2008 - 2009
PROOF OF RESIDENCY FORM
Steger School District 194

STUDENT NAME: __________________________________________________________

(Please print) grade: ______

Does this student have brothers/sisters who you are enrolling in another Steger School District
194 school? YES NO

If YES, please list the name(s), grade(s) and school(s) here:

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<th>Name</th>
<th>Grade</th>
<th>School</th>
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Steger School District 194 requires that all students attending District 194 schools be bona fide
residents of the District. To be a bona fide resident, a student must be living with a parent or
approved guardian with legally accepted custody and control documents, who is a resident of the
District. Registration of a non-resident is a fraudulent act. Any student found to have been
fraudulently registered will be dropped from the District rolls immediately, and parents/guardians
will be charged 110% of the per capita tuition for 2008-2009 for the time the child attended which
is approximately $7000-$8000 for the school year.

Fraudulent Enrollment: A non-resident who knowingly enrolls or attempts to enroll a child in District 194
shall be subject to prosecution for said offense.

For Returning Residents, No Changes – Two Sources of Verification Required for Proof of
Residency:

☐ If parent is the homeowner or renter, two utility bills (gas, electric, cable or water, excluding
   cell phone bill) dated June, July, or August of current year.

☐ If parent is living with another family, one proof of address by parent/custodian. The parent
   must also provide one document showing that address with the parent’s name and address on it
   (driver’s license, car insurance, state ID or public aid card). The parent/custodian must also sign
   the Proof of Residency Form.

I certify that I understand the residency requirements and that I know the penalty for
fraudulent registration. Child(ren) may not attend school unless all residency
requirements have been met (See reverse side)

_____________________________________________________________________________________

Parent’s/Guardian’s signature & date

_____________________________________________________________________________________

Parent’s/Guardian’s Name (Please print)

_____________________________________________________________________________________

Address (Please print)

- OVER -
PROOF OF RESIDENCE LIST

For New Residents/New Address - Four Sources of Verification Required for Proof of Residency:

Category I (One document required.)

☐ Most current property tax bill (homeowners) 2005
☐ Mortgage papers (homeowners)
☐ Signed and dated lease OR letter from management and proof of last two months’ payments if lease is not at its inception.
☐ Letter from manager and proof of last two months’ payments (cancelled checks or receipts required) (trailer park resident)
☐ Housing letter (military)
☐ An agreement of sale for a residential property located within the district’s geographic boundaries, signed by the seller and parent/custodian as buyer, which cites a closing date within sixty (60) days after the requested enrollment date.
☐ Notarized affidavit of residency from the resident owner of property within the district where the parent/custodian of the child is living with the owner at no cost. Owner of property must provide proof of ownership and residency.

Category II (First item required plus 2 others.)

☐ Most recent gas, electric, cable or water bill (required*)
☐ Driver’s License
☐ Vehicle Registration
☐ Voter Registration
☐ Current public aid card, medical or unemployment compensation
☐ Current homeowners/renters insurance policy and premium payment receipt
☐ Credible evidence from school-based investigation or documentation not included above – must be approved by principal*

Other Documentation (One document required.) Before a child can be enrolled, the following additional documents may also be required to be submitted to establish proof of residency:

☐ Any agreements, judgments, decrees or other documents (e.g., joint parenting agreements) awarding or giving custody of the student to any person. The parent/custodian must also sign the Proof of Residency Form.

Fraudulent Enrollment: A non-resident who knowingly enrolls or attempts to enroll a child in District 194 shall be subject to prosecution for said offense.

RESIDENCY STATUS

_____ PROOF OF RESIDENCY COMPLETE

____________________________________________________
Principal’s Signature  Date

_____ PROBATIONARY ENROLLMENT APPROVED

The following additional documentation must be provided:

_______________________________________ Deadline ____________________

Documentation not provided by this deadline will result in your child(ren) being withdrawn from Steger School District 194.

____________________________________________________
Principal’s Signature  Date

_____ NOT APPROVED

Rev. Proof of Residency Form – 6.08