Register early and reserve your seat!

Avoid the disappointment of missing out on a class that is already full. See page 38 for more information.

How to read this schedule for onsite courses

Look for expanded selection of Fort Steilacoom courses coded with

Look for expanded selection of Puyallup courses coded with

Look for expanded offerings at our Fort Steilacoom campus.

Just look for the yellow tabs.

MICROSOFT EXCEL 2013, BEGINNING

Learn the basics of Microsoft Excel in this two-session course! Create worksheets with text, values and formulas, and then format them to make your data easy to read. Gain knowledge of how to link formulas between multiple worksheets. Book included in course fee.

Item U203
Tues., Thurs.
STOCKE
Fee: $129
2 Sessions: June 28-30

Item U205
Sat.
STOCKE
Fee: $129
1 Session: July 9

Item U197
Tues., Thurs.
STOCKE
Fee: $129
2 Sessions: July 12-14

K-12 Clock Hours

The Pierce College Community and Continuing Education department is an approved OSPI (Office of the Superintendent of Public Instruction) Clock Hour provider. Clock Hours cost $20 per course and must be requested at the time of registration.

CONTINUING EDUCATION UNITS (CEUs)

CEUs provide a permanent record of the completion of significant noncredit educational courses. CEUs cost $20 per course and must be requested at the time of registration.
ART

DRAWING WITH COLORED PENCILS-BEGINNING
In this introductory course, you will learn about colored pencils, textured paper, layout, layering, burnishing and other techniques. We'll learn how to draw and color water-drops, the outdoors, trees, faces, beaches, still life and more!
Bring a 9X12 sketch pad and a set of prism colored pencils.

Item U030 \text{FS HEP/302} Fee: $99
Wed.
DOSS 6 Sessions: June 22 to July 27

BODY, MIND & HEALTH

GENTLE YOGA
This Gentle Yoga course follows a typical Hatha yoga format with relaxation and breathing, setting an intention for the practice, warm up, learning and practicing asanas, sun salutation, balance poses, twists and closing with relaxation. This course is ideal for those over 50 but all are welcome. Modifications are offered using appropriate props to aid in proper alignment. Please bring a Yoga mat to class.

Item U268 \text{FS HEP/302} Fee: $79
Mon., Wed.
ENDICOTT 6 Sessions: July 11-27

Item U138 \text{FS HEP/302} Fee: $79
Mon., Wed.
ENDICOTT 6 Sessions: August 1-17

Item U142 \text{FS HEP/302} Fee: $79
Sat.
ENDICOTT 6 Sessions: July 16 to August 20

TAKE ANY TWO SESSIONS AND SAVE $10
Item X139 \text{FS HEP/302} Fee: $148
No online registration for discount

BEGINNER’S TAI CHI CHUAN
Tai Chi Chuan is a centuries old Chinese exercise system that promotes health, relaxation and self-cultivation. It can be learned by anyone regardless of age, sex or athletic ability. This course is designed to accommodate the beginner. Emphasis placed on establishing a solid foundation of fundamentals. Come learn how to enhance your internal strength and energy while improving your balance, vitality and stamina. No class July 2.

Item U263 \text{PUY HEP/206} Fee: $89
Sat. 9-10 a.m.
LLANOS 8 Sessions: June 18 to August 13

INTERMEDIATE TAI CHI CHUAN
This course is for students who have completed Beginner’s Tai Chi. Course content reviews Section 1A of the Yang Family Long Form moving into Section 1B (completing the form) and into a deeper understanding of breath and movement while following the classics of Tai Chi. Your body, mind and spirit will flow into new places! No class July 2.

Item U266 \text{PUY HEP/206} Fee: $89
Sat. 10:15-11:15 a.m.
LLANOS 8 Sessions: June 18 to August 13

ADVANCED TAI CHI CHUAN
This new course is for students who have completed both Beginner and Intermediate Tai Chi courses. Course content reviews form refinements on Sections 1 and 2 and moving into Section 3 will include some work with the short stick (cane) form. No class July 2.

Item U267 \text{PUY HEP/206} Fee: $89
Sat. 11:30 a.m. to 12:30 p.m.
LLANOS 8 Sessions: June 18 to August 13
CAREER & TRADE SKILLS

BUSINESS WRITING
Is writing critical to your overall success as a business professional? If yes, this class session is perfect for you! Invista Performance Solutions, in collaboration with Clover Park Technical College, Pierce College and Tacoma Community College, are pleased to announce that Dr. Agnes Furst is teaching this class session. She will train you to examine the most common issues within business communications and methods to correct them. After completing this class session, participants will be able to:

- Identify writing strengths and areas for development
- Use a three-step business writing process to develop concise and quality business communications
- Conduct an audience analysis for message focus
- Craft clear paragraphs for reading ease
- Format documents that create visual impact
- Identify the most common grammar, mechanics and punctuation errors made in business documents

Come refine and expand your professional writing skills! Your career deserves it.

FLAGGING AND TRAFFIC CONTROL
Earn your Washington State Traffic Control Card in just one day! Training includes classroom instruction covering state laws, safety and traffic control procedures. You will receive a flagging card certification valid for three years. A hands-on practice session will be conducted outdoors. You will also learn how to effectively deal with the public and search for employment opportunities. Book included in fee. Dress for the weather and bring a sack lunch.

NEW FORKLIFT SAFETY CERTIFICATION
This course includes classroom, practical (obstacle course) and evaluation elements to complete a forklift training and certification in one day. Drive like a professional – safe and productive. You will learn how to control a forklift, be aware of rear-end swing and proper eye direction. Bad habits will be addressed and corrected. We will also cover site specific equipment types, environment (warehouse) issues and product handling (tall loads, wide loads, heavy or otherwise unevenly stacked load handling). At completion students will receive a three year certification card. Handout materials are included. Must be 18 or older. FED OSHA/WISHA & DOSH (L&I) compliant.
NEW▼ GOLFING BASICS AT CHAMBERS BAY
Now’s your chance to learn to play golf where the pros play - Chambers Bay - Home of the U.S. Open! Instructors will teach you everything you need to know to play golf in just a few lessons. We’ll cover the basics like how to navigate the clubhouse and practice areas, social benefits, club selection and grip, swing technique, golf “lingo” like fairway, bunker, par, eagle, tee markers, rules, keeping score and so much more! All equipment will be provided for your use. Consider bringing a friend or two for a fun time! Open to men and women.

Item U140 Fee: $109
Sun. 3:30-5 p.m.
HIGH CEDARS 4 Sessions: June 19 to July 17

Item U116 Fee: $109
Fri. 5:30-6:30 p.m.
HIGH CEDARS 4 Sessions: July 24 to August 14

NEW▼ GOLFING BASICS AT CHAMBERS BAY - LADIES ONLY
Ladies, now it’s your turn to learn golf basics in a comfortable environment with other gals. Ideal for the beginning or returning player. You’ll learn all the basics - navigating the clubhouse and course, social benefits, club selection and grip, golf lingo, keeping score and more. All equipment will be provided for your use. Consider bringing your girlfriends for a few fun evenings in the summer!

Item U114 Fee: $109
Sat. 4-5 p.m.
CHAMBERS BAY 5 Sessions: July 23 to August 20

NEW▼ FAMILY GOLF BASICS AT HIGH CEDARS
This introductory course is for individuals or for the whole family! Spend four Sunday afternoons learning to play golf! We’ll cover the basics: grip, swing, club selection and short game focus. Individuals, couples and families welcome!

All equipment provided. No class July 3.

Item U140 Fee: $109
Sun. 3:30-5 p.m.
HIGH CEDARS 4 Sessions: June 19 to July 17

Item U117 Fee: $109
Fri. 5:30-6:30 p.m.
HIGH CEDARS 4 Sessions: July 15 to August 5

NEW▼ GOLFING BASICS AT CHAMBERS BAY - LADIES ONLY
Ladies, now it’s your turn to learn golf basics in a comfortable environment with other gals. Ideal for the beginning or returning player. You’ll learn all the basics - navigating the clubhouse and course, social benefits, club selection and grip, golf lingo, keeping score and more. All equipment will be provided for your use. Consider bringing your girlfriends for a few fun evenings in the summer!

Item U115 Fee: $109
Sat. 5-6 p.m.
CHAMBERS BAY 5 Sessions: July 23 to August 20
**COMPUTERS & TECHNOLOGY**

**COMPUTER TUNE UP**
Learn to tune up and troubleshoot your own PC. You will gain valuable tips and use preventive methods to create a more stable system using Windows system utilities. Walk away with skills to resolve software and hardware issues. Become your own computer mechanic!

Item U200  
**PUY CTR/276**  Fee: $129  
Sat. 9 a.m. to 4 p.m.  
STOCKE 1 Session: June 18

**CONNECT WITH YOUR SMARTPHONE**
Smartphones aren’t always so smart. You will learn the ins and outs of making your phone work best for you and your personal needs. In this course we will go through a checklist of the necessary steps for you to become friends with your phone. Come get in on all the apps!

Item U706  
**FS SNR/116**  Fee: $69  
Thurs. 6-9 p.m.  
STOCKE 1 Session: June 16

Item U709  
**PUY CTR/276**  Fee: $69  
Tues. 6-9 p.m.  
STOCKE 1 Session: June 21

**CREATING A HOME NETWORK**
Learn how wireless and wired networks operate, how devices connect to networks and to each other, and the components needed to set up your network. Explore the advantages and disadvantages of wireless and wired networks. Learn about network security and various Internet connection options. Topics include: routers, switches, modems, streaming media and gaming devices.

Item U710  
**PUY CTR/276**  Fee: $69  
Wed. 6-9 p.m.  
STOCKE M 1 Session: June 22

**MICROSOFT EXCEL 2013, BEGINNING**
Learn the basics of Microsoft Excel in this two-session course! Create worksheets with text, values and formulas to format them to make your data easy to read. Gain knowledge of how to link formulas between multiple worksheets.  
Book included in course fee.

Item U203  
**FS SNR/121**  Fee: $129  
Tues., Thurs. 6-9 p.m.  
STOCKE 2 Sessions: June 28-30

Item U205  
**PUY CTR/276**  Fee: $129  
Sat. 9 a.m.-4 p.m.  
STOCKE 1 Session: July 9

Item U197  
**PUY CTR/276**  Fee: $129  
Tues., Thurs. 6-9 p.m.  
STOCKE 2 Sessions: July 12-14

**MICROSOFT EXCEL 2013, INTERMEDIATE**
Now that you have the basics, learn how to link worksheets and workbooks, apply advanced formatting and styles, sort and filter, and use charting features. Prerequisite: Excel Beginning or equivalent experience. Book included in course fee.

Item U198  
**PUY CTR/276**  Fee: $129  
Tues., Thurs. 6-9 p.m.  
STOCKE 2 Sessions: July 19-21

**WELCOME TO COMPUTERLAND**
This course is for the beginner who struggles with basic personal computer (PC) operation. We’ll start by learning Windows basics – terminology, navigating windows and using the mouse functions. We will then move on to Microsoft’s Word processing programs as you learn to open, create and save documents. You’ll also learn how Windows 7 organizes your files and how to build a system that makes sense to you. We’ll learn the basics of “surfing the web” and sending and receiving emails. This course is popular with the 50+ crowd but everyone is welcome.  
Book included.

Item U020  
**PUY/CTR/276**  Fee: $199  
Mon., Wed., Fri. 1-4 p.m.  
VONEHRENKROOK 5 Sessions: August 15-24

**MICROSOFT WORD 2013, BEGINNING**
Learn to open, create and save documents. Edit your document using cut, copy and paste functions. Apply character and paragraph formatting, set tabs and page breaks, adjust margins and use spell check and thesaurus features.  
Book included in course fee.

Item U195  
**PUY CTR/276**  Fee: $129  
Tues., Thurs. 6-9 p.m.  
STOCKE 2 Sessions: July 26-28

**WELCOME TO COMPUTERLAND WITH WINDOWS 10**
Windows 10 has many new features. This coursework guides students through the features they’ll use every day. Features covered include program controls, menus, working with the Start menu (it’s back!), using the task bar and basic word processing. Using Windows 10 new web browser, Microsoft Edge, students learn how to effectively search the web. We also integrate coverage of Word Online, and OneDrive. A critical skill for all computer work is learning how and where to save files. File management and organization are weaved throughout the course as students save files and create folders both on the local PC and in the cloud.  
You must bring your own laptop or tablet to class.

Item U023  
**PUY/CTR/276**  Fee: $169  
Mon., Wed., Fri. 9 a.m. to 12 p.m.  
VONEHRENKROOK 5 Sessions: August 15-24

**NEW**

FOR GENERAL INFORMATION AND QUESTIONS:  
Contact us at ce-questions@pierce.ctc.edu or call (253) 840-8452
DANCE

Dance Theatre Northwest is a unique collaboration of groups that work within an award-winning regional performing dance company.

DANCE THEATRE NORTHWEST
2811 Bridgeport Way W #24
University Place 98466
(253) 778-6534

TAP, BEGINNING
Open to adults and teens.
Discover the fun and joy of Broadway style rhythm tap dance! Geared to adults and teens with an emphasis on basic rhythms and moves. Learn a new vocabulary: brush, flap and basic turns. Tap shoes required.

Item U272 DTNW Fee: $69
Wed.
KIRK-STAUFFER 7 Sessions: July 13 to August 24

LATIN BALLROOM DANCE, BEGINNING
Learn Latin rhythms which complement the basic ballroom dance figures. Rumba, Cha Cha and Tango are the featured rhythms. Students gain creative ability to interpret these special sounds and moves. Wear shoes or slippers with smooth soles. Partners recommended but not required or guaranteed. Course fee is for one person. Couples must register separately.

Item U274 PUY HEP/206 Fee: $99
Tues.
BEHR 5 Sessions: June 21 to July 19

WEDDING DANCE CRASH COURSE
Whether you’re the bride and groom, dad and daughter, mother and son, in the wedding party or simply a guest, this course will prepare you to shine on the reception dance floor. We’ll cover the waltz, swing and a simple slow-style that can be danced to any music, as well as leading/ following fundamentals. If you’ve already chosen your wedding dance song, bring it on CD and instructor Steven Behr will help you choose the right dance for the music. For extra fun, enroll your entire wedding party! Partners recommended but not required or guaranteed. Course fee is for one person. Couples must register separately.

Item U276 PUY HEP/206 Fee: $99
Tues. 6-7 p.m.
BEHR 5 Sessions: June 21 to July 19

HEALTH CARE

CPR FOR BASIC LIFE SUPPORT PROVIDERS
Students enrolling in this course will learn adult, child and infant one and two rescuer CPR as well as adult, child and infant choking and AED (Automated External Defibrillator) use. End of course practical and written examination given on the same day. Successful completion will earn an AHA CPR for BLS card valid for two years. Course fee includes all supplies including a course completion card.

Item U128 FS CAS/113 Fee: $89
Wed. 9 a.m. to 2 p.m.
CPRNW 1 Session: July 6

Item U129 FS CAS/113 Fee: $89
Fri. 9 a.m. to 2 p.m.
CPRNW 1 Session: July 8

Item U143 FS CAS/113 Fee: $89
Thurs. 9 a.m. to 2 p.m.
CPRNW 1 Session: August 11
HOME & GARDEN

NEW› BEGINNING CANNING
Home canning is not as scary as you might think! This course will familiarize you with canning equipment and how to safely home can for your pantry or to give as gifts to friends and family. Canning is a great way to utilize fresh produce from your own garden, local farmer’s markets or fruit stands. This is a beginning class but all skill levels are welcome. No supplies are necessary however a current “Ball Guide to Preserving and Canning” book is suggested but not required. (Can be purchased at local book stores or Amazon.com).

Item U880  CDP  Fee: $35
Sat. 10 a.m. to noon
1 Session: July 23
BASQUEZ

NEW› BEGINNING PRESSURE CANNING
In this fun course we’ll teach you the basics of using a home pressure canner and removing the scary stereotype of blowing up your kitchen. You will learn current and safe methods of canning meat and vegetables from your home garden, local farmer’s market or fruit stand. No supplies are necessary. However, a current “Ball Guide to Preserving and Canning” book is suggested but not required. (Can be purchased at local book stores or Amazon.com).

Item U881  CDP  Fee: $35
Sat. 10 a.m. to noon
1 Session: July 30
BASQUEZ

NEW› HOW TO CAN FRUITS AND PICKLES
Mmmmm, spicy pickles, jam and jelly! This fun, informative course will teach you how to home can them all! We’ll also talk about dehydrating as an alternate method of food preservation. Home canning is a great way to extend the harvest of your garden, local farmer’s market or fruit stand produce. No supplies are necessary however a current “Ball Guide to Preserving and Canning” book is suggested but not required. (Can be purchased at local book stores or Amazon.com).

Item U882  CDP  Fee: $35
Sat. 10 a.m. to noon
1 Session: August 20
BASQUEZ

THE ROOST AT RODDY CREEK (RRC)
Address: 6103 128th St. E., Puyallup, WA

NEW› CELEBRATION FLORAL DESIGN
In this fun and creative course, students will learn to make arrangements to take home each night of class. Arrangement themes include: Father’s Day, birthday, Fourth of July, Italian theme, Hawaiian lei and Monte Carlo. Bring scissors, florist knife, floral clippers and wire cutters to class.

Item U122  PUY LSC/150  Fee: $229
Thurs. 6-8 p.m.
6 Sessions: June 16 to July 21
JOHNSON

MASTERING THE ART OF CONCRETE LEAVES
Join Cyndi Stuart for two fun-filled hours of mastering the art of concrete leaves. She will take you through all the steps from mixing the concrete and forming it just right to create a birdbath, bee and butterfly watering station or just a beautiful work of art for your garden. Bring a pair of rubber gloves. A $5 cash supply fee, payable to the instructor, is due at the first class session.

Item U004  RRC  Fee: $39
Sat. 9-11 a.m.
1 Session: July 16
STUART

Item U006  RRC  Fee: $39
Sat. 1-3 p.m.
1 Session: July 16
STUART
WORM BIN COMPOSTING W/BIN & WORMS
Worm bin composting is a great way to reduce food scraps into useable compost to fortify your garden naturally. Composting returns nutrients to the soil and reduces the amount of waste you set out at the curb. Instructional materials, starter bin and 1 lb. of worms are included in fee. Begin your worm adventure today! Taught by compost experts from Pierce County Public Works. Must register by June 20th so we can order the worms.

Item U884               PUY LSC/150               Fee: $49
Sat.                             10 a.m. to noon
PPW   1 Session: June 25

NO FRILLS WORM BIN COMPOSTING
Class includes handouts and instruction only. No worms or bin included. Perfect option for families that want to take the course together but only want one bin. (One family member must register for the full price).

Item U885 PUY LSC/150 Fee: $15
Sat.                             10 a.m. to noon
PPW   1 Session: June 25

CONFIDENT PUPPY FAST TRACK OBEDIENCE TRAINING
Learn everything you would from a six week training class in half the time. This course is designed for puppies 3-8 months old. We revolve our training around fun, focus, communication and positive reinforcement so you can have a well behaved dog at home and in public settings. We want to help you build a happy, healthy relationship with your dog and give you confidence in each other. Topics include sit, down, stay, leave it, leash manners, come when called and much more. We will also cover and help to correct problem behaviors (barking, digging, jumping, etc.) You will need a 4-6’ leash, flat collar or harness, your dog’s favorite treats or toy and proof of current vaccinations.

Item U131                   PUY/CTY                     Fee: $69
Tues.                              6-7:30 p.m.
LEWIS 3 Sessions: June 21 to July 5

CONFIDENT DOG FAST TRACK OBEDIENCE TRAINING
This fun course covers everything the Puppy Fast-Track course offers, but is open to dogs aged 5 months and older. You will need a 4-6’ leash, flat collar or harness, your dog’s favorite treats or toy and proof of current vaccinations.

Item U132                   PUY/CTY                     Fee: $69
Sat.                              11 a.m. to 12:30
LEWIS 3 Sessions: July 23 to August 6

ADVANCED CONFIDENT DOG FAST TRACK OBEDIENCE TRAINING
This course is open to dogs of all ages who have had previous training and want to work on advanced obedience in a real world social setting. We’ll cover heel, stays in various areas with distance and distraction, recall with distractions, proof basic behaviors, stand, useful tricks and much more. Dogs must be up-to-date on vaccines including rabies.

Item U133                  PUY/CTY                      Fee: $69
Mon.                           6:30-8 p.m.
LEWIS 3 Sessions: August 8-22

CTY Location: Courtyard Grassy Area at Pierce College Puyallup: Between LSC and CTR Bldg.
MUSIC, SINGING AND VOICE

FINDING YOUR VOICE
Learn the basics of singing in a safe and encouraging class setting. You will develop an awareness of how the voice works, perform basic vocal exercises, develop an ear for carrying a tune and gain knowledge of basic music theory. Begin your musical journey with us! Bring the book, “Teach Yourself to Sing” by Karen Farnum Surmani to class. (Can be purchased at local music stores).

Item U469 PUY AAH/203 Fee: $99
Thurs. 6-7 p.m.
SANTERRE 8 Sessions: June 23 to August 11

SINGING WITH CONFIDENCE
Build upon your experience from Finding Your Voice and/or other prior singing courses/experiences. Learn to hear and hold parts while getting prepared for future solo parts. Build on your foundation and further develop your music skills in this supportive group environment. Inspire your thought, reflection and emotion through song! Bring the book, “Teach Yourself to Sing” by Karen Farnum Surmani to class. (Can be purchased at local music stores).

Item U470 PUY AAH/203 Fee: $99
Thurs. 7:15-8:15 p.m.
SANTERRE 8 Sessions: June 23 to August 11

PIANO, BEGINNING
Come learn to play the piano! You will gain a basic understanding of music notation and the structure behind the tunes you play. No previous keyboarding or music reading skills are needed to get started. Music is in the making! Bring a copy of “Alfred’s Basic Adult Piano Course Lesson Book - Level One” to the first class session. (Can be purchased at local music stores). No class July 4.

Item U465 PUY AAH/205 Fee: $119
Mon. 6:30-8:30 p.m.
DAVIDSON 6 Sessions: June 20 to July 25

UKULELE I
Come and have fun while learning to play the ukulele! This course requires no musical experience, either! Bring your own ukulele (no BARTONE), tuned and ready to play. We’ll go over chords, strums, pinches, scales and fingerpicks - right into songs from the very start! Course covers a wide variety of music including: Led Zeppelin, Pink Floyd, Hawaiian songs and more! Fun class! No class July 4.

Item U019 PUY AAH/203 Fee: $99
Mon. 7-8:30 p.m.
DOSS 6 Sessions: June 20 to August 1

VOICEOVERS, INTRODUCTION
This fun and empowering two hour introductory workshop covers the different types of voiceovers and what tools are needed to find success. You’ll be coached as you read a script, and be recorded so you can receive a professional voiceover evaluation later. You’ll gain the knowledge necessary to help you decide if this is something you would like to pursue further. Taught by a professional voice actor from the voice acting training company, Voices for All.

Item U005 PUY AAH/203 Fee: $69
Wed. 6-8 p.m.
VOICE FOR ALL 1 Session: August 3

Item U616 FS SNR/115 Fee: $69
Tues. 6-8 p.m.
VOICE FOR ALL 1 Session: August 16

GUITAR, BEGINNING - at Fort Steilacoom
Discover what guitar playing is all about! If you have never played the guitar or can play a little, this course is for you. You will study proper techniques, melody, harmony and some sight reading. Bring your own guitar (acoustic or electric with small amplifier). A $25 cash book fee, payable to the instructor, is due at the first class session.

Item U024 FS OLY/284 Fee: $109
Tues. 7:30-8:40 p.m.
SWEENEY 6 Sessions: June 14 to July 19

GUITAR, BEGINNING - at Puyallup
Have you ever wanted to learn to play the guitar? Now is your chance! In this fun course, you will learn how to hold the guitar, use a pick, tuning, chords, finger numbers, hand position and strum patterns. We’ll cover the basics of music reading and more. Bring a guitar in playing condition and get ready to jam!

Item U441 PUY AAH/102 Fee: $109
Thurs. 7-8:30 p.m.
DOSS 6 Sessions: June 23 to July 28
NEW AGE

INTERMEDIATE INTUITIVE TAROT

This fun course is for students of all ages who are familiar with the Tarot. We will study how to develop your intuitive skills, new spreads, how to make predictions on your questions and how to develop insight into your own intuitive power. There are many handouts, new tarot spreads, and videos to help your process. The books we use in this course are “Tarot Spreads” by Arlene Tognetti and Carolyn Flynn and “The Complete Idiot’s Guide” Series. We use the Rider Waite Tarot deck in class but feel free to bring your favorite deck.

Item U121
FS SNR/115
Fee: $99
Thurs.
TOGNETTI
8 Sessions: July 7 to August 25

PERSONAL FINANCE

RETIREMENT BY DESIGN

This informative workshop illustrates how you can translate your vision for retirement into tangible goals. Whether you’re 10 or 40 years from retirement, you will learn investment strategies to help design the retirement you want. We’ll also discuss how you can add flexibility to your strategy to help you handle unexpected events and how to keep your strategy on track. Workbook included.

Item U125
FS SNR/115
Fee: $29
6-7:30 p.m.
NELSON
1 Session: July 19

SOCIAL SECURITY: YOUR QUESTIONS ANSWERED

Join us for an informative workshop on Social Security where we’ll discuss how it will fit into your retirement income plan and when you should start taking benefits. What about taxes? Plenty of question and answer time provided.

Item U222
FS SR/150
Fee: $29
6-7:30 p.m.
NELSON
1 Session: June 29

FOUNDATIONS OF INVESTING

Are you new to investing or looking for a quick refresher? In this informative workshop, we’ll discuss the importance of developing an investing strategy, the impact of asset allocation and the influence of inflation on your long-term financial goals. Workbook included.

Item U130
FS SR/150
Fee: $29
6-7:30 p.m.
NELSON
1 Session: August 17

OUTDOOR PURSUITS AND INTERESTS

SUMMER BIRDS OF WASHINGTON STATE

Whether you are a casual backyard bird watcher or a serious enthusiast, you’ll soon discover that the more you watch birds, the more you will want to learn about them. This is the perfect course for the beginning to intermediate level birder. You’ll learn basic birding techniques as well as the principles of birding ethics. We’ll identify over 205 summer bird species found in Washington. Other topics include habitat, seasons, locations and tools needed. Instructor David Kaynor is an active member of the Washington Ornithological society.

Item U029
FS SNR/115
Fee: $59
6:30-8:30 p.m.
KAYNOR
3 Sessions: June 15-29

NEW AGE

INTERMEDIATE INTUITIVE TAROT

This fun course is for students of all ages who are familiar with the Tarot. We will study how to develop your intuitive skills, new spreads, how to make predictions on your questions and how to develop insight into your own intuitive power. There are many handouts, new tarot spreads, and videos to help your process. The books we use in this course are “Tarot Spreads” by Arlene Tognetti and Carolyn Flynn and “The Complete Idiot’s Guide” Series. We use the Rider Waite Tarot deck in class but feel free to bring your favorite deck.

Item U121
FS SNR/115
Fee: $99
Thurs.
TOGNETTI
8 Sessions: July 7 to August 25

PERSONAL FINANCE

RETIREMENT BY DESIGN

This informative workshop illustrates how you can translate your vision for retirement into tangible goals. Whether you’re 10 or 40 years from retirement, you will learn investment strategies to help design the retirement you want. We’ll also discuss how you can add flexibility to your strategy to help you handle unexpected events and how to keep your strategy on track. Workbook included.

Item U125
FS SNR/115
Fee: $29
6-7:30 p.m.
NELSON
1 Session: July 19

SOCIAL SECURITY: YOUR QUESTIONS ANSWERED

Join us for an informative workshop on Social Security where we’ll discuss how it will fit into your retirement income plan and when you should start taking benefits. What about taxes? Plenty of question and answer time provided.

Item U222
FS SR/150
Fee: $29
6-7:30 p.m.
NELSON
1 Session: June 29

FOUNDATIONS OF INVESTING

Are you new to investing or looking for a quick refresher? In this informative workshop, we’ll discuss the importance of developing an investing strategy, the impact of asset allocation and the influence of inflation on your long-term financial goals. Workbook included.

Item U130
FS SR/150
Fee: $29
6-7:30 p.m.
NELSON
1 Session: August 17

OUTDOOR PURSUITS AND INTERESTS

SUMMER BIRDS OF WASHINGTON STATE

Whether you are a casual backyard bird watcher or a serious enthusiast, you’ll soon discover that the more you watch birds, the more you will want to learn about them. This is the perfect course for the beginning to intermediate level birder. You’ll learn basic birding techniques as well as the principles of birding ethics. We’ll identify over 205 summer bird species found in Washington. Other topics include habitat, seasons, locations and tools needed. Instructor David Kaynor is an active member of the Washington Ornithological society.

Item U029
FS SNR/115
Fee: $59
6:30-8:30 p.m.
KAYNOR
3 Sessions: June 15-29
PHOTOGRAPHY

All New Workshops!

It doesn’t matter if you’re a beginner, a skilled photographer, or just curious. Grab your camera and join a workshop (or two) as we explore the surrounding areas for some spectacular photo opportunities!

TROLLEY PHOTO TOUR WORKSHOP
This fun “Trolley Tour of Tacoma” photo workshop is a great opportunity to photograph unique locations such as the UW Tacoma campus, the Museum of Glass and the Theater District. We’ll cover composition, lighting and how to better use your camera. We’ll meet directly across from Freighthouse Square at the trolley loading area, then depart at each trolley stop and photograph the surrounding areas. Fun for all levels of digital photographers.

Item U014  FHS  Fee: $49  Sat.  9 a.m. to noon  KEHR  1 Session: July 30

WRIGHT PARK PHOTO TOUR WORKSHOP
Wright Park in Tacoma offers a unique photographic opportunity, allowing us to photograph nature, flowers, water features, nearby architectural buildings, antique cars, statuary and more! This workshop is ideal for all levels of camera enthusiasts. We’ll cover composition, lighting and how to better use your camera. We’ll meet at the Seymour Botanical Conservatory.

Item U040  WRIGHT PARK  Fee: $49  Sat.  9 a.m. to noon  KEHR  1 Session: August 6

NATURE PHOTOGRAPHY WORKSHOP
This fun, three-hour workshop begins at the Rose Garden in Pt. Defiance Park in Tacoma. We’ll photograph the roses, nature, wildlife and more. We’ll cover composition, lighting and how to better use your camera. You will learn to dramatically improve your nature and flower photos! After the Rose Garden, we will continue to the Japanese Garden and Owen Beach. All skill levels welcome.

Item U013  PT. DEFIANCE  Fee: $49  Sat.  9 a.m. to noon  KEHR  1 Session: June 25

LANDSCAPE PHOTOGRAPHY WORKSHOP
One of the most popular types of photography today is landscape photography. This workshop is taught by professional photographer Dana Kehr, who will teach you how to create beautiful landscapes. You’ll learn more than 27 techniques you should be using and six camera settings that won’t fail; you’ll learn about the gear needed to be successful and where you can sell your images if you wish. Topics include how to create HDR images, the 5-second rule and panorama settings. All skill levels welcome.

Item U035  PUY LSC/128  Fee: $39  Wed.  6:30-8:30 p.m.  KEHR  1 Session: August 10

PHOTOGRAPHING WILD THINGS AT NORTHWEST TREK
This workshop is a great opportunity to capture photos of the wild animals at Northwest Trek. We’ll photograph bears, wolves, elk, bighorn sheep, moose, wolves and more! All skill levels are welcome! Ride the tram and walk the park while capturing wildlife up close! In addition to the course fee, expect to pay the entrance fee into the park.

Item U034  NW TREK  Fee: $49  Sat.  9:30 a.m. to 12:30 p.m.  KEHR  1 Session: July 16

PORTRAIT PHOTOGRAPHY WORKSHOP
Come learn to create better portraits, family and kid photos. Topics include posing ideas, simple lighting setups, gear you’ll need, marketing tips, traps to avoid and 10 secrets you must know to create outstanding family portraits.

Item U193  PUY LSC/128  Fee: $39  Wed.  6:30-8:30 p.m.  KEHR  1 Session: August 3
NEW ► BETTER REAL ESTATE PHOTO WORKSHOP
Come learn what you must know to create beautiful real estate and architectural photos. See the gear you’ll need and learn the techniques and skills necessary to get the shots that can improve real estate sales. Course taught by the only Tour Factory Certified Real Estate professional in the Puget Sound Region – Dana Kehr!

**Item U134**  PUY LSC/128  Fee: $39
Mon.  6:30-8:30 p.m.
KEHR  1 Session: August 8

NEW ► “TRAIL OF THE SHADOWS AT MT. RAINIER” PHOTOGRAPHY WORKSHOP
Beautiful Mt. Rainier sits in our own backyard; get out and snap some awe-inspiring photos that will be sure to impress your friends and family! This walking photo tour of the “Trail of Shadows” begins at Longmire Inn at Mt. Rainier National Park. While taking beautiful photos in this area of the park, you’ll learn about native plants as well as scenic settings. We’ll visit Narada Falls and other attractions on the road to Paradise as time permits. All skill levels welcome. Participants will be expected to pay their own entrance fee into Mt. Rainier National Park.

**Item U135**  MTR  Fee: $59
Sat.  10 a.m. to 2 p.m.
KEHR  1 Session: August 20

NEW ► PLANT AND GARDEN PHOTOGRAPHY WORKSHOP
In this workshop you will learn how to capture stunning plant and garden photos. We’ll cover color and composition, while learning many tips and techniques you’ll need to make your photos pop! Reference manual included.

**Item U136**  PUY LSC/128  Fee: $39
Mon.  6:30-8:30 p.m.
KEHR  1 Session: August 22

NEW ► BETTER TRAVEL PHOTOGRAPHY
If you’re planning to travel, this fun workshop will help you capture stunning location shots as well as photos that will help tell your travel story. You’ll learn about must-have gear and tips and tricks for travel photography. Reference manual included.

**Item U137**  PUY LSC/128  Fee: $39
Wed.  6:30-8:30 p.m.
KEHR  1 Session: August 24

BEGINNING & INTERMEDIATE PHOTOGRAPHY
This comprehensive 8-week course will give you all the information and skills you’ll need to become a better photographer no matter what your experience level. You’ll learn composition, lighting, problem solving and much more. In addition, you’ll receive a 200+ page learning manual full of hands-on photo assignments and notes; great reference material! Course includes a Saturday “Trolley Tour of Tacoma” workshop on Saturday, July 30th from 9 a.m. to noon.

**Item U190**  PUY LSC/128  Fee: $169
Wed.  6:30-8:30 p.m.
KEHR  8 Sessions: June 15 to July 30

ADVANCED PHOTOGRAPHY-TIPS, TRICKS & HACKS
Come and learn how to capture beautiful images in this seven-week advanced photography course. More than 60 hands-on, in-class and outside-class photo assignments to teach you technical skills. We’ll review and critique photos in class and you’ll receive a 200+ page advanced learning manual for reference. Course concludes with a Saturday “Walk in the Park” photo workshop of Wright Park in Tacoma on Saturday, Aug. 6 from 9 a.m. to noon. No class July 4.

**Item U022**  PUY LSC/128  Fee: $159
Mon.  6:30-8:30 p.m.
KEHR  7 Sessions: June 20 to August 6

MTR: Longmire Inn at Mt. Rainier Directions:
Hwy 706, 6 Mi E of Nisqually Entrance, Longmire, WA 98397
NEW►TRAVEL FOR GOOD!
ECOTOURISM: WHY AND HOW

Travel for Good – Ecotourism, Volun"tour"ism and More.
Do you want to travel responsibly, but don’t know if eco-trips are right? Learn tips and tools for responsible travel. Discover how to enjoy your holiday while helping local people, animals and the planet. Class taught by travelers that believe in responsible world travel.

Item U123 PUY LSC/128 Fee: $39
Sat 9:30-11:30 a.m.
BARE 1 Session: June 25

NEW►SECRET TO USING TECHNOLOGY ABROAD

Want to use a smart phone when travelling but don’t want to incur international roaming charges? Wondering how to connect to Wi-Fi abroad? Not sure what travel apps are good? This course covers it all: money saving ways to call and text, tips on Wi-Fi abroad, voltage considerations you must know before traveling and which travel apps are best. You will have an opportunity to ask questions of a world traveler and tech expert.

Item U371 PUY LSC/128 Fee: $39
Sat 12:30-2:50 p.m.
BARE 1 Session: June 25

NEW►TRAVEL SKETCH JOURNAL

“A journal makes your trip last forever”
A travel journal holds a treasure of memories to cherish throughout your life – a record of the sights, sounds, tastes and sensory impressions that can never be fully captured with photographs. It’s the place where the “journey meets the journal,” a mirror of self-discovery and a tool to awaken the mind and heart. Learn the skills and techniques for keeping an interesting and engaging record of your travels with quick sketches. The course is geared for beginners but all skill levels are welcome. Bring any size sketch journal and a set of drawing pencils.

Item U137 PUY LSC/128 Fee: $39
Wed 6:30-8:30 p.m.
KEHR 1 Session: August 24

NEW►BETTER TRAVEL PHOTOGRAPHY

If you’re planning to travel, this fun workshop will help you capture stunning location shots as well as photos that will help tell your travel story. You’ll learn about must-have gear and tips and tricks for travel photography. Reference manual included.

Item U137 PUY LSC/128 Fee: $39
Wed 6:30-8:30 p.m.
KEHR 1 Session: August 24

INSTRUCTORS WANTED!
SHARE YOUR PASSION!
Pierce College Community & Continuing Education is looking for new instructors!
Do you have experience or expertise you want to share with others?

No degree required, just knowledge and experience with your proposed topic, and a passion to share it with others.

- Art/painting/sculpture/crafts
- Beekeeping
- Blogging
- Cooking: knife skills, healthy eating, organic baby food
- Conversational language: Japanese/French/Mandarin/Russian/Farsi/German/Spanish
- DIY
- Home/garden
- Healthy living
- Outdoor pursuits
- PhotoShop
- Sign language
- Soap Making
- WordPress
- iPhone Photography
- Other ideas welcome!

Call (253) 840-8452 to discuss your idea, or download a course proposal form at www.PierceCE.com and email it to: tclark@pierce.ctc.edu
Earn college credits at the

**Oregon Shakespeare Festival 2016**

Take the classroom to the stage!
Earn 10 English or Drama credits while enjoying four plays at the Oregon Shakespeare Festival in Ashland, Oregon this summer. The trip includes 10 transferable college credits, tickets to the plays and double occupancy lodging. Meals, transportation and parking are not included. Space is limited to 20, so register early!

Call (253) 864-3330 to register.

<table>
<thead>
<tr>
<th>Hamlet</th>
<th>Twelfth Night</th>
<th>Richard II</th>
<th>The Wiz</th>
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**Festival Trip Dates:**
Arrive July 18 - depart July 22

**Classroom sessions:**
Classroom days/time: Tues./Thurs. 6-8 p.m.
Instructor: Dr. Lisa Hurtado
Location: Puyallup campus

Credit and non-credit options available. Approved for Clock Hours!

**Fee:** $1,295
- A non-refundable deposit of $175 will hold your registration until June 17, 2016
- Must be 18 years old to participate
- 100 Clock Hours for teachers are an additional $20 (due upon registration)
- For more information, please call (253) 840-8452

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**Hawaii Island Field Excursion**
**Summer Quarter 2016**

Earn college credit while visiting the world’s most volcanically active site!

Cost: $1,795 Registration opens April 18. Space is limited so register today with a $175 non-refundable deposit and pay your balance by June 20. Course fees are non-refundable after that date.

Learn about the effects of volcanism and the geological process on native Hawaiian ecology and earn 10 Natural Science credits (5 in Geology, 5 in Environmental Biology). Bring a friend from another college (credits are transferable to most other colleges and universities) or just come for the fun and adventure!

Community and general public are welcome.

Approved for Clock Hours!
Must be 18 years to participate.

Check out: [https://www.pierce.ctc.edu/staff/tbush/hawaiiisland/info16.htm](https://www.pierce.ctc.edu/staff/tbush/hawaiiisland/info16.htm) for more information.
Online BUSINESS CERTIFICATES

GET STARTED TODAY!

Register and pay, then email your name, day/evening phone number and the course title to ce-questions@pierce.ctc.edu to obtain login information.

BECOME A SUCCESSFUL BUSINESS PROFESSIONAL.

See website for start dates and more information about individual courses. Courses within most certificates may be taken in any order.

Pierce College in Partnership with LERN
The Learning Resource Network (LERN) is a national partnership comprised of a network of 4,000 members serving the lifelong learning needs of individuals and organizations in our community. Through quality programming, courses are designed to offer practical, how-to information in order for learners to gain the knowledge and skills necessary to succeed in the 21st century.

www.yougotclass.org/catalog.cfm/pierce

FOR GENERAL INFORMATION AND QUESTIONS: Contact us at ce-questions@pierce.ctc.edu or call (253) 840-8452

ITEM NO. | PRICE | HOURS
--- | --- | ---
Accounting & Finance for Non-Financial Managers Certificate (Only available as a certificate)
Q257 | $495 for all 3 | 48
Every successful person in the workplace utilizes financial information to aid effective decision making. Learn about the financial concepts and accounting processes used in most businesses and practical techniques that will increase your effectiveness and career. First, get a foundation to understand the seven steps in the accounting cycle. Then find out what you need to know about cash. Finally, acquire advanced knowledge about the financial information that drives your organization.
Three one-month courses, available separately or as a certificate.
Q806 Accounting and Finance for Non-Financial Managers | $195 ea. 16
Q824 Cash is King | $195 ea. 16
Q855 Financial Analysis and Planning for Non-Financial Managers | $195 ea. 16
Business Coaching Certificate (Only available as a certificate)
Q201 | $395 for both | 32
Mentoring and coaching is used more frequently in organizations to improve leadership competencies and provide employee support which benefits both the employer and employee.
Acquire skills in development, implementation and support of coaching and mentoring programs in your workplace. Improve employee performance and create a working environment that your employees will find truly rewarding.
Two one-month courses.
Mentoring and Coaching in the Workplace Level 1
Mentoring and Coaching in the Workplace Level 2

ITEM NO. | PRICE | HOURS
--- | --- | ---
Business Writing Certificate
Q253 | $495 for all 3 | 48
Discover the keys to successful writing for the workplace. Whether you are writing a report, memo, letter or publicity notice, business writing has defined characteristics for success. Enhance your career by improving this critical communication skill. Begin with understanding the format, construction and successful techniques of writing good business reports and proposals. Then improve your skills with editing and proofreading. Finally, discover what good journalists already know. Learn how to write a news story, press release and other publicity strategies. Help your organization stand out with your new skills in business writing. This certificate will take you to the next level where business writing is a skill for both personal and organizational success.
Three one-month courses, available separately or as a certificate.
Q846 Business Writing | $195 ea. 16
Q841 Effective Copywriting | $195 ea. 16
Q847 Writing News and Press Releases | $195 ea. 16

BUSINESS CERTIFICATES ONLINE
Add CEUs or Clock Hours to your registration for only $20 per course.

www.yougotclass.org/catalog.cfm/pierce
### Executive Leadership Certificate

Q236 $695 for all 3  
48

Find out what you as an executive need to know about the external environment and how the workplace is rapidly changing internally. Take away a new perspective about how to position your organization for success and what new leadership skills executives in the 21st century need. Learn about leadership errors and how to avoid them to help you perform at an optimal level of efficiency. Finally, you will learn about leadership styles, traits and values.  
**Three one-month courses, available separately or as a certificate.**

Q826 Executive Leadership in the 21st Century $395 ea. 16
Q827 Fatal Leadership Errors $295 ea. 16
Q071 Leadership Principles $145 ea. 16

### Leadership Development Certificate

Q207 $395 for all 3  
48

Especially geared to future leaders in the Gen Y generation (born 1980-1999), this certificate provides practical information on advancing your leadership potential and making a difference in both the workplace and in society. Find out what it takes to become an effective leader. Discover your style of leadership, discuss task completion, building relationships with your subordinates, become socially perceptive to changes in the workplace, address challenging goals and employ strategies for influencing others.  
**Three one-month courses, available separately or as a certificate.**

Q071 Leadership Principles $145 ea. 16
Q072 Developing Your Leadership Skills $145 ea. 16
Q073 Developing Your Professional Career $145 ea. 16

### Google Tools Certificate

Q254 $495 for all 3  
48

Increase your online savvy while positioning yourself and your organization for greater success. You will learn more about Google Analytics, Google apps for business and Google+. You’ll understand your visitor traffic, learn how to calculate return on investment (ROI) for your online advertising and find out how to get better conversion rates from website visitors. Google+ has surpassed Twitter to become the second largest social network next to Facebook. Discover the best ways to use this emerging social media platform to raise your online profile, connect with current and potential new contacts, and learn the tools to help you run online meetings and webinars.  
**Three one-month courses, available separately or as a certificate.**

Q009 Google Analytics $195 ea. 16
Q008 Google+ $195 ea. 16
Q033 Google Apps for Business $195 ea. 16

### Management Certificate

Q220 $595 for all 3  
48

Enhance your management skills through this program for supervisors, managers and emerging leaders. Find out how to create clear expectations, engage and motivate employees and increase your effectiveness. Get tips and learn techniques for time management and increased productivity. Understand the keys to managing different generations in your workplace. Discover what motivates each generation at work, what incentives they respond to and what messages they value.  
**Three one-month courses, available separately or as a certificate.**

Q001 Management Boot Camp $295 ea. 16
Q002 21st Century Strategies for Productivity and Time Management $195 ea. 16
Q003 Managing Generations in the Workplace $175 ea. 16

### Mobile Marketing Certificate

Q222 $595 for all 3  
48

The way consumers are interacting with brands and connecting to the world is changing because of mobile technology. Find out about location-based marketing, mobile payments, QR codes, applications and mobile coupons. You will learn how mobile marketing can increase your capabilities to retain current customers and gain new ones. Understand proximity marketing, mobile marketing metrics and develop a mobile marketing campaign.  
**Three one-month courses, available separately or as a certificate.**

Q021 Introduction to Mobile Marketing $195 ea. 16
Q022 Creating Cell Phone Apps for your Business (non-technical course) $245 ea. 16
Q023 Advanced Mobile Marketing $245 ea.

### Nonprofit Administration Certificate

Q208 $595 for both  
48

Nonprofits today need to be run like a business. Learn to understand the competition, the need to generate income and surplus and how to make your staff more productive. Get the best training on revenue generation for nonprofits and program evaluation strategies.  
**Two courses, available separately or as a certificate.**

Q001 Revenue Generation for Nonprofits $495 ea. 32
Q002 Program Evaluation for Nonprofit Professionals $245 ea. 16

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FOR GENERAL INFORMATION AND QUESTIONS:  
Contact us at ce-questions@pierce.ctc.edu  
or call (253) 840-8452

FOR DETAILED COURSE DESCRIPTIONS AND TO REGISTER GO TO: www.yougotclass.org/catalog.cfm/pierce
### Office Operations Certificate

**Q255**  
Office Operations Certificate  
$495 for all 3  
48

Efficient office operations can mean the difference between being in the black instead of being in the red. This certificate will motivate you and your employees to work smarter and more efficiently. The strategies and benchmarks that you set for office operations will increase the productivity of every person in your organization. Learn how to design, implement, evaluate and maintain the work in your office. You will also receive information on how to safeguard your office cyber security. Your instructors will detail and deliver practical approaches and applications toward implementing sustainability practices with expert guidance in planning procedures.

**Three one-month courses, available separately or as a certificate.**

- **Q848** Office Operations  
  $195 ea.  
  16
- **Q801** Cyber Security for Managers  
  $195 ea.  
  16
- **Q849** Embracing Sustainability in the Workplace  
  $195 ea.  
  16

### Presentation Media Certificate

**Q211**  
Presentation Media Certificate  
$495 for all 3  
48

Presentation media is the key to effective communication, sales and speeches today. Whether your presentation is online or in person, presentation media not only enhance your message, but also make it successful. Find out how to use Prezi, the new slide software that goes beyond one-dimensional presentations and the finer points of Photoshop. Learn how to create successful, visual presentations using any media.

**Three one-month courses, available separately or as a certificate.**

- **Q111** Prezi  
  $195 ea.  
  16
- **Q112** Photoshop for Presentations  
  $195 ea.  
  16
- **Q113** Creating Visual Presentations  
  $195 ea.  
  16

### Self-Publishing & eBooks Certificate

**Q234**  
Self-Publishing & eBooks Certificate  
$495 for all 3  
48

A book can help you expand your business in the way no form of advertising can. This practical certificate is designed to help entrepreneurs, businesses and organizations self-publish as well as gain a complete understanding of this often complicated marketplace. Learn about your publishing options and how to select the best pathways given your business and personal objectives. Discover what makes a great eBook and organize go about creating, formatting, publishing and marketing your eBook.

**Three one-month courses, available separately or as a certificate.**

- **Q822** Growing Your Business with Self-Publishing  
  $195 ea.  
  16
- **Q817** Self-Publishing eBooks  
  $195 ea.  
  16
- **Q823** Marketing eBooks  
  $195 ea.  
  16

### Supervisory & Leadership Certificate

**Q224**  
Supervisory & Leadership Certificate  
$395  
32

Your employees are your most valuable resource. Ensuring the efficiency of your team is the key to your success and is your most important responsibility. Get practical, easy to understand and insightful methods for both new and even experienced supervisors and managers. Learn about effective delegation, performance management and writing performance reviews. Discuss the specifics of the supervisor’s role and responsibilities and strategies for improving your overall effectiveness as a leader.

### Video Marketing Certificate

**Q225**  
Video Marketing Certificate  
$395 for both  
32

Video marketing is the latest hot new marketing trend. Shoppers who viewed product videos were 144 percent more likely to add the product to their cart. Video with good SEO has a 53 percent higher chance of showing up on page one of Google searches. When done correctly, video can tell a story and stories connect people. Video also leads to an emotional ‘trigger’ that plain text cannot do. Learn ways to use video marketing and YouTube to enhance your revenue goals.

**Two one-month courses, available separately or as a certificate.**

- **Q251** Video Marketing  
  $245 ea.  
  16
- **Q252** YouTube for Business  
  $245 ea.  
  16

### Workplace Communication Certificate

**Q213**  
Workplace Communication Certificate  
$595 for all 3  
56

Good communication in the workplace is more important than ever and critical to your career advancement and success. Gain skills using conflict management models and strategies. Work with a pro to learn how to improve your negotiation skills for a win-win outcome by helping others to get what they want, so you get what you want. Finally, find out more about yourself and others using personality profiles for better work performance.

**Three one-month courses, available separately or as a certificate.**

- **Q131** Conflict Management  
  $245 ea.  
  19
- **Q132** Negotiation: Get What You Want  
  $195 ea.  
  19
- **Q133** Using Personality Profiles for Better Work Performance  
  $295 ea.  
  19
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http://careertraining.ed2go.com/pierce-wa
ONLINE TRAINING

ICD-10 MEDICAL CODING
Item T081 $1,795 200 hours
Prepare for the future of medical coding by mastering the steps for using the ICD-10-CM and ICD-10-PCS to code medical diagnoses and procedures. This online program offers you comprehensive, robust training in diagnostic and procedural coding, using the ICD-10-CM (diagnostic) and ICD-10-PCS (procedural) coding manuals.

CERTIFIED ELECTRONIC HEALTH RECORDS SPECIALIST + MEDICAL TERMINOLOGY
Item T082 $2,295 194 hours
In this program, you’ll learn the ins and outs of electronic health records (EHR) systems, along with the many benefits they offer medical practices. You’ll get hands-on practice using real EHR software as you prepare to take the National Health Career Association’s (NHA) CEHRS certification exam. You will also study medical terminology, disorders and medical procedures common to each body system including musculoskeletal, cardiovascular, respiratory, digestive, nervous, endocrine, integumentary, genitourinary, lymphatic and immune. The cost of the NHA CEHRS exam is included in the course fee.

ADVANCED CODING FOR THE PHYSICIAN’S OFFICE
Item T010 $1,595 100 hours
Take the next step in your career and prepare for the Certified Procedural Coding national certification exam with the help of this online training program. This is an advanced program, designed for students with previous medical coding experience. Prior to enrolling for this program, you should have already completed basic coding education.

CERTIFIED NATIONAL PHARMACEUTICAL REPRESENTATIVE
Item T080 $1,795 90 hours
This program will develop your knowledge in clinical pharmacology, physiology, pharmaceutical sales guidelines/techniques and medical terminology. This knowledge will greatly enhance your understanding of the pharmaceutical sales industry and its regulatory selling process. Training includes:

- Medical terminology
- Anatomy and physiology
- Clinical pharmacology
- Managed care
- Drug sampling rules
- PI descriptions
- Pharmaceutical terms, abbreviation and definitions
- Effective pharmaceutical selling techniques
- Therapeutic drug classes and categories

The CNPR Program was developed in partnership with the National Association of Pharmaceutical Sales Representatives (NAPSRx). As a registered student of the CNPR program, you’ll automatically become a member of NAPSRx and you’ll be eligible to sit for the CNPR national certification exam at no additional cost.

NEW ► COMPTIA™ HEALTHCARE IT TECHNICIAN
Item T083 $1,595 80 hours
Health care and information technology are hot! This unique program prepares you for a career that combines both, helping you build upon your foundational IT knowledge with elements unique to the health care industry. Price includes a voucher to take the CompTIA™ Health care IT Technician certifying exam. Prior to enrolling, you should have a basic knowledge of computer operation and using search engines. Recommended: students are CompTIA™ A+ certified or have 500 hours of hands-on IT technical experience in the health care IT field.

http://careertraining.ed2go.com/pierce-wa
Series bundles are not eligible for partial drops or refunds. Transfers are available to other open sessions.

GET MORE FOR YOUR MONEY

ACCOUNTING FUNDAMENTALS SERIES
$179 48 hours  Save $39
Demand for accounting professionals currently exceeds supply. If you're interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you.
• Accounting Fundamentals
• Accounting Fundamentals II

ADMINISTRATIVE ASSISTANT SUITE
$269 72 hours  Save $58
In this discounted bundle suite, you will learn the skills you need to excel as an administrative professional or executive assistant.
• Administrative Assistant Fundamentals
• Administrative Assistance Applications
• Effective Business Writing

ADobe VALUE SUITE
$269 72 hours  Save $58
Are you interested in dabbling in digital design and photo editing? These discounted courses teach you the basics of Adobe's powerful image and graphic design software. Learn hands-on desktop publishing skills, how to create images and perform photo-editing.
• Intro to Adobe InDesign CS6
• Intro to Adobe Illustrator CS6
• Intro to Adobe Photoshop CS6

BASIC COMPUTER SKILLS SUITE
$269 72 hours  Save $58
Learn essential computer skills for the 21st century workplace, including how to troubleshoot PC issues!
• Keyboarding
• Computer Skills for the Workplace
• Introduction to PC Troubleshooting

C# PROGRAMMING SERIES
$179 48 hours  Save $39
Learn the fundamentals of computer programming with C#, the in-demand and incredibly useful programming language that incorporates the best features of Visual Basic, C++, and Java.
• Introduction to C# Programming
• Intermediate C# Programming

CREATING WORDPRESS WEBSITES SERIES
$179 48 hours  Save $39
This series of courses will take you from having zero experience and knowledge of web design to more advanced techniques.
• Creating WordPress Websites
• Intermediate WordPress Websites

CREATIVE WRITING VALUE SUITE
$269 72 hours  Save $58
Spark your creativity and get writing with this group of courses. You’ll cover everything from creative writing techniques to editing your work.
• Beginning Writer's Workshop
• Writing Essentials
• The Keys to Effective Editing

ENTREPRENEURSHIP SUITE
$269 72 hours  Save $58
Ready to start your own business? Let this discounted set of online courses hone your entrepreneurial spirit and help get your business going.
• Creating a Successful Business Plan
• Start Your Own Business
• Small Business Marketing on a Shoestring

GRANT WRITING SUITE
$269 72 hours  Save $58
Learn everything you need to know to start writing grant proposals and consult or volunteer for non-profit, public foundations.
• A to Z Grant Writing
• Advanced Grant Proposal Writing
• Becoming a Grant Writing Consultant

GREEN PREP SERIES
$179 48 hours  Save $39
With GRE Preparation – Part 1 and Part 2, you’ll be prepared for all aspects of the computerized GRE® revised General Test.
• GRE Preparation - Part I (Verbal)
• GRE Preparation - Part II (Quantitative)

HUMAN PHYSIOLOGY SERIES
$179 48 hours  Save $39
Understand the intricacies and inner workings of the human body in this two-part series.
• Human Anatomy and Physiology I
• Human Anatomy and Physiology II

JAVA PROGRAMMING SERIES
$179 48 hours  Save $39
Learn Java programming, one of the most widely used computer languages, in this discounted series of courses.
• Intro to Java Programming
• Intermediate Java Programming

LEADERSHIP SUITE
$349 96 hours  Save $87
Leading a team requires a unique ability to manage teams, make decisions and work with a variety of personalities. Learn all of these skills in the Leadership Suite.
• Achieving Success with Difficult People
• Leadership
• Building Teams That Work
• Skills for Making Great Decisions

MEDICAL SPANISH SERIES
$179 48 hours  Save $39
Communicate more effectively with Spanish-speaking patients after taking this discounted series of courses that teach Spanish for medical professionals.
• Spanish for Medical Professionals I
• Spanish for Medical Professionals II

MICROSOFT ACCESS 2016 SERIES
$229 48 hours  Save $29
Learn how to organize, edit, manage and report data using Microsoft Access 2016.
• Intro to Microsoft Access 2016
• Intermediate Microsoft Access 2016

MICROSOFT EXCEL 2016 SERIES
$329 72 hours  Save $58
Learn to use basic, intermediate and advanced features of Microsoft Excel 2016.
• Introduction to Microsoft Excel 2016
• Intermediate Microsoft Access 2016
• Advanced Microsoft Access 2016

www.ed2go.com/pierce
MICROSOFT OFFICE 2016 VALUE SUITE
$329  72 hours  Save $58
Learn to use the basic features of Microsoft Word 2016, Microsoft Excel 2016, and Microsoft PowerPoint 2016, three of the most fundamental software programs used in professional settings.
• Introduction to Microsoft Word 2016
• Introduction to Microsoft Excel 2016
• Introduction to Microsoft PowerPoint 2016

MICROSOFT WORD 2016 SERIES
$229  48 hours  Save $29
Learn the ins and outs of Microsoft’s newest release of Microsoft Word. This discounted suite teaches you everything you need to know about the 2016 release.
• Introduction to Microsoft Word 2016
• Intermediate Microsoft Word 2016

NONPROFIT SUITE
$269  72 hours  Save $58
Want to enter the world of working for nonprofits? Or are you wanting to start your own nonprofit? Let this discounted suite of courses teach you everything you need to know.
• Introduction to Nonprofit Management
• Marketing Your Nonprofit
• Nonprofit Fundraising Essentials

PHOTOGRAPHY SUITE
$269  72 hours  Save $58
Learn everything from photography fundamentals to advanced portrait techniques to advance your photography hobby or turn it into a business.
• Discover Digital Photography
• Mastering Your Digital SLR Camera
• Photographing People with Your Digital Camera

PMP PREP SERIES
$189  48 hours  Save $81
Learn how to prepare for the Project Management Institute’s prestigious PMP® certification exam.
• PMP Certification Prep 1
• PMP Certification Prep 2

PROJECT MANAGEMENT SUITE
$269  72 hours  Save $58
Learn the fundamentals of project management in this discounted suite of online courses.
• Project Management Fundamentals
• Project Management Applications
• High Speed Project Management

QUICKBOOKS 2016 SERIES
$199  48 hours  Save $39
Master the fundamentals and more advanced functions of QuickBooks 2016. Learn everything from creating statements to using batch invoicing and managing journal entries.
• Introduction to QuickBooks 2016
• Intermediate QuickBooks 2016

SAT/ACT PREP SERIES
$179  48 hours  Save $39
This series will prepare you to excel in all sections of the undergraduate college entrance exams.
• SAT/ACT Prep I
• SAT/ACT Prep II

SOFTWARE SUITE
$349  96 hours  Save $87
Want to brush up on your soft skills? This suite of courses teaches everything from working with tough personalities to making better business decisions.
• Achieving Success with Difficult People
• Interpersonal Communication
• Skills for Making Great Decisions
• Individual Excellence

SPEED SPANISH SERIES
$269  72 hours  Save $58
Learn shortcuts to help you engage in conversational Spanish, as you build your language skills and develop fluency.
• Speed Spanish I
• Speed Spanish II
• Speed Spanish III

SQL SERIES
$179  48 hours  Save $39
SQL is one of the most requested skills from today’s data-driven employers. Learn the coding language in these easy to follow online courses.
• Introduction to SQL
• Intermediate SQL

SUPERVISION AND MANAGEMENT SERIES
$179  48 hours  Save $39
Whether you’re new to managing employees or a seasoned pro, these courses will help you brush up on your leadership and interpersonal communication skills, to help you lead your team to success.
• Fundamentals of Supervision and Management I
• Fundamentals of Supervision and Management II

WEB DESIGN VALUE SUITE
$269  72 hours  Save $58
Create your own state-of-the-art web pages and websites. If you want to survive and excel in the fast-paced World Wide Web with ever-evolving standards, these courses are for you. Learn the fundamentals of web design, build pages and add power to your programming.
• Creating Web Pages
• Intro to CSS3 and HTML5
• Intro to Javascript

WRITING AND EDITING VALUE SUITE
$179  48 hours  Save $39
Gain confidence in your ability to produce clean, grammatically correct work and become the stellar wordsmith you always wanted to be. Use your new business writing skills to improve your career prospects. These courses will help you reach your full potential as you learn the secret to developing powerful written documents.
• Grammar Refresher
• Writing Essentials
• Effective Business Writing

FOR DETAILED COURSE DESCRIPTIONS AND TO REGISTER, GO TO: www.ed2go.com/pierce

READY TO REGISTER?
Go online at www.PierceCE.com or call (253) 864-3330

COMMUNITY & CONTINUING EDUCATION
PROFESSIONAL DEVELOPMENT ONLINE
PROFESSIONAL DEVELOPMENT ONLINE

6 WEEK ONLINE COURSES

STARTING: May 18, June 15, July 13, & August 17

CHOOSE FROM HUNDREDS OF TERRIFIC NONCREDIT COURSES IN THESE CATEGORIES:

- ACCOUNTING AND FINANCE
- BUSINESS
- COLLEGE READINESS
- COMPUTER APPLICATIONS
- DESIGN AND COMPOSITION
- HEALTH CARE AND MEDICAL
- LANGUAGE AND ARTS
- LAW AND LEGAL
- PERSONAL DEVELOPMENT
- TECHNOLOGY
- WRITING AND PUBLISHING

MOST COURSES $109-129

For detailed course descriptions and to register, go to:

www.ed2go.com/pierce

If you are a teacher seeking Clock Hours, go to:

www.ed2go.com/pierceteachers
Pierce College, in partnership with Virtual Education Software (VESi), offers online education courses for professionals that are convenient, relevant and affordable.

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<thead>
<tr>
<th>CATEGORY/COURSE</th>
<th>ITEM</th>
<th>HOURS</th>
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<tbody>
<tr>
<td>Classroom Management</td>
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<tr>
<td>Advanced Classroom Management</td>
<td>R301</td>
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<td>Behavior Is Language</td>
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<td>Educational Assessment</td>
<td>R311</td>
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<td>Teaching Diversity</td>
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<tr>
<td>Common Core</td>
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<tr>
<td>Reading &amp; Writing in Content Area</td>
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<td>Reading Fundamentals #1</td>
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<tr>
<td>Reading Fundamentals #2</td>
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<tr>
<td>Reading Fundamentals #3</td>
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<tr>
<td>Understanding &amp; Implementing Common Core Standards</td>
<td>R326</td>
<td>45</td>
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<tr>
<td>Teaching Elementary</td>
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<td>Math Conceptually</td>
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<td>Differentiated Instruction</td>
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<tr>
<td>Why Dl</td>
<td>R328</td>
<td>45</td>
</tr>
<tr>
<td>Try Dl!</td>
<td>R324</td>
<td>45</td>
</tr>
</tbody>
</table>

30 Hours: $239    45 Hours: $289
Clock Hours certificate included.

Register and pay, then email your name, phone number and the course title to: ce-questions@pierce.ctc.edu to obtain login information.

FOR DETAILED COURSE DESCRIPTIONS AND TO REGISTER, GO TO:
www.virtualeduc.com/pierce or call (253) 840-8452
START YOUR COURSE ANYTIME AND TAKE UP TO ONE YEAR TO COMPLETE.

Pierce College recommends that you check with your school district and/or state licensing agency to verify these course offerings will meet your district and/or state requirements for salary advancement and/or state certificate re-licensure.
ONLINE TEACHER TRAINING

For detailed course descriptions and to register, go to:
www.ed2go.com/pierceteachers

Six-week courses
Only
$129!
24 Clock Hours included.

- Common Core Standards in English K-5
- Content Literacy: Grades 6-12
- Creating Classroom Centers
- Creating a Classroom Website
- Creating the Inclusive Classroom: Strategies for Success
- The Creative Classroom
- Differentiated Instruction in the Classroom
- Differentiated Instruction and Response to Intervention Connection
- Differentiating K-12 Assessments
- Empowering Students with Disabilities
- Grammar for ESL
- Guided Reading and Writing: Strategies for Maximum Student Achievement
- Guided Reading: Strategies for the Differentiated Classroom
- Integrating Technology in the Classroom
- Introduction to Teaching ESL/EFL
- Microsoft Excel 2010 in the Classroom
- Microsoft PowerPoint 2013 in the Classroom
- Microsoft Word 2010 in the Classroom
- Practical Ideas for the Adult ESL/EFL Classroom
- Ready, Set, Read!
- Response to Intervention: Reading Strategies That Work
- Singapore Math: Number Sense and Computational Strategies
- Singapore Math Strategies: Model Drawing for Grades 1-6
- Singapore Math Strategies: Advanced Model Drawing for Grades 6-9
- Solving Classroom Discipline Problems
- Solving Classroom Discipline Problems II
- Survival Kit for New Teachers
- Teaching Adult Learners
- Teaching ESL/EFL Grammar
- Teaching ESL/EFL Reading
- Teaching ESL/EFL Vocabulary
- Teaching High School
- Teaching Math: Grades 4-6
- Teaching Preschool: A Year of Inspiring Lessons
- Teaching Science: Grades 4-6
- Teaching Smarter with SMART Boards
- Teaching Students with ADHD
- Teaching Students with Autism: Strategies for Success
- Teaching Students with Learning Disabilities
- Teaching Writing: Grades K-3
- Teaching Writing: Grades 4-6
- Using the Internet in the Classroom

NEW! Bundle your courses and save!

EDUCATOR FUNDAMENTALS SERIES
$289 72 hours

Whether you’re a new teacher or seasoned veteran, these fundamental courses will help you gain control of your classroom and more effectively teach all learner types. These courses present a step-by-step approach to effective, positive classroom discipline. You will also discover ways to help children with ADHD control their behavior and succeed in school.

- Solving Classroom Discipline Problems I and II
- Teaching Students with ADHD

www.ed2go.com/pierceteachers
READY TO REGISTER?
Go online at www.PierceCE.com
or call (253) 864-3330

CATIA Online V5
This Dassault Systems CAD/CAM software solution gives you the tools you need to manufacture your products from conceptualization and design to engineering and manufacturing across this 3D platform. This software is the standard in the aerospace industry (Boeing) and it is used widely in the automotive industry across the United States. It is also used in defense, automotive, industrial, high tech, shipbuilding, plant design, architecture, construction, consumer goods and many other career fields.

Program demonstration at: http://v5train.com/coll/pierce.htm

Start anytime and learn at your own pace!
CEUs included in course fee!
Company vouchers accepted!

Note: When you have registered and paid, email your name, day/evening phone number and the course title to ce-questions@pierce.ctc.edu

SAIL PROGRAM LEADER TRAINING
Join in on this specialized training for health, fitness, nursing and senior care professionals. Stay Active and Independent for Life (SAIL) targets fall prevention. This course is approved by the National Council on Aging and the State of Washington Department of Health. Learn to identify motor, sensory and cognitive systems and the role they play in the physical function of older adults. You will be trained to lead SAIL exercise sessions to help older adults improve strength, balance and the ability to perform daily tasks.
CEUs are included in the fee. Space is limited. Don’t be disappointed and register today! Last day for late registration: Friday, July 8.

Item 5799 ONLINE Fee: $199
SWAN July 5 to August 24
COMMUNITY AND CONTINUING EDUCATION REGISTRATION AND POLICIES

Community and Continuing Education makes it easy to register for courses. You do not need to pay the $25 college admissions fee for non-credit courses offered by Community and Continuing Education.

Please register early as many courses fill quickly or may cancel when not enough students enroll.

Register Online
New and returning Community and Continuing Education students may register online and pay at www.PierceCE.com. Online registrations are processed on weekdays during regular business hours. You will be notified if your registration cannot be processed or if the course is full.

Register by Phone
Call (253) 864-3330 between the hours of 9 a.m. and 4 p.m., Monday-Friday, to register and pay with a VISA or MasterCard debit or credit card.

Register In Person
Register and pay in person at either campus (Fort Steilacoom or Puyallup) through the start date of the course, workshop, or seminar (except Saturdays when the cashier’s office is closed). We encourage you to register early as you might find the course full or cancelled due to low enrollment.

Register for Two or More
Please be prepared to provide a mailing address, day and evening phone numbers, citizenship, residence information and birth date for the other person(s).

Payment Vouchers Accepted
If your course fee is being paid by a company voucher or purchase order, call (253) 864-3330 to register. The original signed payment voucher or purchase order must be received no later than five (5) business days before the course begins.

Refund Policy
Pierce College issues refunds by check to the registered student, regardless of original payment type. Refunds of course fees will be given as follows:

<table>
<thead>
<tr>
<th>Percentage</th>
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</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>When a course is cancelled by Community and Continuing Education.</td>
</tr>
<tr>
<td>100% less $7</td>
<td>When a student withdraws at least five (5) business days prior to first class session.</td>
</tr>
<tr>
<td>0%</td>
<td>When a student withdraws less than five (5) business days prior to first class session, after the course begins or student does not attend (or stops attending) the course.</td>
</tr>
</tbody>
</table>

Deposits on courses, trips, Clock Hours/CEU fees, online courses after usernames and passwords have been issued and/or verified and the $7 registration fee are non-refundable. The college does not refund amounts of $10 or less.

For information on the Pacifc NW Dental Hygiene Institute refund policies go to http://www.pierce.ctc.edu/dept/denthyg/pndhi/pndhi-refunds or call (253) 912-3656.

If you have an outstanding debt to the college, the college may offset the outstanding debt against any refunds due to you.

Cancellation of Courses
Community and Continuing Education programs are supported by course fees; therefore, courses must meet minimum enrollments to cover costs involved. We cancel courses only when absolutely necessary, but we reserve the right to do so, as well as to reschedule courses and change instructors. When courses are cancelled due to low enrollment, we will make every effort to notify you by phone before the start date. Please make sure we have your current day and evening phone numbers when you register for a course so we can contact you. If your course is cancelled, you may transfer to another course within the same quarter. If you choose not to transfer, you will automatically receive a full refund.

Weather and Emergency-Related Closure Information
Pierce College class sessions may be cancelled in case of snow, extreme cold, or other emergency. Listen for announcements on KOMO-TV, Ch. 4; KING-TV, Ch. 5; KOIRO-TV, Ch. 7; KSTW-TV; KIRO Radio 710; or all major news media. You may also check the following web sites: www.flashalert.net or www.pierce.ctc.edu. In case of class session cancellations due to weather or other emergency-related events beyond our control, Community and Continuing Education will make every effort to accommodate students. However, we do not guarantee make-up hours for cancelled class sessions and will not provide refunds for cancelled class sessions.

Access and Disability Services (ADS)
Support services and classroom accommodations are available to qualified students with disabilities. Contact Access and Disability Services (ADS) at least 30 days before the course starts so your request may be evaluated. Call (253) 964-6526 (voice) or (253) 964-6228 (TTY/TDD) at Fort Steilacoom or (253) 840-8443 (voice) or (253) 840-8474 (TTY/TDD) at Puyallup.

Replacement Fees
A fee will be charged for replacement completion certificates, cards, Clock Hours/CEU forms and other records. Email ce-questions@pierce.ctc.edu or call (253) 840-8452 for more information.

Children in Community and Continuing Education Courses
Community and Continuing Education courses are designed to meet the learning needs of adult learners, unless otherwise designated. We do not provide on-site day care and do not allow unregistered children to attend class sessions or sit unsupervised in public areas. Children under the age of 16 that want to register for a course not designated for children must be accompanied by a parent or guardian who is also registered and will be in attendance at all class sessions with them. Prior approval is required from both the instructor and program developer. To make a request, please call (253) 840-8451 and allow 10 business days before the course begins for processing of your request. Children must be registered with their legal name and birthdate in order to participate in courses.

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PUYALLUP (PUY)
Pierce College Puyallup
1601 39th Ave SE, Puyallup 98374
(253) 840-8400
From I-5, take the Puyallup exit (127) onto WA Hwy 512. Go east on 512 to the South Hill/Eatonville exit. As you exit, continue to the right onto Meridian. After first light, merge to far left; turn left onto 37th Ave E. Continue on 37th Ave, which becomes 39th Ave, for about 1 mile. The college entrance is on the left. (Community and Continuing Education staff offices are located on the Puyallup campus in LSC 133.)
Buildings are coded as follows:
- AAH: Arts & Allied Health
- ADM: Gaspard Administration
- ATR: Atrium, Gaspard Administration
- CTR: College Center
- CDP: Garnero Child Development Center
- HEP: Health Education Center
- LSC: Brouillet Library & Science

FORT STEILACOOM (FS)
Pierce College Fort Steilacoom
9401 Farwest Dr SW, Lakewood 98498
(253) 964-6500
From I-5, take Gravelly Lake Dr. exit (124). Turn right onto Gravelly Lake Dr. Turn left onto Washington Blvd. and stay on it as it curves to the right and becomes Old Military Rd. Turn right on 112th St. and immediately left onto Farwest Dr. Go about 1.5 mi. The college is on the right. Park in lower lot for CAS and HEF, and upper lot for SNR, OLY and RAI buildings.
Buildings are coded as follows:
- CAS: Cascade
- HEF: Health Education Center
- OLY: Olympic
- POR: Portable 1 or 2
- RAI: Rainier
- SNR: Sunrise

PIERCE COLLEGE at JBLM
Fort Lewis Stone Education Center
Bldg 851, Colorado Avenue
(253) 964-6567 or (253) 967-4022
ftlewis@pierce.ctc.edu
Take exit 120 toward Fort Lewis. Merge onto 41st Division Dr. (partial restricted usage road). Turn left onto Colorado Ave. (restricted usage road). The Stone Education Center will be on the left.

McChord AFB Education Center
Bldg 851
(253) 964-6606 or (253) 982-5469
McChord@pierce.ctc.edu
Take exit 125 toward McChord Field. Immediately after the installation gate, turn right onto Fairway Rd. (restricted usage road). Turn right onto Lincoln Blvd. (restricted use road). The McChord Education Center will be on the left (in the same building as the library).

Accessing JBLM
After you register for courses, you will be mailed a Verification of Enrollment form. This needs to be presented to Military Police for access to the base. Due to changing security conditions, these procedures are subject to change with minimal notice. Pierce College at JBLM will make reasonable accommodations to facilitate your enrollment process, however, the security of our armed forces cannot be compromised.
DO NOT call from the gate requesting someone to sponsor you. We CANNOT provide sponsors.