Conference 19 Oct  Hylands House, Chelmsford
- CHD & Cardiovascular Conference 17 Nov  Hylands House, Chelmsford

* Apply direct to Red Whale. EQUIP have negotiated a discount for members. If you are an EQUIP Member please email me for a discount code to use when booking direct with Red Whale. shirley.gair@nhs.net

Shirley Gair

Childhood Immunisations

**The Introduction to Childhood Immunisations** will take place on 10th and 11th May 2016 at Collingwood Road, Witham, there a few places remaining.

**The Childhood Immunisation UPDATE Days** will take place on Wednesday 22nd June 2016 at The Ivy Hill Hotel, Margaretting and Thursday 23rd June 2016 at Holiday Inn Colchester, both with the same programme. **These are both full** and a waiting list is in operation in the event of any cancellations.

Recognition of the Sick Child and Childhood Illnesses
A Workshop for Practice Nurses & Nurse Practitioners

**Tuesday 24th May 2016, Colchester**

Nurse Revalidation

Revalidation for nurses and midwives has now started. See link here for some interesting case studies from nurses who have been through the revalidation process.

Lucy Archer
***Audit Department News***

End of the Financial Year 2015/16

Well we have come to the end of another difficult year and I would like to thank you all for your support during what has been an extremely busy time. I look forward to catching up with you all at the GMS Contract update sessions over the next couple of months.

Admissions Avoidance DES

I am sure many of you who have been responsible for monitoring the DES feel that the last six months has been concentrating just on the one subject and dare I say it, ‘Admissions Avoidance’?

I know how hard you have all been working towards ensuring the data is recorded correctly as I have received 642 emails since the September extraction and numerous telephone calls.

After all this work please remember to complete the final report and the information regarding the ‘transferred out’ and ‘deceased patients’ as it would be a disaster if, after all that work, this was missed and you did not get full payment!

I have received a number of calls asking when these need to be submitted. The only people who can confirm this would be NHS England but if we were to go by the guidance under validation:

*The reporting template will be for submission to the commissioner and CCG (if not the commissioner of the Enhanced Service). The final end year report (i.e. the second report) should take account of the entire year and is due for submission to the commissioner on or before 30 April 2016. A national reporting template has been developed and sets out the minimum reporting requirements.*

I had hoped the DES would be retired this financial year but unfortunately not. There are some changes to the criteria and we will be covering these at the GMS Contract update session.

CQRS - Reminder

Over this last financial year I have received many calls and emails regarding services that have changed from manual to automated extraction. Many of these have been due to coding issues. It is important that the recommended Read codes listed in the Technical Requirements are used otherwise you could potentially not get paid for work completed.

We are expecting minimal changes to the Read codes but as soon as the updated Technical Requirements have been released I will email it out to all practices so you can ensure that you are all aware of any change.

Q&A link

Again, this year, the link has been a great success. It received on average, 354 hits per month over the last year.

If you have any queries, email me and I will send you a reply direct but also share the question and answer anonymised on the Q&A link.

Jill Warn
Dates for your diaries

The QOF/GMS Contract Changes 2016-2017 Training

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<tr>
<th>Date</th>
<th>Time</th>
<th>Venue</th>
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<tr>
<td>Tuesday, 12th April</td>
<td>09.30 – 12.30</td>
<td>NHS Building, Collingwood Rd., Witham</td>
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<td>Thursday, 14th April</td>
<td>09.30 – 12.30</td>
<td>Holiday Inn, Eight Ash Green, Colchester</td>
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<td>Tuesday, 19th April</td>
<td>10.00 – 13.00</td>
<td>Audley Mills Medical Education Centre, Rayleigh</td>
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<td>Thursday, 21st April</td>
<td>13.00 – 16.00</td>
<td>The Stansted Centre, Parsonage Rd, Takeley</td>
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<td>Wednesday, 27th April</td>
<td>10.00 – 13.00</td>
<td>Orsett Hall Hotel, Orsett</td>
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<td>Thursday, 28th April</td>
<td>09.30 – 12.30</td>
<td>Park Inn, Southern Way, Harlow</td>
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<td>Tuesday, 3rd May</td>
<td>09.30 – 12.30</td>
<td>Ivy Hill Hotel, Margaretting</td>
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<td>Wednesday, 4th May</td>
<td>09.30 – 12.30</td>
<td>Three Rivers Golf &amp; Country Club, Cold Norton</td>
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<td>Tuesday, 10th May</td>
<td>09.30 – 12.30</td>
<td>The Essex Barn, Channels Golf Club, Waltham</td>
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<tr>
<td>Wednesday, 18th May</td>
<td>10.00 – 13.00</td>
<td>The Dragonfly Hotel, (ex Ramada), Colchester</td>
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<tr>
<td>Thursday, 19th May</td>
<td>10.00 – 13.00</td>
<td>Reids, Laindon Road, Billericay</td>
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The training will also include information regarding the management of The QOF and the revalidating of registers.
Future events have not been organised, but do contact me if members of your staff wish to attend the above dates.

Achieving Quality in Medical Records (Notes Summarising)

A 3 hour session aimed especially at the new members of staff in practices across Essex, as well as existing staff entering data in patient records.

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<td>Tuesday, 24th May</td>
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<tr>
<td>Wednesday, 8th June</td>
<td>10.00 – 13.00</td>
<td>Audley Mills Medical Education Centre, Rayleigh</td>
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<td>Thursday, 16th June</td>
<td>09.30 – 12.30</td>
<td>Ivy Hill Hotel, Margaretting</td>
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<tr>
<td>Tuesday, 21st June</td>
<td>09.30 – 12.30</td>
<td>Holiday Inn, Eight Ash Green, Colchester</td>
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Audit Clerk Meetings, Spring 2016 - Date for your Diaries

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<tr>
<th>Mid Essex Group</th>
<th>Date</th>
<th>Venue</th>
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<tbody>
<tr>
<td>Wednesday, 11th May</td>
<td>The Essex Barn, Channels Golf Club, Waltham</td>
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Registration and teas/coffees/ biscuits at 10.15 am for meeting 10.30 am to 3.00 pm

Details of the programme for the Audit Clerk Meeting will be circulated once it has been finalised, but do reserve the date in your diary.

I am in the process of arranging two or three training events for Clinical Audit For Beginners.
This will be a 2.5 hours event, targeted at the new members of staff in your practice or those who are interested in knowing more about audit.
Do please contact me if any members of your staff would be interested in attending as this will indicate the areas where best to provide the training. Thank you.

If you are interested in applying for any of the above courses, do please get in touch with me on 01376 530981 or jillmchale@nhs.net  Do contact me if you are interested in any other particular training courses, e.g. BodyWorks, The 4-Day Clinical Audit Skills, Read Code Training, Information Security, etc. as this assists in arranging our programme of events with convenient venues to best meet the delegates’ requirements.

Jill McHale
General Practice Staff Recruitment
The EPIC Workforce Development team are aware of the many challenges practices face trying to recruit new clinical and non-clinical staff and that various strategies may be used to advertise vacancies including word of mouth through local networks, formal advertisements in the medical press and journals, agencies, NHS Jobs web page and the EQUIP website.
The EPIC Workforce Development website has been established as a central hub of information for primary care staff across the county and has several links to recruitment resources.
The EQUIP Job Vacancy Page has been running for over 10 years and is meticulously managed by Shirley Gair who has recently updated it so that the jobs are categorised into GP, Nurse and other Practice Staff Vacancies. The service is part of the EQUIP membership benefits and only £100 per month for posting vacancies from non-member practices. Each month the site has thousands of online hits and EQUIP receives regular positive feedback, some examples including:

“In terms of the value you give to advertisers and job seekers, you are streets ahead of everyone else”

“Hi Shirley, your fantastic website has done it again! I received an enquiry one hour after you put the advert on for a secretary and today I have interviewed and appointed her!”

Essex Careers Fair 11th June 2016
The first dedicated Primary Care Careers Fair for Essex is taking place as part of Anglia Ruskin’s University Open Day in Chelmsford on Saturday 11th June. This event is aimed at primary care professionals and staff including practice managers, pharmacists, GPs, nurses and HCAs at all stages from trainee to near retirement. It will be an ideal opportunity to find out about career opportunities and development such as benefits of coaching and mentoring and innovation and entrepreneurialism in primary care.
There will be representation from CCGs and Essex GP Provider Organisations across Essex so those visiting the fair can find out first-hand about job vacancies and new initiatives.

Advertising Nationally
Together with North and South Essex LMCs, EPIC Workforce Development have explored running a national “Essex Campaign” to support practices advertising in national journals, however the costs of undertaking this were considerable. Following discussion with the LMCs and the EPIC Steering Group, we decided instead to encourage those practices choosing to advertise in national or local press to include the EPIC website details so that potential candidates can access information about living and working in Essex. An email has been sent out to all practice managers regarding this.
The popular and highly rated BMJ Careers Fair is taking place on 21st and 22nd October in London. EPIC Workforce Development will have its own stand there to promote working in Essex to a wide range of junior doctors and GPs from across the country.

Nurse Practitioner Peer Support Group
In February EPIC sent a survey out to all Nurse Practitioners and Advanced Nurse Practitioners working in Essex. 92% of respondents stated they would be interested in attending a peer support group specifically for NPs and ANPs, and as a result EPIC are pleased to confirm that the first peer support group has been organised for Thursday 12 May at 7pm. If you would like to attend please email karen.morris17@nhs.net. For more information on the project and the many initiatives happening in Essex please take a look at the EPIC newsletter.

Continued on next page……….
Upcoming Events

**The Women's Health Update Course, 13th September 2016**

Please note that EQUIP will not be running another Women’s Health Conference this year, instead EPIC Workforce Development as part of its ongoing collaboration with the highly acclaimed Red Whale company will be hosting the Women’s Health Update Course. The day is aimed at GPs, Nurse Practitioners, Family Planning Nurses and GPSTs. The course will cover latest guidelines on HRT, menstrual disorders, managing STIs in primary care, contraception update and much more. It fulfils CPD criteria for DFRSH/DFFP and all attendees will receive a printed copy of the Women’s Health Handbook and 12 month access to handbook online (so material can be accessed whenever required). This event is completely free from pharmaceutical company sponsorship which means you can be reassured that there will be no biasing of the information presented. The same course (with same speakers) runs in London for £225. EPIC Workforce Development are bringing this to Essex for £185 (£175 for EQUIP members and £150 for Essex GP trainees).

**Essex Sessional GP Conference Saturday 8th October**

Hard to believe that the Sessional GP Conference is running into its sixth year; the final programme will be released soon but registration is now open. The day will be a mixture of plenary sessions, a choice of workshops including CPR training, update on latest NICE cancer referral guidelines, an introduction to coaching for GPs, innovation and entrepreneurship in primary care and lots more! Do come along if you haven’t been before and please let your locum, salaried, retainer and other sessional GP colleagues know about it (the term sessional GP refers to any GP who is not working as a partner).

Dr Kamilla K Porter
Clinical Lead for EPIC Workforce Development and EQUIP

For more information on the project and the many initiatives happening in Essex please take a look at the [EPIC newsletter](mailto:info@epicworkforcedevelopment.org).

Time Banks

At the last Mid Essex Practice Nurse Forum Catherine Kennelly, Projects Officer with Maldon and District Time Bank gave an interesting presentation about Time Banks. Time Banks are volunteering with a twist, and respond to the needs of local communities.

Areas that volunteers offer their time, which can be as little as one hour, include cooking lessons, office skills, craft work - knitting and sewing, help with pets, dog walking and befriending.

Further information about Time Banking and the contact details for all the Time Banks in Essex are attached [here](mailto:info@essextimebank.org).

If you would like a copy of Catherine’s presentation please contact me [linda.grimstead@nhs.net](mailto:linda.grimstead@nhs.net)

Nurse Practitioners

I have identified 125 Nurse Practitioners across Essex and advertised the following training sessions specifically for Nurse Practitioners.

- Skin Problems - 21st April
- NP Peer Support Group 12th May
- Hypertension - 28th June
- Careers Fair 11th June

If you have not received an email from me with the flyers attached please let me know so that you can be added to our distribution list. [Linda.grimstead@nhs.net](mailto:Linda.grimstead@nhs.net)

Linda Grimstead
Did You know ? ............Some EQUIP facts for year end 31 March 2016

- We organised and provided **139 courses** over a total of **190 training days** of which included **16 Chaperone Courses** and **14 QOF Training Courses**

- Total delegates attending **4062**

- **578 job vacancies** were advertised on EQUIP vacancy page. *Which has received 14,789 hits to the 3 pages in the last month*

- **QOF Question & Answer Page on our website** = **350 hits** in the last month

- We now have over 200 followers on [Twitter](https://twitter.com/), join us now at @essexequip

Shirley Gair

There are currently **63 assorted vacancies** advertised on the EQUIP Website as at 8/4/16

**Link to page**

A birth certificate shows you were born.

A death certificate shows you have died.

A photo album shows you have lived.